

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL AND
PUBLIC WORKS AND SEWERAGE COMMISSION
APRIL 29, 2019 – 7:00 P.M.**

A regular and organizational meeting of the Common Council and a special meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, will be held on **Monday, April 29, 2019 at 7:00 p.m.** at City Hall, W63 N645 Washington Avenue, Cedarburg, WI, in the second floor Council Chambers.

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Jack Arnett, Kristin Burkart, Rick Verhaalen, Garan Chivinski, Patricia Thome and Rod Galbraith

Public Works & Sewerage Commission – Sandy Beck, Robert Dries, Gary Graham, Bill Oakes, Charles Schumacher, Judy Guse, and Ryan Hammetter
5. STATEMENT OF PUBLIC NOTICE
6. APPROVAL OF MINUTES* - April 8, 2019
7. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals or a future Council agenda item.
8. OATHS OF OFFICE

2nd Aldermanic District - Jack Arnett
4th Aldermanic District - Rick Verhaalen
6th Aldermanic District - Patricia Thome
9. ELECTION OF COMMON COUNCIL PRESIDENT
10. ELECTION OF COMMON COUNCIL REPRESENTATIVE TO PLAN COMMISSION

11. PUBLIC HEARINGS

- * A. Consider Resolution No. 2019-05 to amend the Comprehensive Land Use Plan-2025 for a 5.52 acre parcel of land located south of W68 N158 Evergreen Blvd. from the Industrial and Manufacturing classification to the High-Medium Density Residential Classification; and action thereon (CDA 02/21/18, Plan Comm. 02/05/18, 03/05/18, 02/04/19 and 03/04/19)
- * B. Consider Ordinance No. 2019-08 to rezone the above property from M-3 Business Park District to Rd-1 (PUD) Two-Family Residential District/Planned Unit Development; and action thereon (CDA 02/21/18, Plan Comm. 02/05/18, 03/05/18, 02/04/19 and 03/04/19)

12. PRESENTATIONS

- * A. Consider applications/conduct interviews/consider appointment to fill the 1st District Alderperson vacancy; and action thereon
- B. Oath of Office: Council Member 1st Aldermanic District if the above appointment occurs

13. NEW BUSINESS

- * A. Consider bids received for the Highland Drive lift station contract; and action thereon

(The Public Works and Sewerage Commission will be excused after this item)
- * B. Update on TID No. 3 and consider proposed amendment to agreement; and action thereon
- * C. Consider Ordinance No. 2019-09 amending Sec. 10-4 of the Municipal Code pertaining to All-Terrain Vehicles, Utility Terrain Vehicles and Off-Road Motor Vehicle Operation; and action thereon
- * D. Consider Resolution No. 2019-06 designating and authorizing signatures for the City of Cedarburg checking and savings accounts for the ensuing year; and action thereon
- * E. Designation of City's official newspaper for ensuing year; and action thereon
- F. Consider Mayor O'Keefe's appointments to various Boards, Committees, and Commissions; and action thereon
- * G. Review of the 2018 Annual Report
- * H. Consider the appointment of Samantha Landre as agent for the Cedarburg Art Museum & Society, Inc.; and action thereon

- * I. Consider bids received for the fire department roof replacement; and action thereon
- *** J. Consider License/Permit Applications; and action thereon
 - 1. Consider approval of new Operator License applications for the period ending June 30, 2019 for Brett C. Aston, Jack P. Goggin, Michael J. Reimer, and Stephen R. Wilson
 - 2. Authorize issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc., for Strawberry Festival to be held on Saturday, June 22, 2019 from 10:00 a.m. to 8:30 p.m. and on Sunday, June 23, 2019 from 10:00 a.m. to 5:00 p.m.
 - 3. Authorize issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc., for Wine and Harvest Festival to be held on Saturday, September 21, 2019 from 10:00 a.m. to 8:30 p.m. and on Sunday, September 22, 2019 from 10:00 a.m. to 5:00 p.m.
- * K. Consider payment of bills dated 04/05/19 through 04/19/19, transfers for the period 04/14/19 through 04/22/19; and payroll for the period 03/30/19 through 04/12/19; and action thereon

14. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- * A. Administrator's Report

15. COMMUNICATIONS

- ** A. Comments and suggestions from citizens
- B. Comments and announcements by Council Members
- C. Mayor's Report
 - 1. Proclamation – Poppy Day

16. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting, but is given solely to comply with the notice requirements of the open meeting law.

- * *Information attached for Council; available through City Clerk's Office.*
- ** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*
- *** *Information available through the Clerk's Office.*

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO
ACCOMMODATE THE NEEDS OF INDIVIDUALS WITH DISABILITIES.
PLEASE CONTACT THE CITY CLERK'S OFFICE AT (262) 375-7606
E-MAIL: cityhall@ci.cedarburg.wi.us

04/25/19 ckm

**CITY OF CEDARBURG
COMMON COUNCIL
April 8, 2019**

**CC20190408-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, April 8, 2019, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Mayor O'Keefe called the meeting to order at 7:00 p.m.

Roll Call: Present - Mayor Michael O'Keefe, Council Members Jack Arnett, Kristin Burkart, Rick Verhaalen, Garan Chivinski, Patricia Thome

Excused – Council Member Rod Galbraith

Vacant - 1st District Council Member

Also Present - City Administrator/Treasurer Christy Mertes, City Attorney Michael Herbrand, Deputy City Clerk Amy Kletzien, Police Chief Tom Frank, City Planner Jon Censky, Water Recycling Center Superintendent Eric Hackert, Police & Fire Commission Members Linda Krieg and Jim Salp, Patrol Officer Jacob Boldt, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor O'Keefe's request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

APPROVAL OF MINUTES

Motion made by Council Member Thome, seconded by Council Member Burkart, to approve the minutes of the March 25, 2019 meeting as presented. Motion carried without a negative vote with Council Member Galbraith excused and Aldermanic District 1 vacant.

COMMENTS AND SUGGESTIONS FROM CITIZENS

Amber Psket, N28 W6360 Alyce Street, expressed frustration in regard to the Common Council not addressing the possible elimination of fluoride in the City's water and implored them to look into the matter.

NEW BUSINESS

OATH OF OFFICE – PATROL OFFICER JACOB F. BOLDT

After an introduction by Police Chief Frank, Deputy City Clerk Kletzien administered the oath of office to Patrol Officer Jacob Boldt.

CONSIDER CONTRACT PROPOSAL FROM SYMBIONT ENGINEERS FOR PRELIMINARY COMPLIANCE ALTERNATIVES PLAN FOR THE CEDARBURG WATER RECYCLING CENTER; AND ACTION THEREON

Superintendent Hackert explained that Symbiont has submitted a proposal for completion of the Preliminary Compliance Alternatives plan for total phosphorus in accordance with the Wisconsin Pollutant Discharge Elimination System permit Total Phosphorus Compliance Schedule to be submitted to the WDNR by March 31 2020. Superintendent Hackert reviewed the scope of work and the schedule to be performed by Symbiont.

In answer to Council Member Arnett's questions, Superintendent Hackert confirmed that it would be difficult to change companies after this work is done because it would cost more to bring another company up-to-speed. However, Superintendent Hackert explained that he has been tracking the hours worked and will look at multiple proposals to do the end work.

Motion made by Council Member Thome, seconded by Council Member Chivinski, to approve the contract proposal from Symbiont Engineers for the Preliminary Compliance Alternatives plan for the Cedarburg Water Recycling Center in an amount not to exceed \$29,970. Motion carried without a negative vote with Council Member Galbraith excused and Aldermanic District 1 vacant.

CONSIDER REQUEST TO HIRE A REPLACEMENT POLICE OFFICER AND TO PROMOTE A PATROL SERGEANT; AND ACTION THEREON

Chief Frank explained that veteran Sergeant Spaeth plans to retire on May 30, 2019. He is requesting permission to hire an officer to replace this vacancy and also to promote an officer to Patrol Sergeant to take his place in that role, to maintain the authorized staffing level of 21.

Motion made by Council Member Burkart, seconded by Council Member Arnett, to approve the request to hire a replacement police officer and to promote a patrol sergeant. Motion carried without a negative vote with Council Member Galbraith excused and Aldermanic District 1 vacant.

CONSIDER OUTDOOR ALCOHOL BEVERAGE LICENSE FOR THE AMERICAN LEGION PETER WOLLNER POST 288 AT W57 N481 HILBERT AVENUE; AND ACTION THEREON

Planner Censky explained that the American Legion is requesting an Outdoor Alcohol Beverage license to serve alcohol on their recently constructed deck located off the southeast corner of their building. The American Legion received Plan Commission approval of their renovation and expansion plans on June 5, 2017. Now that the construction is complete, they are requesting an Outdoor Alcohol Beverage License to be able to serve alcohol beverages with food on the deck. The deck has the wall of the building on two sides and a steel rail on the opposing sides.

Council Member Chivinski asked if any comments were received from the surrounding neighbors. Planner Censky stated that no one came forward with any comments at the Plan Commission meeting.

Motion made by Council Member Burkart, seconded by Council Member Thome, to approve an Outdoor Alcohol Beverage license for the American Legion Peter Wollner Post 288 at W57 N481

Hilbert Avenue. Motion carried without a negative vote with Council Member Galbraith excused and Aldermanic District 1 vacant.

CONSIDER OUTDOOR ALCOHOL BEVERAGE LICENSE FOR BRANDYWINE RESTAURANT AT W61 N480 WASHINGTON AVENUE; AND ACTION THEREON

Planner Censky explained that the Common Council granted approval last June to serve alcohol beverages outside within a seating area along the south and west side of their building. While that outdoor use proved to be an attractive asset to their restaurant business during comfortable weather, it became uncomfortable when the weather turned hot. To address that issue, they are now proposing to install an outdoor patio on the grassy area in the rear of the building for six tables and chairs and will then discontinue the use of the seating along the south side. They do want to continue the use of three tables on the west side. Access to the patio will be directly from the dining room through new French patio doors that will be installed along the entire length of the north wall of that room. The outside seating area will be enclosed by a 6-foot high Western Red Cedar Lattice Top fence.

In answer to Council Member Chivinski's question, Planner Censky stated that he did not hear anything from surrounding neighbors who might be in favor or against the outdoor patio. Council Member Chivinski explained that he heard from a constituent down the street who expressed sensitivity to parking and the added noise.

Council Member Verhaalen explained that snow significantly narrowed Spring Street and it may worth considering a right turn only from Spring Street to Washington Avenue in the future.

Council Member Arnett stated that the eight-foot enclosed fence will help eliminate any noise.

Council Member Thome explained that an eight-foot fence is higher than is required.

Planner Censky agreed that the fence will help; however, if any issues crop up the license can be reviewed.

City Attorney Herbrand explained that Brandywine had a right-of-way license agreement for the south side of the building only and there will be no further need for this agreement with the elimination of seating on the south side.

Motion made by Council Member Thome, seconded by Council Member Arnett, to approve an Outdoor Alcohol Beverage license for Brandywine Restaurant at W61 N480 Washington Avenue. Motion carried without a negative vote with Council Member Galbraith excused and Aldermanic District 1 vacant.

CONSIDER THE PROCESS THE COUNCIL WISHES TO USE TO DEVELOP QUESTIONS FOR THE 1ST DISTRICT ALDERMANIC VACANCY AND HOW THE COUNCIL WISHES TO USE THE QUESTIONS; AND ACTION THEREON

City Administrator/Treasurer Mertes explained that the Common Council was given a list of questions to review that were used for a past vacancy. After some discussion, a few changes were made and additional questions were added.

It was the consensus of the Common Council to accept the questions as developed at this meeting.

CONSIDER ORDINANCE NO. 2019-06 INCREASING ALLOCATED FUNDS IN THE GENERAL FUND; AND ACTION THEREON

City Administrator/Treasurer Mertes explained that this ordinance is to allocate funds from 2018 into the 2019 budget as encumbrances. These projects or purchases were not completed in 2018 so the funds were carried over into 2019.

Motion made by Council Member Verhaalen, seconded by Council Member Burkart, to adopt Ordinance No. 2019-06 increasing allocated funds in the General Fund. Motion carried without a negative vote with Council Member Galbraith excused and Aldermanic District 1 vacant.

CONSIDER RESOLUTION NO. 2019-04 TRANSFERRING FUNDS FROM THE CONTINGENCY RESERVE TO TRANSFER TO OTHER FUNDS AND ON TO THE CAPITAL IMPROVEMENT FUND FOR THE 2019 STREET IMPROVEMENT PROJECT; AND ACTION THEREON

City Administrator/Treasurer Mertes explained that this resolution is to transfer the funds from the contingency reserve and fund balance in General Fund to Capital Improvements street and storm sewer accounts for the 2019 Street Improvement project. The bid was awarded at the March 25, 2019 meeting with this transfer as the funding source for the amount over budget.

Motion made by Council Member Burkart, seconded by Council Member Thome, to adopt Resolution No. 2019-04 transferring funds from the Contingency Reserve to transfer to other funds and on to the Capital Improvement Fund for the 2019 Street Improvement project. Motion carried without a negative vote with Council Member Galbraith excused and Aldermanic District 1 vacant.

CONSIDER ORDINANCE NO. 2019-07 PERTAINING TO THE REGULATION OF MOBILE VENDORS AND MOBILE FOOD ESTABLISHMENTS; AND ACTION THEREON

City Attorney Herbrand explained that this ordinance is a proposed amendment to the original regulation of Mobile Vendors and Mobile Food Establishments ordinance that was adopted by a prior Council. The two themes of change to this license are to change the approval authority from the Plan Commission to the City Clerk after review by City staff and the Police Department and to add an exemption for City fundraising activities.

City Administrator/Treasurer Mertes explained that the exemption would allow fundraising for the Cedarburg Friends of Parks & Recreation at the Community Pool and Cedar Creek Park.

Council Member Verhaalen said that he does not want to prohibit a child from selling lemonade from a stand in their yard. City Attorney Herbrand said that the City has no interest in regulating this type of stand. There is also an exemption for private parties to include food trucks.

Council Member Arnett said that the license is not used much. Council Member Verhaalen stated that it was adopted to restrict mobile vendors from competing with brick and mortar restaurants.

Council Member Arnett would like to see more mobile vendors downtown because it adds vibrancy. This amendment will speed up the application process.

Motion made by Council Member Arnett, seconded by Council Member Thome, to adopt Ordinance No. 2018-07 pertaining to the regulation of mobile vendors and mobile food establishments. Motion carried without a negative vote with Council Member Galbraith excused and Aldermanic District 1 vacant.

CONSIDER LICENSE/PERMIT APPLICATIONS; AND ACTION THEREON

Motion made by Council Member Burkart, seconded by Council Member Verhaalen, to approve new Operator License applications for the period ending June 30, 2019 for Gia M. Fazal and Sarah F. Prasser. Motion carried without a negative vote with Council Member Galbraith excused and Aldermanic District 1 vacant.

Motion made by Council Member Verhaalen, seconded by Council Member Thome, to approve issuance of a 6-month Class “B” Beer license to GG & KR LLC, Gordon M. Goggin, Agent, for The Stilt House Concessions, N52 W5925 Portland Road, from May 1, 2019 to October 31, 2019. Motion carried without a negative vote with Council Member Galbraith excused and Aldermanic District 1 vacant.

CONSIDER PAYMENT OF BILLS DATED 03/22/19 THROUGH 03/29/19, TRANSFERS FOR THE PERIOD 03/16/19 THROUGH 04/03/19; AND PAYROLL FOR THE PERIOD 03/16/19 THROUGH 04/03/19; AND ACTION THEREON

Motion made by Council Member Thome, seconded by Council Member Burkart, to approve payment of bills dated 03/22/19 through 3/29/19, transfers for the period 3/16/19 through 4/3/19; and payroll for the period 3/16/19 through 4/3/19. Motion carried without a negative vote with Council Member Galbraith excused and Aldermanic District 1 vacant.

ADMINISTRATOR’S REPORT

City Administrator/Treasurer Mertes reported that Sandy Welch began full-time employment.

City Administrator/Treasurer Mertes and City Attorney Herbrand had a recent conference call with AT&T regarding a lease agreement on the monopole. The plan is to present it to the Common Council at the May 13 meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

COMMENTS & ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Thome reported that the Fire Department Award night was impressive and expressed appreciation for the Department’s work.

Council Member Burkart heard that the Cedarburg Fire Department was involved in mutual aid for the fire in Bayside. The Department worked all day and did very well.

MAYOR'S REPORT

Mayor O'Keefe presented three Proclamations:

- Municipal Treasurer's Week – April 14-20, 2019
- Municipal Clerk's Week – May 5-11, 2019
- National Library Week – April 7-13, 2019

ADJOURNMENT

Motion made by Council Member Arnett, seconded by Council Member Verhaalen, to adjourn the meeting at 7:46 p.m. Motion carried without a negative vote with Council Member Galbraith excused and Aldermanic District 1 vacant.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk

CITY OF CEDARBURG

MEETING DATE: April 29, 2019

ITEM NO: 11. A. & B.

TITLE:

- A. Consider Resolution No. 2019-05 to amend the Comprehensive Land Use Plan-2025 for a 5.52-acre parcel of land located south of W68 N158 Evergreen Blvd. from the Industrial and Manufacturing classification to the High-Medium Density Residential Classification; and action thereon (CDA 02/21/18, Plan Comm. 02/05/18, 03/05/18, 02/04/19 and 03/04/19)
- B. Consider Ordinance No. 2019-08 to rezone the above property from M-3 Business Park District to Rd-1 (PUD) Two-Family Residential District/Planned Unit Development; and action thereon (CDA 02/21/18, Plan Comm. 02/05/18, 03/05/18, 02/04/19 and 03/04/19)

ISSUE SUMMARY:

After months of meeting with the Plan Commission, and one with the Community Development Authority, Mr. James has received Plan Commission recommendation to amend the Comprehensive Land Use Plan from the Industrial and Manufacturing classification to the High-Medium classification for the vacant 5.52-acre parcel located south of W68 N158 Evergreen Blvd. The Plan Commission also recommended rezoning the site from M-3 Business Park District to Rd-1 (PUD) Two-Family Residential District and Planned Unit Development District for Mr. James’s Two-Family condominium project consisting of 13 structures, 26 units, located along a single private cul-de-sac that stretches from Evergreen Boulevard to a dead end at the Interurban Trail. Pedestrian access will be provided to the Interurban Trail. This project will be restricted to seniors 55 years and older and accordingly the buildings are designed with them in mind. They will have no second floor or basement; and yard maintenance and snowplowing will be handled by the homeowners’ association.

Architecturally, the applicant worked with the Plan Commission to achieve the quality design shown in plans before you, but he understands that additional work is necessary to secure Plan Commission approval of all building elevations. The plans before you show a combination of side entry garages and front facing garages, diversity of the roof accents, different colors for the front pedestrian doors, the depth of his porches at 6 feet and a series of columns are shown across the front of the porches. The intersection with Evergreen Boulevard has been extended to provide a vista and the public sidewalk along Evergreen Boulevard is now shown across the full frontage of his property.

Nonconformity to Standard:

According to the PUD Ordinance, the Plan Commission and the Common Council must acknowledge and recognize that through this zoning change you are approving the departures, listed below, from the standards of development as set forth in the City’s Zoning Code, land division ordinance and other City regulations. Staff’s review of these plans indicates the following departures from the standards:

1. GENERAL STREET DESIGN STANDARDS

Code Requirement – SEC 14-1-70(p) Cul-de-sacs

Cul-de-sacs shall not exceed seven hundred fifty (750) feet in length.

Departure – Proposed cul-de-sac length = 1,020 feet.

2. RD-1 TWO-FAMILY RESIDENTIAL DISTRICT

Code Requirement – SEC 13-1-50(g) Setback and Yards

There shall be a minimum building front yard of twenty-five (25) feet from the right-of-way of all streets and a rear yard of 25.

Departure – **The proposed front yard, which is to be measured for the edge of street pavement, ranges from 14' to 20' back to the buildings.**

Departure – **The proposed rear yard for Building 14 is 11 feet.**

3. TECHNICAL REQUIREMENTS FOR CERTIFIED SURVEY MAP, CONDOMINIUM AND LAND DIVISION; REVIEW AND APPROVAL

Code Requirement – SEC 14-1-42(e) Street Dedication

Dedication of streets and other public areas shall require, in addition, the owner's certification and the mortgagee's certificate in substantially the same form as required by Section 236.21 (2)(a) of the Wisconsin Statutes.

Departure – **The proposed cul-de-sac will be private and therefore there will be no dedication.**

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The Community Development Authority reviewed this proposal on 2/21/2018 and recommended approval. After many months of review and deliberation, the Plan Commission recommended approval by unanimous vote at their March 4, 2019 meeting subject to the following:

1. While the applicant proposes a 1,020-foot-long private cul-de-sac which exceeds the maximum length of 750 feet allowed by Code, the Police Chief prefers the cul-de-sac as proposed for crime prevention.
2. The applicant will be required to pay all impact fees at the time of building permit acquisition.
3. For informational purposes, there is an existing siren located at the east end of this property.
4. As part of his future plan submittal, the applicant will be required to submit sanitary sewer, watermain, storm sewer, site grading, storm water management and lighting plans.
5. The sanitary sewer and watermain will be dedicated to the public and all other utilities and the streets will be private.
6. Each unit shall have its own sanitary sewer and water laterals. A common storm lateral for sump pump discharge will be allowed.
7. The applicant shall provide private street lighting consisting of L.E.D. coach lights (40 watt) on 12-foot poles spaced every other lot. Use 1½ cable in duct or 2" conduit (No direct buried cable).
8. All water distribution construction shall comply with Cedarburg Light and Water specifications.
9. Single water service from the main shall be split at property line with individual lines going into each unit.
10. Water service curb stops shall be installed in the grass area only as they will not be allowed in the driveways.
11. Recommend a crowned road cross section with 24-foot asphalt pavement and 30-inch concrete curb and gutter.
12. City standard for private road is 5-inch asphalt on 9-inch crushed stone base.
13. The 5-foot wide path at the east end of cul-de-sac shall be constructed to connect with the Interurban Trail path.
14. A 24-foot gravel emergency drive, blocked by bollards, shall extend from the end of the cul-de-sac to Pioneer Road.

BUDGETARY IMPACT:

- Development Impact Fees: 26 units @ \$8,070.84/unit = \$209,841.84

ATTACHMENTS:

- Plan Commission minutes from the 2/5/2018, 3/5/2018, 1/7/2019, 2/4/2019 and 3/4/2019 meetings.
- Community Development Authority Minutes from the 2/21/2018 meeting.
- Drawings
- Proposed Ordinance and Resolution

INITIATED/REQUESTED BY: Greg James, Condo Development, Inc.

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

**CITY OF CEDARBURG
RESOLUTION NO. 2019-05**

**A Resolution Amending the City of Cedarburg
Comprehensive Land Use Plan - 2025
for the 5.52 Acre Parcel Located South of
W68 N158 Evergreen Blvd.**

WHEREAS, the City of Cedarburg, pursuant to the provisions of Section 62.23 of the Wisconsin Statutes, has created a City Plan Commission; and

WHEREAS, the City Plan Commission has prepared a plan for the physical development of the City of Cedarburg and environs, said plan known as *The City of Cedarburg Smart Growth Comprehensive Plan -2025* and

WHEREAS, the City Plan Commission on the 7th day of January 2008 recommended the aforementioned Comprehensive Plan and on the 25th day of February 2008 the Common Council adopted the plan; and

WHEREAS, the adopted Land Use Plan classifies this site as future Industrial and Manufacturing uses as shown on the Land Use Map; and

WHEREAS, a proposed residential condominium development of this property would require changing the Industrial and Manufacturing classification to the High-Medium Density Residential classification; and

WHEREAS, the Plan Commission reviewed the requested amendment on January 7, 2019, February 4, 2019 and March 4, 2019, and the Common Council held a public hearing on April 29, 2019 to consider amending the Plan and found such change to be appropriate and compatible with the existing and future nearby uses.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 66.1001(4)(b) of the Wisconsin Statutes, the City of Cedarburg Common Council on the 29th day of April, 2019 hereby amends *The City of Cedarburg Smart Growth Comprehensive Land Use Plan - 2025*, as follows: the 5.52 acre parcel located south of W68 N158 Evergreen Blvd. is hereby classified as High-Medium Density Residential in the Comprehensive Land Use Plan – 2025.

Passed and adopted this 29th day of April 2019.

Michael J. O’Keefe, Mayor

Attest:

Constance K. McHugh, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

ORDINANCE NO. 2019-08

**An Ordinance Rezoning the 5.52 Acre Parcel
Located South of W68 N158 Evergreen Blvd.**

The proposed ordinance having been submitted to the City Plan Commission for recommendation and notice having been given pursuant to Wis. Statute, the Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

The following described real estate situated in the City of Cedarburg, Wisconsin, presently being in the M-3 Business Park District is hereby rezoned to Rd-1 (PUD) Two-Family Residential District/Planned Unit Development:

Being a part of the SE ¼ of Section 34, T 10 N, R 21 E, in the City of Cedarburg, Ozaukee County, Wisconsin, described as follows:

Commencing at the SW corner of the SE ¼ of said Section 34, thence N 02°32'40" W, 33.00 feet, thence N 87°09'11" E, 40.00 feet to the intersection of the northerly right-of-way line of Pioneer Road and the easterly right-of-way line of Evergreen Boulevard, thence N 02°32'40"W, 335.00 feet to the southwest corner of Lot 2 of CSM 2361, said point being the point of beginning;

Thence continuing along the easterly right-of-way of Evergreen Boulevard, N 02°32'40" W, 0.83 feet, thence 100.18 feet along a curve to the left, whose chord bears N 16°32'40" W. 99.19 feet (1 = 28°00'00", R = 205.00 feet), thence along said right-of-way N 30°32'40" W, 157.25 feet, thence N 87°10'25" E, 915.85 feet, thence S 62°50'50" E, 71.83 feet, thence n 87° 09'11" E, 89.70 feet, thence S 0°42' 39" W, 529.20 feet, thence S 87°09'11" W 50.08 feet, thence N 0°42'39" E, 328.63 feet, thence S 87°09'11" W, 908.66 feet to the point of beginning.

Tax Key No. 13-034-14-022.00 and 13-034-14-000.01

Said parcels contain 5.52 acres, more or less.

This ordinance shall take effect upon its passage and publication as provided by law.

Passed and adopted this 29th day of April 2019.

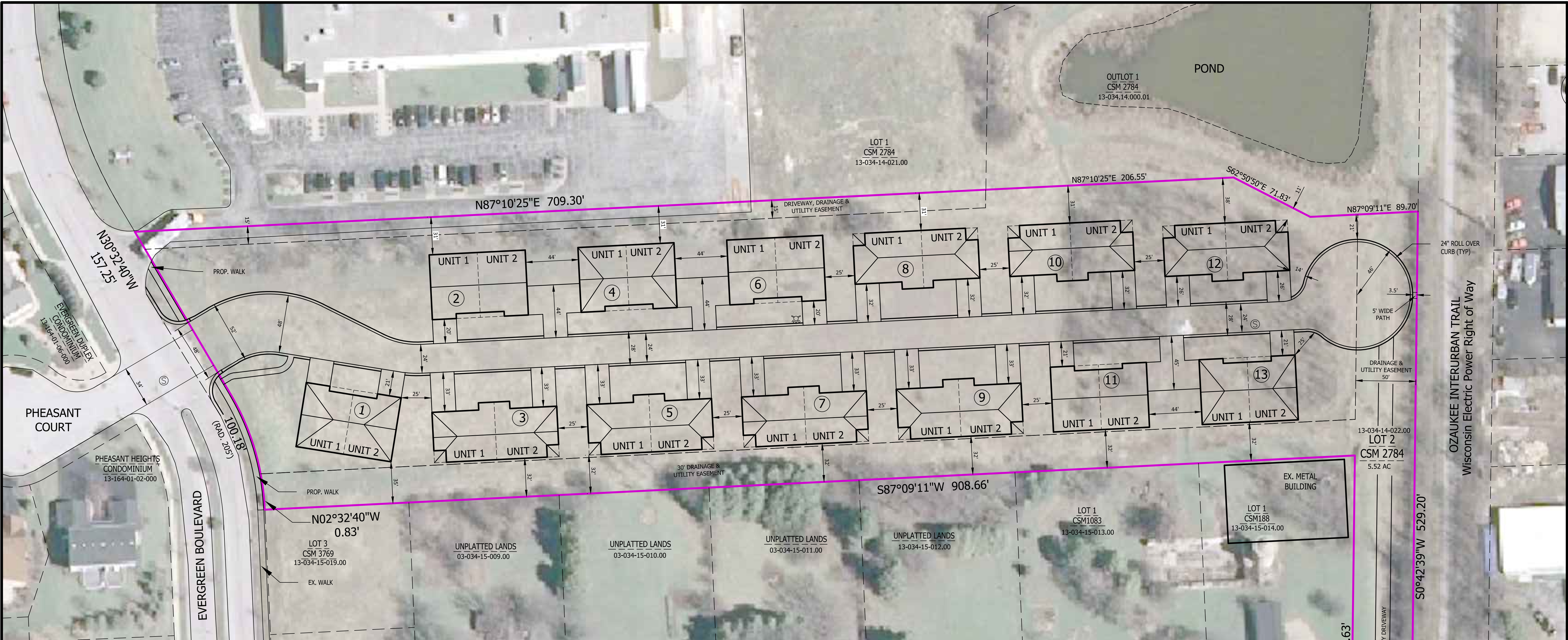
Michael J. O'Keefe, Mayor

Countersigned:

Constance K. McHugh, City Clerk

Approved as to form:

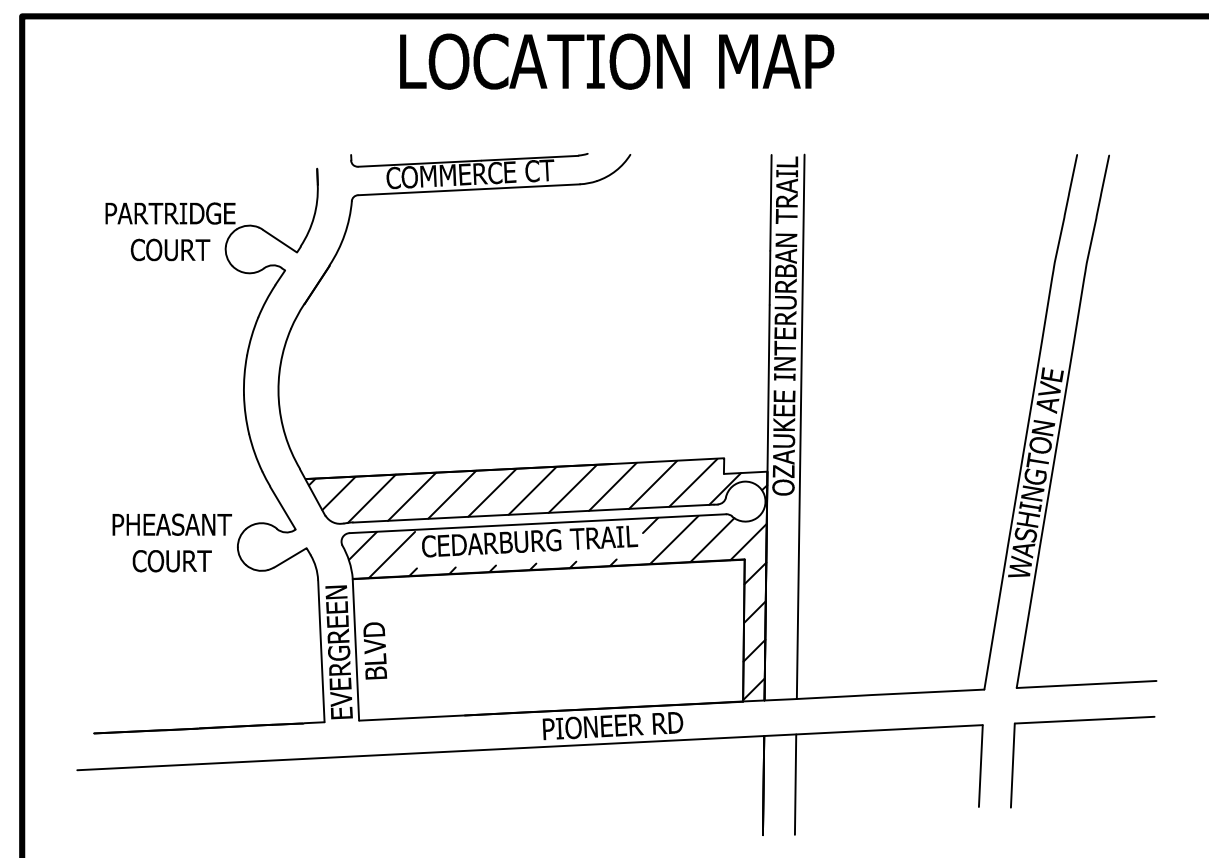
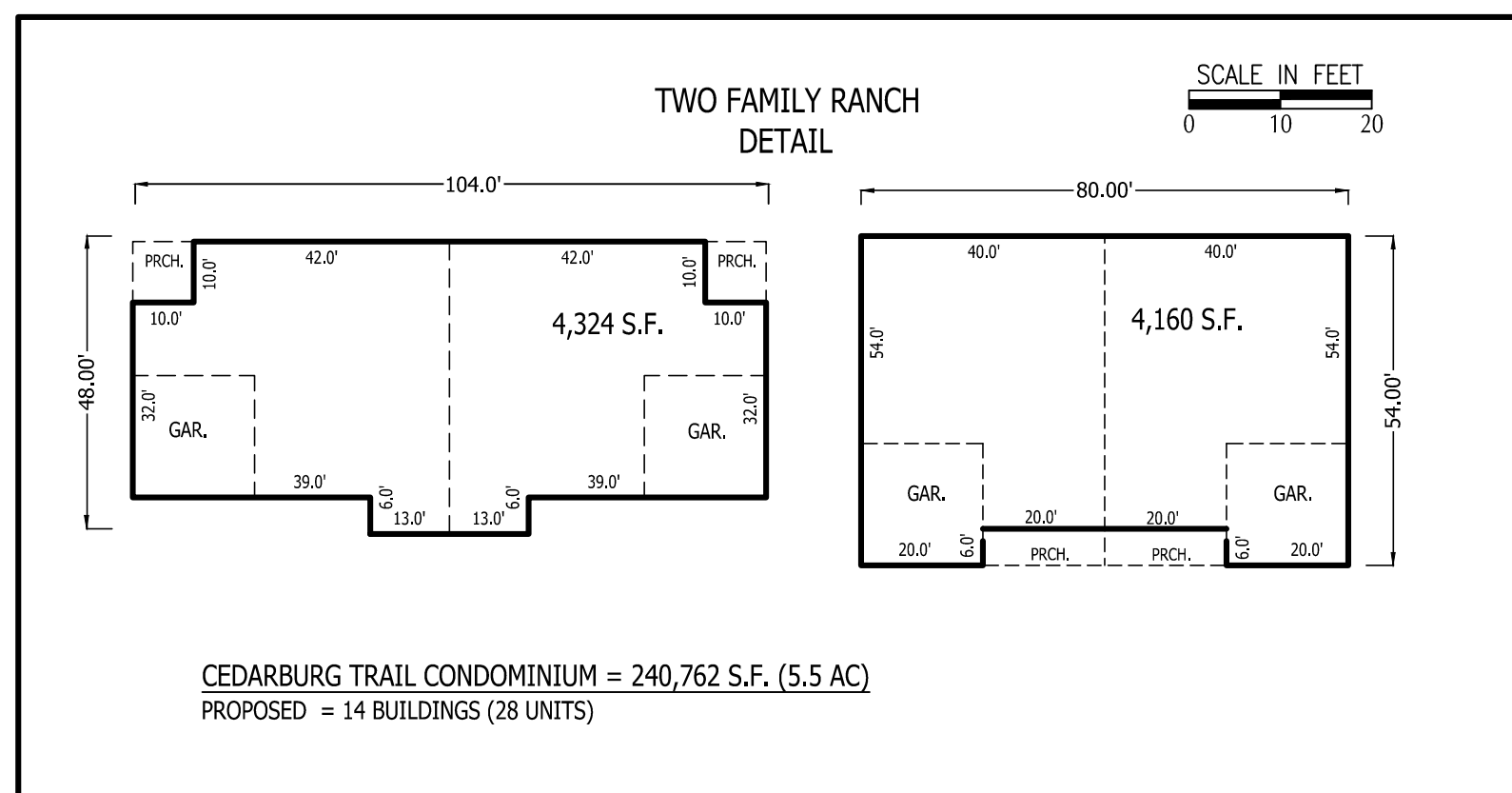
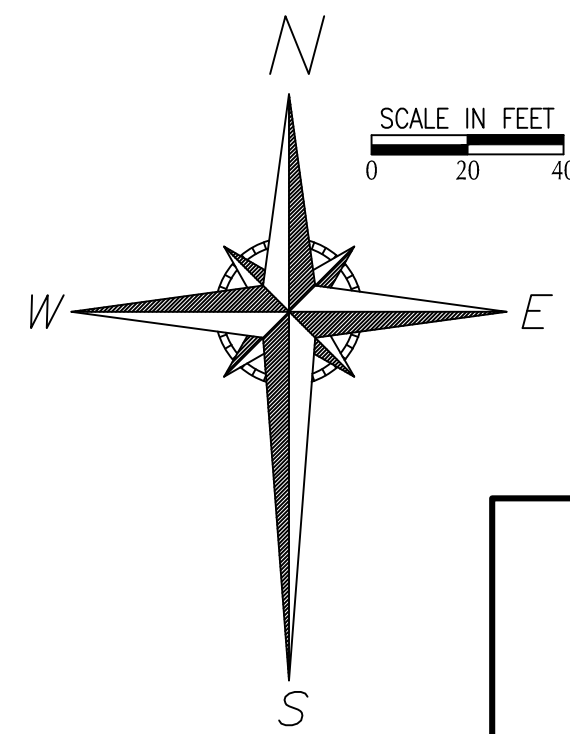
Michael P. Herbrand, City Attorney

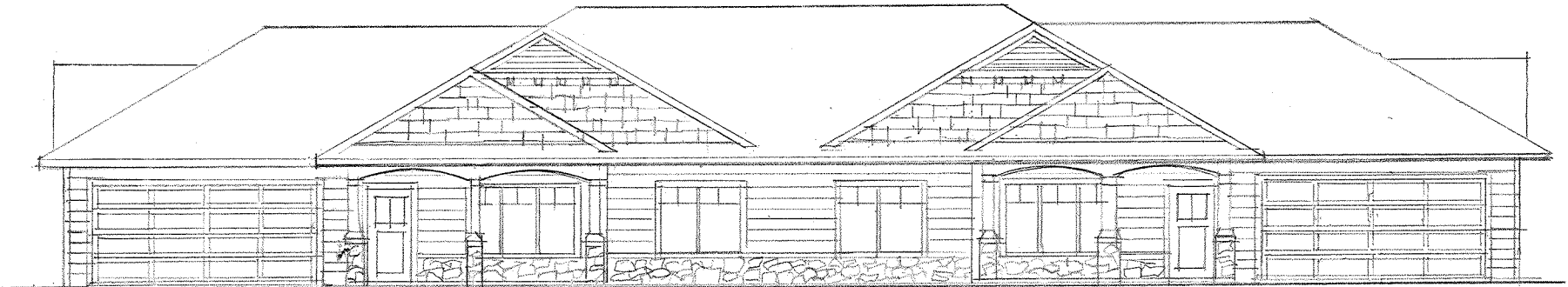


CEDARBURG TRAIL CONDOMINIUM

CITY OF CEDARBURG, OZAUKEE COUNTY, WI.

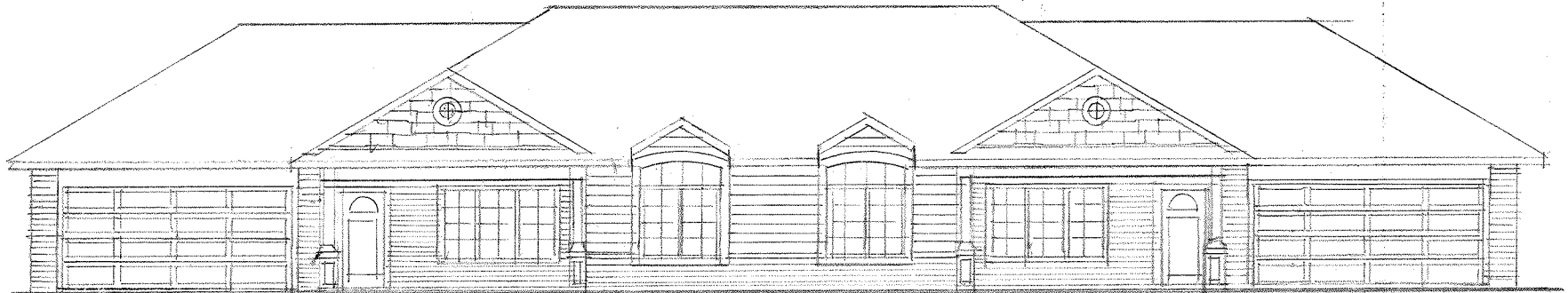
BEING ALL OF LOT 2 OF CERTIFIED SURVEY MAP 2784,
 LOCATED IN THE SW 1/4 OF THE SE 1/4 OF SEC. 34 T.10N., R.21E.,
 IN THE CITY OF CEDARBURG, OZAUKEE COUNTY, WISCONSIN



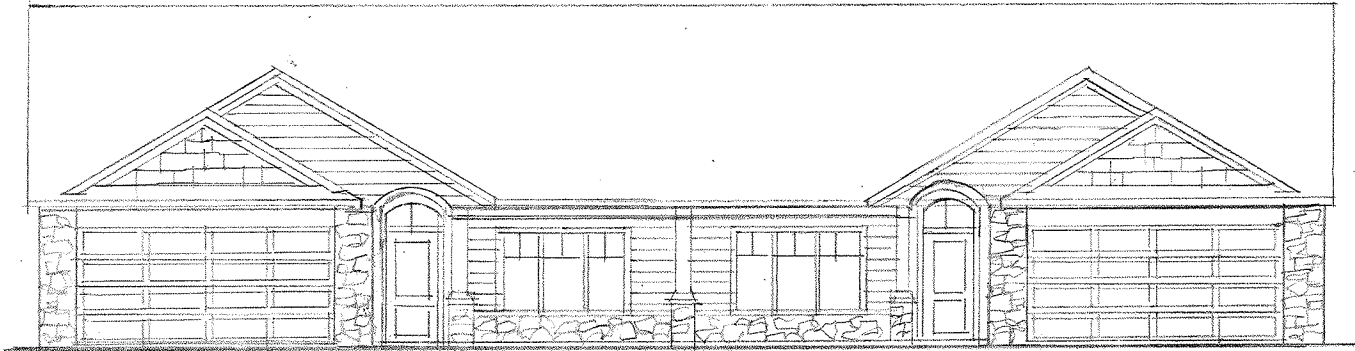


CEDRBURG TRAIL CONDO
UNIT #1

N.T.S 2-20-19
SUNAK
STUDIO

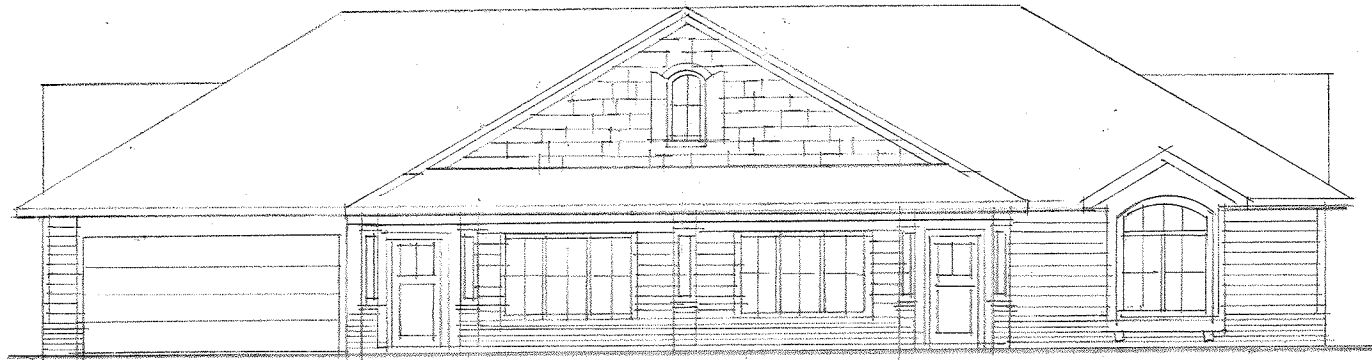


UNIT #2



CEDARBURG TRAIL CONDO.
UNIT # 3

N.T.S. 2-20-19
SUNARC
STUDIO



UNIT # 4

4. The Conditional Use Permit is issued to Anytime Fitness Health Club at the subject premises and shall not be transferable to others.

The motion was seconded by Council Member Thome and carried without a negative vote.

CONSIDER LAND USE PLAN AMENDMENT AND REZONING REQUEST FOR CONDOMINIUM DEVELOPMENT ON VACANT 5.520-ACRE PARCEL LOCATED EAST OF EVERGREEN BOULEVARD AND NORTH OF PIONEER ROAD – CEDARBURG TRAIL CONDOMINIUM/GREG JAMES

X

Planner Censky noted that Mr. James took the input he received from the February 2019 meeting and again revised his plans to address Commissioner comments. Since this is his third attempt at trying to secure Plan Commission recommendation, staff asked Commissioners Zimmerschied and Voltz to look at his revised plans when received by City staff. They were asked to determine if any further direction regarding design was necessary. Their input was passed on to Mr. James and the plans were once again revised. The current plans now show all the recommended changes including side entry garages on a few of the buildings to reduce the number of front-facing garages, changes to the roof accents, color changes to the front pedestrian doors, an increase in the depth of his porches to 6 feet and a series of columns across the front of the porch. He has also realigned the intersection with Evergreen Boulevard and has extended the public sidewalk across the full frontage of his property.

Nonconformity to Standard:

According to the PUD Ordinance, the Plan Commission and the Common Council must acknowledge any departure from the standards of development as set forth in the City's Zoning Code, land division ordinance and other City regulations. Staff's review of these plans indicates the following departures from the standards:

1. GENERAL STREET DESIGN STANDARDS
Code Requirement – SEC 14-1-70(p) Cul-de-sacs
Cul-de-sacs shall not exceed seven hundred fifty (750) feet in length.
Departure – **Proposed cul-de-sac length = 1,020 feet.**
2. RD-1 TWO-FAMILY RESIDENTIAL DISTRICT
Code Requirement – SEC 13-1-50(g) Setback and Yards
There shall be a minimum building front yard of twenty-five (25) feet from the right-of-way of all streets and a rear yard of 25.
Departure – **The proposed front yard, which is to be measured from the edge of street pavement, ranges from 14' to 20' back to the buildings.**
Departure – **The proposed rear yard for building 14 is 11 feet.**
3. TECHNICAL REQUIREMENTS FOR CERTIFIED SURVEY MAP LAND DIVISION; REVIEW AND APPROVAL

Code Requirement – SEC 14-1-42(e) Street Dedication

Dedication of streets and other public areas shall require, in addition, the owner's certification and the mortgagee's certificate in substantially the same form as required by Section 236.21 (2)(a) of the Wisconsin Statutes.

Departure – The proposed cul-de-sac will be private and, therefore, there will be no dedication.

Commissioners are reminded that the requests are to recommend amending the Comprehensive Land Use Plan for this site from the Industrial and Manufacturing classification to the High-Medium Density Residential classification, and then to recommend rezoning the site from M-3 Business Park District to Rd-1 (PUD) Two Family Residential and Planned Unit Development Districts. Since Commissioners have indicated support for this project in the past, coupled with the support from the Community Development Authority, Planner Censky encouraged them to recommend the Land Use Plan Amendment and rezoning as indicated above. If recommended, a public hearing will be scheduled at a future Common Council meeting in April. If approved by the Council, Mr. James will then submit his fully-detailed site, architectural, landscaping and lighting plans, and his condominium plat along with condominium documents, for Plan Commission review and approval.

Commissioners comments were as follows:

1. The new architectural plans for Buildings Numbers 1 and 4 are more representative of the style they were looking for.
2. Liked the side garage entries.
3. Suggested that the space between buildings be increased to 44 feet for the side garage entries.
4. The condominium roadway entrance continues to be awkward.
5. Configuration of the road and driveway offsets are awkward.
6. Elimination of Building Number 2 could create a more natural roadway configuration.
7. Fourteen units still were considered too many for the lot size.
8. Extend a sidewalk be added to the south side of the drive to a point where crossing is safer for pedestrian access to Evergreen Boulevard.
9. Consider staggering driveways so there is no conflict when backing out.
10. More attention to architectural details, such as materials that turn corners, will be applied to the future detailed plans.

Action:

A motion was made by Commissioner Voltz to recommend approval of the Land Use Plan Amendment from the Industrial and Manufacturing classification to the High-Medium Density Residential classification and rezoning from M-3 to Rd-1/PUD, subject to staff approval of the following conditions:

1. Eliminate Building Number 2 to allow for a better entryway design.

2. Shift Building Number 1 on the south side of the drive closer to Evergreen Boulevard to allow for greater spacing between buildings.
3. Extend the public sidewalk from Evergreen Boulevard down the cul-de-sac to a point where crossing is safer.
4. While the applicant proposes a 1,020-foot-long private cul-de-sac which exceeds the maximum length of 750 feet allowed by Code, the Police Chief prefers the cul-de-sac as proposed for crime prevention.
5. The applicant will be required to pay all impact fees at the time of building permit acquisition.
6. For informational purposes, there is an existing siren located at the east end of this property.
7. As part of his future plan submittal, the applicant will be required to submit sanitary sewer, watermain, storm sewer, site grading, storm water management and lighting plans.
8. The sanitary sewer and watermain will be dedicated to the public and all other utilities and the streets will be private.
9. Each unit shall have its own sanitary sewer and water laterals. A common storm lateral for sump pump discharge will be allowed.
10. The applicant shall provide private street lighting consisting of L.E.D. coach lights (40 watt) on 12-foot poles spaced every other lot. Use 1½ cable in duct or 2" conduit (No direct buried cable).
11. All water distribution construction shall comply with Cedarburg Light and Water specifications.
12. Single water service from the main shall be split at property line with individual lines going into each unit.
13. Water service curb stops shall be installed in the grass area only, as they will not be allowed in the driveways.
14. Recommend a crowned road cross-section with 24-foot asphalt pavement and 30-inch concrete curb and gutter.
15. City standard for private road is 5-inch asphalt on 9-inch crushed stone base.
16. The 5-foot wide path at the east end of cul-de-sac shall be constructed to connect with the Interurban Trail path.

The motion was seconded by Council Member Thome and carried without a negative vote.

REQUEST FOR TEMPORARY USE PERMIT FOR TENT AT W62 N630 WASHINGTON AVENUE – GORDON GOGGIN/STILT HOUSE

Commissioner Greg Zimmerschied recused himself.

Planner Censky recalled that Commissioners approved Gordon Goggin's request in March of 2018 for the temporary use of a tent to be located in his outdoor seating area north of the building. He is back this year with the same request which will include the tent measuring 20' by 40' that stands approximately 10' tall. This tent will be installed to

Architect Stauss advised that the building's windows would be simulated divided light with no mutton pattern. The large first-floor windows could display product if used for retail.

Action:

Commissioner Voltz moved to grant a Certificate of Appropriateness for the new building as proposed. The motion was seconded by Commissioner Strautmanis and carried without a negative vote, with Vice Chairperson Burgoyne excused.

Greg Zimmerschied resumed his place on the Plan Commission.

CONSIDER TEMPORARY USE PERMIT FOR TEMPORARY TENT AT W62 N630 WASHINGTON AVENUE – GORDON GOGGIN/STILT HOUSE

This item was moved to the March 4, 2019 Plan Commission meeting agenda.

CONSIDER RECOMMENDATION FOR LAND USE PLAN AMENDMENT AND REZONING FROM M-3 TO RD-1/PUD FOR VACANT PARCEL SOUTH OF W68 N158 EVERGREEN BOULEVARD – GREG JAMES/CEDARBURG TRAIL CONDOMINIUM *

Planner Censky reminded Commissioners that Greg James' rezoning request was considered at their January 7, 2019 meeting; however, a recommendation would be offered only after Mr. James addressed the following concerns:

1. Sidewalks be constructed along the parcel's entire Evergreen Boulevard frontage.
2. The intersection be moved to match the access to Pheasant Court.
3. The entry to the development be enhanced to make it more interesting.
4. The private drive be widened by eight (8) feet to allow for parking on one side of the street.
5. Emergency access, the width of a driveway, be provided from the cul-de-sac to Pioneer Road. This access must be maintained and clear for emergency equipment only.
6. Consideration of a hammerhead terminus of the private road.
7. Exceptional and diverse architecture and materials be proposed to mitigate concerns about the density of the project.
8. Garage doors be set back, and front entryways be emphasized.

In response, Mr. James has submitted four architectural designs, three of which have a slight garage setback. While the Evergreen Boulevard intersection has been widened to better match up with the Pheasant Court intersection, the plans do not reflect a more curved entrance design that merges into the long stretch of cul-de-sac as was discussed. The roadway cross-section is now proposed to be of roll-faced curbs with a 24-foot wide asphalt surface. Staff notes that while the Commission did recommend the roadway be widened by 8 feet, the City's standard/policy for private roads has historically been a 24-foot asphalt surface with curb and gutter as is now being

proposed. A graveled emergency access is now proposed from the cul-de-sac south to Pioneer Road. While a hammerhead-type cul-de-sac was encouraged, discussions with the Fire Department indicates they prefer the round-type as proposed and City Engineer/Director of Public Works advises that hammerhead cul-de-sacs have only been used on a temporary basis where the road is to be extended in the future. Since this roadway is narrower than the City's standard cross-section for a public road, the circular cul-de-sac makes it easier for those making a U-turn to exit the project.

Nonconformity to Standard:

According to the PUD Ordinance, the Plan Commission and the Common Council must acknowledge any departure from the standards of development as set forth in the City's Zoning Code, land division ordinance and other City regulations. Staff's review of these plans indicates the following departures from the standards:

1. GENERAL STREET DESIGN STANDARDS

Code Requirement – SEC 14-1-70(p) Cul-de-Sacs

Cul-de-sacs shall not exceed seven hundred fifty (750) feet in length.

Departure – **Proposed cul-de-sac length = 1,020 feet.**

2. RD-1 TWO-FAMILY RESIDENTIAL DISTRICT

Code Requirement – SEC 13-1-50(g) Setback and Yards

There shall be a minimum building front yard of twenty-five (25) feet from the right-of-way of all streets and a rear yard of 25 feet.

Departure – **The proposed front yard is to be measured for the edge of street pavement 21 feet back to the buildings.**

Departure – **The proposed rear yard for Buildings 2 and 14 is 18 feet.**

3. TECHNICAL REQUIREMENTS FOR CERTIFIED SURVEY MAP LAND DIVISION; REVIEW AND APPROVAL

Code Requirement – SEC 14-1-42(e) Street Dedication

Dedication of streets and other public areas shall require, in addition, the owner's certification and the mortgagee's certificate in substantially the same form as required by Section 236.21 (2)(a) of the Wisconsin Statutes.

Departure – **The proposed cul-de-sac will be private and therefore there will be no dedication.**

Planner Censky advised that while Mr. James has submitted four different architectural styles designed by the Drexel Building and Supply Company out of Brookfield, staff feels that these designs fail to capture the intent of the direction from January's discussion. At that meeting Mr. James was encouraged to drive through some of our existing two-family developments such as Pheasant and Partridge Courts, Lincoln Court or Bridge Street Commons and show a building design that is more reflective of those styles. In staff's opinion, what Mr. James now proposes is four different versions of the plans presented to the Plan Commission in January 2019.

Understanding that this is essentially concept plan review, Commissioners may recommend Land Use Plan Amendment from Industrial and Manufacturing to High-Medium Density Residential (5.2 to 10.8 units/acre) and rezoning from M-3 Business Park to Rd-1(PUD) Two-family Residential/Planned Unit Development. If recommended, a public hearing would be scheduled at a future Common Council meeting in March. If approved by the Council, Mr. James will then submit his fully-detailed site, architectural, landscaping and lighting plans; and his condominium plat along with condominium documents for Plan Commission review and approval.

Planner Censky provided the following for Plan Commission consideration:

1. While the applicant proposes a 1,020-foot-long private cul-de-sac which exceeds the maximum length of 750 feet allowed by Code, the Police Chief prefers the cul-de-sac as proposed for crime prevention.
2. The applicant will be required to pay all impact fees at the time of building permit acquisition.
3. For informational purposes, there is an existing siren located at the east end of this property.
4. As part of his future plan submittal, the applicant will be required to submit sanitary sewer, watermain, storm sewer, site grading, storm water management and lighting plans.
5. The sanitary sewer and watermain will be dedicated to the public and all other utilities and the streets will be private.
6. Each unit shall have its own sanitary sewer and water laterals. A common storm lateral for sump pump discharge will be allowed.
7. The applicant shall provide private street lighting consisting of L.E.D. coach lights (40 watt) on 12-foot poles spaced every other lot. Use 1½" cable in duct or 2" conduit (No direct buried cable).
8. All water distribution construction shall comply with Cedarburg Light and Water specifications.
9. Single water service from the main shall be split at property line with individual lines going into each unit.
10. Water service curb stops shall be installed in the grass area only as they will not be allowed in the driveways.
11. The intersection with Evergreen Boulevard should be shifted to the north to better line up with Pheasant Court.
12. More attention should be given to architectural style.
13. Recommend a crowned road cross section with 24-foot asphalt pavement and 30-inch concrete curb and gutter.
14. City standard for private road is 5-inch asphalt on 9-inch crushed stone base.
15. The 5-foot wide path at the east end of cul-de-sac shall be constructed to connect with the Interurban Trail path.

Plan Commissioners offered the following comments:

1. Addition of the sidewalks along the entire Evergreen Boulevard frontage.

2. Consider a reduced number of buildings to reduce the intense density on this small piece of property.
3. Consider providing a more perpendicular entry for Building #2 to create more space between Building #2 and Building #4.
4. Reiterate that the front door should be emphasized, possibly with the use of higher-quality materials.
5. Placement of materials that de-accentuates the horizontality of the buildings.
6. Avoid placing two garage doors together.
7. Break up architectural elements to create a different character for each building.

Mr. James advised that his customers are not interested in lawns or space between buildings; a certain number of units are necessary to support a condominium association responsibilities for maintenance and insurance; the garage doors are de-emphasized by the color of the siding; lighter color shake siding are proposed for the dormers; and both front and back entry doors are recessed to offer weather protection and privacy. He pointed out that this parcel is very narrow and the buildings have to be narrow and long. There is no option to make them look like regular duplexes.

Commissioners suggested that Mr. James contract with an architect, advising that there were very talented architects in Cedarburg that would understand what type of architecture is expected for a Cedarburg project. Mr. James responded that he had contacted two and they were unavailable.

COMMENTS AND ANNOUNCEMENTS BY PLAN COMMISSIONERS

Commissioner Cain advised that Mequon is considering a Pocket Neighborhood and that they are using the Planned Unit Development zoning district to process the project.

MAYOR'S ANNOUNCEMENTS

Mayor O'Keefe had no announcements.

ADJOURNMENT

Council Member Thome moved to adjourn the meeting at 8:30 p.m. The motion was seconded by Commissioner Zimmermann and carried without a negative vote, with Vice Chairperson Burgoyne excused.

Darla Drumel,
Administrative Secretary

Action:

A motion was made by Council Member Czarnecki to approve the Temporary Use Permit for the use of a tent from April 2, 2018 to May 13, 2018 provided that the tent is moved as far back as possible on the lot. The motion was seconded by Mayor Kinzel and carried with Mayor Kinzel, Council Member Czarnecki, Vice Chairperson Burgoyne, Commissioners von Barga and Zimmerschied voting in favor; Commissioner Cain voting against; and with Commissioner Poellot excused.

CONCEPT REVIEW FOR LAND USE PLAN AMENDMENT AND REZONING FOR PROPOSED CONDOMINIUM DEVELOPMENT IN THE VACANT 5.520-ACRE PARCEL IN THE CEDARBURG BUSINESS PARK ALONG EVERGREEN BOULEVARD JUST NORTH OF PIONEER ROAD – CONDO DEVELOPMENT INC./GREG JAMES



Planner Censky reported that, as directed by the Plan Commission, this request was sent to the Community Development Authority (CDA) for their thoughts and recommendation on the proposed Land Use Plan Amendment and rezoning. At their February 21, 2018 meeting, the CDA considered three things: should the City consider purchasing the site and then resell it for industrial development or, should the site be left to develop under the M-3 Zoning District, or would they support the rezoning as proposed. After some discussion on the issue, the CDA indicated support for the proposed two-family condominium project and recommended rezoning and Land Use Plan amendment by unanimous vote.

In the interim, a review of the original Business Park and TIF files from the early 1990's revealed that Business Park Covenants were created as part of the creation of the Business Park and those Covenants continue to be in effect and legally govern all development within the Park. Since this property is part of the Business Park as legally defined in the Covenants, it is subject to the restrictions contained therein.

These Covenants run with the land and can only be amended by recording at the Register of Deeds office a document agreeing to release the Doornek property from the Covenants that is executed by the owners of all land and their mortgagees within the Business Park. Until an amendment to these Covenants is properly drafted and approved, the City cannot process Developer Greg James' request further. However, to undertake an attempt at amending the Covenants, Mr. James would like a commitment and support for his project going forward. Any comments the Commissioners may have will aid in his decision whether or not to pursue this project.

As previously reported, Mr. James is requesting consultation regarding plans to develop either a 24-unit condominium project consisting of 12 two-family structures or, if the City agrees to sell a portion of the adjacent Outlot, a 28-unit project consisting of 14 two-family structures.

The purpose of this consultation is to provide meaningful feedback and direction regarding whether or not the Plan Commission would support this type of land use and also to offer specific feedback regarding the site layout and building concept plans. If Commissioners feel comfortable with this project, Mr. James will then submit his Land Use Plan amendment and rezoning petitions to change the use classification from Business Park to Two-Family Residential and the zoning from M-3 to Rd-1.

A review of City records indicates that a request for an assisted living elderly housing project was considered for this site by the Plan Commission in November of 2010 but was rejected because of concerns that this was the only vacant manufacturing site left in the City. While this is the last vacant site in the City's first Business Park, there currently are planning efforts are currently underway for a second business park along the south side of Highway 60 west of Sheboygan Road.

Planner Censky provided the following issues for Plan Commission consideration:

1. Mr. James proposes a 958-foot long private cul-de-sac which exceeds the maximum length of 750 feet allowed by Code. This parcel has frontage on both Evergreen Boulevard and Pioneer Road and from a traffic circulation standpoint the Planning, Engineering and Fire Department staff would prefer that the cul-de-sac be eliminated and instead the proposed roadway turn to the south for a second egress/ingress be provided to Pioneer Road. However, from a crime prevention standpoint, the Police Chief prefers the cul-de-sac as proposed.
2. Because of the narrow and long shape of the parcel, Mr. James is limited in how creative he can be with his street layout and site design. He is, therefore, proposing a long straight cul-de-sac lined by cookie-cutter designed duplex structures that lack creativity. More interest can be achieved by incorporating things like staggering setbacks, providing change in architectural design and color scheme more reflective of the existing two-family structures along the west side of Evergreen Boulevard at Pheasant Court and Partridge Court, providing quality landscaping and attractive low-intensity residential lighting, etc.
3. Mr. James proposes to buy a portion of the adjacent City-owned Outlot or acquire an easement to allow for less than the required rear yard setback. While staff does not oppose the sale, that request will need your recommendation and Common Council approval.
4. The developer will be required to pay all impact fees at the time of building permit acquisition.
5. For informational purposes, there is an existing siren located at the east end of this property which is slated to be relocated this year to an area slightly to the west on the City-owned land behind the Journal Sentinel building.

Vice Chairperson Burgoyne noted that after receiving the recommendation from the CDA he feels more comfortable changing the Master Plan to duplex zoning. He added that the community is short on condominiums, the proposed design is popular, and he encouraged Mr. James to proceed. However, he cautioned that he was not looking for spartan architecture.

Commissioner Zimmerschied agreed that the project is a good use of the parcel. He also advised that the architecture would be an important aspect of the approval.

Mayor Kinzel echoed that the architecture is a significant element of the development review.

The consensus of the Plan Commissioners was that they were in support of the proposed condominium development.

CONSIDER ALTERNATE PARKING LOT LIGHT FIXTURES FOR THE ARRABELLE PROJECT BEHIND ST. FRANCIS BORGIA CHURCH – HSI PROPERTIES/TONY DeROSA

Planner Censky noted that the Commissioners asked Tony DeRosa of HSI Properties to consider alternate light poles for those fixtures closest to the Church. It was felt that because of the historic character of the Church, the light poles should be ones that better fit that character.

Tony DeRosa of HSI Properties described the alternative lighting as a decorative bell-shaped dark bronze fixture, which has a good ability to control the lighting. All seven lighting fixtures in the parking lot are proposed to be changed to this fixture. In addition, steps will be taken regarding the light fixture on the southwest border of the site, directly next to W60 N417 Hilgen Avenue so that light from the project does not shine into her property.

Action:

Council Member Czarnecki moved to approve the DSCP1 Dark Bronze bell-shaped LED light fixture as proposed. The motion was seconded by Commissioner Zimmerschied and carried without a negative vote, with Commissioner Poellot excused.

CONSIDER REQUEST TO MODIFY APPROVED LANDSCAPING PLANS FOR HAMILTON HOUSE SENIOR LIVING LOCATED AT W76 N629 WAUWATOSA ROAD – TUKKA PROPERTIES/TOM PIENKA

Planner Censky advised that City records indicate that the current version of the landscape plan for the Hamilton House project was approved at the Plan Commission's October 2015 meeting. While the plan shows an attractive planting scheme throughout the site, the focus was to establish a good buffer along the west property line to address the concerns of the neighbors. Based on that discussion the 2015 plan serves to

Development Agreement:

Planner Censky advised that the Development Agreement is the contract between the City and the developer that establishes responsibilities regarding the provisions of public and private facilities, improvements, and any other agreed-upon terms. The Development Agreement was drafted City Attorney Mike Herbrand and City Engineer Tom Wiza. Following Plan Commission recommendation, it will be presented to the Common Council for approval at their February 12, 2018 meeting.

City Attorney Mike Herbrand noted that the Development Agreement is a standard agreement that addresses public improvements such as storm water improvements, sidewalk, City trees, hydrant location, dedication of road right-of-way and the vision triangle. Private property improvements are addressed such as relocation of the monument sign and the cross-parking easement with St. Francis Borgia Church. Impact fees and a credit for the existing school and parsonage are also addressed in the Agreement.

Action:

Vice Chairperson Burgoyne moved to recommend approval of the Development Agreement to the Common Council. The motion was seconded by Council Member Czarnecki and carried without a negative vote, with Commissioner Poellot excused.

CONCEPT REVIEW FOR LAND USE PLAN AMENDMENT AND REZONING FOR PROPOSED CONDOMINIUM DEVELOPMENT IN THE VACANT 5.520-ACRE PARCEL IN THE CEDARBURG BUSINESS PARK ALONG EVERGREEN BOULEVARD JUST NORTH OF PIONEER ROAD – CONDO DEVELOPMENT INC./GREG JAMES ✕

Planner Censky advised that Greg James of Condo Development Inc. is requesting consultation regarding his plans to develop either a 24-unit condominium project consisting of 12 two-family structures or, if the City agrees to sell a portion of the adjacent Outlot, a 28-unit project consisting of 14 two-family structures. Commissioners are advised that for this project to be realized Mr. James will need to pursue an amendment to the Comprehensive Land Use Plan and a rezoning of the site as this site is currently classified on the Comprehensive Land Use Plan 2025 as future Industrial/Manufacturing development and is zoned M-3 Business Park. Therefore those documents will need to be changed to the Two-Family category.

The purpose of the Plan Commission consultation is to provide meaningful feedback and direction regarding whether or not they would support this type of land use and also to offer specific feedback regarding the site layout and building concept plans.

Planner Censky noted that Mr. James proposes a 958-foot long cul-de-sac which exceeds the maximum length of 750 feet allowed by Code. This parcel has frontage on both Evergreen Boulevard and Pioneer Road and from a traffic circulation standpoint the Planning, Engineering and Fire Department staff would prefer that the cul-de-sac be eliminated and instead the proposed roadway turn to the south for a second egress/ingress be provided to Pioneer Road. However, from a crime prevention standpoint, the Police Chief prefers the cul-de-sac as proposed.

Because of the narrow and long shape of the parcel, Mr. James is proposing a long straight cul-de-sac lined by identical two-family buildings. Staff suggests that more interest can be achieved by incorporating things like staggering setbacks, providing change in architectural design and color scheme more reflective of the existing two-family structures along the west side of Evergreen Boulevard at Pheasant Court and Partridge Court, providing quality landscaping and attractive low-intensity residential lighting, etc.

Mr. James proposes to buy a portion of the adjacent City-owned Outlot or acquire an easement to allow for less than the required rear yard setback. While staff does not oppose the sale, that request will need Plan Commission recommendation and Common Council approval.

The applicant will be required to pay all impact fees at the time of building permit acquisition.

For informational purposes, there is an existing siren located at the east end of this property which is slated to be relocated this year to an area slightly to the west on the City-owned land behind the Journal Sentinel building.

A review of City records indicates that a request for an assisted living elderly housing project was considered for this site by this Commission in November of 2010 but was rejected because of concerns that this was the only vacant manufacturing site left in the City. While this is the last vacant site in the City's first Business Park, Commissioners are reminded that planning efforts are currently underway for a second business park along the south side of Highway 60 west of Sheboygan Road.

If Commissioners feel comfortable with this project, Mr. James will then submit his Land Use Plan amendment and rezoning petitions to change the use classification from Business Park to Two-Family Residential and the zoning from M-3 to Rd-1.

Greg James, the developer, introduced his son, Brian James and the property owners, Mr. and Mrs. James Dorneck. Mr. James provided two new exhibits that addressed comments made by staff. He argued against the suggestion for a second egress/ingress to Pioneer Road because it would be close to a large metal building that is 2.9' from his south property line and 8.7' from the west line of the property that runs down to Pioneer Road and has several vehicles parked near it. This would not be an inviting entrance to his development. He stated that buyers prefer the safety and security provided by a cul-de-sac as stated by the Cedarburg Police Chief. Mr. James advised that the cul-de-sac is proposed to be a private road. The Fire Department confirmed that the 92' cul-de-sac was adequate for their equipment. He requested that no access be provided at Pioneer Road and that a variance be granted for the length of the cul-de-sac.

Planner Censky advised that the Code does not limit the length of a cul-de-sac on a private road, so no variance is necessary.

Mayor Kinzel noted that he would be opposed to an access road so close to the Interurban Trail.

Planner Censky reported that the Fire Department and the City Engineer did suggest that a hard surface may be constructed only for fire access in the event that the Evergreen Boulevard access is blocked by construction or any other situation.

Council Member Czarnecki noted that a secondary access is provided for in the Cedar Place Apartments on Sheboygan Road. Commissioner Zimmerschied pointed out that there is no secondary access for the Bridge Commons Condominium Development and understood that such a situation may happen once in every 50 years.

Mr. James added that he had only presented an architectural elevation of one building; however, the buildings would have different colors than those next to them and across the street, the roof lines and dormers would vary and some buildings would have masonry trim. Each building would have perimeter landscaping in addition to street shade trees. It is customary to have consistent setbacks for condominium development, but he would look into staggering the front yard setbacks. Some buildings cannot be moved due to an easement which would not allow for the concrete patios. He is also trying to maintain a minimum 41' behind the north buildings to keep a sufficient distance from the business drive to the north. To stagger the buildings, the driveways would have to be 20' long. Mr. James requested a variance if needed for the 20' driveways.

The condominiums would be 1,600 square feet in size, 2 bedrooms with 2 baths and a 2-car garage. The sale prices would be about \$300,000.

Mr. James noted that Condo Development, Inc. has offered design creativity that has appealed to their 800 condominium buyers.

Mr. James continued that he would be interested in purchasing 20' of the City's property along the retention pond so that he would not have to build two smaller buildings in that area.

Planner Censky stated that City staff believed the sale could be made if desired by the Common Council and would be a better option than an easement.

Council Member Czarnecki opined that the lot was too narrow and deep to accommodate turning radii that are required for commercial or industrial uses. The lot configuration is not suited to commercial/industrial use.

Commissioner Zimmerschied noted that it is not suited to commercial/industrial use in that it has not been purchased.

Vice Chairperson Burgoyne pointed out that the new business park will not be available for two or three years. If a current business in the City wished to expand, removal of this site would leave no options. He thought it would be a mistake to rezone the property and suggested that the City's Community Development Authority (CDA) should formally review the commercial/industrial potential of the site and its best possible use for the City. He continued that the City could be more aggressive in marketing the parcel and therefore it might be appropriate for the City to buy the property to that end.

Mr. Dorneck advised that he has been marketing the site on-line for seven years and had one inquiry to purchase it for a warehousing use, which is not permitted in the M-3 District.

Council Member Czarnecki noted that the condominium development would create an appropriate buffer between the single-family homes to the south and the commercial to the north. He emphasized that the circulation for the parcel would not attract industrial development.

Commissioner Zimmerschied stated he would be open to the proposed development contingent upon the quality of the architecture.

In response to a suggestion by Vice Chairperson Burgoyne, Council Member Czarnecki questioned delaying discussion on the subject site due to possible alterations of the parcel that are not requested.

Vice Chairperson Burgoyne advised that he would consider the proposal if the CDA came back with the opinion that the zoning should be changed. He agreed to also ask the CDA if it was feasible for commercial use. However, he felt the City could be more aggressive in marketing this improved parcel.

Commissioner von Barga agreed with Vice Chairperson Burgoyne but was reluctant to stall the property owner and developer for an indefinite period of time.

Vice Chairperson Burgoyne stated he did not want to stall the developer indefinitely either but 30 days is not a long period of time. The focus of the Plan Commissioners is not the cost to the developer or seller, but the best possible planning for the City.

Mayor Kinzel noted that the concept review would continue at the March 5, 2018 Plan Commission meeting.

Council Member Czarnecki felt the use was fine and the comments on architecture were valid. He could support the general concept.

Mayor Kinzel stated that he would like to see more variation in the architecture. The footprint could be the same but with slightly different architectural design, such as Bridge Commons Condominiums. Planner Censky directed attention to the duplexes on Pheasant and Partridge Courts as examples.

Mr. James replied that his clients are looking for living space on a single-floor.

Council Member Patricia Thome advised that she lives in Bridge Commons Condominiums. Her only concern was that there were accommodations for snow plowing and snow removal. Mr. James pointed out that there was space for snow storage on both sides of the cul-de-sac.

Council Member Jack Arnett, as a member of the CDA, sought clarification on whether the CDA is being asked to determine if the City should buy the parcel, whether additional options

should be considered, and if the City should act as a landlord. He stated that it is clear that the parcel is not an industrial site.

The resident at N144 W6570 Pioneer Road advised that he lives south of the proposed development. He stated he is impartial on what happens on the site but is prepared to live in his home for some time. He pointed out that the home to the west of him has been vacant for quite a while.

Greg James was advised that he was welcome to attend the CDA meeting. It is open to the public.

COMMENTS AND ANNOUNCEMENTS BY PLAN COMMISSIONERS

No comments or announcements were made by Plan Commissioners.

MAYOR'S ANNOUNCEMENTS

No announcements were offered.

ADJOURNMENT

A motion was made by Mayor Kinzel, seconded by Commissioner Zimmerschied, to adjourn the meeting at 9:04 p.m. The motion carried without a negative vote, with Commissioner Poellot excused.

Darla Drumel,
Administrative Secretary

A meeting of the Community Development Authority of the City of Cedarburg, Wisconsin, was held on Wednesday, February 21, 2018 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers.

The meeting was called to order by Mayor Kip Kinzel at 7:00 p.m.

Roll Call: Present: Mayor Kip Kinzel, Council Member Jack Arnett, Eric Stelter, Eric Arvold, Dale Lythjohan, Joe Kassander

Excused: Andy Dettro

Also Present: City Administrator/Treasurer Christy Mertes, City Attorney Mike Herbrand, City Planner Jon Censky, Greg James, Brian James, Mr. & Mrs. Jim Doornek

STATEMENT OF PUBLIC NOTICE

Mayor Kinzel acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

COMMENTS & SUGGESTIONS FROM CITIZENS - None

APPROVAL OF MINUTES

Motion by Council Member Arnett, seconded by Joe Kassander, to approve the minutes from the November 13, 2017 and January 25, 2018 meetings. Motion carried unanimously with Andy Dettro excused.

NEW BUSINESS

Consider Recommendation to the Plan Commission Regarding Whether the City Should Rezone the Vacant 5.5-Acre Parcel Located in the City's Business Park East of Evergreen Boulevard and North of Pioneer Road to Allow for a Two-Family Development or Retain the Existing Zoning for Future Business Development; and Action Thereon

Planner Censky explained the Plan Commission had received a request to amend the Land Use Plan for this site in the first business park. The land is currently zoned M-3 Business Park and the request for rezoning would be to Rd-1 – Two-Family Residential.

The three questions from the Plan Commission to the CDA are:

1. Should the CDA consider purchasing and reselling the site to retain the Business Park M-3 zoning?
2. Should the zoning remain and allow development to occur as the market allows?
3. Does the CDA support the rezoning of the site to residential?

The Business Park Covenants do not allow rezoning. The covenants may be amended by recording in the public records, a document to that effect executed by owners of all the land and their mortgagees, with all signatures duly notarized. Such amendment shall become effective only upon recording.

In response to Mayor Kinzel's question, Planner Censky stated the restriction was put in place by the City and runs with the land in perpetuity. Mayor Kinzel stated that one owner could have veto power of the amendment to the covenants if they do not sign.

In answer to Eric Stelter's question, Mr. James stated no public funds are being requested.

In response to Mayor Kinzel's question, Planner Censky stated the parcel was too narrow for business development.

Dale Lythjohan said the parcel is one of the few five-acre lots zoned M-3 available for manufacturing in the City. He is reluctant to consider making it residential.

Planner Censky noted the parcel has been vacant for a very long time without any activity. Dale Lythjohan noted part of this time was due to the slow economy. Planner Censky also stated this parcel has a joint driveway for access with the property to the north.

Council Member Arnett said the site is not suitable for an industrial site and is not conducive to semi-truck traffic. It is well suited for two-family development. The estimated value to be built is \$7 million, which is more than what any industrial building could bring to the City. The parcel has been vacant for approximately 15 years.

In response to Eric Arvold's question, Planner Censky stated there has not been any other official interest in the property.

Dale Lythjohan asked about the noise complaints and wondered if they would be an issue for the proposed residential development. Planner Censky stated the previous noise complaint was related to the rooftop HVAC unit and was resolved with barriers being put in place. If there were future complaints they would be addressed with the business.

Mr. Greg James referenced a letter he handed out to the CDA members and stated there are currently residential properties in this area.

To proceed with the changing of the covenants, the signature of nine business owners and their mortgagees need to be collected.

Mr. Doornek stated the owner of the business to the north of his property had no interest in purchasing this parcel.

Motion made by Council Member Arnett, second by Eric Stelter, to recommend rezoning the parcel to allow two-family residential development.

In answer to Eric Stelter's question, City Attorney Herbrand stated the City cannot purchase homes and flip property as there has to be a public purpose. In addition, three of the bordering residential properties are in the Town of Cedarburg.

The motion carried unanimously with Andy Dettro excused.

ADJOURNMENT

Motion made by Council Member Arnett, seconded by Mayor Kinzel, to adjourn the meeting at 7:29 p.m. Motion carried unanimously with Andy Dettro excused.

Christy Mertes
City Administrator

adk

**CITY OF CEDARBURG
POLICY/PROCEDURE MANUAL**

SUBJECT: FILLING ALDERMANIC POSITION VACANCIES

CC-20A

General: In order to provide the citizens of the City of Cedarburg with appropriate representation, a uniform procedure shall be used by the Common Council to fill vacancies in the elected position of alderperson.

- Procedures:
1. Whenever an aldermanic position becomes vacant under the conditions listed in Sec. 17.03, Stats., the vacancy is filled by Common Council appointment, except when a recall election is held. An alderperson shall be chosen from interested candidates residing within the affected district. A person so appointed shall hold office until a successor is elected and qualified.
 2.
 - a) If a vacancy occurs on or before December 1, and the term does **not** expire the following April, unless otherwise ordered by the Council, a successor is chosen at the spring election.
 - b) If the vacancy occurs after December 1 preceding the first Tuesday in April, a successor is appointed and the election is held in April of the second year following the December cutoff date.
 - c) If a vacancy occurs between January 1 and May 31 of the second year of the unexpired term, Council appoints a person to fill the vacancy and has the option to order a special election concurrent with the November election.
 3. The City Clerk shall advertise the vacant position through a news release and/or paid advertisement in the City's official newspaper.
 4. Resumes from interested candidates shall be submitted to the City Clerk in accordance with a stipulated deadline and interviews scheduled before the Common Council. Candidates may submit references from individual citizens within their district. Prior to being considered by the Council, all candidates shall complete and sign a Declaration of Qualifications, in a form deemed acceptable to the City Attorney, and as provided by the City Clerk.
 5. Interviews and voting are conducted in Open Session Common Council meetings. As with all open sessions, interested news media and public will be present throughout the entire process. No public input will be taken during the interview or voting process.
 6. Written questions which have been prepared by Council Members will be provided to each candidate in advance of the oral

interviews. Candidates will provide oral responses to these questions during the interview process.

7. Interviews will be conducted with questions presented alternately to candidates. All candidates may be present throughout the interview process.
8. After all interviews have concluded, the Council may discuss qualifications of candidates. The Council may recall individual candidates to clarify any issue previously discussed.
9. Each Council Member votes for one candidate. The individual receiving the least number of votes on the first ballot will no longer be considered a candidate and additional balloting continues using the same process until only one candidate receives a majority of votes cast. There may be additional discussion by Council Members between each vote. A candidate must receive a majority of votes from the Council, but not less than three, to be elected. An abstention by a Council Member during the voting process is not considered a vote.
10. In the case of a tie vote for the final two candidates for an aldermanic position, the mayor will break the tie.
11. Following the completion of balloting, a formal motion is in order to appoint the selected candidate to complete the unexpired term of office.
12. Council voting is done by paper ballot and the voting results are announced. Ballots must contain the name of the person voting, as well as the name of the person voted for, so that the vote of each member can be ascertainable.
13. The oath of office is administered by the City Clerk and the responsibilities and term of office are assumed.

Approved: 3/14/94
Adopted: 3/28/94
Revised: 1/26/98
Revised: 2/23/98
Revised: 6/14/04
Revised: 12/8/08
Revised: 8/25/14

QUESTIONS FOR ALDERMANIC DISTRICT 1 CANDIDATES
April 29, 2019

1. What factors have motivated you to seek appointment to the Common Council at this time? With this appointment being until April 2020, are you planning to run for this office in April of 2020?
2. What do you feel the role of local government is? How do you prioritize the duties?
3. What is your point of view regarding growth for Cedarburg?
4. There are generally two approaches to serving as a member of the Common Council:

I have been elected to this position and must do what is best for the City, or,

I must follow the will of the majority of my constituents.

Which of these two approaches do you think most closely describes your position? Why?
5. As a Council Member, how would you deal with a recommendation from a board, commission or committee or department head with which you do not agree?
6. What factors should be considered before proceeding with economic development initiatives?
7. Cedarburg's Historic District and festivals are considered primary tourism attractions. As a Common Council Member, how do you balance supporting these assets along with responsibilities to the residents and taxpayers?
8. What concerns you about the future of our City? And what opportunities do you see?

All applicants will be allowed a two minute closing statement.

City of Cedarburg - Connie McHugh

From: Brett Krzykowski <krzykows@yahoo.com>
Sent: Monday, April 01, 2019 1:28 PM
To: City of Cedarburg - Connie McHugh
Subject: 1st Aldermanic District
Attachments: Resume_Brett Krzykowski.docx

Ms. McHugh:

I would like to express interest in serving the city as Alderperson - District 1. My longstanding connection to Cedarburg is bookended by two significant life events: my family moving here in 1980 when I was barely 1 year old, and me and my wife moving here with our son in 2015 when he was barely 1 year old. In between, I grew up here, attended school here and returned frequently for festivals, fairs and to visit family (my mom and older brother both live in the city as well). In that time, I've seen Cedarburg evolve in crucial ways while maintaining and enhancing its historic feel.

Growing up, I was always proud to live here and baffled by my friends' stereotypical "I can't wait to leave and never come back" attitude. So when it was time to find a proper home for our family, there was little question where we would end up. Of course, it didn't hurt that my wife grew up here as well and shared my appreciation for the city (although we somehow never crossed paths until well after college). Now I hope to help -- in some small way -- ensure it continues to be an outstanding place for my son to grow up.

I'm confident my combination of journalism, marketing and communications experience will serve the city well as I meet more people from District 1, gather information on what's most important to them and collaborate with the other members of the Common Council to determine the proper course of action. You can find more details in the attached resume, but please don't hesitate to reach out if you have further questions.

All the best,
Brett Krzykowski

Brett Krzykowski

N99W5820 Oxford Dr. | Cedarburg, WI 53012

Phone: (262) 573-9989 | Email: krzykows@yahoo.com

Objective

Use a strategic thinker's mentality, creativity and collaborative ability to help the city of Cedarburg achieve a balance between its historic atmosphere and modern demands of its citizens.

Experience

Communications Leader – Content Editor | Kohler Co. February 2019 – Present

- Oversees the production of strategic, compelling content by working collaboratively with various subject-matter experts, leaders of global business units and the creative team.
- Utilizes thorough knowledge of the global organizations to boil down complex ideas into easily understandable content for internal and external audiences.
- Creates strategic plans from research through measurement / evaluation and content strategies to meet the company's key objectives.
- Serves as project coordinator to manage internal and external relationships, and procure all necessary elements for corporate communications initiatives.

Copywriter | GMR Marketing October 2015 – February 2019

- Leads creative efforts for small and large-scale projects, including brainstorming meetings, strategic execution, resource allocation, design direction and copywriting.
- Formulates annual campaign strategies for clients, including initial brainstorming, thematic evolution, asset development and multimedia rollout.
- Presents creative materials to internal and external stakeholders during weekly check-ins and as necessary throughout the development process for large-scale projects.
- Creates copy for a range of clients — including Xfinity, Visa, U.S. Bank, Esurance and Pedialyte — for use in TV and radio spots, online and social videos, print ads, digital tactics and out-of-home signage.
- Provides content at the agency level for RFP, annual campaign and weekly asset presentations; digital ads; and internal communications.

Content Specialist | Misix Inc. January 2013 – October 2015

- Copywriter for digital and print materials. Used client direction and data to create ads, social media posts, videos, PowerPoint presentations, flyers, sell sheets, emails, e-newsletters, white papers and economic reports.
- Content strategist for client multimedia campaigns and rebranding.
- Editor and proofreader for all materials, ensuring consistency while upholding editorial standards.
- Lead writer for coverage of Marquette University men's basketball and Movie Quality Index. Analyzed results and advanced statistics, formulated story angles and promoted projects through social media channels.

Assistant Editor | ASQ September 2007 – January 2013

- Edited contributions from outside authors for publication in the organization's magazines.
- Wrote long-form features and short-form news items.
- Designed and laid out material for print.
- Oversaw [Quality Progress website](#) updates, ensuring prompt posting of articles, news and other content.
- Oversaw [Quality News Today section](#) of ASQ.org and *QNT Weekly* e-newsletter.
- Guided promotion of all materials via social media.
- Monitored wire services for content of interest to members, and identified trends for future use.

Brett Krzykowski

N99W5820 Oxford Dr. | Cedarburg, WI 53012

Phone: (262) 573-9989 | Email: krzykows@yahoo.com | Portfolio: be.net/badgerred7486f

Associate Sports Editor | Oshkosh Northwestern

October 2006 – September 2007

- Primary reporter for University of Wisconsin-Oshkosh athletics, prep sports and community events; columnist.
- Edited and laid out all articles in the section.
- Managed writing staff and TheNorthwestern.com sports section, forum, blog entries and wire updates.

Sports Editor | Ozaukee Press

October 2002 – October 2006

- Wrote, edited and laid out all material in the section.
- Managed staff of writers and assigned photos.
- Aided the launch and management of OzaukeePress.com.

Education

B.A. in Journalism | University of Wisconsin-Madison

September 1997 – May 2002

- English courses: Intro to Modern Lit I, Intro to Modern Lit II, American Lit 1620 – Present, Class and Modern Fiction, Modern American Lit Since 1914.
- Journalism courses: Intro to Mass Communication, Effects of Mass Communication, Newswriting and Reporting, Law of Mass Communication, Intro to Broadcast News, Communication and Public Opinion, History of Mass Communication, Electronic News for Web and Broadcast.

Skills

- Strategic creative concepting
- Content and communication strategy
- Public speaking and presenting
- Short- and long-form writing
- Editing and proofreading

Awards

2018 Synopsis Short Form Video Awards

- Best Sports Content | Honorable Mention: Esurance, "Pep Talks with Buster"

2017 Synopsis Awards

- Best eSports Sponsor Activation | Finalist: Xfinity

2016 Experience Design and Technology Awards

- Best Combination of Event Technologies | Silver: Xfinity

2016 SBJ Awards

- Sports Sponsor of the Year | Nominee: Xfinity

2013 DxMA Award

- College of American Pathologists Lab Week

Wisconsin Newspaper Association Award

- 2005: Third place, headline writing, sports page design
- 2004: Second place, sports pages

DECLARATION OF QUALIFICATIONS FOR OFFICE

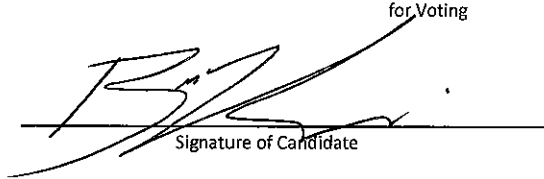
I, Brett Krzykowski, being duly sworn, state that I am a candidate
Candidate's name
 for the office of Alderpersion - District 1
Official name of office – include district, branch or seat number

and I meet or will meet at the time I assume the office the applicable age, citizenship, residency and voting qualification requirements, if any, prescribed by the constitutions and laws of the United States and the State of Wisconsin, and that I will otherwise qualify for office, if nominated or elected.

I have not been convicted of a felony in any court within the United States for which I have not been pardoned.¹

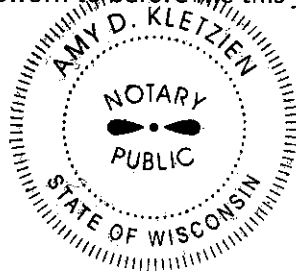
My present address, including my municipality of residence for voting purposes is:


N99W5820	Oxford Dr.	Cedarburg, WI	53012	Town <input type="checkbox"/> Village <input type="checkbox"/> City <input checked="" type="checkbox"/>
House or fire no.	Street Name	Mailing Municipality and State	Zip Code	Municipality of Residence for Voting


 Signature of Candidate

STATE OF WISCONSIN)
) ss.
 COUNTY OF Ozaukee)
County of Notarization

Subscribed and sworn to before me this 11th day of April, 2019.




 Signature of person authorized to administer oaths
 Notary Public, Wisconsin.
 My commission 4/26/19
Is permanent or expiration date

¹ A 1996 constitutional amendment bars any candidate convicted of a misdemeanor which violates the public trust from running for or holding a public office. However, the legislature has not defined which misdemeanors violate the public trust. A candidate convicted of any misdemeanor is not barred from running for or holding a public office until the legislature defines which misdemeanors apply.

RECEIVED
APR 11 2019
 CITY OF CEDARBURG

City of Cedarburg - Connie McHugh

From: Rick Bauzenberger <rbauzenberger@gmail.com>
Sent: Wednesday, April 03, 2019 2:40 PM
To: City of Cedarburg - Connie McHugh
Subject: 1st Aldermanic District
Attachments: Resume.docx

Dear City of Cedarburg Clerk,

I am pleased to submit my resume, attached, for consideration for the opening of the 1st Aldermanic District position.

Sincerely,
Rick Bauzenberger

RICHARD H. BAUZENBERGER
W56N1176 James Circle
Cedarburg, WI 53012
414-614-3725, rbauzenberger@gmail.com

Nichols College, BBA, 1969

OBJECTIVE

Represent and serve the residents of 1st Aldermanic District, City of Cedarburg

CIVIC

Weyenberg Public Library Endowment Board	2006-2018
District 20 Supervisor, Ozaukee County	2012-2018
Health & Human Services Committee	2012-2014
Natural Resources Committee	2014-2018
Member, i-43 North-South Freeway Corridor Study	2015-2018
Wisconsin County Mutual Insurance, Investment Committee	2014-2018

LEADERSHIP ROLES

North Shore Congregational Church
 Stewardship Board, Chair
 Board of Deacons, Chair
 Church Moderator
 Endowment Board, Chair

National Association of Congregational Christian Churches, Oak Creek, WI
 Investment Advisory Committee, Chair
 Foundation Board of Directors
 Gift Annuity Task Force, Chair
 Endowment Consolidation Task Team, Chair

Financial Planning Association (FPA) of Southern Wisconsin Board
 Educational Chair

PROFESSIONAL CAREER

1971-2007

Early professional career was spent with several large East coast and Midwest bank trust departments serving in an administrative, management, and eventually sales capacity for employee benefit services:

- Fidelity Bank, Philadelphia (Wells Fargo)
- Mellon Bank, Pittsburgh (BNY Mellon)
- Marine Trust/Bank One (Chase Bank)
- Marshall & Ilsley Bank (BMO Harris)

From 1999-2007 Rick was the principal of his own firm serving as a Certified Financial Planner (CFP) and Registered Investment Advisor.

DECLARATION OF QUALIFICATIONS FOR OFFICE

I, Richard H. Bauzenberger, being duly sworn, state that I am a candidate
Candidate's name
 for the office of First Aldermanic District Council Member, City of Cedarburg
Official name of office - include district, branch or seat number
 and I meet or will meet at the time I assume the office the applicable age, citizenship, residency
 and voting qualification requirements, if any, prescribed by the constitutions and laws of the
 United States and the State of Wisconsin, and that I will otherwise qualify for office, if
 nominated or elected.

I have not been convicted of a felony in any court within the United States for which I have not
 been pardoned.

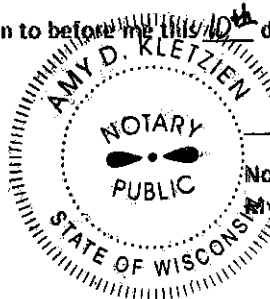
My present address, including my municipality of residence for voting purposes is:

<u>W56N176</u>	<u>James Circle</u>	<u>Cedarburg WI</u>	<u>53012</u>	Town Village City <input checked="" type="checkbox"/>
<small>House or fire no.</small>	<small>Street Name</small>	<small>Mailing Municipality and State</small>	<small>Zip Code</small>	<small>Municipality of Residence for Voting</small>

Richard Bauzenberger
 Signature of Candidate

STATE OF WISCONSIN)
) ss.
 COUNTY OF Ozaukee)
County of Notarization

Subscribed and sworn to before me this 10th day of April, 2019.



Amy D. Kletzien
 Signature of person authorized to administer oaths
 Notary Public, Wisconsin
 My commission 4/26/19
is permanent or expiration date

¹ A 1996 constitutional amendment bars any candidate convicted of a misdemeanor which violates the public trust from running for or holding a public office. However, the legislature has not defined which misdemeanors violate the public trust. A candidate convicted of any misdemeanor is not barred from running for or holding a public office until the legislature defines which misdemeanors apply.

RECEIVED
 APR 10 2019
 CITY OF CEDARBURG

Sara C. C. Dunstone

N103 W6121 Susan Lane Cedarburg, Wisconsin, 53012
262-366-7810 saradunstone@gmail.com

April 8, 2019

Cedarburg Common Council
W63 N645 Washington Street
Cedarburg, WI 53012

Dear Common Council,

I am submitting this letter, and my resume, in response to the posting for the position of Alderperson representing District 1.

As an almost 20-year resident of District 1, I have seen my neighborhood on the North side of the City grow and develop while still maintaining the small-town charm and sense of community that makes Cedarburg a special and unique place to live.

My love for Cedarburg and commitment to public service inspired me to run for Alderperson in 2018. Though I came up short, I was given the opportunity to serve my community as a member of the Economic Development Board. This experience has been a very good learning experience and helped me gain more insight into the inner workings of our city. The recent departure of Mr. von Bargen once again sparked my desire to serve on the Common Council as the voice of my district.

During my campaign, residents expressed that they felt communication and accessibility with their Alderperson was an area that could be improved. Should I have the honor of representing District 1, I will be committed to reaching out to residents through varying forms of media and being readily available. I would make sure the best interests of District 1 and the city are represented in the contributions I make as a member of the Common Council.

Thank you for considering me as a candidate for the position of Alderperson representing District 1.

Kind Regards,



Sara CC Dunstone

Sara C. C. Dunstone

N103 W6121 Susan Lane Cedarburg, Wisconsin, 53012
262-366-7810 saradunstone@gmail.com

SUMMARY

Finance professional with extensive manufacturing experience. Proficient with contract negotiations, raw material procurement, manufacturing cost analysis, warehouse management, shipping, invoicing and collections. Intuitive ability to identify areas where process improvements can be made and identifying solutions. Cross functional financial analysis support and ERP system expert experienced in system implementations, training, and trouble shooting.

HIGHLIGHTS

- Identified a need for more accurate and timely inventory and production reporting. Acted as the financial lead on a two person team that customized, implemented, documented, trained and provided ongoing support on a bar coding system for all production and inventory transactions across all the 7 plants within the organization.
- Expanded the use of the bar coding system for the annual physical inventory. Reduced downtime by 66%. Further improved the process by implementing a cycle count program that was qualified by a 3rd party auditor and eliminated the need for an annual physical inventory. This resulted in a savings of over \$125k per year in labor and downtime.
- Implemented a recycling and box buyback program as part of a sustainability effort to reduce waste. Resulted in an annual return of \$75K and a reduction in the waste stream of 800 tons annually.
- Implemented a inventory monitoring program resulting in a 20% reduction in average days aged for raw materials and 30% reduction in finished goods average days aged.

PROFESSIONAL EXPERIENCE

Controller
Comar

Nov 2018- Current
West Bend, WI

- Oversee the daily financial and HR operations of the facility.
- Responsible for maintaining financial controls, reporting up to the corporate level.
- Support the Plant Manager and facilitate process improvement and strategic planning..
- Perform financial analysis and tracking to identify opportunities for bottom line growth.

Accounting Consultant
Self-Employed

Sep 2014 – Nov 2018
Cedarburg, WI

- Analyze existing accounting systems, make recommendations for process improvements and implement improvements.
- Maintain client financial records using appropriate accounting standards.
- Perform account and statement reconciliations.
- Prepare reports for clients as needed including for management decision making, banking inquiries and taxes.

Sara C. C. Dunstone

PROFESSIONAL EXPERIENCE (CONTINUED)

Plant Controller / Operations Accountant
Kleen Test Products

Jul 2000 – Sep 2014
Port Washington, WI

- Owned the financial reporting, results, and financial analysis for the Liquid Filling facility.
- Oversight responsibilities for AP, AR, purchasing and planning activities associated with the Liquid Filling Facility.
- Prepared cost analysis of new business opportunities and existing business relationships, including setting pricing on new business and maintaining prices on existing business.
- Managed month end closing processes, and shop order job closeouts analysis for all 7 facilities.
- Prepared regular analytical information and financial schedules to leadership team, plant managers, and other functional departments.
- Led and supported special projects aimed at controlling expenses, increasing profits, improving cash flow and efficiencies within the plants and IT initiatives.
- Reviewed contracts and engaged in negotiations with both customers and suppliers.
- Member of the safety team; facilitated meetings, training, and communicating safety issues to the management staff of the facility to drive improvement and a safer environment.
- Trained in both Six Sigma and Lean. Plant lean team member responsible for training and facilitating lean projects at the liquid filling facility.

VOLUNTEER EXPERIENCE

- City of Cedarburg Economic Development Board Member
- Treasurer Cedarburg Park and Recreation Department Poms Program
- Treasurer Parkview Elementary School PTA Board
- Fairfield Manor Architectural Board
- Junior Achievement

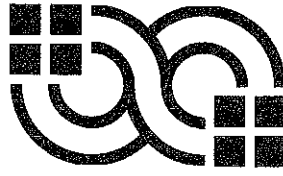
ADDITIONAL SKILLS

- Experienced with FDA and cGMP requirements.
- End user experience with SAP, JD Edwards and Syspro
- Extensive MS Office and Crystal Report writing experience.
- Internal and external customer focused individual at ease connecting with people at all levels of the organization.
- Dedicated to process and continuous improvement.
- Ability to take on a leadership role, guiding team member toward a goal while meeting timing expectations.
- Independent and self-motivated in a non-structured environment.
- Strong listening, verbal and written communication skills.

EDUCATION

MBA, University Of Wisconsin – Oshkosh, WI

BS BUSINESS ADMINISTRATION – FINANCE, Northern Michigan University – Marquette, MI



SHERRA HINTZ TEAM
REAL ESTATE
EXCELLENCE INTEGRITY SUCCESS

Sherra Hintz
W57N969 Oxford Ct
Cedarburg WI, 53012

As a homeowner in District 1, I am absolutely confident in my recommendation of Sara Dunstone for the position of Alderman.

I have known Sara and her family for 10 years. She is a committed Mother of two children and supporter of our schools. I have personally worked together with her on Parkview Elementary committees to bring a united and more beneficial parent involvement.

I have also had the privilege to work with her in business. Sara has an extremely efficient approach to both short and long term goals. She can take a concept vision through the various stages of development to a well executed, completed project. Her drive and commitment is tied to the overall well being of the community she resides.

Quality, forward thinking and future focused are all words I would use to describe my personal and professional experience with Sara Dunstone. I see her as an extremely valuable choice for District 1 Alderman.

Kindly,

Sherra Hintz



SHERRA HINTZ • 262.339.8889 • SHINTZ@SHOREWEST.COM

Shorewest.REALTORS® EHO CE 2017 shorewest.com

March 27, 2019

Dear Cedarburg Common Council,

I am writing this letter to recommend Sara Dunstone for Alderwoman. She has been my neighbor for the past twelve years and I cannot tell you what an outstanding asset she has been to our neighborhood.

Sara is very involved in her community and committed to the betterment of Cedarburg. She stays up to date on community events and does her research on any referendums, proposals, or changes in the community. We recently had some new apartments go in near our neighborhood and Sara was an excellent resource in pointing me where to go to get all the facts and information, not just the hearsay, on the project. I consider her to be a level-headed person who makes fact-based decisions with the best possible future in mind for Cedarburg.

She has two children and stands out as a mom who goes above-and-beyond for her own kids as well as kids in the neighborhood. I often see her driving neighbor kids to sports, school, and everything in between. She's not afraid to open her dinner table to a pack of hungry kids, and she's always one to pitch in with school events and projects. She does all this with a smile on her face, enjoying the experience along the way.

Sara and her family have helped me countless times with snow removal when my husband has been out of town. She's one of the first neighbors to step up and help out if she sees you struggling. She would be an excellent Alderwoman because she truly cares about Cedarburg and its residents.

Most recently, I got to know Sara even closer when she helped me and my husband with a home renovation project. As an experienced project manager, she walked us through the process, provided accurate details on her experience with costs and timelines, and she kept the project organized. Sara has an impressive resume of professional experience, but what really stands out in my mind as making her a qualified Alderwoman is the fact that she is a progressive, results driven person, who CARES about her community.

If you would like to speak with me more about Sara's character and qualifications for the Alderwoman position, I am available at: 262-930-8930. Or via email at: elizabethpfeifer@yahoo.com

Sincerely,

Liz Pfeifer

March 28, 2019

Subject: Sara Dunstone Nomination

I would like to put forth Sara Dunstone's name for nomination to the position of City Alderperson for District 1.

I wholeheartedly endorse Sara for this position for the following reasons.

1. Sara is involved in the community, she has served on the Parkview Elementary PTA Board.
2. Sara is activity involved in the Cedarburg Schools, as well as, Junior Achievement
3. Sara previously ran for this same position, losing out by the smallest margin, which I believe is a testament to the community's desire to see her serve in the Alderperson capacity.

Sara has command of the issues affecting the City of Cedarburg including, protecting our small-town charm and sense of community. Understanding the TIF districts and their impact on our community.

In addition, Sara understands the need to expand our tax base beyond individual property taxes, which is why she can speak intelligently regarding the Highway 60 business park project.

Finally, Sara is a good person with high moral standards, and we need more people like Sara in politics.

Best Regards,



Timothy E. Verbeke

W61N1043 Glenwood Drive
Cedarburg, WI 53012
414-313-1871

DECLARATION OF QUALIFICATIONS FOR OFFICE

I, Sara Dunstone, being duly sworn, state that I am a candidate
Candidate's name
 for the office of Alderperson District 1
Official name of office – include district, branch or seat number

and I meet or will meet at the time I assume the office the applicable age, citizenship, residency and voting qualification requirements, if any, prescribed by the constitutions and laws of the United States and the State of Wisconsin, and that I will otherwise qualify for office, if nominated or elected.

I have not been convicted of a felony in any court within the United States for which I have not been pardoned.¹

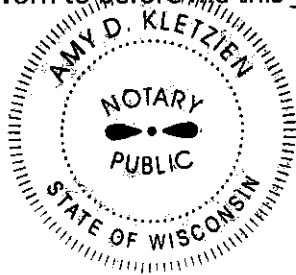
My present address, including my municipality of residence for voting purposes is:

11036121	Susan Lane	Cedarburg WI	53012	Town <input type="checkbox"/> Village <input type="checkbox"/> City <input checked="" type="checkbox"/>
House or fire no.	Street Name	Mailing Municipality and State	Zip Code	Municipality of Residence for Voting

Sara Dunstone
 Signature of Candidate

STATE OF WISCONSIN)
) ss.
 COUNTY OF Ozaukee)
County of Notarization

Subscribed and sworn to before me this 10th day of April, 2019.



Amy D. Kletzien
 Signature of person authorized to administer oaths
 Notary Public, Wisconsin.
 My commission 4/26/19
is permanent or expiration date

¹ A 1996 constitutional amendment bars any candidate convicted of a misdemeanor which violates the public trust from running for or holding a public office. However, the legislature has not defined which misdemeanors violate the public trust. A candidate convicted of any misdemeanor is not barred from running for or holding a public office until the legislature defines which misdemeanors apply.

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APR 10 2019
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 CITY OF CEDARBURG

April 23, 2019

Dear Mayor and City Council Members,

I would like to apply for the District 1 City of Cedarburg Common Council Member position. I have been a resident of Cedarburg for the past 11 years. From the moment I arrived in our great city, I have been involved in its inner workings. I started at the Cedarburg Public Library as a circulation clerk. Working at the Cedarburg Public Library gave me the wonderful opportunity to meet fellow residents and civic leaders. In March of 2018, I started working at Cedarburg High School as an administrative assistant in the Counseling Office. This position has allowed me to market our uniquely wonderful city when talking to individuals who are moving to the North Shore area and considering Cedarburg as one of the options. It is not hard for me to sell our city and school district - there are so many great reasons to live here and my job affords me the opportunity to share my thoughts and views on that.

My Bachelor's of Business Administration degree is from University of Wisconsin - Whitewater where I majored in Human Resource Management. I worked in that field for several years before transitioning into sales and then into management. The birth of our daughter and the sale of the company I was working for gave me the opportunity to review my career decision. I ultimately chose a path that more aligned myself with raising our daughter.

I am married to my husband Mike and we have a 21 year old daughter named Emma who is a CHS alumni and currently attends The University of Minnesota - Twin Cities. We recently built a new home in the city of Cedarburg and have a vested interest in doing our part to ensure that our city remains vibrant and continues to thrive.

My past civic leadership experience makes me well-suited to become the next District 1 Representative. Since July of 2013, I have had the privilege of serving on the Cedarburg Public Library Board of Trustees - most recently as the Vice President. During my tenure, I have been able to use my decision making, problem solving, and communication skills to usher the library into its new building and to its new leadership. I have also been a strong advocate for the library publically - having to appeal to city leadership for the needs of our library community. Our trustees have the responsibility to ensure that the library's budgets and financial statements are monitored closely. Everyone on the board would attest that I was instrumental in ensuring that we have a

strong financial base from which to provide the best possible service to our library users.

My long history of volunteerism in other areas as well provides me with the necessary skills to be successful as a leader. Whether it was cleaning animal enclosures at the humane society, being a Girl Scout Leader or Confirmation Guide at my church, each position has prepared me for this role. I feel that I am ready to take the next step in my community involvement - community leadership. I am an open and honest person, always ready to sit down and talk through any differences or issues. My love of our city is always at the forefront of my mind so the motivation to get it right is there.

If I am appointed to city council, I will focus on economic development, community safety and ways to collaborate with other groups and organizations for the betterment of our city. I would also promote responsible fiscal decision making, the enhancement of our school community and will look for opportunities to utilize my current position at Cedarburg High School to encourage more youth to be involved in our wonderful community. I also would like to develop a plan to enhance the infrastructure in the City of Cedarburg. Our roads, dams and parks should remain an important focus for the council.

Being a part of the City of Cedarburg Common Council is an important job - one that I would take very seriously. I want to continue to use my skills and talents to better the community that I love. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sherry Bublitz', with a stylized, cursive flourish at the end.

Sherry Bublitz

sherrybublitz@gmail.com

Sherry S. Bublitz

N104W5850 Henry Court, Cedarburg, WI 53012
Phone: 414-899-4632 E-Mail: sherrybublitz@gmail.com

Objective

Seeking an Aldermanic position in the City of Cedarburg where I can utilize my organizational, leadership, communication and problem-solving skills to support our residents and community.

Experience

- Counseling Office Administrative Assistant - Cedarburg School District** 3/2018-Current
- Provide support to counselors, administration, student body, and high school faculty. Work with parents and staff to maintain student database. Compile various reports at federal, state, district, and individual school level. Process report cards for student body. Perform intake steps for new students into the district. Assist administration with the creation of student class schedules.
- IMC Paraprofessional - Hamilton School District** 9/2012-3/2018
- Support the daily IMC operations by monitoring students in Focused Support class, ordering and processing of books, re-shelving books and materials, creation of library book displays and reconciling the IMC budget. This also includes staff support such as selecting appropriate curriculum development materials and assisting in resolving technological issues.
- Guidance Department Paraprofessional - Hamilton School District** 9/2005-9/2012
- Responsible for supporting the scholarship program by communicating all scholarship opportunities to students, creating selection committees, monitoring deadlines, arranging speakers for scholarship ceremony, producing ceremony program and invitations and working with students hosting the event.
 - Additional duties included the support of guidance counselors with scheduling appointments, organizing standardized testing days, and many other projects as needed.
- Training and Education Manager - Smith & Nephew Rehabilitation** 1993-2002
- Primary responsibilities included the development of all training materials for the internal and external sales forces. Worked with managerial staff to establish training goals, developed specific training programs to meet goals, implemented training programs within the organization. Analyzed training programs to determine effectiveness.
- Inside Sales Manager - Smith & Nephew Rehabilitation**
- Responsibilities included overseeing the sales activities for the Continuous Passive Motion division, managing sales team and communication with European manufacturer.
- Human Resources Coordinator - Smith & Nephew Rehabilitation**
- Primary responsibilities included administration of all employee benefit plans including all employee and carrier communication, report preparation and open enrollment activities. Interviewing candidates for all hourly positions within the company. Coordinating with departmental managers to determine staffing needs.

Education

University of Wisconsin - Whitewater 1991
Bachelor of Business Administration Degree with a major in Human Resource Management.

Greetings Cedarburg Common Council Members,

I'm writing today in support of Sherry Bublitz to serve as an Alderwoman in the 1st District.

Sherry has served as an employee of the library, a Library Commission Member as well as its president in a very effective manner. She now serves in the very active counseling office in our award winning high school. Beyond that she has taken a genuine and informed interest in Cedarburg civic happenings and I was compelled to ask her opinion a time or two to get an even minded opinion. While briefly serving a local non profit I asked her to be a board member as I thought that same objective opinion would benefit that organization as well.

As a former Alderman and Planning Commission member it became abundantly clear to me how important it is to consider the long term implications of our decisions as a governing body. We can all agree Cedarburg is a special place. Sherry is a special woman and I believe that she will be an objective voice who will consider those long term implications that affect Cedarburgs vision and growth for years to come.

Most Sincerely,

Daniel von Bargaen

Sherry Bublitz Recommendation Letter

April 21, 2019

To: The Cedarburg Common Council and Mayor Michael O'Keefe

I am writing in support of Sherry Bublitz's appointment as the next District 1 Council Representative, where I reside.

Sherry has an excellent combination of personal and professional skills that are valuable for any member of the Cedarburg Common Council.

I have worked with Sherry on the Cedarburg Library Board since 2013. She brings an energy to the group that results in productive discussions and actions. She follows this up by readily volunteering to participate in extra activities and projects. The library building project required many extra hours of planning and events. Sherry was always involved, helping to organize and make it happen and then asking, "What else can I do?"

Her people skills are natural and make her an effective member of our personnel committee, which is enhanced by her HR skills and background.

Professionally, I have seen Sherry tackle new challenges with an eagerness to learn and be the best. Her new job at CHS keeps her in touch with Cedarburg teens and parents.

Sherry's business administration degree and past job experience will bring helpful insights to many issues addressed by the City Council. That was certainly true on the Library Board.

I strongly recommend Sherry for the Common Council seat. I am thankful for her years on the Library Board. She has been a working, involved vice-president and helped make my job easier. She will be missed. I admire her willingness to keep growing and take on new challenges.

Sue Karlman,
Cedarburg Library Board President
District 1 resident

John Carpenter

N99W6516 Aspen Ct.
Cedarburg, WI 53012
262-376-2277
jcarvediem@att.net

April 21, 2019

Cedarburg Common Council & Mayor
W63 N645 Washington Avenue
Cedarburg, WI 53012

I understand that you will soon be appointing a person to fill the council seat vacated by Dan Van Barga. Dan has done a tremendous job representing District 1 and I believe Sherry Bublitz is the best choice to continue both Dan's good work and passion for the citizens in District 1.

Sherry served as both a Cedarburg Library trustee and as vice president, has been successful in all of her career endeavors including inside sales manager, various school district positions including our own since March of 2018. This and Sherry's involvement through various community activities and relationships give her an excellent pulse on what those citizens in District 1, and others are concerned about related to Cedarburg.

Her experience in these areas and others, give her a great advantage and head start filling Mr. Van Barga's seat.

I have heard from several of my District 1 neighbors that are supporting Sherry that have asked me to give my endorsement to her.

Sherry has a huge heart and is a great friend to me and many in the city. Those friendships will be supporting Sherry, knowing that she will always have theirs and the city's best interest in heart and mind.

For all the reasons stated above, I endorse Sherry Bublitz and recommend her appointment to the open council seat. She will be great!

Thank you for your consideration.

Best Regards,

John Carpenter

Francisca A. Olmedo-Estrada, MD
W60 N943 Sheboygan Road
Cedarburg, WI 53012

April 21, 2019

Dear Mayor Mike O'Keefe,

It is with great pleasure that I write this letter in support of Sherry Bublitz appointment for District 1 Representative for the City of Cedarburg. I have known Sherry for 9 years. She has been a member of my book club since 2010. It is during these book club meetings that I have observed her express her views and ideas with clarity and effectiveness.

Mrs. Bublitz is very committed to the City of Cedarburg and is involved in different capacities with the community. She is a board member of Cedarburg Public Library. Sherry also works at Cedarburg High School in the counseling office and enjoys her job. She has direct contact with the young members of the community and their parents.

Sherry Bublitz would be an excellent District 1 Representative.

Sincerely,

A handwritten signature in black ink that reads "Francisca A. Olmedo-Estrada". The signature is written in a cursive style with a large initial 'F' and 'O'.

Francisca A. Olmedo-Estrada, MD

DECLARATION OF QUALIFICATIONS FOR OFFICE


I, Sherry Bublitz, being duly sworn, state that I am a candidate
Candidate's name
 for the office of District 1 City of Cedarburg Council Rep.
Official name of office - include district, branch or seat number

and I meet or will meet at the time I assume the office the applicable age, citizenship, residency and voting qualification requirements, if any, prescribed by the constitutions and laws of the United States and the State of Wisconsin, and that I will otherwise qualify for office, if nominated or elected.

I have not been convicted of a felony in any court within the United States for which I have not been pardoned.¹

My present address, including my municipality of residence for voting purposes is:

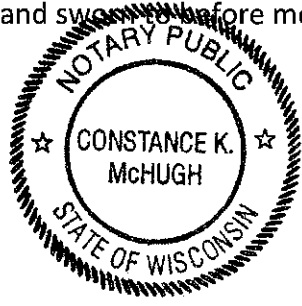
N104 W8850	Henry Ct	Cedarburg	53012	Town <input type="checkbox"/> Village <input type="checkbox"/> City <input checked="" type="checkbox"/> Cedarburg
House or fire no.	Street Name	Mailing Municipality and State	Zip Code	Municipality of Residence for Voting



 Signature of Candidate

STATE OF WISCONSIN)
) ss.
 COUNTY OF Ozaukee)
County of Notarization

Subscribed and sworn to before me this 23rd day of April, 2019.



Constance K. Muthy

 Signature of person authorized to administer oaths
 Notary Public, Wisconsin.
 My commission 4/8/21
is permanent or expiration date

¹ A 1996 constitutional amendment bars any candidate convicted of a misdemeanor which violates the public trust from running for or holding a public office. However, the legislature has not defined which misdemeanors violate the public trust. A candidate convicted of any misdemeanor is not barred from running for or holding a public office until the legislature defines which misdemeanors apply.

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 CITY OF CEDARBURG

CITY OF CEDARBURG

MEETING DATE: April 29, 2019

ITEM NO: 13. A.

TITLE: Consider bids received for the Highland Drive lift station contract; and action thereon.

ISSUE SUMMARY: Staff advertised and received bids for replacement of the Highland Drive lift station. A total of three bids were received, and the low bid was submitted by Staab Construction of Marshfield, WI in the amount of \$1,687,000.

The City recently awarded a contract to Staab to make repairs to the Columbia Mills Dam, and having one contractor complete both projects at this location will definitely simplify coordination.

STAFF RECOMMENDATION: Staff recommends award of the Highland Lift Station Construction Contract to Staab Construction for \$1,687,000 subject to DNR final plan approval.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION: The Public Works and Sewerage Commission will be meeting jointly on April 29th with the Common Council to address this item.

BUDGETARY IMPACT: \$1.5 million was budgeted for the lift station replacement, however, given the difficult bid environment we are experiencing, the \$1,687,000 bid looks very good.

ATTACHMENTS: Bid tabulation

INITIATED/REQUESTED BY: Tom Wiza/Eric Hackert

FOR MORE INFORMATION CONTACT: Tom Wiza-Director of Engineering and Public Works
262-375-7610
Eric Hackert-Water Recycling Supt.
262-375-7900

City of Cedarburg - Highland Drive Lift Station Replacement

BID TAB

Item	Description	Units	Quantity	Staab Construction Corp.		Dorner Inc.		PTS Contractors, Inc.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
A	Lump Sum Bid Amount	LS	1	\$ 1,536,750.00	\$ 1,536,750.00	\$ 1,686,075.00	\$ 1,686,075.00	\$ 1,763,000.00	\$ 1,763,000.00
B	Allowance for Dewatering	LS	1	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
C	Rock Removal by Mechanical Methods								
	Wet Well and Valve Vault	CY	390	\$ 225.00	\$ 87,750.00	\$ 111.00	\$ 43,290.00	\$ 121.00	\$ 47,190.00
	Pipe Trenches, Manholes, and Generator Building	CY	130	\$ 250.00	\$ 32,500.00	\$ 427.00	\$ 55,510.00	\$ 189.00	\$ 24,570.00
				Subtotal =	\$ 120,250.00	Subtotal =	\$ 98,800.00	Subtotal =	\$ 71,760.00
D	Rock Removal with Use of Explosives								
	Wet Well and Valve Vault	CY	390	NO BID	NO BID	\$ 101.00	\$ 39,390.00	\$ 118.00	\$ 46,020.00
	Pipe Trenches, Manholes, and Generator Building	CY	130	NO BID	NO BID	\$ 201.00	\$ 26,130.00	\$ 185.00	\$ 24,050.00
				Subtotal =	NO BID	Subtotal =	\$ 65,520.00	Subtotal =	\$ 70,070.00
Total Bid Amount with Rock Removal by Mechanical Means (A+B+C)					\$ 1,687,000.00		\$ 1,814,875.00		\$ 1,864,760.00
Total Bid Amount with Rock Removal by Use of Explosives (A+B+D)					NO BID		\$ 1,781,595.00		\$ 1,863,070.00

CITY OF CEDARBURG

MEETING DATE: April 29, 2019

ITEM NO: 13. B.

TITLE: Update on TID No. 3 and consider proposed amendment to agreement; and action thereon

ISSUE SUMMARY: TID No. 3 was created as of January 1, 2015 for development of the property on the corner of Washington Avenue and Mill Street. The developer's agreement requires added value to the property of at least \$950,000 by January 1, 2020.

The developer will come before you to request an extension of 12 months to the requirement.

STAFF RECOMMENDATION: Extend the agreement. It was the intent at approval that should issues arise, there was an opportunity for the developer to request an amendment.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: None

ATTACHMENTS: Original developer's agreement

INITIATED/REQUESTED BY: Greg Zimmerschied

FOR MORE INFORMATION CONTACT: City Administrator/Treasurer Christy Mertes, 375-7606

CASH GRANT DEVELOPER'S AGREEMENT

This Developer's Agreement ("Agreement") is made and entered into as of the 21 day of OCTOBER, 2014 by and between the **CITY OF CEDARBURG**, a municipal corporation located in Ozaukee County, Wisconsin (the "City") and **CEDARBURG LAND & CATTLE, LLC** (the "Developer") (collectively, City and Developer shall be referred to herein as "Parties" and individually as "Party").

RECITALS

WHEREAS, the City of Cedarburg has proposed the creation of Tax Incremental District No. 3 of the City of Cedarburg ("TID No. 3"); and

WHEREAS, this Agreement is entered into pursuant to Section 66.1105 of the Wisconsin Statutes, as amended (the "Tax Increment Law") and all relevant statutory definitions included therein; and

WHEREAS, the Developer is the owner of certain real estate located in proposed TID No. 3, which is described and shown on **Exhibit A** attached hereto, (collectively the "Project Area") which is approximately .5 acres in size, bounded by Mill Street to the south, Hanover Avenue to the west and Washington Avenue to the east and is located at W62 N535 Washington Avenue, in the City of Cedarburg, Ozaukee County, Wisconsin; and

WHEREAS, the Developer desires to develop the property to be used for Commercial and Residential purposes; and

WHEREAS, the property is presently zoned B-3 with the Washington Avenue/Mill Street portion zoned B-3/Historic Preservation District overlay ("HPD").

WHEREAS, the Developer agrees to develop such land, including two buildings described herein, in conformity with this Agreement.

WHEREAS, the Parties understand that the basis for the proposed TID Project Plan must be consistent with the reason the District is created, to eliminate blight.

NOW, THEREFORE, in consideration of the mutual covenants contained herein the Parties do agree as follows:

SECTION I. REPRESENTATION AND WARRANTIES

A. The Developer represents and warrants to the City that the execution, delivery and performance of this Agreement and consummation of the transactions contemplated hereby constitutes a legal, valid and binding agreement of the Developer, enforceable against it except as the enforceability may be limited by applicable bankruptcy, insolvency, reorganization, similar laws affecting the enforcement of creditor's rights generally and by general equitable principals.

B. There are no lawsuits filed or pending to the knowledge of the Developer or

threatened against the Developer that may in any way jeopardize the ability of the Developer to perform its obligations hereunder.

C. The Developer understands that if TID No. 3 is created and sufficient increment is not created during the life of the TID, Developer shall reimburse the City for consultant, legal, and administrative costs related to the City's creation of the District.

D. The City pledges to make all reasonable efforts to establish Tax Increment District No. 3 ("TID 3") concerning the Project Area.

SECTION II. UNDERTAKINGS OF THE DEVELOPER

A. Development of the Property. The Developer shall construct two buildings on the Project Area ("Project", See Estimated Footprint Drawing identified as Exhibit B), creating total real estate tax increment in the Project Area with an equalized value of at least \$950,000.00, within the time period called for herein, and pursuant to all of the terms and conditions of this Agreement.

B. Approvals of Plans and Specifications. The Developer shall submit all information, drawings, elevations, plans and specifications and other documents and information normally required by the City for approval of the development of the Project Area and construction of the buildings on the Project Area in accordance with the normal practices and procedures of the City and obtain all approvals for such plans and specifications within the earliest reasonable time.

C. Compliance. The improvements to be undertaken on and in the Project Area and their uses shall be in compliance with applicable City codes, the Land Use Code, zoning ordinances and all applicable laws, regulations and requirements. The execution of this Agreement by the City, in and of itself shall not obligate the City to grant any variances, exceptions or conditional use permits, or approve any building or part of the Project the City determines not to be in compliance with the City approvals, regulations and ordinances or the requirements of any other applicable government authority.

D. General Requirements. The Developer shall do each and all of the following at its cost and expense:

1. Cause all construction obligations of the Developer referred to in this Agreement to be carried out and performed in a good and workmanship-like manner, consistent with the construction standards in the City.
2. Install all required electrical, telephone, cable, and gas utilities serving the Property underground and in accordance with all ordinances of the City. Provide and submit to the City, valid copies of any and all governmental agency permits relating to the construction, use and occupancy of the Project.
3. Make every reasonable effort to minimize noise, dust and similar disturbances.
4. Have ultimate responsibility for cleaning up debris that has blown from construction on the Property.

SECTION III. DEFINITIONS

A. The following terms, as used throughout this Agreement, shall be defined as set forth

in this section:

1. Developer Costs: The costs incurred by the Developer for improvements to the Property for the Project.
2. Cash Grant: The cash grant made through this Agreement, to assist the Project by reimbursing a portion of the Developer's costs.
3. Project Plan: The Tax Increment District No. 3 Project Plan (attached as Exhibit C).
4. Base Value: The equalized value (base value) of TID No. 3 as of January 1, 2015, as certified by the Wisconsin Department of Revenue.
5. Project Value: The equalized value (base value plus incremental value) of the real estate within TID No. 3 as determined by the Wisconsin Department of Revenue at such time as the Final Project is completed.
6. Final Project: This consists of the approved two (2) buildings and all related site improvements. The Final Project shall be deemed completed at such time as both Buildings on the Project Area are available for lease. "Completion", at a minimum, shall require completion of the entire exterior shell of both buildings, and completion of the interior of both buildings to the extent that the buildings are ready to be leased.

SECTION IV: CASH GRANT AND FINANCING

A. Subject to Developer being in compliance with all terms and conditions set forth herein, and Sections IV(C) and (D) below, the City will pay to Developer a Cash Grant in an amount equal to the Project Value less the Base Value, multiplied by 25% (e.g. Project Value of \$1,050,000 less Base Value of \$50,000 equals \$1,000,000 multiplied by 25% equals \$250,000). The calculation of the Cash Grant amount will be determined based on the Base Value and Project Value at such time that the Final Project is completed, or January 1, 2020, whichever occurs first.

B. Payment of Cash Grant. The Cash Grant will be paid in annual installments from tax increments collected by the City within TID No. 3. Installment payments will be made on or before July 1st in each calendar year in which a positive tax increment is collected commencing in 2021, or the year following final completion of the Final Project, whichever occurs first. The payment amount is equal to the actual amount of tax increment collected for that year, less any amounts due the City as required herein. Unpaid Cash Grant amounts, and any accrued interest thereon, will accrue interest at a rate of 3% compounded annually based upon a 365-day year. Interest shall begin to accrue commencing in the first real estate tax year after increment is created in the Project Area. However, interest shall not be payable unless and until Developer has fully met the Conditions set forth in Section IV(C) below, and is compliant with all other terms and conditions of this Agreement. In the event that the CPI-U for the Milwaukee-Racine, Wisconsin, metropolitan area, as published by the Bureau of Labor Statics ("CPI-U"), should, at any time during the life of TID No. 3, exceed Five percent (5%) for two consecutive years, the Developer shall have the right to seek an increase of the interest rate payable under this Agreement from the City. In the event that the average CPI-U for the TID existence, as calculated beginning in year eight (8) of TID No. 3, and annually thereafter, should be lower than three percent (3%), the City shall decrease the interest rate payable under this Agreement to the actual average CPI-U, as calculated

above. In the event of a decrease of the interest rate, any prior overpayment of the Cash Grant shall be deducted from the balance of the Cash Grant still owed.

Payments will continue until the total amount of the Cash Grant has been paid, or until TID No. 3 reaches its maximum allowable life as specified in the Tax Increment Law, whichever occurs sooner (See Projected Cash Flow identified as Exhibit D).

C. Conditions to Payment. The City has no obligation to make any Cash Grant or interest payments of any kind to Developer, unless all of the following conditions are met:

1. Tax Increments. In addition, in any year, City has no obligation to make payments of the Cash Grant in excess of 25% of the aggregate increment created within the District, plus the interest adjustment as identified in Section IV, and minus the administrative costs incurred by the City.

2. No Other Obligations and Reimbursement of City Costs. The City has no obligation to pay, to repay or to reimburse any funds advanced by Developer for Developer costs or otherwise, except as provided in this Agreement. No Cash Grant, or interest thereon, shall be paid or payable to Developer before the City has been reimbursed in full for all administrative, legal, and consultant costs related to TID No. 3.

3. Annual Notice. Each year, City shall provide Developer with a notice showing amounts of tax increments that have been collected with respect to the Property and allocated to TID No. 3 under the Tax Increment Law.

4. The Developer has completed (as defined in Section III(A)(5), above) the Final Project, creating total real property tax increment in the Project Area with an equalized value of at least \$950,000, no later than five (5) years following creation of the TID No. 3.

D. The Parties agree:

1. The Project Area lies within TID No. 3, is suitable for use in the B-3 and B-3/HPD District, within the meaning of the Tax Increment Law, as shown in the TID No. 3 Project Plan.

2. The Cash Grant is a "project cost" under the Tax Increment Law and is a payment that is necessary or convenient to the creation of TID No. 3 and that is made to implement the TID No. 3 Project Plan and effectuate its purposes.

3. The Cash Grant serves a public purpose by enhancing the City's tax base, removing blight, retaining existing employment and providing new employment opportunities, inducing appropriate development of the Property, and encouraging development of nearby parcels.

4. The amount of the Cash Grant is the amount determined by the City to be necessary to induce the Developer to complete the Project.

5. The City is making the Cash Grant to benefit the community at large and does not expect any direct benefit from the Cash Grant.

The Developer declares that "but for" the Cash Grant, it would not undertake the Project.

6. The Developer agrees to take no action to cause the property to become exempt from real estate taxation during the life of the District.

7. The Developer shall provide City a letter acceptable to the City Administrator on an annual basis that identifies efforts undertaken in the previous year to maintain or improve the District, including capital projects undertaken.

8. In the event that the Developer or a successor owner converts all or any portion of the Project Area to a tax exempt status, Developer or current successor owner shall, no later than 30 days after the conversion of the Project Area to tax exempt status, sign a written Agreement, in recordable form, for the Payment in lieu of Taxes (PILOT Agreement) with City. The terms of the PILOT Agreement shall require the current owner of the Project Area to pay an amount to the City equal to the amount of real estate taxes that would be owed to the City if the Project Area was taxable. Said payment shall be made in the same manner as real estate tax payments, and, if unpaid, bear interest in an equivalent manner to unpaid real estate taxes.

SECTION V: TERMINATION

This Agreement shall terminate when TID No. 3 terminates in accordance with the Tax Increment Law or by mutual agreement of the parties or in the case of the a Default by Developer. Upon termination, the City shall prepare and record a release or termination agreement, in a form deemed acceptable to Developer, its successors and assigns, to be recorded against the Project Area, confirming termination of the Agreement.

SECTION VI. INDEMNIFICATIONS

The Developer shall indemnify and hold harmless the City, its governing body members, officers, agents, including the independent contractors, consultants and legal counsel, servants and employees thereof (hereinafter, for purposes of this paragraph collectively referred to as the "Indemnified Parties") against any loss or damage to property or any injury to or death of any person occurring at or about or resulting from any breach of any warranty, covenant or agreement under this Agreement, and the development of the Property; provided that the foregoing indemnification shall not be effective for any willful acts of the Indemnified Parties. Except for any willful misrepresentation or any willful misconduct of the Indemnified Parties, the Developer will protect and defend the Indemnified Parties from any claim, demand, suite, action or other proceedings whatsoever by any person or entity whatsoever arising or purportedly arising from the action or inaction of the Developer (or other persons acting on its behalf or under its direction or control) under this Agreement, or the transactions contemplated hereby or the acquisition, construction, installation, ownership and operation of the Project and the Property.

The City will promptly notify the Developer of any and all such claims upon receipt by the City of any written notice thereof. All covenants, stipulations, promises, agreements and obligations of the City contained herein shall be deemed to be covenants, stipulations, promises, agreements and obligations of the City, as may be applicable, and not of any governing body, member, officer, agent, servant or employee of the City.

SECTION VII. DEFAULT/REMEDIES

A. Events of Default.

1. In Event of Default is any of the following:

a. Default by Developer: A failure by the Developer to commence and complete the Final Project within 5 years or any part thereof pursuant to the terms, conditions and limitations of this Agreement; a failure of the Developer to perform or observe any or all covenants, conditions, obligations or agreements on its part to be observed or performed when and as required under this Agreement; the Developer becomes insolvent or is the subject of bankruptcy, receivership or insolvency proceedings of any kind; or the dissolution or liquidation of the Developer, or the commencement of any proceedings therefore.

b. Default by City: A failure by the City to make a payment to Developer as required herein.

2. In the event of a Default, either Party shall give the other 30 days written notice of and time to cure such failure. No such notice is required if notice has previously been given by the City. If such failure cannot be cured within such 30 day period and if the Developer commences to cure such failure within the 30 day period and thereafter reasonably and continuously takes action to complete such cure and such cure is completed at the earliest reasonable date, then if the Council consents in writing, the failure will no longer be deemed to be an Event of Default

B. Remedies on Default - City. Whenever an Event of Default occurs and is continuing the following remedies are available to the City:

1. The Developer shall reimburse the City for all administrative, legal, and consultant costs incurred by the City in creating and continuing the TID.

2. The City shall end the TID and all obligations to pay the Cash Grant to the Developer.

3. The City shall immediately suspend its performance under this Agreement from the time any notice of an Event of Default is given to the Developer until it receives assurances from the Developer deemed adequate by the City, that the Developer will cure its default and continue its due and punctual performance under this Agreement.

4. Commence legal or administrative action, in law or inequity, which may appear necessary or desirable to enforce performance and observance of any obligation, agreement or covenant of the Developer under this Agreement.

C. Remedies on Default - Developer. Whenever an Event of Default occurs and is continuing, the following remedies are available to the Developer: Commence legal or administrative action, in law or inequity, which may appear necessary or desirable to enforce performance and observance of any obligation, agreement or covenant of the City under this Agreement.

D. No Remedy Exclusive. No remedy or right conferred upon or reserved to the City in this Agreement is intended to be exclusive of any other remedy or remedies, but each and every such right and remedy shall be cumulative and shall be in addition to every other right and remedy given under this Agreement now or hereafter existing at law or in equity. No delay or

failure to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient.

E. No Implied Waiver. In the event any warranty, covenant or agreement contained in this Agreement should be breached by a Party and thereafter waived by the other Party, such waiver shall be limited to the particular breach so waived and shall not be deemed a waiver of any other concurrent, previous, or subsequent breach hereunder.

F. Agreement to Pay Attorney's Fees and Expenses. Whenever any Event of Default occurs and a Party commences any lawsuit, claim or action for the collection of payments due or to become due or for the enforcement or performance or observance of any obligation or agreement on the part of either Party herein contained, the non-prevailing Party shall pay the reasonable attorney's fees, court costs and other such expenses incurred by the prevailing Party.

SECTION VIII. PERMITTED DELAYS

Whenever performance is required of any party hereunder, such party shall use all due diligence to perform and take all necessary measures in good faith to perform; provided, however that if completion of performance shall be delayed at any time by reason of acts of God, war, extreme weather, civil commotion, riots, work stoppages arising out of collective bargaining strikes, unavailability of materials or damage to work in progress by reason of fire or other casualty or causes beyond the reasonable control of a party (other than financial reasons), then the time for performance as herein specified shall be appropriately extended by the time of the delay actually caused. However, in order for a party to be entitled to make a claim for any such delays, such party must give the other parties written notice of the conditions or events giving rise to the delay and the number of days claimed to be due to such conditions or events within 30 days from the date of the occurrence of the condition or event giving rise to the delay. The provisions of this Section shall not operate to excuse the Developer from the prompt payment of any and all monies the Developer is required to pay under this Agreement.

SECTION IX. ASSIGNMENT

The Developer shall not assign this Agreement or its rights hereunder unless approved in advance and in writing by the City.

SECTION X. BINDING EFFECT

This Agreement shall be binding upon the parties hereto and their respective heirs, representatives, successors and assigns.

SECTION XI. AMENDMENT

This Agreement may only be modified or amended by written agreement duly authorized and signed by the Developer and City.

SECTION XII. ADDITIONAL PROVISIONS

A. Conflicts of Interest. No member of the governing body or other official of the City

shall have any financial interest, direct or indirect, in this Agreement, the Project, or any contract, agreement or other transaction contemplated to occur or be undertaken thereunder or with respect thereto, nor shall any such member of the governing body or other official participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership or association in which he or she is directly or indirectly interested, unless expressly disclosed to the City, and thereafter approved by the City. No member, official or employee of the City shall be personally liable to the City, as the case may be, for any Event of Default or breach by the Developer of any obligations under the terms of this Agreement.

B. Incorporation by Reference. All exhibits and other documents attached hereto or referred to herein are hereby incorporated in and shall become a part of this Agreement.

C. Headings. Description headings are for the convenience of the parties only and shall not control or affect the meaning or construction of any provision of this Agreement.

D. Notices. Any notice required hereunder shall be given in writing, signed by the party giving notice, personally delivered or mailed by certified or registered mail, return receipt requested, to the parties respective addresses as follows:

To the City: Christy Mertes, City Administrator
W63 N645 Washington Avenue
P.O. Box 49
Cedarburg, WI 53012

Constance K. McHugh, City Clerk
W63 N645 Washington Avenue
P.O. Box 49
Cedarburg, WI 53012

To the Developer: Cedarburg Land & Cattle, LLC
Attn: Greg Zimmerschied
N67 W5389 Cedar Court
Cedarburg, WI 53012

Notice shall be deemed delivered (a) in the case of personal delivery, on the date when personally delivered; or (b) in the case of certified or registered mail, on the date the U.S. Postal Service delivers such notice and obtains the requisite acknowledgement of delivery from the recipient.

E. Entire Agreement. This document and all other documents and agreements expressly referred to herein contain the entire agreement between the Developer and the City with respect to the matters set forth herein.

F. Further Assurances. The Developer will at any time, and from time to time at the written request of the City, sign and deliver such other documents and instruments requested by the City as may be reasonably necessary or appropriate to give full effect to the terms and conditions of this Agreement.

G. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original.

H. Recording. The parties hereto agree that the City may record this Agreement or a

Memorandum of this Agreement on the record title to the Property or any portion thereof. The Developer shall upon request of the City execute and deliver any such Memorandum or other document in connection with such recording. When the City has determined that all obligations of the Developer and successor owners of the Property are fully satisfied, the City shall, at the request of the Developer or any future owner of the Property or any portion thereof, record a release of this Agreement.

I. Covenant Running with the Lands. The covenants and agreements contained in this Agreement shall be deemed to be covenants running with the land and shall be binding upon and inure to the benefit of the Developer, and its heirs, representatives, successors and assigns.

J. Severability. Whenever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law; provided, however, that if any provision of this Agreement shall be held to be prohibited or invalid under such applicable law such provision shall be ineffective only to the extent of such prohibition or invalidity without invalidating the remainder of such provision or the remaining provisions of this Agreement.

IN WITNESS WHEREOF, the Developer and the City have caused this Agreement to be signed to be effective as of the day, month and year first above written.

CEDARBURG LAND & CATTLE, LLC

by: [Signature]
Greg Zimmerschied, Member

CITY OF CEDARBURG

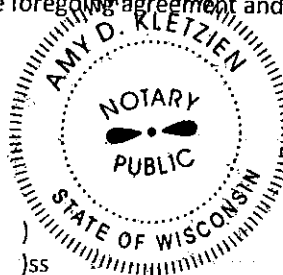
by: [Signature]
Kip Kinzel, Mayor

by: [Signature]
Constance K. McHugh, City Clerk

ACKNOWLEDGMENT

STATE OF WISCONSIN)
)ss
COUNTY OF OZAUKEE)

Personally came before me this 27th day of October, 2014 the above named Kip Kinzel and Constance K. McHugh, to me known to be the Mayor and City Clerk of the City of Cedarburg, and to me known to be the persons who executed the foregoing agreement and acknowledged the same.

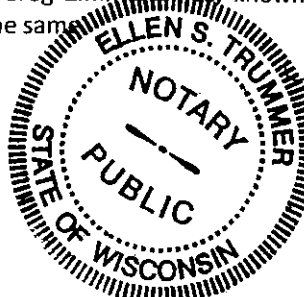


[Signature]
Notary Public, State of Wisconsin
My commission 4/26/15

ACKNOWLEDGMENT

STATE OF WISCONSIN)
)ss
OZAUKEE COUNTY)

Personally came before me this 27th day of October, 2014 the above named member of Cedarburg Land & Cattle, LLC, Greg Zimmerschied, known to be the person who executed the foregoing agreement and acknowledged the same.



[Signature]
Notary Public, State of Wisconsin
My commission expires 8/28/17

Parcel 1:

All that part of Lot 2, Block 6 of the Original Plat of the City of Cedarburg, being part of the Southeast ¼ of Section 27, Township 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin, bounded and described as follows:

Commencing at the Southeast corner of said Southeast ¼ Section; thence South 89° 54' 00" West along the South line of said ¼ Section, 576.39 feet to a point in the Southerly extension of the West right of way line of Washington Avenue; thence North 14° 56' 00" West along said West right of way line, 478.54 feet to the intersection of said West right of way line and the North right of way line of Mill Street, said intersection being the point of beginning of lands to be described; thence South 75° 04' 00" West along said North right of way line, 123.75 feet to a point in the West line of the Original Plat of the City of Cedarburg; thence North 14° 56' 00" West along said West line of the Original Plat of the City of Cedarburg, 60.81 feet to a point in the South line of the property described in Volume 602, Page 238, recorded as Document No. 395988 at the Ozaukee County Register of Deeds; thence North 75° 34' 34" East along the South line of said property, 123.75 feet to a point in the West right of way line of the aforementioned Washington Avenue; thence South 14° 56' 00" East along said West right of way line, 59.71 feet to the point of beginning.

Parcel 2:

All that part of Lot 10, Block 9 of the Assessor's Plat of the City of Cedarburg, being part of the Southeast ¼ of Section 27, Township 10 North, Range 21 East, in the City of Cedarburg, Ozaukee County, Wisconsin, bounded and described as follows:

Commencing at the Southeast corner of said Southeast ¼ Section; thence South 89° 54' 00" West along the South line of said ¼ Section, 576.39 feet to a point in the Southerly extension of the West right of way line of Washington Avenue; thence North 14° 56' 00" West along said West right of way line, 478.54 feet to the intersection of said West right of way line and the North right of way line of Mill Street; thence South 75° 04' 00" West along said North right of way line, 123.75 feet to a point in the West line of the Original Plat of the City of Cedarburg and the point of beginning of lands to be described; thence continuing South 75° 04' 00" West along said North right of way line, 242.69 feet to the intersection of said North right of way line and the East right of way line of Hanover Street; thence North 17° 14' 21" West along said East right of way line, 63.04 feet to the Southwesterly corner of the property described in Volume 905, Pages 378-379, recorded as Document No. 520140 at the Ozaukee County Register of Deeds; thence North 75° 34' 34" East along the South line of said property and the South line of property described in Volume 602, Page 238, recorded as Document No. 395988 at the Ozaukee County Register of Deeds, 245.24 feet to a point in the West line of the aforementioned Original Plat; thence South 14° 56' 00" East along the West line of said Original Plat, 60.81 feet to the point of beginning.

EXHIBIT A

1 of 1

City of Cedarburg - Connie McHugh

From: Michael Herbrand <michael.herbrand@housemanlaw.com>
Sent: Monday, April 22, 2019 8:21 AM
To: City of Cedarburg - Christy Mertes; City of Cedarburg - Connie McHugh
Cc: City of Cedarburg - Thomas Frank; Johnathan Woodward
Subject: UTV Ordinance Amendment
Attachments: Second UTV ordinance.docx

Christy and Connie,

At a recent meeting with Festivals, we discussed the need/request for Festivals to have its group be able to operate UTV vehicles on open roads. They need to drive around the festival grounds, and to Cedar Creek Park, to carry food, drink, equipment, etc. Therefore, attached is a proposed amendment to the current UTV Ordinance for the City, allowing use on the open road routes designated therein, and only by the CPD, or a UTV operator "authorized by the" CPD. I believe that you can place this on the next available Council Agenda, if acceptable.

Also, Tom Frank asked about UTV operation by his department. They occasionally drive the UTV's on the open roads to get them to designated areas (Fairgrounds, for instance). Tom asked if we need to amend our current ordinance to allow this activity. After further research, we do not need to amend the UTV ordinance to allow UTV use by the police or fire departments.

We already passed an ordinance, codified at Cedarburg Code § 10-4-1, which adopts by reference the UTC regulations under the state statutes at Wis. Stat. s. 23.33. Additionally, our code section § 10-4-2 reads in part "No person shall operate any utility terrain vehicle within the City except as allowed by Wis. Stat. § 23.33."

Wis. Stat. § 23.33(4)(c)(1) reads as follows:

"Paragraphs (a) and (b) [the general restrictions on operating UTVs on freeways and highways] do not apply to the operator of an all-terrain vehicle or utility terrain vehicle owned by a municipality, state agency, or public utility, or by the Great Lakes Indian Fish and Wildlife Commission, while the operator is engaged in an emergency or in the operation of an all-terrain vehicle or utility terrain vehicle directly related to the functions of the municipality, state agency, or public utility, or of the Great Lakes Indian Fish and Wildlife Commission, if safety does not require strict adherence to these restrictions."

So, we think the PD/FD can already operate UTVs as needed.

Let me know if you have any questions.

Mike

Michael P. Herbrand



HOUSEMAN & FEIND, L.L.C.
ATTORNEYS AT LAW

1650 NINTH AVENUE
POST OFFICE BOX 104

GRAFTON, WISCONSIN 53024-0104

Telephone (262) 377-0600

Facsimile (262) 377-6080

mike.herbrand@housemanlaw.com

CITY OF CEDARBURG ORDINANCE 2019-09
AN ORDINANCE AMENDING TITLE 10, CHAPTER 4
OF THE CITY OF CEDARBURG CODE OF ORDINANCES

WHEREAS, the City of Cedarburg has previously enacted an ordinance prohibiting the operation of utility terrain vehicles within the City, except in strict conformity with Section 23.33 of the Wisconsin Statutes, as permitted by Wis. Stat. § 23.33(11)(am)(1); and

WHEREAS, the City of Cedarburg wishes to amend the ordinance to permit the operation of utility terrain vehicles by municipally-authorized operators during special events on designated routes;

THEREFORE, the Common Council of the City of Cedarburg does ordain as follows:

1. The text of existing Sec. 10-4-2, entitled “Restrictions on ATV and UTV Operation”, shall become subsection (a) of said section.
2. The following text shall become subsection (b) of said section:

(b) Notwithstanding the foregoing, an operator authorized under state statutes and further authorized by the Cedarburg Police Department may operate a utility terrain vehicle on the following designated utility terrain vehicle routes only during such time periods designated by the Cedarburg Police Department as being necessary to provide logistical support to a special event:

 1. Bridge Road from Evergreen Boulevard to Mequon Avenue;
 2. Center Street from Hanover to Washington Avenue;
 3. Cleveland Street from Evergreen Boulevard to Washington Avenue;
 4. Columbia Road from Mequon Avenue to Washington Avenue;
 5. Hanover Avenue from Cleveland Avenue to Western Road;
 6. Hilbert Avenue from Portland Road to Spring Street;
 7. Mequon Avenue from Bridge Road to Columbia Road;
 8. Mill Street from Hanover to Portland Road;
 9. Portland Road from Columbia Road to Hilbert Avenue;
 10. Riveredge Drive from Bridge Road to a point even with the south property line of W62N732 Riveredge Drive;
 11. Spring Street from Hilbert to Washington Avenue;
 12. Turner Street from Hanover Avenue to Washington Avenue;
 13. Washington Avenue from Bridge Road to Spring Street;
 14. Western Road from Hanover Avenue to Washington Avenue, except that UTVs may operate west of Hanover Avenue for the sole purpose of traveling directly to or from the fuel station located at the intersection of Western Road and Wauwatosa Avenue for the purpose of obtaining fuel.

3. This ordinance shall take effect and be in full force after its passage and publication as provided by law.

Passed and adopted by the Common Council of the City of Cedarburg on April 29, 2019.

Michael O'Keefe, Mayor

Attest:

Constance K. McHugh, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

RESOLUTION NO. 2019-06

**A Resolution designating Depositories and Authorizing Signatures
for the City of Cedarburg Checking and Savings Accounts**

RESOLVED, by the Common Council of the City of Cedarburg, that the following banking institutions or their successors:

Associated Bank, Grafton Wisconsin
U.S. Bank, Cedarburg & Milwaukee, Wisconsin
BMO Harris Bank, Milwaukee & Cedarburg, Wisconsin
Local Government Investment Pool, State of Wisconsin
Cornerstone Community Bank, Grafton, Wisconsin
Port Washington State Bank, Cedarburg, Wisconsin
Commerce State Bank, Cedarburg & West Bend, Wisconsin

qualified as depositories under Chapter 34 of the Wisconsin Statutes, shall be and are hereby designated until further action as public depositories for all monies coming into the hands of the City Administrator/Treasurer of the City of Cedarburg, State of Wisconsin, and all other city officers included in the provisions of Chapter 34 of the Wisconsin Statutes.

RESOLVED FURTHER, that Port Washington State Bank, Cedarburg, Wisconsin, be designated as the working bank for May 1, 2019 through April 30, 2020 and that the Common Council and the City Administrator/Treasurer be authorized and directed to distribute the city funds.

RESOLVED FURTHER, that the City Administrator/Treasurer be hereby instructed to deposit city funds only in such institutions as may be approved by the State of Wisconsin Investment Board and are eligible to receive public funds.

RESOLVED FURTHER, that the depositories shall furnish collateral for city funds on deposit pursuant to Investment Policy FC-4.

RESOLVED FURTHER, that withdrawal or disbursement from any of the above named depositories shall be by order check, written wire transfer, telephone wire transfer, or other money transfer techniques, and, in the case of savings accounts, by savings withdrawal form, as provided in Section 66.0607 of the Wisconsin Statutes. Written and telephone wire transfers shall be in accordance with the named depositories guidelines and shall only be made by authorized personnel. In accordance therewith all order check and savings withdrawal forms, effective immediately, shall be signed by any three of the following persons:

Constance K. McHugh, City Clerk
Christine L. Mertes, City Administrator/Treasurer
Michael J. O'Keefe, Mayor or
_____, Acting Mayor

RESOLVED FURTHER, that in lieu of their personal signatures, the following signatures, which have been adopted by them as below shown:

Michael J. O'Keefe, Mayor

Constance K. McHugh, City Clerk

Christine L. Mertes, City Administrator/Treasurer

may be affixed on such order checks and savings withdrawal forms that any one of the above named depositories shall be fully warranted and protected in making payment on any other check bearing such facsimiles notwithstanding that the same may have been placed thereon without the authority of the designated person or persons.

Passed and adopted by the Common Council of the City of Cedarburg this 29th day of April, 2019.

Michael J. O'Keefe, Mayor

Attest:

Constance K. McHugh, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: April 29, 2019

ITEM NO: 13. E.

TITLE: Consider designation of City's Official Newspaper for ensuing year; and action thereon

ISSUE SUMMARY: According to Wis. Stat. 985.06(2), cities are required to designate newspapers for the publication of Council proceedings and other city legal notices. Such newspapers must be published in the City, although a fourth class city in which there is no eligible paper published may designate a newspaper published in the county and having a general circulation in the city. Currently Cedarburg is a 4th class city.

No other newspapers have expressed an interest in becoming the City's Official Newspaper.

STAFF RECOMMENDATION: Designate *News Graphic* as the Official Newspaper. This is the same newspaper as designated last year.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

N/A

BUDGETARY IMPACT: The cost of publications in 2018 was approximately \$4,000. A change in State law now permits municipalities to publish summaries of ordinances, rather than the entire text. This has helped to keep publishing costs down during the last several years.

ATTACHMENTS: N/A

INITIATED/REQUESTED BY: Constance McHugh, City Clerk

FOR MORE INFORMATION CONTACT: Constance McHugh, City Clerk



City of Cedarburg 2018 Financial Report

Prepared By:
Christy Mertes, Administrator/Treasurer
Kelly Livingston, Deputy Treasurer/Payroll Officer
Kathy Huebl, Accounts Receivable/Accountant II

Memorandum

To: Mike O'Keefe, Mayor
Common Council

From: Christy Mertes, City Administrator/Treasurer

Date: April 12, 2019

Re: 2018 Financial Report

Attached is the 2018 financial report for the City of Cedarburg for your review. Included with this report are the following financial statements:

- General Fund (Section A)
- Special Revenue Funds (Section B)
- Capital Improvements (Section C)
- Water Recycling Center (Section D)
- Department Salary Analysis (Section E)
- Cash and Investments (Section F)
- Accounts Receivable and Special Assessments (Section G)
- Environmental Account (Section H)
- Internal Service Fund (Section I)
- Debt Service Fund (Section J)
- TIF #3, #4 and #5 (Section K)
- Light & Water (Section L)
- Fire Department (Section M)

Please contact the Treasurer's Office at 375-7607 with questions you may have regarding the report.

City of Cedarburg
General Fund
2018 Financial Report
December 31, 2018

Operations at the end of the year were in line with budget for revenues and expenditures. The comments below highlight some of the significant accounts and fluctuations from the budget.

Revenues

At the end of the year revenues totaled \$9,310,609; 104% realized.

Property taxes were 100% realized in January. **Property tax equivalent** from Light & Water is accrued and paid monthly. The amount changes with infrastructure improvements and the assessment ratio. As the assessment ratio goes down so does the payment from the utility when calculating the taxes. The property tax equivalent was under budget by \$26,685 but over the 2017 amount. The real estate tax land use penalty was from the Sandhills Trail Subdivision conversion from agriculture land.

The **Intergovernmental Revenues** at the end of the year totaled \$952,888; 109% realized. Included in this budget are State Computer Aids, Shared Revenues and Expenditure Restraint revenues. These revenues are received through installments or a one-time only payment. These amounts are less than 2017 due to the loss of the expenditure restraint revenues in 2018. The City is eligible for the funding in 2019. The fire insurance dues were not budgeted because they were turned directly over to the Fire Department. They are recorded at year-end when all of the Department's activity is recorded.

Regulation and Compliance Revenues at year end totaled \$723,366; 151% realized. Licenses are 102% realized; \$1,365 over budget. The permits are 223% realized and 147% over 2017. Building permits were 237% realized and \$161,063 over the 2017 amount. The new construction for 2018 was over estimated and over 2017. Arrabelle, The Glen at Cedar Creek, and Cedar Place Apartments were part of the new construction for 2018.

Court penalties and costs were 84% realized for the year. These fees are slightly higher than 2018. Parking violations were 86% realized. This account is for all traffic violations and other ordinance violations and were the same as 2017.

Cable franchise fees were 100% realized at year-end.

Public Charges for Services are 118% realized at the end of the year; in the amount of \$159,301. General Government Charges include the Treasurer's and Assessor's Office fees that are 195% realized. Also included in this category are the Public Works' fees; 155% realized. Included in the Public Works fees account are the recycling cart upgrades, appliance pick up fees and the reimbursement of the crew's time for set up and take down of festivals. Park rental fees for the year totaled \$5,778; only 83% realized and were also under the 2017 amount. Senior Center fees which include the senior van and tour sales totaled \$58,435 at year end; 100% realized. The fees were under the 2017 amount due to a portion of the 2016 trip fees not being recognized until 2017.

Intergovernmental Charges are \$211,438 or 93% realized at the end of the year. Included in this category are the quarterly billings to the Town for the Fire and EMS shared services and the Cedarburg School District payments for the crossing guards' payroll expenditures. The actual Fire and EMS expenditures are charged out to the Town for reimbursement based on a formula.

Interdepartmental Charges were \$17,015 at year end; 106% realized. Fees charged are for the Water Recycling Center, room tax, TIF, and CDBG administrative services. Room tax administrative fees were collected the month after the quarter end when the funds were distributed to the Chamber of Commerce Tourism, Promotion and Development Committee.

General Fund
2018 Financial Report

Commercial Revenues included interest, rent, donations and the sale of City property. These revenues totaled \$303,553 at year end; 129% realized. Interest revenue was 203% realized; \$47,860 over budget and \$39,977 over 2017. The interest rates continued to improve in 2018.

Expenditures

At the end of the year expenditures are expected to be 100% expended. For 2018 expenditures totaled \$8,919,445 and 94% expended. The budget amounts include the 2017 encumbrances for goods or services that were “carried over” to 2018. The Council approved these changes to the budget at the February 26th meeting. Expenditures were budgeted \$487,100 over revenues for the purchase of handguns for the Police Department, bathroom upgrades at two park facilities, branding initiative, funding for the contingency reserve account, a transfer to Capital Improvements for a Fire Department project and senior van purchase and a transfer to the swimming pool fund for a sand area shower. The adjusted budgeted expenditures are \$510,059 over revenues. The difference, \$22,959, is due to the encumbrances. Encumbrances included purchases for Elections, City Hall and Public Works that were not completed in 2017. The City Hall encumbrances are the largest in the amount of \$18,600 for exterior painting of the complex. Expenditures ended the year \$391,164 under revenues; increasing the fund balance to \$2.8 million. *This was a \$901,223 increase from what was budgeted for the year.*

General Government expenditures for the year totaled \$1,096,258; 95% expended. General Government includes the Council, Mayor, Clerk, Treasurer, audit, legal, Assessor, and City Hall Departments.

Public Safety expenditures were \$4,110,247; 100% expended, at the end of the year. The departments are all in line with their budget for the year except for the Fire Department. The Fire Department expenditures include the funding from the Town and City and any additional spending of prior year and funds raised through Cedarburg Fireman’s Park Inc. The budget only included the City and Town share of expenditures.

Public Works expenditures were \$2,463,835; 95% expended at year end. In total the department was in line with the budget but individually some departments are over budget. The weather determines where the crew spends their time along with special projects that come up during the year. There were added maintenance expenditures for a transmission repair on a truck that caused the account to be over budget. The Garage Maintenance Parts account is over budget by \$15,242 because of this repair.

The Parks, Forestry & Recreation Department expenditures totaled \$1,039,618; 101% expended, at year end. The Senior Center was 95% expended due to the expenditures for their trips. The funding is made up on the revenue side by the participants’ fees. Celebrations expenditures were 105% expended for special events and the flower baskets. Parks, Recreation & Forestry was 101% expended at the end of the year. The department’s focus for the year was on tree trimming, removals and stumping.

Conservation and Development expenditures totaled \$121,987 at year end, 100% expended, for City planning and economic development services. There was a \$15,000 contribution to the branding initiative in January.

Transfers to Other Funds were \$87,500. There was a transfer for \$1,000 made to the Recreation Programs Fund for the Civic Band, one to Capital Improvements in the amount of \$75,000 for the Fire Department projects and a transfer for \$11,500 to the Swimming Pool for a sand area shower.

**City of Cedarburg
General Fund
Financial Report Summary
As of December 31, 2018**

	2017 Actual	2018 Actual	2018 Budget	% Realized/ Expended
Revenues				
Taxes—General Government	\$5,869,661	\$6,133,050	\$6,133,050	100.00%
Tax Equivalent—Utility	765,293	805,664	832,349	96.79%
Real Estate Tax Land Use Penalty		4,334		
Intergovernmental Revenues	1,056,396	952,888	876,083	108.77%
Regulation and Compliance	439,384	723,366	479,320	150.92%
Public Charges for Services	201,975	159,301	134,545	118.40%
Intergovernmental Charges	199,976	211,438	227,643	92.88%
Interdepartmental Charges	15,853	17,015	16,000	106.34%
Commercial Revenues	226,811	303,553	234,871	129.24%
Total Revenues	\$8,775,349	\$9,310,609	\$8,933,861	104.22%
Expenditures				
General Government	\$1,080,665	\$1,096,258	\$1,148,584	95.44%
Public Safety	3,886,632	4,110,247	4,106,028	100.10%
Public Works	2,473,110	2,463,835	2,591,402	95.08%
Parks, Forestry & Recreation	981,331	1,039,618	1,032,539	100.69%
Conservation & Development	86,701	121,987	121,997	99.99%
Contingency Reserve	0	0	355,870	0.00%
Transfers to Other Funds	138,175	87,500	87,500	100.00%
Total Expenditures	\$8,646,614	\$8,919,445	\$9,443,920	94.45%
Revenues Over/(Under) Expenditures		\$391,164	(\$510,059)	
Beginning Fund Balance		2,458,071	2,458,071	
Fund Balance, End of Year/Budget		\$2,849,235	\$1,948,012	

**General Fund
Financial Report
As of December 31, 2018**

	December		2018 Budget	% Realized/ Expended
	2017 Actual	2018 Actual		
Revenues				
Taxes:				
General property	\$5,869,661	\$6,133,050	\$6,133,050	100.00%
Tax equivalent—Light & Water	765,293	805,664	832,349	96.79%
Real Estate Tax Land Use Penalty		4,334		
Total Taxes	6,634,954	6,943,048	6,965,399	99.68%
Intergovernmental Revenues:				
State Shared Revenues	201,653	200,798	204,518	98.18%
Fire insurance dues	83,047	82,175	0	0.00%
Expenditure Restraint	166,773	0	0	0.00%
State grants:				
Recycling	37,857	37,841	37,800	100.11%
Police training/other	3,609	5,002	6,700	74.66%
State computer aids	20,253	20,551	20,551	100.00%
Forestry Grant	15,800	7	0	0.00%
Transportation Aids:				
General highway aids	527,404	606,514	606,514	100.00%
Total Intergovernmental	1,056,396	952,888	876,083	108.77%
Regulation and Compliance:				
Licenses	55,353	57,565	56,200	102.43%
Permits	186,249	459,397	205,620	223.42%
Court penalties & costs	32,262	37,169	44,500	83.53%
Parking violations	19,971	19,683	23,000	85.58%
Cable television fees	145,549	149,552	150,000	99.70%
Total Regulation and Compliance	439,384	723,366	479,320	150.92%
Public Charges for Services:				
General government	13,149	25,132	13,365	188.04%
Police Department fees, alarm, false alarm	18,714	16,157	20,180	80.06%
Public Works fees	97,907	53,799	34,700	155.04%
Park fees	7,120	5,778	7,000	82.54%
Senior Center fees	65,085	58,435	58,700	99.55%
Public Charges for Services	0	0	600	0.00%
Total Public Charges for Services	201,975	159,301	134,545	118.40%

**General Fund
Financial Report
As of December 31, 2018**

	December		2018 Budget	% Realized/ Expended
	2017 Actual	2018 Actual		
Intergovernmental Charges:				
Sanitation—Town	3,350	3,350	3,350	100.00%
Fire—Operating Expense—Town	145,017	156,985	167,229	93.87%
Fire/EMS Dispatching—Town	3,483	4,140	3,500	118.29%
Emergency Management—Town	0	100	600	16.67%
Crossing Guards—School	42,249	43,915	50,000	87.83%
City of Mequon—Reimbursement for Services	5,877	2,948	2,964	99.46%
Total Intergovernmental Charges for Services	199,976	211,438	227,643	92.88%
Interdepartmental Charges:				
Sewer—Admin	10,250	10,250	10,250	100.00%
Room Tax—Admin	4,039	4,160	3,250	128.00%
CDBG—Admin	1,221	1,247	1,500	83.13%
TIF—Admin	343	1,358	1,000	135.80%
Total Interdepartmental Charges	15,853	17,015	16,000	106.34%
Commercial Revenues:				
Interest on investments	54,137	94,114	46,254	203.47%
Change in Market Value	(10,181)	(7,256)	5,000	-145.12%
Interest on Special Assessments	0	75	0	0.00%
Interest—Delinquent taxes	478	507	300	169.00%
Rental charges	13,252	10,489	14,100	74.39%
Rent—City Prop.—Water Tower	143,853	151,179	150,890	100.19%
Sale of City property	2,122	1,920	0	0.00%
Prior year/Miscellaneous	4,633	12,236	0	0.00%
Donations	18,517	40,289	18,327	219.83%
Total Commercial Revenues	226,811	303,553	234,871	129.24%
Total Revenues	8,775,349	9,310,609	8,933,861	104.22%

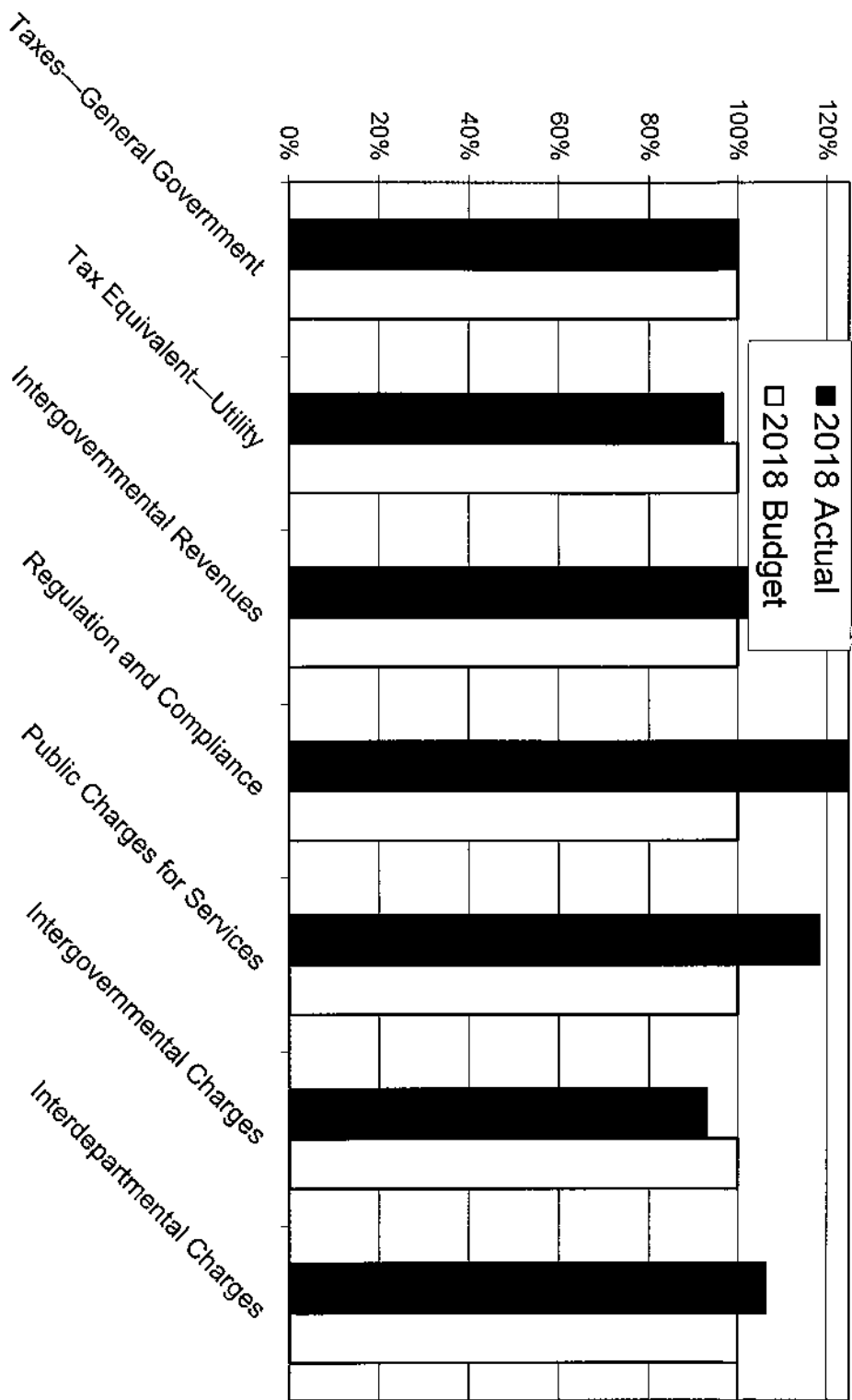
**General Fund
Financial Report
As of December 31, 2018**

	December		2018 Budget	% Realized/ Expended
	2017 Actual	2018 Actual		
Expenditures				
General Government:				
Council	\$24,311	\$24,411	\$25,170	96.98%
Mayor	6,667	8,801	8,811	99.89%
Administrator	101,986	104,101	105,642	98.54%
City Clerk	219,275	222,928	234,880	94.91%
Elections	14,711	34,774	46,048	75.52%
Information Technology	47,750	52,351	45,600	114.80%
Assessor	132,202	133,613	133,845	99.83%
Treasurer	179,847	182,736	182,939	99.89%
Independent Audit	33,750	27,250	28,000	97.32%
City Attorney	51,727	37,738	77,650	48.60%
City Hall	251,486	253,947	245,178	103.58%
Uncollectible Taxes	2,113	0	0	0.00%
Employee Relations	5,979	4,704	5,650	83.26%
Property & Liab. Insurance	8,861	8,904	9,171	97.09%
Total General Government	1,080,665	1,096,258	1,148,584	95.44%
Public Safety:				
Police Department:				
Station	91,074	97,372	96,783	100.61%
Administration	1,001,129	980,127	1,025,161	95.61%
Patrol	1,943,748	2,027,152	2,048,247	98.97%
Investigative	316,687	287,742	279,281	103.03%
Fire Department	359,764	532,598	470,918	113.10%
Building Inspection	154,425	161,131	160,572	100.35%
Weights & Measures	2,000	2,000	2,000	100.00%
Auxiliary Police	17,805	22,125	23,066	95.92%
Total Public Safety	3,886,632	4,110,247	4,106,028	100.10%
Public Works:				
Engineering/PW Admin	170,990	189,722	195,714	96.94%
Mach & Equip/Garage	440,228	386,392	347,089	111.32%
Street Maintenance	578,599	652,046	725,219	89.91%
Streets Ineligible	4,187	4,091	5,450	75.06%
Street Lighting	265,093	272,777	282,000	96.73%
Traffic Control/Signals	6,861	10,177	12,500	81.42%
Storm Sewers	119,072	96,084	153,220	62.71%
Snow & Ice Control	139,046	106,076	117,200	90.51%
Solid Waste Collection	410,047	417,963	426,444	98.01%
Groundwater Monitoring	10,050	10,050	10,050	100.00%
Recycling	328,017	318,183	315,516	100.85%
Nuisance Control	920	274	1,000	27.40%
Total Engineering/Public Works	2,473,110	2,463,835	2,591,402	95.06%

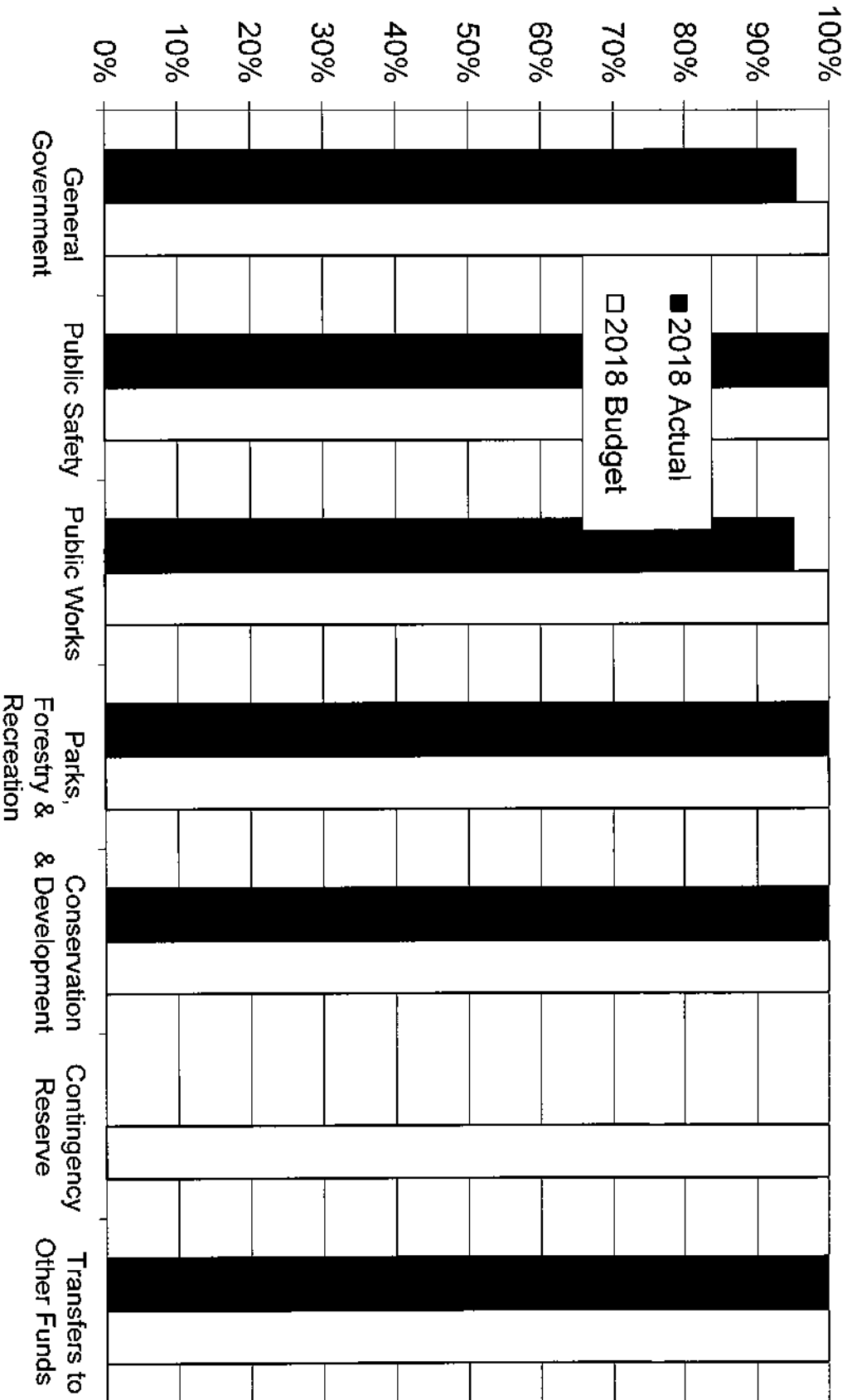
**General Fund
Financial Report
As of December 31, 2018**

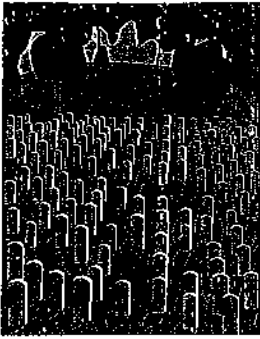
	December		2018 Budget	% Realized/ Expended
	2017 Actual	2018 Actual		
Parks, Recreation & Forestry:				
Senior Center	110,966	105,558	111,431	94.73%
Senior Van	3,069	2,459	2,885	0.00%
Celebrations	51,791	51,669	49,245	104.92%
Parks & Forestry	815,505	879,932	868,978	101.26%
Total Culture & Recreation	981,331	1,039,618	1,032,539	100.69%
Conservation and Development:				
City Planning	86,701	121,987	121,997	99.99%
Total Conservation & Development	86,701	121,987	121,997	99.99%
Reserve for Contingency				
Contingency Reserve	0	0	355,870	0.00%
Total Other Financing Uses	0	0	355,870	0.00%
Other Financing Uses:				
Transfer to other funds	138,175	87,500	87,500	100.00%
Total Other Financing Uses	138,175	87,500	87,500	100.00%
Total Expenditures	\$8,646,614	\$8,919,445	\$9,443,920	94.45%

City of Cedarburg - Revenues December 31, 2018



City of Cedarburg - Expenditures December 31, 2018





City of Cedarburg
Cemetery Fund
Year Ended
December 31, 2018



Revenues

The Cemetery fund revenues at the end of the year total \$31,235.06; which was from the rent of the house at Immanuel Cemetery, the sale of cemetery lots, monument and marker fees and interest income. Eight lots were sold during the fourth quarter, for a year-to date total of twenty-three. Interest income is from investments at the State Local Government Investment Pool, long term investments and money market accounts.

From every lot sale, \$75 is set aside for perpetual care of the cemetery. At the end of the year, the fund had a balance of \$109,200.00.

Expenditures

The Cemetery fund expenditures include salaries and benefits for the employees maintaining the grounds and the repair and maintenance to the grounds and equipment. Workers' compensation and property insurance are paid in full in January.

At the end of the year, total expenditures are expected to be 100% expended. Actual expenditures were 100% expended, right at budget. Salaries and retirement are over budget and part time salaries are under budget due to difficulties finding part time employees and Public Works employees helping out.

City of Cedarburg
CEMETERY FUND
Special Revenue Fund
Year Ended December 31, 2018

	Budget	Actual	% of Budget Earned/ Expended
Revenues			
Sale of property	\$9,000	\$10,825.00	120%
Monuments & Markers	1,000	2,450.00	245%
Interest Income	1,200	4,564.08	380%
Rental Income	11,940	11,740.00	98%
Miscellaneous Revenue	2,500	2,180.00	87%
Change in Market Value	0	-524.02	0%
Total Revenues	\$25,640	\$31,235.06	122%
Expenditures			
Salaries	\$3,564	\$8,142.64	228%
Overtime	250	0.00	0%
Part-time Salaries/Seasonal	9,000	5,351.46	59%
FICA	980	1,013.19	103%
Retirement	256	545.32	213%
Health Insurance	667	2,021.57	303%
Life Insurance	1	0.00	0%
Workers' Comp Insurance	546	546.07	100%
Professional Services	11,680	10,681.00	91%
Electric	410	479.09	117%
Water Service	500	580.91	116%
Grounds Maintenance	3,050	3,964.65	130%
Repair & Maintenance	3,186	1,908.28	60%
House Maintenance	1,000	444.30	44%
Operating Supplies	900	225.98	25%
Property Insurance	320	216.73	68%
Transfer to Capital Improvements	7,000	7,000.00	100%
Total Expenditures	\$43,310	\$43,121.19	100%
Net Change in Fund Balance	(17,670)	(11,886.13)	
Fund Balance, Beginning of Year	\$267,574	\$267,573.54	
Reserved to Date for Perpetual Care	108,300	109,200.00	
Unreserved Fund Balance	141,604	146,487.41	
Fund Balance, End of Year	\$249,904	\$255,687.41	

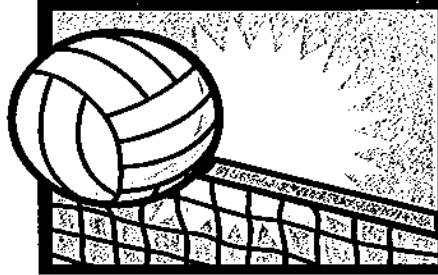


City of Cedarburg
Room Tax Fund
 Year Ended
 December 31, 2018

The City keeps 5% of the collected taxes and the other 95% is disbursed to the Chamber of Commerce for tourism promotion and development (70%) and downtown capital improvements (25%).

The taxes are due quarterly, thirty days after the end of the quarter.

	Budget	Actual	% of Budget Earned/ Expended
Revenues			
Room taxes	\$ 65,000	83,225.83	128%
Expenditures			
Chamber of Commerce—Tourism	\$ 61,750	79,043.90	128%
Excess of Revenues Over Expenditures	\$ 3,250	4,181.93	
Transfer to General Fund	\$ 3,250	4,160.21	
Fund Balance, Beginning of Year	\$ 462	\$ 462.15	
Fund Balance, End of Year	\$ 462	\$ 483.87	



City of Cedarburg
Recreation Programs Fund
Year Ended December 31, 2018

All programs established in this fund are set up to be self-supporting. Safety training, softball, youth football, youth basketball, volleyball, aquatic fitness, poms, fitness classes and summer/winter recreation fees are the main programs for this fund. Some of the programs administered through this fund are done on a contracted basis with local companies.

Revenues are over budget, with 133% earned. A total of \$3,845.85 has been received for sponsorship of the recreation brochure and \$4,038.71 for donations. The Poms program was not budgeted for in 2018, however it has brought in \$81,227.72 of revenue.

Expenditures are above budget with 121% expended. There were additional salaries and expenses for the unbudgeted Poms program, thus causing the expenditures to be over budget. Workers' compensation and property insurance are both paid in full in January.

The fund balance is used for future equipment purchases.

City of Cedarburg
RECREATION PROGRAMS FUND
Special Revenue Fund
Year Ended December 31, 2018

	Budget	Actual	% of Budget Earned/ Expended
Revenues			
Gym Rentals	\$2,000	\$4,942.60	247%
Athletic Field Rentals	300	300.00	100%
Summer/Winter Rec Fees	65,270	69,935.82	107%
WPRA Ticket Sales	5,000	9,070.00	181%
Youth Football Registration	4,500	3,885.00	86%
Safety Training	6,120	6,446.48	105%
Basketball Fees	19,200	25,530.00	133%
Softball Fees	13,000	10,517.62	81%
Volleyball Fees	2,000	1,420.46	71%
Aquatic Fitness	5,000	4,871.45	97%
Concession Revenues	800	636.00	80%
Special Rec Events	500	932.85	187%
Solar Recreation	7,700	9,905.82	129%
Summer Sand Volleyball	1,800	1,405.00	78%
Summer Soccer	12,000	18,150.00	151%
Banner Advertising	700	350.00	50%
Poms Revenue	-	81,227.72	0%
Total Body Fitness	11,500	11,008.00	96%
Civic Band Revenue	3,000	2,375.00	79%
Recreation Brochure Sponsorships	5,500	3,845.85	70%
Tennis	11,500	1,322.00	11%
Youth Center Receipts	500	-	0%
Donations	4,000	4,038.71	101%
Miscellaneous Revenue	30,000	9,892.82	33%
Transfer from General Fund	1,000	1,000.00	100%
Total Revenues	\$212,890	\$283,009.20	133%
Expenditures			
Part-time Salaries/Seasonal	\$96,083	\$113,197.87	118%
Exercise Fitness Salaries	6,800	6,606.00	97%
FICA	7,871	9,164.24	116%
EAP Administration	60	-	0%
Workers Comp Insurance	4,298	4,298.46	100%
Telephones	900	474.12	53%
School District Fees	25,000	16,600.00	66%
Maintenance/Contracted Services	28,000	24,964.35	89%
Recreation Brochure	4,000	4,125.00	103%
Professional Publications	200	30.00	15%
Transportation	4,000	4,048.92	101%
Supplies & Expenses	21,000	34,767.15	166%
WPRA Tickets	4,500	8,840.75	0%
Solar Recreation	6,050	12,228.00	0%
Tennis	9,500	-	0%
Safety Equipment	3,000	2,306.65	77%
Civic Band Expenses	4,000	3,204.89	80%
Other Expenses	5,000	(250.00)	0%
Poms Expense		35,317.80	
Property Insurance	810	808.66	100%
Total Expenditures	\$231,072	\$280,732.86	121%
Net Change in Fund Balance	(18,182)	2,276.34	
Fund Balance, Beginning of Year	\$90,953	\$90,952.82	
Fund Balance, End of Year	\$72,771	\$93,229.16	

City of Cedarburg
Community Development Block Grant
Year Ended December 31, 2018



The Community Development Block Grant Fund is used for loans to help establish or expand local businesses. This fund does not have a budget.

Revenues

The revenues for this fund include loan repayments. Active loans are to Kettle Moraine Appliance, K. Smith Fitness and Ken Theiler d/b/a Temperature Pro. Interest from the State of Wisconsin Investment Pool, certificates of deposit, money market and interest on the loans is also included.

Expenditures

The expenditures include administrative fees for Ozaukee County Economic Development and the Treasurer's Office.

Actual	
Revenues	
Interest Income	\$16,359.57
Loan Repayments/Reimbursements	35,019.79
Loan Interest	2,533.79
Change in Market Value	(4,238.39)
Total Revenues	\$49,674.76
Expenditures	
Grant Disbursements	0.00
Grant Administration	3,727.22
Total Expenditures	\$3,727.22
Net Change in Fund Balance	45,947.54
Fund Balance, Beginning of Year	\$901,360.01
Fund Balance, End of Year	\$947,307.55

The U.S. Department of Housing and Urban Development (HUD) reviewed the State of Wisconsin's Revolving Loan Fund (RLF) program the week of May 14, 2018. The program has been shut down and the State is working with municipalities to close out the funds.



City of Cedarburg
Swimming Pool Fund
Year Ended
December 31, 2018



The Swimming Pool is funded by user fees along with subsidizing from the City.

Revenues

The revenues for this fund include lessons, passes, daily fees, rental of the pool, concession sales and a banner program. The pool closed for the year on August 26th. Revenues for the season were \$324,175.34, 95% earned. The banner program has generated \$1,400.00 and donations totaled \$4,785.00.

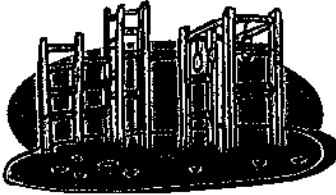
Expenditures

The expenditures include salaries and benefits of pool employees and public works employees maintaining the pool. Other expenditures include utilities, licenses, permits, supplies and insurance. Total expenditures were \$316,908.92, 93% expended.

Workers' compensation and property insurance premiums are paid in full in January.

City of Cedarburg
SWIMMING POOL FUND
Special Revenue Fund
Year Ended December 31, 2018

	Budget	Actual	% of Budget Earned/ Expended
Revenues			
Real Estate Taxes	69,652	69,652.00	100%
Fees	82,763	75,448.30	91%
Passes	92,000	89,326.01	97%
Lessons	21,000	20,820.00	99%
Exercise	5,000	6,002.00	120%
Uniforms/Misc.	2,400	856.00	36%
Concessions	46,000	39,824.03	87%
Swim Team	4,500	4,562.00	101%
Banner Program	2,800	1,400.00	50%
Donations	3,000	4,785.00	160%
Transfer from General Fund	11,500	11,500.00	0%
Total Revenues	\$340,615	\$324,175.34	95%
Expenditures			
Swimming Pool			
Salaries	\$26,129	\$25,966.44	99%
Part-time Salaries / Seasonal	121,700	108,105.44	89%
Maintenance/PW Salaries	16,000	13,535.86	85%
Maintenance/Part-time	2,800	2,467.70	88%
FICA	12,747	11,471.98	90%
Retirement	2,823	3,175.88	113%
Health Insurance	11,847	15,585.92	132%
Life Insurance	5	0.00	0%
Workers' Comp Insurance	7,539	7,539.29	100%
Total Salaries and Benefits	\$201,590	\$187,848.51	93%
Other Expenses			
Professional Services	2,970	5,262.72	177%
Electric	16,500	18,250.65	111%
Natural Gas	12,000	11,358.27	95%
Telephone	440	442.62	101%
Water Service	9,760	8,589.36	88%
Maint/Contracted Services	2,000	1,745.35	87%
License & Permits	400	400.00	100%
Travel & Training	600	380.00	63%
Maintenance Supplies	16,000	10,337.66	65%
Uniforms	2,500	1,953.70	78%
Operating Supplies	20,000	18,064.85	90%
Equipment/Capital Outlay	19,658	15,886.83	81%
Other Expenses	1,200	411.21	34%
Property Insurance	3,076	2,479.36	81%
Total Other Expenses	\$107,104	\$95,562.58	89%
Swimming Pool Concessions			
Part-time Salaries / Seasonal	11,000	13,814.99	126%
FICA	842	1,056.84	126%
License & Permits	330	330.00	100%
Operating Supplies	19,000	18,296.00	96%
Equipment/Capital Outlay	750	0.00	0%
Total Concessions	\$31,922	\$33,497.83	105%
Total Expenditures	\$340,616	\$316,908.92	93%
Change in Fund Balance	(1)	7,266.42	0%
Fund Balance, Beginning of Year	\$15	\$14.90	
Fund Balance, End of Year	\$14	\$7,281.32	



City of Cedarburg
Parks & Playgrounds Fund
 Year Ended December 31, 2018



Revenues

The revenues include interest on the investment in the State Pool. Other revenue sources available are the payments from developers in lieu of land dedication for parks and the park equipment impact fee.

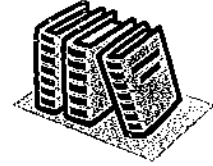
Expenditures

Budgeted expenditures include a transfer for capital projects budgeted in the Capital Improvement Fund.

	Budget	Actual
Revenues		
Subdivider Park Fees	\$0	\$50,860.65
Park Equipment Impact Fees	0	156,343.62
Interest	225	3,821.10
Total	\$225	\$211,025.37
Other Financing Uses		
Transfer to Capital Improvements	\$70,000	\$70,000.00
Net Change in Fund Balance	(69,775)	141,025.37
Fund Balance, Beginning of Year	\$146,093	\$146,093.42
Subdivider Park Fees	117,666	\$168,527.03
Equipment Replacement Reserve	28,427	188,591.7
Fund Balance, End of Year	\$76,318	\$287,118.79



City of Cedarburg
Library Fund
Year Ended December 31, 2018



The Library operations are primarily funded by real estate taxes. Other revenues include fines and fees, County reimbursement, and donations. The County reimbursement is for providing service to other County residents who do not have a library within their municipality. The payment is based on the City's Library operating costs and its loans to those residents.

Library Grants are over budget by 377% due a grant from the Greater Milwaukee Foundation in the amount of \$11,000 and Donations are over budget by 227%. In turn, Grant Expenditures and Donation Expenditures are also over budget.

Expenditures include salaries and benefits, contractual services, utilities, and publications. At the end of the year, expenses are expected to be 100% expended. In total, expenditures are at 99% expended. Workers' compensation and property insurance premiums are paid in full in January.

LIBRARY FUND
Special Revenue Fund
Year Ended December 31, 2018

	Budget	Actual	% of Budget Earned/ Expended
Revenues			
Real Estate Taxes	\$722,194	\$722,194.00	100%
Library Grants	3,000	11,300.00	377%
Fees & Fines	22,500	19,568.47	87%
County Reimbursement	205,719	205,719.83	100%
Photocopies—Taxable	2,400	2,224.43	93%
Library Donations	5,000	11,356.41	227%
Rent-City Property	700	752.50	108%
Total Revenues	\$961,513	\$973,115.64	101%
Expenditures			
Salaries	\$371,980	\$364,005.01	98%
Part-time Salaries/Seasonal	121,311	129,085.84	106%
Maint/PW Salaries	17,600	13,447.99	76%
Sick Pay Out	836	481.11	58%
FICA	39,427	38,707.14	98%
Retirement	34,531	28,980.88	84%
Health Insurance	129,783	118,876.82	92%
Life Insurance	94	122.50	130%
Longevity	3,654	2,740.50	75%
EAP Admin	100	100.00	100%
Workers' Comp Insurance	1,143	1,143.48	100%
Total Salaries and Benefits	\$720,459	\$697,691.27	97%
Attorney/Consultant	275	0.00	0%
Electric	24,000	22,139.14	92%
Marketing	200	134.06	67%
Natural Gas	7,300	6,106.96	84%
Telephone	2,800	2,272.53	81%
Water Service	1,800	1,798.19	100%
Repair & Maintenance	6,000	5,924.12	99%
Maint/Contracted Services	46,000	46,377.86	101%
Program Supplies	500	621.66	124%
Office Supplies	7,500	9,023.11	120%
Computer Supplies	2,000	1,792.27	90%
Postage	625	335.01	54%
Publications & Subscriptions	85,000	82,110.19	97%
Prof Publications	1,600	1,443.46	90%
Donation Expenditures	3,000	9,616.46	321%
Travel & Training	6,000	4,555.71	76%
LSTA Grant Expenditure	0	14,616.11	0%
Operating Supplies	2,500	3,908.30	156%
Equipment/Capital Outlay	3,000	2,362.37	79%
Shared System Services	20,600	21,302.25	103%
Library Technology	3,000	4,418.81	147%
Employment Expenses	200	353.87	177%
Property Insurance	8,060	6,574.66	82%
Total Non Personnel Services	\$231,960	\$247,787.10	107%
Total Expenditures	\$952,419	\$945,478.37	99%
Net Change In Fund Balance	9,094	27,637.27	
Fund Balance, Beginning of Year	\$32,776	\$32,775.99	
Fund Balance, End of Year	\$41,870	\$60,413.26	

City of Cedarburg
Fuel System-Wash Bay
Year Ended December 31, 2018

Revenues

This fund was started in 2018. Revenues are generated by billing City departments for use of the fuel system and wash bay. There was no budget for this fund in 2018.

Expenditures

Expenditures include repair and maintenance of the fuel system and wash bay and equipment/capital outlay. There was no budget for the fund in 2018.

	Budget	Actual
Revenues		
Public Works Fee	\$0	\$1,748.28
Total	\$0	\$1,748.28
Expenditures		
Repair & Maintenance	\$0	\$0.00
Equipment/Capital Outlay	\$0	\$0.00
Total Expenditures	0	0.00
Net Change in Fund Balance		\$1,748.28
Fund Balance, Beginning of Year		\$0.00
Fund Balance, End of Year	\$0	\$1,748.28

**City of Cedarburg
Capital Improvement Fund
2018 Financial Report**

The report that follows compares the annual adjusted budget to the actual revenues and expenditures for the year ending December 31, 2018. The last column shows the percent of revenues recognized and the percent of the budget expended. The comments below highlight some of the activity for the fund.

Revenues

Revenues totaled \$2,762,134; 105% realized at the end of the year.

The property taxes are the largest revenue at \$915,000; 69% of total revenues. Real estate taxes were recognized in full the first quarter.

Library impact fees of \$109,979 were collected. Of this amount \$39,082 was from the redevelopment of the St. Francis School site and \$45,313 from the Cedar Place Apartments.

Interest income of \$18,029 was earned in 2018; 180% realized.

Transfers from General Fund was completed in the first quarter for the Fire Department paving projects. Transfers from Cemetery and Parks & Playgrounds were made in August.

Expenditures

There were two budget adjustments in 2018 for encumbrances carried over from 2017. The purchase of a trailer and additional funds for pre-construction tree pruning. There was also a \$100,000 allocation for the street and storm water projects due to the bids coming in over budget. Additional funds of \$55,000 were allocated to the storm water and \$45,000 to the street projects.

Total expenditures for the year were \$2,650,267 or 81% expended.

Expenditures for the monopole totaled \$327,057. The façade of the mausoleum at the City's cemetery was repaired in July for \$7,000.

The Police Department expended \$73,194 on two new squads; \$6,806 under budget.

The Emergency Management's new truck was over budget by \$18,557. The vehicle being replaced was not placed on auction until 2019. The amount received covered the overage. The siren replacement was completed for \$20,892.

DPW expenditures were only 85% expended at year-end. Street expenditures totaled \$1,035,475 and storm water expenditures totaled \$240,935.

The Prochnow landfill monitoring expenditures for the year were \$40,785. Dam engineering costs for the year were \$29,844.

The Parks & Forestry Department purchased their new mower and tractor in the first quarter for a total of \$66,004. Playground improvements of \$211,390 were completed in 2018. The Senior van was purchased in July.

The Transfer to Debt Service was made in August to offset the Library debt payments with impact fees.

**CITY OF CEDARBURG
CAPITAL IMPROVEMENT FUND
2018 FINANCIAL REPORT**

	2018 APPROVED BUDGET	2018 ACTUAL	PERCENT REALIZED/ EXPENDED
Revenues			
Property Taxes:			
Street Improvements	\$200,000	\$200,000	100.00%
Equipment Replacement Reserve	450,000	450,000	100.00%
Storm Water Reserve	225,000	225,000	100.00%
General Projects	40,000	40,000	100.00%
Proceeds from Borrowing	1,487,500	1,512,078	101.65%
Special Assessments		11,030	
Stormwater Grant	33,000	24,263	73.52%
Library Impact Fees	0	109,979	0.00%
Interest Income	10,000	18,029	180.29%
Change in Market Value	200	(24)	-12.00%
Transfer from General Fund	75,000	75,000	100.00%
Transfer from Cemetery	7,000	7,000	100.00%
Transfer from Parks/Playgrounds	70,000	70,000	100.00%
Sale/Rent of Property	30,000	3,310	11.03%
Miscellaneous		13,469	
Donations		3,000	
Total Revenues	\$2,627,700	\$2,762,134	105.12%
Expenditures			
City Hall Complex			
Complex Improvements	\$307,000	\$334,057	108.81%
Police Department			
Vehicle Replacements	\$80,000	\$73,195	91.49%
Fire Department			
Station Improvements	\$142,000	\$118,714	83.60%
Auxiliary Police/Emergency Management			
Vehicle Replacements	\$30,000	\$48,557	161.86%
Siren Upgrades	22,000	20,892	94.96%
Total Emergency Management	\$52,000	\$69,449	133.56%

**CITY OF CEDARBURG
CAPITAL IMPROVEMENT FUND
2018 FINANCIAL REPORT**

	2018 APPROVED BUDGET	2018 ACTUAL	PERCENT REALIZED/ EXPENDED
Public Works			
Equip. Replacement	\$230,000	\$227,039	98.71%
Street Improvements	1,188,700	1,035,475	87.11%
Sidewalk Replacements	45,000	49,812	110.69%
NR216 Compliance	40,000	26,135	65.34%
Stormwater Improvements	327,000	240,935	73.68%
Storm Sewer Capital Planning	10,276	520	5.06%
Total Public Works	\$1,840,976	\$1,579,916	85.82%
Environmental Expenses			
Prochnow	\$10,000	\$40,785	407.85%
Dam - engineering and repairs	500,000	29,844	5.97%
Total Environmental Expenses	\$510,000	\$70,629	13.85%
Parks and Recreation			
Vehicle Replacements	\$67,000	\$66,004	98.51%
Senior Van Replacement	25,000	26,752	107.01%
Park Improvements	219,000	211,390	96.53%
Total Parks and Recreation	\$311,000	\$304,146	97.80%
Paying Agent Fee		\$41,420	
Operating Transfers Out			
Transfer to Debt Service	\$58,741	\$58,741	100.00%
Total Transfers Out	58,741	58,741	100.00%
Total Expenditures	\$3,301,717	\$2,650,267	80.27%
Excess of Revenues Over/(Under)			
Expenditures	(674,017)	111,867	
Beginning Fund Balance	\$695,794	\$695,794	
Ending Fund Balance	\$21,777	\$807,661	

City of Cedarburg
Water Recycling Center
Year Ended
December 31, 2018

Attached is the year-end financial report for the City of Cedarburg Water Recycling Center. This report includes a summary income statement showing the actual vs. budget, a graph depicting the Water Recycling Center replacement fund balances, and an analysis showing the total gallons billed by month for the current year and prior year. The report of capital projects is also included.

Revenues

Revenues at the end of the year are above budget. In total, revenues are expected to be 100% earned. The actual percentage was 134.55% received. Interest for the year reflects revenue for monies invested in the money markets, state pool, plus investment earnings from investments at US Bank.

Expenditures

Expenses are below budget at the end of the year with 95.21% expended.

Gallons Billed

The report shows gallons billed for 2017 and the current year. The graph shows the monthly variances for the current year and for the past three years.

Status of Capital Projects

This schedule lists the current capital projects budget amounts along with the cost for the year to date. The replacement funds used for the projects are also listed on the schedule.

Replacement Fund Investment Activity

This schedule shows the investments by fund. It also shows the monthly allocations for the collection system and wastewater treatment plant replacements. It also reflects interest earned and any transfers that were made.

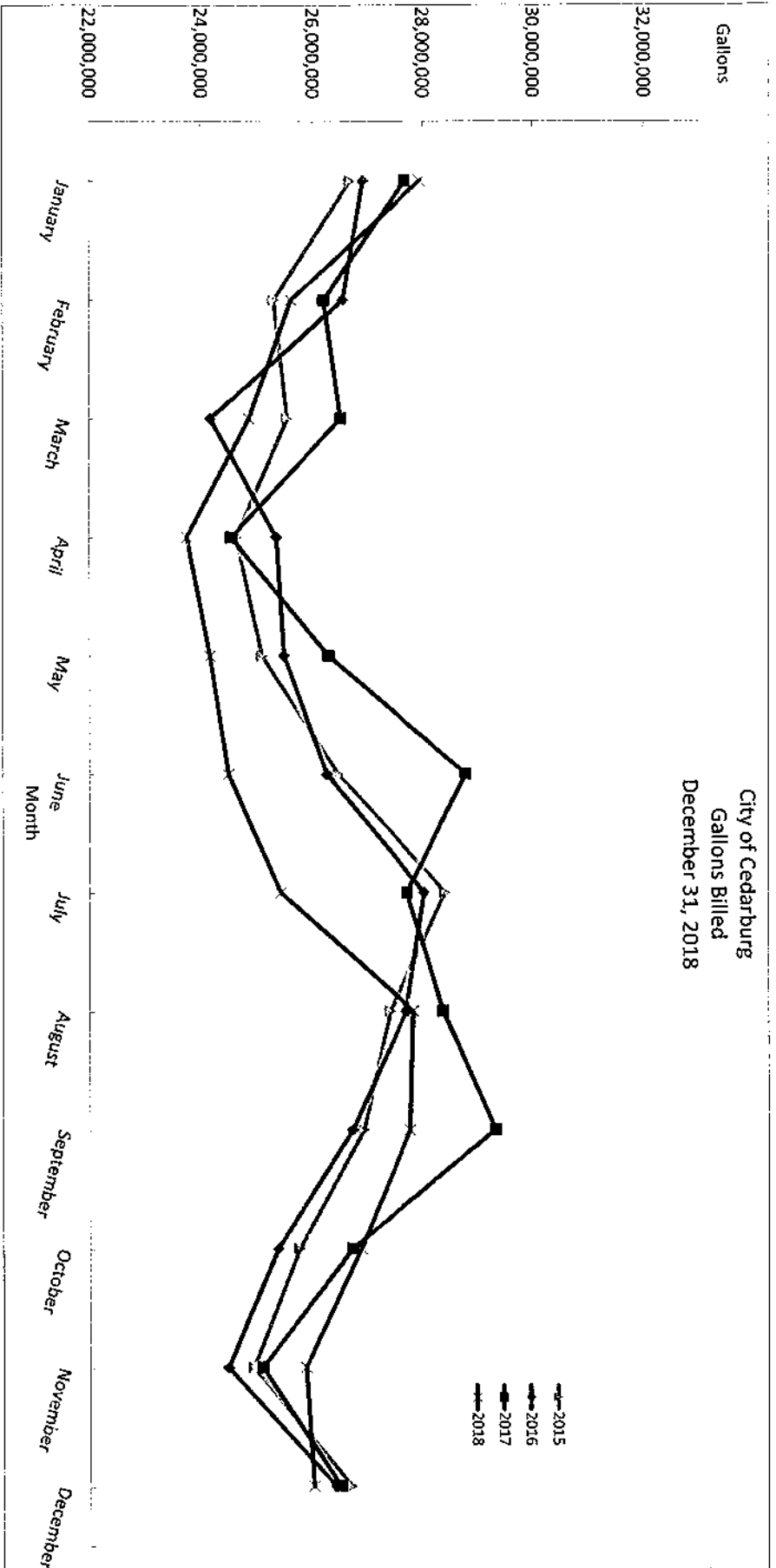
**CITY OF CEDARBURG
WATER RECYCLING CENTER
YEAR ENDED DECEMBER 2018**

	ACTUAL DECEMBER 2017	ACTUAL DECEMBER 2018	ADOPTED BUDGET 2018	ACTUAL 2018	% OF BUDGET EARNED/ EXPENDED
Revenues					
Public Charge for Services					
Residential	\$124,017.73	\$128,779.04	\$1,524,740	\$1,509,161.54	98.98%
Commercial	34,883.83	37,634.60	448,660	438,413.92	97.72%
Industrial	30,732.66	23,649.84	319,966	315,463.79	98.59%
Public Authority	5,540.52	5,176.06	66,438	68,488.11	103.09%
Misc. Revenue	2,500.00	252,800.00	0	543,097.60	0.00%
Sewer Connection Fee	100,387.88	16,408.04	5,000	166,471.26	0.00%
Reserve Capacity Fee	46,748.04	8,297.98	2,000	78,178.52	0.00%
Septage Hauler Fee	3,826.75	16,346.95	50,000	62,560.16	125.12%
Rent—City Property	1,600.00	0.00	1	1.00	0.00%
Interest	2,172.86	19,481.14	20,000	96,838.08	484.19%
Total Revenues	\$352,410.27	\$508,573.65	\$2,436,805	\$3,278,673.98	134.55%
Expenditures					
Administrative Labor & Benefits	\$55,679.97	\$47,271.27	\$324,209.00	\$328,637.19	101.37%
General Labor & Benefits	40,571.26	36,679.36	328,004.00	330,980.33	100.91%
Collection System Labor & Benefits	20,246.51	17,780.55	141,014.00	143,423.42	101.71%
WWTP Operations:					
Sludge Hauling	45,588.00	56,510.37	280,000.00	236,822.91	84.58%
Coagulants	2,602.65	2,061.42	12,000.00	12,753.93	106.28%
Other	11,896.61	29,795.18	177,590.00	152,047.77	85.62%
WWTP Maintenance	4,226.79	9,453.81	67,000.00	56,324.15	84.07%
Collection System	4,166.74	5,209.12	28,400.00	18,046.10	63.54%
Lift Stations	2,416.02	45,048.84	63,500.00	80,866.48	127.35%
Transportation	1,742.24	2,998.87	12,000.00	11,995.37	99.96%
Administrative Services	11,653.42	(18,462.80)	221,735.00	213,274.69	96.18%
Contingency Reserve	0.00	0.00	0.00	0.00	0.00%
Debt Service-Principal	0.00	0.00	55,000.00	0.00	0.00%
Debt Service-Interest	0.00	0.00	27,809.00	20,550.00	73.90%
Depreciation Expense	87,500.00	85,833.33	1,030,000.00	1,029,999.96	100.00%
Total Expenses	\$288,290.21	\$320,179.32	\$2,768,261.00	\$2,635,722.30	95.21%
NET CHANGE IN FUND BALANCE					
	\$64,120.06	(\$2,259,687.35)	(\$198,917.30)	\$642,951.68	
FUND BALANCE, BEGINNING OF YEAR					
				13,016,449.56	
FUND BALANCE, END OF YEAR					
				13,659,401.24	

CITY OF CEDARBURG
WATER RECYCLING CENTER
SUMMARY REPORT AS OF DECEMBER 31, 2018

	DECEMBER 2017	DECEMBER 2018	2018
Septage Haulers	412,450	454,500.00	5,129,900.00
Light & Water Billing			
Gallons			
Residential	17,661,495	17,910,073	206,944,180
Commercial	3,165,600	2,837,775	33,209,436
Industrial	7,408,300	4,388,125	58,662,893
Public Authority	1,089,900	883,698	11,832,710
Total	29,325,295	26,019,671	310,649,219

City of Cedarburg
 Gallons Billed
 December 31, 2018



City of Cedarburg
Water Recycling Center
Capital Projects 2018

Project Description	Project Budget		Total Project Costs to date	Funding
	To Date			
Collection System Reconstruction				
Engineering for 2019 Street Projects	30,000		2,698.00	Collection System Reconstruction Fund
2018 Street and Utility Projects	190,000		75,232.00	Collection System Reconstruction Fund
Highland Lift Station Upgrade	1,000,000		150,943.50	Collection System Reconstruction Fund
	Total to date		1,220,000	228,873.50
Treatment Plant				
Replace Prius #60	35,000		33,675.50	WWTP Replacement Fund
Replace Truck #61	75,000		80,553.80	WWTP Replacement Fund
Replace Digester Blowers and Controls	100,000		20,283.00	WWTP Replacement Fund
New Flat Roofs on Control/RAS/Bar Screen Buildings	125,000		86,645.00	WWTP Replacement Fund
Misc Equipment	40,000		49,044.47	WWTP Replacement Fund
	Total to date		375,000	270,201.77
Grand Total -- Capital Budget			\$1,595,000	\$499,075

City of Cedarburg

Water Recycling Center

Analysis 2018 Replacement Fund and Investment Activity

	WWTF Replacement	Collection Sys. Reconstruction	WWTP	Impact Fees Biosolids	Connection Fees	Unrestricted Investments	Total Sewer Fund
Beginning Balance, January 1, 2018	\$2,365,613.91	\$1,142,383.28	\$91,466.54	\$2,295.13	\$190,138.04	\$1,815,063.47	\$5,606,960.37
Interest Earnings	32,027.12		1,813.70	45.59	3,782.01	27,618.55	100,838.07
Monthly allocations	262,600.08					(1,112,600.16)	
Impact fees			78,835.67		167,882.50	(246,718.17)	
Disbursements:							
Transfers for invoices	(487,004.61)					885,820.38	
Net cash flows/due to due from settlements						396,685.83	396,685.83
Ending balance, December 31, 2019	\$2,173,236.50	\$1,629,118.69	\$172,115.91	\$2,340.72	\$361,802.55	\$1,765,869.90	\$6,104,484.27

**City of Cedarburg
Salaries and Benefits
Year Ended
December 31, 2018**

This report exhibits total salary and benefit expenses by department for the year ended December 31, 2018. Included are General Fund, Special Revenue Funds and Water Recycling Center salaries. Benefit expenses include FICA, pension, sick payout, health insurance, life insurance, longevity and workers' compensation insurance amounts.

At the end of the year, departments are expected to be 100% expended. The total salary and benefit expenses are \$7,713,563.56, 97.59% expended. In total, salaries and benefits are just below the budget level for the year.

Police Administration overtime is over budget due to overtime worked by dispatchers to cover for positions that had not yet been hired.

The Public Works accounts need to be looked at as a whole, with the exception of Engineering/Public Works Administration. Along with the Parks and Forestry maintenance salaries and benefits, these represent the entire Public Works/Parks & Forestry staff. While some accounts are showing over budget, others are under budget depending on where the man hours were spent, such as snow plowing and tree pruning.

Cemetery salaries are over budget; however, part time salaries are under budget due to difficulties in finding part time workers and Public Works employees helping out.

There were two workers' compensation claims filed in the fourth quarter, for a year-to-date total of ten. None of the claims resulted in any time lost.

CITY OF CEDARBURG

Salary Expense December 31, 2018

Department	Budget	Actual	Percent Expended
General Government			
Council			
Salaries	\$16,800	\$16,154.25	96.16%
Benefits	1,320	1,270.52	96.25%
Total	18,120	17,424.77	96.16%
Mayor			
Salaries	6,000	6,000.02	100.00%
Benefits	471	471.33	100.07%
Total	6,471	6,471.35	100.01%
Administrator			
Salaries	74,099	74,376.89	100.38%
Benefits	30,308	28,922.48	95.43%
Total	104,407	103,299.37	98.94%
City Clerk			
Salaries	128,357	128,848.42	100.38%
Part time salaries	18,236	16,490.95	90.43%
Benefits	62,587	56,859.90	90.85%
Total	209,180	202,199.27	96.66%
Elections			
Salaries	33,182	25,782.25	77.70%
Overtime	1,053	720.96	0.00%
Benefits	207	197.96	95.63%
Total	34,442	26,701.17	77.53%
Assessor			
Salaries	74,065	74,353.68	100.39%
Benefits	38,140	38,418.56	100.73%
Total	112,205	112,772.24	100.51%
Treasurer/Financial			
Salaries	83,189	88,189.38	106.01%
Benefits	41,735	38,758.93	92.87%
Total	124,924	126,948.31	101.62%

CITY OF CEDARBURG

Salary Expense December 31, 2018

Department	Budget	Actual	Percent Expended
General Government			
CITY HALL			
Salaries	70,814	74,030.10	104.54%
Overtime	2,000	2,064.86	103.24%
Part time Salaries	2,000	0.00	0.00%
Benefits	28,130	27,296.16	97.04%
Total	102,944	103,391.12	100.43%
Total General Government			
	\$712,693	\$699,207.60	98.11%

Public Safety			
Police Station			
Salaries	\$19,884	\$18,362.85	92.35%
Overtime	400	0.00	0.00%
Benefits	8,142	9,894.01	121.52%
Total	28,426	28,256.86	99.40%
Police Administration			
Salaries	201,688	201,655.52	99.98%
Office/Dispatch Salaries	385,451	351,931.42	91.30%
Overtime	4,029	17,917.11	444.70%
Benefits	297,068	265,328.99	89.32%
Total	888,236	836,833.04	94.21%
Police Patrol			
Salaries	1,239,751	1,241,508.73	100.14%
Crossing Guards	36,553	41,080.77	112.39%
Overtime	47,530	29,512.75	62.09%
Benefits	607,149	579,371.14	95.42%
Total	1,930,983	1,891,473.39	97.95%
Investigative			
Salaries	166,106	172,466.84	103.83%
Overtime	10,769	3,339.83	31.01%
Benefits	93,656	92,670.78	98.95%
Totals	270,531	268,477.45	99.24%

CITY OF CEDARBURG

Salary Expense December 31, 2018

Department	Budget	Actual	Percent Expended
Fire Station			
Salaries	51,003	51,197.76	100.38%
Part time Salaries	53,040	60,309.90	113.71%
Benefits	72,614	64,473.62	88.79%
Total	176,657	175,981.28	99.62%
Building Inspection			
Salaries	103,428	103,478.34	100.05%
Benefits	48,297	46,962.17	97.24%
Total	151,725	150,440.51	99.15%
Total Public Safety	\$3,446,558	\$3,351,462.53	97.24%
Public Works			
Engineering/PW Admin			
Salaries	\$117,526	\$118,377.25	100.72%
Benefits	46,980	42,969.60	91.46%
Total	164,506	161,346.85	98.08%
M&E/Garage			
Salaries	73,836	101,192.67	137.05%
Overtime	1,050	823.48	78.43%
Benefits	36,055	35,518.16	98.51%
Total	110,941	137,534.31	123.97%
Streets Improvements			
Salaries	342,199	301,961.74	88.24%
Overtime	45,500	28,984.42	63.70%
Part Time Salaries	6,900	9,309.75	134.92%
Benefits	269,038	247,948.45	92.16%
Total	663,637	588,204.36	88.63%
Storm Sewers			
Salaries	128,863	43,597.63	33.83%
Overtime	1,000	924.92	92.49%
Benefits	24,357	12,093.22	49.65%
Total	154,220	56,615.77	36.71%
Recycling			
Salaries	90,730	94,867.43	104.56%
Overtime	1,700	760.47	44.73%
Benefits	17,412	17,371.14	99.77%
Total	109,842	112,999.04	102.87%
Total Public Works	\$1,203,146	\$1,056,700.33	87.83%

CITY OF CEDARBURG

Salary Expense December 31, 2018

Department	Budget	Actual	Percent Expended
Culture/Recreation			
Senior Center			
Salaries	\$56,701	\$49,785.14	87.80%
Benefits	8,709	8,274.86	95.02%
Total	65,410	58,060.00	88.76%
Celebrations			
Salaries	20,500	22,989.20	112.14%
Overtime	6,000	3,690.63	61.51%
Benefits	3,635	3,771.45	103.75%
Total	30,135	30,451.28	101.05%
Parks & Forestry			
Salaries	371,042	445,854.20	120.16%
Overtime	14,211	7,903.00	55.61%
Maintenance/PW Salaries	50,000	35,444.21	70.89%
Benefits	153,074	166,143.04	108.54%
Total	588,327	655,344.45	111.39%
Total Culture/Recreation	\$683,872	\$743,855.73	108.77%
Total General Fund	\$6,046,269	\$5,851,226.19	96.77%

CITY OF CEDARBURG

Salary Expense December 31, 2018

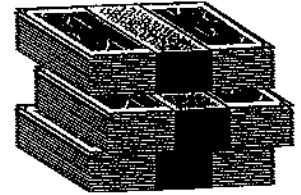
Department	Budget	Actual	Percent Expended
Other Funds			
Cemetery Fund			
Salaries	\$3,564	\$8,142.64	228.47%
Overtime	250	0.00	0.00%
Part time Salaries	9,000	5,351.46	59.46%
Benefits	2,450	4,126.15	168.41%
Total	15,264	17,620.25	115.44%
Recreation Programs—Fund			
Part time Salaries	96,083	113,197.87	117.81%
Exercise/Fitness	6,800	6,606.00	97.15%
Benefits	12,229	13,462.70	110.09%
Total	115,112.00	133,266.57	115.77%
Swimming Pool—Fund			
Salaries	26,129	25,966.44	99.38%
Part time Salaries/Seasonal	121,700	108,105.44	88.83%
Maintenance/PW Salaries	16,000	13,535.86	84.60%
Maintenance/Part time Salaries	2,800	2,467.70	88.13%
Benefits	34,961	37,773.07	108.04%
Total	201,590	187,848.51	93.18%
Swimming Pool Concessions			
Part time Salaries	11,000	13,814.99	125.59%
Benefits	842	1,056.84	125.52%
Total	11,842	14,871.83	125.59%
Library			
Salaries	371,980	364,005.01	97.86%
Part time Salaries	121,311	129,085.84	106.41%
Maintenance/PW Salaries	17,600	13,447.99	76.41%
Benefits	209,568	191,152.43	91.21%
Total	720,459	697,691.27	96.84%
Total Other Funds	\$1,064,267	\$1,051,298.43	98.78%
Total Salaries and Benefits	\$7,110,536	\$6,902,524.62	97.07%

CITY OF CEDARBURG

Salary Expense December 31, 2018

Department	Budget	Actual	Percent Expended
Sewer Utility			
Administrative			
Salaries	\$245,676	\$248,523.94	101.16%
Benefits	78,533	83,455.25	106.27%
Totals	324,209	331,979.19	102.40%
General Labor			
Salaries	234,653	231,929.68	98.84%
Overtime	5,000	7,755.23	155.10%
Benefits	88,351	94,527.42	106.99%
Total	328,004	334,212.33	101.89%
Collection System			
Salaries	98,124	103,758.57	105.74%
Overtime	4,000	2,270.21	56.76%
Benefits	38,890	38,818.64	99.82%
Totals	141,014	144,847.42	102.72%
Total Sewer Utility	\$793,227	\$811,038.94	102.25%
Grand Total	\$7,903,763	\$7,713,563.56	97.59%

City of Cedarburg
Cash and Investments Summary
As of December 31, 2018



Attached is the report of cash and investments for the City of Cedarburg as of December 31, 2018. Included on the schedule of investments are the financial institutions where bank deposits have been placed or brokers from whom securities were purchased; the maturity date of the security, where applicable; the yield of the particular deposit account or investment; and the balance or cost of the account or investment.

City monies are placed in several types of investments, including the State of Wisconsin Local Government Investment Pool (LGIP), U.S. Treasury securities, U.S. Government Agency notes, commercial paper and bank deposits, including certificates of deposit. A variety of investment types are utilized to balance safety, liquidity and risk, as well as providing diversification.

Most of the City's monies, especially in the General Fund, are needed to finance the operating activities of the City, as well as debt service and therefore are placed in short-term investments which are highly liquid, such as the local bank money market accounts and the State Investment Pool. Short term (less than one year) investments of General Fund reserves are made based on our cash flow forecast for operating funds and are timed to mature when monies will be needed to meet obligations of the City. Longer-term investments have been purchased in order to increase the average portfolio yield through US Bank. These investments are part of what is considered the "core" portfolio.

The weighted average yield for outstanding investments December 31, 2018 for all funds (exclusive of the Capital Improvement Economic Development Funds) was 2.07% which compares to the yield on outstanding investments at September 30, 2018 of 2.12%. The State Investment Pool yield for December 31, 2018 was 2.37%. The yield at year end is slightly lower than expected because of the real estate tax collection at the local banks. Larger than usual balances are in the local bank checking accounts at year end and then moved to the higher yielding accounts the first week of the new year. Page F-6 includes a graph of our combined investment yields and the LGIP over the past twelve months.

Rates continue to increase at the State Pool which is also the local banks' benchmark for the City's interest bearing accounts.

CITY OF CEDARBURG
Schedule of Cash and Investments
December 31, 2018

Institution & Type of Investment	Term	Interest Yield	Balance/Cost
General Fund (100)			
BMO Harris			
Money market		2.30%	\$664,979.92
Tax collection			661,257.53
Tax collection—Online			141,938.99
Port Washington State Bank			
Money market account		2.27%	4,128,595.95
Checking		0.05%	1,518,195.23
Tax collection		2.29%	429,827.92
Payroll		0.05%	869.44
State Investment Pool		2.37%	499,124.33
US Bank Investments		1.87%	2,215,449.73
Commerce State Bank			
Checking account			171,189.94
Business checking		0.25%	20,933.42
Associated Bank			
Tax collection		0.50%	100,160.08
Cornerstone Bank			
Combo business money market		0.05%	155,107.46
Business checking			89,417.97
Total General Fund			\$10,797,047.91

CITY OF CEDARBURG
Schedule of Cash and Investments
December 31, 2018

Institution & Type of Investment	Term	Interest Yield	Balance/Cost
Cemetery Fund (200)			
State Investment Pool		2.37%	156,722.02
Port Washington State Bank			
Money market		2.27%	1,716.88
US Bank Investments		1.55%	99,952.76
Total Cemetery Fund			\$258,391.66
Community Development Block Grant (230)			
State Investment Pool		2.37%	271,742.92
US Bank Investments		1.80%	674,932.71
Total Community Dev Block Grant			\$946,675.63
Parks & Playground (250)			
State Investment Pool		2.37%	287,118.79
Port Washington State Bank			6,968.40
Debt Service (300)			
State Investment Pool		2.37%	129,246.49
Capital Improvements (400)			
State Investment Pool		2.37%	271,742.92
Port Washington State Bank			
Money market account		2.27%	53,289.95
US Bank Investments		1.86%	505,835.36
Total Capital Improvements			\$830,868.23

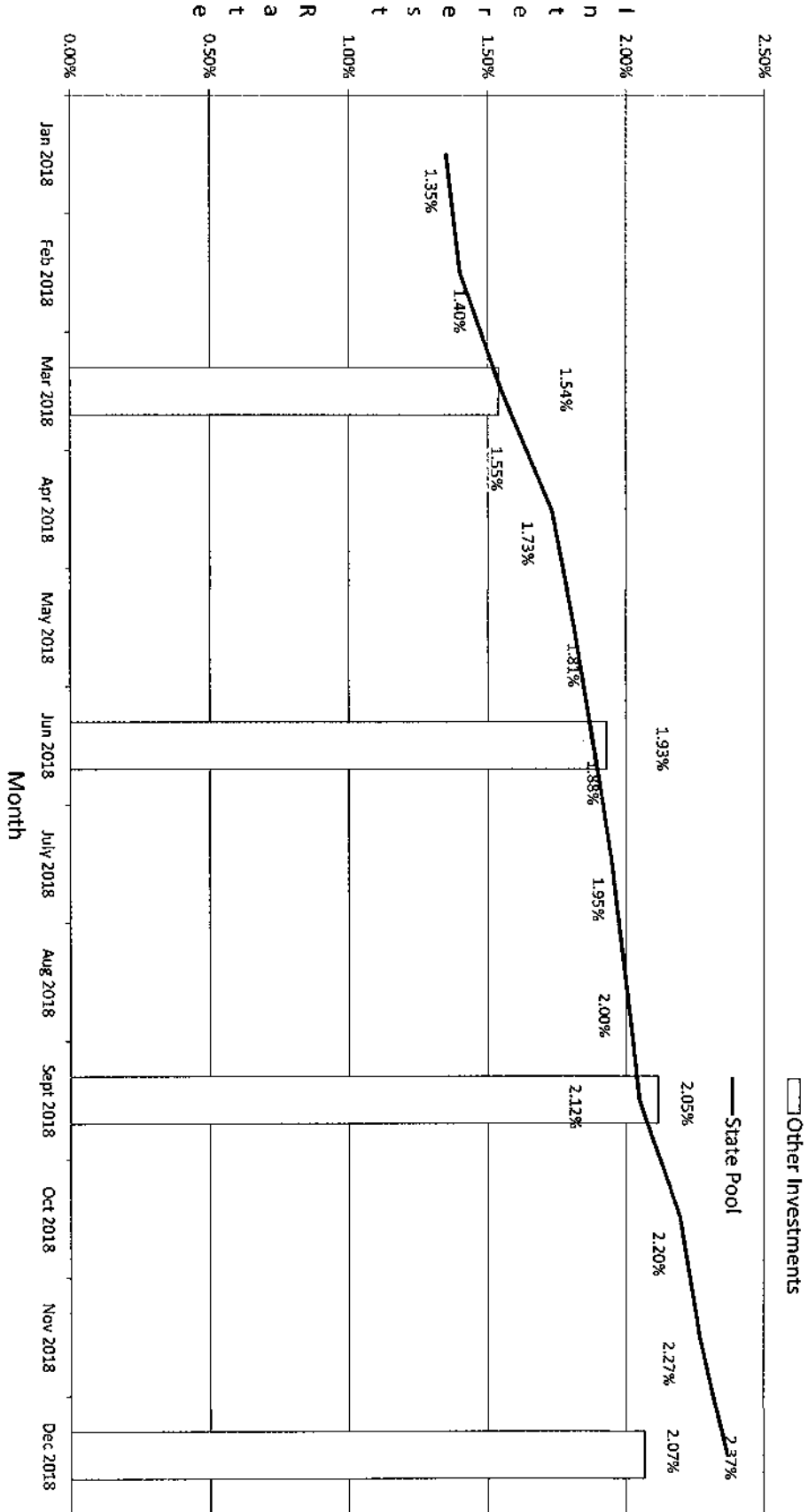
CITY OF CEDARBURG
Schedule of Cash and Investments
December 31, 2018

Institution & Type of Investment	Term	Interest Yield	Balance/Cost
CI-Economic Development (400)			
State Investment Pool		2.37%	13,528.88
Water Recycling Center Fund (601)			
State Investment Pool			
Sewer Unrestricted		2.37%	0.00
WWTF Repl. Fund		2.37%	94,065.95
Collection System Repl.		2.37%	15,280.30
WWTP Impact Fee Investment		2.37%	172,115.92
Biosolids Impact Fee Investment		2.37%	2,340.72
Sewer Connection Fees		2.37%	361,802.55
Port Washington State Bank			
Money Market		2.27%	653,215.27
US Bank Investments			
		1.78%	1,112,654.63
Wastewater Equipment Replacement Fund			
Port Washington State Bank			
Money Market		2.27%	1,472,287.67
US Bank Investments			
		1.78%	606,882.88
Collection System			
Port Washington State Bank			
Money Market		2.27%	1,512,762.52
US Bank Investments			
		1.78%	101,075.87
Total Sewer Fund			\$6,104,484.28

CITY OF CEDARBURG
Schedule of Cash and Investments
December 31, 2018

Institution & Type of Investment	Term	Interest Yield	Balance/Cost
Risk Management Fund (700)			
State Investment Pool		2.37%	40.02
Port Washington State Bank			
Money market account		2.27%	259,039.50
US Bank Investments		1.86%	804,905.00
Total Risk Management Fund			\$1,063,984.52

City of Cedarburg Investment Yield



CITY OF CEDARBURG

Accounts Receivable 2018 Year End Financial Report

GENERAL FUND

At year end, there was \$107,759.91 outstanding in General Fund accounts receivable. The billings for Amcast property care were transferred to the TID #4 in the fourth quarter.

SPECIAL REVENUE FUEL SYSTEM

The Fuel System fund had \$2,080.69 of outstanding invoices at year end.

WATER RECYCLING FUND

The WRC Fund had \$11,361.48 outstanding for septage hauler invoices.

CAPITAL IMPROVEMENTS

At the end of the year, there was \$5,192.17 outstanding in Capital Fund accounts receivable. This includes the remaining outstanding invoices for 2015, 2016 and 2017 sidewalk replacements on payment plans.

RISK MANAGEMENT FUND

No activity to report.

CONTINGENT UPON ANNEXATION CHARGES/SPECIAL ASSESSMENTS

This report also includes listings of current charges on Town properties that were included in the various City street and utility projects throughout the years and are payable contingent upon annexation into the City. The interest charged was updated with the December 31, 2018 Construction Cost Index factor.

One property in the 2010 Western & Wauwatosa Sewer & Water Construction project (7404 Western Ave), annexed into the City in November 2018. Payment of the annexation charges and applicable impact fees were made in the first quarter 2019.



ACCOUNTS RECEIVABLE
Water Recycling Center
2018 Financial Report
601-131000

Account No. 601-131000					
DATE	NAME	INVOICE	AMOUNT	STATUS	PURPOSE
12/31/2018	Arnold's Environmental	13389	2,761.98		October Septage Hauling
12/31/2018	Kons Septic	13390	556.30		October Septage Hauling
12/31/2018	Arnold's Environmental	13442	2,476.65		November Septage Hauling
12/31/2018	Kons Septic	13443	582.40		November Septage Hauling
12/31/2018	Arnold's Environmental	13465	2,295.70		December Septage Hauling
12/31/2018	Kons Septic	13466	504.10		December Septage Hauling
12/31/2018	Quality Removal	13467	1,906.85		December Septage Hauling
12/31/2018	Schulteis Sanitation	13468	277.50		December Septage Hauling
Total			\$11,361.48		

Account 100-126100
CHARGES CONTINGENT UPON ANNEXATION
YEAR END FINANCIAL REPORT
DECEMBER 31, 2018

PROPERTY ADDRESS AND TAX KEY NUMBER		BALANCE ON ACCOUNT	INTEREST RATE / CCI*	INTEREST AMOUNT	AMOUNT DUE AS OF 12/31/2018			
TOWN OF CEDARBURG								
Ammons, Michael - 3/25/1970 953 Keup Road Cedarburg WI 53012		1,386.00	2.35	1,871.10	3,257.10			
FORMULA: 3/25/1970 CCI 1381 March 1980 CCI 3237 (10 yr max) 3237/1381 = 2.35								
TOTAL KEUP ROAD CHARGES		\$1,386.00	\$1,386.00	\$1,871.10	\$3,257.10			
PARKVIEW MEADOWS NO. 3								
Bentz, Roger & Mabel & Franelen - 1/7/91 1051 Wauwatosa Road Cedarburg WI 53012		\$115,657.82	1.32	\$37,010.50	\$152,668.32			
FORMULA: 1/7/1991 CCI 4777 January 2001 CCI 6281 (10 yr max) 6281/4777 = 1.32								
TOTAL PARKVIEW MEADOWS NO. 3		\$115,657.82	\$115,657.82	\$37,010.50	\$152,668.32			
WESTERN & WAUWATOSA SEWER & WATER CONSTRUCTION - 2010								
Water Laterals and Engineering/Admin Fees CCI Effective Date: October 11, 2010								
TOWN OF CEDARBURG		<u>WATER LATERALS</u>	<u>ENG/ADMIN FEES 15%</u>	CCI*				
Jams Realty-Cedarburg Inc	506 Wauwatosa Road	03-027-11-022.00	\$1,972.00	\$2,094.35	\$4,066.35	1.25	\$1,032.43	\$5,098.78
Wollner, Richard & Lorraine	7508 Western Avenue	03-027-11-021.00	\$1,972.00	\$2,094.35	\$4,066.35	1.25	\$1,032.43	\$5,098.78
Herkowski, Joseph & Andrea	7450 Western Avenue	03-027-11-008.00	\$1,972.00	\$2,094.35	\$4,066.35	1.25	\$1,032.43	\$5,098.78
Dunstone, Sara (Was Kletzien)	7404 Western Avenue	03-027-11-019.00	\$1,972.00	\$2,094.35	\$4,066.35	1.25	\$1,032.43	\$5,098.78
Kuhn, Mechthild	7421 Western Avenue	03-034-06-027.00	\$1,972.00	\$2,094.35	\$4,066.35	1.25	\$1,032.43	\$5,098.78
FORMULA: October 11, 2010 CCI 8921 DECEMBER 31, 2018 CCI 11186 11186/8921=1.25								
Water lateral charges are to be reimbursed to Light and Water (100-256200) when properties annex into the City. Engineering/Admin Fees should be recorded to 100-423204								
TOTAL WESTERN & WAUWATOSA CHARGES		\$9,860.00	\$10,471.75	\$20,331.75	\$5,162.14	\$25,493.89		
TOTAL CHARGES - GENERAL FUND		\$126,903.82	\$10,471.75	\$137,375.57	\$44,043.73	\$181,419.30		
*CCI: Cost Construction Index Factor								

**CHARGES CONTINGENT UPON ANNEXATION
DEBT SERVICE
YEAR END FINANCIAL REPORT
DECEMBER 31, 2018**

NAME	TAX KEY NUMBER	ORIGINAL AMOUNT	ANNUAL INTEREST RATE	INTEREST AMOUNT	AMOUNT DUE AS OF 12/31/2018
Keup Road—9/30/1992					
1992 Sanitary Sewer & Watermain Extension					
CCI Effective date: September 30, 1992					
Lynn Woltring 987 Keup Road 09/30/92	03-023-12-001.00 Invoice# 3435	\$14,059.07	1.31 CCI*	\$4,358.31	\$18,417.38
Harold Woltring 5314 Thornapple Lane 09/30/92	03-023-12-033.00 Invoice# 3437	12,045.56	1.31 CCI*	3,734.12	15,779.68
FORMULA: 9/30/1992 CCI 5042 September 2002 CCI 6589 (10 Yr Max.) 6589/5042 = 1.31					
Total Keup Road Charges		\$26,104.63		\$8,092.44	\$34,197.07
Portland Road—9/30/1992					
Portland Road Lift Station and Force Main					
CCI Effective date: September 30, 1992					
Portland Road Lift Station and Force Main	Future annexations	\$31,244.71	1.31 CCI*	\$9,685.86	\$40,930.57
FORMULA: 9/30/1992 CCI 5042 September 2002 CCI 6589 (10 Yr Max.) 6589/5042 = 1.31					
Total Portland Road Charges		\$31,244.71		\$9,685.86	\$40,930.57
Total Charges—Debt Service		\$57,349.34		\$17,778.30	\$75,127.64
*Construction Cost Index (CCI)					

ACCOUNT 400 126100

CHARGES CONTINGENT UPON ANNEXATION
CAPITAL FUND
YEAR END FINANCIAL REPORT
DECEMBER 31, 2018

NAME	PROPERTY ADDRESS	TAX KEY NO.	ORIGINAL AMOUNT	BALANCE ON ACCOUNT	ANNUAL INTEREST RATE	INTEREST AMOUNT	AMOUNT DUE AS OF 12/31/2018
PROCHNOW LANDFILL							
Water line extension to Town Residents	JE#1470 Prochnow Landfill Property		\$107,365.00	\$107,365.00			\$107,365.00
TOTAL PROCHNOW LANDFILL			\$107,365.00	\$107,365.00		\$0.00	\$107,365.00
TOWN OF CEDARBURG 2003 Keup Road Reconstruction - Project 2000-11 2003¹							
CCI effective date: October 1, 2003							
Ammons, Michael	2314 953 Keup Road	03-023-12-007.00	\$4,021.81	\$4,021.81	CCI* 1.43	\$1,729.38	\$5,751.19
Woltring, Harold & Gladys	2315 5314 Thornapple Lane	03-023-12-033.00	3,687.82	3,687.82	1.43	1,585.76	5,273.58
Woltring, Lynn	2316 987 Keup Road	03-023-12-001.00	4,087.91	4,087.91	1.43	1,757.80	5,845.71
FORMULA: 10/1/2003 CCI 6771 October 2013 CCI 9689 (10 yr Max.) 9689/6771 = 1.43							
TOTAL 2003 KEUP ROAD RECONSTRUCTION			\$11,797.54	\$11,797.54		\$5,072.94	\$16,870.48
Pioneer Road - TID No. 1							
CCI effective date: April 21, 1993							
03-34-15-04 THRU 07²							
Korneisel, Kirk	6610 Pioneer Road	03-034-15-011.00	\$13,168.81	\$13,168.81	CCI* 1.29	\$3,818.95	\$16,987.76
Wiley, David & Aimee	6620 Pioneer Road	03-034-15-010.00	12,932.09	12,932.09	1.29	3,750.31	16,682.40
Harold H & Patricia A Steffen Family Trst	6634 Pioneer Road	03-034-15-009.00	13,175.12	13,175.12	1.29	3,820.78	16,995.90
FORMULA: 4/21/1993 CCI 5167 April 2003 CCI 6635 (10 yr Max.) 6635/5167 = 1.29							
TOTAL PIONEER ROAD - TID NO. 1			\$39,276.02	\$39,276.02		\$11,390.04	\$50,666.06
TOTAL CHARGES - CAPITAL			\$158,438.56	\$158,438.56		\$16,462.98	\$174,901.54
*Construction Cost Index (CCI)							
(1) Represents charges against parcels in the Town for curb & gutter, sidewalk, drive apron and lighting. Collection of these charges will be done at time of annexation.							
(2) Represents charges against parcels in the Town. Collection of these charges will be done at time of annexation.							

ACCOUNT 601 126100
 CHARGES CONTINGENT UPON ANNEXATION
 SEWER FUND
 YEAR END FINANCIAL REPORT
 DECEMBER 31, 2018

NAME	PROPERTY ADDRESS	TAX KEY NUMBER	ORIGINAL AMOUNT	BALANCE AMOUNT	ANNUAL INTEREST RATE	INTEREST AMOUNT	AMOUNT DUE AS OF 12/31/2018
KEUP ROAD - PART A - SANITARY SEWER							
1999 Sanitary Sewer & Watermain							
CCI Effective date: January 1, 2000							
Murphy, Brian	781 Keup Road	03-060-01-07.000	\$9,836.48	\$9,836.48	CCI*	\$4,131.32	\$13,967.80
Juech, James & Mary	765 Keup Road	03-060-01-05.000	8,602.73	8,602.73	1.42	3,613.15	\$12,215.88
Islo, Spencer & Patek, Ann	755 Keup Road	03-060-01-04.000	8,602.73	8,602.73	1.42	3,613.15	12,215.88
Schefchik Jr., Emil	789 Keup Road	03-060-01-07.001	10,330.60	10,330.60	1.42	4,338.85	14,869.45
7900 LLC	708 Keup Road	03-026-03-017.00	2,433.97	2,433.97	1.42	1,022.27	3,456.24
FORMULA: January 2000 CCI 6130 January 2010 CCI 8660 (10 Yr. Max.) 8660/6130 = 1.42							
\$35,219.91, is being held by Light and Water. These charges are due in full within 30 days upon adoption of an annexation ordinance.							
TOTAL KEUP ROAD - PART A - SANITARY SEWER			\$39,806.51	\$39,806.51		\$16,718.74	\$56,525.25
WASHINGTON AVENUE - SEWER							
CCI Effective date: April 2, 1992							
Bentz, Roger & Franelen	1051 Wauwatosa Road	13-040-0140.000	\$18,524.10	\$18,524.10	1.31	\$5,742.47	\$24,266.57
4/2/1992		Between Wauwatosa & Poplar-18.23 acres vacant land					
FORMULA: April 1992 CCI 4946 April 2002 CCI 6480 (10 Yr. Max) 6480/4946 = 1.31							
TOTAL WASHINGTON AVENUE			\$18,524.10	\$18,524.10		\$5,742.47	\$24,266.57
HAMILTON ROAD-SEWER							
CCI Effective date: September 3, 1986							
Mollnaro, Tony	243 E Hamilton Road	03-050-0030.006	\$33,371.00	\$33,371.00	CCI* 1.33	\$11,012.43	\$44,383.43
(New owner: Bishop Family Trust)		Base,Pavement, Curb & Gutter, Sanitary Sewer, Storm Sewer & Eng.					
9/3/1986							
FORMULA: September 1986 CCI 4295 September 1996 CCI 5683 (10 Yr. Max) 5683/4295 = 1.33							
TOTAL HAMILTON ROAD-SEWER			\$33,371.00	\$33,371.00		\$11,012.43	\$44,383.43
WESTERN & WAUWATOSA SEWER & WATER CONSTRUCTION - 2010							
Sanitary Sewer Mains and Laterals							
CCI Effective Date: October 11, 2010							
TOWN OF CEDARBURG							
Jams Realty-Cedarburg Inc	506 Wauwatosa Rd	03-027-11-022.00	\$9,242.23	\$2,748.09	1.25	\$3,044.29	\$15,034.61
Wollner, Richard & Lorraine	7508 Western Ave	03-027-11-021.00	\$9,242.23	\$2,748.09	1.25	\$3,044.29	\$15,034.61
Herkowski, Joseph & Andrea	7450 Western Ave	03-027-11-008.00	\$9,242.23	\$2,748.09	1.25	\$3,044.29	\$15,034.61
Dunstone, Sara (Was Kletzien)	7404 Western Ave	03-027-11-019.00	\$9,242.23	\$2,748.09	1.25	\$3,044.29	\$15,034.61
Kuhn, Mechthild	7421 Western Ave	03-034-06-027.00	\$9,242.23	\$2,748.09	1.25	\$3,044.29	\$15,034.61
FORMULA: October 2010 CCI 8921 December 31, 2018 CCI 11186 11186/8921 = 1.25							
TOTAL WESTERN & WAUWATOSA CHARGES			\$48,211.15	\$13,740.45		\$15,221.43	\$75,173.03
TOTAL CHARGES - SEWER FUND			\$104,541.76	\$13,740.45		\$48,695.07	\$200,348.28
CCI* Construction Cost Index							

Environmental Expenses
as of December 31, 2018

	1992-2013	2014	2015	2016	2017	2018	Total
Beginning Balance	0.00	213,611.34	178,148.33	157,010.61	149,766.86	116,760.19	
Revenues:							
Property tax	1,088,580.00	0.00	10,000.00	20,000.00	0.00	0.00	1,118,580.00
General Fund Transfer	40,000.00						40,000.00
PECFA reimbursements	147,600.12						147,600.12
EPA reimbursement (Light & Water)	107,365.00						107,365.00
Insurance settlement	15,000.00						15,000.00
HUD Grant (Mercury Marine Cleanup)	265,204.69						265,204.69
Transfer from Prochnow Trust Account						13,772.68	13,772.68
Total	\$1,663,749.81	\$0.00	\$10,000.00	\$20,000.00	\$0.00	\$13,772.68	\$1,707,522.49
Expenditures:							
Prochnow/Blank	722,478.71	24,117.51	17,910.39	27,243.75	19,649.17	40,784.80	852,184.33
PECFA Eligible/DPW*	160,496.17						160,496.17
PRP Group - City share	30,624.86						30,624.86
Dams	131,212.74	11,345.50	13,227.33		13,357.50		169,143.07
Grafton Lime Kiln*	58,001.27						58,001.27
Cedar Creek Park*	15,520.13						15,520.13
Underground storage tank - Washington Ave.*	7,878.76						7,878.76
Hanover - LUST*	6,312.60						6,312.60
Hanover - Shooting Range	15,727.00						15,727.00
Mercury Marine - Cleanup Expenses (HUD)	266,450.69						266,450.69
Mercury Marine - PII Library Site	24,521.00						24,521.00
Environmental-Other	10,914.54						10,914.54
Total	\$1,450,138.47	\$35,463.01	\$31,137.72	\$27,243.75	\$33,006.67	\$40,784.80	\$1,617,774.42
Ending Balance	<u>\$213,611.34</u>	<u>\$178,148.33</u>	<u>\$157,010.61</u>	<u>\$149,766.86</u>	<u>\$116,760.19</u>	<u>\$89,748.07</u>	

*Closed out

City of Cedarburg

Internal Service Fund
2018 Financial Report
December 31, 2018

The Internal Service Fund accounts for all risk management activities of the City. Included in the fund are premiums and claims for:

- General Liability Insurance
- Auto Physical Damage Insurance
- Property Insurance
- Excess Liability Insurance
- Employment Practices Insurance
- Workers' Compensation Insurance
- Boiler & Machinery Insurance

Revenues include interest income, charges to other funds for their premiums, dividends and insurance recoveries.

The interest income and change in market value revenues net \$14,504.43 for the year.

Insurance recoveries recorded for the year are the two invoices written off from traffic accidents in 2011 and 2013 and the recovery of funds from the loss of an ambulance for a total of \$17,757.42.

The CVMIC dividend was received in March and December. This year's workers' compensation dividend was for \$70,291, \$50,644 over 2017.

Transfers from other funds were for the annual premiums and were charged out in full in January.

Insurance premiums were paid in full in January.

At the end of the year claim expenditures totaled \$61,845.65. Of this amount \$22,064.85 was from a police squad accident in 2017. In 2018 there were \$32,471.29 in expenditures for auto accident claims and the Fire Department garage door.

The prior year adjustment was for a 2016 audit entry that was not received until December 2017 for the reclassification of the insurance proceeds out of the vehicle replacement accounts.

**CITY OF CEDARBURG
INTERNAL SERVICE FUND - RISK MANAGEMENT
FINANCIAL REPORT
December 31, 2018**

	2017 ACTUAL	2018 ACTUAL	20108 BUDGET	PERCENT OF BUDGET
Revenues				
Interest Income	\$ 12,590.02	\$ 17,146.54	\$ 10,000	171.47%
Change in Market Value	(3,920.48)	(2,642.11)		0.00%
Dividend Income (from CVMIC)	44,117.00	95,464.00	25,173	379.23%
Insurance Recoveries	27,845.03	17,757.42		0.00%
Workers Comp-Wage Recovery	3,844.00			0.00%
Charges to General Fund	260,559.91	278,049.24	287,129	96.84%
Charges to Cemetery Fund	1,287.80	762.80	873	87.38%
Charges to Recreation Programs Fund	5,053.26	5,107.12	5,107	100.00%
Charges to Swimming Pool Fund	10,757.97	10,018.65	10,649	94.08%
Charges to Library	9,151.02	7,718.14	9,015	85.61%
Transfer from Sewer Fund	32,054.49	38,874.93	43,070	90.26%
Total Revenues	\$403,340.02	\$468,256.73	\$391,016	119.75%
Expenses				
Insurance Premiums/Costs:				
Worker's Compensation	\$ 180,759.00	\$177,678.00	\$ 199,153	89.22%
Unemployment Compensation	1,600.75	1,546.35		0.00%
Property/Auto Insurance	71,587.00	65,248.00	76,447	85.35%
General Liability Insurance	62,111.00	63,588.00	62,437	101.84%
Employment Practices Insurance	11,698.70	12,349.65	17,100	72.22%
Boiler Insurance	1,196.00	1,366.00	1,200	113.83%
2016 Liability Claims Paid	13,600.38	7,309.51		0.00%
2017 Liability Claims Paid	61,624.48	22,064.85	5,000	441.30%
2018 Liability Claims Paid		32,471.29	10,000	324.71%
Total Expenses	\$404,177.31	\$383,621.65	\$ 371,337	103.31%
Net Gain/(Loss)	(\$837.29)	\$84,635.08	\$19,679	
Fund Balance, January 1	\$928,154.57	\$890,184.78	\$890,185	
Prior year audit adjustment	(\$37,132.50)			
Fund Balance, Year End/Budget	\$890,184.78	\$974,819.86	\$909,864	

City of Cedarburg

Debt Service Fund *2018 Financial Report*

The Debt Service Fund is used to account for the payment of principal and interest on debt obligations of the City.

Revenues include the tax levy, interest revenue and police impact fees. For the year \$1,502,211 was received from property taxes and \$2,769.04 from interest revenue. The Build America Bond reimbursement and police impact fees were also received; \$3,786.73 and \$125,815.23 respectively.

The budgeted transfer from Capital Improvements was from the Library building project residual funds to help pay down the debt.

The expenditures for the year include the debt principal and interest payments. Payments are in March (principal and interest) and September (interest). A total of \$1,607,456.77 was expended in principal and interest payments for 2018.

The prior year adjustment to fund balance was from an audit entry that was not received until December 2017 for the reallocation of the debt issuance costs to the Water Recycling Center.

**City of Cedarburg
Debt Service Fund
Financial Report
December 31, 2018**

	2017 Actual	2018 Actual	2018 Budget	Percent of Budget
Revenues				
Property Taxes	\$ 1,284,280.00	\$ 1,502,211.00	\$ 1,502,211	100.00%
Interest Revenue	1,010.84	2,769.04	800	346.13%
Police Impact Fee	37,221.88	125,815.23		
Build America Bond Reimbursement	4,931.64	3,786.73	3,823	99.05%
Proceeds from Borrowing		47,376.20		
Transfer from Capital Improvement	200,000.00	58,741.00	58,741	100.00%
Total Revenues	\$ 1,527,444.36	\$ 1,740,699.20	\$ 1,565,575	111.19%
Expenditures				
2007 G.O. Capital Improvement Notes				
2007 TIF Note				
2010 G.O. Capital Improvement Notes	98,686.17	98,686.17	98,686	100.00%
2012 G.O. Note	566,725.00	562,225.00	562,225	100.00%
2015 G.O. Notes	312,900.00	392,050.00	392,050	100.00%
2016 G.O. Notes	710,963.30	542,962.50	542,963	100.00%
Paying Agent Fee		11,533.10		
Total Expenditures	\$ 1,689,274.47	\$ 1,607,456.77	\$ 1,595,924	100.72%
Beginning Fund Balance	\$197,710.07	\$43,211.96	\$43,212	
<i>Prior Year Adjustment</i>	7,332.00			
Ending Fund Balance	\$43,211.96	\$176,454.39	\$12,863	

City of Cedarburg
Tax Incremental District #3, #4 and #5
2018 Financial Report

This report reflects the activity since creation and the year for TIDs #3, #4 and #5.

The mixed use **TID #3** was approved on November 18, 2014. The project is scheduled to be paid off in 20 years. The project costs include the City's administrative costs, legal and audit fees, financial consultant fees and the developer incentive. The following pages include the estimated project costs and revenues along with the current and prior years' costs and revenues.

Project Revenues

As in 2017, there was value added to the TIF because of the increase in the market value. The tax increment realized was \$289.

Project Costs

The only costs for the year were administrative; the State filing fee and creation and legal fees. The developer incentive will only be paid out after the City has recovered its costs from the tax increment. Total costs to date are \$5,261.

At the end of the year, the District has a deficit of \$29,489.

The **TID #4** was approved on September 14, 2017. It is a proposed 8.42 acre blighted area district created to facilitate the redevelopment of the former Meta Mold Aluminum Company (Amcast) manufacturing site. The site is part of a larger property included on the United States Environmental Protection Agency National Priorities List. The project is expected to be open for the full 27 years.

Project Revenues

As in 2017, there was no value added to the TIF but there were bond proceeds received of \$3,415,000.

Project Costs

The only costs for the year were administrative; City staff, financial consultant and legal fees. The payments of the developer incentive began in September when ownership of the property transferred. The year's expenditures totaled \$562,011 of which \$451,164 was the developer's incentive.

At the end of the year, the District has a fund balance of \$2,796,227.

The **TID #5** was approved on February 12, 2018. It is a proposed 4.25 acre blighted area district created to facilitate redevelopment on five parcels owned by the St. Francis Borgia congregation. The project consists of razing the St. Francis Borgia elementary school and church rectory followed by necessary site preparation for the construction of two buildings supporting 60 high end apartment units, a building with 9 townhouse style units and a single family home site by HSI Properties.

Project Revenues

For 2018 there was no value added to the TIF. The financial consultant expenditures were billed to the developer in the first quarter in the amount of \$13,000.

Project Costs

The only costs to date are administrative; City staff, financial consultant and legal fees. The payments of the developer incentive will begin when there is increment created. For the year there were \$22,867 in expenditures.

At year end, the District had a deficit of \$9,867.

City of Cedarburg

Tax Incremental Financing District No. 3
 Historical Summary of Sources, Uses and Status of Funds

	<u>Year Ended</u> <u>December 31, 2017</u>	<u>Year Ended</u> <u>December 31, 2018</u>	<u>From Date</u> <u>of Creation</u>
Project Revenues (sources):			
Tax increments	169	288	457
Total revenues	<u>169</u>	<u>288</u>	<u>457</u>
Project Costs (uses):			
Cash Grant (Development Incentive)	0	0	0
Repayment of City Advance	0	0	0
Interest on City Advance	0	0	0
Administrative Expense	1,069	5,261	29,946
Total costs	<u>1,069</u>	<u>5,261</u>	<u>29,946</u>
Net sources (uses)	(900)	(4,973)	(29,489)
Beginning fund balance	<u>(23,616)</u>	<u>(24,516)</u>	<u>0</u>
Ending fund balance	<u>(\$24,516)</u>	<u>(\$29,489)</u>	<u>(\$29,489)</u>

City of Cedarburg

**Tax Incremental Financing District No. 3
Historical Summary of Project Costs, Project Revenues
and Net Cost to be recovered through Tax Increments**

	<u>Year Ended December 31, 2017</u>	<u>Year Ended December 31, 2018</u>	<u>From Date of Creation</u>
Project Costs:			
Cash Grant (Development Incentive)	0	0	0
Repayment of City Advance	0	0	0
Interest on City Advance	0	0	0
Administrative Expense	1,069	5,261	29,946
Total costs	<u>1,069</u>	<u>5,261</u>	<u>29,946</u>
Project Revenues:			
Tax increments	169	288	457
Total revenues	<u>169</u>	<u>288</u>	<u>457</u>
Net costs recoverable through tax increments	\$900	\$4,973	\$29,489

City of Cedarburg		
Tax Incremental Financing District No. 3		
Detailed Summary of Project Costs		
Through December 31, 2018		
	<u>Actual</u>	<u>Project Plan Estimate</u>
Cash Grant (Development Incentive)	0	310,234
Repayment of City Advance	0	23,000
Interest on City Advance	0	2,060
Administrative Expense	<u>29,946</u>	<u>63,000</u>
Total project costs	<u>\$29,946</u>	<u>\$398,294</u>

City of Cedarburg

Tax Incremental Financing District No. 3

Project Budget vs. Actual

Through December 31, 2018

	<u>Project Budget</u>	<u>As of December 31, 2018</u>	<u>Project To Date</u>
Project Revenues (sources):			
Tax increments	<u>\$585,574</u>	<u>\$288</u>	<u>\$457</u>
Total revenues	<u>\$585,574</u>	<u>\$288</u>	<u>\$457</u>
Project Costs (uses):			
Cash Grant (Development Incentive)	\$310,234	\$0	\$0
Repayment of City Advance	25,060	0	0
Interest on City Advance	2,060	0	0
Administrative Expense	<u>63,000</u>	<u>5,261</u>	<u>29,946</u>
Total expenditures	<u>\$400,354</u>	<u>\$5,261</u>	<u>\$29,946</u>

City of Cedarburg

Tax Incremental Financing District No. 4
 Historical Summary of Sources, Uses and Status of Funds

	Year Ended <u>December 31, 2017</u>	Year Ended <u>December 31, 2018</u>	From Date of Creation
Project Revenues (sources):			
Tax increments	\$0	\$0	\$0
Proceeds from borrowing	0	3,415,000	3,415,000
Total revenues	<u>0</u>	<u>3,415,000</u>	<u>3,415,000</u>
Project Costs (uses):			
Cash Grant (Development Incentive)	0	451,164	451,164
Repayment of City Advance	0	86,756	86,756
Interest on City Advance	0	568	568
	0	0	0
Administrative Expense	56,762	23,523	80,285
Total costs	<u>56,762</u>	<u>562,011</u>	<u>618,773</u>
Net sources (uses)	(56,762)	2,852,989	2,796,227
Beginning fund balance	<u>0</u>	<u>(23,616)</u>	<u>0</u>
Ending fund balance	<u>(\$56,762)</u>	<u>\$2,829,373</u>	<u>\$2,796,227</u>

City of Cedarburg

Tax Incremental Financing District No. 4
 Historical Summary of Project Costs, Project Revenues
 and Net Cost to be recovered through Tax Increments

	Year Ended <u>December 31, 2017</u>	Quarter Ended <u>December 31, 2018</u>	From Date <u>of Creation</u>
Project Costs:			
Cash Grant (Development Incentive)	\$0	\$451,164	\$451,164
Debt Issuance Costs	0	86,756	86,756
Interest on City Advance	0	568	568
Projected Unrecovered Interest Expense	0	0	0
Administrative Expense	56,762	23,523	80,285
Total costs	<u>56,762</u>	<u>562,011</u>	<u>618,773</u>
Project Revenues:			
Tax increments	\$0	\$0	\$0
Proceeds from borrowing	0	3,415,000	3,415,000
Total revenues	<u>0</u>	<u>3,415,000</u>	<u>3,415,000</u>
Net costs recoverable through tax increments	\$56,762	(\$2,852,989)	(\$2,796,227)

City of Cedarburg		
Tax Incremental Financing District No. 4		
Detailed Summary of Project Costs		
Through December 31, 2018		
	<u>Actual</u>	<u>Project Plan Estimate</u>
Cash Grant (Development Incentive)	451,164	3,328,000
Debt Issuance Costs	86,756	97,000
Interest on City Advance	568	1,374,298
Projected Unrecovered Interest Expense		(337,766)
Administrative Expense	<u>80,285</u>	<u>84,000</u>
Total project costs	<u>\$618,773</u>	<u>\$4,545,532</u>

City of Cedarburg

Tax Incremental Financing District No. 4
 Project Budget vs. Actual
 Through December 31, 2018

	<u>Project Budget</u>	<u>As of December 31, 2018</u>	<u>Project To Date</u>
Project Revenues (sources):			
Tax increments	\$4,528,892	\$0	\$0
Proceeds from borrowing		<u>3,415,000</u>	<u>3,415,000</u>
Total revenues	<u>\$4,528,892</u>	<u>\$3,415,000</u>	<u>\$3,415,000</u>
Project Costs (uses):			
Cash Grant (Development Incentive)	\$3,328,000	\$451,164	\$451,164
Debt Issuance Costs	97,000	86,756	86,756
Interest on City Advance	1,374,298	568	568
Projected Unrecovered Interest Expense	(337,766)	0	
Administrative Expense	<u>84,000</u>	<u>23,523</u>	<u>80,285</u>
Total expenditures	<u>\$4,545,532</u>	<u>\$562,011</u>	<u>\$618,773</u>

City of Cedarburg

Tax Incremental Financing District No. 5
 Historical Summary of Sources, Uses and Status of Funds

	<u>Year Ended</u> <u>December 31, 2017</u>	<u>Quarter Ended</u> <u>December 31, 2018</u>	<u>From Date</u> <u>of Creation</u>
Project Revenues (sources):			
Tax increments	0	0	0
Public Charges for Services	0	13,000	13,000
Total revenues	<u>0</u>	<u>0</u>	<u>13,000</u>
Project Costs (uses):			
Cash Grant (Development Incentive)	0	0	0
Administrative Expense	0	22,867	22,867
Total costs	<u>0</u>	<u>22,867</u>	<u>22,867</u>
Net sources (uses)	0	(22,867)	(9,867)
Beginning fund balance	<u>0</u>	<u>0</u>	<u>0</u>
Ending fund balance	<u>\$0</u>	<u>(\$22,867)</u>	<u>(\$9,867)</u>

City of Cedarburg

Tax Incremental Financing District No. 5
 Historical Summary of Project Costs, Project Revenues
 and Net Cost to be recovered through Tax Increments

	<u>Year Ended</u> <u>December 31, 2017</u>	<u>Quarter Ended</u> <u>December 31, 2018</u>	<u>From Date</u> <u>of Creation</u>
Project Costs:			
Cash Grant (Development Incentive)	0	0	0
Administrative Expense	0	22,867	22,867
Total costs	<u>0</u>	<u>22,867</u>	<u>22,867</u>
Project Revenues:			
Tax increments	0	0	0
Public Charges for Services	0	13,000	13,000
Total revenues	<u>0</u>	<u>13,000</u>	<u>13,000</u>
Net costs recoverable through tax increments	\$0	\$9,867	\$9,867

City of Cedarburg		
Tax Incremental Financing District No. 5		
Detailed Summary of Project Costs		
Through December 31, 2018		
	<u>Actual</u>	<u>Project Plan Estimate</u>
Cash Grant (Development Incentive)	0	1,925,000
Administrative Expense	<u>22,867</u>	<u>56,500</u>
Total project costs	<u>\$22,867</u>	<u>\$1,981,500</u>

City of Cedarburg

Tax Incremental Financing District No. 5

Project Budget vs. Actual

Through December 31, 2018

	<u>Project Budget</u>	<u>As of December 31, 2018</u>	<u>Project To Date</u>
Project Revenues (sources):			
Tax increments	\$4,466,366	\$0	\$0
Public Charges for Services		<u>13,000</u>	<u>13,000</u>
Total revenues	<u>\$4,466,366</u>	<u>\$0</u>	<u>\$0</u>
Project Costs (uses):			
Cash Grant (Development Incentive)	\$1,925,000	\$0	\$0
Administrative Expense	<u>56,500</u>	<u>22,867</u>	<u>22,867</u>
Total expenditures	<u>\$1,981,500</u>	<u>\$22,867</u>	<u>\$22,867</u>

CEDARBURG LIGHT & WATER COMMISSION

Investments Outstanding as of December, 2018

INFORMATION SENT TO CITY OF CEDARBURG QUARTERLY

Type of Investment	Purchase Date	Maturity Date	Annual Yield Interest Rate	Institution	Amount	Purpose
Certificate of Deposit	9/19/2018	9/19/2019	2.57%	Port Washington State Bank	\$478,485.06	Reserve for Future Capital Projects
Certificate of Deposit	1/23/2018	1/23/2019	1.25%	Port Washington State Bank	\$317,246.74	Reserve for Future Capital Projects
Certificate of Deposit	3/27/2018	3/27/2019	1.90%	Port Washington State Bank	\$319,278.06	Reserve for Future Capital Projects
Certificate of Deposit	11/27/2018	11/27/2019	2.72%	Port Washington State Bank	\$501,279.79	Reserve for Future Capital Projects
State Investment Pool:						
Account # 1 - System Revenue			2.37%	LGIP	\$702,752.54	For Operating Expense & Future Capital Projects
Account # 3 - Special Redemption Fund			2.37%	LGIP	\$0.00	For Principal & Interest Payments Final Bond payment was made October 2005
Account # 4 - Depreciation Fund				LGIP	\$0.00	Was required by 1994 Bond Issue; new Bond Issue not required. Dollars were transferred to Account #1.
Account # 6 - Liability Insurance Reserve			2.37%	LGIP	\$74,892.49	Reserve for Future Liability Claims
Account # 8 - Impact Fee Reserve			2.37%	LGIP	\$99.18	Reserve for Impact Fee Revenues
				Total LGIP	<u>\$777,744.21</u>	
TOTAL LIGHT & WATER INVESTMENTS					<u>\$2,394,033.86</u>	
Daily Interest Rate						
				Institution	Amount	
Checking				Port Washington State Bank	\$324,287.81	with Checks Outstanding & Stubs "in transit"
Money Market Account			2.37%	Port Washington State Bank	\$5,806,463.60	\$229,669.77 is reserved for Impact Fee Revenues



Cedarburg Light & Water
Consolidated Balance Sheet
For the Twelve Months Ending 12/31/2018

	<u>Balance</u> <u>12/31/2018 Current Month</u>	<u>Balance</u> <u>2018 First of Year</u>	<u>Difference</u>
ASSETS AND OTHER DEBITS			
UTILITY PLANT			
Utility Plant - Utility Financed (101-107)	\$42,387,970.29	\$41,354,012.66	\$1,033,957.63
Utility Plant - Contributed (101-107)	11,996,119.45	10,776,592.81	1,219,526.64
Less: Accum. Provision for Depr. & Amort. - Utility Financed (111-116)	(14,412,430.76)	(13,652,237.68)	(760,193.08)
Less: Accum. Provision for Depr. & Amort. - Contributed (111-116)	(3,599,286.48)	(3,428,706.85)	(170,579.63)
Net Utility Plant	<u>36,372,372.50</u>	<u>35,049,660.94</u>	<u>1,322,711.56</u>
Total Net Utility Plant	<u>36,372,372.50</u>	<u>35,049,660.94</u>	<u>1,322,711.56</u>
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	353,528.69	353,528.69	0.00
Less: Accum. Provision for Depr. and Amort. of Nonutility Property (122)	(305,816.28)	(304,151.23)	(1,665.05)
Net Nonutility Property	<u>47,712.41</u>	<u>49,377.46</u>	<u>(1,665.05)</u>
Special Funds (125-128)	2,380,965.77	2,323,719.06	57,246.71
Total Other Property and Investments	<u>2,428,678.18</u>	<u>2,373,096.52</u>	<u>55,581.66</u>
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	324,287.81	382,392.42	(58,104.61)
Working Funds (135)	700.00	700.00	0.00
Temporary Cash Investments (136)	5,806,463.60	4,448,291.28	1,358,172.32
Customer Accounts Receivable (142)	1,177,135.99	1,248,894.78	(71,758.79)
Other Accounts Receivable (143)	63,916.74	57,720.71	6,196.03
Receivables from Municipality (145)	45,857.63	160,715.00	(114,857.37)
Materials and Supplies (151-163)	659,342.02	620,954.28	38,387.74
Prepayments (165)	4,878.18	4,728.55	149.61
Interest and Dividends Receivable (171)	13,068.09	8,505.92	4,562.17
Miscellaneous Current and Accrued Assets (174)	283,186.00	(79,953.00)	363,139.00
Total Current and Accrued Assets	<u>8,378,836.04</u>	<u>6,852,949.94</u>	<u>1,525,886.10</u>
DEFERRED DEBITS			
Other Deferred Debits (182-186)	828,687.90	671,250.22	157,437.68
Total Deferred Debits	<u>828,687.90</u>	<u>671,250.22</u>	<u>157,437.68</u>
Total Assets and Other Debits	<u><u>\$48,008,574.62</u></u>	<u><u>\$44,946,957.62</u></u>	<u><u>\$3,061,617.00</u></u>



Cedarburg Light & Water
Consolidated Balance Sheet
For the Twelve Months Ending 12/31/2018

	<u>Balance</u> <u>12/31/2018 Current Month</u>	<u>Balance</u> <u>2018 First of Year</u>	<u>Difference</u>
LIABILITIES AND OTHER CREDITS			
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	183,254.21	183,254.21	0.00
Unappropriated Earned Surplus - Non-Contributed (216.1)	34,590,867.67	34,590,867.67	0.00
Unappropriated Earned Surplus - Contributed (216.2)	7,654,143.21	7,654,143.21	0.00
Current Earnings - Non-Contributed (217.1)	1,411,423.84	0.00	1,411,423.84
Current Earnings - Contributed (217.2)	1,041,936.55	0.00	1,041,936.55
Total Proprietary Capital	44,881,625.48	42,428,265.09	2,453,360.39
CURRENT AND ACCRUED LIABILITIES			
Accounts Payable (232)	706,441.07	793,937.15	(87,496.08)
Payables to Municipality (233)	197,863.82	203,130.49	(5,266.67)
Customer Deposits (235)	54,992.43	56,824.41	(1,831.98)
Taxes Accrued (236)	452,579.85	414,915.85	37,664.00
Interest Accrued (237)	2,659.77	2,057.06	602.71
Tax Collections Payable (241)	24,909.58	25,505.21	(595.63)
Miscellaneous Current and Accrued Liabilities (242)	2,083.94	249.99	1,833.95
Total Current and Accrued Liabilities	1,441,530.46	1,496,620.16	(55,089.70)
DEFERRED CREDITS			
Customer Advances for Construction (252)	269,384.93	15,224.57	254,160.36
Other Deferred Credits (253)	1,416,033.75	1,006,847.80	409,185.95
Total Deferred Credits	1,685,418.68	1,022,072.37	663,346.31
Total Liabilities and Other Credits	\$48,008,574.62	\$44,946,957.62	\$3,061,617.00



Cedarburg Light & Water
Consolidated Income Statement
For the Twelve Months Ending 12/31/2018

	Current Year	Budget	Current Year to Budget \$ Variance	Current Year to Budget % Variance	Prior Year	Current Year to Prior Year Variance
UTILITY OPERATING INCOME						
Operating Revenues (400)	\$13,746,566.06	\$14,077,452.58	(\$330,886.52)	(2.35%)	\$13,901,981.23	(\$155,415.17)
Operating Expenses						
Operation and Maintenance Expense (401-402)	10,369,836.82	10,776,566.40	(406,729.58)	(3.77%)	10,613,748.50	(243,911.68)
Depreciation Expense (403)	1,280,927.15	1,293,525.00	(12,597.85)	(0.97%)	1,210,744.05	70,183.10
Taxes (408)	915,610.25	925,153.00	(9,542.75)	(1.03%)	871,893.22	43,717.03
Total Operating Expenses	12,566,374.22	12,995,244.40	(428,870.18)	(3.30%)	12,696,385.77	(130,011.55)
Net Operating Income (Loss)	1,180,191.84	1,082,208.18	97,983.66	9.05%	1,205,595.46	(25,403.62)
Utility Operating Income (Loss)	1,180,191.84	1,082,208.18	97,983.66	9.05%	1,205,595.46	(25,403.62)
OTHER INCOME						
Income from Merchandising, Jobbing and Contract Work (415-416)	21,798.44	0.00	21,798.44	0.00%	(3,083.46)	24,881.90
Income from Municipality Operations (417)	(1,900.05)	6,000.00	(7,900.05)	(131.67%)	(5,902.70)	4,002.65
Interest and Dividend Income (419)	141,237.20	106,000.00	35,237.20	33.24%	63,695.72	77,541.48
Miscellaneous Nonoperating Income (421)	1,280,605.02	678,600.00	602,005.02	88.71%	358,526.96	922,078.06
Total Other Income	1,441,740.61	790,600.00	651,140.61	82.36%	413,236.52	1,028,504.09
Total Income	2,621,932.45	1,872,808.18	749,124.27	40.00%	1,618,831.98	1,003,100.47
MISCELLANEOUS INCOME DEDUCTIONS						
Miscellaneous Amortization (425)	(81,407.13)	81,407.13	(162,814.26)	(200.00%)	(81,407.13)	0.00
Other Income Deductions (426)	241,010.02	226,850.00	14,160.02	6.24%	229,110.65	11,899.37
Total Miscellaneous Income Deductions	159,602.89	308,257.13	(148,654.24)	(48.22%)	147,703.52	11,899.37
Income Before Interest Charges	2,462,329.56	1,564,551.05	897,778.51	57.38%	1,471,128.46	991,201.10
INTEREST CHARGES						
Other Interest Expense (431)	865.59	450.00	415.59	92.35%	444.48	421.11
Total Interest Charges	865.59	450.00	415.59	92.35%	444.48	421.11
Net Income	2,461,463.97	1,564,101.05	897,362.92	57.37%	1,470,683.98	990,779.99
EARNED SURPLUS						
Unappropriated Earned Surplus (Beginning of Year) (216)	42,245,010.88	1,271,269.00	40,973,741.88	3,223.06%	40,912,296.55	1,332,714.33
Balance Transferred from Income (433)	2,461,463.97	1,094,207.00	1,367,256.97	124.95%	1,470,683.98	990,779.99
Miscellaneous Credits to Surplus (434)	1,663.23	0.00	1,663.23	0.00%	365.42	1,297.81
Miscellaneous Debits to Surplus--Debit (435)	0.00	0.00	0.00	0.00%	130,814.12	(130,814.12)
Appropriations of Income to Municipal Funds--Debit (439)	9,766.81	12,000.00	(2,233.19)	(18.61%)	7,520.95	2,245.86
Total Unappropriated Earned Surplus End of Year (216)	\$44,698,371.27	\$2,353,476.00	\$42,344,895.27	1,799.25%	\$42,245,010.88	\$2,453,360.39

Cedarburg Fire Dept Rescue Squad
Balance Sheet
As of December 31, 2018

	Dec 31, 18
ASSETS	
Current Assets	
Checking/Savings	
Commerce State Bank Receivables	131.41
Commerce St Bank- MMA	143,070.48
Commerce State Bank- Checking	4,989.43
Total Checking/Savings	148,191.32
Accounts Receivable	
Accounts Rec EMS Billing	80,094.33
Total Accounts Receivable	80,094.33
Other Current Assets	
Equipment Replacement Accounts	
Commerce State Bank CD 18 mos	250,000.00
Port Wash SB CD @.75% 2/14/18	250,000.00
Total Equipment Replacement Accounts	500,000.00
Total Other Current Assets	500,000.00
Total Current Assets	728,285.65
TOTAL ASSETS	728,285.65
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Truck Replacement Fund	524,459.80
Total Other Current Liabilities	524,459.80
Total Current Liabilities	524,459.80
Total Liabilities	524,459.80
Equity	
Retained Earnings	25,000.00
Net Income	178,825.85
Total Equity	203,825.85
TOTAL LIABILITIES & EQUITY	728,285.65

Cedarburg Fire Department
Balance Sheet
As of December 31, 2018

	<u>Dec 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
Commerce State Bank- Checking	5,115.73
Commerce State Bank-Money Mkt	115,075.23
Cornerstone Community Bank- MMD	<u>90,268.53</u>
Total Checking/Savings	<u>210,459.49</u>
Total Current Assets	<u>210,459.49</u>
TOTAL ASSETS	<u><u>210,459.49</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Explorers Account	11,705.91
Memorial Account	21,475.21
Truck Replacement Fund	<u>127,278.37</u>
Total Other Current Liabilities	<u>160,459.49</u>
Total Current Liabilities	<u>160,459.49</u>
Total Liabilities	160,459.49
Equity	
Retained Earnings	<u>50,000.00</u>
Total Equity	<u>50,000.00</u>
TOTAL LIABILITIES & EQUITY	<u><u>210,459.49</u></u>

Cedarburg Fire Dept Rescue Squad
Profit & Loss
 January through December 2018

	Jan - Dec 18
Ordinary Income/Expense	
Income	
Donations	100.00
Interest Income	1,144.33
State EMS Grant	5,654.43
Transports- EMS Billing	
Refunds- EMS	-12,644.32
Rev Adj - Ins Write downs	-240,122.75
Transport Billings EMS	810,113.34
Total Transports- EMS Billing	357,346.27
Total Income	364,245.03
Expense	
Paramedic Intercept Payment	43,470.41
Safety Day	476.00
EMS Bikes	
Equipment/Maintenance	194.95
Total EMS Bikes	194.95
Payroll Expenses	256.10
Training, Certification	768.30
Administration	
Misc.	1,554.06
Membership/Dues	455.00
Service Contracts	1,200.00
Materials and Supplies	522.00
Total Administration	3,731.06
Contract Payroll	44,002.94
Equipment Purchase	
Cots for Ambulance	4,966.97
Communication	
Repairs/Maintenance	220.90
Total Communication	220.90
CPR Mannequins	1,267.39
Dive Team Supplies	63.17
Medical Equipment	6,762.57
Equipment Purchase - Other	849.48
Total Equipment Purchase	14,130.48
Fuel	3,943.02
Medical Supplies	
Supplies	23,927.95
Total Medical Supplies	23,927.95
Misc.	428.08
Operating Expenses	
Billing Service	29,767.94
Operating Expenses - Other	3,742.50
Total Operating Expenses	33,510.44

Cedarburg Fire Dept Rescue Squad
Profit & Loss
January through December 2018

	<u>Jan - Dec 18</u>
Training	
Meals	141.19
CPR supplies	166.96
Travel Expenses	119.78
EMS - Training	1,203.50
Schools/Conferences	13,357.49
	<hr/>
Total Training	14,988.92
Truck Repairs/Maintenance	
Equipment	632.48
Truck 151	34.78
Truck 152	631.55
Truck 153	117.18
Truck Repairs/Maintenance - Other	174.54
	<hr/>
Total Truck Repairs/Maintenance	1,590.53
Total Expense	<hr/> 185,419.18
Net Ordinary Income	<hr/> 178,825.85
Net Income	<hr/> <hr/> 178,825.85

Cedarburg Fire Department
 Profit & Loss
 January through December 2018

	Jan - Dec 18
Ordinary Income/Expense	
Income	
2% Insurance Premium Income	
City of Cedarburg	49,750.80
Town of Cedarburg	32,424.20
	82,175.00
Total 2% Insurance Premium Income	82,175.00
Cedarburg	
City/Town	51,125.00
Cedarburg - Other	153,375.00
	204,500.00
Total Cedarburg	204,500.00
Donations	
Donations	0.00
	0.00
Total Donations	0.00
Fines	347.89
Grant Monies	802.00
Interest Income	909.25
Miscellaneous	104.28
	288,838.42
Total Income	288,838.42
Gross Profit	288,838.42
Expense	
ADMINISTRATION	
Advertising	1,099.87
Banquets/Awards	2,727.90
Building Supplies	4,403.91
Chief's Expenses	649.87
Computers	7,476.45
Conferences	781.65
Copy Machine Purchase/Maint.	1,168.09
Donations/Memorials	600.00
Dues/Subscriptions	3,750.50
Legal Services	-15.00
Membership	692.43
Membership Fees	250.00
Misc.	898.38
Office Supplies	4,784.34
Physical Exams	214.00
Postage	557.54

Cedarburg Fire Department
Profit & Loss
January through December 2018

	<u>Jan - Dec 18</u>
Printing	
Department Calendars	168.00
Total Printing	168.00
Repairs/Maintenance, Building	10,479.26
Repairs/Maintenance, Other	-127.26
Stipend	1,150.00
Supplies/Contracts	973.76
Time Warner Cable	
Station 2	285.75
Time Warner Cable - Other	1,824.87
Total Time Warner Cable	2,110.62
Treasurer's Office	1,091.50
Total ADMINISTRATION	45,885.81
City of Cedarburg Station 1	664.00
COMMUNICATIONS EQ	
Accesories	444.00
Cellular Phones	1,824.28
Mobiles	49.00
Portables	3,450.15
Repair & Maintenance	2,490.79
Total COMMUNICATIONS EQ	8,258.22
DIVE TEAM	
Certification	0.00
Equipment Purchase	354.90
DIVE TEAM - Other	22.39
Total DIVE TEAM	377.29
EXPLORERS	
Dues	535.00
Education/Training	435.06
Meeting Refreshments	325.66
Total EXPLORERS	1,295.72

Cedarburg Fire Department
Profit & Loss
January through December 2018

	Jan - Dec 18
Extrication	
Supplies	250.95
Extrication - Other	316.00
	<hr/>
Total Extrication	566.95
FIRE INSPECTOR	
Expenses	647.17
Secretarial	1,447.89
Wages	13,854.49
	<hr/>
Total FIRE INSPECTOR	15,949.55
FIREFIGHTING EQUIP. / PROTECT	
FF Gear/Identification/Stuff	-110.00
Firefighting Supplies	5,162.89
Maintenance of FF Eq	2,297.45
MISC.	162.00
Purchase Firefighting EQ	-1,363.37
Purchase Protective Gear	3,907.39
Repair Firefighting Equipment	0.00
	<hr/>
Total FIREFIGHTING EQUIP. / PROTECT	10,056.36
FUEL, Gasoline	7,882.72
MEETING REFRESHMENTS	
Annual Meeting	1,483.88
Awards Banquet	3,262.06
Dive	207.25
Engineers Training	2,017.40
Explorers	99.25
Extrication	112.63
Holiday Brunch	1,358.67
Meals for Fire	114.25
Meeting Refreshments	9,301.07
Public Education	534.94
MEETING REFRESHMENTS - Other	223.86
	<hr/>
Total MEETING REFRESHMENTS	18,715.26

Cedarburg Fire Department
Profit & Loss
January through December 2018

	<u>Jan - Dec 18</u>
OTHER	
Badger Bowling	131.50
Mileage	81.75
Non Firefighting Uniforms	9,326.44
Washing Machine Maintenance	201.22
OTHER - Other	<u>127,278.37</u>
Total OTHER	137,019.28
Payroll Expenses	7,607.63
PUBLIC EDUCATION	
Fire Extinguisher Training	202.48
Public Education - Other	17.71
Safety Day	
Advertising	749.84
Safety Day - Other	<u>2,214.21</u>
Total Safety Day	<u>2,964.05</u>
Total PUBLIC EDUCATION	3,184.24
RESCUE SQUAD	
Oxygen	2,925.01
Supplies	<u>68.84</u>
Total RESCUE SQUAD	2,993.85
SCBA	
Parts and Repair	2,476.40
Purchase Scba EQ	<u>-2,139.36</u>
Total SCBA	337.04
TOWN of CEDARBURG FIRE STATION	
Kitchen Supplies	<u>112.28</u>
Total TOWN of CEDARBURG FIRE STATI...	112.28
TRAINING	
Books	945.35
Certification Exams	400.00
Continuing Education	470.96
Fire School	369.30
Hotel, Travel and Meals	402.09

Cedarburg Fire Department
Profit & Loss
January through December 2018

	Jan - Dec 18
Materials and Supplies	0.17
Seminars	975.00
Total TRAINING	3,562.87
TRUCK MAINTENANCE, GENERAL	
Antique Trucks	400.00
M&R Command Vehicle	55.32
M&R, 151 Rsq	268.72
M&R, 152 Rsq	1,454.52
M&R, 153 Heavy Rsq	6,397.00
M&R, 154 Yukon	57.45
M&R, 155 Pick Up	0.00
M&R, 156	1,661.29
M&R, 157 Grass Fire	340.07
M&R, 158 New Grass Fire	2,467.32
M&R, 159 Ladder	1,428.52
M&R, 161 Engine	5,147.97
M&R, 162 Engine	1,299.86
M&R, 163 Engine	1,521.33
M&R, 164 Engine	399.49
Maintenance, General- Truck	1,125.24
TRUCK MAINTENANCE, GENERAL - Ot...	181.45
Total TRUCK MAINTENANCE, GENERAL	24,205.55
Uniform committe	163.80
Total Expense	288,838.42
Net Ordinary Income	0.00
Net Income	0.00

CITY OF CEDARBURG

MEETING DATE: April 29, 2019

ITEM NO: 13. H.

TITLE: Consider the appointment of Samantha Landre as agent for the Cedarburg Art Museum & Society, Inc.; and action thereon

ISSUE SUMMARY: All corporations holding an alcohol beverage license must appoint an agent who is given full authority and control over the licensed premises and over all commercial activities on the premises relating to alcohol beverages. The Cedarburg Art museum & Society, Inc. has appointed Samantha Landre as agent to replace Pamela Caserta Hugdahl. This change must be approved by the Common Council per State Statutes. The agent must, with respect to character, record and reputation, be satisfactory to the Council.

The Police Department has completed a background check and Chief Frank has no objection to the agent appointment.

STAFF RECOMMENDATION: Approve the appointment of Samantha Landre as agent for the Cedarburg Art Museum & Society, Inc. at W63 N675 Washington Avenue.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: \$10 fee for change in appointment.

ATTACHMENTS: None

INITIATED/REQUESTED BY: Cedarburg Art Museum & Society, Inc.

FOR MORE INFORMATION CONTACT: Connie McHugh, City Clerk 376-3919

CITY OF CEDARBURG

MEETING DATE: April 29, 2019

ITEM NO: 13. I.

TITLE: Consider bids received for the fire department roof replacement; and action thereon

ISSUE SUMMARY: Staff advertised and received bids for the replacement of the roof on the fire department station 1. A total of four bids were received and the low bid was submitted by JT Rams of Saukville in the amount of \$61,045. Other bids submitted were \$72,358, \$72,308 and \$79,800.

STAFF RECOMMENDATION: Staff recommends award of the contract to JT Rams for \$61,045

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: \$75,000 was budgeted for this

ATTACHMENTS:

INITIATED/REQUESTED BY: Michael Baier

FOR MORE INFORMATION CONTACT: Michael Baier – Building Inspection Department
262-375-7609

**CITY OF CEDARBURG
TRANSFER LIST
4/4/19-4/22/19**

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
4/3/2019	\$10,000.00	PWSB Payroll
4/4/2009	\$2,927.10	Light & Water-March usage
4/10/2019	\$1,500.00	Pitney Bowes-postage
4/11/2019	\$2,090.51	Light & Water-March usage
4/11/2019	\$6,130.31	Health Savings Accounts-contributions for 3/24/19-4/6/19
4/11/2019	\$2,448.59	ICMA-contributions for 3/24/19-4/6/19
4/11/2019	\$4,203.91	North Shore Bank-contributions for 3/24/19-4/6/19
4/11/2019	\$467.50	Police Association-contributions for 3/24/19-4/6/19
4/11/2019	\$1,477.82	State of Wisconsin-child support payment
4/12/2019	\$195,000.00	PWSB Payroll
4/15/2019	\$77,421.37	Lottery credit settlement with MATC and County
4/17/2019	\$12,671.84	State of Wisconsin-Marach sales tax
4/18/2019	\$589.67	Light & Water-March usage
4/22/2019	\$37,650.92	Light & Water-March usage
	<u>\$344,579.54</u>	

PWSB PAYROLL CHECKING ACCOUNT

4/5/2019	\$8,702.41	Payroll for 1st quarter EMS
4/5/2019	\$2,045.24	Payroll taxes for 1st quarter EMS
4/12/2019	\$138,635.43	Payroll for 3/24/19-4/6/19
4/12/2019	\$55,615.36	Payroll taxes for 3/24/19-4/6/19
	<u>\$204,998.44</u>	

PWSB MONEY MARKET ACCOUNT

4/10/2019	\$300,000.00	PWSB Checking
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BMO HARRIS TEMPORARY INVESTMENT ACCOUNT

4/15/2019	\$233,027.21	Lottery credit settlement with School Districts
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CITY OF CEDARBURG

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APRIL 2019

		Check Amt	Invoice	Comment
111300 PWSB Checking				
Paid Chk#	031444	4/5/2019	ADP, LLC.	
E	100-515600-210	PROFESSIONAL SERVICES	\$447.40	532813079 TREAS. PROCESSING
		Total ADP, LLC.	\$447.40	
Paid Chk#	031445	4/5/2019	AMERICAN FAMILY INSURANCE CO.	
E	700-519400-546	INSURANCE CLAIMS - 2019	\$1,288.74	01-001-166387 SETTLEMENT CLAIM #01-001-166387
		Total AMERICAN FAMILY INSURANCE CO.	\$1,288.74	
Paid Chk#	031446	4/5/2019	ASPEN HOMES	
R	601-464220	RESERVE CAPACITY FEE	\$657.15	REFUND REFUND-PAID TWICE
R	400-467520	LIBRARY IMPACT FEE	\$852.79	REFUND REFUND-PAID TWICE
R	300-467530	POLICE IMPACT FEE	\$975.59	REFUND REFUND-PAID TWICE
R	250-467510	PARK EQUIPMENT IMPACT FEE	\$1,164.65	REFUND REFUND-PAID TWICE
G	100-256201	DUE TO L&W IMPACT FEES	\$1,917.68	REFUND REFUND-PAID TWICE
		Total ASPEN HOMES	\$5,567.86	
Paid Chk#	031447	4/5/2019	AT&T LONG DISTANCE	
E	260-555110-225	TELEPHONE/COMMUNICATIO	\$33.37	836841746 MARCH LONG DISTANCE
E	100-522110-225	TELEPHONE/COMMUNICATIO	\$3.98	836841746 MARCH LONG DISTANCE
G	100-156200	DUE FROM LIGHT & WATER	\$164.19	836841746 MARCH LONG DISTANCE
		Total AT&T LONG DISTANCE	\$201.54	
Paid Chk#	031448	4/5/2019	AT&TPO BOX 5080	
E	100-533210-225	TELEPHONE/COMMUNICATIO	\$48.47	262375760303 DPW-PHONE
E	260-555110-225	TELEPHONE/COMMUNICATIO	\$186.00	262375760303 LIBR-PHONE
E	601-573825-225	TELEPHONE/COMMUNICATIO	\$65.60	262375760303 CWRC-PHONE
E	100-518100-225	TELEPHONE/COMMUNICATIO	\$65.44	262375760303 CH-PHONE
E	100-522230-225	TELEPHONE/COMMUNICATIO	\$51.12	262375760303 FD-PHONE
		Total AT&TPO BOX 5080	\$416.63	
Paid Chk#	031449	4/5/2019	AURORA EAP	
G	100-156200	DUE FROM LIGHT & WATER	\$99.75	IN 19624 ER-QUARTERLY FEE
E	100-519200-161	EAP/125 ADMIN	\$356.75	IN 19624 ER-QUARTERLY FEE
E	260-555110-161	EAP/125 ADMIN	\$100.00	IN 19624 ER-QUARTERLY FEE
		Total AURORA EAP	\$556.50	
Paid Chk#	031450	4/5/2019	AUTOMATIC ENTRANCES OF WL,INC	
E	260-555110-290	MAINT/CONTRACTED SERVIC	\$395.00	1983524 LIBR-MAINTENANCE
		Total AUTOMATIC ENTRANCES OF WL,INC	\$395.00	
Paid Chk#	031451	4/5/2019	BAKER & TAYLOR INC	
E	260-555110-319	PUBLICATIONS AND SUBSCRI	\$73.43	2034398558 LIBR-PUBLICATIONS
E	260-555110-319	PUBLICATIONS AND SUBSCRI	\$337.39	2034398558 LIBR-PUBLICATIONS
E	260-555110-322	DONATION EXPENDITURES	\$35.00	2034417585 LIBR-PUBLICATIONS
E	260-555110-319	PUBLICATIONS AND SUBSCRI	\$467.21	2034423467 LIBR-PUBLICATIONS
E	260-555110-319	PUBLICATIONS AND SUBSCRI	\$87.82	2034423468 LIBR-PUBLICATIONS
		Total BAKER & TAYLOR INC	\$1,000.85	

CITY OF CEDARBURG

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APRIL 2019

			Check Amt	Invoice	Comment
Paid Chk# 031452 4/5/2019 BANYON DATA SYSTEMS, INC.					
E 100-514700-210	PROFESSIONAL SERVICES		\$1,409.00	00158642	IT-2019 FUND ACCTG SUPPORT
	Total BANYON DATA SYSTEMS, INC.		\$1,409.00		
Paid Chk# 031453 4/5/2019 BEYER S HARDWARE STORE					
E 100-522120-347	SUPPLIES AND EXPENSES		\$40.99	145551	PD-SUPPLIES
E 100-533210-350	OPERATING SUPPLIES		\$20.05	146288	DPW-SUPPLIES
E 100-533210-353	MAINTENANCE PARTS		\$72.96	146808	DPW-SUPPLIES
E 100-533210-353	MAINTENANCE PARTS		\$47.39	146832	DPW-PARTS
E 100-533210-353	MAINTENANCE PARTS		\$4.12	146835	DPW-SUPPLIES
E 100-533210-353	MAINTENANCE PARTS		\$2.84	146914	DPW-SUPPLIES
E 100-555510-240	REPAIR AND MAINTENANCE		\$5.21	146922	PARKS-REPAIR
E 100-533210-353	MAINTENANCE PARTS		\$12.93	146930	DPW-SUPPLIES
E 100-555510-240	REPAIR AND MAINTENANCE		\$18.89	146939	PARKS-HARDWARE
E 100-533210-353	MAINTENANCE PARTS		\$3.86	146947	DPW-SUPPLIES
E 601-573830-340	MAINTENANCE SUPPLIES		\$45.87	146993	CWRC-SUPPLIES
E 601-573830-340	MAINTENANCE SUPPLIES		\$20.23	147163	CWRC-SUPPLIES
E 100-533210-350	OPERATING SUPPLIES		\$3.76	147224	DPW-KEYS
E 100-522310-310	OFFICE SUPPLIES		\$18.43	147263	BI-SUPPLIES
	Total BEYER S HARDWARE STORE		\$317.53		
Paid Chk# 031454 4/5/2019 BROOKS TRACTOR					
E 100-533210-353	MAINTENANCE PARTS		\$112.79	M37611	DPW-PARTS
	Total BROOKS TRACTOR		\$112.79		
Paid Chk# 031455 4/5/2019 BSN SPORTS LLC					
E 220-555390-347	SUPPLIES AND EXPENSES		\$1,145.00	904851309	REC-PROGRAMS
	Total BSN SPORTS LLC		\$1,145.00		
Paid Chk# 031456 4/5/2019 BUSINESS CARD					
E 100-555510-240	REPAIR AND MAINTENANCE		\$175.99	1690	FORESTRY SUPPLIES
E 100-555510-330	TRAVEL & TRAINING		\$224.00	1690	FORESTRY TRAINING/TRAVEL
E 100-555510-210	PROFESSIONAL SERVICES		\$174.01	1690	FORESTRY
E 100-555510-240	REPAIR AND MAINTENANCE		\$201.12	1690	FORESTRY-REPAIR&MAINT
E 100-533440-240	REPAIR AND MAINTENANCE		\$201.12	1690	FORESTRY-REPAIR&MAINT
E 100-555510-240	REPAIR AND MAINTENANCE		\$107.85	1690	FORESTRY
E 100-555510-330	TRAVEL & TRAINING		\$45.00	1690	FORESTRY-TRAINING/TRAVEL
E 100-515600-310	OFFICE SUPPLIES		\$13.48	3413	TREA-AMAZON
E 100-555510-240	REPAIR AND MAINTENANCE		\$26.96	3413	PARKS-AMAZON
E 100-555510-240	REPAIR AND MAINTENANCE		\$9.99	3413	PARKS-AMAZON
E 220-555390-347	SUPPLIES AND EXPENSES		\$650.00	3413	PARKS-SUNNY BUNNY
E 100-555510-310	OFFICE SUPPLIES		\$9.00	3413	PARKS-AMAZON
E 100-515600-310	OFFICE SUPPLIES		\$8.99	3413	PARKS-AMAZON
E 220-555390-347	SUPPLIES AND EXPENSES		\$15.00	3413	PARKS-PLUGNPAY
E 100-555510-240	REPAIR AND MAINTENANCE		\$664.00	3413	PARKS-MENARDS
	Total BUSINESS CARD		\$2,526.51		
Paid Chk# 031457 4/5/2019 CDW GOVERNMENT, INC.					

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E 100-522110-380	EQUIPMENT/CAPITAL OUTLA		\$903.00	RMV2798	PD-DELL PC
E 100-514700-380	EQUIPMENT/CAPITAL OUTLA		\$172.96	RPG4649	IT-TREAS MONITOR
Total CDW GOVERNMENT, INC.			\$1,075.96		
Paid Chk# 031458	4/5/2019	CEDARBURG FIRE DEPARTMENT			
E 100-522230-235	OPERATING EXPENSES		\$53,375.00	2ND QTR	FD-2ND QTR OPERATING EXPENSE
Total CEDARBURG FIRE DEPARTMENT			\$53,375.00		
Paid Chk# 031459	4/5/2019	CEDARBURG LIGHT & WATER			
E 700-519400-523	INSURANCE CLAIMS - 2018		\$295.00	007278	INSURANCE CLAIM
Total CEDARBURG LIGHT & WATER			\$295.00		
Paid Chk# 031460	4/5/2019	CENSKY, JON			
E 100-566310-210	PROFESSIONAL SERVICES		\$5,508.00	19-0002	PLAN-MARCH2019
Total CENSKY, JON			\$5,508.00		
Paid Chk# 031461	4/5/2019	CHIMNEY CONCEPTS			
E 260-555110-240	REPAIR AND MAINTENANCE		\$156.00	14210	LIBR-REPAIR
Total CHIMNEY CONCEPTS			\$156.00		
Paid Chk# 031462	4/5/2019	CINTAS CORPORATION			
E 260-555110-290	MAINT/CONTRACTED SERVIC		\$36.56	184216277	LIBR-MAINTENANCE
E 100-533210-350	OPERATING SUPPLIES		\$141.39	184216706	DPW-OPER SUP
Total CINTAS CORPORATION			\$177.95		
Paid Chk# 031463	4/5/2019	DORNER COMPANY			
E 601-573840-340	MAINTENANCE SUPPLIES		\$1,126.00	147146-IN	CWRC=MAINTENANCE
E 601-573840-340	MAINTENANCE SUPPLIES		\$772.76	147313-IN	CWRC=MAINTENANCE
Total DORNER COMPANY			\$1,898.76		
Paid Chk# 031464	4/5/2019	EGELHOFF LAWNMOWER SERVICE			
E 100-555510-240	REPAIR AND MAINTENANCE		\$27.95	252478	PARKS-REPAIR
E 100-533210-353	MAINTENANCE PARTS		\$91.45	252902	DPW-PARTS
E 100-533311-240	REPAIR AND MAINTENANCE		\$199.96	252904	DPW-STREET REPAIR
Total EGELHOFF LAWNMOWER SERVICE			\$319.36		
Paid Chk# 031465	4/5/2019	FACILITY IT GROUP INC			
E 100-522110-240	REPAIR AND MAINTENANCE		\$795.00	290319-3	PD-UPS SERVICE CONTRACT
Total FACILITY IT GROUP INC			\$795.00		
Paid Chk# 031466	4/5/2019	GALL PLUMBING, INC			
E 260-555110-290	MAINT/CONTRACTED SERVIC		\$150.00	15590	LIBR-MAINTENANCE
Total GALL PLUMBING, INC			\$150.00		
Paid Chk# 031467	4/5/2019	GENERAL COMMUNICATIONS, INC.			
E 100-522120-240	REPAIR AND MAINTENANCE		\$90.00	267439	PD-CAR #7
Total GENERAL COMMUNICATIONS, INC.			\$90.00		
Paid Chk# 031468	4/5/2019	GRAFTON SENIOR CENTER			

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E 100-555140-390	OTHER EXPENSES	\$882.53	100	SRCTR-TOUR
Total GRAFTON SENIOR CENTER		\$882.53		
Paid Chk# 031469 4/5/2019 HOME DEPOT CREDIT SERVICES				
E 100-533210-350	OPERATING SUPPLIES	\$320.79	3692	DPW-OPER SUPPLIES
E 100-533210-350	OPERATING SUPPLIES	\$249.00	3692	DPW-OPER SUPPLIES
E 100-518100-240	REPAIR AND MAINTENANCE	\$1,521.00	3692	BI-CW COMP
E 100-555510-240	REPAIR AND MAINTENANCE	\$353.48	3692	PARKS-REPAIR
Total HOME DEPOT CREDIT SERVICES		\$2,444.27		
Paid Chk# 031470 4/5/2019 IN TOUCH				
G 100-215915	EMPLOYEE REIMBURSEMENTS	\$225.00	4219	CHAIR MESSAGES
Total IN TOUCH		\$225.00		
Paid Chk# 031471 4/5/2019 JANI-KING OF MILWAUKEE/ROYAL F				
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$2,048.76	MIL03190683	LIBR-MAINTENANCE
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$1,951.20	MIL03190684	LIBR-MAINTENANCE
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$914.94	MIL04190378	LIBR-MAINTENANCE
Total JANI-KING OF MILWAUKEE/ROYAL F		\$4,914.90		
Paid Chk# 031472 4/5/2019 JASON GOYETTE				
R 100-463101	PUBLIC WORKS FEES	\$25.00	1	DPW-REFUND
Total JASON GOYETTE		\$25.00		
Paid Chk# 031473 4/5/2019 JESSICA KEITH				
E 700-519400-546	INSURANCE CLAIMS - 2019	\$793.06	1	CK REQ-CLAIM SETTLEMENT
Total JESSICA KEITH		\$793.06		
Paid Chk# 031474 4/5/2019 JOHN M. ELLSWORTH CO.,INC.				
E 601-573830-340	MAINTENANCE SUPPLIES	\$155.31	0615744-IN	CWRC-SUPPLIES
Total JOHN M. ELLSWORTH CO.,INC.		\$155.31		
Paid Chk# 031475 4/5/2019 LAKESIDE INTERNATIONAL LLC-MIL				
E 100-533210-353	MAINTENANCE PARTS	\$230.95	1277188P	DWP-PARTS
E 100-533210-353	MAINTENANCE PARTS	(\$116.40)	CM1277182P	DWP-PARTS
Total LAKESIDE INTERNATIONAL LLC-MIL		\$114.55		
Paid Chk# 031476 4/5/2019 LANNON STONE PRODUCTS, INC.				
E 100-533311-240	REPAIR AND MAINTENANCE	\$122.26	1207115	DPW-STREET REPAIR/MAINT
Total LANNON STONE PRODUCTS, INC.		\$122.26		
Paid Chk# 031477 4/5/2019 LINCOLN CONTRACTORS SUPPLY				
E 100-533440-240	REPAIR AND MAINTENANCE	\$85.77	M11324	DPW-STORM REPAIR/MAINT
Total LINCOLN CONTRACTORS SUPPLY		\$85.77		
Paid Chk# 031478 4/5/2019 MIDLAND HEALTH TESTING SERVICE				
G 100-156200	DUE FROM LIGHT & WATER	\$150.78	m677	LW-DRUG TEST
E 601-573805-161	EAP/125 ADMIN	\$75.40	m677	LW-DRUG TEST
E 100-533210-210	PROFESSIONAL SERVICES	\$75.40	m677	LW-DRUG TEST

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Total MIDLAND HEALTH TESTING SERVICE		\$301.58		
Paid Chk#	031479	4/5/2019	MID-MORAIN ASSOCIATION-JACKSO	
E	100-511100-320	PROF PUBLICATIONS AND DU	\$669.16	1 2018-19 MEMBERSHIP DUES
otal MID-MORAIN ASSOCIATION-JACKSO		\$669.16		
Paid Chk#	031480	4/5/2019	NAPA AUTO PARTS	
E	601-573845-240	REPAIR AND MAINTENANCE	\$79.96	5269-001008 CWRC-MAINT
E	100-533210-353	MAINTENANCE PARTS	\$7.04	5269-001087 DPW-PARTS
Total NAPA AUTO PARTS		\$87.00		
Paid Chk#	031481	4/5/2019	NATIONAL ELEVATOR INSPECTION	
E	260-555110-290	MAINT/CONTRACTED SERVIC	\$80.00	0344350 LIBR-ELEVATOR INSPECTION
E	100-518100-240	REPAIR AND MAINTENANCE	\$80.00	0344352 CH-ELEVATOR INSPECTION
E	100-518100-240	REPAIR AND MAINTENANCE	\$128.00	0344405 SRCTR-LIFT INSPECTION
Total NATIONAL ELEVATOR INSPECTION		\$288.00		
Paid Chk#	031482	4/5/2019	NEDLAND INDUSTRIES, INC.	
E	601-573830-297	REFUSE COLLECTION	\$805.00	34723 CWRC-REFUSE
Total NEDLAND INDUSTRIES, INC.		\$805.00		
Paid Chk#	031483	4/5/2019	NEU S BUILDING CENTER, INC.	
E	100-533311-240	REPAIR AND MAINTENANCE	\$204.97	3921687 DPW-SUPPLIES
Total NEU S BUILDING CENTER, INC.		\$204.97		
Paid Chk#	031484	4/5/2019	NEWMAN CHEVROLET	
E	100-522120-240	REPAIR AND MAINTENANCE	\$328.71	10691 PD-MAINTENANCE
Total NEWMAN CHEVROLET		\$328.71		
Paid Chk#	031485	4/5/2019	OFFICE DEPOT	
E	100-515400-310	OFFICE SUPPLIES	\$17.99	28768298300 ASSESSOR-SUPPLIES
E	100-522310-310	OFFICE SUPPLIES	\$25.99	287682983001 BI-SUPPLIES
E	100-522410-310	OFFICE SUPPLIES	\$54.98	287682983001 EM-SUPPLIES
E	100-522110-310	OFFICE SUPPLIES	\$58.75	291233591001 PD-SUPPLIES
E	100-522110-310	OFFICE SUPPLIES	\$7.04	291512859001 PD-SUPPLIES
E	100-522110-310	OFFICE SUPPLIES	\$3.98	291512860001 PD-SUPPLIES
E	100-522110-310	OFFICE SUPPLIES	\$39.51	293529694001 PD-SUPPLIES
E	100-522110-310	OFFICE SUPPLIES	\$93.38	293944269001 PD-SUPPLIES
Total OFFICE DEPOT		\$301.62		
Paid Chk#	031486	4/5/2019	OLSENS PIGGLY WIGGLY	
E	100-519200-335	LEADERSHIP DEVELOPMENT	\$45.43	36741 LIBR-REFRESHMENTS
Total OLSSENS PIGGLY WIGGLY		\$45.43		
Paid Chk#	031487	4/5/2019	ONTECH SYSTEMS, INC	
E	100-514700-210	PROFESSIONAL SERVICES	\$1,416.00	40111 IT-BARRACUDA BU RENEWAL
E	601-573825-312	COMPUTER/COPIER SUPPLIE	\$75.00	40113 CWRC-STORAGECRAFT RENEWAL
E	100-514700-380	EQUIPMENT/CAPITAL OUTLA	\$175.00	40128 IT-VMWARE RENEWAL
E	220-555390-290	MAINT/CONTRACTED SERVIC	\$81.00	40205 IT-VERMONT SYS WEBSITE ISSUE

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E 100-514700-210	PROFESSIONAL SERVICES		\$602.12	40205	IT-NEW COMPUTER SETUP
	Total ONTECH SYSTEMS, INC		\$2,349.12		
Paid Chk# 031488 4/5/2019 OZAUKEE COUNTY HIGHWAY DEPT					
E 100-533450-450	SNOW AND ICE MATERIALS		\$8,801.54	BILL0025922	DPW-SNOW&SALT MATERIAL
	Total OZAUKEE COUNTY HIGHWAY DEPT		\$8,801.54		
Paid Chk# 031489 4/5/2019 PIONEER MANUFACTURING CO.					
E 100-555510-240	REPAIR AND MAINTENANCE		\$955.50	INV713114	PARKS-MAINTENANCE
	Total PIONEER MANUFACTURING CO.		\$955.50		
Paid Chk# 031490 4/5/2019 QUILL CORP.					
E 100-518100-350	OPERATING SUPPLIES		\$103.76	5928127	COMPLEX-COFFEE
E 100-522310-310	OFFICE SUPPLIES		\$25.74	5931018	BI-OFFICE SUPPLIES
E 100-518100-350	OPERATING SUPPLIES		\$186.72	5931018	COMPLEX-COFFEE
	Total QUILL CORP.		\$316.22		
Paid Chk# 031491 4/5/2019 R A SMITH NATIONAL					
G 100-239257	DEVELOP AGREE-THE GLEN AT C		\$5,616.74	143002	ENG-THE GLEN AT CEDAR CREEK CONST. INSP.
	Total R A SMITH NATIONAL		\$5,616.74		
Paid Chk# 031492 4/5/2019 SIRCHIE FINGER PRINT LAB.					
E 100-522120-380	EQUIPMENT/CAPITAL OUTLA		\$137.00	0392526-IN	PD-TEST05 DUQUENOIS-LEVINE/10
	Total SIRCHIE FINGER PRINT LAB.		\$137.00		
Paid Chk# 031493 4/5/2019 SNAP-ON INDUSTRIAL					
E 100-533311-240	REPAIR AND MAINTENANCE		\$366.02	ARV/39309693	DPW-STREET REPAIR/MAINT
	Total SNAP-ON INDUSTRIAL		\$366.02		
Paid Chk# 031494 4/5/2019 SNI SOLUTIONS					
E 100-533450-450	SNOW AND ICE MATERIALS		\$4,048.75	138887	DPW-GEOBLEND
	Total SNI SOLUTIONS		\$4,048.75		
Paid Chk# 031495 4/5/2019 STATE OF WI-DSPS-93086					
E 100-518100-240	REPAIR AND MAINTENANCE		\$50.00	498578	COMPLEX-PERMIT TO OPERATE FEE
	Total STATE OF WI-DSPS-93086		\$50.00		
Paid Chk# 031496 4/5/2019 STREICHER S POLICE EQUIPMENT					
E 100-522120-346	UNIFORMS		\$910.00	11359793	PD-UNIFORMS
	Total STREICHER S POLICE EQUIPMENT		\$910.00		
Paid Chk# 031497 4/5/2019 SUNSET LAW ENFORCEMENT					
E 100-522120-380	EQUIPMENT/CAPITAL OUTLA		\$384.50	0002806-IN	PD-EQUIPMENT
	Total SUNSET LAW ENFORCEMENT		\$384.50		
Paid Chk# 031498 4/5/2019 TIME WARNER CABLE-PO BOX 4639					
E 100-522110-225	TELEPHONE/COMMUNICATIO		\$434.00	709864401032	PD-INTERNET
	Total TIME WARNER CABLE-PO BOX 4639		\$434.00		

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Paid Chk# 031499	4/5/2019	UNIFIRST CORPORATION			
E 100-518100-240	REPAIR AND MAINTENANCE		\$56.42	0961045783	COMPLEX-MAINTENANCE
E 100-518100-240	REPAIR AND MAINTENANCE		\$90.00	0961064020	COMPLEX-MAINTENANCE
E 601-573845-240	REPAIR AND MAINTENANCE		\$48.35	0961065156	CWRC-MAINTENANCE
E 100-533210-350	OPERATING SUPPLIES		\$46.01	0961065160	DPW-OPERATING SUPPLIES
	Total UNIFIRST CORPORATION		\$240.78		
Paid Chk# 031500	4/5/2019	USA BLUEBOOK			
E 601-573825-370	LAB SUPPLIES		\$825.39	845794	CWRC-SUPPLIES
	Total USA BLUEBOOK		\$825.39		
Paid Chk# 031501	4/5/2019	WISCONSIN HUMANE SOCIETY			
E 100-522110-213	ANIMAL POUND		\$30.00	1373	PD-BOARDING FEE
	Total WISCONSIN HUMANE SOCIETY		\$30.00		
Paid Chk# 031502	4/5/2019	ZUERN BUILDING PRODUCTS			
E 100-555510-240	REPAIR AND MAINTENANCE		\$22.30	139887	PARKS-REPAIR
	Total ZUERN BUILDING PRODUCTS		\$22.30		
Paid Chk# 031503	4/12/2019	AIRGAS USA LLC			
G 100-212000	ACCOUNTS PAYABLE		\$25.42	9960744762	DPW-SUPPLIES
	Total AIRGAS USA LLC		\$25.42		
Paid Chk# 031504	4/12/2019	BADGER STATE WASTE, LLC			
G 601-212000	ACCOUNTS PAYABLE		\$14,553.00	2314	CWRC-MONTHLY DISPOSAL
	Total BADGER STATE WASTE, LLC		\$14,553.00		
Paid Chk# 031505	4/12/2019	BADGER THERMAL UNLIMITED, LLC			
G 100-212000	ACCOUNTS PAYABLE		\$237.86	140332	COMPLEX-PARTS
	Total BADGER THERMAL UNLIMITED, LLC		\$237.86		
Paid Chk# 031506	4/12/2019	BAKER & TAYLOR AUDIOBOOK PRE			
G 260-212000	ACCOUNTS PAYABLE		\$160.78	2034423254	LIBR-CMD
	Total BAKER & TAYLOR AUDIOBOOK PRE		\$160.78		
Paid Chk# 031507	4/12/2019	BAKER & TAYLOR AV PRE PROCESS			
G 260-212000	ACCOUNTS PAYABLE		\$22.11	H27031290	LIBR-VIDMASS
G 260-212000	ACCOUNTS PAYABLE		\$21.03	H30776200	LIBR-VIDMASS
G 260-212000	ACCOUNTS PAYABLE		\$137.80	H31093260	LIBR-VIDMASS
	Total BAKER & TAYLOR AV PRE PROCESS		\$180.94		
Paid Chk# 031508	4/12/2019	BAKER & TAYLOR BOOKS			
G 260-212000	ACCOUNTS PAYABLE		\$35.00	2034372948	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE		\$392.37	2034440338	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE		\$466.36	2034443155	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE		\$60.75	2034443156	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE		\$8.00	2034443156	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE		\$299.05	2034443156	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE		\$17.00	2034443156	LIBR-BOOKS

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G 260-212000	ACCOUNTS PAYABLE	\$461.06	2034443545	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE	\$464.52	2034443546	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE	\$46.94	2034443547	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE	\$197.12	2034453592	LIBR-BOOKS
G 260-212000	ACCOUNTS PAYABLE	\$112.21	2034456896	LIBR-BOOKS
Total BAKER & TAYLOR BOOKS		\$2,560.38		

Paid Chk# 031509 4/12/2019 BAKER TILLY VIRCHOW KRAUSE LLP				
G 100-212000	ACCOUNTS PAYABLE	\$2,195.55	BT1387035	TREAS-TEMP AP HELP
G 601-212000	ACCOUNTS PAYABLE	\$5,500.00	BT1393540	ADMIN-2018 AUDIT
G 100-212000	ACCOUNTS PAYABLE	\$15,250.00	BT1393540	ADMIN-2018 AUDIT
Total BAKER TILLY VIRCHOW KRAUSE LLP		\$22,945.55		

Paid Chk# 031510 4/12/2019 BEYER S HARDWARE STORE				
G 100-212000	ACCOUNTS PAYABLE	\$4.80	147120	COMPLEX-PIPE
G 100-212000	ACCOUNTS PAYABLE	\$4.76	147121	COMPLEX-KEYS
G 100-212000	ACCOUNTS PAYABLE	\$40.81	147212	DPW-PARTS
G 601-212000	ACCOUNTS PAYABLE	\$10.48	147264	CWRC-SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$8.16	147308	PARKS-SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$18.11	147338	COMPLEX-SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$41.46	147343	COMPLEX-KEYS
G 100-212000	ACCOUNTS PAYABLE	\$3.59	147371	DPW-SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$28.95	147382	COMPLEX-HARDWARE
G 601-212000	ACCOUNTS PAYABLE	\$44.13	147388	CWRC-SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$0.81	147396	COMPLEX-HARDWARE
G 100-212000	ACCOUNTS PAYABLE	\$19.79	147399	DPW-PARTS
Total BEYER S HARDWARE STORE		\$225.85		

Paid Chk# 031511 4/12/2019 BROWN, NANCY				
G 100-212000	ACCOUNTS PAYABLE	\$114.00	1	SRCTR-REFUND TOUR CANCELLATION
Total BROWN, NANCY		\$114.00		

Paid Chk# 031512 4/12/2019 CARDMEMBER SERVICE				
G 220-212000	ACCOUNTS PAYABLE	\$60.00	6166	PARKS-TRAINING
G 100-212000	ACCOUNTS PAYABLE	\$365.93	6166	DPW-OPERATING SUPPLIES
G 220-212000	ACCOUNTS PAYABLE	\$35.00	6166	PARKS-TRAINING
G 220-212000	ACCOUNTS PAYABLE	\$25.00	6166	PARKS-TRAINING
G 240-212000	ACCOUNTS PAYABLE	\$113.73	6166	PARKS-EQUIPMENT
G 100-212000	ACCOUNTS PAYABLE	\$546.99	6166	DPW-MAINTENANCE
G 100-212000	ACCOUNTS PAYABLE	\$253.92	6166	DPW-OPERATING SUPPLIES
G 220-212000	ACCOUNTS PAYABLE	\$195.00	6166	PARKS-SAFETY EQUIPMENT
G 220-212000	ACCOUNTS PAYABLE	\$35.00	6166	PARKS-TRAINING
Total CARDMEMBER SERVICE		\$1,630.57		

Paid Chk# 031513 4/12/2019 CARLIN SALES CORPORATION				
G 100-212000	ACCOUNTS PAYABLE	\$1,138.56	360588-00	PARKS-REPAIR
Total CARLIN SALES CORPORATION		\$1,138.56		

Paid Chk# 031514 4/12/2019 CEDARBURG LIGHT & WATER				
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G 601-212000	ACCOUNTS PAYABLE		\$12,362.16	007333	SEWER BILLING
G 601-212000	ACCOUNTS PAYABLE		\$138.56	007334	SEWER BILLING
Total CEDARBURG LIGHT & WATER			\$12,500.72		
Paid Chk# 031515 4/12/2019 CINTAS CORPORATION					
G 100-212000	ACCOUNTS PAYABLE		\$141.39	184218201	DPW-SUPPLIES
Total CINTAS CORPORATION			\$141.39		
Paid Chk# 031516 4/12/2019 CNA SURETY					
G 100-212000	ACCOUNTS PAYABLE		\$30.00	64593049N	CLERKS-PROFESSIONAL SERVICES
Total CNA SURETY			\$30.00		
Paid Chk# 031517 4/12/2019 CONLEY MEDIA, LLC					
G 100-212000	ACCOUNTS PAYABLE		\$626.64	265190319	CLERKS-LEGAL PUBLICATIONS
Total CONLEY MEDIA, LLC			\$626.64		
Paid Chk# 031518 4/12/2019 CULLIGAN OF WEST BEND					
G 260-212000	ACCOUNTS PAYABLE		\$70.00	502X03418805	LIBR-MAINTENANCE CONTRACT
Total CULLIGAN OF WEST BEND			\$70.00		
Paid Chk# 031519 4/12/2019 DEMCO					
G 260-212000	ACCOUNTS PAYABLE		\$100.26	6580069	LIBR-SUPPLIES
G 260-212000	ACCOUNTS PAYABLE		\$562.29	6583436	LIBR-FRIENDS DONATION
Total DEMCO			\$662.55		
Paid Chk# 031520 4/12/2019 EGELHOFF LAWNMOWER SERVICE					
G 100-212000	ACCOUNTS PAYABLE		\$36.10	252880	DPW-PARTS
Total EGELHOFF LAWNMOWER SERVICE			\$36.10		
Paid Chk# 031521 4/12/2019 FASTENAL COMPANY					
G 100-212000	ACCOUNTS PAYABLE		\$43.42	WISAU109729	COMPLEX-MAINTENANCE
Total FASTENAL COMPANY			\$43.42		
Paid Chk# 031522 4/12/2019 FIRESIDE THEATRE					
G 100-212000	ACCOUNTS PAYABLE		\$3,481.40	698548	SRCTR-TOURS
Total FIRESIDE THEATRE			\$3,481.40		
Paid Chk# 031523 4/12/2019 FIRST ADVANTAGE OCC HEALTH SVC					
G 100-212000	ACCOUNTS PAYABLE		\$78.34	2508291903	1ST QTR DRUG TESTING
G 100-212000	ACCOUNTS PAYABLE		\$88.82	2508291903	1ST QTR DRUG TESTING
otal FIRST ADVANTAGE OCC HEALTH SVC			\$167.16		
Paid Chk# 031524 4/12/2019 GUTHRIE & FREY					
G 100-212000	ACCOUNTS PAYABLE		\$75.00	0166042	COMPLEX-5/1/19-7/31/19 SYSTEM RENTAL
Total GUTHRIE & FREY			\$75.00		
Paid Chk# 031525 4/12/2019 HOUSEMAN & FEIND, LLP					
G 100-212000	ACCOUNTS PAYABLE		\$1,007.35	44867	AMCAST
G 400-212000	ACCOUNTS PAYABLE		\$409.50	44945	PROCHNOW

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G 100-212000	ACCOUNTS PAYABLE		\$474.25	44945	FESTIVAL
G 100-212000	ACCOUNTS PAYABLE		\$2,040.90	44945	
G 350-212000	ACCOUNTS PAYABLE		\$80.00	44950	AMCAST
Total HOUSEMAN & FEIND, LLP			\$4,012.00		
<hr/>					
Paid Chk#	031526	4/12/2019	HVA PRODUCTS INC		
G 260-212000	ACCOUNTS PAYABLE		\$1,025.00	50476	LIBR-MAINTENANCE
Total HVA PRODUCTS INC			\$1,025.00		
<hr/>					
Paid Chk#	031527	4/12/2019	JM BRENNAN, INC.		
G 100-212000	ACCOUNTS PAYABLE		\$245.00	SALES000105	CH-BOILER MAINTENANCE
G 100-212000	ACCOUNTS PAYABLE		\$245.00	SALES000105	GYM-BOILER MAINTENANCE
G 100-212000	ACCOUNTS PAYABLE		\$245.00	SALES000105	SRCTR-BOILER MAINTENANCE
G 100-212000	ACCOUNTS PAYABLE		\$4,394.00	SALES000106	COMPLEX-GAS VALVES
Total JM BRENNAN, INC.			\$5,129.00		
<hr/>					
Paid Chk#	031528	4/12/2019	JOHN M. ELLSWORTH CO.,INC.		
G 601-212000	ACCOUNTS PAYABLE		\$107.11	0617359-IN	CRCW-SUPPLIES
Total JOHN M. ELLSWORTH CO.,INC.			\$107.11		
<hr/>					
Paid Chk#	031529	4/12/2019	JOHNSON CONTROLS371967		
G 100-212000	ACCOUNTS PAYABLE		\$663.62	20813255	COMPLEX-CH
Total JOHNSON CONTROLS371967			\$663.62		
<hr/>					
Paid Chk#	031530	4/12/2019	KOHN LAW FIRM		
G 100-212000	ACCOUNTS PAYABLE		\$231.76	041119	GARNISHMENT
Total KOHN LAW FIRM			\$231.76		
<hr/>					
Paid Chk#	031531	4/12/2019	LANGE ENTERPRISES		
G 100-212000	ACCOUNTS PAYABLE		\$32.54	68552	BI-SUPPLIES
Total LANGE ENTERPRISES			\$32.54		
<hr/>					
Paid Chk#	031532	4/12/2019	LETTERS & SIGNS		
G 100-212000	ACCOUNTS PAYABLE		\$648.00	3849	EM-SIGNS
Total LETTERS & SIGNS			\$648.00		
<hr/>					
Paid Chk#	031533	4/12/2019	MATHESON TRI-GAS		
G 100-212000	ACCOUNTS PAYABLE		\$22.32	51417229	DPW-SUPPLIES
G 100-212000	ACCOUNTS PAYABLE		\$22.32	51442901	DPW-SUPPLIES
Total MATHESON TRI-GAS			\$44.64		
<hr/>					
Paid Chk#	031534	4/12/2019	MID-AMERICAN RESEARCH CHEMICAL		
G 100-212000	ACCOUNTS PAYABLE		\$197.54	0659571-IN	COMPLEX-MAINTENANCE
Total MID-AMERICAN RESEARCH CHEMICAL			\$197.54		
<hr/>					
Paid Chk#	031535	4/12/2019	MONARCH LIBRARY SYSTEM		
G 260-212000	ACCOUNTS PAYABLE		\$369.50	414578	LIBR-OFFICE SUPPLIES
Total MONARCH LIBRARY SYSTEM			\$369.50		

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Paid Chk# 031536 4/12/2019 MUNICIPAL ENVIRONMENTAL GROUP				
G 601-212000	ACCOUNTS PAYABLE	\$1,268.30	CK REQ	CWRC-ANNUAL MEMBERSHIP TO MEG
otal MUNICIPAL ENVIRONMENTAL GROUP		\$1,268.30		
Paid Chk# 031537 4/12/2019 NAPA AUTO PARTS				
G 100-212000	ACCOUNTS PAYABLE	\$70.56	5269-002034	DPW-OIL
G 100-212000	ACCOUNTS PAYABLE	\$154.12	5269-003064	DPW-PARTS
G 100-212000	ACCOUNTS PAYABLE	\$18.78	5269-003091	DPW-PARTS
G 601-212000	ACCOUNTS PAYABLE	\$7.99	5269-003139	CRWC-RADIATOR CAPS
Total NAPA AUTO PARTS		\$251.45		
Paid Chk# 031538 4/12/2019 OFFICE DEPOT				
G 260-212000	ACCOUNTS PAYABLE	\$180.58	291153277001	LIBR-OFFICE SUPPLIES
Total OFFICE DEPOT		\$180.58		
Paid Chk# 031539 4/12/2019 OLIVER FIONTAR LLC				
G 350-212000	ACCOUNTS PAYABLE	\$23,402.50	507	TIF#4-DRAW 11
G 350-212000	ACCOUNTS PAYABLE	\$662.53	508	TIF#4-DRAW 11
Total OLIVER FIONTAR LLC		\$24,065.03		
Paid Chk# 031540 4/12/2019 OLSEN S PIGGLY WIGGLY				
G 100-212000	ACCOUNTS PAYABLE	\$3.58	36726	LIBR-SPECIAL EVENT
G 100-212000	ACCOUNTS PAYABLE	\$7.18	36787	DPW-GOOSE EGG OIL
G 100-212000	ACCOUNTS PAYABLE	\$97.59	36817	LIBR-SPECIAL EVENT
Total OLSEN S PIGGLY WIGGLY		\$108.35		
Paid Chk# 031541 4/12/2019 ORIENTAL TRADING COMPANY				
G 260-212000	ACCOUNTS PAYABLE	\$40.14	6951 49529-01	LIBR-FRIENDS DONATION
Total ORIENTAL TRADING COMPANY		\$40.14		
Paid Chk# 031542 4/12/2019 OUT & OUT CATERING				
G 100-212000	ACCOUNTS PAYABLE	\$39.98	E06957	SRCTR-SPECIAL EVENT
Total OUT & OUT CATERING		\$39.98		
Paid Chk# 031543 4/12/2019 OWEN S OFFICE SUPPLIES				
G 260-212000	ACCOUNTS PAYABLE	\$71.55	28205	LIBR-BUSINESS CARDS
Total OWEN S OFFICE SUPPLIES		\$71.55		
Paid Chk# 031544 4/12/2019 PITNEY BOWES GLOBAL FINANCIAL				
G 100-212000	ACCOUNTS PAYABLE	\$112.51	3308568152	CLERKS-COPIER
Total PITNEY BOWES GLOBAL FINANCIAL		\$112.51		
Paid Chk# 031545 4/12/2019 POMP S TIRE SERVICE, INC.				
G 100-212000	ACCOUNTS PAYABLE	\$275.00	430080048	DPW-TIRES
Total POMP S TIRE SERVICE, INC.		\$275.00		
Paid Chk# 031546 4/12/2019 QUALITY STATE OIL CO., INC.				
G 601-212000	ACCOUNTS PAYABLE	\$466.91	2835498	CWRC-MAINTENANCE
G 100-212000	ACCOUNTS PAYABLE	\$1,303.51	2835770	DPW-OIL

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G 100-212000	ACCOUNTS PAYABLE		\$55.30	3173852	CWRC-MAINTENANCE
	Total QUALITY STATE OIL CO., INC.		\$1,825.72		
Paid Chk# 031547 4/12/2019 REINDERS,INC.					
G 100-212000	ACCOUNTS PAYABLE		\$588.20	1773621-00	PARKS-FIELD MAINTENANCE
	Total REINDERS,INC.		\$588.20		
Paid Chk# 031548 4/12/2019 RNOW INC					
G 100-212000	ACCOUNTS PAYABLE		\$63.72	2019-55478	DPW-FILTER SWEEPER
G 100-212000	ACCOUNTS PAYABLE		\$563.82	2019-55488	DPW-PUMP SWEEPER
	Total RNOW INC		\$627.54		
Paid Chk# 031549 4/12/2019 ROMANOWSKY, LAURA					
G 220-212000	ACCOUNTS PAYABLE		\$100.00	CK REQ	PARKS-STEM CLASS REFUND
	Total ROMANOWSKY, LAURA		\$100.00		
Paid Chk# 031550 4/12/2019 SABEL MECHANICAL, LLC					
G 601-212000	ACCOUNTS PAYABLE		\$7,968.00	19105	CWRC-GARFIELD PUMP
	Total SABEL MECHANICAL, LLC		\$7,968.00		
Paid Chk# 031551 4/12/2019 SCHOLASTIC INC					
G 260-212000	ACCOUNTS PAYABLE		\$9.59	19095757	LIBR-PUBLICATIONS
G 260-212000	ACCOUNTS PAYABLE		\$28.00	19122820	LIBR-FRIENDS DONATION
	Total SCHOLASTIC INC		\$37.59		
Paid Chk# 031552 4/12/2019 SNAP-ON INDUSTRIAL					
G 601-212000	ACCOUNTS PAYABLE		\$100.62	ARV/39394345	CWRC-SUPPLIES
G 601-212000	ACCOUNTS PAYABLE		\$219.03	ARV/39427640	CWRC-SUPPLIES
	Total SNAP-ON INDUSTRIAL		\$319.65		
Paid Chk# 031553 4/12/2019 STATE OF WI-DSPS-93086					
G 260-212000	ACCOUNTS PAYABLE		\$50.00	499249	LIBR-PERMIT TO OPERATE
G 100-212000	ACCOUNTS PAYABLE		\$100.00	499249	COMPLEX-PERMIT TO OPERATE
	Total STATE OF WI-DSPS-93086		\$150.00		
Paid Chk# 031554 4/12/2019 TIME WARNER CABLE-PO BOX 4639					
G 100-212000	ACCOUNTS PAYABLE		\$13.26	APRIL2019	DPW-TV BOXES
G 100-212000	ACCOUNTS PAYABLE		\$19.88	APRIL2019	PD-TV BOXES
	Total TIME WARNER CABLE-PO BOX 4639		\$33.14		
Paid Chk# 031555 4/12/2019 TRAFFIC ANALYSIS & DESIGN, INC					
G 100-212000	ACCOUNTS PAYABLE		\$706.00	12237	ENG-60 BUSINESS PARK
	Total TRAFFIC ANALYSIS & DESIGN, INC		\$706.00		
Paid Chk# 031556 4/12/2019 TRESTER HOIST & EQUIPMENT					
G 601-212000	ACCOUNTS PAYABLE		\$36.60	7244346	CWRC-LIFTING SLINGS
	Total TRESTER HOIST & EQUIPMENT		\$36.60		
Paid Chk# 031557 4/12/2019 UNIFIRST CORPORATION					

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G 601-212000	ACCOUNTS PAYABLE	\$48.35	096 1066237	DPW-EQUIPMENT
G 100-212000	ACCOUNTS PAYABLE	\$46.01	096 1066241	DPW-SUPPLIES
Total UNIFIRST CORPORATION		\$94.36		
Paid Chk# 031558 4/12/2019 VISUAL IMAGE PHOTOGRAPHY, INC.				
G 260-212000	ACCOUNTS PAYABLE	\$156.00	7039	LIBR-PUBLICATIONS
Total VISUAL IMAGE PHOTOGRAPHY, INC.		\$156.00		
Paid Chk# 031559 4/12/2019 WASTE MANAGEMENT OF WI-MN				
G 100-212000	ACCOUNTS PAYABLE	\$35,524.26	6334143-2275-	COMPLEX-RUBBISH & RECYCLING
G 100-212000	ACCOUNTS PAYABLE	\$17,154.72	6334143-2275-	COMPLEX-RUBBISH & RECYCLING
Total WASTE MANAGEMENT OF WI-MN		\$52,678.98		
Paid Chk# 031560 4/12/2019 WIL-KIL PEST CONTROL				
G 100-212000	ACCOUNTS PAYABLE	\$46.00	3598611	COMPLEX-MAINTENANCE
Total WIL-KIL PEST CONTROL		\$46.00		
Paid Chk# 031561 4/12/2019 ZARNOTH BRUSH WORKS INC				
G 100-212000	ACCOUNTS PAYABLE	\$1,466.30	0174210-IN	DPW-SWEEPER
Total ZARNOTH BRUSH WORKS INC		\$1,466.30		
Paid Chk# 031562 4/15/2019 NEWMAN CHEVROLET				
G 601-185373	TRANSPORTATION EQUIPMENT	\$36,203.50	NEW VEHICL	CWRC - PO 886 - 2019 CHEVROLET 2500 HD 4X4 LT
Total NEWMAN CHEVROLET		\$36,203.50		
Paid Chk# 031563 4/18/2019 WE ENERGIES				
G 100-212000	ACCOUNTS PAYABLE	\$711.78	MARCH2019	CH
G 100-212000	ACCOUNTS PAYABLE	\$741.16	MARCH2019	FD
G 100-212000	ACCOUNTS PAYABLE	\$131.23	MARCH2019	BOY SCOUT HOUSE
G 100-212000	ACCOUNTS PAYABLE	\$135.28	MARCH2019	GIRL SCOUT HOUSE
G 601-212000	ACCOUNTS PAYABLE	\$23.08	MARCH2019	SEWER - GARFIELD #9
G 601-212000	ACCOUNTS PAYABLE	\$10.82	MARCH2019	SEWER - KENZIE #11
G 260-212000	ACCOUNTS PAYABLE	\$591.60	MARCH2019	LIBRARY
G 100-212000	ACCOUNTS PAYABLE	\$39.51	MARCH2019	DPW - ELECTRIC
G 601-212000	ACCOUNTS PAYABLE	\$12.96	MARCH2019	SEWER - EVERGREEN #7
G 601-212000	ACCOUNTS PAYABLE	\$117.03	MARCH2019	SEWER - PARK LANE CWRC
G 100-212000	ACCOUNTS PAYABLE	\$114.33	MARCH2019	EM
G 100-212000	ACCOUNTS PAYABLE	\$517.39	MARCH2019	FD
G 100-212000	ACCOUNTS PAYABLE	\$933.84	MARCH2019	GYM
G 601-212000	ACCOUNTS PAYABLE	\$12.27	MARCH2019	SEWER - HIGHLAND #8
G 100-212000	ACCOUNTS PAYABLE	\$879.09	MARCH2019	LINCOLN BLDG
G 601-212000	ACCOUNTS PAYABLE	\$330.60	MARCH2019	SEWER - PARK LANE CONTROL BLDG
G 100-212000	ACCOUNTS PAYABLE	\$1,163.29	MARCH2019	DPW FACILITY
G 601-212000	ACCOUNTS PAYABLE	\$10.92	MARCH2019	SEWER - DORCHESTER #4
G 240-212000	ACCOUNTS PAYABLE	\$24.65	MARCH2019	POOL
G 601-212000	ACCOUNTS PAYABLE	\$10.25	MARCH2019	SEWER - KEUP #10
G 100-212000	ACCOUNTS PAYABLE	\$9.57	MARCH2019	PD
G 100-212000	ACCOUNTS PAYABLE	\$712.39	MARCH2019	PD
G 240-212000	ACCOUNTS PAYABLE	\$9.57	MARCH2019	POOL

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Total WE ENERGIES		\$7,242.61		
Paid Chk#	031564 4/19/2019	AARON BLUM		
G 220-212000	ACCOUNTS PAYABLE	\$150.00	CK REQ	PARKS-ARCHERY CANCELLATION
Total AARON BLUM		\$150.00		
Paid Chk#	031565 4/19/2019	ACL LABORATORIES		
G 100-212000	ACCOUNTS PAYABLE	\$28.42	A6618-201903	PD-OP/OR VENOUS DRAW
Total ACL LABORATORIES		\$28.42		
Paid Chk#	031566 4/19/2019	ADAPTOR INC.		
G 601-212000	ACCOUNTS PAYABLE	\$634.00	33352	CWRC-QUICK MIX
Total ADAPTOR INC.		\$634.00		
Paid Chk#	031567 4/19/2019	ADP, LLC.		
G 100-212000	ACCOUNTS PAYABLE	\$242.24	533265174	TREAS-PAYROLL PROCESSING
G 100-212000	ACCOUNTS PAYABLE	\$563.36	533592334	TREAS-PAYROLL PROCESSING
Total ADP, LLC.		\$805.60		
Paid Chk#	031568 4/19/2019	AECOM TECHNICAL SERVICES INC		
G 400-212000	ACCOUNTS PAYABLE	\$864.51	2000195365	ENG-NR 216 COMPLIANCE
G 400-212000	ACCOUNTS PAYABLE	\$215.74	2000196664	ENG-NR 216 COMPLIANCE
Total AECOM TECHNICAL SERVICES INC		\$1,080.25		
Paid Chk#	031569 4/19/2019	ASSOCIATED BENEFIT & RISK CON.		
G 100-212000	ACCOUNTS PAYABLE	\$1,533.00	17142	TREAS-CONSULTING
G 100-212000	ACCOUNTS PAYABLE	\$383.00	17142	TREAS-CONSULTING
Total ASSOCIATED BENEFIT & RISK CON.		\$1,916.00		
Paid Chk#	031570 4/19/2019	BEYER S HARDWARE STORE		
G 100-212000	ACCOUNTS PAYABLE	\$87.28	147244	PARKS-MAINTENANCE
G 100-212000	ACCOUNTS PAYABLE	\$7.19	147275	PD-SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$10.73	147315	PARKS-MAINTENANCE
G 100-212000	ACCOUNTS PAYABLE	\$26.40	147318	PARKS-MAINTENANCE
G 100-212000	ACCOUNTS PAYABLE	\$47.94	147479	COMPLEX-MAINTENANCE
G 100-212000	ACCOUNTS PAYABLE	\$5.38	147493	EG-MAINTENANCE
G 601-212000	ACCOUNTS PAYABLE	\$135.86	147507	CWRC-SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$22.48	147514	EG-MAINTENANCE
G 100-212000	ACCOUNTS PAYABLE	\$8.80	147515	EM-MAINTENANCE
Total BEYER S HARDWARE STORE		\$352.06		
Paid Chk#	031571 4/19/2019	BLUM, ERIN		
G 100-212000	ACCOUNTS PAYABLE	\$540.00	CK REQ	SR CTR-WATERCOLOR INSTRUCTION
Total BLUM, ERIN		\$540.00		
Paid Chk#	031572 4/19/2019	CAROLINE AIELLO		
G 220-212000	ACCOUNTS PAYABLE	\$110.00	CK REQ	PARKS-REFUND FOR CANCELLATION YOUTH SOCCER

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Total CAROLINE AIELLO		\$110.00		
Paid Chk#	031573 4/19/2019	CDW GOVERNMENT, INC.		
G 100-212000	ACCOUNTS PAYABLE	\$477.34	RPH5666	PD-SUPPLIES
Total CDW GOVERNMENT, INC.		\$477.34		
Paid Chk#	031574 4/19/2019	COMPLETE OFFICE OF WISCONSIN		
G 100-212000	ACCOUNTS PAYABLE	\$393.56	82450	PD-SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$95.35	84992	PD-SUPPLIES
Total COMPLETE OFFICE OF WISCONSIN		\$488.91		
Paid Chk#	031575 4/19/2019	COMPUTER EXPLORERS		
G 220-212000	ACCOUNTS PAYABLE	\$880.00	CK REQ	PARKS-SPRING BREAK STEM CLASSES
Total COMPUTER EXPLORERS		\$880.00		
Paid Chk#	031576 4/19/2019	CSM CORPORATE WORX - SAUKVILLE		
G 100-212000	ACCOUNTS PAYABLE	\$180.00	32053	PD-OFFICER PHYSICALS
Total CSM CORPORATE WORX - SAUKVILLE		\$180.00		
Paid Chk#	031577 4/19/2019	DIGITAL EDGE OF GRAFTON		
G 100-212000	ACCOUNTS PAYABLE	\$1,245.00	CK REQ	PD-SUPPLIES
Total DIGITAL EDGE OF GRAFTON		\$1,245.00		
Paid Chk#	031578 4/19/2019	EGELHOFF LAWNMOWER SERVICE		
G 100-212000	ACCOUNTS PAYABLE	\$105.00	252694	PARKS-MAINTENANCE
G 100-212000	ACCOUNTS PAYABLE	\$99.16	252749	PARKS-EQUIP REPAIR
G 100-212000	ACCOUNTS PAYABLE	\$1,082.36	252789	PARKS-EQUIPMENT
G 100-212000	ACCOUNTS PAYABLE	\$791.95	252791	PARKS-EQUIPMENT
Total EGELHOFF LAWNMOWER SERVICE		\$2,078.47		
Paid Chk#	031579 4/19/2019	EXPRESS PROMOTIONS		
G 220-212000	ACCOUNTS PAYABLE	\$520.53	271547	PARKS-BRANDING SUPPLIES
Total EXPRESS PROMOTIONS		\$520.53		
Paid Chk#	031580 4/19/2019	FASTENAL COMPANY		
G 601-212000	ACCOUNTS PAYABLE	\$83.39	WISAU109997	CWRC-SUPPLIES
Total FASTENAL COMPANY		\$83.39		
Paid Chk#	031581 4/19/2019	GENERAL COMMUNICATIONS, INC.		
G 100-212000	ACCOUNTS PAYABLE	\$82.00	267709	PD-SUPPLIES
G 100-212000	ACCOUNTS PAYABLE	\$255.00	267843	PD-REPAIR CAR 6
Total GENERAL COMMUNICATIONS, INC.		\$337.00		
Paid Chk#	031582 4/19/2019	GRAINGER		
G 100-212000	ACCOUNTS PAYABLE	\$7.79	9106735112	COMPLEX-MAINTENANCE
G 100-212000	ACCOUNTS PAYABLE	\$88.92	9130407076	PARKS-MAINTENANCE
Total GRAINGER		\$96.71		
Paid Chk#	031583 4/19/2019	ICD TRANSLATION		

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G 100-212000	ACCOUNTS PAYABLE	\$250.00	18577	PD-ICD INTERPRETATION INITIAL SIGN UP FEE
Total ICD TRANSLATION		\$250.00		
Paid Chk# 031584 4/19/2019 JAMES IMAGING SYSTEMS, INC.				
G 100-212000	ACCOUNTS PAYABLE	\$255.48	24586276	REC-COPIER
G 100-212000	ACCOUNTS PAYABLE	\$288.45	24586276	TECH-2ND FLOOR COPIER
G 100-212000	ACCOUNTS PAYABLE	\$322.47	24586276	TECH-1ST FLOOR COPIER
Total JAMES IMAGING SYSTEMS, INC.		\$866.40		
Paid Chk# 031585 4/19/2019 JOHNSON CONTROLS FIRE PROT				
G 100-212000	ACCOUNTS PAYABLE	\$663.62	208100240	COMPLEX-WET & DRY SPRINKLER INSPECTIONS
Total JOHNSON CONTROLS FIRE PROT		\$663.62		
Paid Chk# 031586 4/19/2019 LARK UNIFORM OUTFITTERS INC				
G 100-212000	ACCOUNTS PAYABLE	\$98.95	286546	PD-UNIFORMS
G 100-212000	ACCOUNTS PAYABLE	\$751.30	286551	PD-UNIFORMS
G 100-212000	ACCOUNTS PAYABLE	\$25.00	286553	PD-UNIFORMS
G 100-212000	ACCOUNTS PAYABLE	\$45.00	286554	PD-UNIFORMS
G 100-212000	ACCOUNTS PAYABLE	\$563.55	286703	PD-UNIFORMS
Total LARK UNIFORM OUTFITTERS INC		\$1,483.80		
Paid Chk# 031587 4/19/2019 MANTEL ORTHODONTICS				
G 220-212000	ACCOUNTS PAYABLE	\$90.00	CK REQ	PARKS-REFUND GYM RENTAL CANCELLATION
Total MANTEL ORTHODONTICS		\$90.00		
Paid Chk# 031588 4/19/2019 MIDWEST ATHLETIC FIELDS				
G 100-212000	ACCOUNTS PAYABLE	\$2,760.86	3599	PARKS-FIELD MAINTENANCE
Total MIDWEST ATHLETIC FIELDS		\$2,760.86		
Paid Chk# 031589 4/19/2019 MOEGENBURG WINDOW CLEAN-CHUCK				
G 100-212000	ACCOUNTS PAYABLE	\$110.00	41219	COMPLEX-WINDOW CLEANING
ii MOEGENBURG WINDOW CLEAN-CHUCK		\$110.00		
Paid Chk# 031590 4/19/2019 NLD BRAND SOLUTIONS LLC				
G 220-212000	ACCOUNTS PAYABLE	\$624.80	308	PARKS-POMS APPAREL
Total NLD BRAND SOLUTIONS LLC		\$624.80		
Paid Chk# 031591 4/19/2019 NORTH CENTRAL LABORATORIES				
G 601-212000	ACCOUNTS PAYABLE	\$75.58	421578	CWRC-SUPPLIES
G 601-212000	ACCOUNTS PAYABLE	\$241.73	421579	CWRC-SUPPLIES
Total NORTH CENTRAL LABORATORIES		\$317.31		
Paid Chk# 031592 4/19/2019 OZAUKEE ACE HARDWARE				
G 100-212000	ACCOUNTS PAYABLE	\$22.46	158870	COMPLEX-MAINTENANCE
G 100-212000	ACCOUNTS PAYABLE	\$54.87	158892	COMPLEX-MAINTENANCE
Total OZAUKEE ACE HARDWARE		\$77.33		
Paid Chk# 031593 4/19/2019 OZAUKEE DISPOSAL CORPORATION				
G 601-212000	ACCOUNTS PAYABLE	\$1,525.00	IN51856	CWRC-DUMPSTER PICK UP

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Total OZAUKEE DISPOSAL CORPORATION		\$1,525.00		
Paid Chk#	031594	4/19/2019	PACE ANALYTICAL SERVICES, INC.	
G	601-212000	ACCOUNTS PAYABLE	\$21.00	1940064537 CWRC-SUPPLIES
Total PACE ANALYTICAL SERVICES, INC.		\$21.00		
Paid Chk#	031595	4/19/2019	PLAY BY DESIGN	
G	400-212000	ACCOUNTS PAYABLE	\$2,191.60	3719 PARKS-WILLOWBROOK PLAYGROUND PROJECT
Total PLAY BY DESIGN		\$2,191.60		
Paid Chk#	031596	4/19/2019	POLICEONE.COM	
G	100-212000	ACCOUNTS PAYABLE	\$495.00	55323 PD-TRAINING
Total POLICEONE.COM		\$495.00		
Paid Chk#	031597	4/19/2019	PRO-TECH SECURITY SALES	
G	100-212000	ACCOUNTS PAYABLE	\$310.00	28524 PD-EQUIPMENT
Total PRO-TECH SECURITY SALES		\$310.00		
Paid Chk#	031598	4/19/2019	REGISTRATION FEE TRUST-TV & RP	
G	100-212000	ACCOUNTS PAYABLE	\$175.00	CK REQ PD-UNPAID CITATIONS
Total REGISTRATION FEE TRUST-TV & RP		\$175.00		
Paid Chk#	031599	4/19/2019	ROTARY CLUB OF CEDARBURG	
G	100-212000	ACCOUNTS PAYABLE	\$227.00	1698 PD-Q2 DUES
Total ROTARY CLUB OF CEDARBURG		\$227.00		
Paid Chk#	031600	4/19/2019	SELECT SOUND SERVICE	
G	100-212000	ACCOUNTS PAYABLE	\$280.50	FP-S101720 CH-SPEAKER CHAMBER
Total SELECT SOUND SERVICE		\$280.50		
Paid Chk#	031601	4/19/2019	SETTLERS INN	
G	100-212000	ACCOUNTS PAYABLE	\$650.23	006506 CLERKS-ELECTION SUPPLIES
Total SETTLERS INN		\$650.23		
Paid Chk#	031602	4/19/2019	SHORT ELLIOTT HENDRICKSON INC	
G	400-212000	ACCOUNTS PAYABLE	\$350.97	366338 ENG-MONOPOLE
Total SHORT ELLIOTT HENDRICKSON INC		\$350.97		
Paid Chk#	031603	4/19/2019	SITONE LANDSCAPE SUPPLY	
G	100-212000	ACCOUNTS PAYABLE	\$61.86	90270730-001 PARKS-STUMP RESTORATION
Total SITONE LANDSCAPE SUPPLY		\$61.86		
Paid Chk#	031604	4/19/2019	STAPLES ADVANTAGE	
G	100-212000	ACCOUNTS PAYABLE	\$77.90	8053911211 CLERKS-SUPPLIES
G	100-212000	ACCOUNTS PAYABLE	\$7.89	8053911211 ASSESSOR-SUPPLIES
G	100-212000	ACCOUNTS PAYABLE	\$168.49	8053911211 TREAS-SUPPLIES
Total STAPLES ADVANTAGE		\$254.28		
Paid Chk#	031605	4/19/2019	STATE OF WISCONSIN DOJ-PO2688+	

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		Check Amt	Invoice	Comment
G 100-212000	ACCOUNTS PAYABLE	\$238.00	L4603T-MAR	PD-BACKGROUND CHECKS
Total STATE OF WISCONSIN DOJ-PO2688+		\$238.00		
Paid Chk# 031606 4/19/2019 STREICHER S POLICE EQUIPMENT				
G 100-212000	ACCOUNTS PAYABLE	\$572.84	I1360530	PD-UNIFORMS
G 100-212000	ACCOUNTS PAYABLE	\$37.98	I1360532	PD-UNIFORMS
G 100-212000	ACCOUNTS PAYABLE	\$825.00	I1361614	PD-UNIFORMS
Total STREICHER S POLICE EQUIPMENT		\$1,435.82		
Paid Chk# 031607 4/19/2019 SUPERIOR CHEMICAL CORP.				
G 100-212000	ACCOUNTS PAYABLE	\$187.85	224659	PARKS-MAINTENANCE
Total SUPERIOR CHEMICAL CORP.		\$187.85		
Paid Chk# 031608 4/19/2019 TIME WARNER CABLE-PO BOX 4639				
G 220-212000	ACCOUNTS PAYABLE	\$29.53	708014601040	REC-PHONE CHARGES
G 100-212000	ACCOUNTS PAYABLE	\$22.15	708014601040	TREAS-PHONE CHARGES
G 240-212000	ACCOUNTS PAYABLE	\$36.91	708014601040	POOL-PHONE CHARGES
G 100-212000	ACCOUNTS PAYABLE	\$14.77	708014601040	FD-PHONE CHARGES
G 100-212000	ACCOUNTS PAYABLE	\$22.15	708014601040	EG-PHONE CHARGES
G 601-212000	ACCOUNTS PAYABLE	\$59.07	708014601040	CWRC-PHONE CHARGES
G 100-212000	ACCOUNTS PAYABLE	\$14.77	708014601040	SR CTR-PHONE CHARGES
G 100-212000	ACCOUNTS PAYABLE	\$14.77	708014601040	PLANNING-PHONE CHARGES
G 100-212000	ACCOUNTS PAYABLE	\$22.15	708014601040	ENG-PHONE CHARGES
G 100-212000	ACCOUNTS PAYABLE	\$14.77	708014601040	ASSESSOR-PHONE CHARGES
G 100-212000	ACCOUNTS PAYABLE	\$36.92	708014601040	CLERKS-PHONE CHARGES
G 100-212000	ACCOUNTS PAYABLE	\$7.38	708014601040	ADMIN-PHONE CHARGES
G 100-212000	ACCOUNTS PAYABLE	\$29.53	708014601040	DPW-PHONE CHARGES
G 100-212000	ACCOUNTS PAYABLE	\$14.77	708014601040	BI-PHONE CHARGES
G 100-212000	ACCOUNTS PAYABLE	\$66.44	708014601200	CH-PHONE CHARGES
G 100-212000	ACCOUNTS PAYABLE	\$7.38	708014601200	MAYOR-PHONE CHARGES
Total TIME WARNER CABLE-PO BOX 4639		\$413.46		
Paid Chk# 031609 4/19/2019 TOP PACK DEFENSE LLC				
G 100-212000	ACCOUNTS PAYABLE	\$112.18	2113	PD-NEW EMPLOYEE MEDICAL SUPPLIES
Total TOP PACK DEFENSE LLC		\$112.18		
Paid Chk# 031610 4/19/2019 TRANS UNION LLC				
G 100-212000	ACCOUNTS PAYABLE	\$50.91	03906904	PD-MONTHLY SERVICE
Total TRANS UNION LLC		\$50.91		
Paid Chk# 031611 4/19/2019 TRANSUNION RISK & ALTERNATIVE				
G 100-212000	ACCOUNTS PAYABLE	\$50.00	MARCH2019	PD-MARCH FEE
Total TRANSUNION RISK & ALTERNATIVE		\$50.00		
Paid Chk# 031612 4/19/2019 UNIFIRST CORPORATION				
G 601-212000	ACCOUNTS PAYABLE	\$55.67	096 1067332	CWRC-EQUIPMENT
G 601-212000	ACCOUNTS PAYABLE	\$45.53	096 1067344	CWRC-SUPPLIES
Total UNIFIRST CORPORATION		\$101.20		

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			Check Amt	Invoice	Comment
Paid Chk# 031613 4/19/2019 USA BLUEBOOK					
G 601-212000	ACCOUNTS PAYABLE		\$94.72	858763	CWRC-SUPPLIES
G 601-212000	ACCOUNTS PAYABLE		\$226.39	861402	CWRC-SUPPLIES
Total USA BLUEBOOK			\$321.11		
Paid Chk# 031614 4/19/2019 VALU RITE CORPORATION					
G 100-212000	ACCOUNTS PAYABLE		\$1,125.00	CK REQ	ASSESSOR-CONTRACT
Total VALU RITE CORPORATION			\$1,125.00		
Paid Chk# 031615 4/19/2019 VIEWU					
G 100-212000	ACCOUNTS PAYABLE		\$451.67	32648	PD-BODY CAMERAS
G 100-212000	ACCOUNTS PAYABLE		\$26.67	32649	PD-MONTHLY FEE CAMERAS
Total VIEWU			\$478.34		
Paid Chk# 031616 4/19/2019 ZUERN BUILDING PRODUCTS					
G 100-212000	ACCOUNTS PAYABLE		\$133.10	142066	PARKS-REPAIR
Total ZUERN BUILDING PRODUCTS			\$133.10		
111300 PWSB Checking			\$358,706.65		

Fund Summary

111300 PWSB Checking	
100 GENERAL FUND	\$219,506.83
220 RECREATION PROGRAMS FUND	\$4,745.86
240 SWIMMING POOL FUND	\$184.86
250 PARKS IMPACT FEE FUND	\$1,164.65
260 LIBRARY FUND	\$13,209.29
300 DEBT SERVICE FUND	\$975.59
350 TIF DISTRICT FUND #4	\$24,145.03
400 CAPITAL IMPROVEMENTS FUND	\$4,885.11
601 WATER RECYCLING CENTER	\$87,512.63
700 RISK MANAGEMENT FUND	\$2,376.80
	<u>\$358,706.65</u>



City of Cedarburg

City Administrator's Report

April 25, 2019

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works— The Columbia Mills Dam repair began on Monday. As a result, the northbound lane of Highland Road will be closed for a couple of months; however, the southbound lane will remain open.

The sidewalk program will begin April 30.

The 2019 Street & Utility Project will begin June 1.

The bid opening for the Highland Lift station took place on Tuesday. Bids for the Asphalt Repair program will be opened on May 7 for the southbound lane of Washington Avenue between Fair Street and Evergreen Blvd.

Parks, Recreation & Forestry— The soccer and t-ball programs begin in May.

The Parks crew is getting the parks ready for the season.

The top dressing was done at Adlai Horn Park on Monday. The first game is scheduled for today.

The water line in the Prairie View Park shelter needs to be repaired.

The Forestry crew is working on tree planting. Contractors are planting trees in the subdivisions. Superintendent Westphal is planting trees with the elementary schools this week.

Library— A community user survey has been extended one week to help the Strategic Plan Committee. Dave Witkowski has been hired as a new part-time Library Aide.

Senior Center— Gretel Pitre has been hired for the part-time Senior Center Supervisor position. She has volunteered at the Senior Center for fifteen years.

Water Recycling Center— The Utility is televising and cleaning lines and working on catch basins in Prairie View Subdivision.

Administrator— Wednesday's Employee meeting was on Generations and was presented by Jean Cole from CVMIC. Administrative Assistant Welch and I trained with Deputy Treasurer Livingston on the payroll process this week. Today I attended a workshop through Associated Benefits. Twenty-four individuals have applied for the Clerk's position.

Respectfully submitted,

Christy Mertes
City Administrator/Treasurer