

**CITY OF CEDARBURG  
PUBLIC WORKS AND SEWERAGE COMMISSION  
June 8, 2017**

**PW/SEW20170608-1  
UNAPPROVED MINUTES**

A meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday, June 8, 2017 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:02 p.m. by Mayor Kip Kinzel.

Roll Call: Present - Mayor Kip Kinzel, Council Member Mike O'Keefe, Charles Schumacher, Gary Graham, Bob Dries

Absent- Jim Slavin

Excused - Judy Guse, Sandra Beck, Bill Oakes

Also Present - Director of Engineering and Public Works Tom Wiza, Wastewater Superintendent Eric Hackert, Public Works Secretary Kim Gordon

**STATEMENT OF PUBLIC NOTICE**

Secretary Gordon confirmed that proper legal notice of the meeting had been given.

**APPROVAL OF MINUTES**

Motion made by Commissioner Schumacher, seconded by Commissioner Graham, to approve the minutes of May 11, 2017. Motion carried unanimously with Commissioner Guse, Commissioner Beck and Commissioner Oakes excused and Commissioner Slavin absent.

**COMMENTS AND SUGGESTIONS FROM CITIZENS**

None

**DISCUSS CITY RESPONSIBILITY FOR PRIVATE DRIVEWAY APPROACH HEAVED BY CITY STREET TREE; AND ACTION THEREON**

Director Wiza explained that resident at W59 N390-392 Hilbert Avenue has requested that the City replace part of his concrete driveway approach because it is substantially heaved by a City street tree. The corner of the approach is very close to a large street tree and the concrete slab has been lifted 3-4 inches relative to the concrete curb. Mr. Scott Herziger was present showing a photo of the area that heaved.

The City does have an annual sidewalk program where we eliminate trip hazards. Municipal code section 6-3-1 and 6-3-2 was discussed. Motion made by Commissioner Schumacher, seconded by Council Member Mike O'Keefe to make an exception to the Municipal Code and take down the tree and replace ¼ of the approach where the tree root has heaved the driveway slab. Motion carried unanimously with Commissioner Guse, Commissioner Beck and Commissioner Oakes excused and Commissioner Slavin absent.

**CONSIDER REQUEST FROM THE POLICE DEPARTMENT FOR TRAIL CROSSING WARNING SIGNS ON ALYCE STREET AT THE INTERURBAN TRAIL; AND ACTION THEREON**

Director Wiza explained that the Police Department was contacted by residents who requested some type of warning signs on Alyce Street to alert motorists of the interurban trail crossing. The police support the request. The trail crossing is not easily identified. Recommend that we stripe the crossing with bold diagonal crosswalk markings and install bicycle symbol warning signs for east and west bound traffic. Motion made by Council Member Mike O'Keefe, seconded by Commissioner Dries to stripe the crossing and to put bicycle symbol warning signs for east and west bound traffic on Alyce Street. Motion carried unanimously with Commissioner Guse, Commissioner Beck and Commissioner Oakes excused and Commissioner Slavin absent.

**CONSIDER REQUEST FOR TRAFFIC CONTROL SIGNAGE AT THE INTERSECTION OF MADISON AVENUE AND WALNUT STREET; AND ACTION THEREON**

Director Wiza received an e-mail from the New Graphic that a concerned resident would like to see some sort of traffic control signs at Madison Avenue and Walnut Street. The Cedarburg Police reports that there have been only two reportable accidents in the last five years at that intersection. Motion made by Commissioner Schumacher, seconded by Commissioner Graham to recommend the Council place yield signs on Walnut Street approaching Madison Avenue. Motion carried unanimously with Commissioner Guse, Commissioner Beck and Commissioner Oakes excused and Commissioner Slavin absent.

**DISCUSS PLANNED JUNE 10<sup>TH</sup> OPEN HOUSE AT THE NEW PUBLIC WORKS FACILITY; AND ACTION THEREON**

Staff has been preparing for the Saturday open house at the public works facility from 12-2. There will be hot dogs, water and soda. Flag pole dedication at noon.

**UPDATE ON PUBLIC WORKS OPERATIONS**

Director Wiza stated that the crack sealing is underway and brush pickup has been started this week. Crews are also getting the facility cleaned for the open house.

**UPDATE ON SEWERAGE PLANT OPERATIONS AND DISCUSSION OF MONTHLY REPORTS**

Wastewater Superintendent Hackert discussed the effluent data report from May 2017.

They received 14 applications and narrowed it down to 4. Hope to hire 1 by July.

Asphalt was done at the Kenzie Way lift station.

New Jet Vac truck due in July.

Half way done with sewer cleaning.

Veola – met with City Attorney and the Attorney formulated a letter that will be sent to them this next week. There is still no regularities with them hauling or picking up waste.

**IDENTIFY FUTRE AGENDA ITEMS**

None

**ADJOURNMENT**

Council Member Mike O’Keefe moved to adjourn the meeting at 7:52 p.m. The motion was seconded by Commissioner Graham. Motion carried unanimously with Commissioner Guse, Commissioner Beck and Commissioner Oakes excused and Commissioner Slavin absent.

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Kim Gordon  
Building Inspection/Public Works Secretary