

**LANDMARKS COMMISSION**  
**May 24, 2018**

**LAN20180524-1**  
**UNAPPROVED**

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, May 24, 2018 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2.

The meeting was called to order by Chairperson Judy Jepson at 7:00 p.m.

Roll Call: Present – Judy Jepson, Tomi Fay Forbes, Tom Kubala, James Pape, Robert Ross,  
James Temmer

Excused – Council Member Kristin Burkart, Doug Yip (alt.)

Also Present – City Planner Jon Censky

**STATEMENT OF PUBLIC NOTICE**

Chairperson Jepson acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

**APPROVAL OF MINUTES**

Jim Pape asked why the yam color on the Chris Smith building at W63 N671 Washington was not approved at the last meeting. Planner Censky explained that Chris Smith had not been clear on where he wanted to paint the yam on the trim. Chris Smith will return to the Landmarks Commission once the body of the house is painted, and the trim color will be approved at that time.

Motion made by Bob Ross, seconded by Jim Temmer, to approve the minutes of the May 10, 2018 meeting. Motion carried without a negative vote with Council Member Burkart and Doug Yip (alt.) excused.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** – None

**NEW BUSINESS**

**Consider New Sign for At JJ's Located at W62 N559 Washington Avenue, and Action Thereon.**

The owner of AT JJ's is proposing they eliminate the temporary AT JJ's sign mounted above the old Blatz sign and install a new sign mounted to the exterior façade of the building. Jim Pape asked if the sign isn't going to project out significantly farther than in the sketch we were given, and if it will fit under the center chain supporting the Blatz sign. It was agreed that it is good that the old Blatz sign is being saved, and if the new sign has to be moved over to avoid interference with the chain that would be fine.

Motion made by Tom Kubala, seconded by Bob Ross, to approve the sign as proposed with the requirement that the screws must be attached through the mortar joint, not into the brick. Motion carried without a negative vote with Council Member Burkart and Doug Yip (alt.) excused.

**Consider New Signage for Chris Smith's Multi-Tenant Building Located at W63 N671 Washington Avenue; and Action Thereon.**

Chris Smith's intent is that the new sign compliment the columns on his building. He asked that Landmarks approve the sign, though staff could administratively approve it because the sign is really a replacement of the former sign.

Motion made by Tom Kubala, seconded by Bob Ross, to approve the sign as presented. Motion carried without a negative vote with Council Member Burkart and Doug Yip (alt.) excused.

**Consider New Paint Colors for the Thirsty Hammer Building, Managed by Wave Management, Located at W61 N506 Washington Avenue, and Action Thereon.**

Jackie Dhein and Lisa Ferber represented the Thirty Hammer. The colors proposed are Light French Gray SW 0055 for the body of the building, Naval SW 6244 for the projecting front window frame, Holiday Turquoise SW 0075 for the front door, and Alabaster SW 7008 for the trim that is presently white.

Motion made by Jim Pape, seconded by Jim Temmer, to approve the paint colors as presented. Motion carried without a negative vote with Council Member Burkart and Doug Yip (alt.) excused.

**Consider New Sign for Scentsory Bath & Body Boutique to be located at W62 N596 Washington Avenue, and Action Thereon.**

Sophia Barry and Eric Fix represented the business and the building. Judy Jepson speculated that the height of the sign may make it more difficult to see from the sidewalk. Sophia explained that the projecting roof above the first floor windows prevent the sign from being as low as desired, and she did not want the sign at exactly the same level as the signs on the neighboring buildings. The wording proposed to be placed on the glass windows is consistent with other window signs on Washington Avenue.

Motion made by Jim Pape, seconded by Tom Kubala, to approve the sign as proposed. Motion carried without a negative vote with Council Member Burkart and Doug Yip (alt.) excused.

**Consider Outdoor Alcohol Beverage License and Outdoor Sidewalk Seating for Brandywine Restaurant at W61 N480-86 Washington Avenue, and Action Thereon.**

Rhiannon and Andrew Wilson represented their business. The alcohol license is not within the purview of the Landmarks Commission, it is issued by the Common Council. The proposed outdoor seating must be approved by the Landmarks Commission, then the Plan Commission (next meeting on June 4), and then the Common Council. Building Inspector Baier and Police Chief Tom Frank viewed the situation and approved it for their jurisdictions. The Wilsons are proposing the placement of three tables on the Spring Street side and four tables on the Washington Avenue side. The five foot sidewalk clearance will be maintained. Jim Pape asked

about umbrellas for the Spring Street side due to the day-long sun exposure. Rhiannon responded that they are flexible and will work with the City regarding the projection of umbrellas. The Washington Avenue side has enough shading without umbrellas.

Motion made by Jim Pape, seconded by Bob Ross, to accept the table placement and umbrellas as presented. Motion carried without a negative vote with Council Member Burkart and Doug Yip (alt.) excused.

**Discuss Establishing Limits on the Style and Number of Benches in the Downtown Area; and Action Thereon**

Parks, Recreation & Forestry Director Mikko Hilvo administered the Legacy Program, which placed enough benches in the parks to suffice, so benches were then placed downtown. There are enough benches downtown now and the Legacy Program has ended. Planner Censky stated that if a store owner wants to place a bench in front of his business that would be fine. The consensus is that any additional benches should be made out of real wood, not the Amish Furniture substitute wood, and that they should have a plaque rather than lettering engraved into the back of the bench.

Judy Jepson brought up her concern that owners of some businesses may be leaving their sandwich signs outside overnight, and that some do not have very neat lettering.

No motion was needed.

**ADJOURNMENT**

Motion made by Tom Kubala, seconded by Bob Ross, to adjourn the meeting at 7:38 p.m. Motion carried without a negative vote with Council Member Burkart and Doug Yip (alt.) excused.

Tomi Fay Forbes  
Secretary

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