

**Public Works and Sewerage Commission
March 9, 2023**

**PWSEW20230309-1
UNAPPROVED**

A regular meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, March 9, 2023. This meeting was held at the Cedarburg City Hall, W63N645 Washington Avenue, lower level, room 2.

The meeting was called order at 7:00 p.m. by Mayor O'Keefe.

Roll Call:	Present-	Mayor Michael O'Keefe, Council member Rick Verhaalen, Andrew Hester, Charles Schumacher, Bill Oakes, Terry Wagner
	Excused-	Sandra Beck, Bob Dries
	Also Present-	Director of Engineering Michael Wieser, Cedarburg Water Recycling Center Superintendent Dennis Grulkowski, Public Works Superintendent Joel Bublitz, Building Inspector Jeff Thoma

STATEMENT OF PUBLIC NOTICE

Secretary Robin Van Dinter confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Bill Oakes, seconded by Council Member Verhaalen, to approve the minutes of February 9, 2023. The motion carried unanimously with Commissioner Dries and Commissioner Beck excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

DISCUSS THE FUTURE OF THE HOUSE AT IMMANUEL CEMETERY; AND ACTION THEREON

The house at Immanuel Cemetery is estimated to be around 120 years old and has been rented out to the same tenants for the last 17 years. Those tenants moved out at the end of February. The current rent for the house is \$1,050.00 per month. The house is in desperate need of a new roof and given the age of the house further repairs may be needed. This house has been designated to be razed at some point for expansion of the

cemetery. If the house would be razed it could allow for up to 800 additional grave plots depending on bedrock.

If the house is razed the Police Department and Fire Department would like to use the house for training/practice with the Fire Department eventually burning the house to the ground.

Possible asbestos consultation and removal is estimated at \$10,000 to \$15,000. If the Fire Department burns the house to the ground, site cleanup and asbestos removal needs to be considered.

There would be a cost to turn the property into Cemetery Plots.

The garage can still be used for storage. It will need a new roof and siding. It has its own power.

Commissioner Oakes made the motion to raze the Cemetery House, allowing both the Fire and Police Departments to use it for training. Seconded by Council Member Verhaalen. The motion carried unanimously with Commissioner Beck and Commissioner Dries excused.

CONSIDER BIDS RECEIVED FOR THE 2023 SIDEWALK REPLACEMENT PROGRAM; AND ACTION THERON.

Director Wieser received four bids for the project. Chapman Concrete came in at \$58,950 which is \$150 over the Engineers estimate but within budget. The City has not done business with them before, but they are expanding to municipal work. The owner worked for a company that has done our sidewalk work in the past. In the end they will provide us with a bid and performance bond. BMCI did the work last year but did not bid this year. Forward Contractors was the second bidder.

There is \$45,000 in the budget with \$7,700 being paid by homeowners. \$40,500 would be paid by the City. Director Wieser is confident we would stay in budget with Chapman Concrete located out of Cedarburg.

Commissioner Schumacher made the motion to use Chapman Concrete for the 2023 Sidewalk Replacement Program. Seconded by Commissioner Oakes. The motion carried unanimously with Commissioner Beck and Commissioner Dries excused.

CONSIDER BIDS RECEIVED FOR THE 2023 STREET AND UTILITY PROJECT: AND ACTION THEREON.

The 2023 Street and Utility Project is scheduled to take place on Somerset Avenue from Pioneer Road to Wirth Street; Wirth Street from Sommerset Avenue to McKinley Boulevard; Garfield Street to McKinley Boulevard to Fillmore Avenue; Woodland Road

from Highwood Drive to Cedar Ridge Drive; Highwood Drive from Bywater Lane to Woodland Road, and the Alley between Evergreen Boulevard and Franklin Avenue.

The City received 3 bids. Dorner came in at \$1,699,506.10 which was \$107,000 under the next bid. They are within budget at \$53,000 under the Engineer's estimate. They have done work for the City of Cedarburg in the past and we have been very happy with them.

Motion to accept Dorner by Commissioner Oakes, seconded by Commissioner Hester. The motion carried unanimously with Commissioner Beck and Commissioner Dries excused.

DISCUSSION ON THE PARKING ON HAMILTON ROAD; AND ACTION THEREON.

Hamilton Road is 31 feet wide (face of curb to face of curb) from Washington Avenue to the railroad tracks and 41 feet wide (face of curb to face of curb) east of the railroad tracks. Hamilton Road is classified as a Secondary Arterial with an average daily traffic of 1,800 vehicles per day. Currently there is parking on both sides of the road.

DOT design criteria would recommend a road width of 34 feet (face of curb to face of curb) for a Secondary Arterial Road. Commissioner Oakes also brought up the sunlight issue when traveling east on Hamilton Road. Parking during Mass is an issue. There are 40 spots in Arabelle that are shared with the church that can be used during mass.

The Commission discussed eliminating parking on the north side of Hamilton Road from Washington Avenue to Hilbert Avenue. Spots are currently taken away during festivals.

Motion by Commissioner Oakes to table this until it is discussed with the Council and citizens are notified that this is being considered. Seconded by Mayor O'Keefe. Motion carried unanimously to table this until the next meeting with Commissioner Beck and Commissioner Dries excused.

REVIEW THE SUMMER SEWER MAXIMUM CHARGE POLICY; AND ACTION THEREON.

During the summer months (May through October) one- or two-family residential customers will only pay sewer charges on the lesser of their actual water usage or their summer sewer maximum. The summer sewer maximum is whichever is greater 6,000 gallons or the average from the three highest winter months. This item was tabled from November.

The Commission discussed having 2 meters, one being a credit meter. Cost per meter is \$1,000. It was decided to keep the readings as they are.

Motion to keep the policy intact made by Mayor O'Keefe. Seconded by Commissioner Oakes. Motion carried unanimously with Commissioner Beck and Commissioner Dries excused.

REPORTS

UPDATE ON PUBLIC WORKS OPERATIONS

The crew is almost done with the trees and will be wrapping it up in the next two weeks.

The crew will be filling street cracks when Grafton is finished with the shared machine, along with working on potholes and street sweeping. The gate is still open for yard waste.

Superintendent Bublitz is waiting on confirmation when the new system will be ordered and put in place. The estimated cost is around \$15,000.

UPDATE ON WATER RECYCLING PLANT OPERATIONS AND DISCUSSION OF MONTHLY REPORTS

Plans have started for a new facility.

4.2 million gallons a day are being used; we are designed for 2.7.

Parts for the lift station project are not available.

IDENTIFY FUTURE AGENDA ITEMS

Hamilton Road Parking issue.

ADJOURNMENT

Motion made by Commissioner Hester, seconded by Commissioner Schumacher, to adjourn the meeting at 7:53 p.m. The motion carried unanimously with Commissioner Beck and Commissioner Dries excused.

Robin Van Dinter
Building Inspection/Public Works Secretary