

**DIVERSITY COMMITTEE**  
**February 1, 2024**

**DIV20240201-1**  
**UNAPPROVED**

A regular meeting of the Diversity Committee, City of Cedarburg, Wisconsin, was held Thursday, February 1, 2024 at 7:00 p.m., at Cedarburg City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

The meeting was called to order by Council Member Kevin Curley at 7:00 p.m.

Roll Call:	Present -	Dr. Joyce Caldwell, Council Member Kevin Curley, Connie Kincaide, Hayden Knight, Kayla Stoflet, Amit Kaul
	Excused -	Rev. John Norquist
	Absent -	Jack Soto
	Also Present -	City Administrator Mikko Hilvo

**STATEMENT OF PUBLIC NOTICE**

City Administrator Hilvo acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meeting Law.

**COMMENTS & SUGGESTIONS FROM CITIZENS** - None

**APPROVAL OF MINUTES**

Motion made by Hayden Knight, seconded by Dr. Joyce Caldwell, to approve the December 1, 2023 minutes with the discussed amendments of the word relayed to related on page 1, and addition of the letter E to the word Committee as noted at the top of pages 2 and 3. Motion carried without a negative vote, with Rev. Norquist excused and Jack Soto absent.

**UNFINISHED BUSINESS**

**Discuss Community Outreach Events; and Action Thereon**

**Cedarburg Community Conversations**

The January Poetry and Prose event was a success with over 75 attendees. Feedback from the community was positive. The next Cedarburg Community Conversation will be held on March 18, 2024. The topic will be IDD Voices. Connie Kincaide is in discussion with members from Blossom IDD and Balance to find panelists for the event. A request for redesign of flyers will be made by CPL staff, and discussion related to panel questions, format of event, and any accommodations needed for participants, will be held in smaller meetings of committee members. Updates will be shared at a future meeting.

**Discussion and possible action on MLK Proclamation**

Discussion moved to New Business.

**Discuss Increased Visibility of Diversity Committee Within the Community, and Action Thereon**

Discussion occurred during Youth Engagement Opportunities item.

**Discuss Youth Engagement Opportunities and Strategic Partnerships; and Action Thereon**

Hayden Knight gave an update for the Futsal event and is looking at partnerships with corporations. Mr. Knight shared a proposed registration form for the event, and committee members gave recommendations for edits to the format and content. An updated form will be shared with committee members. The Futsal event was originally proposed for Strawberry Fest weekend, and would occur on the tennis courts at Cedarburg High School.

**Discuss service projects; and Action Thereon**

Item tabled until future meeting.

**NEW BUSINESS**

**Discussion and possible action on MLK Proclamation**

This item was originally published as occurring during Unfinished Business. Notice was given at the beginning of the meeting of the change in agenda placement.

Connie Kincaide gave an update on changes made to the Proclamation on January 8<sup>th</sup> by Mayor O'Keefe.

Item was discussed by committee members. Council Member Curley made a recommendation to work with the future mayor on proclamations and to continue to invite conversations. Council Member Curley invited comments from attendees. The following people gave comments.

Council Member Melissa Bitter

Sarah Bloomquist

Sampson Daniel Parsons N69W5819 Bridge Rd, Cedarburg

- Mr. Parsons submitted a request for an agenda item to define the words diversity, equity, and inclusion.

Elizabeth Sinclair

**Review and Discuss Strategic Plan Relating to the Diversity Committee**

City Administrator Hilvo gave a presentation to review the City's Strategic Plan. Committee members may review the plan and consider it in relation to future agenda item requests and suggestions on actionable items.

**Confirm Next Meeting Date of March 7, 2024 and Identify Future Agenda Items; and Action Thereon**

The Committee confirmed the next meeting time of 7:00 p.m. in person and via Zoom.

Future Agenda Item may include discussion of the words: diversity, equity and inclusion.

**COMMENTS AND SUGGESTIONS FROM CITIZENS**

No additional comments were offered.

**REPORTS**

**Member Reports**

Dr. Joyce Caldwell shared details about two events occurring in Cedarburg in the month of February:

Saturday, February 3<sup>rd</sup> 1:00 to 3:00 p.m. at Community United Methodist Church, Nurturing Empathy, featuring Dr. Ruha Benjamin and Beth Albright.

February 11<sup>th</sup> 2:00 to 4:00 p.m. at Faith Lutheran Church, Strength for the Struggle, featuring Rev. Joe Ellwanger.

Hayden Knight shared that the NAACP is hosting a dinner on February 23<sup>rd</sup> at the Mequon River Club. Mr. Knight is receiving an award at this dinner.

Council Member Curley gave a reminder to exercise civic duty by voting in upcoming elections.

Connie Kincaide shared that the Spring Primary Election for District 17 is February 20<sup>th</sup> and the Spring Election is April 2<sup>nd</sup>.

**ADJOURNMENT**

Motion made by Connie Kincaide, seconded by Dr. Joyce Caldwell, to adjourn the meeting. Motion carried without a negative vote with Rev. John Norquist excused and Jack Soto absent.

Connie Kincaide  
Secretary