

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
August 12, 2021**

**PW/SEW20210812-1
UNAPPROVED**

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, August 12, 2021. This meeting was held at Cedarburg City Hall, W63N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor Michael O’Keefe.

Roll Call: Present – Mayor Michael O’Keefe, Gary Graham, Ryan Hammetter, Charles Schumacher, Bill Oakes

Excused – Council Member Kristin Burkart, Judy Guse, Bob Dries, Sandy Beck

Also Present – Director of Engineering Michael Wieser, Water Recycling Center Lead Operator Dennis Grulkowski, Water Recycling Center Superintendent Eric Hackert, news media

STATEMENT OF PUBLIC NOTICE

Secretary Victoria Guthrie confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Graham, seconded by Commissioner Oakes, to approve the minutes of June 10, 2021. The motion carried unanimously with Council Member Burkart and Commissioners Guse, Dries, and Beck excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

REVIEW PROPOSAL FOR COAGULANT UPGRADE AT THE WATER RECYCLING CENTER (WRC)

The coagulant delivery system at the WRC is 34 years old and beyond repair. Upgrading the system will help get the plant closer to compliance with phosphorus regulations. An update to the system was designed and bid out. One bid was received from August Winter for \$497,444, to whom the Common Council awarded this project at their July 12, 2021 meeting. Superintendent Hackert stated that the contractor has estimated it will take around 26 weeks to get the new tank, with the rest of the equipment arriving around the end of October 2021.

DISCUSSION OF SIGNAGE ON INTERURBAN TRAIL AT PIONEER ROAD CROSSING; AND ACTION THEREON

Director Wieser explained that a total of two bids were received for the 2021 Pioneer Road Interurban Trail Crossing project, with the low bid submitted by Outdoor Lighting Construction for \$46,085. During their July 12, 2021 meeting, the Common Council awarded the contract to Outdoor Lighting with the condition that the Public Works and Sewerage Commission review and approve appropriate signage for the crossing.

Director Wieser consulted with City Staff and proposed the placement of signs on the trail at each side of the crossing that state *CROSS WITH CAUTION, VEHICLES MAY NOT STOP*. He described the signs as 12-inches high, 24-inches wide, with black lettering on a yellow background.

Motion made by Commissioner Schumacher, seconded by Commissioner Hammetter, to approve the signage as proposed. The motion carried unanimously with Council Member Burkart and Commissioners Guse, Dries, and Beck excused.

DISCUSSION OF THE POSSIBILITY OF A SHEBOYGAN ROAD SIDEWALK EXTENSION IN FRONT OF UNDEVELOPED LAND DIRECTLY SOUTH OF THE GLEN AT CEDAR CREEK SUBDIVISION; AND ACTION THEREON

Director Wieser informed Commissioners that City Hall has received complaints about the lack of sidewalk in front of the undeveloped parcel located directly south of the Glen at Cedar Creek subdivision, on the east side of Sheboygan Road. A resident also attended the July 26, 2021 Common Council meeting to voice his concern over pedestrian safety in that area.

Historically, the position of City Staff has been that when land is developed, the developer is responsible for extending the sidewalk along the frontage of the parcel. Director Wieser explained that although construction of a sidewalk at this location would be possible, the following issues would need to be addressed:

- Design of curb profile along with the sidewalk to verify positive flow of terrace over the future curb.
- Determine if the curb should be installed at the same time, or if the ditch should be regraded after the sidewalk is installed.
- Decide where topsoil would be stockpiled during the project.
- Frontage would need to be filled to be raised to sidewalk grade.
- A sizeable stretch of the installed sidewalk (curb) would need to be removed to allow for street entrance once the parcel is developed; in other words, the sidewalk (curb) would be installed only to be removed when the parcel is eventually developed.
- Determine who is responsible for maintenance of the sidewalk in the winter.

This parcel is privately owned by the Dippmann Family Trust. Elsa Dippmann was present during the meeting and stated that her family has no plans to sell the property at this time.

Due to the complexities and cost of this overall project, Commissioner Oakes made the motion to deny the extension of this sidewalk until the parcel is developed. This motion was seconded by Commissioner Graham and was carried unanimously with Council Member Burkart and Commissioners Guse, Dries, and Beck excused.

REPORTS

Update on Public Works Operations

Director Wieser spoke on behalf of the Public Works Department stating that the crew is continuing to work on street sweeping and line painting, as well as catch basin replacement and ditch cutting. There was some damage that stemmed from storms that came through the area both over the weekend and earlier in the week, resulting in extra work due to flooding, downed tree limbs and power outages. Don Hahn is retiring at the end of this week, meaning the crew will be down one person until a replacement can be hired.

Update on Water Recycling Plant Operations and Discussion of Monthly Reports for June and July

Lead Operator Grulkowski provided plant performance reports. He advised that no overflow occurred at the plant from the weekend storm, and that the generators kicked in earlier this week due to the power outage, with only Garfield needing minor repairs. The WRC crew continues to work on cleaning catch basins throughout the City. He stated they were down a truck for about a week and a half, but it is now back up and running. Superintendent Hackert commended the WRC crew, stating that three of his staff came in to take care of storm issues, adding that they are always willing to come in during emergencies and take proper action.

Superintendent Hackert stated that he recently met with Light & Water Staff and City Administrator Mikko Hilvo regarding anticipated funding for the City from the American Rescue Plan (ARP). They discussed how these funds could be utilized to address issues with water and sewer infrastructure within the City. The Common Council will be discussing this funding during their upcoming meetings.

Identify Future Agenda Items

No items were identified.

ADJOURNMENT

Motion made by Commissioner Oakes, seconded by Commissioner Schumacher, to adjourn the meeting at 7:53 p.m. The motion carried unanimously with Council Member Burkart and Commissioners Guse, Dries, and Beck excused.

Victoria Guthrie
Engineering & Planning Secretary