

**CITY OF CEDARBURG/TOWN OF CEDARBURG
JOINT FIRE/EMS SERVICES
COMMITTEE MEETING
UNAPPROVED MINUTES
JULY 24, 2023**

A regular meeting of the Joint Fire/EMS Services Committee was held Monday, July 24, 2023, at the City of Cedarburg, W63 N645 Washington Avenue, Cedarburg, WI Council Chambers, second floor, and online utilizing the Zoom app.

The meeting was called to order by Chairperson Fire Chief Jeff Vahsholtz at 7:00 p.m.

Roll Call: Present – City of Cedarburg – Scott Gonwa, Council Member Patricia Thome, Council Member Robert Simpson

Town of Cedarburg – Town Supervisor Larry Lechner, Town Supervisor Wayne Pipkorn, Don Borgwardt

Also Present - City Administrator Mikko Hilvo, Town Administrator Eric Ryer, Fire Chief Jeff Vahsholtz, City Clerk Tracie Sette, and interested citizens.

STATEMENT OF PUBLIC NOTICE

At Chairperson Jeff Vahsholtz's request, City Clerk Sette verified that notice of this meeting was posted in accordance with the Wisconsin Open Meetings Law.

INTRODUCTION OF MEMBERS

Each committee member took a moment to introduce themselves to the Committee.

COMMENTS & SUGGESTIONS FROM CITIZENS – None

ELECTION OF CHAIRPERSON

A motion was made by Council Member Thome, seconded by Council Member Simpson, to nominate Scott Gonwa as Chairperson. Mr. Gonwa accepted the nomination. Motion carried without a negative vote.

NEW BUSINESS

DISCUSSION AND POSSIBLE ACTION ON MUELLER COMMUNICATIONS PROPOSAL TO THE CEDARBURG FIRE DEPARTMENT REGARDING PROVIDING SERVICES ON A POTENTIAL OPERATING REFERENDUM

City Administrator Hilvo explained that the City and Town are planning for a referendum on the April 2024 ballot. Mia Tripi and Lauren George from Mueller Communications presented a proposal to guide the City through a referendum. Ms. Tripi explained there are three phases in deciding upon a referendum. Phase one is the options assessment. This phase explores all options available to arrive at the desired outcome. The second phase is the community survey. This involves communication via websites, social media, etc. along with a survey that would potentially

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go out to every household within the City and Town. The results of this survey will help gauge the members of the communities. Phase three is the public education initiative. Mueller Communications has served many communities that have gone to a referendum for various public service needs. After a discussion, the Committee agreed that Mueller Communications could provide the services needed to go through a referendum process.

A motion was made by Don Borgwardt, seconded by Town Board Member Pipkorn, to approve the proposal from Mueller Communications and recommend approval to the City Common Council and Town Board. Motion carried without a negative vote.

REVIEW AND CERTIFY CODE OF ETHICS

The City members acknowledged the Code of Ethics and confirmed they were reviewed.

DISCUSSION AND POSSIBLE ACTION ON SELECTION OF DATE AND TIME OF MONTHLY MEETINGS.

The Committee discussed various dates and times to hold future meetings and decided to meet every fourth (4th) Wednesday of the month. Each month the location will alternate between the City and Town. The next meeting will be held in the Town of Cedarburg and will take place on August 23rd.

ADJOURNMENT

A motion was made by Council Member Thome, seconded by Council Member Simpson, to adjourn the meeting at 8:08 p.m. Motion carried without a negative vote.

Tracie Sette
City Clerk