

**LIBRARY BOARD**  
**September 27, 2017**

**LIB20170927-1**  
**UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, September 27, 2017, 6:30 p.m. at the Cedarburg Public Library, W63 N589 Hanover Avenue, Community room.

The meeting was called to order by President Sue Karlman at 6:32 p.m.

Roll Call: Present - Sue Karlman, Sherry Bublitz, DeWayna Cherrington, Debra Goeks, David Moburg

Excused - Council Member Dick Dieffenbach, Todd Bugnacki

Also Present - Library Director Linda Pierschalla  
Rachel Yurk, Instructional Technology & Library Administrator for Cedarburg School District

**STATEMENT OF PUBLIC NOTICE**

President Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

**COMMENTS & SUGGESTIONS FROM CITIZENS** - None

President Karlman distributed a program from an event at the UW-Milwaukee School of Information Studies that highlighted changes to Library technology and institution.

Director Pierschalla mentioned that the State is compiling a list of STEM activities in all libraries.

**APPROVAL OF MINUTES**

Motion made by Debra Goeks, seconded by Sherry Bublitz, to approve the minutes from the August 23, 2017 meeting as presented. Motion carried without a negative vote with Council Member Dieffenbach and Todd Bugnacki excused.

**APPROVAL OF BILLS & FINANCIAL STATEMENTS**

Director Pierschalla and the Board reviewed the bills and expense accounts through the end of August. The water heater had to be replaced unexpectedly resulting in a \$3,000 expense that was not planned for.

Motion made by Debra Goeks, seconded by David Moburg, to approve the bills and financial statements as submitted. Motion carried without a negative vote with Council Member Dieffenbach and Todd Bugnacki excused.

**REPORTS**

**Director's Report**

Director Pierschalla reviewed the main points of her report.

- The Friends of the Library have donated some money to support the Cedarburg Public Library Radio project. The Board discussed the status of that project and the need for legal advice on using music from Summer Sounds.
- Issue of needing more laptops for technology classes (possibly include in a grant request).
- Problem of cost and time to maintain the 3D printers. The Board would consider letting the 3D printers fail but was reminded that many children and adults come to the Library for the 3D printer.

**School Report**

Rachel Yurk reported on behalf of Todd Bugnacki who was excused from the meeting. Ms Yurk talked about the Cedarburg High School student-led Help Desk. Students staff a fix-it station in the CHS Library to help other students repair monitors and keyboards, reconfigure devices, etc. Ms. Yurk also spoke about CANVAS, which is a curriculum-delivery system being rolled out in grades 6-12 this year (includes an app for parents).

**UNFINISHED BUSINESS**

**Discuss 2018 Budget Draft and Presentation; and Action Thereon**

Director Pierschalla reviewed the latest iteration of the 2018 proposed budget. The Board discussed how to ask for and restore the Library's Fund Balance.

President Karlman asked the Board to consider changing the November meeting date; further action will be taken at the October meeting.

**ADJOURNMENT**

Motion made by Sherry Bublitz, seconded by David Moburg, to adjourn the meeting at 9:48 p.m. Motion carried without a negative vote with Council Member Dieffenbach and Todd Bugnacki excused.

Debra Goeks  
Secretary

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