

CEDARBURG LIGHT & WATER COMMISSION

June 20, 2022

The regular monthly meeting of the Cedarburg Light & Water Commission was held on Monday, June 20, 2022 at 6:00 p.m. at the utility office.

Call to order by President Blaine Hilgendorf

Roll Call: Present – Joseph Dorr, Blaine Hilgendorf, Tim Larson, Andy Moss, David Pagel, Paul Radtke, City Council Member Patricia Thome
Also Present – General Manager Dale Lythjohan, Administrative Manager Mari Lauer, and Associate Accountant Jessica Cotter

STATEMENT OF PUBLIC NOTICE

The Statement of Public Notice was read, and it was acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

The minutes of the Regular Meeting held on May 16, 2022 were read and approved on a motion by Patricia Thome, seconded by Paul Radtke. Motion carried.

VOUCHER SUMMARY FOR MAY

Accounts Payable, ACH, & Wire Transfers	\$1,295,145.00
Payroll	<u>79,753.00</u>
Total Vouchers	\$ 1,374,898.00

BANK BALANCE FOR MAY

5/1/22 Balance Available	\$ 72,005.46
+ Deposits	1,468,838.40
- Checks and Other Debits	<u>1,508,818.02</u>
5/31/22 Available Balance	\$ 32,025.84

REVENUE ITEMS FOR MAY

kWh Sold – 8,219,323	\$ 976,067.47
Water Sold 28,889,931 Gallons	<u>142,897.27</u>
	\$ 1,118,964.74

Water Pumped 39,140,250 Gallons
Power Purchased – 8,466,882 kWh

NEW BUSINESS

INTRODUCTION OF 2022 CL&W & WPPI SCHOLARSHIP RECIPIENT, MEGAN SCHWENSOHN

General Manager Lythjohan introduced this year's scholarship recipient, Megan Schwensohn. Each year, Cedarburg Light & Water along with WPPI Energy, offers a \$1,000 college scholarship to a graduate of Cedarburg High School.

The scholarships are administered by the Cedarburg Community Scholarship Fund and the Cedarburg High School Scholarship Program. Meghan is currently attending UW-Madison and is pursuing an undergraduate degree in Human Development and Family Sciences.

PRESENTATION AND REVIEW OF THE LONG-TERM CASH FLOW MODEL, RATE ADEQUACY; AND ACTION THEREON

Electric Utility

The anticipated normalized ROR is 4.11%. This is well above the authorized 3% that will go into effect later this month once the PSC adopts the new rates. Days of cash is slightly below the target of 200 days. This is mainly due to the aggressive underground projects being done currently with AT&T. Based on this and the near term trend of cash and ROR, staff recommends no action for electric rates.

Water Utility

The current authorized ROR for the water utility is 4.5%. Staff provided several scenarios showing various ROR's along with respective rate increases.

A motion was made by Andy Moss, seconded by Tim Larson, to apply for a rate increase for the water utility to continue to allow the water utility to earn a ROR of 4.5%. Motion carried unanimously.

UPDATE AND PRESENTATION ON 2023 HEALTH INSURANCE PLANNING

Administrative Manager, Mari Lauer, presented the State Group Health Insurance Plan details for 2023 health and dental insurance. Mari shared the process for joining the State Insurance Plan, Local Deductible program details and budget impact. Employees will be required to contribute 12% of the premium under state law. State insurance premium rates will be published in September for final approval by City Council.

GM SEARCH COMMITTEE UPDATE

The Search Committee gave an update on the recent activities related to the general manager position. The Search Consultant and Committee will be interviewing six candidates via Zoom over the upcoming weeks, with the goal of selecting two or three final candidates for in-person interviews.

CITY COUNCIL, MANAGER AND DEPARTMENT REPORTS

The Manager & Department Reports were provided to the commissioners in advance of the meeting. The full reports can be reviewed in the electronic commission packet.

Electric Update:

- Supply constraints are very concerning, and will have an effect on how CL&W does business over the next years. The electric superintendent continues to increase stock levels, compare price/lead times, evaluate products that the utility is not using, change installation methods based on product availability, balance workload based on supplies, and place orders for 2024.
- Outages
 - 2022 Electric Service Outages to date: 5
 - 2021 year-end total → 14
 - 2020 year-end total → 12
 - 2019 year-end total → 20
 - 2018 year-end total → 11

Water Update:

- Joski Sewer Services plans to start the Lead Service Replacement Program the week of June 20. Joski will start with replacements on Highwood Dr.
- Well #4 has received a new flow meter. Sabel Mechanical fabricated new spool pieces and upsized the new piping from 6" to 8". This was the third flow meter replacement of the five wells. The rest will be completed in future years.
- May Water Pumpage
 - 2022 = 39,140,250
 - 2021 = 41,455,140
 - 2020 = 40,051,630

Office Update:

- The public hearing for the electric rate case is scheduled for June 21st at 11:00 am. This is the final step before the electric rates can be updated. CL&W requested an October 1, 2022 implementation date. Customers have been notified of the hearing date and time through a bill insert as required by the PSC.
- The second recycling event of 2022 was Saturday, June 11 at the Cedarburg Firemen's Park.
- The Smarter Home Pilot website is up and running, and can be linked through the CL&W front page. Over the next few weeks, customers will see more information regarding Smarter Home through bill inserts, bill messages, and a link on our customer portal and social media pages.

APPROVAL OF BILLS

The bills, as listed on the Check Register were audited, and a motion was made by Patricia Thome, seconded by Paul Radtke, to approve the bills for payment. Motion carried.

ADJOURN

A motion was made by Tim Larson, seconded by Paul Radtke to adjourn at 8:09 p.m. Motion carried.