

**LANDMARKS COMMISSION**  
**October 12, 2017**

**LAN20171012-1**  
**UNAPPROVED**

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, October 12, 2017 at Cedarburg City Hall, W63 N645 Washington Avenue, lower level, room 2.

The meeting was called to order by Chairperson Judy Jepson at 7:00 p.m.

Roll Call:	Present –	Judy Jepson, Tomi Fay Forbes, Tom Kubala, James Pape, Doug Yip, Robert Ross
	Excused –	Council Member Patricia Thome
	Also Present –	City Planner Jon Censky, Kaela Sullivan, Kelly Hilgart representing Ryloo

**STATEMENT OF PUBLIC NOTICE**

City Planner Censky acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

**APPROVAL OF MINUTES**

Motion made by Bob Ross, seconded by Tom Kubala, to approve the minutes of the September 28, 2017 meeting. Motion carried without a negative vote with Council Member Thome excused.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** – None

**UNFINISHED BUSINESS**

**Consider Installation of Energy Efficient Windows on the Olive Sprig Building Located at N70 W6364 Bridge Road; and Action Thereon.**

Mr. Levy was not ready to present his findings at this time.

**NEW BUSINESS**

**Consider New Sign and Four Window Decals for Ryloo Boutique Located at W62 N580A Washington Avenue; and Action Thereon.**

The proposed sign is of the same size as the sign currently on the building, and will be hung with the existing hardware. The sign and the proposed decals for the windows are within the allowable parameters. Kaela Sullivan explained that the women's boutique will be in the front of the building; they are opening the wall between the front and the back of the building, and the kid's store will be in the back.

Bob Ross moved to accept the signage as proposed. Tom Kubala seconded the motion. Motion carried without a negative vote with Council Member Thome excused.

**Determine November 2017 Meeting Dates Due to the Thanksgiving Holiday; and Action Thereon.**

Commissioner's agreed to having only one meeting in October and one in November. The November meeting will be November 9.

**ADJOURNMENT**

Motion made by Tom Kubala, seconded by Bob Ross, to adjourn the meeting at 7:12 p.m. Motion carried without a negative vote with Council Member Thome excused.

Tomi Fay Forbes  
Secretary

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