

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, June 8, 2023, at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, Room 1.

The meeting was called to order by Chairperson Tom Kubala at 8:30 a.m.

Roll Call: Present – Tom Kubala, James Pape, Chris Smith, Elizabeth Krimmel, Doug Yip

Excused – Tomi Fay Forbes

Also Present – City Planner Jon Censky, Council Member Pat Thome, Administrative Secretary Diana Salapata

STATEMENT OF PUBLIC NOTICE

Chairperson Kubala acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

ELECTION OF CHAIRMAN, VICE-CHAIRMAN, SECRETARY, AND ACTION THEREON

Action: Motion made by Commissioner Smith, seconded by Commissioner Krimmel, to approve the continuation of Tom Kubala as the Chairman, James Pape as the Vice-Chairman, and Tomi Fay Forbes as the Secretary. Motion carried without a negative vote with Commissioner Forbes excused.

APPROVAL OF MINUTES

Motion made by Commissioner Yip, seconded by Commissioner Krimmel, to approve the minutes of the April 13, 2023 meeting and the minutes of the May 11, 2023 meeting. Motion carried without a negative vote with Commissioner Forbes excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS – none

ANNUAL REVIEW AND CERTIFICATION OF CODE OF ETHICS

The Landmarks Commission reviewed and certified the Code of Ethics.

REGULAR BUSINESS

Petitioner is Requesting Approval to Change the Window, Trim, and Door Paint Color for Property Located on W63N670-672 Washington Avenue, and Action Thereon.

Action: Motion made by Commissioner Smith, seconded by Commissioner Krimmel to approve the change to the window, trim, and door color for the property located at W63N670-672

Washington Avenue. Motion carried without a negative vote with Commissioner Forbes excused.

Applicant is Requesting Approval for a Rooftop Screening Fence Separating HVAC from Dining Area at Brunch Cedarburg, located at W62 N535 Washington Avenue, and Action Thereon.

Ron Issleb from the Khalek Building Services, who are contracted to install the rooftop screening fence, was in attendance and explained that the general fence would be painted solid gray with no white trim. He also explained that it would only be two inches taller than the stair tower.

Action: Motion made by Commissioner Pape, seconded by Commissioner Smith, to approve the rooftop screening fence separating the HVAC from the dining area at Brunch Cedarburg, located at N62W535 Washington Avenue. Motion carried without a negative vote with Commissioner Forbes excused.

Applicant is Requesting Approval for Masonry Repairs to the North and South Walls of the Coffee Roastery Building, Located on W62 N603 Washington Avenue, and Action Thereon.

Commissioner Kubala asked the petitioner how they would remove the current masonry and noted that they were submitting the repairs to US Heritage, which is highly respected in terms of restoration. The applicant, Peter Nichols of Statz Restoration and Engineering, was present and explained that they would be using center cut and chisel to carefully remove and replace the bricks, along with carefully color matching the bricks and color matching the original color of the mortar.

Action: Motion made by Commissioner Krimmel, seconded by Commissioner Yip, to approve masonry repairs to the north and south walls of the Coffee Roastery building, located at W62 N603 Washington Avenue. Motion carried without a negative vote with Commissioner Forbes excused.

ADJOURNMENT

A motion was made by Commissioner Krimmel, seconded by Commissioner Yip, to adjourn the meeting at 8:49 a.m. Motion carried without a negative vote with Commissioner Forbes excused.

Diana Salapata
Administrative Secretary