

**LANDMARKS COMMISSION**  
**September 13, 2018**

**LAN20180913-1**  
**UNAPPROVED**

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, September 13, 2018 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 1.

The meeting was called to order by Chairperson Judy Jepson at 7:00 p.m.

Roll Call: Present - Council Member Kristin Burkart, Judy Jepson, James Pape, Robert Ross, James Temmer, Doug Yip (alt.)

Excused - Tomi Fay Forbes, Tom Kubala

Also Present - Mayor Michael J. O'Keefe, City Planner Jon Censky

**STATEMENT OF PUBLIC NOTICE**

Chairperson Jepson acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

**APPROVAL OF MINUTES**

Motion made by Commissioner Ross, seconded by Commissioner Kubala, to approve the minutes of the August 23, 2018 meeting. Motion carried without a negative vote with Tom Kubala and Tomi Fay Forbes excused.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** – None

**REGULAR BUSINESS**

**Consider Certificate of Appropriateness to Replace the Front Door of the Stagecoach Inn Located at W61 N520 Washington Avenue; and Action Thereon**

Robert Ross expressed concern about the door being installed without the required approval.

Bill Conley, of Stagecoach Inn, indicated that since there is no evidence otherwise the building originally could have had glass doors. Many buildings in downtown Cedarburg have glass doors.

Robert Ross provided a picture from the 1940s showing a wood front door.

Bill Conley indicated the building was originally built in 1853. He also provided numerous pictures of similar doors currently in the downtown area and advised that commercial buildings typically had glass doors.

James Pape indicated that it is difficult to determine exactly what is original to the building.

James Temmer reiterated that it is difficult to determine what was original.

James Pape did not feel this was a significant change to the downtown district. Also, the Commission must consider the viability of the downtown business district.

Bob Ross had concerns. Things changed in the 1930s with the Rivoli Theater. The Washington House also had a different façade. This Commission was responsible for giving the downtown its historic nature.

Mayor O'Keefe stated he appreciates the Landmarks Commission, but since there is no proof of the original door, the merits of the door should be considered similar to other doors in the downtown.

Council Member Burkart thought the door was nice and fit the downtown area.

Chairperson Jepson felt that Bill Conley should have come to the Landmarks Commission before installing the door.

Bill Conley stated that he had to change the door because it was in disrepair.

**Action:**

Jim Pape moved to accept the door as presented, since it cannot be determined what the original door looked like. The motion was seconded by Council Member Burkart.

**Further Discussion:**

James Temmer advised that the Commission is only to consider the historic nature.

Doug Yip suggested that the building and business owners be notified of the requirement to receive approval from the Landmarks Commission before making exterior changes in the Historic District.

Planner Censky advised that this has been done in the past and is currently done when new business owners apply for their occupancy permits.

**Final Action:**

The motion carried with Council Member Burkart, James Pape, Doug Yip and James Temmer voting in favor; Bob Ross opposed; and Tom Kubala and Tomi Fay Forbes excused.

**ADJOURNMENT**

A motion was made by Council Member Burkart, seconded by Doug Yip, to adjourn the meeting at 8:12 p.m. Motion carried without a negative vote, with Tom Kubala and Tomi Fay Forbes excused.

Jon Censky  
City Planner

JPC/djd