

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
May 11, 2017**

**PW/SEW20170511-1
UNAPPROVED MINUTES**

A meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, May 11, 2017 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Mayor Kip Kinzel.

Roll Call: Present - Mayor Kip Kinzel, Jim Slavin, Bill Oakes, Sandy Beck, Charles Schumacher, Judy Guse, Gary Graham

Excused - Council Member Mike O'Keefe, Bob Dries

Also Present - Director of Engineering and Public Works Tom Wiza, Wastewater Superintendent Eric Hackert, Public Works Secretary Kim Gordon. Public Works Superintendent Joel Bublitz

STATEMENT OF PUBLIC NOTICE

Secretary Gordon confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Beck, seconded by Commissioner Schumacher, to approve the minutes of April 13, 2017. Motion carried unanimously with Council Member Mike O'Keefe and Commissioner Dries excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS

None

ELECTION OF VICE CHAIRPERSON; AND ACTION THEREON

Motion made by Commissioner Guse, seconded by Commissioner Graham to elect Commissioner Oakes as the Vice Chairperson. Motion carried unanimously with Council Member Mike O'Keefe and Commissioner Dries excused.

CONSIDER REPEALING SECTION 10-1-13(a) DEALING WITH ONE-WAY TRAFFIC OPERATIONS ON HAMILTON ROAD FROM ½ HOUR BEFORE THE ½ HOUR AFTER CHURCH SERVICES AT ST. FRANCIS BORGIA CATHOLIC CHURCH; AND ACTION THEREON

Director Wiza explained that this is an outdated ordinance and staff recommends we should repeal it. Motion made by Commissioner Graham, seconded by Commissioner Slavin to recommend to Common Council to repeal Section 10-1-13(a). Motion carried unanimously with Council Member Mike O'Keefe and Commissioner Dries excused.

CONSIDER REPEALING SECTION 10-1-57(a) WHICH ALLOWS THE CLOSURE OF HAMILTON ROAD BETWEEN WASHINGTON AVENUE AND HILGEN AVENUE FOR PLAY ACTIVITIES; AND ACTION THEREON

Director Wiza explained that this is an outdated ordinance and staff recommends we should repeal it. Motion made by Commissioner Guse, seconded by Commissioner Oakes to recommend to Common Council to repeal Section 10-1-57(a). Motion carried unanimously with Council Member Mike O'Keefe and Commissioner Dries excused.

CONSIDER REPEALING SECTION 10-1-29(n) WHICH ESTABLISHED A NO PARKING ZONE DURING SCHOOL HOURS TO ALLOW FOR SAFE AND EFFICIENT LOADING AND UNLOADING OF SCHOOL BUSES IN FRONT OF ST. FRANCIS SCHOOL ON HAMILTON ROAD; AND ACTION THEREON

Director Wiza explained that this is an outdated ordinance and staff recommends we should repeal it. Motion made by Commissioner Slavin, seconded by Commissioner Guse to recommend to Common Council to repeal Section 10-1-29(n). Motion carried unanimously with Council Member Mike O'Keefe and Commissioner Dries excused.

CONSIDER REPEALING SECTION 10-1-34(a)(4) WHICH ESTABLISHED A LOADING ZONE IN FRONT OF THE OLD LIBRARY ENTRANCE ON THE WEST SIDE OF HANOVER AVENUE; AND ACTION THEREON

Director Wiza explained that this is an outdated ordinance and staff recommends we should repeal it. Motion made by Commissioner Oakes, seconded by Commissioner Slavin to recommend to Common Council to repeal Section 10-1-34(a)(4). Motion carried unanimously with Council Member Mike O'Keefe and Commissioner Dries excused.

CONSIDER REPEALING SECTION 10-1-34(a)(5) WHICH ESTABLISHED A 242 FOOT LOADING ZONE ON THE SOUTH SIDE OF ZEUNERT STREET; AND ACTION THEREON

Director Wiza explained that this is an outdated ordinance and staff recommends we should repeal it. Motion made by Commissioner Guse, seconded by Commissioner Oakes to recommend to Common Council to repeal Section 10-1-34(a)(5). Motion carried unanimously with Council Member Mike O'Keefe and Commissioner Dries excused.

REVIEW OZAUKEE COUNTY PROPOSAL TO CHIP SEAL PIONEER ROAD; AND ACTION THEREON

Director Wiza explained the proposal for the Ozaukee County highway maintenance program will be chip sealing portions of Pioneer Road as part of routine maintenance. The county has inquired if the City would want them to include the segment we maintain, which is between Washington Avenue and Pioneer Court. Our cost would be \$24,606 and we do have \$45,000 budgeted for various asphalt pavement repairs. We could use part of those funds to complete the chip sealing on Pioneer Road.

Restriping will need to be done after completion and this will add years of life to the road.

It is the consensus of the Committee to participate in the project with Ozaukee County Highway Department. This is for chip sealing Pioneer Road from Washington Avenue to Pioneer Court in the amount of \$24,606.40. No need to take to Council as this is within the budgeted amount. Motion carried unanimously with Council Member Mike O'Keefe and Commissioner Dries excused.

REVIEW AND CERTIFY CODE OF ETHICS; AND ACTION THEREON

Motion made by Mayor Kinzel, seconded by Commissioner Beck to accept and certify that all Commissioners present have read and acknowledge the City of Cedarburg Code of Ethics. Motion carried unanimously with Council Member Mike O'Keefe and Commissioner Dries excused.

UPDATE ON PUBLIC WORKS OPERATIONS

Director Wiza stated that Waste Management did not do a good job placing fliers on the bins for the change in trash and recycling pick up. The department is working through this with an article in the New Graphic and on the website.

Director Wiza spoke about the 2017 street contract progress schedule and all utility work is now complete on Hillcrest Avenue.

Public Works Superintendent Joel Bublitz stated there is still a "punch list" being worked on at the new DPW facility. He is considering June 10, 2017 from noon to 2p.m. for an open house. Hot Dogs and cookies will be served.

Curbside brush pick up has started and informational tags are left on door when people putting unacceptable yard waste in the curb and gutter area.

Pot hole filling has started and crack sealing will start soon.

A question was raised about the landscaping around the new building and this also should start soon according Superintendent Joel Bublitz. Breckenridge Landscaping is doing the work.

The Commissioners were advised that over 1,025 yard waste cards have been sold.

The cardboard recycling dumpster is a big hit.

UPDATE ON SEWERAGE PLANT OPERATIONS AND DISCUSSION OF MONTHLY REPORTS

Wastewater Superintendent Hackert and Director Wiza discussed the WPDES permit and the petition for review of final WPDES permit and request for contested case hearing.

Wastewater Superintendent Hackert discussed the effluent data report from April 2017.

They are still short staffed by 1 person and he just posted for the position.

CMAR was e-mailed to everyone. Need to take to Council but didn't have it on the agenda for action.

Ordinances are still being reviewed.

Wastewater Superintendent Hackert and Director Wiza 6-8 laterals were showing clear water leakage on Hillcrest Avenue.

Wastewater Superintendent Hackert and Director Wiza stated that on April 30th it appears that the Highland Road lift station was hit by lightning. There was a back up at BMO Harris bank. Crews were called immediately but there still was some damage to the power supply to the pump controls.

Veolia has been difficult to work with on hauling sludge but there are still 5 years left on the contract. Per Director Wiza, we have contacted the City Attorney for advice on how to proceed.

IDENTIFY FUTRE AGENDA ITEMS

None

ADJOURNMENT

Commissioner Oakes moved to adjourn the meeting at 8:01 p.m. The motion was seconded by Commissioner Guse. Motion carried unanimously with Council Member Mike O'Keefe and Commissioner Dries excused.

Kim Gordon
Building Inspection/Public Works Secretary