

**CITY OF CEDARBURG
COMMON COUNCIL
April 18, 2023**

**CC20230418-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, March 13, 2023 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Mayor O’Keefe called the meeting to order at 7:00 p.m. A moment of silence was observed, and the Pledge of Allegiance was recited.

Roll Call: Present - Mayor Michael O’Keefe, Council Members Melissa Bitter, Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson, Patricia Thome, Mark Mueller

Also Present - City Administrator Mikko Hilvo, Deputy City Clerk Amy Kletzien, Director of Engineering and Public Works Mike Wieser, Water Recycling Superintendent Dennis Grulkowski, Police Chief Michael McNerney, Bill Hintz, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizen’s present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

OATHS OF OFFICE

Deputy City Clerk Kletzien administered the oaths of office to Melissa Bitter (1st Aldermanic District), James Fitzpatrick (2nd Aldermanic District), Kevin Curley (4th Aldermanic District), Patricia Thome (6th Aldermanic District) and Mark Mueller (7th Aldermanic District).

ELECTION OF COMMON COUNCIL PRESIDENT

Motion made by Council Member Simpson, seconded by Council Member Thome, to nominate Council Member Burkart for Common Council President.

Motion made by Council Member Fitzpatrick to nominate Council Member Thome for Common Council President. Council Member Thome declined the nomination.

Motion carried without a negative vote to elect Council Member Burkart as Common Council President.

ELECTION OF COMMON COUNCIL REPRESENTATIVE TO PLAN COMMISSION

Motion made by Council Member Simpson, seconded by Council Member Mueller, to nominate Council Member Thome for Common Council Representative to Plan Commission.

No other nominations were offered.

Motion carried without a negative vote to elect Council Member Thome as the Common Council Representative to Plan Commission.

NEW BUSINESS

INTRODUCTION OF CITY DEPARTMENT HEADS

City Department Heads introduced themselves and provided a brief overview of their departments for the newly elected Council Members.

DISCUSSION AND POSSIBLE ACTION ON SUSTAINABILITY PLAN REQUIRED FOR COUNTY FUNDING OF FIREFIGHTER/PARAMEDIC POSITIONS

City Administrator Hilvo explained that the Fire Department, with approval from the Common Council, has applied for grant funding through Ozaukee County to fund two Firefighter/paramedic positions to be hired in 2023, for up to three years. As a requirement to receive this funding, a sustainability plan showing how the Municipality will sustain these positions after the three-year period is due to the County by May 1, 2023. He is proposing the following be included as the sustainability plan to be sent to the Ozaukee County Public Safety Committee or Ozaukee County Board:

The primary component of our sustainability plan is to conduct a local referendum, likely in the Spring of 2024 in both the City and Town of Cedarburg, for the citizens to approve an increase in tax levy support for Fire and EMS staffing. If the referendum is successful, this will allow us to fund these two Firefighter/Paramedic positions, in addition to others, beyond the funding provided through the County grant. If the referendum is not successful, all current positions will be sustained through existing means, and any future hires will be delayed until further research can be done on other sources of funding such as a FEMA Staffing for Adequate Fire and Emergency Response (SAFER) grant and other sources of tax revenue and/or fees as allowed by State and County governments.

Council Member Burkart confirmed that a referendum has been discussed.

Mayor O'Keefe expressed appreciation for the 156 years that the Cedarburg Fire Department was run solely by volunteers, however, this model is not sustainable. The separate fundraising arm of the Fire Department that runs Maxwell Street Days and other events to raise money for equipment is impressive and very much appreciated. The goal of reducing response time is working with the addition of two full-time paid Firefighter/EMTs to date.

Motion made by Council Member Thome, seconded by Council Member Mueller, to approve the Sustainability plan required for County funding of Firefighter/Paramedic positions. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION TO ALLOW PURPLE RIBBONS TO LINE WASHINGTON AVENUE DURING THE WEEK OF JUNE 12, 2023, TO PROMOTE ELDER ABUSE MONTH

An organization known as the I-Team of Ozaukee County works with the Aging and Disability Resource Center and various Social Services agencies focusing on the elderly population. As June 15, 2023 is World Elder Abuse Awareness Day, the I-Team is requesting permission to tie purple ribbons to trees/light posts along Washington Avenue during the week of June 12, 2023 in order to promote awareness.

Discussion ensued and the consensus was that there is an abundance of Awareness Days, which are all very important and worthy of recognition; however, it would be too difficult to allow each organization to be recognized with ribbons.

Motion made by Council Member Burkart, seconded by Council Member Simpson, to deny the request for purple ribbons to line Washington Avenue during the week of June 12, 2023, Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON DESIGNATION OF CITY'S OFFICIAL NEWSPAPER FOR ENSUING YEAR

Motion made by Council Member Thome, seconded by Council Member Simpson, to designate the *News Graphic* as the City's official newspaper for the ensuing year. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE ISSUANCE OF A 6-MONTH CLASS "B" BEER LICENSE TO CEDARS III LLC, MICHAEL KOWALKOWSKI, AGENT, FOR CEDARS III – CONCESSION STAND, N52 W5925 PORTLAND ROAD FROM MAY 1, 2023 TO OCTOBER 31, 2023

Motion made by Council Member Burkart, seconded by Council Member Simpson, to approve the issuance of a 6-month Class "B" beer license to Cedars III LLC, Michael Kowalkowski, agent, for Cedars III – Concession Stand at N52W5925 Portland Road from May 1, 2023 to October 31, 2023. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE A ONE-TIME FEE FOR AMPLIFIED MUSIC/SOUND FOR A SINGLE EVENT FOR THE PETER WOLLNER POST NO. 288 OF THE AMERICAN LEGION

City Administrator Hilvo explained that the American Legion is planning to hold their Annual Auxiliary Car Show on June 10, 2023 from 7:00 a.m. – 5:00 p.m. This year, they would like to add outdoor amplified music to the event. The Legion currently holds an Outdoor Alcohol Beverage permit which is a prerequisite for an Amplified Music permit. The City's current charge for an Amplified Music permit is \$250, which allows for several events to take place throughout the summer months. The Legion is requesting a discounted price on the permit since the car show is the only event they are requesting to have outdoor music available.

Motion made by Council Member Burkart, seconded by Council Member Simpson, to authorize a one-time fee for Amplified Music/Sound permit for a single event for \$50 for the Peter Wollner Post No. 288 of the American Legion. Motion carried without a negative vote.

DISCUSSION AND POSSIBLE ACTION ON MAYORAL APPOINTMENTS TO VARIOUS COMMITTEES/BOARDS/COMMISSIONS

Mayor O’Keefe presented the following appointments:

Jack Arnett – Finance Committee (4/2025) and Plan Commission (4/2024)
Rick Verhaalen – Public Works & Sewerage Commission (4/2024)
Doug Yip – Landmarks Commission (4/2024)

Motion made by Council Member Burkart, seconded by Council Member Simpson, to approve Mayor O’Keefe’s appointments. Motion carried without a negative vote.

CONSENT AGENDA

Motion made by Council Member Thome, seconded by Council Member Burkart, to approve the following agenda items:

- April 10, 2023 Common Council minutes
- Payment of bills dated 04/01/23 through 04/07/23 and payroll for period 04/02/23 through 04/15/23.

Motion carried without a negative vote.

CITY ADMINISTRATOR’S REPORT

City Administrator Hilvo reported that the City is still looking for a new cleaning person/service.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Thome explained that several Council Members attended the recent Fire Department Award Ceremony. She added that this is one of the best organizations/events in the Community and that the generational giving is astounding.

MAYOR REPORT

Mayor O’Keefe issued Proclamations for Arbor Day (April 28, 2023), Municipal Treasurer’s Week (April 16-22, 2023), and Municipal Clerk’s Week (May 7-13, 2023).

ADJOURNMENT

Motion made by Council Member Mueller, seconded by Council Member Simpson, to adjourn the meeting at 7:47 p.m. Motion carried without a negative vote.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk