

PARK20231004-1

UNAPPROVED

Roll Call: Present - Brian Clement, Becky Hughes, Terry Wagner, Glenn Herold,
Council Member Kristin Burkart, James Schara, Paul Rushing

Also Present - Director Danny Friess
City Forester Kevin Westphal
Recreation Coordinator Chandler Steffen

STATEMENT OF PUBLIC NOTICE

Chairperson Herold acknowledged that the Parks, Recreation & Forestry Board agenda was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by Council Member Burkart, seconded by James Schara, to approve the minutes of the August 2, 2023 meeting. Motion carried without a negative vote.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

NEW BUSINESS

Discuss Protection of Public Trees During Construction Policy; and Action Thereon

City Forester Westphal explained that the pre-construction requirements for companies working in the right of way needs to be updated. Many companies come in and do not consider the trees or the size of trees. He showed a slide show which showed different slides regarding cutting the roots of the trees, mechanical injury, and compacting the soil around the trees with heavy machinery. He also laid out the new policy with the changes made and introduced the Tree Protection Zone (TPZ). Some additions to the policy would be to put up tree protection barriers when work is being done and financial penalties for tree damage depending on the size of the tree. Also, if companies need to do work near those trees, City Forester Westphal would be involved to enforce the TPZ.

The Board members discussed the new policy regarding how the changes would affect other departments, having no penalty for a first offense, and having pre-construction meetings with companies. City Forester Westphal stated that he would like to be involved and have conversations with the companies before the damage is done.

Motion made by Terry Wagner, seconded by Paul Rushing, to approve the Protection of Public Trees During Construction Policy as proposed. Motion carried without a negative vote.

REPORTS

Director Friess reported on fall, winter, spring registration, adult softball, the pool season, fall soccer, Friends of Parks and Recreation – Scary Bloody Mary Walk, no school day open gym, flag football, and School District facility fees.

PARKS, RECREATION AND FORESTRY BOARD
October 4, 2023

PARK20231004-2
UNAPPROVED

City Forester Westphal reported on park tree inventory, downtown tree watering, service request pruning, cycle pruning, tree removals, WAA annual tree climbing competition, stump removals, fall tree plantings, fall planting order, and replacement plantings.

ADJOURNMENT

Motion made by James Schara, seconded by Paul Rushing, to adjourn the meeting at 7:28 p.m.
Motion carried without a negative vote.

Chandler Steffen
Recreation Coordinator