

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
May 11, 2023**

**PW/SEW20230112-1
UNAPPROVED**

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, May 11, 2023. This meeting was held at Cedarburg City Hall, W63N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor O'Keefe.

Roll Call: Present – Mayor Michael O'Keefe, Bill Oakes, Andrew Hester, Rick Verhaalen, Charles Schumacher, Terry Wagner, Sandy Beck

Excused - Bob Dries, Council Member Robert Simpson

Also Present - Director of Engineering Michael Wieser, Cedarburg Water Recycling Center Superintendent Dennis Grulkowski, Father Patrick Burns

STATEMENT OF PUBLIC NOTICE

Secretary Robin Van Dinter confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Oakes, seconded by Commissioner Schumacher, to approve the minutes of April 13, 2023. The motion was carried unanimously with Commissioner Dries and Council Member Simpson excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

DISCUSS PARKING ON HAMILTON ROAD; AND ACTION THEREON

Director Wieser presented the traffic analysis from the Amcast Development. Existing traffic volumes vs. full build out indicates left hand turns for southbound traffic off Washington Avenue increased 22% in the morning peak hour and 40% in the afternoon peak hour. Westbound Hamilton Road traffic right turns on to Washington Avenue increased 26% in the morning peak hour and 29% in the afternoon peak hour.

Director Wieser also reviewed Hamilton Road during mass several times in the last week

or more. An average of 12 cars were parked on Hamilton Road and it was split between the north and south side of the road. There were many vehicles in the parking lot which seems to be utilized more. On the northbound side of Hamilton Road vehicles were parked in the parking spots closest to Washington Avenue.

Discussion continued with the suggestion of creating a buffer for people coming off Washington Avenue on the north side of Hamilton Road by eliminating 100 feet of parking which would involve 2 or 3 spots.

There are still several parking spaces directly in front of the two apartment buildings that are on Washington Avenue just south of Spring Street.

Father Burns had requested that parishioners utilize the parking lot as much as possible. He also requested the parishioners to use the crosswalk. Parishioners' concerns were vehicles coming on to Hamilton Road too fast to use the crosswalk and that there would not be enough parking spaces in the parking lot.

Commissioner Wagner suggested putting in a pedestrian crosswalk sign to slow vehicles down and encourage pedestrians to use the crosswalk.

Motion made by Commissioner Hester to eliminate 100 feet of parking from the north side of Hamilton Road just off Washington Avenue, seconded by Commissioner Beck. The motion was carried unanimously with Commissioner Dries and Council Member Simpson excused.

CONSIDER PROHIBITING LEFT TURNS FOR WESTBOUND TRAFFIC ON HAMILTON ROAD AT ITS INTERSECTION WITH WASHINGTON AVENUE; AND ACTION THEREON

A brief discussion regarding turning left on to Washington Avenue from Hamilton Road ensued.

Father Burns' suggestion from the Associate Pastor is to make Hamilton Road a one-way street. Commissioner Verhaalen pointed out that Hamilton Road is a main artery in and out of the City so that would not be a good idea.

Motion made by Commissioner Verhaalen to eliminate the left hand turns from Hamilton Road to Washington Avenue, Seconded by Commissioner Oakes. The motion was carried unanimously with Commissioner Dries and Council Member Simpson excused.

CONSIDER BIDS RECEIVED FOR THE KENZIE LIFT STATION MODIFICATIONS PROJECT; AND ACTION THEREON.

Director Wieser presented the three bids for the Kenzie Lift Station modifications. J. Miller Electric came in the lowest at \$476,692. The City has worked with the electrician before. The project will be paid for in a 50/50 split between the Business Park and WRC budgets.

The budget was set at \$350,000 for half of the cost.

Motion made by Commissioner Oakes to approve J. Miller Electric for the Kenzie Lift Station modifications, seconded by Commissioner Hester. The motion was carried unanimously with Commissioner Dries and Council Member Simpson excused.

PRESENTATION OF THE COMPLIANCE MAINTENANCE ANNUAL REPORT FOR THE CEDARBURG WATER RECYCLING CENTER; AND ACTION THEREON.

Superintendent Grulkowski presented the yearly report card that will be presented to the DNR, scoring all A's for this year. He requested approval to present it to the Council for a resolution.

Motion made by Commissioner Verhaalen to approve the annual report for the Cedarburg Water Recycling Center, seconded by Commissioner Schumacher. The motion was carried unanimously with Commissioner Dries and Council Member Simpson excused.

REPORTS

Update on Public Works Operations

Superintendent Bublitz was at a training recently for snow removal. The Department is currently working on grass cutting, spreading topsoil at All Children's Playground and brush pick up. The software is installed for the yard waste area and are continuing to work on it.

Update on Water Recycling Plant Operations and Discussion of Monthly Reports

A pilot study with sludge thickening was completed but the WRC has not received the report back. A new employee was hired and is starting on May 22nd. There is no word on the new facility plant, but they are looking forward to a mid-point meeting possibly by the end of the month. The plant is running well even with the rain.

600 trees were planted on the farm property.

Identify Future Agenda Items

Discussion on how to implement the yard cards.

Golf carts downtown.

Discussion on above ground vault.

Before adjournment Mayor O'Keefe stated that the Council approved the inverted enclosures for the cemetery.

ADJOURNMENT

Motion made by Commissioner Hester, seconded by Commissioner Schumacher, to adjourn the meeting at 7:30 p.m. The motion was carried unanimously with Commissioner Dries and Council Member Simpson excused.

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Robin Van Dinter
Building Inspection/Public Works Secretary