

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
APRIL 8, 2019 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, April 8, 2019 at 7:00 p.m.** at City Hall, W63 N645 Washington Avenue, Cedarburg, WI, in the second floor Council Chambers.

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Jack Arnett, Kristin Burkart, Rick Verhaalen, Garan Chivinski, and Patricia Thome

Excused - Council Member Galbraith

Vacant - 1st District vacant
5. STATEMENT OF PUBLIC NOTICE
6. APPROVAL OF MINUTES* - March 25, 2019
7. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals or a future Council agenda item.
8. NEW BUSINESS
 - A. Oath of Office – Patrol Officer Jacob F. Boldt
 - * B. Consider contract proposal from Symbiont Engineers for Preliminary Compliance Alternatives Plan for the Cedarburg Water Recycling Center; and action thereon
 - * C. Consider request to hire a replacement police officer and to promote a Patrol Sergeant; and action thereon
 - * D. Consider Outdoor Alcohol Beverage License for The American Legion Peter Wollner Post 288 at W57 N481 Hilbert Avenue; and action thereon (Plan Comm. 04/01/19)

- * E. Consider Outdoor Alcohol Beverage License for Brandywine Restaurant at W61 N480 Washington Avenue; and action thereon (Landmarks Comm. 03/28/19, Plan Comm. 04/01/19)
- * F. Consider the process the Council wishes to use to develop questions for the 1st District Aldermanic vacancy and how the Council wishes to use the questions; and action thereon
- * G. Consider Ordinance No. 2019-06 increasing allocated funds in the General Fund; and action thereon
- * H. Consider Resolution No. 2019-04 transferring funds from the Contingency Reserve to transfer to other funds and on to the Capital Improvement Fund for the 2019 Street Improvement Project; and action thereon
- * I. Consider Ordinance No. 2019-07 pertaining to the regulation of Mobile Vendors and Mobile Food Establishments; and action thereon
- *** J. Consider License/Permit Applications; and action thereon
 - 1. Consider approval of new Operator License applications for the period ending June 30, 2019 for Gia M. Fazal and Sarah F. Prasser
 - 2. Consider issuance of a 6-month Class “B” Beer license to GG & KR LLC, Gordon M. Goggin, Agent, for The Stilt House Concessions, N52 W5925 Portland Road, from May 1, 2019 to October 31, 2019; and action thereon
- * K. Consider payment of bills dated 03/22/19 through 03/29/19, transfers for the period 03/16/19 through 04/03/19; and payroll for the period 03/16/19 through 03/30/19; and action thereon

9. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- * A. Administrator’s Report
- * B. Building Inspector’s Report – March 2019
- * C. Fire Inspection Report – March 2019

10. COMMUNICATIONS

- ** A. Comments and suggestions from citizens
- B. Comments and announcements by Council Members
- C. Mayor’s Report
 - 1. Proclamation – Municipal Treasurers Week – April 14-20, 2019
 - 2. Proclamation – Municipal Clerks Week – May 5-11, 2019
 - 3. Proclamation – National Library Week – April 7-13, 2019

11. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting, but is given solely to comply with the notice requirements of the open meeting law.

- * *Information attached for Council; available through City Clerk's Office.*
- ** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*
- *** *Information available through the Clerk's Office.*

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO
ACCOMMODATE THE NEEDS OF INDIVIDUALS WITH DISABILITIES.
PLEASE CONTACT THE CITY CLERK'S OFFICE AT (262) 375-7606
E-MAIL: cityhall@ci.cedarburg.wi.us

04/04/19 ckm

**CITY OF CEDARBURG
COMMON COUNCIL
March 25, 2019**

**CC20190325-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, March 25, 2019, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. Mayor O’Keefe called the meeting to order at 7:00 p.m.

Roll Call: Present - Mayor Michael O’Keefe, Council Members Jack Arnett, Kristin Burkart, Rick Verhaalen, Garan Chivinski and Rod Galbraith

Excused - Council Member Patricia Thome

Vacant - Aldermanic District 1

Also Present - City Administrator/Treasurer Christy Mertes, City Clerk Constance McHugh, Police Chief Tom Frank, Director of Public Works and Engineering Tom Wiza, Assistant City Administrator/Parks, Recreation and Forestry Director Mikko Hilvo, Water Recycling Center Superintendent Eric Hackert, Assistant City Engineer Mike Wieser, Water Recycling Center Operators Dennis Grulkowski and Mike Kelley, City Attorney Michael Herbrand, Jon Butt from Symbiont; interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, City Clerk McHugh verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

APPROVAL OF MINUTES

Motion made by Council Member Burkart, seconded by Council Member Galbraith, to approve the minutes of the March 11, 2019 meeting as presented. Motion carried with Council Member Thome excused and Aldermanic District 1 vacant.

COMMENTS FROM CITIZENS

Steve Brill, W69 N419 Fox Pointe Avenue, said he realizes that the authorization of repairs to structures in Cedar Creek is on the agenda tonight. He said unless there are severe safety reasons, the Council should delay repairs to the dams until there are public forums and a cohesive plan for the Cedar Creek watershed is developed. He said there are a large number of residents in the community who are concerned about repairing the dams because they are likely to fail in the future.

Amber Psket, N28 W6360 Alyce Street, Apt. 226, said the Light and Water Commission recommended the Common Council continue the water fluoridation process. She believes; however, that the Commission did not do due diligence and members do not know enough about

fluoridation. She would like to get this matter on a Council agenda for discussion as residents deserve to know what is in the water.

CONSIDER RECOMMENDATION OF POLICE CHIEF TO DENY NEW OPERATORS LICENSE APPLICATION OF TIMOTHY SPITZ

Chief Frank said he is recommending the Operator's license application of Timothy Spitz be denied based on his arrest and conviction record, which includes a conviction in 2017 of credit card fraud and a 2016 felony conviction for fleeing an officer/carrying a concealed weapon.

Mr. Spitz said he realizes he made some poor decisions and mistakes in the past but he just wants to get a job.

Council Member Verhaalen said he gives Mr. Spitz credit for attending this meeting; however, there are numerous offenses. Council Member Galbraith said he does not feel Mr. Spitz has learned from his mistakes. Council Member Arnett said that Mr. Spitz is able to work as a bartender as long as he is under the supervision of someone who does have a license.

Motion made by Council Member Verhaalen, seconded by Council Member Chivinski, to deny the new Operator's license application of Timothy Spitz based on the recommendation of Chief Frank. Motion carried with Council Member Thome excused and Aldermanic District 1 vacant.

CONSIDER AWARD OF CONTRACT FOR THE COLUMBIA MILLS DAM PROJECT

Director Wiza said four bids were received for the Columbia Mills Dam repair project. The low bidder was Staab Construction Corporation in the amount of \$297,000. Director Wiza said this is a very competitive bid. The City will receive a DNR Municipal Dam Grant for 50% of the cost in the amount of \$189,420. Director Wiza reminded the Council that the dam repairs were ordered by the DNR. When bids were received last fall they were three times the estimate and the work was put on hold. He said he appreciates the comments of Mr. Brill but he has not heard comments from any residents favoring removing the dam. He said he believes the majority of residents in the area would be livid if the dam was removed.

Council Member Burkart asked if there is a time limit for the grant. Director Wiza said the timeline for the grant is March 14, 2019 – March 13, 2020. The bid expires in 45 days, and 20 of those days have gone by.

Mayor O'Keefe said there was a positive meeting with the DNR and the DNR is not pushing for removal of the dam at this time. He said that the bid received from Staab is encouraging.

Council Member Chivinski commended Director Wiza for his work on this project. He said he is impressed with the bids and it appears the project is finally coming together.

Council Member Arnett reminded the Council that the pond near this dam was recently restored by Mercury Marine.

Council Member Burkart said she respects Mr. Brill's comments but she is not ready to postpone the repairs. The City has received an attractive bid and a matching grant.

Mr. Brill said there is a serious movement all across the country to remove dams because these structures will fail. He said the Council needs to be visionaries and develop a cohesive plan for all structures in the City.

Council Member Verhaalen asked if there is a timeline to make the repairs. Director Wiza said the City is two years past the DNR imposed deadline to make the repairs. The repairs need to be completed by March 20, 2020 or the City loses the grant.

Mayor O'Keefe said the Council needs to respect the historic nature of the dams.

A resident living on Cedar Creek said he and others would be heartbroken if the dam was removed.

Motion made by Council Member Verhaalen, seconded by Council Member Galbraith, to award the contract for the Columbia Mills Dam project to Staab Construction in the amount of \$297,000. Motion carried with Council Member Thome excused and Aldermanic District 1 vacant.

CONSIDER AWARD OF CONTRACT FOR THE 2019 ANNUAL CONCRETE SIDEWALK REPLACEMENT PROGRAM

Director Wiza said the annual concrete sidewalk replacement program is put together by Assistant Engineer Wieser. Four bids were received for the 2019 project, with the low bid coming from Forward Contractors in the amount of \$51,075. This firm completed the 2018 sidewalk replacement program.

Motion made by Council Member Arnett, seconded by Council Member Galbraith, to award the 2019 sidewalk contract to Forward Contractors in the amount of \$51,075. Motion carried with Council Member Thome excused and Aldermanic District 1 vacant.

CONSIDER BIDS RECEIVED FOR THE 2019 STREET AND UTILITY PROJECT

Director Wiza said only two bids were received for the 2019 street and utility project although 11 prime contractors took out plans. The low bid was submitted by Dorner, Inc. in the amount of \$947,559.24. Unfortunately their bid is approximately \$250,000 over budget. Several factors contributed to this disparity, but the greatest impact appears to be the Foxconn construction. Many contractors advise their backlog is full for the year and there are simply not enough contractors to go around.

City Administrator/Treasurer Mertes said there is \$200,000 in the contingency reserve account that could be used towards this project along with funds from the General Fund fund balance. Using funds from the fund balance will still leave enough to meet the directive in the Fund Balance policy.

Council Member Arnett questioned whether this work should be postponed for one year. It may be that contractors will have more time and ability to bid on these types of projects next year. Director Wiza said from what he is hearing from contractors is that next year will be same. The numbers

may not come down but actually go up. In addition residents are complaining about the condition of the roads.

Council Member Verhaalen said the City has a responsibility to maintain its roads. Council Member Galbraith said it is difficult to find people to do work in this great economy and it will only get worse. Putting the problem off will only cost more.

Motion made by Council Member Verhaalen, seconded by Council Member Galbraith, to award the 2019 street and utility construction contract to Dorner, Inc. on the basis of the low unit price bid of \$947,559.24. Motion carried with Council Member Thome excused and Aldermanic District 1 vacant.

City Administrator/Treasurer Mertes said an ordinance will be presented at a future meeting that will transfer funds to cover the overage.

CONSIDER 2019 STATUS REPORT ON SOURCE REDUCTION, IMPROVEMENTS, MODIFICATIONS, AND COMPLIANCE ALTERNATIVES FOR THE CEDARBURG WATER RECYCLING CENTER

Jon Butt of Symbiont discussed with the Council the Status Report on source reduction, improvements and modifications, and compliance alternatives for the City of Cedarburg Water Recycling Center for compliance with phosphorus water quality based effluent limits. The status report is to update the DNR of the investigations carried out by the City in the past year to understand the different ways the City can meet the new phosphorus discharge limits. The goal is to meet the obligations of the Wisconsin Pollutant Discharge Elimination System (WPDES) permit which contains a new future total phosphorus (TP) discharge concentration of 0.075 mg/L (6 month average). The average plant influent and effluent TP concentrations from 2015 to 2017 were 3.17 and 0.32 mg/L, respectively.

Mr. Butt said it will be necessary for the City to consider the following alternatives for compliance with the future TP limit:

1. Wastewater treatment plant improvements involving the addition of tertiary filtration, or equivalent.
2. Watershed planning (adaptive management).
3. Nutrient trading.
4. Multi-discharge variance (MDV).

Motion made by Council Member Burkart, seconded by Council Member Arnett, to accept the Status Report as presented. Motion carried with Council Member Thome excused and Aldermanic District 1 vacant.

CONSIDER REQUEST TO REPLACE THE ENGINEERING DEPARTMENT ADMINISTRATIVE SECRETARY

Administrative Secretary Darla Drumel is retiring effective May 31, 2019.

Motion made by Council Member Galbraith, seconded by Council Member Chivinski, to authorize the replacement of the Engineering Department Administrative Secretary. Motion carried with Council Member Thome excused and Aldermanic District 1 vacant.

CONSIDER OPTIONS FOR REPLACING PART-TIME TREASURER'S OFFICE EMPLOYEE

City Administrator/Treasurer Mertes said staff took the matter of staffing levels in the Treasurer's Office to the Personnel Committee as directed by the Council. The following three options were considered by the Personnel Committee as a result of the recent resignation of the part-time accountant position in the Treasurer's Office:

Option 1:

This option would provide the current Deputy Treasurer/Payroll Officer staff member an opportunity to assist in leading the treasurer's office and learning from the City Administrator/Treasurer as part of succession planning for the Treasurer's department. It would move the current Accountant II/Accounts Receivables employee to the front to also provide receptionist duties. The Department would hire a full-time Accountant II/Accounts Payables employee that will have the knowledge, skills, and abilities to be the back-up for payroll and learn from the current Deputy Treasurer as part of future succession planning.

Cost:

- 1) Increase Deputy Treasurer's salary from \$52,416 to \$55,000 with two staff reporting to her.
(+\$2,584)
- 2) Cost of a full-time entry level accountant position. \$45,000.
 - With family insurance (\$20,587) total cost would be \$65,587
 - With single insurance (\$7932) total cost would be \$52,932

Total cost for option 1: \$55,516 - \$68,171 +FICA and Wisconsin Retirement System (WRS)
Additional \$31,117 to \$43,773 to 2019 Treasurer's Office budget

Option 2:

This option would make the current Administrator's/Clerk's Office Administrative Assistant full-time splitting duties between the Treasurer's Office and Administrator's/Clerk's Office. They would handle accounts payable/receptionist duties. The person in this position currently has a bookkeeping background. The issue with this option is that there is no one to backup payroll. Currently the Deputy Treasurer/Payroll Officer is the only person who knows how to do payroll for the City.

Cost:

- 1) Current hourly rate of the Administrator's/Clerk's Assistant: \$17.88 at 1,040 hours =
\$18,595

- 2) Current hourly rate of the open position in the Treasurer's Office: \$23.46 at 1,040 hours = \$24,398
- 3) Addition of 1,040 hours at \$17.88/hour = \$18,595
- 4) Savings from difference in hourly rate \$24,398 - \$18,595 = \$5,803.40
- 5) Insurance
 - a. Family: \$20,587 - \$5,803.40 = \$14,784
 - b. Single: \$7,932 - \$5,803.40 = \$2,129

Total Cost: \$2,129 - \$14,784 + WRS

Option 3:

This option would be to hire a new part-time person for accounts payable/receptionist for the Treasurer's Office. Issue with this is the ability to retain a qualified part-time person in the position. This also would not solve the problem of having a backup for payroll.

Cost:

- 1) Hire a person at a lower rate. \$20/hour at 1,040 hours = \$20,800
- 2) \$24,398 - \$20,800 = \$3,598

Estimated Savings: \$3,598

City Administrator/Treasurer Mertes said the Personnel Committee recommended Council approval of option 1 with the exception of the proposed salary increase for the Deputy Treasurer/Payroll Officer on a 2 to 1 vote. A full-time replacement will help with succession planning and allow for a backup of the payroll officer. It is likely there may be some savings in the General Fund due to three retirements in the upcoming months.

Council Member Chivinski said he supports the option of a full-time employee because this is a strategically important position. He said it is time to invest in this position as it is worth the extra cost.

Council Member Galbraith said he respectfully disagrees with Council Members Thome and Chivinski. He realizes there may be a savings from retirements but additional money spent on this position will carry over into future years. He said there was no recommendation during the 2019 budget process to make this position full-time. He said that by approving option 1 the Council will not be true to its constituents because a position that is not budgeted for will be added. The Council is also not addressing the problem of one person doing both the Administrator and Treasurer jobs. He suggested having a separate Administrator and Treasurer is something that should be looked at in the 2020 budget. He feels the Council needs to look at the bigger picture.

Council Member Chivinski said he feels comfortable deviating from the norm in this case because he believes option 1 is the best outcome.

Council Member Verhaalen said he is not opposed to restricting positions as a whole but has a hard time adding to expenditures in the middle of the budget year. Council Member Burkart agreed that the Council must be fiscally responsible to its constituents.

Council Member Arnett said he supports option 1 because it was the recommendation of the Personnel Committee, there are some savings to cover the budgetary increase, and the Council sometimes needs to make decisions based on changing circumstances.

Motion made by Council Member Chivinski, seconded by Council Member Arnett, to approve the hiring of a full-time employee to fill the part-time position. With Council Members Arnett and Chivinski voting aye, Council Members Burkart, Verhaalen, and Galbraith voting nay, Council Member Thome excused, and Aldermanic District 1 vacant, the motion failed.

Council Member Galbraith made a motion to approve option 3 – the hiring of a part-time employee to fill the existing part-time position. The motion was seconded by Council Member Burkart.

After discussion of the pros and cons of options 2 and 3 Council Member Galbraith withdrew his motion. Council Member Burkart withdrew her second of the motion.

Motion made by Council Member Verhaalen, seconded by Council Member Galbraith, to approve option 2 which would make the current Administrator's/Clerk's Office Administrative Assistant full-time splitting the duties between the Treasurer's Office and Administrator's/Clerk's Offices. With Council Members Burkart, Verhaalen, and Galbraith voting aye, Council Members Arnett and Chivinski voting nay, Council Member Thome excused, and Aldermanic District 1 vacant, the motion carried.

CONSIDER PROCESS TO FILL THE 1ST DISTRICT ALDERPERSON VACANCY

Council Member von Barga resigned effective March 11 as he and his family is moving out of state. According to Policy CC-20A, whenever an aldermanic position becomes vacant under the conditions listed in Sec. 17.03 Stats., the vacancy is filled by Common Council appointment. The term of this office expires in April of 2020.

Motion made by Council Member Burkart, seconded by Council Member Verhaalen, that the Council seek applicants to be selected by the Common Council to serve until April 2020. Motion carried with Council Member Thome excused and Aldermanic District 1 vacant.

The Council agreed to interview candidates at the April 29, 2019 Council meeting. The Council will discuss questions to be asked of the applicants at the April 8, 2019 meeting.

CONSIDER LICENSE/PERMIT APPLICATIONS

Motion made by Council Member Galbraith, seconded by Council Member Verhaalen, to approve new Operator License applications for the period ending June 30, 2019 for Mark S. Adgate, Jessica J. Brokenshire, and David B. End. Motion carried with Council Member Thome excused and Aldermanic District 1 vacant.

CONSIDER PAYMENT OF BILLS DATED 03/08/19 THROUGH 03/15/19, TRANSFERS FOR THE PERIOD 03/06/19 THROUGH 03/15/19; AND PAYROLL FOR THE PERIOD 03/02/19 THROUGH 03/15/19; AND ACTION THEREON

Motion made by Council Member Burkart, seconded by Council Member Verhaalen, to approve payment of the bills dated 03/08/19 through 03/15/19, transfers for the period 03/06/19 through 03/15/19; and payroll for the period 03/02/19 through 03/15/19. Motion carried with Council Member Thome excused and Aldermanic District 1 vacant.

ADMINISTRATOR'S REPORT

City Administrator/Treasurer Mertes said Assistant Senior Center Director Aubrey Suppiger has been promoted to Senior Center Director. She will be working on filling the vacancy created by Ms. Suppiger's promotion.

COMMENTS & ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Arnett said the Branding Committee is moving ahead with promoting the new brand for the City. He and Economic Development Coordinator Mary Sheffield are meeting with business owners to get the word out.

Council Member Chivinski said the Fire Department had a fantastic dinner last weekend. He thanked the Fire Department for inviting Council Members.

MAYOR'S REPORT

Mayor O'Keefe issued a proclamation proclaiming April 25, 2019 as Arbor Day in the City.

ADJOURNMENT – CLOSED SESSION

Motion made by Council Member Arnett, seconded by Council Member Verhaalen, to adjourn to closed session at 9:23 p.m. pursuant to State Statutes 19.85(1)(g) to confer with legal counsel for the Common Council who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which it is or is likely to become involved, more specifically, to discuss the Prochnow landfill. Approval of closed session minutes of January 4, 2019. Motion carried on a roll call vote with Council Members Arnett, Burkart, Verhaalen, Chivinski, and Galbraith voting aye, Council Member Thome excused, and Aldermanic District 1 vacant.

RECONVENE TO OPEN SESSION

Motion made by Council Member Arnett, seconded by Council Member Burkart, to reconvene to open session at 9:59 p.m. Motion carried on a roll call vote with Council Members Arnett, Burkart, Verhaalen, Chivinski, and Galbraith voting aye, Council Member Thome excused and Aldermanic District 1 vacant.

ADJOURNMENT

Motion made by Council Member Arnett, seconded by Council Member Chivinski, to adjourn the meeting at 10:00 p.m. Motion carried with Council Member Thome and Aldermanic District 1 vacant.

Constance K. McHugh, MMC/WCPC
City Clerk

CITY OF CEDARBURG

MEETING DATE: April 8, 2018

ITEM NO: 8. B.

TITLE: Consider contract proposal from Symbiont Engineers for Preliminary Compliance Alternatives Plan for the Cedarburg Water Recycling Center; and action thereon

ISSUE SUMMARY: The Water Recycling Center is continuing the process for its WPDES Permit Compliance Schedule and will be continuing the collaboration with Symbiont Engineers to study four alternatives for compliance strategies.

STAFF RECOMMENDATION:

Acceptance of the proposal from Symbiont Engineering to continue working with WRC staff on studying four compliance alternatives for the WPDES Compliance Schedule.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The Public Works and Sewerage Commission did not meet in April before this meeting and did not meet in March.

BUDGETARY IMPACT: Budgeted funds.

ATTACHMENTS:

- Symbiont proposal.

INITIATED/REQUESTED BY: Eric Hackert, CWRC Superintendent

FOR MORE INFORMATION, CONTACT: Eric Hackert, 262-375-7900.

Mr. Thomas Wiza, P.E.
Director of Engineer & Public Works
City of Cedarburg
W63 N645 Washington Ave
P.O. Box 49
Cedarburg, WI 53012

March 22, 2019

**RE: Proposal for Preliminary Compliance Alternatives Plan Preparation
City of Cedarburg, Wisconsin
Symbiont Proposal No. 36081**

Dear Mr. Wiza,

Symbiont Science, Engineering and Construction, Inc. (Symbiont) is pleased to provide this proposal to the City of Cedarburg (City) for completion of the Preliminary Compliance Alternatives Plan for Total Phosphorus in accordance with the Wisconsin Pollutant Discharge Elimination System permit Total Phosphorus Compliance Schedule. This proposal was prepared in response to the City request made during a meeting with Mr. Eric Hackert during a project update meeting on February 22, 2019.

PROJECT UNDERSTANDING/BACKGROUND

The City of Cedarburg (City) operates a water recycling center (WRC) that discharges to Cedar Creek. Discharges from the WRC must comply with the Wisconsin Pollution Discharge Elimination System (WPDES) permit. The current permit primarily regulates the discharge of biological oxygen demand (BOD), total suspended solids (TSS), ammonia, and total phosphorus.

As WPDES permits are renewed every five years, the City received a copy of the new WPDES permit along with other support documents on June 17, 2016. The new permit includes a water quality based effluent limit (WQBEL) of 0.075 mg/L (6-month average) and a 0.225 mg/L monthly average. Additionally, the new permit includes a compliance schedule for meeting the new phosphorus limit.

The City was required to submit a phosphorus operational evaluation report (OER) by March 31, 2018 which Symbiont helped prepare. The City was required to submit a Compliance Alternatives, Source Reduction, Improvements, and Modifications Status (Status) Report by March 31, 2019. Symbiont also assisted the City with preparing this status report which is to be submitted before the March 31 deadline.

The status report identifies the following four alternatives as possible compliance strategies to be evaluated:

- WRC plant improvements involving the addition of filtration
- Watershed planning (adaptive management)
- Nutrient trading
- Multi-discharger variance (MDV)

The City has requested engineering support from Symbiont to assist with completing the Preliminary Compliance Alternatives Plan for Total Phosphorus to be submitted to the WDNR by March 31, 2020. The permit contains the following description for this plan:

Preliminary Compliance Alternatives Plan: *The permittee shall submit a preliminary compliance alternatives plan to the Department.*

If the plan concludes upgrading of the permittee's wastewater treatment facility is necessary to achieve final phosphorus WQBELs, the submittal shall include a preliminary engineering design report.

If the plan concludes Adaptive Management will be used, the submittal shall include a completed Watershed Adaptive Management Request Form 3200-139 without the Adaptive Management Plan.

If water quality trading will be undertaken, the plan must state that trading will be pursued.

The Preliminary Compliance Plan for Total Phosphorus will consider only the mass allocations from the Milwaukee River Total Maximum Daily Load (TMDL). The DNR has made it clear that it intends to remove the concentration limits from the permit and replace them with the mass allocations from the TMDL. The Milwaukee River TMDL was approved by United States Environmental Protection Agency (USEPA) in February 2018.

The Village has an unresolved legal challenge to the current permit which is anticipated to be resolved before the March 31, 2020 deadline. It is possible that the Village may receive an alternative Phosphorus Compliance Schedule as part of the resolution of the permit challenge.

SCOPE OF WORK

Symbiont proposes to execute the following tasks to complete the Preliminary Compliance Alternatives Plan for Total Phosphorus.

Task 1 – Initial Investigation of the Existing Treatment Processes

Using the basis of design information provided by City, Symbiont will research three potential enhancements to improve the removal of phosphorus at the existing wastewater treatment plant. The three enhancements will include:

- The addition of filtration to the existing WRC. Two different filtration systems will be considered: single-stage sand filtration and cloth filtration.
- The addition of a final stage of ultrafiltration membranes.
- The addition of tertiary treatment from Clearas that uses algae in place of chemicals to remove nutrients.
-

Symbiont will summarize the potential enhancement investigation information in a technical memo (TM1) that will include equipment descriptions, capital cost summaries, and operating cost estimates.

Task 2 – Initial Investigation into Non-Equipment Based Alternatives

Using the basis of design information, Symbiont will research alternative methods for achieving permit compliance including nutrient trading, adaptive management, and MDV. Symbiont will conduct meetings with regional stakeholders such as Ozaukee County, Washington County, farmer-led watershed groups, and other area municipalities to gather data on potential watershed improvements & partnerships that may produce phosphorus reductions within the watershed.

The initial investigation will include summarizing the requirements of each alternative, preparing cost estimates and descriptions of watershed improvements where applicable, and identifying obstacles or other issues that may influence each alternative. Symbiont will summarize information on the three non-equipment alternatives into a technical memo (TM2).

Task 3 – Alternatives Review Workshop

Symbiont will host a workshop in the City (location to be determined) to review the information collected from Tasks 1 and 2. The workshop will provide the WRC staff an opportunity to provide feedback on the various alternatives. The goal of the workshop will be to identify the most promising alternatives to be further developed. Symbiont will document the exchanges that occur during workshop and submit summary notes to the Village.

Task 4 – Supplementary Information for the WDNR

Based on the results from the workshop, Symbiont will begin preparing information to submit to the WDNR on the most promising alternative to meet future Total Phosphorous permit limits. If the most promising alternative involves treatment plant improvements, Symbiont will prepare a summary report that will provide the WDNR with information on the equipment selected, integration into the existing treatment system, estimates for operational performance, and other information typically found in the application for a construction permit. Drawing development will be limited to block flow diagrams. If the most promising alternative is a non-equipment alternative such as adaptive management, nutrient trading, or MDV, Symbiont will complete the necessary forms to comply with the permit requirements.

Task 5 – Preliminary Compliance Alternatives Plan

Symbiont will draft a Preliminary Compliance Alternative Plan for Total Phosphorus for the Cedarburg WRC to meet the projected future phosphorus permit requirements. The plan will include the items summarized in Tasks 1 and 2. A copy of the plan will be provided to the City for review.

Based on feedback from the City, Symbiont will make the necessary adjustments and submit the final plan to the WDNR, in digital format, in accordance with the requirements of the WPDES permit.

In addition, the Preliminary Compliance Alternative Plan for Total Phosphorus will include a summary of any plant optimization activity conducted at the facility since the submission of the status report before March 31, 2019. The plant optimization information will be included as a supplement to the compliance plan.

Task 6 – Meeting Support

Symbiont will provide support to WRC staff at the Sewerage Commission or City Council meetings as required in order to provide an update on phosphorus planning activities and future phosphorus compliance options. For the purpose of preparing this proposal, a total of 3 three meetings have been included:

- City Council meeting on March 25, 2019 to provide a review of the status report findings and to discuss future compliance report support.
- Presentation to the Sewerage Commission on the various alternatives for the City to meet permit compliance – date to be determined.
- Presentation to update the City Council on phosphorus compliance alternatives – date to be determined.

ASSUMPTIONS/EXCLUSIONS

Assumptions

The following assumptions apply to this proposal:

- The City operations staff will provide Symbiont with any previous studies performed for the facility, data records for the facility, plant operating data, and upgrades scheduled to existing facilities. The duration of the data to be provided will be determined at project initiation.
- All data that is to be analyzed, such as effluent flow rate and effluent phosphorus concentration, will be provided by way of electronic files compatible with Microsoft Office software.

Exclusions

The following exclusions apply to this proposal and are not included in the project cost:

- Detailed drawings to be prepared as part of detailed engineering are not included.
- Permit fees are not included.

SCHEDULE

Following receipt of purchase order or signed proposal, Symbiont will begin project initiation. Assuming the award of the contract will occur on or before March 25, 2019, the anticipated project schedule is as follows:

Task	Description	Anticipated Completion
1	Attend City Council meeting	March 25, 2019
2	Initial Investigation of the Existing Treatment Processes	July 1, 2019
3	Initial Investigation into Non-Equipment Based Alternatives	August 1, 2019
4	Alternatives Review Workshop	To be scheduled second or third week of September 2019
5	Draft of Preliminary Compliance plan available for review	March 1, 2020
6	Supplementary Information for the WDNR (if necessary)	March 31, 2020
7	Preliminary Compliance Alternatives Plan	March 31, 2020


COMPENSATION

Symbiont will complete the above-described Scope of Work on a time and materials basis not to exceed \$29,970.

We will keep the City apprised of the project status and budget. We will not exceed the proposed project fee without prior authorization from the City.

The costs in this proposal exclude any sales and use tax, goods and services tax, value added tax, or any other similar taxes. Upon award of the contract, Symbiont will request that the client provide an exemption certificate for the project. The final cost of the project will increase to include the cost of all applicable taxes if exemptions do not apply.

This proposal is valid for 30 days from the date on the proposal.

A decorative graphic consisting of multiple thin, light gray lines that form a series of overlapping, wavy curves across the middle of the page. The lines are closely spaced and create a sense of motion and depth.

Attachment – Terms and Conditions

TERMS AND CONDITIONS

Provided within this proposal are our Terms and Conditions of Agreement (Form S-1 10/2013), which are an integral part of our contract for professional services. Please indicate your acceptance of this proposal (and the Terms and Conditions herein) by having an authorized representative sign one copy and returning it to Symbiont.

Symbiont's clients frequently issue purchase orders (P.O.s) as a matter of convenience for tracking their accounts payable. However, it is expressly understood by your company and Symbiont that none of the terms and conditions associated with your company's P.O. shall be deemed effective and that in the case of such conflict, the terms and conditions set forth in Symbiont's Terms and Conditions of Agreement (Form S-1 10/2013) shall be deemed effective and agreed to between your company and Symbiont and that Symbiont's acceptance of a P.O. shall not be deemed to be an acceptance of the terms or conditions of such P.O.

We appreciate the opportunity to offer our professional services for the completion of the Preliminary Compliance Alternatives Plan for Total Phosphorus for the Village of Grafton. Please contact us if you have any questions regarding this proposal. We look forward to working with you on this and future projects.


Sincerely,

SYMBIONT®



Jonathan R. Butt, P.E.
Project Manager

SYMBIONT®



Patrick W. Carnahan, P.E.
Vice President

PROPOSAL NO. 36081 ACCEPTED BY:

CLIENT: _____

SIGNATURE: _____

TITLE: _____

DATE: _____

Symbiont considers the project approach, design, pricing, data, and other business considerations contained in this proposal to be proprietary and confidential business information to be used solely for the purpose of evaluating the proposal. This document and the information contained herein shall not be used for any purpose other than as stated above and shall not be used, duplicated, or disclosed to any other party without Symbiont's prior written consent.

**SYMBIONT® SCIENCE, ENGINEERING AND CONSTRUCTION, INC.
TERMS AND CONDITIONS OF AGREEMENT**

These Terms and Conditions of Agreement form the Agreement under which services are to be performed by Symbiont Science, Engineering and Construction, Inc. (hereinafter referred to as Symbiont) upon acceptance of the attached Proposal by the Client. The Scope of Work, Project Cost and Project Schedule sections of the attached Proposal are incorporated by reference into these Terms and Conditions of Agreement and are part of the Agreement.

Article 1. Scope of Work

It is understood that the Scope of Work and the Project Schedule defined in the Proposal are based, in part, on the information provided by the Client. If this information is incomplete or inaccurate, or if site conditions are encountered which materially vary from those indicated by the Client, or if the Client directs Symbiont to change the original scope of work established by the Proposal, a written amendment to this Agreement equitably adjusting the costs and/or performance time thereunder, shall be executed by the Client and Symbiont as soon as practicable in accordance with Article 28 below. In the event that the Client and Symbiont cannot agree upon the terms and conditions of such amendment, either party may terminate this Agreement immediately upon written notice to the other in accordance with Article 9, Termination.

Symbiont shall perform only the services specified in the Scope of Work portion of the Proposal or an amendment thereto as referenced above. Services provided by Symbiont shall be subject to the provisions of this Agreement, including these Terms and Conditions of Agreement, any supplemental conditions incorporated herein, and any written amendments as referenced above. Symbiont shall invoice its costs, and Client shall provide payment for all services provided in accordance with Article 2 below.

Article 2. Fees, Billing and Payment

Symbiont's fee estimate is effective for thirty (30) days from the date of the Proposal. Thereafter, Symbiont shall have the right to modify its fee estimate. The Client recognizes that Symbiont's fee estimate does not include potentially applicable sales and use taxes.

The Client recognizes that time is of the essence with respect to payment of Symbiont's invoices, and that timely payment is a material part of the consideration of this Agreement.

Invoices will be submitted by Symbiont no more frequently than monthly, and shall be due and payable within thirty (30) calendar days of the invoice date. If the Client objects to all or any portion of an invoice, the Client shall so notify Symbiont within fourteen (14) calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice, if any, not in dispute. In the event that Symbiont and the Client cannot resolve the dispute regarding invoiced amounts within thirty (30) days after receipt by Symbiont of the aforementioned notice, the dispute shall be submitted to dispute resolution pursuant to Article 11, below.

The Client shall pay an additional charge of one-and-one-half (1.5) percent (or the maximum percentage allowed by law, whichever is lower) of the invoiced amount per month for any payment received by Symbiont more than thirty (30) calendar days from the date of the invoice, excepting any portion of the invoiced amount in dispute and resolved in favor of Client. Payment of invoices is in no case subject to unilateral discounting or setoffs by the Client.

Application of the percentage rate indicated above as a consequence of the Client's late payments does not constitute any willingness on Symbiont's part to finance the Client's operation and no such willingness should be inferred.

If the Client fails to pay undisputed invoiced amounts within thirty (30) calendar days of the date of the invoice, Symbiont may at any time, without waiving any other claim against the Client or the right to pursue any other remedy against the Client and without thereby incurring any liability to the Client, suspend this Agreement, as provided for in Article 8, Suspension, or terminate this Agreement, as provided for in Article 9, Termination.

Article 3. Confidentiality

Symbiont and Client shall hold confidential all business or technical information obtained from the other or its affiliates under this Agreement for a period of five (5) years after obtaining such information, and during that period shall not disclose such information without the other's consent except to the extent required for (1) performance of services under this Agreement; (2) compliance with professional standards of conduct for preservation of the public safety, health and welfare; (3) compliance with any law, regulation, ordinance, subpoena, court order or governmental request;



(4) protection of the disclosing party against claims or liabilities arising from performance of services under this Agreement; and (5) to the extent reasonably necessary to effectuate the services of advisors, attorneys, or accountants for Symbiont and Client. In the event disclosure may be required for any of the foregoing reasons, the disclosing party will, except where immediate notification is required by law or regulation or is, in the judgment of Symbiont's counsel required to limit Symbiont's liability, notify the other party in advance of disclosure. The parties' obligations hereunder shall not apply to information in the public domain or information lawfully acquired on a non-confidential basis from others.

Article 4. Independent Contractor Relationship

The relationship between the Client and Symbiont created under this Agreement is that of principal and independent contractor. Symbiont shall serve as an independent consultant to the Client and shall be responsible for selecting the means and methods that services will be provided under this Agreement. It is specifically understood that, irrespective of any assignability provisions, Symbiont may retain subcontractors to perform services usually and customarily performed by subcontractors. Should Symbiont determine it appropriate or necessary to rely on a subcontractor where it is not customary to do so, Symbiont shall obtain prior written approval or subsequent written confirmation from the Client.

Article 5. Standard of Care

Symbiont will perform the Services in accordance with the standards of care and diligence normally practiced by consulting firms performing services of a similar nature in the same locale.

Article 6. Timeliness of Performance

Symbiont acknowledges that timely performance of its services is an important element of this Agreement. Symbiont will put forth its best effort to complete the work according to the schedule attached in the Proposal.

If Symbiont discerns that the schedule shall not be met for any reason, it shall so notify the Client as soon as practically possible so that a mutually agreed on revised schedule can be established.

Article 7. Force Majeure

Symbiont shall not be considered in default because of any delays in the completion of the work due to causes beyond the control and without the fault or negligence of Symbiont or its subcontractors, including but not restricted to, an act of God or of a public enemy, fire, flood, area-wide strike, freight embargo, unusually severe weather, governmental action, or supplier delay. In the event Symbiont has knowledge of any actual or potential delay, Symbiont shall notify Client in writing of such cases of delay and their probable extent and, upon such notification, Symbiont's performance obligations hereunder shall be suspended.

Article 8. Suspension

Upon fourteen (14) calendar days written notice to Symbiont, the Client may suspend Symbiont's work.

If payment of Symbiont's invoices is not maintained on a thirty (30) calendar-day current basis by the Client, Symbiont may, by fourteen (14) calendar days' written notice to the Client, suspend further work until payment is restored to a current basis.

Suspension for any reason exceeding forty-five (45) calendar days shall, at Symbiont's or Client's option, make this Agreement subject to renegotiation or termination, as provided for elsewhere in this Agreement. Any suspension shall extend the time schedule for performance in a manner that is satisfactory to both the Client and Symbiont, and Symbiont shall be compensated for services performed and charges incurred prior to the suspension date, regardless of the reason for the suspension.

Article 9. Termination

The Client or Symbiont may terminate this Agreement for reasons identified elsewhere in the Agreement. Either party may also terminate this Agreement upon written notice to the other party in the event that the other party becomes insolvent, files a petition in bankruptcy, is adjudicated bankrupt, has an assignee, referee, receiver or trustee appointed in any creditor action, has a petition in bankruptcy filed against it which is not vacated within thirty (30) days or suffers any action analogous thereto.

In the event such termination becomes necessary, the party effecting termination shall so notify the other party, and



termination will become effective fourteen (14) calendar days after receipt of the termination notice. Irrespective of which party shall effect termination or the cause therefore, the Client shall within thirty (30) calendar days of termination remunerate Symbiont for services rendered and costs reasonably incurred, in accordance with Symbiont's fee schedule. Costs shall include those incurred up to the time of termination.

Article 10. Notice to Parties

All notices required or permitted under this Agreement shall be in writing and shall be made to the parties' usual place of business.

Article 11. Dispute Resolution

Client and Symbiont shall provide written notice of a dispute within a reasonable time after the event giving rise to the dispute. Client and Symbiont agree to negotiate any dispute between them in good faith for a period of 30 days following such notice. Client and Symbiont may agree to submit any dispute to mediation, but such mediation shall not be required as a prerequisite to initiating a lawsuit to enforce this Agreement. Either party shall have the right to litigate the claim, dispute or other matter in question in any state or federal court located in Milwaukee County, Wisconsin. In connection therewith, each party agrees to submit to the jurisdiction of such court.

In the event that legal action is brought by either party against the other in the Courts (including action to enforce or interpret any aspect of this agreement), the prevailing party shall be reimbursed by the other for the prevailing party's legal costs, in addition to whatever other judgments or settlement sums, if any, may be due. Such legal costs shall include, but not be limited to, reasonable attorney's fees, court costs, expert witness fees, and other documents expenses, in addition to any other relief to which it may be entitled. Client and Symbiont agree to seek recourse only against each other as incorporated (or similar business entities) and not each other's officers, employees, directors or shareholders.

Neither party will be responsible to the other for special or consequential damages including but not limited to, loss of profits, loss of investment or business interruption.

Article 12. Choice of Law

This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin, without reference to conflicts of law principles. Each party hereto consents to the exclusive jurisdiction of the state and federal courts located in Milwaukee County, Wisconsin for any actions, suits or proceedings arising out of or relating to this Agreement.

Article 13. Limitation of Liability

The Client agrees that the limit of Symbiont's liability for its or its agents', employees' or other representatives' acts, errors, or omissions relating to or arising out of the Agreement, including without limitation, negligent acts, or omissions, shall not exceed the amount of Symbiont's insurance coverage as listed below in Article 14.

Article 14. Insurance

Symbiont shall maintain the following insurance coverage during the time it is performing services hereunder.

- A. Worker's Compensation:
of a form and in an amount as required by state law
- B. Employer's Liability:
\$1,000,000 each accident
\$1,000,000 disease, each employee
\$1,000,000 disease, policy limit
- C. Commercial General Liability (bodily injury and property damage — combined single limit):
\$1,000,000 annual aggregate
- D. Combined Errors and Omissions and Contractors Pollution Liability:
\$1,000,000 each incident
\$2,000,000 annual aggregate



Article 15. Indemnification

Symbiont agrees to indemnify and hold harmless Client, its directors, officers, stockholders, employees, agents, successors and assigns, from and against any and all claims, demands, causes of action, liability and costs which arise out of or result from any negligent act, omissions, or willful misconduct of Symbiont or Symbiont's employees, agents or subcontractors in the performance of services under this Agreement; provided, however, Symbiont will not be obligated to indemnify Client with respect to costs or damages to the extent such costs or damages are caused by or incurred as a result of gross negligence or intentional misconduct of Client or Client's agents or employees.

Client agrees to indemnify and hold harmless Symbiont, its directors, officers, stockholders, employees, agents, successors and assigns, from and against any and all claims, demands, causes of action, liability and costs which arise out of or result from any negligent act, omissions, or willful misconduct of Client or Client's employees or agents; provided, however, Client will not be obligated to indemnify Symbiont with respect to costs or damages to the extent such costs or damages are caused by or incurred as a result of gross negligence or intentional misconduct of Symbiont or Symbiont's agents, employees, or subcontractors.

Article 16. Review of Drawings of Contractors

In the course of performing services under this Agreement, Symbiont may be asked to review drawings and specifications from contractors engaged to perform work in connection with the project for which the Proposal is submitted. Any such review shall be limited to a review of the general conformance with the design concept of the project and the general compliance with information given in the contractor's documents and as may otherwise be noted by Symbiont on such drawings and specifications. Such review shall in no way limit the liability of the contractor or be deemed an indication that Symbiont has accepted or approved the drawings and specifications in any manner.

Article 17. Ownership and Use of Documents and Concepts

Client acknowledges that Symbiont reports, drawings, boring logs, field data, field notes, laboratory test data, calculations, estimates, and other similar documents ("Records") are instruments of professional services, not products.

Symbiont will retain these Records for a period of three (3) years following completion of this project. During this time, Symbiont will reasonably make available these records to the Client. Symbiont may charge a reasonable fee in addition to its professional fees for storing, retrieving, or copying such records.

CADD files and any other electronic data submitted by Symbiont shall be reviewed by Client for comparison to the paper contract documents including plans, drawings and specifications. Client shall notify Symbiont within ten (10) business days of any defects it discovers in the files or any inconsistencies between the electronic files and the paper contract documents.

Symbiont shall not be responsible for any deviations, alterations, modifications or additions in the electronic data in comparison to the paper contract documents or any reuse of the electronic data by Client or any other party for this project, or any other project without the prior express written consent of Symbiont. Client shall defend, indemnify and hold completely harmless Symbiont against any claims, damages, or losses arising out of any deviations, alterations, modifications, or additions in the electronic data in comparison to the paper contract documents or any reuse by Client of the electronic data without prior express written consent of Symbiont.

All documents, including the electronic files that are transferred by Symbiont to Client are Instruments of Service of Symbiont created for this project only, and are not intended to be deemed a sale of the files and data, and NO REPRESENTATION OR WARRANTY IS MADE, EITHER EXPRESS OR IMPLIED, CONCERNING THE MERCHANTABILITY OF THE FILES AND DATA OR THEIR FITNESS FOR A PARTICULAR PURPOSE.

Copies of documents that may be relied upon by Client are limited to only the printed copies (also known as hard copies) that contain original signatures and seals of the professional employee(s) of Symbiont. Files in electronic media format of text, data, graphic, or of other types that are furnished by Symbiont to Client are only for the convenience of Client and shall not be construed as containing original signatures and seals of the professional employee(s) of Symbiont. Any conclusion or information obtained or derived from such electronic files will be at the Client's sole risk.

Symbiont is not responsible for damages arising out of the use by the Client or the Client's agents of any Symbiont data or report for any purpose other than its original purpose as defined in the Proposal.

While Client agrees that any patentable or copyrightable concepts developed by Symbiont as a result of this Agreement shall remain the sole and exclusive property of Symbiont, Client shall retain a right, without the right to grant sublicenses under any patents or copyrights of Symbiont, to use any information or recommendations generated by Symbiont during



the performance of this Agreement. Client shall have the right to assign such right to any party who buys from client the assets of Client relating to the information or recommendations generated by Symbiont under this Agreement. Nothing in this Article 17 shall restrict Symbiont from using any methods, techniques, or concepts developed by it under this Agreement for its benefit or the benefit of any third party.

Article 18. Buried Utilities

In those situations where Symbiont performs subsurface exploration, the Client, to the extent of its knowledge, will furnish to Symbiont information identifying the type and location of utilities and other man-made objects beneath the surface of the project site. Symbiont will take reasonable precautions to avoid damaging these utilities or objects. Prior to penetrating the site's surface, Symbiont will furnish Client a plan indicating the locations intended for penetration. Symbiont will not be responsible for damages arising out of contact with unidentified subsurface utilities or objects.

Article 19. Extent of Study

Client recognizes that actual environmental conditions may vary from conditions encountered at locations where Symbiont makes visual observations, obtains samples, or performs other explorations as part of its services under this Agreement. Symbiont's failure to discover potential environmental contamination or other environmental conditions through appropriate techniques does not guarantee the absence of environmental contamination or other environmental conditions at a site.

Article 20. Hazardous Substances

In the event that services performed under this Agreement involve hazardous substances, as defined in 40 CFR Part 302, including hazardous waste, whether or not such involvement was known or contemplated at the time this Agreement was made or when services performed by Symbiont commenced under this Agreement, the following additional terms and conditions shall apply to this Agreement.

Any and all samples collected or received by Symbiont or its subcontractors on behalf of the Client which contain hazardous substances including hazardous waste will be, after completion of testing and at Client's expense, either returned to the Client, or using a manifest signed by the Client as a generator, be transported to a location selected by the Client for final disposal. The Client shall pay all costs associated with the storage, transport, and disposal of all such samples. The Client agrees and recognizes that Symbiont is acting as a bailee and at no time assumes title to any such samples or substances.

Symbiont warrants that when making hazardous waste determinations on behalf of Client, Symbiont will use the standard of care and diligence normally practiced by consulting firms performing similar services in the same locale. Symbiont, if requested by Client, will gather bids from various hazardous waste transporters and/or treatment, storage or disposal facilities (TSDFs) that are appropriately licensed or permitted by state, federal and/or local authorities to accept the waste generated by the Client. Client acknowledges that although Symbiont may gather bids from various hazardous waste transporters or TSDFs, that Client has ultimately selected such transporter or TSDF. Client understands that Symbiont has not conducted regulatory compliance audits on such transporters or TSDFs nor does Symbiont make any other warranties or representations other than expressly written in this paragraph related to such transporters or TSDFs. Client acknowledges that Symbiont at no time assumes title to waste generated from Client's facility or site.

Client acknowledges that Symbiont has no responsibility as an operator, arranger, generator, treater, storer, transporter, or disposer of hazardous substances found or identified in conjunction with work performed hereunder.

Article 21. Third Party Rights

Except as specifically stated in this Agreement, this Agreement does not create any rights or benefits to parties other than Client and Symbiont. The services provided by Symbiont hereunder are for the Client only.

Article 22. Assignment

Neither party to this Agreement shall assign its duties and obligations hereunder without the prior consent of the other party except as provided in Article 4.

Article 23. Lien Notice

As required by the Wisconsin Construction Lien Law, Symbiont hereby notifies Client that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for construction on Client's land



may have lien rights on Client's land and buildings if not paid. Those entitled to lien rights, in addition to Symbiont, are those who contract directly with Client or those who give Client notice within sixty (60) days after they first perform, furnish, or procure labor, services, materials, plans or specifications for construction. Accordingly, Client probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specification for construction, and should give a copy of each notice received to the mortgage lender, if any. Symbiont agrees to cooperate with Client and Client's lender, if any, to see that all potential lien claimants are duly paid.

If the project site is in a state other than Wisconsin, Symbiont and its subcontractors may also have lien rights on Client's land and building if not paid.

Article 24. Waiver

No waiver by Symbiont of any term or condition set forth herein or the breach by the Client of any such term or condition, whether by conduct or otherwise, in any one or more instances, shall be deemed or construed as a further or continuing waiver of any such term, condition or breach or a waiver of any other term, condition or breach.

Article 25. Headings

The subject headings in this Agreement are for convenience only and are not determinative of the substance of the subject clause.

Article 26. Entire Agreement

The parties agree that this Agreement, together with proposals and attachments, represents the entire and integrated agreement between the Client and Symbiont and supersedes all prior communications, negotiations, representations, quotations, offers or agreements, either written or oral between the parties hereto, with respect to the subject matter hereof, and no agreement or understanding varying or extending this Agreement shall be binding upon either Party, other than by a written agreement signed by both the Client and Symbiont. If additional documents represent the agreement of the parties, such documents must be itemized in Symbiont's proposal. The parties agree that the provisions of these terms and conditions of this Agreement shall control over and govern as to any subsequent form or document signed by the Parties, such as Owner's Purchase Orders, Work Orders, etc. and that such documents may be issued by Owner to Symbiont as a matter of convenience to the Parties without altering any of the terms or provisions hereof.

Article 27. Severability

If any provision or part of a provision of this Agreement is declared to be invalid by any tribunal of competent jurisdiction, such part shall be deemed automatically adjusted, if possible, to conform to the requirements for validity, but if such adjustment is not possible, it shall be deemed deleted from this Agreement as though it had never been included herein. In either case, the balance of any such provision and of this Agreement shall remain in full force and effect.

Article 28. Contract Amendments

Any amendments to the Proposal or these Terms and Conditions of Agreement shall be executed by means of a written contract amendment, signed by the Client and Symbiont. Changes to the Agreement will not become effective until the contract amendment has been signed by both parties. The contract amendment will document the specific changes to the Agreement along with any resulting adjustment in cost and/or schedule.

Article 29. Execution of Agreement

These Terms and Conditions of Agreement are cross referenced in Symbiont's Proposal and are accepted when the Proposal is executed by the Client or when the Client authorizes Symbiont to proceed with the Scope of Work. Client's representative represents that he/she is duly authorized to enter into and sign this Agreement. The parties agree that Symbiont's Proposal may be executed by Client and delivered to Symbiont via facsimile or other electronic means, and such facsimile or other electronic copy will constitute an original.

CITY OF CEDARBURG

MEETING DATE: April 8, 2019

ITEM NO: 8. C.

TITLE: Consider request to hire a replacement police officer and to promote a Patrol Sergeant.

ISSUE SUMMARY: With Sergeant Spaeth's retirement, the Cedarburg Police Department will be one officer position below the authorized staffing level of 21. I am requesting permission to hire an officer to replace Sergeant Spaeth's vacancy if he retires on May 30th, 2019 as planned. I am also requesting to promote an officer to Patrol Sergeant to take his place in that role.

STAFF RECOMMENDATION: Authorize the hiring of one officer to fill the vacancy created by Sergeant Spaeth's retirement

BOARD, COMMITTEE, OR COMMISSION RECOMMENDATION:

BUDGET IMPACT: Positive impact as the new officer will take 4 years to reach the top pay level.

ATTACHMENT: None

FOR MORE INFORMATION CONTACT: Chief Thomas J. Frank 375-7620

CITY OF CEDARBURG

MEETING DATE: April 8, 2019

ITEM NO: 8. D.

TITLE: Consider Outdoor Alcohol Beverage License for The American Legion Peter Wollner Post 288 at W57 N481 Hilbert Avenue; and action thereon (Plan Comm. 04/01/19)

ISSUE SUMMARY: The applicant is requesting an Outdoor Alcohol Beverage License to serve alcohol on their recently constructed deck located off the southeast corner of the American Legion Post. A review of our records indicates that the Legion Post received Plan Commission approval of their renovation and expansion plans on June 5, 2017. Those plans included: bringing the existing bathrooms into ADA compliance, expanding the indoor seating area and adding outdoor deck along with revising and improving the site parking and traffic circulation. Now that construction is complete, they are requesting an Outdoor Alcohol Beverage License to be able to serve alcohol beverages with food on the deck. As noted in their plans, the deck has the wall of the building on two sides and a steel rail on the opposing sides.

STAFF RECOMMENDATION:

Staff has no objection as proposed

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: These plans were reviewed by the Plan Commission on April 1st and they recommended approval as proposed by unanimous vote.

BUDGETARY IMPACT: n/a

ATTACHMENTS:

- Plan Commission minutes from the April 1, 2019 meeting
- Application and drawings

INITIATED/REQUESTED BY: American Legion Post

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

CITY OF CEDARBURG
PLAN COMMISSION

PLN20190401-1
UNAPPROVED MINUTES

April 1, 2019

A regular meeting of the Plan Commission of the City of Cedarburg was held on Monday, April 1, 2019 at Cedarburg City Hall, W63 N645 Washington Avenue, second floor, Council Chambers. The meeting was called to order at 7:00 p.m. by Mayor Michael J. O'Keefe.

Roll Call: Present - Mayor Michael J. O'Keefe, Council Member Patricia Thome, Mark Burgoyne, Greg Zimmerschied, Adam Voltz, Sig Strautmanis

Excused - Heather Cain

Also Present - Council Members Jack Arnett and Kristin Burkart, City Planner Jon Censky, Administrative Secretary Darla Drumel, news media

STATEMENT OF PUBLIC NOTICE

Administrative Secretary Drumel confirmed that the agenda for the meeting had been posted and distributed in compliance with the Wisconsin Open Meetings Law.

CONSIDER REQUEST FOR OUTDOOR ALCOHOL BEVERAGE LICENSE AT W57 N481 HILBERT AVENUE – AMERICAN LEGION POST 288

Planner Censky advised that the American Legion Post 288 is requesting an Outdoor Alcohol Beverage License to serve alcohol on their recently approved/constructed patio off the south and west corner of the American Legion Post. He noted that the Legion Post was before the Plan Commission on June 5, 2017 with plans to expand/update their facility by bringing their existing bathrooms into ADA compliance, expanding the indoor seating area and adding outdoor seating and improving the site parking and traffic circulation. Now that the renovation is complete, they need an Outdoor Alcohol Beverage License before they can serve food with alcohol beverages on the patio. As noted in their plans, the deck has the wall of the building on two sides and a steel rail on the opposing sides. The Police Chief has reviewed this request and has no objection and approval is recommended.

Action:

A motion was made by Council Member Thome to recommend that the requested Outdoor Alcohol Beverage License be granted to American Legion Post 288. The motion was seconded by Vice Chairperson Burgoyne and carried without a negative vote, with Commissioner Cain excused.

Council Member Thome noted that the improvements to the Post are significant and encouraged Commissioners to stop in.

**CONSIDER REQUEST FOR OUTDOOR ALCOHOL BEVERAGE LICENSE FOR W61
N480-86 WASHINGTON AVENUE – RHIANNON AND ANDREW WILSON**

Planner Censky advised that at the June 4, 2018 meeting Commissioners granted approval for the Brandywine Restaurant to serve alcohol beverages outside within a seating area along the south and west side of their building. While that outdoor use proved to be an attractive asset to the restaurant during nice comfortable weather, it became uncomfortable when the weather turned hot. To address that issue, Rhiannon and Andrew Wilson are now proposing to install an outdoor patio in the rear of the building for six tables and chairs and will then discontinue the seating along the south side. They wish to retain three of the six tables and chairs on the west side.

Access to the patio will be directly from the dining room through new French patio doors that will be installed along the entire length of the north wall of that room. While they have provided pictures of the proposed doors/window style they will need to follow-up with detailed drawings of the north elevation showing the French door and window installation for building permit acquisition. The outside seating area will be enclosed by a 6-foot high Western Red Cedar Lattice Top Fence.

These plans were recommended by the Landmarks Commission on March 28, 2019 and the Police Chief who has no problem with the proposal.

Action:

Council Member Thome moved to recommend approval of the Outdoor Alcohol Beverage License to Andrew and Rhiannon Wilson for the Brandywine restaurant at W61 N480-86 Washington Avenue contingent upon submittal of the detailed drawing of the north elevation showing installation of the French doors for building permit acquisition. The motion carried without a negative vote, with Commissioner Cain excused

AMERICAN LEGION POST OUTDOOR ALCOHOL BEVERAGE LICENSE

To: Cedarburg Plan Commission

Prepared by: Jonathan Censky, Planner

Agenda Item: 6.B.

Date: April 1, 2019

General Information

Applicant:

Peter Wollner American Legion Post

Status of Applicant:

Owner

Location:

W57 N481 Hilbert Avenue

Requested Action:

Outdoor Alcohol Beverage License

Existing Zoning:

I-1 Institutional and P-1 Park

Lot Size:

0.66 acres

Existing Land Use:

American Legion Post

Report:

The applicant is requesting an Outdoor Alcohol Beverage License to serve alcohol on their recently approved/constructed patio off the south and west corner of the American Legion Post. A review of our records indicates that the Legion Post was before this Commission on June 5, 2017 with plans to expand/update their facility by bringing their existing bathrooms into ADA compliance, expanding the indoor seating area and adding outdoor seating and improving the site parking and traffic circulation. Now that the renovation is complete, they need an Outdoor Alcohol Beverage License before they can serve food with alcohol beverages on the patio. As noted in their plans, the deck has the wall of the building on two sides and a steel rail on the opposing sides.

Staff Comments:

Staff notes that the Police Chief has reviewed this request and has no objection and approval is recommended.

12-17-18

Jim will come back w/
drawing and \$50

CITY OF CEDARBURG
W63 N645 Washington Avenue
P.O. Box 49
Cedarburg, WI 53012
Telephone: (262) 375-7606
Fax: (262) 375-7906

FYI -
ORIGINAL

City Clerk

Fee - \$50

APPLICATION FOR OUTDOOR ALCOHOLIC BEVERAGE LICENSE

Under the provisions of Chapter 125, Wis. Stats., the applicant must be in possession of a current Class B license. Name of individual, partnership or corporation with current Class B license:

The American Legion Peter Wollner Post 288

Premises address: W 57 N 481 Hilbert Ave B-082-02-05-000 C284

Agent (if corporation): JAMES A. LEE Business phone: 262 377 9987

Describe in detail the outdoor area intended for serving alcoholic beverages: (attach site plan)

New Deck

Sq. footage of proposed outdoor serving area: 490 Sq. footage of licensed premise: 2000

No amplified sound or music is permitted outside the enclosed premises (building). Amplified sound or music is not permitted in the outdoor serving area. There shall be a licensed operator in the outdoor serving area at all times when in operation.

Every outdoor serving area shall be completely enclosed with a fence or other measures. Indicate nature of fencing and other measures intended to provide control over the operation of the outdoor serving area:

New deck attached to building on two sides
and steel railings on two sides

12/10/18
Date

James A. Lee
Signature

mr Lee 12836@yahoo.com

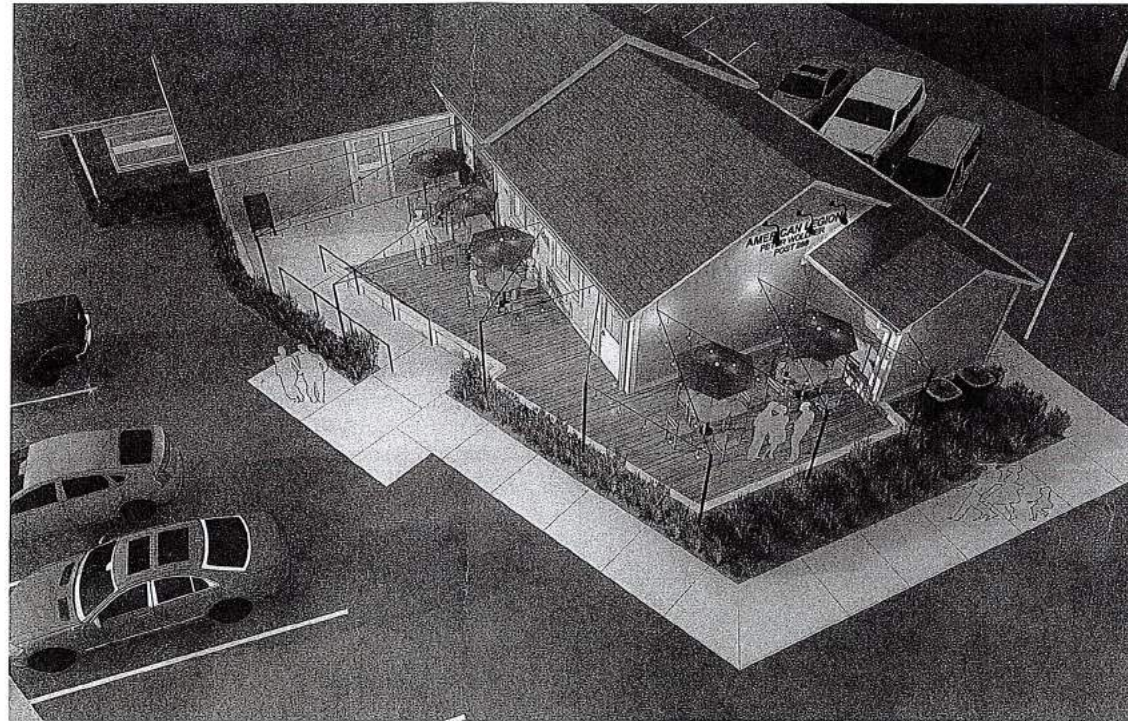
Chief of Police approval: _____ Date: _____
Plan Comm. approval: Date _____ Landmarks Comm. approval (if applicable): Date: _____
Notification of property owners within 150 feet: _____ Common Council approval: _____
Date Outdoor Alcoholic Beverage License issued: _____ License No.: _____

AMERICAN LEGION POST 288

W57N481 HILBERT AVENUE
CEDARBURG, WI 53012

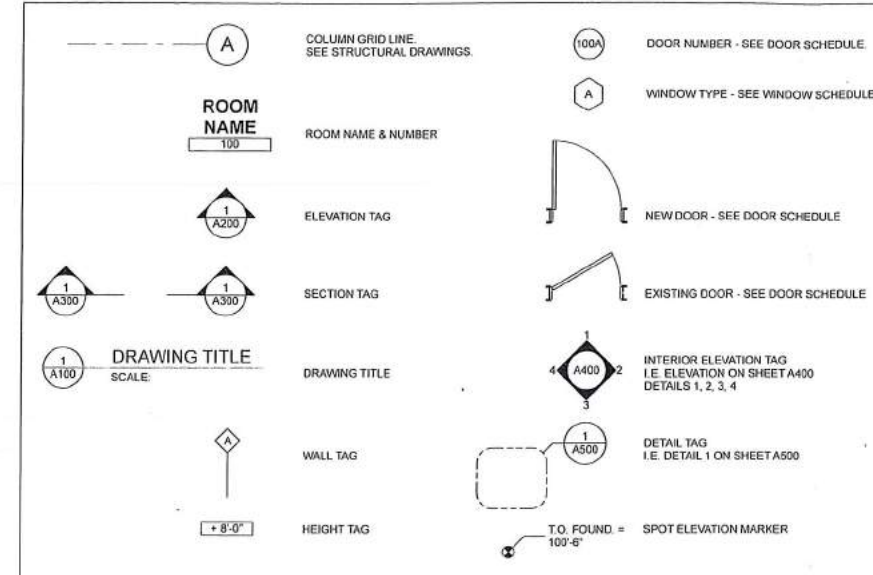


6528 West North Av
Milwaukee, Wisconsin 5
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PERSPECTIVES USED TO CONVEY GENERAL LOOK OF THE DESIGN.
SEE SUBSEQUENT DRAWINGS FOR DETAILS AND DIMENSIONS.

SYMBOL KEY



SHEET INDEX

ID	NAME
G100	COVER SHEET
A001	SITE SURVEY
A002	CODE PLAN
A003	WALL TYPES
A050	ARCHITECTURAL SITE PLAN
AD100	BASEMENT DEMOLITION PLAN
AD101	FIRST FLOOR DEMOLITION PLAN
AD200	DEMOLITION ELEVATIONS
A100	BASEMENT FLOOR PLAN
A101	FIRST FLOOR PLAN
A102	ROOF PLAN
A103	FRAMING PLANS AND NOTES
A200	ELEVATIONS
A201	ELEVATIONS
A300	SECTIONS
A400	INTERIOR ELEVATIONS
A401	INTERIOR ELEVATIONS
A500	DETAILS
A501	DETAILS
A502	DETAILS
A503	DETAILS
A504	RAMP SECTIONS
A600	DOOR SCHEDULE

CONTACT INFORMATION

OWNER:
AMERICAN LEGION POST 288
W57N481 HILBERT AVENUE
CEDARBURG, WI 53012

ARCHITECT:
GALBRAITH CARNAHAN ARCHITECTS
6528 WEST NORTH AVENUE
MILWAUKEE, WI 53213
(414) 291-0772

CONTACT:
BRANDON REINKE
bmr@galbraithcarnahan.com

STRUCTURAL ENGINEER:
R.A. SMITH NATIONAL, INC.
16745 W BLUEMOUND ROAD, SUITE 200
BROOKFIELD, WI 53005
(262) 317-3316

CONTACT:
JEFF DERRA, PE, LEED AP

ABBREVIATIONS

# & @	Pound OR Number And All
A	Acoustic Ceiling Tile
AD	Area Drain
AFF	Above Finished Floor
ALLM	Aluminum
ANOD	Anodized
APPROX	Approximately
B	Bank Equipment Supplier
BLKG	Blocking
BLKHD	Bulkhead
BRG	Bearing
BSMT	Basement
BT	Base Tile
BYND	Beyond
BO	Bottom Of
BOT	Bottom
C	Cabinet
CIP	Cast In Place
CHNL	Channel
CJ	Control Joint
CL	Clset
CLG	Ceiling
CLR	Clear
CM	Construction Manager
CMU	Concrete Masonry Unit
COL	Column
COMPR	Compressive
CONC	Concrete
CONC BLK	Concrete Block
CONT	Continuous
CONTR	Contractor
CPT	Carpet
CRS	Course

D	Double
DBL	Demolish or Demolition
DEM	Diameter
DIA	Dimension
DIM	Dimensions
DISP	Dispenser
DN	Down
DR	Door
DRWR	Drawer
DS	Downspout
DTL	Detail
DW	Dishwasher
DWG	Drawing
E	Each
EA	Exterior Insulation Finish System
EIFS	Expansion Joint
EJ	Elevation
EL	Electrical
ELEC	Elevator or Elevation
ELEV	Equal
EQ	Ethylene Propylene Diene M-Class (Roofing)
EPDM	Existing To Remain
ETR	Existing
EXIST	Expansion
EXP	Expansion Joint
EXP JT	Exterior
EXT	
F	Floor Drain or Fire Department
FD	Fire Extinguisher
FE	Fire Extinguisher Cabinet
FEC	Finished Floor
FIN FLR	Fixture
FIXT	Floor
FLR	Flashing
FLSHG	Filled Metal
FM	Face Of
FO	Foot
FT	

G	Gauge
GA	Galvanized
GALV	Grab Bar
GB	Gypsum Wall Board
GWB	
H	Hollow Core
HC	Hardwood
HDWD	Header
HDR	High
HI	Hollow Metal
HM	Horizontal
HORIZ	High Point
HP	Hour
HR	Height
NT	Hardboard
HRDBD	Heating, Ventilating, And Air Conditioning
HVAC	
I	Impact Resistant Gypsum Wall Board
IRGWB	In Lieu Of
ILO	Instructions
INSTR	Insulated or Insulation
INSUL	Interior
INT	
J	Joint
JNT	
M	Maximum
MAX	Manufacturer
MFR	Masonry Opening
MO	Mechanical
MECH	Membrane
MEMBR	Microwave
MICRO	Minimum
MIN	Miscellaneous
MISC	Moisture Resistant Dry Wall
MROW	
MROWB	

M	Maximum
MAX	Manufacturer
MFR	Masonry Opening
MO	Mechanical
MECH	Membrane
MEMBR	Microwave
MICRO	Minimum
MIN	Miscellaneous
MISC	Moisture Resistant Dry Wall
MROW	Moisture Resistant Gypsum Wall Board
MRGWB	Metal
MTL	Mortar
MTR	Material
MTRL	
N	Not In Contract
NIC	Number
NO	Nominal
NOM	
O	On Center
OC	Opposite Hand
OH	Opening
OPNG	Ounce
OZ	
P	Pre-Cast Concrete
PCC	Plumbing
PLUMB	Plastic Laminate
PLAM	Plumbing
PLYWD	Plywood
PLYWD	Pole & Shelves / Shelf
P&S	Prefinished
PREFIN	Pressure Treated
PT	Paint or Painted
PNT	Polyvinyl Chloride
PVC	
R	Rubber Base
RB	Rebar
REB	

R	Reinforced
REIN	Required
REQD	Room
RM	
S	Sheathing
SHTHG	Sheet Flooring
SF	Similar
SIM	Specified OR Specification
SPEC	Sprinkler or Speaker
SPK	Stainless Steel
SS	Stain
ST	Sound Transmission Coefficient
STC	Steel
STL	Structure or Structural
STRUCT	
T	Tongue And Groove
T&G	Telephone
TELE	Toilet
TLT	Top Of
TO	Top Of Concrete
TOC	Top Of Steel
TOS	Toilet Paper Dispenser
TPD	Telephone/Data
T/D	Typical
TYP	
U	Unless Noted Otherwise
UNO	Underside
US	
V	Vinyl Base
VB	Vinyl Composition Tile
VCT	Vertical
VERT	Verify In Field
VP	Vision Panel
VP	Vinyl Wall Covering
VWC	
W	

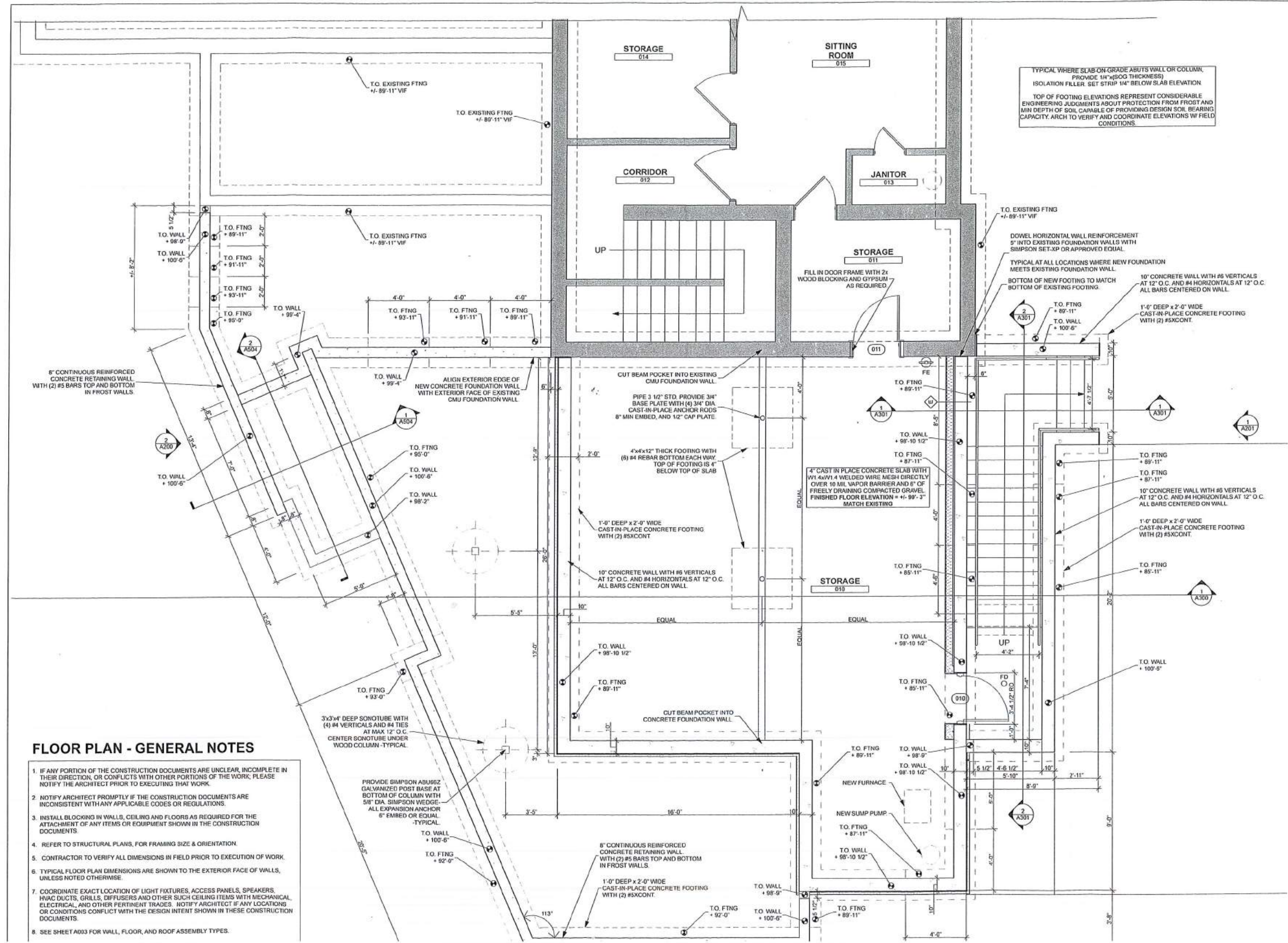
AMERICAN LEGION POST 288

W57N481 HILBERT AVENUE CEDARBURG, WI 53012

DRAWING ISSUE 1
PROGRESS SET 12.22
ISSUED FOR BID 02.16

PROJECT # 16

COVER SHEET



TYPICAL WHERE SLAB-ON-GRADE ABUTS WALL OR COLUMN, PROVIDE 1/4" (50G THICKNESS) ISOLATION FILLER. SET STRIP 1/4" BELOW SLAB ELEVATION.

TOP OF FOOTING ELEVATIONS REPRESENT CONSIDERABLE ENGINEERING JUDGMENTS ABOUT PROTECTION FROM FROST AND MIN DEPTH OF SOIL, CAPABLE OF PROVIDING DESIGN SOIL BEARING CAPACITY. ARCH TO VERIFY AND COORDINATE ELEVATIONS W/ FIELD CONDITIONS.

FLOOR PLAN - GENERAL NOTES

1. IF ANY PORTION OF THE CONSTRUCTION DOCUMENTS ARE UNCLEAR, INCOMPLETE IN THEIR DIRECTION, OR CONFLICTS WITH OTHER PORTIONS OF THE WORK, PLEASE NOTIFY THE ARCHITECT PRIOR TO EXECUTING THAT WORK.
2. NOTIFY ARCHITECT PROMPTLY IF THE CONSTRUCTION DOCUMENTS ARE INCONSISTENT WITH ANY APPLICABLE CODES OR REGULATIONS.
3. INSTALL BLOCKING IN WALLS, CEILING AND FLOORS AS REQUIRED FOR THE ATTACHMENT OF ANY ITEMS OR EQUIPMENT SHOWN IN THE CONSTRUCTION DOCUMENTS.
4. REFER TO STRUCTURAL PLANS, FOR FRAMING SIZE & ORIENTATION.
5. CONTRACTOR TO VERIFY ALL DIMENSIONS IN FIELD PRIOR TO EXECUTION OF WORK.
6. TYPICAL FLOOR PLAN DIMENSIONS ARE SHOWN TO THE EXTERIOR FACE OF WALLS, UNLESS NOTED OTHERWISE.
7. COORDINATE EXACT LOCATION OF LIGHT FIXTURES, ACCESS PANELS, SPEAKERS, HVAC DUCTS, GRILLS, DIFFUSERS AND OTHER SUCH CEILING ITEMS WITH MECHANICAL, ELECTRICAL, AND OTHER PERTINENT TRADES. NOTIFY ARCHITECT IF ANY LOCATIONS OR CONDITIONS CONFLICT WITH THE DESIGN INTENT SHOWN IN THESE CONSTRUCTION DOCUMENTS.
8. SEE SHEET A003 FOR WALL, FLOOR, AND ROOF ASSEMBLY TYPES.



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AMERICAN LEGION POST 288
 W57N481 HILBERT AVENUE CEDARBURG, WI 53012

DRAWING DATE	04E
PROGRESS SET	12.22.16
ISSUED FOR BID	02.16.17
ADDENDUM #1	02.28.17
STATE PERMIT	03.13.17
ADDENDUM #2	03.23.17
STATE PERMIT RESUBMIT	04.10.17

PROJECT # 1627

CITY OF CEDARBURG

MEETING DATE: April 8, 2019

ITEM NO: 8. E.

TITLE: Consider Outdoor Alcohol Beverage License for Brandywine Restaurant at W61 N480 Washington Avenue; and action thereon (Landmarks Comm. 03/28/19, Plan Comm. 04/01/19).

ISSUE SUMMARY: Council members are reminded that last June you granted approval for the Brandywine Restaurant to serve alcohol beverages outside within a seating area along the south and west side of their building. While that outdoor use proved to be an attractive asset to their restaurant business during nice comfortable weather, it became uncomfortable when the weather turned hot. To address that issue, they are now proposing to install an outdoor patio on the grassy area in the rear of the building for 6 tables and chairs and will then discontinue the use of the seating along the south side. They do however, wish to continue the use of three of the six tables on the west side.

Access to the patio will be directly from the dining room through new French patio doors that will be installed along the entire length of the north wall of that room. While they have provided pictures of the proposed doors/window style they will need to follow-up with detailed drawings of the north elevation showing the French door and window installation for building permit acquisition. The outside seating area will be enclosed by a 6-foot high Western Red Cedar Lattice Top Fence.

STAFF RECOMMENDATION:

Staff has no objection as proposed subject to Submittal of the detailed drawing of the north elevation showing installation for building permit.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: These plans were reviewed by the Landmarks Commission on May 28th and the Plan Commission on April 1st. Both Commissions recommended approval by unanimous vote.

BUDGETARY IMPACT: n/a

ATTACHMENTS:

- Plan Commission minutes from the April 1st and the Landmarks Commission minutes from the March 28th meeting.
- Floor plans, picture of the Cedar Fence, picture of the French doors.

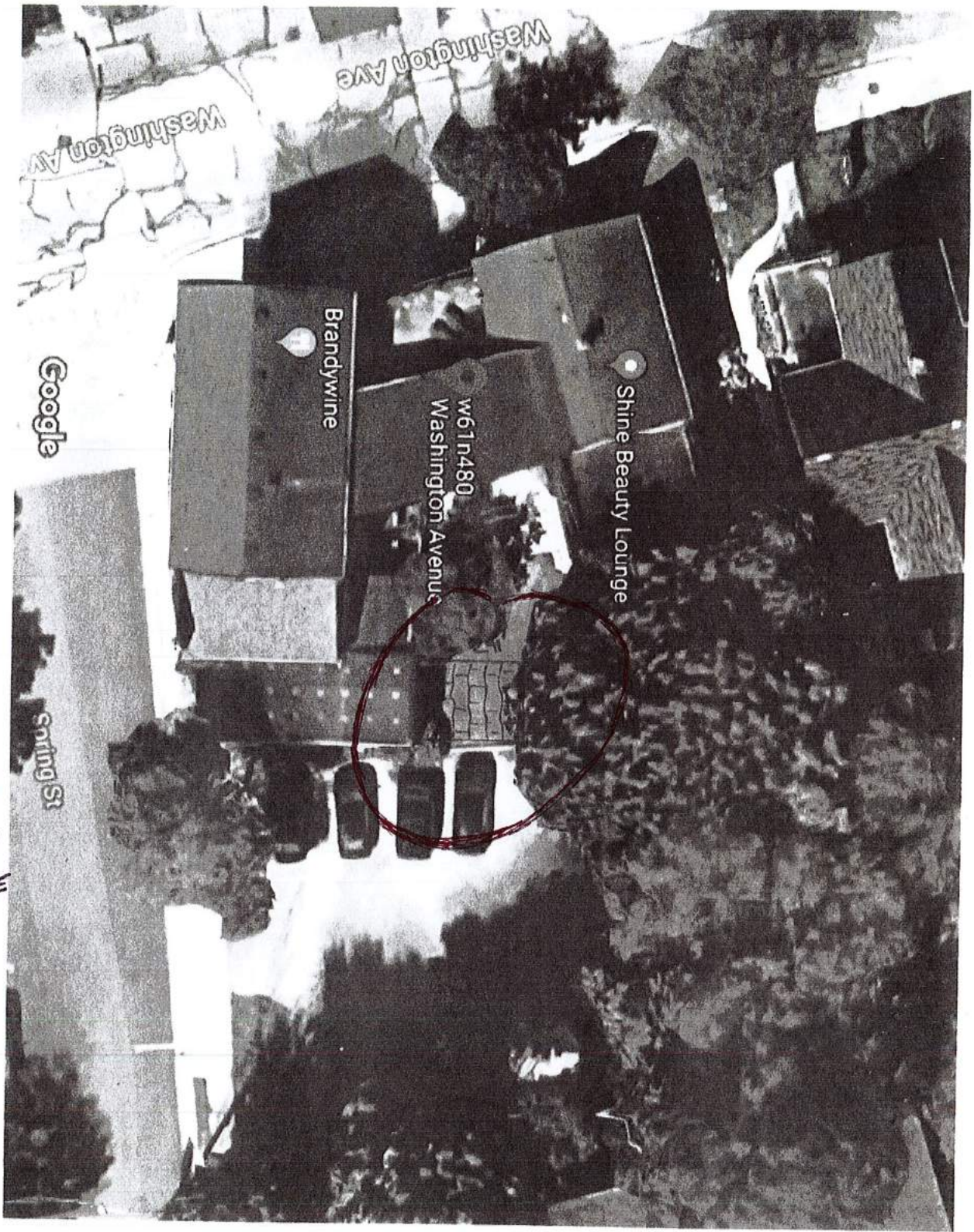
INITIATED/REQUESTED BY: Rhiannon and Andrew Wilson, Owners

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

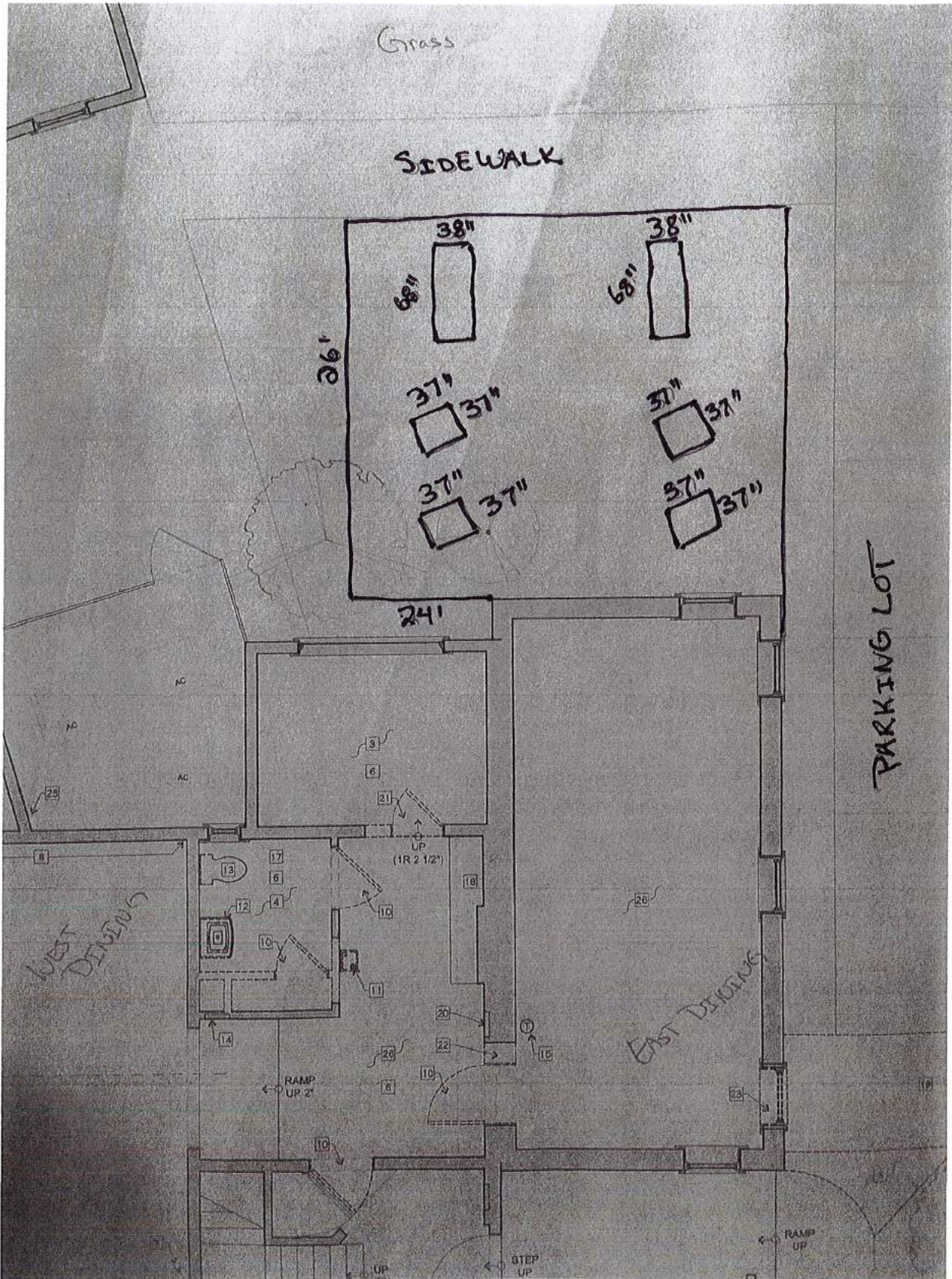
Patio would include a total of six tables. 2 tables of 6 and 4 tables of 4.

We would like to keep 3 tables on Washington Ave and have no tables on Spring Street.

BRANDYWINE LLC Outdoor Beverage
W61 N480 WASHINGTON AVE License



BRANDYWINE LLC Outdoor Beverage
W61 N480 WASHINGTON AVE License



BRANDYWINE LLC Outdoor Beverage
 W61 N480 WASHINGTON AVE License



table: 37"D x 37"W x 29.50"H - Chair: 22.25"D x 26.25"W x 34.75"H

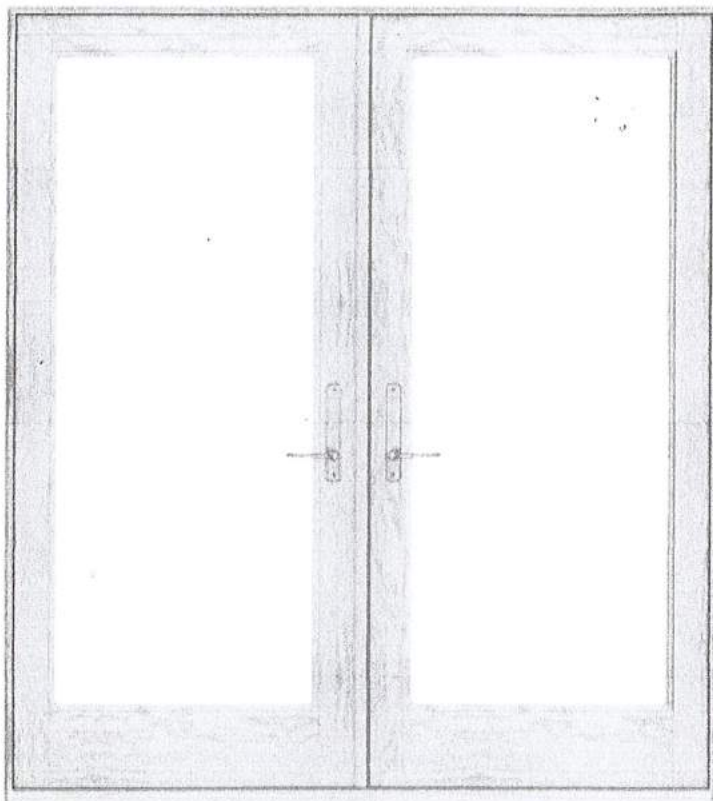
BRANDYWINE LLC Outdoor Beverage
W61 N480 WASHINGTON AVE License

door - floor to ceiling
through entire length
of North Wall



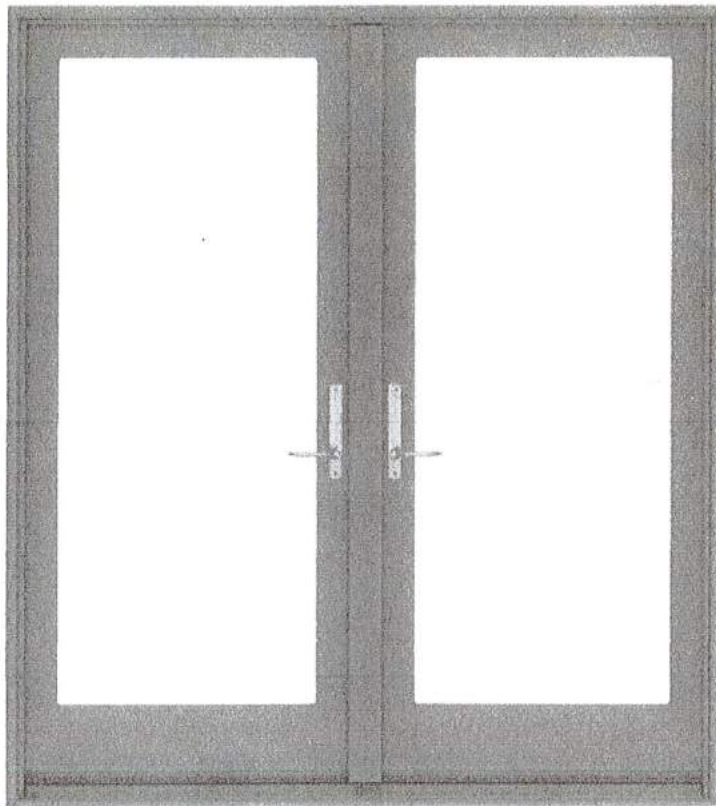
BRANDYWINE LLC Outdoor Beverage
W61 N480 WASHINGTON AVE License

400 Series Frenchwood® Hinged Patio Door

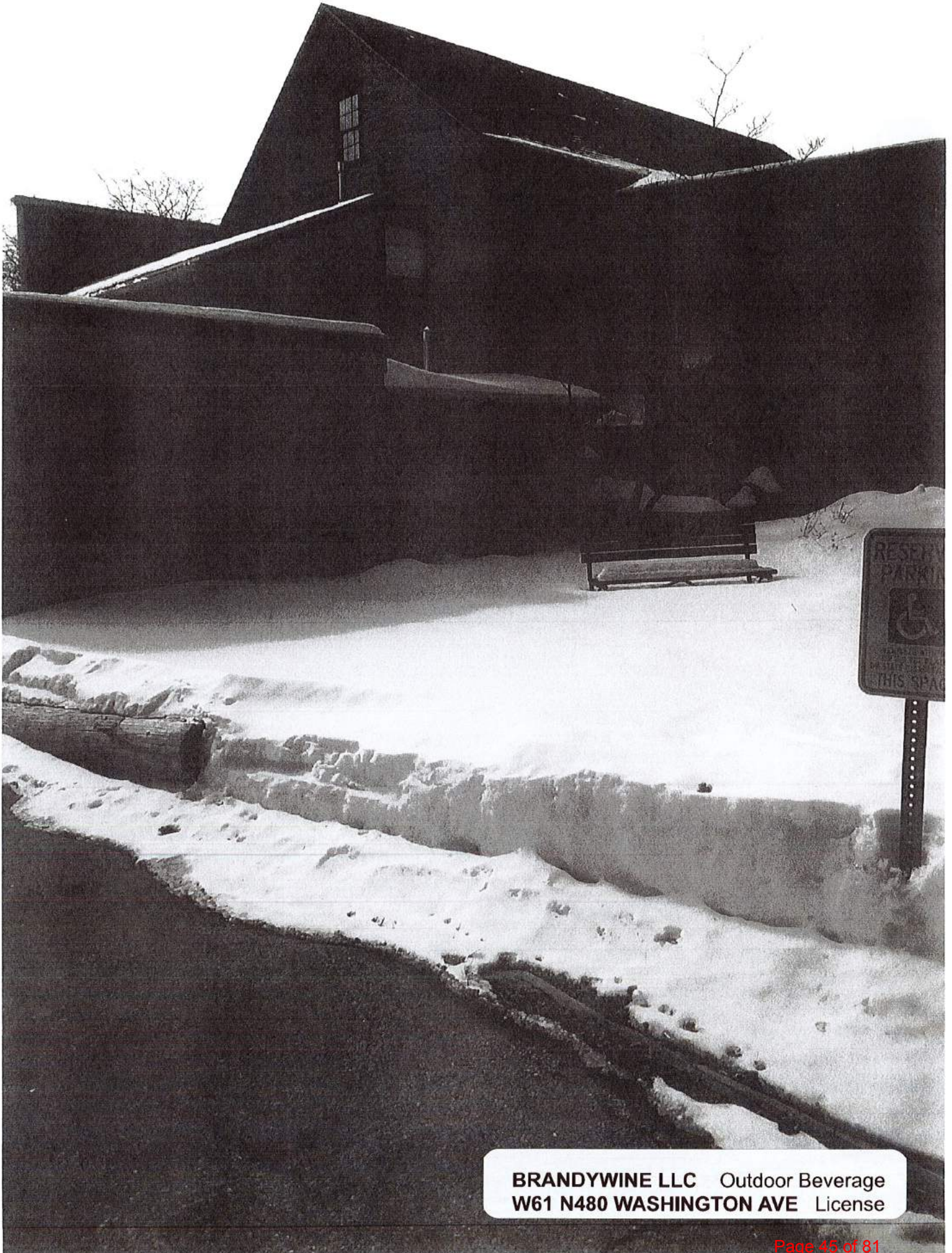


BRANDYWINE LLC Outdoor Beverage
W61 N480 WASHINGTON AVE License

400 Series Frenchwood® Hinged Patio Door

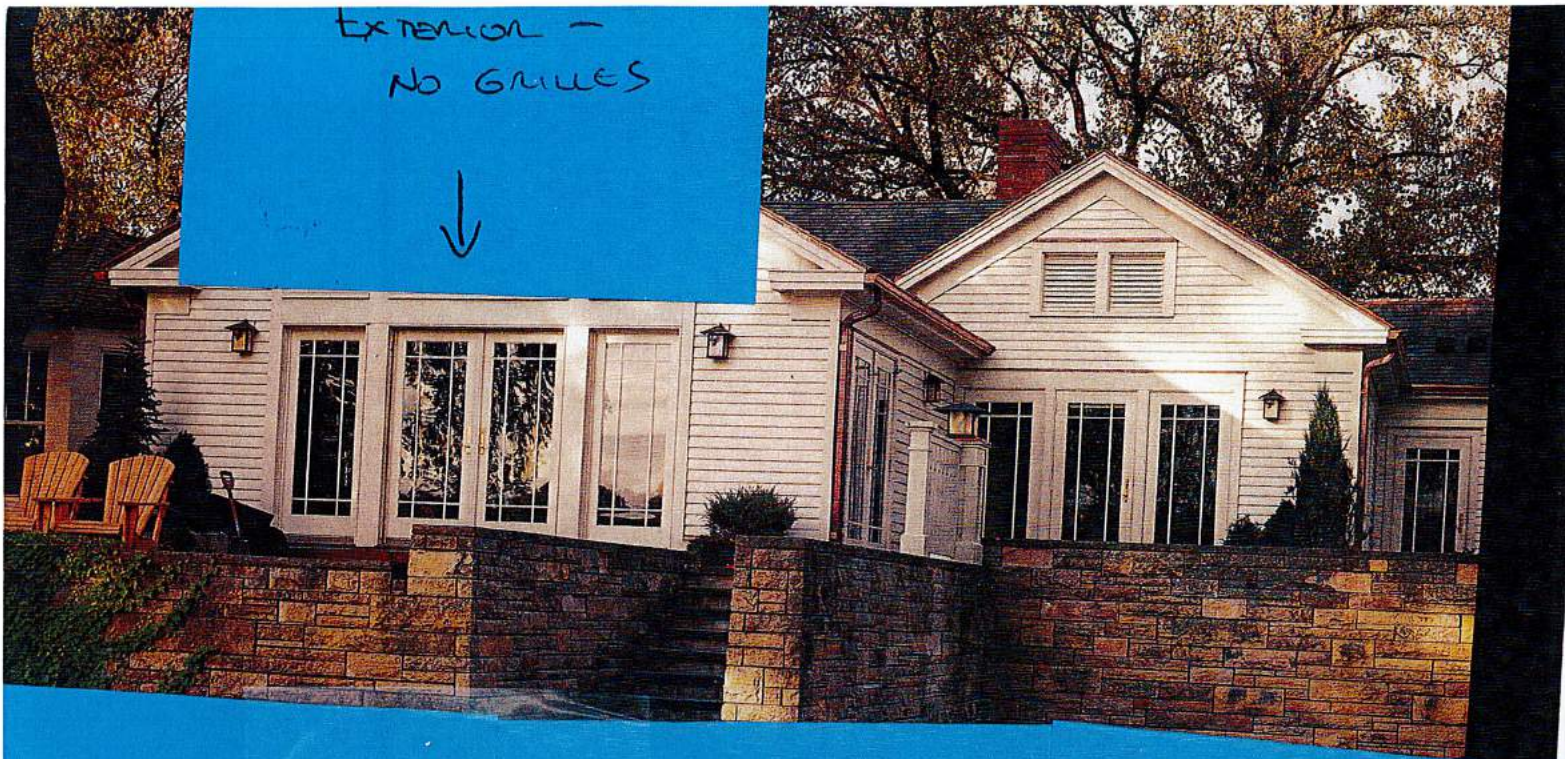


BRANDYWINE LLC Outdoor Beverage
W61 N480 WASHINGTON AVE License



BRANDYWINE LLC Outdoor Beverage
W61 N480 WASHINGTON AVE License

EXTERIOR -
NO GRILLES



INSIDE VIEW
(STAINED)
NO GRILLES



The classic blend of engineering & craftsmanship.

Exceptional performance combines with elegant styling. With Andersen®
400 Series patio doors, you can get just the look your home demands.

400

Distributed @
4/1/2019 PC Mtg.

Brandswine



LANDMARKS COMMISSION
March 28, 2019

LAN20190328-1
UNAPPROVED

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, March 28, 2019 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 1.

The meeting was called to order by Chairperson Judy Jepson at 7:00 p.m.

Roll Call: Present – Judy Jepson, Tomi Fay Forbes, Tom Kubala, James Pape, Robert Ross, Council Member Kristin Burkart, James Temmer

Excused – Doug Yip (alt.)

Also Present – City Planner Jon Censky, Andrew & Rhiannon Wilson

STATEMENT OF PUBLIC NOTICE

Chairperson Jepson acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by Commissioner Ross, seconded by Commissioner Kubala, to approve the minutes of the February 14, 2019 meeting. Motion carried without a negative vote.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

NEW BUSINESS

Consider Outdoor Alcohol Beverage License for Brandywine Restaurant at W61 N480-86 Washington Avenue; and Action Thereon.

Brandywine Restaurant received prior approval for outdoor seating on the south and west sides of the building. Andrew and Rhiannon Wilson report that the evening sun made the south side dining tables uncomfortable. Also, the wait staff was running in and out through the front door to serve the tables. They are proposing a patio placed in the open area on the east side of their building, enclosed by a 6' cedar fence. Access to the enclosure would be gained through a new double glass door installed on the north side of the east dining room. The area will have cozy seating, lights, and plants. The fence will not be obvious to most pedestrians and motorists.

Motion made by Commissioner Pape, seconded by Commissioner Kubala, to accept the proposal. Motion was carried without a negative vote.

ADJOURNMENT

Motion made by Commissioner Kubala, seconded by Commissioner Ross, to adjourn the meeting at 7:08 p.m. Motion carried without a negative vote.

adk

Tomi Fay Forbes
Secretary

QUESTIONS FOR ALDERMANIC DISTRICT 1 CANDIDATES
April 4, 2019

DRAFT

1. What factors have motivated you to seek appointment to the Common Council at this time? With this appointment being until April 2020, are you planning to run for this office in April of 2020?
2. What is your point of view regarding growth for Cedarburg?
3. There are generally two approaches to serving as a member of the Common Council:

I have been elected to this position and must do what is best for the City, or,

I must follow the will of the majority of my constituents.

Which of these two approaches do you think most closely describes your position? Why?
4. As a Council Member, how would you deal with a board, commission or committee recommendation with which you do not agree?
5. What factors should be considered before proceeding with economic development initiatives?
6. What concerns you about the future of our City?

Questions suggested by Council Member Verhaalen:

- 1) What do you feel are the primary duties of a local government and how should they be prioritized?*
- 2) Cedarburg's Historic District and festivals are considered some of it's primary tourism attractions. As a Common Council member, how do you balance the our support of theses assets along with responsibilities to its residents and tax payers.*

All applicants will be allowed a two minute closing statement.

INTERVIEWS ARE SCHEDULED FOR APRIL 29, 2019 COUNCIL MEETING

CITY OF CEDARBURG

MEETING DATE: April 8, 2019

ITEM NO: 8. G. & 8. H.

TITLE: F. Consider Ordinance No. 2019-06 increasing allocated funds in General Fund; and action thereon
G. Consider Resolution No. 2019-04 transferring funds from the Contingency Reserve to transfer to other funds and on to the Capital Improvement Fund for the 2019 Street Improvement Project; and action thereon

ISSUE SUMMARY: The ordinance is to allocate funds from 2018 into the 2019 budget. These projects or purchase were not completed in 2018 so the funds were carried over into 2019.

The Resolution is to transfer the funds from the contingency reserve and fund balance in General Fund to Capital Improvements street and storm sewer accounts for the 2019 street improvement project. The bid was awarded at the March 25, 2019 meeting with this transfer as the funding source for the amount over budget.

STAFF RECOMMENDATION: Approve Ordinance No. 2019-06 and Resolution No. 2019-04

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: None for ordinance and usage of fund balance for resolution.

ATTACHMENTS: Ordinance No. 2019-06 and Resolution No. 2019-04

INITIATED/REQUESTED BY: Christy Mertes

FOR MORE INFORMATION CONTACT: City Administrator/Treasurer Christy Mertes, 375-7606

**CITY OF CEDARBURG
ORDINANCE NO. 2019-06**

An Ordinance Increasing Allocated Funds in the General Fund

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. According to Wisconsin Statutes no appropriations may remain over expended at year-end within the annual budget and funds encumbered from 2018 need to be allocated into the 2019 budget;

SECTION 2. The authorized expenditures within the adopted 2019 Annual Budget need to be increased;

<u>APPROPRIATION</u>	<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
Increase – Garage	100-533210-326	Fuel system maintenance	\$3,000
Increase – Storm Sewers	100-533440-295	Street Sweeping	\$790
Increase – Snow & Ice Control	100-533450-340	Maintenance Supplies	\$9,324.78
Increase – Garage	100-533210-330	Travel & Training	\$1,000
Increase – Storm Sewers	100-533440-240	Repair & Maintenance	\$2,000
Increase – Snow & Ice	100-533450-340	Maintenance Supplies	\$1,798
Increase – Street Improvements	100-533311-350	Operating Supplies	\$2,400
Increase – Treasurer’s Office	100-515600-310	Office Supplies	\$459.96
Increase – Celebrations	100-555220-210	Professional Services	\$2,500

SECTION 3. These monies are hereby designated for use for the above mentioned purpose.

SECTION 4. This ordinance shall take effect and be in force from and after its passage and publication.

Passed and adopted this 8th day of April 2019.

Michael O’Keefe, Mayor

Countersigned:

Constance K. McHugh, City Clerk

Approved as to form:

Michael Herbrand, City Attorney

**CITY OF CEDARBURG
RESOLUTION NO. 2019-04**

A Resolution Transferring Funds the Contingency Reserve to Transfer to Other Funds

WHEREAS, expenditures within the adopted 2019 Annual Budget need to be reallocated; and

WHEREAS, according to Wisconsin Statutes no appropriations may remain over expended at year-end within the annual budget;

NOW, THEREFORE, BE IT RESOLVED that the following appropriation transfer be authorized within the 2019 City of Cedarburg budget:

<u>APPROPRIATION</u>	<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
	Transfer from:		
Other	100-591000-990	Contingency Reserves	\$200,000
Fund Balance	100-342900	Fund Balance	\$ 52,000
	Transfer and Increase to:		
Transfer to Other Funds	100-592000-706	Transfer to Capital Improvements	\$252,000
Transfer from Other Funds	400-491100	Transfer from General Fund	\$252,000
Street Improvements	400-533311-854	Street Projects for 2019	\$210,000
Stormwater	400-533440-475	Stormwater Projects for 2019	\$ 42,000

Passed and adopted this 8th day of April 2019

Mike O’Keefe, Mayor

Attest:

Constance K. McHugh, City Clerk

Approved as to form:

Michael Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: April 8, 2019

ITEM NO: 8. I.

TITLE: Consider Ordinance No. 2019-07 pertaining to the regulation of Mobile Vendors and Mobile Food Establishments; and action thereon

ISSUE SUMMARY: The Friends' of Parks, Recreation and Forestry would like to hold fundraising events at the City parks and pool. With this current ordinance food trucks are not allowed on City owned property except for Summer Sounds and Festivals. Staff would like to add the exemption for City fundraising activities.

The other change to the ordinance is to remove the requirement of Plan Commission approval. Staff review and approval is recommended. If there should be a denial and an appeal, the appeal would go to the Plan Commission.

City Attorney Herbrand has reviewed these changes.

STAFF RECOMMENDATION: Adopt Ordinance No. 2019-07.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: None

ATTACHMENTS: Ordinance No. 2019-07

INITIATED/REQUESTED BY: Christy Mertes

FOR MORE INFORMATION CONTACT: City Administrator/Treasurer Christy Mertes, 375-7606, Planner Jon Censky or City Clerk Connie McHugh

**CITY OF CEDARBURG
ORDINANCE NO. 2019-07**

**SEC. 7-18 REGULATION OF MOBILE VENDORS AND MOBILE FOOD
ESTABLISHMENTS**

**An Ordinance Creating Section 7-18
Of the City of Cedarburg Code of Ordinances**

WHEREAS, the City desires to provide for the health, safety, and well-being of its residents, to ensure and maintain safe food service and public safety, and to promote the orderly and safe use of the public right-of-way within the City;

THEREFORE, the Common Council of the City of Cedarburg, Wisconsin do ordain as follows:

That a new section be created in the City of Cedarburg Code of Ordinances as follows:

SEC. 7-18-1 DEFINITIONS

In this Chapter:

(a) **Mobile Food Vendor** or **Mobile Vendor** means the owner, owner's agent or employees of a mobile establishment within the City of Cedarburg. A Mobile Food Vendor or Vendor shall expressly not include Direct Seller's, as defined in Section 7-4-2(a) of the Code of Ordinances.

(b) **Mobile Food Establishment** means a restaurant or retail food establishment where ready-to-eat food is cooked, wrapped, packaged, processed, served or sold from a vehicle, car, truck, trailer, cart, or similar portable device which may or should be capable of periodically changing locations. This ordinance does not intend to regulate home delivery of food and beverage items.

(c) **Food** means all articles used for food, non-alcoholic drink or condiment including ice or water used by humans whether simple, mixed or compound articles used or intended for use as ingredients in the composition or preparation thereof.

(d) **Mobile Vendor** means a retail establishment where products or services of any kind are served, offered or sold from a vehicle, car, truck, trailer, cart, or similar portable device which may or should be capable of periodically changing locations.

SEC. 7-18-2 LICENSE REQUIRED. It shall be unlawful for a person to operate as a Mobile Vendor or Mobile Food Establishment, serve, sell or distribute food from a Mobile Food Establishment or cook, wrap, package, process, serve or portion food in a Mobile Food Establishment in the City of Cedarburg without first having obtained a valid Mobile Vendor or Mobile Food Establishment license from the City of Cedarburg Plan Commission Clerk as provided for by this chapter.

SEC. 7-18-3 EXEMPTIONS FROM LICENSE REQUIREMENT. Mobile Food Establishments and Mobile Vendors participating in any of the festivals, organizations, activities, or events listed below are exempt from obtaining a mobile food establishment license and the location and general operation restrictions required by this chapter:

(a) Any Mobile Vendor or Mobile Food Establishment on premises and controlled, regulated or permitted through section 7-14 (Festival Celebration Permit) of the Code of Ordinances.

(b) Any Mobile Food Vendor or Mobile Food Establishment acting by, through or under Summer Sounds at Cedar Creek Park organized by Cedarburg Music Festivals.

(1) Limited to no more than twelve (12) Friday night events per year.

(c) Any person selling goods at a farmer's market or flea market, on premises and under the control of the farmer's market or flea market organizers.

(d) Any person selling goods on premises at the Ozaukee County Fairgrounds.

(e) Any fundraising activities sponsored by the City of Cedarburg.

(ef) Any other festival/organization/activity/event that the City of Cedarburg Plan Commission deems appropriate for exemption.

(fg) Any Mobile Food Establishment or Mobile Vendor commissioned or paid directly by a private land owner and who does not receive direct payment from persons receiving food items, goods, or services from the Mobile Food Establishment or Mobile Vendor.

SEC. 7-18-4 APPLICATION. Any person desiring to operate as a Mobile Vendor or Mobile Food Establishment shall make written application for a Mobile Vendor or Mobile Food Establishment license to the City Clerk. The application shall be on the form provided by the City Clerk's Office and shall include the following:

- (a) The name, signature, and address of each applicant and each member or officer of a corporate applicant.
- (b) The name of each employee of the mobile food establishment.
 - (1) The applicant must provide to the city clerk's office the name and address of any new employee within thirty (30) days of hiring.
- (c) A description of the mobile vending vehicle or cart, including the make, model, VIN number and license plate for mobile vending vehicles.
- (d) A valid copy of all necessary licenses for the operation of the Mobile Vendor or Mobile Food Establishment, including, but not limited to, licenses or certificates required by Ozaukee County, the state of Wisconsin, or any subsidiary enforcement agencies or departments thereof.
- (e) A signed statement that the vendor shall hold harmless the city and its officers and employees, and shall indemnify the city, its officers and employees for any claims for damage to property or injury to persons which may be occasioned by any activity carried on under the terms of the license. Vendor shall furnish and maintain such public liability insurance coverage of not less than \$1,000,000.00
- (f) The proposed location of the vending vehicle or cart and any additional information as deemed necessary by city staff.
- (g) The city reserves the right to conduct a background check of the applicant and the applicant's employees.

SEC. 7-18-5 INVESTIGATION.

- (a) Upon receipt of each application from the ~~Plan Commission~~ City Clerk's Office, the City of Cedarburg Police Department shall conduct an investigation of the statements made on such application, including a background check of the applicant and the employees of the applicant.
- (b) After investigation by the City of Cedarburg Police Department, the application shall be reviewed for approval or denial by the City Clerk's Office. The ~~Plan Commission~~ City Clerk's Office shall refuse to license the applicant if it is determined, pursuant to the investigation above, that: the application contains any material omission or materially inaccurate statement; complaints of a material nature have been received against the applicant by the authorities in the preceding cities, villages and towns, not exceeding three (3), in which the applicant conducted similar business; the applicant or an employee of the

applicant was convicted of a crime, statutory violation or ordinance violation within the last five (5) years, the nature of which is directly related to the applicant's or an employee's fitness to engage in the conduct for which the license is requested; the applicant failed to comply with any applicable provision of section 7-18-4 or the applicant failed to pay the fees required for the license.

SEC. 7-18-6 LOCATION RESTRICTIONS. Except as provided herein, licensed Mobile Vendor and Mobile Food Establishments shall not operate upon or in the public road right-of-way, public grounds, or public alleys. Licensed Mobile Vendors and Mobile Food Establishments may operate on private non-residential property, with the written permission of the private property owner.

(a) The Plan Commission may grant a temporary use permit to a Mobile Food Establishment for operation in the Historic District Preservation Overlay District for any activity or event that it deems appropriate. The Plan Commission shall specify the location, hours of operation, and any other restrictions it deems appropriate for the specific activity or event.

SEC. 7-18-7 GENERAL OPERATION RESTRICTIONS.

(a) Hours of operation for a Mobile Vendor or Mobile Food Establishment shall be no earlier than 10:00 a.m. to no later than 10:00 pm.

(b) Any power required for the Mobile Vendor or Mobile Food Establishment shall not use utilities drawn from the public right-of-way. No power cable or equipment shall be extended over any City street, alley or sidewalk.

(c) No Mobile Vendor or Mobile Food Establishment shall use or maintain any outside sound amplifying equipment, lights, or noisemakers of any kind, while stationary.

(d) Mobile Vendors or Mobile Food Establishments are responsible for providing trash/refuse receptacles on site and for removing such receptacles at the conclusion of sales. Trash or refuse from the Mobile Vendor or Mobile Food Vendor's receptacles shall not be placed in any public or private trash receptacles, including dumpsters, without the private trash receptacles' owner's consent.

(e) Mobile Vendors and Mobile Food Establishments shall take every precaution to ensure that their operation does not materially affect the peace and welfare of the general public nor cause any unreasonably loud, disturbing, and/or unnecessary noise or any other noise of any character, intensity or duration as to be detrimental or disturbing to the public peace or welfare.

(f) Mobile Vendors and Mobile Food Establishments shall not operate on dates during which a permitted festival is occurring within the City pursuant to Section 7-14 of the Code of Ordinances.

SEC. 7-18-8 FEES AND CONDITIONS.

(a) All Licensed Mobile Vendors and Mobile Food Establishments shall pay an annual license fee in the amount of \$100.

(b) Licenses shall commence on January 1 and end on December 31 of each calendar year. Licenses applied for after January 1 of a year will expire on December 31 of that year; License fees shall not be pro-rated.

(c) The license is not transferrable from person to person or mobile vending vehicle or cart to mobile vending vehicle or cart.

(d) Each Mobile Vendor or Mobile Food Establishment shall be separately licensed.

(e) Mobile Vendors and Mobile Food Establishments shall comply with NFPA-1 Fire Code and Wisconsin Administrative Code SPS 314.50.

SEC. 7-18-9 ENFORCEMENT. The enforcement of this article shall be under the jurisdiction of the Building Inspector, Fire Department, and Police Department, who shall have the power to inspect to determine compliance with this article.

SEC. 7-18-10 RENEWAL. The license holder shall, on an annual basis, file a renewal form ~~prescribed~~ provided by the ~~Plan Commission~~ City Clerk's Office and renewal fee as established by the Common Council prior to the expiration of the license, and such renewal shall be processed in the same manner as the initial application.

SEC. 7-18-11 RECORDS. The Chief of Police shall report to the ~~Plan Commission~~ City Clerk all violations ~~for violation~~ of this Chapter issued to the licensee or any employee, contractor, or agent of the licensee. The ~~Plan Commission~~ City Clerk shall note any such violation on the record of the Vendor convicted.

SEC. 7-18-12 SUSPENSION, REVOCATION, OR NON-RENEWAL OF LICENSE.

(a) A Mobile Vendor or Mobile Food Establishment license may be suspended, revoked, or not renewed by the ~~Plan Commission~~ City Clerk if the applicant or licensee:

(1) made any material omission or materially inaccurate statement in the license application; or

(2) made any fraudulent, false, deceptive or misleading statement or representation in the course of engaging in mobile food vending; or

(3) violated any provision of this Chapter; or

(4) was convicted of any offense which is directly related to the licensee's fitness to engage in mobile vending.

(b) If the Chief of Police, Building Inspector, or an authorized representative of the Fire Department recommends that the ~~Plan Commission~~ City Clerk suspend, revoke, or not renew a mobile food establishment license, or, if the ~~Plan Commission~~ City Clerk indicates an intention to suspend, revoke, or not renew the Mobile Vendor or Mobile Food Establishment license, the City Clerk shall, in writing, inform the applicant of the intended non-renewal, the reasons, and of the opportunity to request a hearing before the Plan Commission. Such notice shall be sent by certified and regular mail to, or personally served upon, the licensee at least ten (10) days prior to hearing.

(c) A license is a privilege, the issuance of which is a right granted solely to the ~~Plan Commission~~ City Clerk. The ~~Plan Commission~~ City Clerk shall consider the circumstances, severity and facts of an offense, offenses or pattern of behavior when making the determination to grant, deny, suspend, revoke, or not renew a license

This ordinance shall take effect upon passage and publication.

Passed and adopted this 8th day of April 2019.

Mike O'Keefe, Mayor

ATTEST:

Constance K. McHugh, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

**CITY OF CEDARBURG
TRANSFER LIST
3/16/19-4/3/19**

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
3/18/2019	\$573.02	Light & Water-February usage
3/25/2019	\$34,479.78	Light & Water-February usage
3/25/2019	\$1,550.68	Light & Water-February usage
3/27/2019	\$188,000.00	PWSB Payroll
3/28/2019	\$6,130.31	Health Savings Accounts-contributions for 3/10/19-3/23/19
3/28/2019	\$2,448.59	ICMA-contributions for 3/10/19-3/23/19
3/28/2019	\$4,256.59	North Shore Bank-contributions for 3/10/19-3/23/19
3/28/2019	\$1,477.82	State of Wisconsin-child support payment
3/29/2019	\$2,000.00	PWSB Payroll
3/31/2019	\$71,432.99	WRS-remittance for February contributions
4/1/2019	\$79,466.62	WCA-April health insurance premiums
4/2/2019	\$6,037.14	MetLife-April dental insurance premiums
4/2/2019	\$566.15	Superior Vision-April vision insurance premiums
4/2/2019	\$1,367.82	Aflac-March premiums
4/2/2019	\$3,050.20	Minnesota Life-May life insurance premiums
4/3/2019	\$450.00	Wis. Dept of Revenue-TID annual fees
	<u>\$403,287.71</u>	

PWSB PAYROLL CHECKING ACCOUNT

3/29/2019	\$134,936.47	Payroll for 3/10/19-3/23/19
3/29/2019	<u>\$55,610.43</u>	Payroll taxes for 3/10/19-3/23/19
	\$190,546.90	

PWSB MONEY MARKET ACCOUNT

3/27/2019	\$300,000.00	PWSB Checking
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		Check Amt	Invoice	Comment
111300 PWSB Checking				
Paid Chk#	031279	3/22/2019	ADP, LLC.	
G	100-212000	ACCOUNTS PAYABLE	\$2,508.65	530903458 Treas-Processing
G	100-212000	ACCOUNTS PAYABLE	\$572.28	531328273 Treas-Processing
		Total ADP, LLC.	\$3,080.93	
Paid Chk#	031280	3/22/2019	AECOM TECHNICAL SERVICES INC	
G	400-212000	ACCOUNTS PAYABLE	\$1,038.69	2000184730 Eng-TMDL Evaluation
		Total AECOM TECHNICAL SERVICES INC	\$1,038.69	
Paid Chk#	031281	3/22/2019	ASSESSMENT TECHNOLOGIES OF WI	
G	100-212000	ACCOUNTS PAYABLE	\$17.50	8163 Assessor-Support
		Total ASSESSMENT TECHNOLOGIES OF WI	\$17.50	
Paid Chk#	031282	3/22/2019	BAKER & TAYLOR AUDIOBOOK PRE	
G	260-212000	ACCOUNTS PAYABLE	\$115.29	2034308065 Libr-cmd
G	260-212000	ACCOUNTS PAYABLE	\$118.06	2034317349 Libr-cmd
		Total BAKER & TAYLOR AUDIOBOOK PRE	\$233.35	
Paid Chk#	031283	3/22/2019	BAKER & TAYLOR AV PRE PROCESS	
G	260-212000	ACCOUNTS PAYABLE	\$43.04	H28975600 Libr-Vidmass
G	260-212000	ACCOUNTS PAYABLE	\$172.95	H29068930 Libr-Vidmass
G	260-212000	ACCOUNTS PAYABLE	\$17.93	H29227960 Libr-Vidmass
G	260-212000	ACCOUNTS PAYABLE	\$17.93	H29322410 Libr-Vidmass
G	260-212000	ACCOUNTS PAYABLE	\$17.93	H29330850 Libr-Vidmass
		Total BAKER & TAYLOR AV PRE PROCESS	\$269.78	
Paid Chk#	031284	3/22/2019	BAKER & TAYLOR BOOKS	
G	260-212000	ACCOUNTS PAYABLE	\$286.70	2034375769 Libr-Books
G	260-212000	ACCOUNTS PAYABLE	\$322.45	2034379219 Libr-Books
G	260-212000	ACCOUNTS PAYABLE	\$95.00	2034379219 Libr-Books
G	260-212000	ACCOUNTS PAYABLE	\$239.60	2034398543 Libr-Books
G	260-212000	ACCOUNTS PAYABLE	\$40.00	2034398543 Libr-Books
		Total BAKER & TAYLOR BOOKS	\$983.75	
Paid Chk#	031285	3/22/2019	BEYER S HARDWARE STORE	
G	260-212000	ACCOUNTS PAYABLE	\$19.32	146779 Libr-Brace
G	100-212000	ACCOUNTS PAYABLE	\$81.10	146786 Complex-torch/cylinder
G	100-212000	ACCOUNTS PAYABLE	\$0.27	146828 Complex-Leg Tip
G	100-212000	ACCOUNTS PAYABLE	\$15.28	146882 EM--paper products
		Total BEYER S HARDWARE STORE	\$115.97	
Paid Chk#	031286	3/22/2019	BRAKE & EQUIPMENT COMPANY	
G	100-212000	ACCOUNTS PAYABLE	\$146.16	010170 DPW-D Ring
		Total BRAKE & EQUIPMENT COMPANY	\$146.16	
Paid Chk#	031287	3/22/2019	CDW GOVERNMENT, INC.	
G	100-212000	ACCOUNTS PAYABLE	\$51.90	RHT5873 PD-Magenta cartridge

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G 100-212000	ACCOUNTS PAYABLE		\$25.94	RJL8596	PD-Ye;llow cartridge
	Total CDW GOVERNMENT, INC.		\$77.84		
Paid Chk# 031288 3/22/2019 CEDARBURG CHAMBER OF COMMERCE					
G 260-212000	ACCOUNTS PAYABLE		\$85.00	04112019	Libr-Business Fair
	il CEDARBURG CHAMBER OF COMMERCE		\$85.00		
Paid Chk# 031289 3/22/2019 CINTAS CORPORATION					
G 100-212000	ACCOUNTS PAYABLE		\$141.39	184212281	DPW-Shop Uniforms
	Total CINTAS CORPORATION		\$141.39		
Paid Chk# 031290 3/22/2019 CIVIC PLUS					
G 100-212000	ACCOUNTS PAYABLE		\$6,750.00	183912	IT-Website Design
	Total CIVIC PLUS		\$6,750.00		
Paid Chk# 031291 3/22/2019 CONSTANT CONTACT, INC.					
G 100-212000	ACCOUNTS PAYABLE		\$588.00	8UWOB4PAB	IT-Email Plus
	Total CONSTANT CONTACT, INC.		\$588.00		
Paid Chk# 031292 3/22/2019 EMC INSURANCE COMPANIES					
G 700-212000	ACCOUNTS PAYABLE		\$251.00	D-95710645	ISF-insurance
	Total EMC INSURANCE COMPANIES		\$251.00		
Paid Chk# 031293 3/22/2019 EWALD AUTOMOTIVE GROUP					
G 400-212000	ACCOUNTS PAYABLE		\$29,861.00	30720	PD-2019 Ford Explorer
	Total EWALD AUTOMOTIVE GROUP		\$29,861.00		
Paid Chk# 031294 3/22/2019 FUNTACTICS SOCCER CAMPS					
G 220-212000	ACCOUNTS PAYABLE		\$1,980.00	174	Rec-Soccer Camp
	Total FUNTACTICS SOCCER CAMPS		\$1,980.00		
Paid Chk# 031295 3/22/2019 GENERAL COMMUNICATIONS, INC.					
G 100-212000	ACCOUNTS PAYABLE		\$15,840.00	263818	Police- 2019 Maintenance
G 100-212000	ACCOUNTS PAYABLE		\$196.70	266777	Police - Transistor
	Total GENERAL COMMUNICATIONS, INC.		\$16,036.70		
Paid Chk# 031296 3/22/2019 GHD SERVICES, INC					
G 350-212000	ACCOUNTS PAYABLE		\$506.25	984460	Plan-Professional Services
	Total GHD SERVICES, INC		\$506.25		
Paid Chk# 031297 3/22/2019 GRAINGER					
G 100-212000	ACCOUNTS PAYABLE		\$91.35	9117087727	Complex- Supplies
	Total GRAINGER		\$91.35		
Paid Chk# 031298 3/22/2019 JAMES IMAGING SYSTEMS					
G 100-212000	ACCOUNTS PAYABLE		\$373.67	24408110	Rec-Copy Count
G 100-212000	ACCOUNTS PAYABLE		\$258.84	24408110	IT-Copy Count
G 100-212000	ACCOUNTS PAYABLE		\$297.66	24408110	IT-Copy Count
	Total JAMES IMAGING SYSTEMS		\$930.17		

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			Check Amt	Invoice	Comment
Paid Chk#	031299	3/22/2019	JOEL BUBLITZ/STILT HOUSE		
G	100-212000	ACCOUNTS PAYABLE	\$100.00	10499	EMP Rel-Service Recognition
Total JOEL BUBLITZ/STILT HOUSE			\$100.00		
Paid Chk#	031300	3/22/2019	LAROSA LANDSCAPE COMPANY		
G	260-212000	ACCOUNTS PAYABLE	\$154.10	69416	Libr-Shovel/De-Ice
G	260-212000	ACCOUNTS PAYABLE	\$102.90	69510	Libr-Shovel/De-Ice
Total LAROSA LANDSCAPE COMPANY			\$257.00		
Paid Chk#	031301	3/22/2019	M SQUARED ENGINEERING LLC		
G	601-212000	ACCOUNTS PAYABLE	\$1,342.50	19059	CWRC-Street/Utility Engr.
Total M SQUARED ENGINEERING LLC			\$1,342.50		
Paid Chk#	031302	3/22/2019	MONARCH LIBRARY SYSTEM		
G	260-212000	ACCOUNTS PAYABLE	\$459.00	414570	Libr-Movie License - Year
Total MONARCH LIBRARY SYSTEM			\$459.00		
Paid Chk#	031303	3/22/2019	NASSCO, INC.		
G	260-212000	ACCOUNTS PAYABLE	\$130.58	S2446918.001	Libr-Office Supplies
Total NASSCO, INC.			\$130.58		
Paid Chk#	031304	3/22/2019	OFFICE DEPOT		
G	260-212000	ACCOUNTS PAYABLE	\$31.98	281313261001	Libr - Office Supplies
G	260-212000	ACCOUNTS PAYABLE	\$61.08	281314728001	Libr - Office Supplies
G	260-212000	ACCOUNTS PAYABLE	\$272.90	281314729001	Libr - Office Supplies
G	100-212000	ACCOUNTS PAYABLE	\$257.27	281790297001	HP Print Cartridge
Total OFFICE DEPOT			\$623.23		
Paid Chk#	031305	3/22/2019	OLIVER FIONTAR LLC		
G	350-212000	ACCOUNTS PAYABLE	\$5,430.00	503	TIF#4-Draw 9 balance
Total OLIVER FIONTAR LLC			\$5,430.00		
Paid Chk#	031306	3/22/2019	OLSEN S PIGGLY WIGGLY		
G	100-212000	ACCOUNTS PAYABLE	\$19.39	36696	Admin- CVMiC Mtg.
Total OLSEN S PIGGLY WIGGLY			\$19.39		
Paid Chk#	031307	3/22/2019	ONTECH SYSTEMS, INC		
G	100-212000	ACCOUNTS PAYABLE	\$49.00	39908	IT-SonicWall Support
G	100-212000	ACCOUNTS PAYABLE	\$7,950.00	39932	IT-Computer Replacements
Total ONTECH SYSTEMS, INC			\$7,999.00		
Paid Chk#	031308	3/22/2019	PACE ANALYTICAL SERVICES, INC.		
G	601-212000	ACCOUNTS PAYABLE	\$21.00	1940063300	CWRC-Nitrogen
Total PACE ANALYTICAL SERVICES, INC.			\$21.00		
Paid Chk#	031309	3/22/2019	RUDIG TROPHIES		
G	220-212000	ACCOUNTS PAYABLE	\$1,350.00	63750	Rec-Basketball trophies
Total RUDIG TROPHIES			\$1,350.00		

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Paid Chk#	031310	3/22/2019	RUEKERT & MIELKE		
G	400-212000	ACCOUNTS PAYABLE	\$285.80	126784	Engr-MS4/TMDL activity
		Total RUEKERT & MIELKE	\$285.80		
Paid Chk#	031311	3/22/2019	SCHOLASTIC LIBRARY PUBLISHING		
G	260-212000	ACCOUNTS PAYABLE	\$1,401.34	18925652	Libr - Books
		Total SCHOLASTIC LIBRARY PUBLISHING	\$1,401.34		
Paid Chk#	031312	3/22/2019	SCHWAAB,INC		
G	100-212000	ACCOUNTS PAYABLE	\$46.25	CO36362	Parks-Rubber Stamps
		Total SCHWAAB,INC	\$46.25		
Paid Chk#	031313	3/22/2019	STREICHER S POLICE EQUIPMENT		
G	100-212000	ACCOUNTS PAYABLE	\$62.98	11356105	Police-Clothing/Equip
G	100-212000	ACCOUNTS PAYABLE	\$241.96	11356577	Police-Clothing/Equip
		Total STREICHER S POLICE EQUIPMENT	\$304.94		
Paid Chk#	031314	3/22/2019	SYMBIONT		
G	601-212000	ACCOUNTS PAYABLE	\$2,136.14	48632	CWRCsupport/GIS Services
		Total SYMBIONT	\$2,136.14		
Paid Chk#	031315	3/22/2019	TIME WARNER CABLE-PO BOX 4639		
G	100-212000	ACCOUNTS PAYABLE	\$19.88	104043035528	PD-Cable
G	100-212000	ACCOUNTS PAYABLE	\$410.47	709872301031	PD-CablePRI2
		Total TIME WARNER CABLE-PO BOX 4639	\$430.35		
Paid Chk#	031316	3/22/2019	TRUCK COUNTRY OF WISC		
G	100-212000	ACCOUNTS PAYABLE	\$44.61	X207019386-0	DPW-Parts
		Total TRUCK COUNTRY OF WISC	\$44.61		
Paid Chk#	031317	3/22/2019	UNIFIRST CORPORATION		
G	601-212000	ACCOUNTS PAYABLE	\$48.35	0961062864	CWRC-Uniforms
G	601-212000	ACCOUNTS PAYABLE	\$53.33	0961062876	CWRC-Uniforms
		Total UNIFIRST CORPORATION	\$101.68		
Paid Chk#	031318	3/22/2019	VALU RITE CORPORATION		
G	100-212000	ACCOUNTS PAYABLE	\$1,125.00	March/2019	Assessor-Contract
		Total VALU RITE CORPORATION	\$1,125.00		
Paid Chk#	031319	3/22/2019	WISCONSIN DNR		
G	601-212000	ACCOUNTS PAYABLE	\$2,603.00	Chapter 30	CWRC-Chapter 30 Permit /Stormwater
G	601-187034	HIGHLAND LIFT STATION	(\$2,603.00)	Chapter 30	VOID CWRC-CAPTER 30 PERMIT/STORMWATER
		Total WISCONSIN DNR	\$0.00		
Paid Chk#	031320	3/29/2019	A LYNEIS ELECTRIC LLC		
G	100-212000	ACCOUNTS PAYABLE	\$196.00	5711	DPW- Wiring Car Wash
		Total A LYNEIS ELECTRIC LLC	\$196.00		
Paid Chk#	031321	3/29/2019	ADP, LLC.		

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			Check Amt	Invoice	Comment
G 100-212000	ACCOUNTS PAYABLE		\$492.00	532009255	Trea-Processing
G 100-212000	ACCOUNTS PAYABLE		\$466.40	532448208	Trea-Processing
G 100-212000	ACCOUNTS PAYABLE		\$452.96	532448925	Trea-Processing
Total ADP, LLC.			\$1,411.36		
Paid Chk# 031322 3/29/2019 ADVANCED DISPOSAL					
G 100-212000	ACCOUNTS PAYABLE		\$352.83	E10001326144	DPW-Roll off
Total ADVANCED DISPOSAL			\$352.83		
Paid Chk# 031323 3/29/2019 ARMBRUSTER JEWELERS					
G 100-212000	ACCOUNTS PAYABLE		\$40.00	192310	PD-Weld Badge
Total ARMBRUSTER JEWELERS			\$40.00		
Paid Chk# 031324 3/29/2019 ASSOCIATED BENEFIT & RISK CON.					
G 100-212000	ACCOUNTS PAYABLE		\$1,533.00	17150	Treas-Consulting
G 100-212000	ACCOUNTS PAYABLE		\$383.00	17150	Treas-Consulting
Total ASSOCIATED BENEFIT & RISK CON.			\$1,916.00		
Paid Chk# 031325 3/29/2019 AT&T					
G 100-212000	ACCOUNTS PAYABLE		\$62.25	262375782403	PD-Phone
Total AT&T			\$62.25		
Paid Chk# 031326 3/29/2019 AT&T MOBILITY					
G 100-212000	ACCOUNTS PAYABLE		\$973.89	287289051101	PD-Mobil
Total AT&T MOBILITY			\$973.89		
Paid Chk# 031327 3/29/2019 AXLEY BRYNELSON, LLP					
G 350-212000	ACCOUNTS PAYABLE		\$121.00	760646	TIF- Amcast
Total AXLEY BRYNELSON, LLP			\$121.00		
Paid Chk# 031328 3/29/2019 BAKER & TAYLOR AUDIOBOOK PRE					
G 260-212000	ACCOUNTS PAYABLE		\$149.31	H27334190	Libr-Video
G 260-212000	ACCOUNTS PAYABLE		\$25.10	H27916370	Libr-Video
G 260-212000	ACCOUNTS PAYABLE		\$165.97	H28323960	Libr-Video
G 260-212000	ACCOUNTS PAYABLE		\$40.87	H28385330	Libr-Video
G 260-212000	ACCOUNTS PAYABLE		\$75.32	H28385330	H29789230
G 260-212000	ACCOUNTS PAYABLE		\$205.97	H29154250	Libr-Video
G 260-212000	ACCOUNTS PAYABLE		\$217.37	H29870300	Libr-Video
G 260-212000	ACCOUNTS PAYABLE		\$167.35	H30156070	Libr-Video
G 260-212000	ACCOUNTS PAYABLE		\$128.43	H30386940	Libr-Video
Total BAKER & TAYLOR AUDIOBOOK PRE			\$1,175.69		
Paid Chk# 031329 3/29/2019 BEYER S HARDWARE STORE					
G 100-212000	ACCOUNTS PAYABLE		\$25.43	145179	DPW-hardware
G 100-212000	ACCOUNTS PAYABLE		\$2.51	146959	PD-Screw Bit
G 100-212000	ACCOUNTS PAYABLE		\$25.16	147047	DPW-Primer
G 100-212000	ACCOUNTS PAYABLE		\$65.28	147057	DPW-Battery
G 100-212000	ACCOUNTS PAYABLE		\$6.74	147087	DPW-Tape
G 601-212000	ACCOUNTS PAYABLE		\$3.86	147092	WRC-Battery

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Total BEYER S HARDWARE STORE		\$128.98		
<hr/>				
Paid Chk#	031330	3/29/2019	BOEHLKE BOTTLED GAS CORP.	
G	221-212000	ACCOUNTS PAYABLE	\$793.29	U0016664 DPW-Fuel
Total BOEHLKE BOTTLED GAS CORP.		\$793.29		
<hr/>				
Paid Chk#	031331	3/29/2019	BURKE TRUCK & EQUIPMENT INC	
G	100-212000	ACCOUNTS PAYABLE	\$150.73	25032 DPW-Hinge
Total BURKE TRUCK & EQUIPMENT INC		\$150.73		
<hr/>				
Paid Chk#	031332	3/29/2019	BUSINESS CARD	
G	601-212000	ACCOUNTS PAYABLE	\$64.31	6193 CWRC
G	260-212000	ACCOUNTS PAYABLE	\$100.99	6193 Libr
G	100-212000	ACCOUNTS PAYABLE	\$22.05	6193 PD
G	601-212000	ACCOUNTS PAYABLE	(\$29.88)	6193 CWRC-Safety
G	601-212000	ACCOUNTS PAYABLE	\$21.62	6193 CWRC
G	601-212000	ACCOUNTS PAYABLE	\$26.90	6193 CWRC
G	601-212000	ACCOUNTS PAYABLE	\$25.99	6193 CWRC
G	601-212000	ACCOUNTS PAYABLE	\$100.44	6193 CWRC
G	100-212000	ACCOUNTS PAYABLE	\$165.56	6193 DPW-Flooring
G	601-212000	ACCOUNTS PAYABLE	\$115.38	6193 CWRC
G	601-212000	ACCOUNTS PAYABLE	\$58.92	6193 CWRC-Maintenance
G	601-212000	ACCOUNTS PAYABLE	\$0.52	6193 CWRC
G	601-212000	ACCOUNTS PAYABLE	\$267.11	6193 CWRC
G	601-212000	ACCOUNTS PAYABLE	\$2,369.00	6193 CWRC Pump
G	601-212000	ACCOUNTS PAYABLE	\$156.89	6193 CWRC
G	260-212000	ACCOUNTS PAYABLE	\$28.99	6193 Libr
G	601-212000	ACCOUNTS PAYABLE	\$28.56	6193 CWRC
G	601-212000	ACCOUNTS PAYABLE	\$29.88	6193 CWRC
G	100-212000	ACCOUNTS PAYABLE	\$1,250.81	6193 PD-Travel Training
G	260-212000	ACCOUNTS PAYABLE	\$417.41	6193 Libr
G	260-212000	ACCOUNTS PAYABLE	\$396.37	6193 Libr-
G	100-212000	ACCOUNTS PAYABLE	(\$14.94)	6193 PD
G	100-212000	ACCOUNTS PAYABLE	\$454.07	6193 DPW-Flooring
G	100-212000	ACCOUNTS PAYABLE	\$128.98	6193 PDTargets
G	601-212000	ACCOUNTS PAYABLE	\$10.00	6193 CWRC
G	100-212000	ACCOUNTS PAYABLE	\$240.53	6193 PD-Uniforms
G	100-212000	ACCOUNTS PAYABLE	\$61.80	6193 DPW-Supplies
G	100-212000	ACCOUNTS PAYABLE	\$583.60	6193 PD-Uniforms
G	100-212000	ACCOUNTS PAYABLE	\$89.63	6193 PD Training
G	100-212000	ACCOUNTS PAYABLE	\$129.16	6193 PD-Travel Training
G	100-212000	ACCOUNTS PAYABLE	\$210.00	6193 PD-Intoximeters
G	100-212000	ACCOUNTS PAYABLE	\$58.98	6193 PD-
G	100-212000	ACCOUNTS PAYABLE	\$209.74	6193 PD-Postage/Amazon
G	100-212000	ACCOUNTS PAYABLE	\$212.19	6193 PD-Travel Training
G	100-212000	ACCOUNTS PAYABLE	\$454.71	6193 Complex-Bulbs
G	100-212000	ACCOUNTS PAYABLE	\$224.95	6193 Complex
G	100-212000	ACCOUNTS PAYABLE	\$55.55	6193 DPW-Flooring

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G 100-212000	ACCOUNTS PAYABLE		\$94.28	6193	Adm.-Training
G 100-212000	ACCOUNTS PAYABLE		\$507.67	6193	PD Travel Training
G 100-212000	ACCOUNTS PAYABLE		\$143.50	6193	DPW-Prof. Service
	Total BUSINESS CARD		\$9,472.22		
<hr/>					
Paid Chk#	031333	3/29/2019	CDW GOVERNMENT, INC.		
G 100-212000	ACCOUNTS PAYABLE		\$208.09	RKM1348	PD- Thermal Roll
	Total CDW GOVERNMENT, INC.		\$208.09		
<hr/>					
Paid Chk#	031334	3/29/2019	CEDARBURG ART MUSEUM		
G 100-212000	ACCOUNTS PAYABLE		\$80.00	20377	OperLic-refund Kleitzen
	Total CEDARBURG ART MUSEUM		\$80.00		
<hr/>					
Paid Chk#	031335	3/29/2019	CEDARBURG CHAMBER OF COMMERCE		
G 220-212000	ACCOUNTS PAYABLE		\$85.00	10615	Rec-Branding
	il CEDARBURG CHAMBER OF COMMERCE		\$85.00		
<hr/>					
Paid Chk#	031336	3/29/2019	CEDARBURG FIRE DEPARTMENT-POBX		
G 100-212000	ACCOUNTS PAYABLE		\$4,922.43	2019-0320	PD-Misc Medical Items
	al CEDARBURG FIRE DEPARTMENT-POBX		\$4,922.43		
<hr/>					
Paid Chk#	031337	3/29/2019	CEDARBURG LIGHT & WATER		
G 100-212000	ACCOUNTS PAYABLE		\$1,973.29	20380	Impact Fees
	Total CEDARBURG LIGHT & WATER		\$1,973.29		
<hr/>					
Paid Chk#	031338	3/29/2019	CHIMNEY CONCEPTS		
G 260-212000	ACCOUNTS PAYABLE		\$169.00	14192	Libr- Cleaning Fireplace
	Total CHIMNEY CONCEPTS		\$169.00		
<hr/>					
Paid Chk#	031339	3/29/2019	CINTAS CORP		
G 100-212000	ACCOUNTS PAYABLE		\$110.82	5013134295	DPW-Supplies
	Total CINTAS CORP		\$110.82		
<hr/>					
Paid Chk#	031340	3/29/2019	CINTAS CORPORATION		
G 100-212000	ACCOUNTS PAYABLE		\$141.39	184213741	DPW--Supplies
G 100-212000	ACCOUNTS PAYABLE		\$141.39	184215238	DPW--Supplies
	Total CINTAS CORPORATION		\$282.78		
<hr/>					
Paid Chk#	031341	3/29/2019	CONLEY MEDIA, LLC		
G 100-212000	ACCOUNTS PAYABLE		\$94.00	2058700	DPW-1 yr Subscription
G 100-212000	ACCOUNTS PAYABLE		\$91.00	74260219	SC-Resource Guide
	Total CONLEY MEDIA, LLC		\$185.00		
<hr/>					
Paid Chk#	031342	3/29/2019	DEMCO		
G 260-212000	ACCOUNTS PAYABLE		\$198.02	6573505	Libr-Supplies
	Total DEMCO		\$198.02		
<hr/>					
Paid Chk#	031343	3/29/2019	DIGITAL EDGE OF GRAFTON		
G 601-212000	ACCOUNTS PAYABLE		\$512.00	14928	CWRC-Forms

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Total DIGITAL EDGE OF GRAFTON			\$512.00		
Paid Chk#	031344	3/29/2019	DSI RECYCLING SYSTEMS INC.		
G 100-212000	ACCOUNTS PAYABLE		\$279.00	53339	DPW-Parts
Total DSI RECYCLING SYSTEMS INC.			\$279.00		
Paid Chk#	031345	3/29/2019	DULTMEIER SALES		
G 100-212000	ACCOUNTS PAYABLE		\$29.58	3549773	DPW-Check Valve
Total DULTMEIER SALES			\$29.58		
Paid Chk#	031346	3/29/2019	FASTENAL COMPANY		
E 100-533210-353	MAINTENANCE PARTS		\$115.16	WISAU109479	DPW-AirHose
E 100-533210-350	OPERATING SUPPLIES		\$275.15	WISAU109597	DPW-Hose
Total FASTENAL COMPANY			\$390.31		
Paid Chk#	031347	3/29/2019	FIVE CORNERS DODGE		
G 100-212000	ACCOUNTS PAYABLE		\$120.75	51128	DPW-Fuel level sensor Explorer
G 100-212000	ACCOUNTS PAYABLE		\$336.73	51130	DPW-Oil ChangeWI 925
G 100-212000	ACCOUNTS PAYABLE		\$130.69	51451	DPW-Mud Flaps Ram
Total FIVE CORNERS DODGE			\$588.17		
Paid Chk#	031348	3/29/2019	GALL PLUMBING, INC		
G 260-212000	ACCOUNTS PAYABLE		\$695.00	15574	Libr-Repairs
Total GALL PLUMBING, INC			\$695.00		
Paid Chk#	031349	3/29/2019	GLOBAL EQUIPMENT COMPANY, INC		
G 100-212000	ACCOUNTS PAYABLE		\$935.70	114004561	Parks- Trash Cans
Total GLOBAL EQUIPMENT COMPANY, INC			\$935.70		
Paid Chk#	031350	3/29/2019	GOLLNICK & SONS TREE SERVICE		
G 100-212000	ACCOUNTS PAYABLE		\$6,500.00	18751	Parks - Maintenace
Total GOLLNICK & SONS TREE SERVICE			\$6,500.00		
Paid Chk#	031351	3/29/2019	GRAEF		
E 400-533750-874	DAM STUDIES		\$5,487.04	0102648	Eng- Woolen Mill Dam
Total GRAEF			\$5,487.04		
Paid Chk#	031352	3/29/2019	GRAFTON PARKS AND RECREATION		
G 220-212000	ACCOUNTS PAYABLE		\$229.00	19-002	Parks-Sunburst Trip
Total GRAFTON PARKS AND RECREATION			\$229.00		
Paid Chk#	031353	3/29/2019	INFOSEND, INC.		
G 601-212000	ACCOUNTS PAYABLE		\$53.96	150795	CWRC-Fees
Total INFOSEND, INC.			\$53.96		
Paid Chk#	031354	3/29/2019	JANI-KING OF MILWAUKEE/ROYAL F		
G 100-212000	ACCOUNTS PAYABLE		\$375.36	MIL04190511	DPW-mo. Charge
Total JANI-KING OF MILWAUKEE/ROYAL F			\$375.36		

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Paid Chk# 031355 3/29/2019 JIM MURRAY, INC					
G 601-212000	ACCOUNTS PAYABLE		\$2,369.00	159971	CWRC- Pump
Total JIM MURRAY, INC			\$2,369.00		
Paid Chk# 031356 3/29/2019 JOE JACOBS					
G 100-212000	ACCOUNTS PAYABLE		\$285.00	19-005	BldgInsp- March
Total JOE JACOBS			\$285.00		
Paid Chk# 031357 3/29/2019 KIESLERS POLICE SUPPLY, INC					
G 100-212000	ACCOUNTS PAYABLE		\$143.03	IN105618	PD-Equipment
Total KIESLERS POLICE SUPPLY, INC			\$143.03		
Paid Chk# 031358 3/29/2019 KOHN LAW FIRM					
G 100-212000	ACCOUNTS PAYABLE		\$231.76	03272019	Court Ordered Deductions-Messermann
Total KOHN LAW FIRM			\$231.76		
Paid Chk# 031359 3/29/2019 LARK UNIFORM OUTFITTERS INC					
G 100-212000	ACCOUNTS PAYABLE		\$26.90	285376	PD-Shirt
G 100-212000	ACCOUNTS PAYABLE		\$57.95	285837	PD-Shirt
G 100-212000	ACCOUNTS PAYABLE		\$127.60	285838	PD-Sjorts
Total LARK UNIFORM OUTFITTERS INC			\$212.45		
Paid Chk# 031360 3/29/2019 LINCOLN CONTRACTORS SUPPLY					
G 100-212000	ACCOUNTS PAYABLE		\$85.77	Mil324	Storm Sewers -Part
Total LINCOLN CONTRACTORS SUPPLY			\$85.77		
Paid Chk# 031361 3/29/2019 M SQUARED ENGINEERING LLC					
G 601-212000	ACCOUNTS PAYABLE		\$2,590.00	19066	San-Sewer
G 400-212000	ACCOUNTS PAYABLE		\$2,590.00	19066	Eng-Streets
Total M SQUARED ENGINEERING LLC			\$5,180.00		
Paid Chk# 031362 3/29/2019 MENARD S					
G 100-212000	ACCOUNTS PAYABLE		\$37.50	77456	DPW-Mounts
Total MENARD S			\$37.50		
Paid Chk# 031363 3/29/2019 MID-AMERICAN RESEARCH CHEMICAL					
G 100-212000	ACCOUNTS PAYABLE		\$78.38	0659573-IN	DPW-Eliminator
Total MID-AMERICAN RESEARCH CHEMICAL			\$78.38		
Paid Chk# 031364 3/29/2019 MILLER-BRADFORD AND RISBERG					
G 100-212000	ACCOUNTS PAYABLE		\$93.90	P15188	DPW-Filter
Total MILLER-BRADFORD AND RISBERG			\$93.90		
Paid Chk# 031365 3/29/2019 MULCAHY SHAW WATER, INC.					
G 601-212000	ACCOUNTS PAYABLE		\$100.00	321729	CWRC-Calibration
Total MULCAHY SHAW WATER, INC.			\$100.00		
Paid Chk# 031366 3/29/2019 NAPA AUTO PARTS					
G 100-212000	ACCOUNTS PAYABLE		(\$32.03)	5269-997827	DPW-Filters

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G 100-212000	ACCOUNTS PAYABLE	\$14.47	5269-998301	DPW-Filters
G 100-212000	ACCOUNTS PAYABLE	\$81.56	5269-998387	DPW-Filters
G 100-212000	ACCOUNTS PAYABLE	\$9.18	5269-998840	DPW-Retainer
G 100-212000	ACCOUNTS PAYABLE	\$4.79	5269-999028	DPW-Plug
G 100-212000	ACCOUNTS PAYABLE	\$7.62	5269-999045	DPW-Plugs
G 100-212000	ACCOUNTS PAYABLE	\$94.87	5269-999260	DPW-Battery
G 601-212000	ACCOUNTS PAYABLE	\$84.63	5269-999939	Transp- Battery, Fork Lift
Total NAPA AUTO PARTS		\$265.09		
<hr/>				
Paid Chk#	031367	3/29/2019	NASSCO, INC.	
G 260-212000	ACCOUNTS PAYABLE	\$164.85	S2448340.001	Libr-Cleaning Supplies
Total NASSCO, INC.		\$164.85		
<hr/>				
Paid Chk#	031368	3/29/2019	NORTH CENTRAL LABORATORIES	
G 601-212000	ACCOUNTS PAYABLE	\$214.42	420277	CWRC-supplies
Total NORTH CENTRAL LABORATORIES		\$214.42		
<hr/>				
Paid Chk#	031369	3/29/2019	OLIVER FIONTAR LLC	
G 350-212000	ACCOUNTS PAYABLE	\$850.49	505	TIF-Draw#10
G 350-212000	ACCOUNTS PAYABLE	\$15,485.00	506	TIF-Draw#10
Total OLIVER FIONTAR LLC		\$16,335.49		
<hr/>				
Paid Chk#	031370	3/29/2019	ONTECH SYSTEMS, INC	
G 100-212000	ACCOUNTS PAYABLE	\$463.06	33960	Complex -New Computer
G 220-212000	ACCOUNTS PAYABLE	\$270.00	33960	Rec-laptop setup
Total ONTECH SYSTEMS, INC		\$733.06		
<hr/>				
Paid Chk#	031371	3/29/2019	OSI ENVIRONMENTAL, INC.	
G 100-212000	ACCOUNTS PAYABLE	\$35.00	104565	DPW-Filters
Total OSI ENVIRONMENTAL, INC.		\$35.00		
<hr/>				
Paid Chk#	031372	3/29/2019	OWEN S OFFICE SUPPLIES	
G 100-212000	ACCOUNTS PAYABLE	\$73.50	28145	BI-Forms
Total OWEN S OFFICE SUPPLIES		\$73.50		
<hr/>				
Paid Chk#	031373	3/29/2019	OZAUKEE COUNTY REGISTER OF	
G 100-212000	ACCOUNTS PAYABLE	\$30.00	03272019	Clerk-CU
Total OZAUKEE COUNTY REGISTER OF		\$30.00		
<hr/>				
Paid Chk#	031374	3/29/2019	PORT WASHINGTON SENIOR CENTER	
G 100-212000	ACCOUNTS PAYABLE	\$1,712.40	100	SC-Tickets Fireside
otal PORT WASHINGTON SENIOR CENTER		\$1,712.40		
<hr/>				
Paid Chk#	031375	3/29/2019	QUALITY STATE OIL CO., INC.	
G 221-212000	ACCOUNTS PAYABLE	\$5,112.00	1245463	DPW-Fuel
G 221-212000	ACCOUNTS PAYABLE	\$1,917.34	1245532	DPW-Fuel
G 221-212000	ACCOUNTS PAYABLE	\$2,001.77	1245684	DPW-Fuel
G 221-212000	ACCOUNTS PAYABLE	\$5,252.00	1245685	DPW-Fuel
G 221-212000	ACCOUNTS PAYABLE	\$5,550.60	1245900	DPW-Fuel

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Total	QUALITY STATE OIL CO., INC.		\$19,833.71		
Paid Chk#	031376	3/29/2019	R A SMITH NATIONAL		
G	100-212000	ACCOUNTS PAYABLE	\$770.93	142840	CWRC-Cedar Place
G	100-212000	ACCOUNTS PAYABLE	\$1,820.00	142847	CWRC-Cedar Creek
	Total	R A SMITH NATIONAL	\$2,590.93		
Paid Chk#	031377	3/29/2019	SABEL MECHANICAL, LLC		
G	601-212000	ACCOUNTS PAYABLE	\$6,302.85	18504	CWRC-fabrication
	Total	SABEL MECHANICAL, LLC	\$6,302.85		
Paid Chk#	031378	3/29/2019	SAM S CLUB DIRECT		
G	220-212000	ACCOUNTS PAYABLE	\$247.20	007583	Parks-Supplies
	Total	SAM S CLUB DIRECT	\$247.20		
Paid Chk#	031379	3/29/2019	SHEFFIELD, MARY		
G	100-212000	ACCOUNTS PAYABLE	\$2,297.50	032019	CityPL-Econ. Dev.
	Total	SHEFFIELD, MARY	\$2,297.50		
Paid Chk#	031380	3/29/2019	SHERWIN INDUSTRIES, INC.		
G	100-212000	ACCOUNTS PAYABLE	\$682.00	SC041999	DPW-Fiber Mix
G	100-212000	ACCOUNTS PAYABLE	\$1,147.30	SC042092	2
	Total	SHERWIN INDUSTRIES, INC.	\$1,829.30		
Paid Chk#	031381	3/29/2019	SHORT ELLIOTT HENDRICKSON INC		
G	400-212000	ACCOUNTS PAYABLE	\$1,331.27	365164	Eng-General
	Total	SHORT ELLIOTT HENDRICKSON INC	\$1,331.27		
Paid Chk#	031382	3/29/2019	SIRCHIE FINGER PRINT LAB.		
G	100-212000	ACCOUNTS PAYABLE	\$137.00	0914988IN	PD-Test
	Total	SIRCHIE FINGER PRINT LAB.	\$137.00		
Paid Chk#	031383	3/29/2019	SNAP-ON INDUSTRIAL		
G	100-212000	ACCOUNTS PAYABLE	\$709.62	ARV/39179278	DPW-Cjarger
	Total	SNAP-ON INDUSTRIAL	\$709.62		
Paid Chk#	031384	3/29/2019	SPRINGSHARE		
G	260-212000	ACCOUNTS PAYABLE	\$1,498.00	19-A1184	Libr-Booking
	Total	SPRINGSHARE	\$1,498.00		
Paid Chk#	031385	3/29/2019	STREICHER S POLICE EQUIPMENT		
G	100-212000	ACCOUNTS PAYABLE	\$25.99	I1358358	PD-Clipboard
	Total	STREICHER S POLICE EQUIPMENT	\$25.99		
Paid Chk#	031386	3/29/2019	SUPERIOR CHEMICAL CORP.		
G	100-212000	ACCOUNTS PAYABLE	\$882.96	221494	Parks-Supplies
	Total	SUPERIOR CHEMICAL CORP.	\$882.96		
Paid Chk#	031387	3/29/2019	TIME WARNER CABLE-PO BOX 4639		

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G 100-212000	ACCOUNTS PAYABLE	\$6.63	304433301000	DPW
G 100-212000	ACCOUNTS PAYABLE	\$1,026.50	702696601031	CH- Internet
G 100-212000	ACCOUNTS PAYABLE	\$117.48	707258501032	Parks
G 100-212000	ACCOUNTS PAYABLE	\$117.48	707258501032	DPW
G 100-212000	ACCOUNTS PAYABLE	\$172.88	707259401030	Parks
G 100-212000	ACCOUNTS PAYABLE	\$134.98	707260101031	EM
G 240-212000	ACCOUNTS PAYABLE	\$134.98	709737801031	Park-Internet
Total TIME WARNER CABLE-PO BOX 4639		\$1,710.93		

Paid Chk#	3/29/2019	TIMOTHY SPUTZ			
G 100-212000	ACCOUNTS PAYABLE	\$35.00	03262019	OL-Refund	
Total TIMOTHY SPUTZ		\$35.00			

Paid Chk#	3/29/2019	U. S. CELLULAR-DEPT 0205			
G 100-212000	ACCOUNTS PAYABLE	\$2.94	229041889	EM-Phone	
G 100-212000	ACCOUNTS PAYABLE	\$48.17	299041889	Parks	
G 100-212000	ACCOUNTS PAYABLE	\$22.67	299041889	DPW	
G 100-212000	ACCOUNTS PAYABLE	\$4.90	299041889	Engr.	
G 100-212000	ACCOUNTS PAYABLE	\$48.17	299041889	DPW	
G 100-212000	ACCOUNTS PAYABLE	\$2.10	299041889	Engr.	
G 100-212000	ACCOUNTS PAYABLE	\$22.67	299041889	EM-Phone	
G 601-212000	ACCOUNTS PAYABLE	\$48.17	299041889	EM-Phone	
G 100-212000	ACCOUNTS PAYABLE	\$0.99	299041889	EM	
G 100-212000	ACCOUNTS PAYABLE	\$22.67	299041889	Parks	
G 100-212000	ACCOUNTS PAYABLE	\$14.98	299041889	EM-Phone	
G 100-212000	ACCOUNTS PAYABLE	\$53.17	299041889	BI-Phone	
G 100-212000	ACCOUNTS PAYABLE	\$32.60	299041889	EM-Phone	
G 601-212000	ACCOUNTS PAYABLE	\$25.14	299041889	CWRC-Phone	
G 100-212000	ACCOUNTS PAYABLE	\$32.67	299041889	EM-MNGT Card	
G 601-212000	ACCOUNTS PAYABLE	\$22.67	299041889	WWTP-Phone	
G 100-212000	ACCOUNTS PAYABLE	\$22.67	299041889	Bublitz-Tablet	
G 601-212000	ACCOUNTS PAYABLE	\$1.98	299041889	CWRC-Phone	
G 601-212000	ACCOUNTS PAYABLE	\$48.17	299041889	CWRC-Phone	
G 100-212000	ACCOUNTS PAYABLE	\$22.67	299041889	Parks-Phone	
G 100-212000	ACCOUNTS PAYABLE	\$22.67	299041889	Peterson-Tablet	
G 100-212000	ACCOUNTS PAYABLE	\$22.67	299041889	EM-Mngt Tablet	
G 601-212000	ACCOUNTS PAYABLE	\$20.50	299041889	CWRC-Phone	
Total U. S. CELLULAR-DEPT 0205		\$566.01			

Paid Chk#	3/29/2019	UNIFIRST CORPORATION			
G 100-212000	ACCOUNTS PAYABLE	\$47.47	0941064021	PD-Supplies	
G 100-212000	ACCOUNTS PAYABLE	\$46.01	0961062868	DPW-Shirt	
G 601-212000	ACCOUNTS PAYABLE	\$48.35	0961064008	WRC-Safety	
G 100-212000	ACCOUNTS PAYABLE	\$46.01	0961064012	DPW-Shirt	
Total UNIFIRST CORPORATION		\$187.84			

Paid Chk#	3/29/2019	VISU-SEWER CLEAN & SEAL, INC.			
G 601-212000	ACCOUNTS PAYABLE	\$48,771.00	30158	CWRC-Liner/Pipe	

CITY OF CEDARBURG

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***Check Detail Register©**

MARCH 2019 to APRIL 2019

			Check Amt	Invoice	Comment
<hr/>					
Total	VISU-SEWER CLEAN & SEAL, INC.		\$48,771.00		
<hr/>					
Paid Chk#	031392	3/29/2019	VOSS SIGNS		
G	100-212000	ACCOUNTS PAYABLE	\$680.00	S-219624	DPW- Street Signs
		Total VOSS SIGNS	\$680.00		
<hr/>					
Paid Chk#	031393	3/29/2019	WE ENERGIES		
G	100-212000	ACCOUNTS PAYABLE	\$450.00	1000028567	DPW-Groth Tract
		Total WE ENERGIES	\$450.00		
<hr/>					
Paid Chk#	031394	3/29/2019	WESSOL, LLC		
G	601-212000	ACCOUNTS PAYABLE	\$30.84	13241756	WRC-Hose
		Total WESSOL, LLC	\$30.84		
<hr/>					
Paid Chk#	031395	3/29/2019	WINTER EQUIPMENT COMPANY		
G	100-212000	ACCOUNTS PAYABLE	\$4,324.78	IV40614	DPW-Razor System
		Total WINTER EQUIPMENT COMPANY	\$4,324.78		
<hr/>					
Paid Chk#	031396	3/29/2019	ZUERN BUILDING PRODUCTS		
G	100-212000	ACCOUNTS PAYABLE	\$206.48	138656	DPW-Storm Sewers
		Total ZUERN BUILDING PRODUCTS	\$206.48		
		111300 PWSB Checking	\$250,906.24		

Fund Summary

111300 PWSB Checking	
100 GENERAL FUND	\$85,601.62
220 RECREATION PROGRAMS FUND	\$4,161.20
221 FUEL SYSTEM - WASH BAY	\$20,627.00
240 SWIMMING POOL FUND	\$134.98
260 LIBRARY FUND	\$9,049.40
350 TIF DISTRICT FUND #4	\$22,392.74
400 CAPITAL IMPROVEMENTS FUND	\$40,593.80
601 WATER RECYCLING CENTER	\$68,094.50
700 RISK MANAGEMENT FUND	\$251.00
	<hr/>
	\$250,906.24



City of Cedarburg

City Administrator's Report

April 4, 2019

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works— The contracts have been awarded for the 2019 Street & Utility project, Sidewalk Repair program, and the Columbia Mills Dam repair. Bid opening took place on Tuesday for the Highland Lift Station.

Assistant Engineer Weiser will be marking the sidewalks this week for the repair program. The 2019 Street & Utility Project will begin the first week in June.

Parks, Recreation & Forestry— The Baseball program began on Monday. The Lacrosse program will not be renting Prairie View Park this season. The park restrooms will be opened after the temperatures remain above freezing and seasonal help is available. Wi-Fi is now available in the Community Gym.

The new City of Cedarburg website will be launched the first week in May. Training for the new website will take place on April 9. The City will have unified Instagram, Facebook and Twitter accounts for all departments and Superintendent Anderson will be posting to the sites.

Superintendent Westphal was interviewed for a news story focusing on Cedarburg and the EAB program.

Clerk— The voter turnout for the April 2 election was 44%.

Library— The Library's quarterly bulletin for April, May and June is available. A community user survey has been launched to help the Strategic Plan Committee.

Assessor— Statements of Personal Property will be mailed this week.

Senior Center—Aubrey Suppiger will be the new Senior Center Director upon Carol LaFontaine's retirement. April is Volunteer Appreciation month and a luncheon was held on Wednesday to recognize the van drivers and volunteers.

Water Recycling Center—The internet was down at the Center on Monday which disabled all communication. The Utility is televising and cleaning lines and working on catch basins.

Administrator—I met with Cedarburg Light & Water on Tuesday to discuss the Prochnow Landfill. A Personnel Committee meeting was held on Wednesday evening to discuss the City's health insurance for 2020. Tomorrow I am meeting with OnTech to discuss the network and future computer needs for the City. Next week, Wednesday, I am attending a WCMA District meeting and Friday, I have a Mid Moraine Municipal Court meeting.

Respectfully submitted,

Christy Mertes
City Administrator/Treasurer

2019 PERMIT SUMMARY BY MONTH

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Coops	1												1
Single Family	3	3	1										7
Assessory Building			1										1
Addition/Alteration	8	6	19										33
Commercial Additions/Alterati	2	1	2										5
Pools	1												1
Heat/Vent	13	22	21										56
Signs	1	2	4										7
Plumbing	33	41	30										104
Electrical	32	33	30										95
Occupancy	6	16	6										28
TOTAL VALUE TO CITY	1,540,926	1,148,680	1,460,138										4,149,744
INSPECTIONS													
JOE JACOBS	12	7	3										22
MICHAEL BAIER	175	229	191										
ROGER KISON			16										16

Occupant Name	Location Zone	Address	Last Completed Date
Evergreen - AIS	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Allied Industrial Marketing, Inc.	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Babcock Solutions, LLC	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Benchmark Trading/Herkert & Associates	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Bridge Street Branding	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Covered Bridge Insurance Svcs LLC	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Easley McCaleb & Associates, Inc.	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - envPrime, LLC	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Fischer Wealth Management - Paul Tews	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Glacier Services, LLC	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Link-IT-Up, Inc.	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Riegel Law, S.C.	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Sterling Hasey Company	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Stoneridge Office Center	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - TerraTec Engineering	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - The Cleaning Authority	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - The Strobel Group, Inc.	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Thrivent Financial - Cedar Creek Associates	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Thrivent Financial - Jim Meyer	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Vacant North 114	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Vacant North 118	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Vacant South 100	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Vacant South 103	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Vacant South 105	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Vacant South 109	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Weeden & Associates	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - Wells Fargo Advisors Financial Network	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Evergreen - World Bridge Partners	City of Cedarburg	W67 N222 Evergreen Boulevard	3/1/2019
Pioneer - Kettle Moraine Appliance	City of Cedarburg	N144 W6050 Pioneer Road	3/5/2019
Johnson - Cedarburg Public Works	City of Cedarburg	W59 N306 Johnson Avenue	3/11/2019
Wash Ave - Grapes & Tastes	City of Cedarburg	W63 N140 Washington Avenue	3/13/2019
Wash Ave - Bell Orthodontics	City of Cedarburg	W68 N930 Washington Avenue	3/14/2019
Wash Ave - Healing Hands Therapeutic Massage	City of Cedarburg	W62 N179.3 Washington Avenue	3/18/2019

Bridge - Artscape Studio	City of Cedarburg	N70 W6340 Bridge Road	3/19/2019
Bridge - Creekside Antiques	City of Cedarburg	N69 W6333 Bridge Road	3/19/2019
Bridge - Deni Storm Photography	City of Cedarburg	N70 W6340 Bridge Road	3/19/2019
Bridge - GHD	City of Cedarburg	N70 W6340 Bridge Road	3/19/2019
Bridge - I Am A Force 4 Good	City of Cedarburg	N70 W6340 Bridge Road	3/19/2019
Bridge - Masterworks	City of Cedarburg	N70 W6340 Bridge Road	3/19/2019
Bridge - Summer Sounds	City of Cedarburg	N70 W6340 Bridge Road	3/19/2019
Bridge - The Olive Sprig	City of Cedarburg	N70 W6364 Bridge Road	3/19/2019
Bridge - Volcano	City of Cedarburg	N70 W6340 Bridge Road	3/19/2019
Wash Ave - SBR Therapy and Wellness	City of Cedarburg	W61 N397.1 Washington Avenue	3/20/2019
Cardinal - VACANT	City of Cedarburg	W60 N128 Cardinal Avenue	3/26/2019
Carriage - Carriage Trace Apartments	City of Cedarburg	N18 W6340 Carriage Trace	3/26/2019
Carriage - Carriage Trace Apartments	City of Cedarburg	N18 W6341 Carriage Trace	3/26/2019
Carriage - Carriage Trace Apartments	City of Cedarburg	N18 W6390 Carriage Trace	3/26/2019
Carriage - Carriage Trace Apartments	City of Cedarburg	N18 W6391 Carriage Trace	3/26/2019
Carriage - Carriage Trace Apartments	City of Cedarburg	N18 W6415 Carriage Trace	3/26/2019
Evergreen Ct - 4 unit Condos	City of Cedarburg	N87 W6837 Evergreen Court	3/26/2019
Evergreen Ct - 4 unit Condos	City of Cedarburg	N87 W6889 Evergreen Court	3/26/2019
Evergreen Ct - 4 unit Condos	City of Cedarburg	N87 W6979 Evergreen Court	3/26/2019
Evergreen Ct - 4 unit Condos	City of Cedarburg	N89 W6949 Evergreen Court	3/26/2019
Evergreen Ct - 4 unit Condos	City of Cedarburg	N91 W7049 Evergreen Court	3/26/2019
Evergreen Ct - 4 unit Condos	City of Cedarburg	W69 N873 Evergreen Court	3/26/2019
Evergreen Ct - 4 unit Condos	City of Cedarburg	W70 N903 Evergreen Court	3/26/2019
Wash Ave - Christian Science Church	City of Cedarburg	W63 N108 Washington Avenue	3/26/2019
Bridge - 4 Unit Apartments	City of Cedarburg	N69 W6833 Bridge Road	3/27/2019
Bridge - 4 Unit Apartments	City of Cedarburg	N69 W6855 Bridge Road	3/27/2019
Bridge - Dorothy Gallun & Assoc	City of Cedarburg	N70 W5336 Bridge Road	3/27/2019
Evergreen - Apartments	City of Cedarburg	W67 N690 Evergreen Boulevard	3/27/2019
Evergreen - Apartments	City of Cedarburg	W68 N697 Evergreen Boulevard	3/27/2019
Hamilton - Amcast Factory (VACANT)	City of Cedarburg	N39 W5784 Hamilton Road	3/27/2019
Hamilton - Amcast Offices (VACANT)	City of Cedarburg	N39 W5789 Hamilton Road	3/27/2019
Cardinal - North Shore Gymnastics	City of Cedarburg	W59 N270 Cardinal Avenue	3/28/2019
Wash Ave - The Chiselled Grape Winery	City of Cedarburg	W64 N713 Washington Avenue	3/28/2019

Proclamation

*Municipal Treasurers Appreciation Week
April 14-20, 2019*

Whereas, the office of the municipal treasurer is a time honored and vital part of local government that impacts the day to day life of citizens throughout the state; and

Whereas, the municipal treasurers provide the necessary financial information to governing bodies and agencies at the local, county, and state levels; and

Whereas, the municipal treasurers administer the procedures and keep the financial records that allow governing bodies to carry out its public function efficiently and confidently; and

Whereas, all municipal treasurers are the official custodians responsible for proper management and investment of public funds; and

WHEREAS, the 1853 municipal treasurers and the 72 county treasurers work together to collect all property taxes for their own municipalities and counties as well as their local schools, technical colleges, and the State; and

Whereas, municipal treasurers continually strive to improve the administration of the responsibilities of the office of the municipal treasurer through participation in education programs, seminars, workshops, and conferences across Wisconsin; and

Now, Therefore, I, Mike O'Keefe, Mayor of Cedarburg, do hereby recognize the week of April 14 through April 20, 2019, as Municipal Treasurers Week, and further extend appreciation to our Municipal Treasurer Christy Mertes, Deputy Treasurer Kelly Livingston, and Treasurer's Office employees Kathy Huebl and Sandra Ward, and to all Municipal Treasurers for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 8th day of April, 2019

*Signed: _____
Mike O'Keefe, Mayor*

*Attest: _____
Constance K. McHugh, City Clerk*

PROCLAMATION
MUNICIPAL CLERK’S WEEK

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government, exists throughout the world, and

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants; and

WHEREAS, the Office of Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

WHEREAS, Municipal Clerks serve as the information center on functions of local government and community.

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations.

WHEREAS, it is most appropriate that we recognize the accomplishments of the office of Municipal Clerk.

NOW, THEREFORE, I, Michael J. O’Keefe, Mayor of the City of Cedarburg, do recognize the week of May 5 through May 11, 2019, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk Constance McHugh, Deputy Clerk Amy Kletzien, and Administrative Assistant Sandra Ward, and to all Municipal Clerks and Deputy Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 8th day of April 2019.

Michael J. O’Keefe, Mayor

Attest:

Christy Mertes, City Administrator

Proclamation

NATIONAL LIBRARY WEEK 2019

WHEREAS, today's libraries are not just about books but what they do for and with people;

WHEREAS, libraries of all types are at the heart of cities, towns, schools and campuses;

WHEREAS, libraries have long served as trusted and treasured institutions where people of all backgrounds can be together and connect;

WHEREAS, libraries and librarians build strong communities through transformative services, programs and expertise;

WHEREAS, libraries, which promote the free exchange of information and ideas for all, are cornerstones of democracy;

WHEREAS, librarians promote civic engagement by keeping people informed and aware of community events and issues;

WHEREAS, librarians and library workers partner with other civic organizations to make sure their community's needs are being met;

WHEREAS, libraries and librarians empower their communities to make informed decisions by providing free access to information;

WHEREAS, libraries are a resource for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status, by offering services and educational resources that transform lives and strengthen communities;

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

NOW, THEREFORE, be it resolved that I, Mike O'Keefe, Mayor, proclaim National Library Week, April 7-13, 2019 in the City of Cedarburg. I encourage all residents to visit the Cedarburg Public Library this week and explore what's new at the Library and engage with your librarian. Because of you, Libraries Transform.

IN WITNESS THEREOF, I have hereunto set my hand and caused to be affixed the official seal of the City of Cedarburg, this 8th day of April 2019.

Mike O'Keefe, Mayor

Attest:

Constance K. McHugh, City Clerk