

**CITY OF CEDARBURG
PUBLIC WORKS AND SEWERAGE COMMISSION
November 14, 2019**

**PW/SEW20191114-1
UNAPPROVED**

A meeting of the Public Works and Sewerage Commission of the City of Cedarburg, Wisconsin, was held Thursday November 14, 2019 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2. The meeting was called to order at 7:00 p.m. by Vice Chairperson Oakes.

Roll Call: Present - Ryan Hammetter, Gary Graham, Council Member
Kristin Burkart, Judy Guse, Bill Oakes, Sandra Beck,
Bob Dries

Excused - Mayor Michael O'Keefe

Absent - Charles Schumacher

Also Present - Director of Engineering Tom Wiza, Secretary Kim
Esselmann, Cedarburg Water Recycling Center
Superintendent Eric Hackert, Cedarburg Water
Recycling Center Lead Operator Dennis Grulkowski

STATEMENT OF PUBLIC NOTICE

Secretary Esselmann confirmed that proper legal notice of the meeting had been given.

APPROVAL OF MINUTES

Motion made by Commissioner Guse, seconded by Commissioner Beck, to approve the minutes of October 10, 2019. The motion carried unanimously with Mayor O'Keefe excused and Commissioner Schumacher absent

COMMENTS AND SUGGESTIONS FROM CITIZENS

No comments or suggestions were offered at this time.

**CONSIDER VOLUNTEER SERVICES PROPOSAL RECEIVED FROM RANDY RAY
AND LINDA KELLER FOR IMMANUEL HERITAGE CEMETERY; AND ACTION
THEREON**

Randy Ray and Linda Keller stopped at City Hall to inquire about performing volunteer service to clean up and provide a higher level of maintenance at the Immanuel Heritage Cemetery. Such assistance could be helpful to the City, but the fragile condition and historic nature of the gravesites will require a very careful approach.

Mr. Ray proposed no restoration, no cleaning or touching of the stones. His proposal is only to do photographs and documentation. This information would be given to the Historical Society and for the website "Find A Grave." This would be a one-time event and not perpetual. He did ask that the staircase/steps be repaired for better access and he was told this request would have to be discussed with the Landmarks Commission as the cemetery is a city landmark.

Commissioners concerns were raised about the fragile condition of this cemetery and head/foot stones. He also asked that the downed branches and weed pile be cleaned up. Since this is a public area, the Commission had no concerns about him and his group doing as proposed.

CONSIDER REQUEST TO PROHIBIT STREET PARKING ON THE NORTH SIDE OF PRAIRIE VIEW ROAD FROM WAUWATOSA ROAD TO PARKLAND ROAD; AND ACTION THEREON

Residents from Prairie View Subdivision have requested that the City address parking and traffic issues associated with soccer events held at Prairie View Park.

Parks/Recreation and Forestry Director Hilvo is actively communicating with this group, and he has forwarded the street parking prohibition request for consideration by the Commission.

Director Wiza also added that it is assumed that the speed limit is 25 miles per hour, but a speed limit sign could also be added in this location to reinforce the speed.

Concerned residents present expressed their concerns that the parking lot at the Prairie View Park only holds 30 cars for a 140-child event. They stated that they have talked to Director Hilvo several times and if the parking lot expansion is not in the plan, the City needs to reduce the program and not allow so many events. It was also brought to the attention of the Commission that motorists use Prairie View Road, Parkland Road and Ridgeway Lane to avoid the round-a-bout. The Commission suggested that they should be calling the police for speeding complaints.

Staff does not object to the parking prohibition, and it could reduce the safety concern of children darting out between parked cars. The parking at the Park needs to be addressed by the Park, Recreation and Forestry Board and the speeding by the Cedarburg Police Department. The Commission also suggested to contact their Council Member Jack Arnett.

Motion made by Commissioner Guse, seconded by Commissioner Graham, to prohibit on street parking on the north side of Prairie View Road from Wauwatosa Road to Parkland Road and add a 25 miles per hour speed limit sign in this area. The motion carried unanimously with Mayor O'Keefe excused and Commissioner Schumacher absent.

REVIEW ENGINEERING PROPOSALS RECEIVED FOR THE 2020 STREET AND UTILITY PROJECT

Director Wiza explained that a total of five engineering proposals were received for the 2020 Street and Utility project. Cedar Corporation came in low at \$23,000. The Common Council awarded the contract at their November 11 meeting, so this was provided strictly for informational purposes.

REVIEW DEPARTMENT OF NATURAL RESOURCE INSPECTION REPORT FOR THE CEDARBURG WATER RECYCLING CENTER

Superintendent Hackert presented the results of the Department of Natural Resource's recent three-year inspection of Water Recycling Plant operations. The findings were very positive. The plant looked good and well run per the DNR report. Because of tariff's and our vertical bar screen coming from Germany, this may be delayed even more. Anticipated delivery is February.

REPORTS

Update on Public Works Operations

Director Wiza updated the Commissioners that Public Works is conducting leaf pick up despite the snow. Commissioners complimented the crews doing an amazing job with all the setbacks of snow clean up and salting operations.

Director Wiza presented a sign to be put up at the Pioneer Road/Interurban trail crossing. This would be a directional sign encouraging pedestrians to cross at the Washington Avenue/Pioneer Road traffic signal.

Secretary Esselmann presented an update to Zur Ruhe Cemetery new section A. It has been surveyed and now waiting for the weather to break for Building Inspector Mike Baier and Building and Grounds Maintenance Budd to mark out the blocks.

Update on Water Recycling Plant Operations and Discussion of Monthly Reports

Superintendent Hackert reported that the Highland Road lift station is being worked on. The Highland Road bridge will remain closed until about mid-December. Temporary asphalt will have to be put down due to minor damage to the road surface.

Superintendent Hackert reported the effluent & influent report for October.

Superintendent Hackert received 14 applications. He is hoping the new hire will begin in January. He also stated that Lead Operator Dennis Gurlkowski is going to the lab. This will make Dennis more available when Eric is out of the office.

Superintendent Hackert also explained that the wet well has been completed on the Highland Drive lift station and is progressing well. Completion date is still set for April 2020.

Superintendent Hackert explained that a sink hole appeared on the Zarling farm at 1838 Pioneer Road. This is property owned by the City of Cedarburg but leased to the Zarling family. It was their septic tank that has collapsed. The City is working with City Attorney Herbrand on the legality of this repair or replacement.

Identify Future Agenda Items

It was agreed with all Commissioners present that unless there is a pressing issue, there will be no December 12 meeting.

ADJOURNMENT

Motion made by Commissioner Guse, seconded by Commissioner Beck, to adjourn the meeting at 8:30 p.m. The motion carried unanimously with Mayor O'Keefe excused and Commissioner Schumacher absent.

Kim Esselmann
Building Inspection/Public Works Secretary