

**CITY OF CEDARBURG  
MEETING OF COMMON COUNCIL  
MONDAY JANUARY 31, 2022 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, January 31, 2022 at 7:00 p.m.** The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., in the second floor Council Chambers. Information on how to access the meeting is attached to the meeting packet or can be requested by emailing: [mhilvo@ci.cedarburg.wi.us](mailto:mhilvo@ci.cedarburg.wi.us).

**AGENDA**

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Sherry Bublitz, Jack Arnett, Rick Verhaalen, Robert Simpson, Barbara Lythjohan, Kristen Burkart and Patricia Thome
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS\*\* Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. APPROVAL OF MINUTES – January 10, 2021 Common Council Minutes\*
8. NEW BUSINESS
  - A. Discussion and possible action on Resolution No. 2022-02 honoring Retired Police Chief Thomas Frank and Presentation of Key to the City\*
  - B. Discussion and possible action on approval of Resolution No 2022-06 authorizing a representative for filing state financial assistance applications\*
  - C. Discussion and possible action on first Amendment to Fairway Village Developers Agreement\*
  - D. Discussion and possible action on a request for a contract extension with Badger State Waste L.L.C. for sludge hauling to extend until 2026\*

- E. Discussion and possible action on appointment of Kelly Livingston as new Finance Director/Treasurer
- F. Discussion only on the use of ARPA funds\*
- G. Discussion and possible action on License/Permit applications\*\*\*
  - 1. Consider approval of new Operator License applications for the period ending June 30, 2022 for: Howard E. Hockstad and Norine C. Nelson
  - 2. Consider appointment of Jean Snow Lambo as agent for Cedarburg Cultural Center Inc. at W62N546 Washington Avenue; and action thereon
- H. Discussion and possible action on payment of bills dated 1/07/2022 through 1/21/2022, transfers for the period 1/01/2022 through 1/28/2022 and payroll for period 12/26/2021 through 1/22/2022\*

9. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. City Administrator's Report\*

10. COMMUNICATIONS

- A. Comments and suggestions from citizens\*\*
- B. Comments and announcements by Council Members
- C. Mayor's Report

11. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

\* *Information attached for Council; available through City Clerk's Office.*

\*\* *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

\*\*\* *Information available through the Clerk's Office.*

City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing access, equal opportunity and

reasonable accommodation for individuals with disabilities in employment,  
its services, programs, and activities.

To request reasonable accommodation, contact the Clerk's Office,  
(262) 375-7606, email: [cityhall@ci.cedarburg.wi.us](mailto:cityhall@ci.cedarburg.wi.us).

(01/27/22 tas)



## **CITY OF CEDARBURG PUBLIC MEETING POLICY DURING COVID-19**

The City of Cedarburg will begin utilizing [zoom](#), an online meeting tool, to conduct City meetings. This includes all public meetings. We are cancelling all non-essential meetings and limiting agenda items but there are items that do require decisions to be made so that projects throughout the City can continue or get completed in a timely manner. We will continue to adhere to open meeting laws as set forth by the State of Wisconsin.



Most recently the Wisconsin Department of Justice issued an advisory on March 16, 2020, addressing this issue and stating that: "Governmental bodies typically can meet their open meetings obligations, while practicing social distancing to help protect public health, by conducting meetings via telephone conference calls if the public is provided with an effective way to monitor such calls (such as public distribution, at least 24 hours in advance, of dial-in information for a conference call)." The advisory emphasizes that "When an open meeting is held by teleconference or video conference, the public must have a means of monitoring the meeting. DOJ concludes that, under the present circumstances, a governmental body will typically be able to meet this obligation by providing the public with information (in accordance with notice requirements) for joining the meeting remotely, even if there is no central location at which the public can convene for the meeting.

## **CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 FOR PUBLIC**

To download [zoom](#) on your mobile device, click on one of the following:



Here are the procedures for public to be able to view a meeting live through [zoom](#).

1. Contact the City Administrator, Mikko Hilvo, 2 hours in advance of the meeting you wish to attend via [zoom](#) by emailing him at [mhilvo@ci.cedarburg.wi.us](mailto:mhilvo@ci.cedarburg.wi.us).
2. In your email Subject line please put down the meeting that you wish to attend (example: Common Council Meeting on 3-30-20 at 7:00pm).
3. Provide your Name, Address, Email, Phone Number to him via email with a request to join the meeting.
4. You will receive an invite to the meeting via email. Click on the invite prior to the meeting being held. The meeting will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
5. All public participants will have their microphone muted.
6. If, during public comment, anyone wishes to talk they should request to do so through the chat feature or by using the "hand" to wave at the meeting organizer. The administrator of the meeting will unmute you at the appropriate time and ask you to make your comments.

If you are unable to utilize a computer, iPad, or tablet to view the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, we can email one to you.

Contact Info: Mikko Hilvo, City Administrator, [mhilvo@ci.cedarburg.wi.us](mailto:mhilvo@ci.cedarburg.wi.us), (262) 375-7917.



## **CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 – FOR STAFF & BOARD MEMBERS**

The City of Cedarburg will be utilizing the [zoom](#) app to hold public meetings starting March 23, 2020 until April 30, 2020. All meetings will adhere to Wisconsin Open Meetings Law. The [zoom](#) app provides an option for the public to join the meeting via computer, iPad, tablet, or phone. Meetings will also be recorded and made available through our Clerks office for viewing at a later time.

Here are the procedures for staff and board members to utilize [zoom](#).

1. The City Administrator, Mikko Hilvo, will email a meeting invite to each staff and board member 24 hours prior to the meeting.
2. If another staff member, council member, or presenter needs access to the meeting and the ability to discuss an item they should request to get a meeting invite by emailing [mhilvo@ci.cedarburg.wi.us](mailto:mhilvo@ci.cedarburg.wi.us) at minimum 6 hours prior to the meeting.
3. In your email Subject line please put down the meeting that you wish to attend. (Example: Common Council Meeting on 3-30-20 at 7:00pm)
4. Provide your Name, Address, Email, Phone Number and reason for attending the meeting to the administrator.
5. All agendas and documents that need to be shared during the meeting will be sent to members ahead of time and also provided electronically to the meeting organizer (City Administrator).
6. All meetings will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
7. All staff and/or board members will have their microphones on unless they mute it themselves. All public participants will have their microphone muted except during public comments or if they use the chat feature asking the administrator for permission to speak.
8. All Votes will be done through roll call.

If you are unable to utilize a computer, iPad, or tablet to participate in the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, it can be emailed to you.

Contact Info: Mikko Hilvo, City Administrator, [mhilvo@ci.cedarburg.wi.us](mailto:mhilvo@ci.cedarburg.wi.us), (262) 375-7917.

**CITY OF CEDARBURG  
COMMON COUNCIL  
January 10, 2022**

**CC20220110-1  
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, January 10, 2022 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Mayor O’Keefe called the meeting to order at 7:07 p.m.

Roll Call:           Present - Mayor Michael O’Keefe, Council Members Sherry Bublitz, Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson, Patricia Thome, Barbara Lythjohan

Also Present - City Administrator Mikko Hilvo, City Attorney Michael Herbrand, Deputy City Clerk Amy Kletzien, Director of Engineering and Public Works Mike Wieser, Water Superintendent Tim Martin of Cedarburg Light & Water, interested citizens and news media

**STATEMENT OF PUBLIC NOTICE**

At Mayor O’Keefe’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizen’s present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** - None

**APPROVAL OF MINUTES**

Motion made by Council Member Burkart, seconded by Council Member Bublitz, to approve the December 13, 2021 Common Council minutes. Motion carried without a negative vote.

**NEW BUSINESS**

**OATHS OF OFFICE**

Deputy City Clerk Kletzien administered the oaths of office to Police Chief Michael McNerney, Captain Ryan Fitting and Captain Joseph Kell.

**DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2022-02 HONORING POLICE THOMAS FRANK**

No action taken.

**DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2022-03 HONORING FINANCE DIRECTOR/TREASURER CHRISTY MERTES**

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to adopt Resolution No. 2022-03 honoring Finance Director/Treasurer Christy Mertes. Motion carried without a negative vote.

**DISCUSSION AND POSSIBLE ACTION ON MAYORAL APPOINTMENT OF TOM WIZA TO THE PLAN COMMISSION**

Motion made by Council Member Bublitz, seconded by Council Member Thome, to approve the Mayoral appointment of Tom Wiza to the Plan Commission. Motion carried without a negative vote.

**DISCUSSION AND POSSIBLE ACTION ON CREATING THE CITY OF CEDARBURG FAÇADE IMPROVEMENT PROGRAM**

City Administrator Hilvo explained that the Common Council voted to approve the use of American Rescue Plan funds for business grants for façade improvements at the October 25, 2021 meeting. This approval established a maximum amount of \$60,000 dedicated to the program with the understanding that the City's participation would be limited to 50% of the rehabilitation costs up to a maximum per project cost of \$5,000. To facilitate the grant, staff has researched other communities with similar programs and provided you with a draft of a program that seemingly fits Cedarburg's needs. This draft serves to create a select committee made up of key City representatives to administer the program. This committee will be responsible for accepting and reviewing all applications for funds and making their recommendation based on the criteria set forth therein, to the Common Council.

Mayor O'Keefe explained that this concept was discussed with former Economic Development Coordinator Sheffield, and he liked the idea, but the funds were not available.

Council Member Thome stated that she requested this item be considered from the ARP funds, as it has been needed for a long time.

Council Member Arnett confirmed that once the \$60,000 grant funding is used the program will no longer be available.

Motion made by Council Member Bublitz, seconded by Council Member Burkart, to create the City of Cedarburg Façade Improvement program. Motion carried without a negative vote.

**DISCUSSION AND POSSIBLE ACTION ON THE CONSTRUCTION OF A PATH TO CONNECT SIDEWALK ON THE EAST SIDE OF SHEBOYGAN ROAD DIRECTLY SOUTH OF THE GLEN AT CEDAR CREEK SUBDIVISION**

Director Wieser explained that the Common Council directed staff to provide a safe walking path to connect City sidewalk on the east side of Sheboygan Road at the August 30, 2021 meeting.

The path will be constructed as part of the 2022 Street and Utility project. The Street project is in the early design phase and staff is looking for Common Council input on two options for the walking path.

In Director Wieser's opinion, option #1 is safer because the path places people farther from traffic and is less expensive; whereas, option #2 is similar to Falls Road in the Village of Grafton.

In answer to Council Member Arnett's question, Director Wieser explained that easements are not required because it will be placed in the County right-of-way and that is why it is closer than normal to the road.

Council Member Simpson was not in favor of option #2 and was concerned that it may pose a false sense of security and create a liability for the City.

City Attorney Herbrand indicated that the City would not be liable because of municipal immunity and there is no known danger to either option.

Council Member Bublitz indicated that option #1 reflects what her constituents were looking for. This is a temporary measure until a development comes forward for this property.

Motion made by Council Member Thome, seconded by Council Member Bublitz, to approve option #1 on the construction of a path to connect the sidewalk on the east side of Sheboygan Road directly south of the Glen at Cedar Creek Subdivision with the cost to be recouped by a future developer. Motion carried without a negative vote.

Council Member Verhaalen explained that he is in favor of this motion due to the 45 mph speed limit, which is a problem on this stretch of Sheboygan Road, and that the cost will eventually be reimbursed by a developer.

**DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2022-04 REQUIRING REPLACEMENT OF PRIVATELY OWNED LEAD SERVICE LATERALS**

Water Superintendent Tim Martin explained that staff made a presentation on December 13 on this proposed ordinance. One of the provisions in the ordinance where there were questions was on the homeowner responsibility of \$500 per installation on their property. Staff has proposed the following revised language: *"In the event the aforementioned funding of the lead lateral replacement program does not cover inspection costs, the Utility will provide funding for all costs up to the last \$500 for replacing private water service lines containing lead, with the property owner responsible to cover the last \$500 to help offset the inspection costs."*

Staff is proposing this change in the event current or future grant funding rules may change. If the Council approve an ordinance, the Utility will collaborate with their consultant to finalize the grant application and submit it before the January 20 deadline. The Utility intends to apply for funding for 200 private lead service laterals for 2022. The DNR has indicated that the City will become aware of their grant funding status in mid to late February.



Council Member Arnett agreed with the Ordinance and stated that it can always be adapted to reflect any changes if necessary.

Council Member Thome stated that the \$500 cost to the homeowner could be repaid over four years.

Council Member Burkart expressed appreciation to Light & Water for working on this Ordinance.

Motion made by Council Member Verhaalen, seconded by Council Member Thome, to approve Ordinance No. 2022-04 requiring replacement of privately owned lead service laterals. Motion carried without a negative vote.

**DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2022-01  
DESIGNATING DEPOSITORIES AND AUTHORIZING SIGNATURES FOR THE  
CITY OF CEDARBURG CHECKING AND SAVINGS ACCOUNTS**

City Administrator Hilvo explained that this action is necessary to reflect the retirement of Christy Mertes and the promotion of Kelly Livingston to Finance Director/Treasurer.

Motion made by Council Member Arnett, seconded by Council Member Burkart, to adopt Resolution No. 2022-01 designating depositories and authorizing signatures for the City of Cedarburg checking and savings accounts. Motion carried without a negative vote.

**DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF RESOLUTION 2022-04  
APPOINTING BOND TRUST SERVICES CORPORATION AS FISCAL AGENT IN  
CONNECTION WITH CERTAIN OUTSTANDING OBLIGATIONS**

City Administrator Hilvo explained that this request involves moving the bond trust service from Depository Trust Company (DTC) in New York, to Ehlers, our financial advisor. This will simplify the process for the person taking over the bond payments moving forward. Currently some debt payments are made to DTC and the newest issues are managed through Ehlers. With this change all debt payments will be managed through Ehlers and there will be a local contact for questions.

Motion made by Council Member Arnett, seconded by Council Member Burkart, to approve Resolution No. 2022-04 appointing Bond Trust Services Corporation as Fiscal Agent in connection with certain outstanding obligations. Motion carried without a negative vote.

**DISCUSSION AND POSSIBLE ACTION ON LICENSE/PERMIT APPLICATIONS**

Motion made by Council Member Burkart, seconded by Council Member Bublitz, to authorize issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc. for Winter Festival to be held on Saturday, February 19, 2022 from 8:30 a.m. to 10:00 p.m. and Sunday, February 20, 2022 from 8:30 a.m. to 4:00 p.m. Motion carried without a negative vote.

**CONSIDER PAYMENT OF BILLS DATED 12/04/2021 THROUGH 12/30/2021, TRANSFERS FOR THE PERIOD 12/10/2021 THROUGH 12/31/2021 AND PAYROLL FOR PERIOD 11/28/2021 THROUGH 12/25/2021; AND ACTION THEREON**

Motion made by Council Member Bublitz, seconded by Council Member Burkart, to approve payment of bills dated 12/04/2021 through 12/30/2021, transfers for the period 12/10/2021 through 12/31/2021 and payroll for period 11/28/2021 through 12/25/2021.

Council Member Simpson inquired on a \$2,525.52 payment to WM Corporate Services Inc. for Street Sweeping. City Administrator Hilvo will inquire about the payment and follow up with an explanation to Council Member Simpson.

In answer to Council Member Bublitz's question, City Administrator Hilvo explained that the payments for overpayment of taxes is due to banks paying the property owner's full escrow withholdings, which may amount to more than the taxes that are due.

Motion carried without a negative vote.

**CITY ADMINISTRATOR'S REPORT**

City Administrator Hilvo advised the Common Council that Jani-King has been hired on a two-year contract for the custodial work at City Hall and the Police Station and will result in a \$20,000/year savings.

City Administrator Hilvo explained that after reviewing applications, it was determined that Deputy Treasurer Livingston was the most qualified and has been hired as the new Finance Director/Treasurer. Former employee Teri Curran will be helping the Department on a part-time basis until a Deputy Treasurer/Payroll person is hired.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** - None

**COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS**

Council Member Bublitz announced that a group of people were able to raise \$5,000 in a short amount of time to purchase a Trek service e-bike for the Police Department. The group is hoping to raise enough funds for a second bike.

Council Member Arnett stated that when he travels to Florida, he very often meets people who are familiar with Cedarburg.

Council Member Burkart explained that since Council Member Lythjohan has filed for non-candidacy she wanted to say that it has been a pleasure working with her and it is a loss for the City that she is not running again. Council Member Lythjohan will fulfill her term until April 19, 2022.

**MAYOR REPORT** - None

**ADJOURNMENT**

Motion made by Council Member Arnett, seconded by Council Member Burkart, to adjourn the meeting at 7:41 p.m. Motion carried without a negative vote.

Amy D. Kletzien, MMC/WCPC  
Deputy City Clerk

## RESOLUTION NO. 2022-02

### A Resolution Honoring Police Chief Thomas J. Frank

WHEREAS, Thomas J. Frank joined the Cedarburg Police Department on June 14, 1976 as a part-time Dispatcher from 1976 – 1978, Police Officer from 1978 – 1984, Sergeant from 1984 – 1989, Sergeant/Juvenile Officer 1989 – 1999, and Police Chief from 1999 – 2022, a total of 46 years; and

WHEREAS, during his 22 years as Police Chief, Thomas J. Frank has conscientiously and capably served the community and has demonstrated the highest principles of community service while exhibiting high moral and ethical standards; and

WHEREAS, Thomas J. Frank was instrumental in building and updating the Cedarburg Police Department by establishing a level of trust and credibility for department personnel and citizens of Cedarburg, initiating the rewriting and updating the department's rules, regulations and policies and procedures resulting in an accreditation through the Wisconsin Law Enforcement Accreditation Group since 2010, and implementing technological advances currently utilized by the City's officers to better assist in serving the citizens of Cedarburg; and

WHEREAS, the City of Cedarburg has greatly benefited from the dedicated skills, services and positive attitude of Thomas J. Frank and such dedicated service has been accompanied by integrity, courtesy and professionalism, earning him the great respect of co-workers and peers; and

WHEREAS, Thomas J. Frank has also been instrumental in furthering the professionalism of the department; providing over 16 years of service as a Charter Member of the Ozaukee County Sheriff's Special Response Team prior to becoming Police Chief; providing dedicated and unwavering support to the Ozaukee County Chief's Association, serving as a firearms instructor for the Cedarburg Police Department, providing his continuing support to the City through officer-led programs such as D.A.R.E., Safety Town, Hunter Safety, Citizen Academy, Open Houses, and Cops and Bobbers; and providing support for officer training and education resulting in the highest quality of law enforcement services to the citizens of Cedarburg; and

WHEREAS, Thomas J. Frank demonstrated outstanding leadership, a cost-saving approach to budget management, established a chaplain service, merged with the Mid-Moraine Municipal Court, negotiated union settlements, established a K9 program, and mentored new Police Chiefs in 2009 and 2010 through the International Association of Chiefs of Police (IACP); and

WHEREAS, Thomas J. Franks' commendable public service is of the highest degree.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Cedarburg, members of the Cedarburg Police and Fire Commission, the men and women of the Cedarburg Police Department, and citizens of the City of Cedarburg join in expressing their sincere appreciation to Thomas J. Frank for his many years of law enforcement service and extend to him best wishes for a happy and healthy retirement.

Passed and adopted this 31<sup>st</sup> day of January 2022.

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Michael O'Keefe, Mayor

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Tracie Sette, City Clerk

## CITY OF CEDARBURG

**MEETING DATE:** January 31, 2022

**ITEM NO: 8.B.**

**TITLE:** Discussion and possible action on approval of Resolution No. 2022-06 authorizing a representative for filing state financial assistance applications.

**ISSUE SUMMARY:** As part of the application process to receive Safe Drinking Water Loan Program funds to replace lead service lines; the DNR requires passage of the resolution to appoint the authorized representative for filing applications. Since the money disbursement must go to a municipality and not a utility, staff is proposing the city engineer to be the authorized representative.

**STAFF RECOMMENDATION:** Passage of the resolution would be appreciated.

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:** N/A

**BUDGETARY IMPACT:** N/A

**ATTACHMENTS:** Resolution 2022-06

**INITIATED/REQUESTED BY:** Mike Wieser

**FOR MORE INFORMATION CONTACT:** Mike Wieser – Director of Engineering and Public Works  
262-375-7610

**CITY OF CEDARBURG  
RESOLUTION NO. 2022-06**

AUTHORIZED REPRESENTATIVE TO FILE  
APPLICATIONS FOR FINANCIAL ASSISTANCE  
FROM THE  
STATE OF WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND

**WHEREAS**, it is the desire of the City of Cedarburg, Wisconsin, a Wisconsin municipal corporation, to file several applications for state financial assistance for its Lead Service Line Replacement Program under the Wisconsin Environmental Improvement Fund (ss. 281.58, 281.59, 281.60, and 281.61, Wis. Stats.);

**WHEREAS**, it is necessary to designate a representative for filing said applications;

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Cedarburg that the City Engineer is hereby appointed as the authorized representative for the City of Cedarburg for the purpose of filing these applications, and that the representative is further authorized and empowered to take all actions and do all things necessary in connection with said applications.

Passed and adopted this 31st day of January, 2022.

\_\_\_\_\_  
Michael O’Keefe, Mayor

Countersigned:

\_\_\_\_\_  
Tracie Sette, City Clerk

Approved as to form:

\_\_\_\_\_  
Michael P. Herbrand, City Attorney

## CITY OF CEDARBURG

**MEETING DATE:** January 31, 2022

**ITEM NO:** 8.C.

**TITLE:** Discussion and possible action on first Amendment to Fairway Village Developers Agreement.

**ISSUE SUMMARY:** For the Fairway Village Subdivision, Neumann Developments has not been able to complete the fully improved intersection of Quail Lane with Washington Avenue due to conflicts with existing utility poles. This item was discussed at the October 25<sup>th</sup> Common Council Meeting. A motion was passed approving the amendment subject to staff crafting the actual amendment. Staff has completed the amendment, which allows Neumann Developments to obtain building permits without completion of the fully improved intersection with Washington Avenue and gives them until June 30, 2022 to complete that intersection.

**STAFF RECOMMENDATION:** Staff recommends approving the amendment.

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:** N/A

**BUDGETARY IMPACT:** None.

**ATTACHMENTS:** First amendment to Development Agreement

**INITIATED/REQUESTED BY:** Mike Wieser

**FOR MORE INFORMATION CONTACT:** Mike Wieser-(262)375-7610

## **FIRST AMENDMENT TO DEVELOPMENT AGREEMENT**

**THIS FIRST AMENDMENT TO DEVELOPMENT AGREEMENT** (this “Amendment”) is made as of the 31st day of January, 2022, by and between the **CITY OF CEDARBURG**, a Wisconsin municipal corporation (“City”), and **NEUMANN DEVELOPMENTS, INC.**, a Wisconsin Corporation (“Developer”).

### **RECITALS**

(i) City and Developer entered into a written Development Agreement dated on or about April 30, 2021 (the “Original Development Agreement”) pertaining to the development of the real property located adjacent to Washington Avenue in the City of Cedarburg as a residential subdivision commonly referred to as Fairway Village Subdivision.

(ii) The Original Development Agreement called for the Developer to complete the Phase I roadway base, which includes all improvements to the intersection of the subdivision with Washington Avenue and installation of curb and gutter along Washington Avenue, on or before December 15, 2021.

(iii) The Developer is unable to complete the installation of storm sewer, curb and gutter along Washington Avenue until WE Energies and/or AT&T removes all existing utility poles adjacent to Washington Avenue.

(iv) City and Developer now wish to amend the Original Development Agreement to provide that the Developer shall have until June 30, 2022, to complete the fully-improved intersection with Washington Avenue including asphalt widening, concrete curb and gutter, street lighting and sidewalk.

### **AGREEMENT**

**NOW, THEREFORE, FOR GOOD AND VALUABLE CONSIDERATION, THE RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED**, City and Developer agree to amend the Original Development Agreement as follows:

1. Section 4.09(a) of the Original Development Agreement, shall be deleted and recreated as follows:
  - (a) Phase I underground utilities including water main, sanitary sewer, storm sewer, and appurtenances completed on or before December 15, 2021. Storm Sewer adjacent to the Washington Avenue intersection on or before June 30, 2022.
2. Section 4.09(b) of the Original Development Agreement, shall be deleted and recreated as follows:
  - (b) Phase I roadway base, concrete curb and gutter, and binder asphalt on or before December 15, 2021. Fully-improved intersection with Washington Avenue



including binder and surface asphalt, concrete curb and gutter, street lighting, and sidewalk on or before June 30, 2022.

3. Section 4.09(d) of the Original Development Agreement, shall be deleted and recreated as follows:

(d) Phase I roadway final course of asphalt, including the Washington Ave intersection, to be installed within fourteen (14) months of the installation of the binder course, which occurred on November 04, 2021, and within the financial guarantee period.

2. Unless otherwise defined herein, all capitalized terms herein shall have the definition as stated in the Original Development Agreement. The Recitals are incorporated herein by reference.

3. All other terms and conditions of the Original Development Agreement, not inconsistent with the terms and conditions set forth herein, shall remain in full force and effect. Any references in the Original Development Agreement to the "Agreement" shall mean and refer to the Original Development Agreement as amended by this Amendment.

**IN WITNESS WHEREOF**, this First Amendment to Development Agreement is executed by the undersigned as of the date first written above.

**CITY OF CEDARBURG**

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Michael O'Keefe, Mayor

**ATTEST:**

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Tracie Sette, Clerk

**APPROVED AS TO FORM:**

**NEUMANN DEVELOPMENTS, INC.**

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Michael P. Herbrand, City Attorney

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Steve DeCleene, President

## CITY OF CEDARBURG

**MEETING DATE:** January 31, 2022

**ITEM NO:** 8.D.

**TITLE:** Discussion and possible action on a request for a contract extension with Badger State Waste L.L.C. for sludge hauling to extend until 2026.

**ISSUE SUMMARY:** The Water Recycling Center produces 4 million gallons of liquid sludge per year and currently does not have storage facilities; requiring the Center to remove solids on a weekly basis to an off-site storage facility. The City has a very good relationship with Badger State Waste and would like to extend this contract with them.

**STAFF RECOMMENDATION:** Approve the extension with Badger State Waste L.L.C. to continue to provide this service.

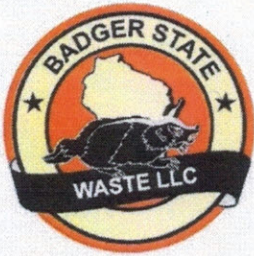
**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:** Public Works/Sewerage Commission at the January 13<sup>th</sup> commission meeting recommends approving this extension.

**BUDGETARY IMPACT:** These funds have been budgeted for 2022.

**ATTACHMENTS:** Services proposal, January 13, 2022 PW/S minutes

**INITIATED/REQUESTED BY:** Dennis Grulkowski, CWRC Superintendent

**FOR MORE INFORMATION, CONTACT:** Dennis Grulkowski, 262-375-7900.



# BADGER STATE WASTE, LLC

City of Cedarburg WWTP  
Attn: Eric Hackert  
PO Box 49  
Cedarburg, WI 53012

January 5, 2022

**Subject:** Sludge Hauling proposal for the years of 2022 thru 2026 plus an extension option. Management, Hauling, Storage and Land Application of Treated Municipal Sludge from the City Of Cedarburg WWTP.

Badger State Waste, LLC will provide hauling, storage and land spreading of the City of Cedarburg sludge on approved Wisconsin Department of Natural Resources (WDNR) Land application sites and storage facilities in compliance with NR 204 and Badger State Waste's permit. Badger State Waste, LLC will provide all necessary equipment and trucks to transport and land-apply the sludge through injection.

All land application and management will be in compliance with Badger State Waste's WPDES permit and WDNR guidelines and requirements including Wis. Administrative Code Chapter NR 204 and federal requirements.

Badger State Waste, LLC will review all sites for suitability and complete and submit any new site request packages to the WDNR for approval prior to using the sites.

Badger State Waste, LLC will sample the soils on each site to be used once every four years as required in our permit and submit a copy to WDNR prior to using the site.

Badger State Waste, LLC will work the farmers and provide sludge nutrient information upon completion to insure all waste meets nutrient management guidelines and is applied in accordance with accepted agricultural practices and NR 204.

Badger State Waste will keep daily logs of the volume hauled and will supply them to Cedarburg WWTP. All Annual report forms, (3400-52 and 3400-55) waste summaries and calculations will be provided to Cedarburg by January 20th for the preceding year for submittal to the WDNR.

Badger State Waste, LLC will maintain waste loading and disposal areas in clean condition and prevent spills. All spills will be handled in accordance with Badger State Waste, LLCs approved spill management plan.

6588 CTY Hwy W Allenton, WI 53002  
Tim 414-750-6479 [tim@badgerstatewaste.com](mailto:tim@badgerstatewaste.com)  
Adam 262-224-2972 [adam@badgerstatewaste.com](mailto:adam@badgerstatewaste.com)

Badger State Waste, LLC will maintain liability and workers compensation insurance for the full duration of the contract.

Badger State Waste will add a fuel sur charge on if the price of diesel fuel exceeds \$4.00 per gallon.

There will be a storage rental fee of \$1500.00 per month which will be reviewed yearly between both parties and the farmer.

Storage available: Cty U Goeller pit= 2 million gallons. Hwy 83 Goeller pit= 6.5 million gallons. Rate tank 500,000 gallons.

- Contract Prices are as follows:
  - o 2022 - \$.075 per gallon
  - o 2023 - \$.08 per gallon
  - o 2024 - \$.08 per gallon
  - o 2025 - \$.085 per gallon
  - o 2026 - \$.085 per gallon

\*\*Contract may be extended beyond 2026 if both parties agree on price for up to five years.

Note: These prices are good for an unlimited volume of gallons hauled and land applied

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Cedarburg WWTP Proposal Acceptance



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Badger State Waste, LLC Signature

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Date Signed



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Date Signed

Motion made by Commissioner Oakes, seconded by Mayor O’Keefe, to ask Common Council to allow the Cedarburg Water Recycling Center to hire a new crew person to fill a vacancy. The motion carried unanimously with Commissioner Schumacher and Commissioner Beck excused.

**CONSIDER SLUDGE HAULING CONTRACT EXTENSION FROM BADGER STATE WASTE, LLC; AND ACTION THEREON**

Lead Operator Dennis Grulkowski stated that Badger State Waste has been hauling, storing and disposing of the sludge from the Water Recycling Center since 2018. The initial contract with them was through 2023. Badger Waste would like to extend the contract through 2026 while keeping the same rates as the initial contract for 2022 and 2023. Badger State has been good to work with and staff is supportive of this extension.

Motion made by Commissioner Oakes, seconded by Commissioner Hammetter, to ask Common Council to approve and sign a three-year extension to the current Badger State Waste contract. The motion carried unanimously with Commissioner Schumacher and Commissioner Beck excused.

**DISCUSS THE CEDARBURG LIGHT AND WATER LEAD SERVICE LATERAL REPLACEMENT PROGRAM AND ITS EFFECT ON SANITARY SEWER LATERALS; AND ACTION THEREON**

Director Wieser explained that Cedarburg Light and Water is anticipating receiving grant funding from the DNR to begin the lead service lateral replacement program in the City. The program would start with a project this year replacing up to 200 lead service laterals from the property line to the houses.

Since the water services are laid near the sanitary sewer laterals, this may be an opportunity to replace some leaking sanitary sewer laterals. Most of the infiltration that enters our sanitary sewer system is likely coming from leaking lateral pipes.

Director Wieser stated that there would be three different options to consider. Option one; should we investigate these laterals with Light and Water program? Option two; if we do investigate these laterals, do we hire another company or do it ourselves? Option three; if we do it ourselves, then what to do if it is leaking and at who’s cost?

Lead Operator Grulkowski stated that if we do investigate these ourselves then a need to upgrade the camera system is needed. The current camera can only do main lines and a new camera could do the main lines and laterals. To replace the current camera would be about \$94,000 and for a new camera with lateral capabilities, trailer and crane would be about \$280,000. This was put in the 2022 budget for \$80,000 and the rest could come from ARPA monies set aside by Administrator Hilvo. This is a demo unit with full warranty. In addition, charges to the homeowner for the repair should help pay for the unit and help keep costs down at the Water Recycling Center as clear water would not be entering the sewer system.



## CITY OF CEDARBURG

**MEETING DATE:** January 31, 2022

**ITEM NO:** 8.F.

**TITLE:** Discussion only on the use of American Rescue Plan (ARP) Funds

**ISSUE SUMMARY:**

The U.S. Department of Treasury recently released the ARPA Final Rule. The final rule is meant to deliver a broader flexibility and greater simplicity for communities during the recovery period. The City has currently allocated funds for business assistance (Reimbursement of licenses, permits and façade grant program), capital projects for the Fire Department, Police Department, Parks Department, Clerks Office, the Library, premium pay for Fire Department Volunteers, and Water/Sewer infrastructure improvements.

Total Funds committed to date: \$782,973\*

Total Funds available for future projects: \$431,496.24

\*Subject to change based on actual cost of projects.

**STAFF RECOMMENDATION:**

Staff recommends that we continue to research areas of need within our community, provide support for our businesses/non-profits that have shown economic hardship, and support our tourism industry. City Department Heads will continue to look at city projects that assists the city in providing a safe and healthy environment to live, work, and play in. This includes looking at options for conducting city business in an increased virtual environment, enhancing water/sewer/broadband services, updating utilities/services in city buildings to meet current health and safety guidelines, and evaluating the needs of our public safety services.

Priority for city projects should be based on the long-term value the service will provide to the city and the benefit it has for our residents without adding additional ongoing expenses for future years.

**BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:** None

**BUDGETARY IMPACT:** Positive.

**ATTACHMENTS:** ARPA Final Rule, Replacing Lost Public Sector Revenue, Aid to Impacted Industries, Assistance to Non-Profits, Restrictions on Use, ARPA Expenses.

**INITIATED/REQUESTED BY:** Administrator Mikko Hilvo

**FOR MORE INFORMATION CONTACT:** Administrator Mikko Hilvo

## **ARPA FUNDS FINAL RULE**

The final rule is meant to deliver broader flexibility and greater simplicity for communities during this recovery period. While the final rule does not go into effect until April 1, 2022, Treasury is allowing municipalities to utilize the flexibility included in the final rule immediately.

One of the most significant changes in the final rule is a new concept of a "standard allowance" for revenue loss which allows recipients a standard revenue loss of \$10 million without doing a revenue loss calculation. Municipalities, in many cases, would be able to utilize their full ARPA allocation to fund "government services," the most flexible category of eligible uses. Additional noteworthy provisions include:

- A new provision allowing ARPA funding of capitol projects if they are related to the public health emergency or the economic impacts associated.
- An expansion of projects specifically enumerated to respond to disproportionate impacts of COVID-19 including improvements to vacant and abandoned properties and rehabilitation or remediation of environmental contaminants and conversion to affordable housing.
- Expanded enumerated uses for small business impacts including rehabilitation of commercial properties, start-up or expansion costs, support for microbusinesses including financial, childcare, and transportation costs.
- New provisions allowing increased flexibility for government employment including worker retention incentives.

The Eligible Uses section describes the standards to determine eligible uses of funds in each of the four eligible use categories:

- 1) Responding to the public health and negative economic impacts of the pandemic (which includes several sub-categories)
- 2) Providing premium pay to essential workers
- 3) Providing government services to the extent of revenue loss due to the pandemic, and
- 4) Making necessary investments in water, sewer, and broadband infrastructure.

### **Annual Reports Required**

Based on for ARPA allocation, we are considered a Tier 6 for reporting. This means we have to report annually by April 30<sup>th</sup>. Below is a table for reference.

- Expenditures from March 3, 2021 – March 31, 2022: Report due by April 30, 2022
- Expenditures from April 1, 2022 – March 31, 2023: Report due by April 30, 2023
- Expenditures from April 1, 2023 – March 31, 2024: Report due by April 30, 2024
- Expenditures from April 1, 2024 – March 31, 2025: Report due by April 30, 2025
- Expenditures from April 1, 2025 – March 31, 2026: Report due by April 30, 2026



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Treasury recognizes the enumerated projects below as eligible responses to impacted industries.

- ✓ Aid to mitigate financial hardship, such as supporting payroll costs, lost pay and benefits for returning employees, support of operations and maintenance of existing equipment and facilities
- ✓ Technical assistance, counseling, or other services to support business planning
- ✓ COVID-19 mitigation and infection prevention measures (see section Public Health)

As with all eligible uses, recipients may pursue a project not listed above by undergoing the steps outlined in the section Framework for Eligible Uses Beyond Those Enumerated.





## Aid to Impacted Industries

Recipients may use SLFRF funding to provide aid to industries impacted by the COVID-19 pandemic. Recipients should first designate an impacted industry and then provide aid to address the impacted industry's negative economic impact.

This sub-category of eligible uses does not separately identify disproportionate impacts and corresponding responsive services.

**1. Designating an impacted industry.** There are two main ways an industry can be designated as "impacted."

1. If the industry is in the travel, tourism, or hospitality sectors (including Tribal development districts), the industry is impacted.
2. If the industry is outside the travel, tourism, or hospitality sectors, the industry is impacted if:
  - a. The industry experienced at least 8 percent employment loss from pre-pandemic levels,<sup>9</sup> or
  - b. The industry is experiencing comparable or worse economic impacts as the national tourism, travel, and hospitality industries as of the date of the final rule, based on the totality of economic indicators or qualitative data (if quantitative data is unavailable), and if the impacts were generally due to the COVID-19 public health emergency.

Recipients have flexibility to define industries broadly or narrowly, but Treasury encourages recipients to define narrow and discrete industries eligible for aid. State and territory recipients also have flexibility to define the industries with greater geographic precision; for example, a state may identify a particular industry in a certain region of a state as impacted.

**2. Providing eligible aid to the impacted industry.** Aid may only be provided to support businesses, attractions, and Tribal development districts operating prior to the pandemic and affected by required closures and other efforts to contain the pandemic. Further, aid should be generally broadly available to all businesses within the impacted industry to avoid potential conflicts of interest, and Treasury encourages aid to be first used for operational expenses, such as payroll, before being used on other types of costs.

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<sup>9</sup> Specifically, a recipient should compare the percent change in the number of employees of the recipient's identified industry and the national Leisure & Hospitality sector in the three months before the pandemic's most severe impacts began (a straight three-month average of seasonally-adjusted employment data from December 2019, January 2020, and February 2020) with the latest data as of the final rule (a straight three-month average of seasonally-adjusted employment data from September 2021, October 2021, and November 2021). For parity and simplicity, smaller recipients without employment data that measure industries in their specific jurisdiction may use data available for a broader unit of government for this calculation (e.g., a county may use data from the state in which it is located; a city may use data for the county, if available, or state in which it is located) solely for purposes of determining whether a particular industry is an impacted industry.



## Assistance to Nonprofits

Nonprofits have faced significant challenges due to the pandemic's increased demand for services and changing operational needs, as well as declines in revenue sources such as donations and fees.

Nonprofits eligible for assistance are those that experienced negative economic impacts or disproportionate impacts of the pandemic and meet the definition of "nonprofit"—specifically those that are 501(c)(3) or 501(c)(19) tax-exempt organizations.

### ***Impacted Nonprofits***

Recipients can identify nonprofits impacted by the pandemic, and measures to respond, in many ways; for example, recipients could consider:

- ✓ Decreased revenue (e.g., from donations and fees)
- ✓ Financial insecurity
- ✓ Increased costs (e.g., uncompensated increases in service need)
- ✓ Capacity to weather financial hardship
- ✓ Challenges covering payroll, rent or mortgage, and other operating costs

Assistance to nonprofits that experienced negative economic impacts includes the following enumerated uses:

- ✓ Loans or grants to mitigate financial hardship
- ✓ Technical or in-kind assistance or other services that mitigate negative economic impacts of the pandemic

### ***Disproportionately Impacted Nonprofits***

Treasury presumes that the following nonprofits are disproportionately impacted by the pandemic:

- ✓ Nonprofits operating in Qualified Census Tracts
- ✓ Nonprofits operated by Tribal governments or on Tribal lands
- ✓ Nonprofits operating in the U.S. territories

Recipients may identify appropriate responses that are related and reasonably proportional to addressing these disproportionate impacts.



## Replacing Lost Public Sector Revenue

The Coronavirus State and Local Fiscal Recovery Funds provide needed fiscal relief for recipients that have experienced revenue loss due to the onset of the COVID-19 public health emergency. Specifically, SLFRF funding may be used to pay for “government services” in an amount equal to the revenue loss experienced by the recipient due to the COVID-19 public health emergency.

Government services generally include any service traditionally provided by a government, including construction of roads and other infrastructure, provision of public safety and other services, and health and educational services. Funds spent under government services are subject to streamlined reporting and compliance requirements.

In order to use funds under government services, recipients should first determine revenue loss. They may, then, spend up to that amount on general government services.

### DETERMINING REVENUE LOSS

Recipients have two options for how to determine their amount of revenue loss. Recipients must choose one of the two options and cannot switch between these approaches after an election is made.

**1. Recipients may elect a “standard allowance” of \$10 million to spend on government services through the period of performance.**

Under this option, which is newly offered in the final rule Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss, particularly for SLFRF’s smallest recipients.

All recipients may elect to use this standard allowance instead of calculating lost revenue using the formula below, including those with total allocations of \$10 million or less. Electing the standard allowance does not increase or decrease a recipient’s total allocation.

**2. Recipients may calculate their actual revenue loss according to the formula articulated in the final rule.**

Under this option, recipients calculate revenue loss at four distinct points in time, either at the end of each calendar year (e.g., December 31 for years 2020, 2021, 2022, and 2023) or the end of each fiscal year of the recipient. Under the flexibility provided in the final rule, recipients can choose whether to use calendar or fiscal year dates but must be consistent throughout the period of performance. Treasury has also provided several adjustments to the definition of general revenue in the final rule.

To calculate revenue loss at each of these dates, recipients must follow a four-step process:



- a. Calculate revenues collected in the most recent full fiscal year prior to the public health emergency (i.e., last full fiscal year before January 27, 2020), called the *base year revenue*.
- b. Estimate *counterfactual revenue*, which is equal to the following formula, where  $n$  is the number of months elapsed since the end of the base year to the calculation date:

$$\text{base year revenue} \times (1 + \text{growth adjustment})^{\frac{n}{12}}$$

The *growth adjustment* is the greater of either a standard growth rate—5.2 percent—or the recipient’s average annual revenue growth in the last full three fiscal years prior to the COVID-19 public health emergency.

- c. Identify *actual revenue*, which equals revenues collected over the twelve months immediately preceding the calculation date.

Under the final rule, recipients must adjust actual revenue totals for the effect of tax cuts and tax increases that are adopted after the date of adoption of the final rule (January 6, 2022). Specifically, the estimated fiscal impact of tax cuts and tax increases adopted after January 6, 2022, must be added or subtracted to the calculation of actual revenue for purposes of calculation dates that occur on or after April 1, 2022.

Recipients may subtract from their calculation of actual revenue the effect of tax increases enacted prior to the adoption of the final rule. Note that recipients that elect to remove the effect of tax increases enacted before the adoption of the final rule must also remove the effect of tax decreases enacted before the adoption of the final rule, such that they are accurately removing the effect of tax policy changes on revenue.

- d. Revenue loss for the calculation date is equal to *counterfactual revenue* minus *actual revenue* (adjusted for tax changes) for the twelve-month period. If actual revenue exceeds counterfactual revenue, the loss is set to zero for that twelve-month period. Revenue loss for the period of performance is the sum of the revenue loss on for each calculation date.

The supplementary information in the final rule provides an example of this calculation, which recipients may find helpful, in the Revenue Loss section.



## SPENDING ON GOVERNMENT SERVICES

Recipients can use SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the above approach. **Government services generally include *any service traditionally provided by a government***, unless Treasury has stated otherwise. Here are some common examples, although this list is not exhaustive:

- ✓ Construction of schools and hospitals
- ✓ Road building and maintenance, and other infrastructure
- ✓ Health services
- ✓ General government administration, staff, and administrative facilities
- ✓ Environmental remediation
- ✓ Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)

Government services is the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements. Recipients should be mindful that certain restrictions, which are detailed further in the Restrictions on Use section and apply to all uses of funds, apply to government services as well.



## Restrictions on Use

While recipients have considerable flexibility to use Coronavirus State and Local Fiscal Recovery Funds to address the diverse needs of their communities, some restrictions on use of funds apply.

### OFFSET A REDUCTION IN NET TAX REVENUE

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue resulting from a change in law, regulation, or administrative interpretation beginning on March 3, 2021, through the last day of the fiscal year in which the funds provided have been spent.** If a state or territory cuts taxes during this period, it must demonstrate how it paid for the tax cuts from sources other than SLFRF, such as by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be repaid to the Treasury.

### DEPOSITS INTO PENSION FUNDS

- **No recipients except Tribal governments may use this funding to make a deposit to a pension fund.** Treasury defines a “deposit” as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions connected to an eligible use of funds (e.g., for public health and safety staff). Examples of extraordinary payments include ones that:
  - ✖ Reduce a liability incurred prior to the start of the COVID-19 public health emergency and occur outside the recipient's regular timing for making the payment
  - ✖ Occur at the regular time for pension contributions but is larger than a regular payment would have been

### ADDITIONAL RESTRICTIONS AND REQUIREMENTS

Additional restrictions and requirements that apply across all eligible use categories include:

- **No debt service or replenishing financial reserves.** Since SLFRF funds are intended to be used prospectively, recipients may not use SLFRF funds for debt service or replenishing financial reserves (e.g., rainy day funds).
- **No satisfaction of settlements and judgments.** Satisfaction of any obligation arising under or pursuant to a settlement agreement, judgment, consent decree, or judicially confirmed debt restructuring in a judicial, administrative, or regulatory proceeding is itself not an eligible use. However, if a settlement requires the recipient to provide services or incur other costs that are an eligible use of SLFRF funds, SLFRF may be used for those costs.
- **Additional general restrictions.** SLFRF funds may not be used for a project that conflicts with or contravenes the purpose of the American Rescue Plan Act statute (e.g., uses of funds that

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## U.S. DEPARTMENT OF THE TREASURY

undermine COVID-19 mitigation practices in line with CDC guidance and recommendations) and may not be used in violation of the Award Terms and Conditions or conflict of interest requirements under the Uniform Guidance. Other applicable laws and regulations, outside of SLFRF program requirements, may also apply (e.g., laws around procurement, contracting, conflicts-of-interest, environmental standards, or civil rights).



## Water & Sewer Infrastructure

The Coronavirus State and Local Fiscal Recovery Funds may be used to make necessary investments in water and sewer infrastructure. State, local, and Tribal governments have a tremendous need to address the consequences of deferred maintenance in drinking water systems and removal, management, and treatment of sewage and stormwater, along with additional resiliency measures needed to adapt to climate change.

Recipients may undertake the eligible projects below:

### PROJECTS ELIGIBLE UNDER EPA'S CLEAN WATER STATE REVOLVING FUND (CWSRF)

Eligible projects under the CWSRF, and the final rule, include:

- ✓ Construction of publicly owned treatment works
- ✓ Projects pursuant to implementation of a nonpoint source pollution management program established under the Clean Water Act (CWA)
- ✓ Decentralized wastewater treatment systems that treat municipal wastewater or domestic sewage
- ✓ Management and treatment of stormwater or subsurface drainage water
- ✓ Water conservation, efficiency, or reuse measures
- ✓ Development and implementation of a conservation and management plan under the CWA
- ✓ Watershed projects meeting the criteria set forth in the CWA
- ✓ Energy consumption reduction for publicly owned treatment works
- ✓ Reuse or recycling of wastewater, stormwater, or subsurface drainage water
- ✓ Security of publicly owned treatment works

Treasury encourages recipients to review the EPA handbook for the [CWSRF](#) for a full list of eligibilities.

### PROJECTS ELIGIBLE UNDER EPA'S DRINKING WATER STATE REVOLVING FUND (DWSRF)

Eligible drinking water projects under the DWSRF, and the final rule, include:

- ✓ Facilities to improve drinking water quality
- ✓ Transmission and distribution, including improvements of water pressure or prevention of contamination in infrastructure and lead service line replacements
- ✓ New sources to replace contaminated drinking water or increase drought resilience, including aquifer storage and recovery system for water storage
- ✓ Green infrastructure, including green roofs, rainwater harvesting collection, permeable pavement
- ✓ Storage of drinking water, such as to prevent contaminants or equalize water demands
- ✓ Purchase of water systems and interconnection of systems
- ✓ New community water systems

Treasury encourages recipients to review the EPA handbook for the [DWSRF](#) for a full list of eligibilities.

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## ADDITIONAL ELIGIBLE PROJECTS

With broadened eligibility under the final rule, SLFRF funds may be used to fund additional types of projects— such as additional stormwater infrastructure, residential wells, lead remediation, and certain rehabilitations of dams and reservoirs — beyond the CWSRF and DWSRF, if they are found to be “necessary” according to the definition provided in the final rule and outlined below.

- ✓ Culvert repair, resizing, and removal, replacement of storm sewers, and additional types of stormwater infrastructure
- ✓ Infrastructure to improve access to safe drinking water for individual served by residential wells, including testing initiatives, and treatment/remediation strategies that address contamination
- ✓ Dam and reservoir rehabilitation if primary purpose of dam or reservoir is for drinking water supply and project is necessary for provision of drinking water
- ✓ Broad set of lead remediation projects eligible under EPA grant programs authorized by the Water Infrastructure Improvements for the Nation (WIIN) Act, such as lead testing, installation of corrosion control treatment, lead service line replacement, as well as water quality testing, compliance monitoring, and remediation activities, including replacement of internal plumbing and faucets and fixtures in schools and childcare facilities

A “necessary” investment in infrastructure must be:

- (1) responsive to an identified need to achieve or maintain an adequate minimum level of service, which may include a reasonable projection of increased need, whether due to population growth or otherwise,
- (2) a cost-effective means for meeting that need, taking into account available alternatives, and
- (3) for investments in infrastructure that supply drinking water in order to meet projected population growth, projected to be sustainable over its estimated useful life.

Please note that DWSRF and CWSRF-eligible projects are generally presumed to be necessary investments. Additional eligible projects generally must be responsive to an identified need to achieve or maintain an adequate minimum level of service. Recipients are only required to assess cost-effectiveness of projects for the creation of new drinking water systems, dam and reservoir rehabilitation projects, or projects for the extension of drinking water service to meet population growth needs. Recipients should review the supplementary information to the final rule for more details on requirements applicable to each type of investment.

## APPLICABLE STANDARDS & REQUIREMENTS

Treasury encourages recipients to adhere to strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions. Treasury also encourages recipients to prioritize in their procurements employers with high labor standards and to prioritize employers without recent violations of federal and state labor and employment laws.



## Broadband Infrastructure

The Coronavirus State and Local Fiscal Recovery Funds may be used to make necessary investments in broadband infrastructure, which has been shown to be critical for work, education, healthcare, and civic participation during the public health emergency. The final rule broadens the set of eligible broadband infrastructure investments that recipients may undertake.

Recipients may pursue investments in broadband infrastructure meeting technical standards detailed below, as well as an expanded set of cybersecurity investments.

### BROADBAND INFRASTRUCTURE INVESTMENTS

Recipients should adhere to the following requirements when designing a broadband infrastructure project:

1. **Identify an eligible area for investment.** Recipients are encouraged to prioritize projects that are designed to serve locations without access to reliable wireline 100/20 Mbps broadband service (meaning service that reliably provides 100 Mbps download speed and 20 Mbps upload speed through a wireline connection), but are broadly able to invest in projects designed to provide service to locations with an identified need for additional broadband investment. Recipients have broad flexibility to define need in their community. Examples of need could include:

- ✓ Lack of access to a reliable high-speed broadband connection
- ✓ Lack of affordable broadband
- ✓ Lack of reliable service

If recipients are considering deploying broadband to locations where there are existing and enforceable federal or state funding commitments for reliable service of at least 100/20 Mbps, recipients must ensure that SLFRF funds are designed to address an identified need for additional broadband investment that is not met by existing federal or state funding commitments. Recipients must also ensure that SLFRF funds will not be used for costs that will be reimbursed by the other federal or state funding streams.

2. **Design project to meet high-speed technical standards.** Recipients are required to design projects to, upon completion, reliably meet or exceed symmetrical 100 Mbps download and upload speeds. In cases where it is not practicable, because of the excessive cost of the project or geography or topography of the area to be served by the project, eligible projects may be designed to reliably meet or exceed 100/20 Mbps and be scalable to a minimum of symmetrical 100 Mbps download and upload speeds.

Treasury encourages recipients to prioritize investments in fiber-optic infrastructure wherever feasible and to focus on projects that will achieve last-mile connections. Further, Treasury encourages recipients to prioritize support for broadband networks owned, operated by, or affiliated with local governments, nonprofits, and co-operatives.



3. **Require enrollment in a low-income subsidy program.** Recipients must require the service provider for a broadband project that provides service to households to either:

- ✓ Participate in the FCC's Affordable Connectivity Program (ACP)
- ✓ Provide access to a broad-based affordability program to low-income consumers that provides benefits commensurate to ACP

Treasury encourages broadband services to also include at least one low-cost option offered without data usage caps at speeds sufficient for a household with multiple users to simultaneously telework and engage in remote learning. Recipients are also encouraged to consult with the community on affordability needs.

### **CYBERSECURITY INVESTMENTS**

SLFRF may be used for modernization of cybersecurity for existing and new broadband infrastructure, regardless of their speed delivery standards. This includes modernization of hardware and software.

### **APPLICABLE STANDARDS & REQUIREMENTS**

Treasury encourages recipients to adhere to strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions. Treasury also encourages recipients to prioritize in their procurements employers with high labor standards and to prioritize employers without recent violations of federal and state labor and employment laws.



## Restrictions on Use

While recipients have considerable flexibility to use Coronavirus State and Local Fiscal Recovery Funds to address the diverse needs of their communities, some restrictions on use of funds apply.

### OFFSET A REDUCTION IN NET TAX REVENUE

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue resulting from a change in law, regulation, or administrative interpretation beginning on March 3, 2021, through the last day of the fiscal year in which the funds provided have been spent.** If a state or territory cuts taxes during this period, it must demonstrate how it paid for the tax cuts from sources other than SLFRF, such as by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be repaid to the Treasury.

### DEPOSITS INTO PENSION FUNDS

- **No recipients except Tribal governments may use this funding to make a deposit to a pension fund.** Treasury defines a “deposit” as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions connected to an eligible use of funds (e.g., for public health and safety staff). Examples of extraordinary payments include ones that:
  - ✖ Reduce a liability incurred prior to the start of the COVID-19 public health emergency and occur outside the recipient's regular timing for making the payment
  - ✖ Occur at the regular time for pension contributions but is larger than a regular payment would have been

### ADDITIONAL RESTRICTIONS AND REQUIREMENTS

Additional restrictions and requirements that apply across all eligible use categories include:

- **No debt service or replenishing financial reserves.** Since SLFRF funds are intended to be used prospectively, recipients may not use SLFRF funds for debt service or replenishing financial reserves (e.g., rainy day funds).
- **No satisfaction of settlements and judgments.** Satisfaction of any obligation arising under or pursuant to a settlement agreement, judgment, consent decree, or judicially confirmed debt restructuring in a judicial, administrative, or regulatory proceeding is itself not an eligible use. However, if a settlement requires the recipient to provide services or incur other costs that are an eligible use of SLFRF funds, SLFRF may be used for those costs.
- **Additional general restrictions.** SLFRF funds may not be used for a project that conflicts with or contravenes the purpose of the American Rescue Plan Act statute (e.g., uses of funds that

*Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule*



## U.S. DEPARTMENT OF THE TREASURY

undermine COVID-19 mitigation practices in line with CDC guidance and recommendations) and may not be used in violation of the Award Terms and Conditions or conflict of interest requirements under the Uniform Guidance. Other applicable laws and regulations, outside of SLFRF program requirements, may also apply (e.g., laws around procurement, contracting, conflicts-of-interest, environmental standards, or civil rights).



## Program Administration

The Coronavirus State and Local Fiscal Recovery Funds final rule details a number of administrative processes and requirements, including on distribution of funds, timeline for use of funds, transfer of funds, treatment of loans, use of funds to meet non-federal match or cost-share requirements, administrative expenses, reporting on use of funds, and remediation and recoupment of funds used for ineligible purposes. This section provides a summary for the most frequently asked questions.

### TIMELINE FOR USE OF FUNDS

Under the SLFRF, funds must be used for costs incurred on or after March 3, 2021. Further, costs must be obligated by December 31, 2024, and expended by December 31, 2026.

### TRANSFERS

Recipients may undertake projects on their own or through subrecipients, which carry out eligible uses on behalf of a recipient, including pooling funds with other recipients or blending and braiding SLFRF funds with other sources of funds. Localities may also transfer their funds to the state through section 603(c)(4), which will decrease the locality's award and increase the state award amounts.

### LOANS

Recipients may generally use SLFRF funds to provide loans for uses that are otherwise eligible, although there are special rules about how recipients should track program income depending on the length of the loan. Recipients should consult the final rule if they seek to utilize these provisions.

### NON-FEDERAL MATCH OR COST-SHARE REQUIREMENTS

Funds available under the "revenue loss" eligible use category (sections 602(c)(1)(C) and 603(c)(1)(C) of the Social Security Act) generally may be used to meet the non-federal cost-share or matching requirements of other federal programs. However, note that SLFRF funds may not be used as the non-federal share for purposes of a state's Medicaid and CHIP programs because the Office of Management and Budget has approved a waiver as requested by the Centers for Medicare & Medicaid Services pursuant to 2 CFR 200.102 of the Uniform Guidance and related regulations.

SLFRF funds beyond those that are available under the revenue loss eligible use category may not be used to meet the non-federal match or cost-share requirements of other federal programs, other than as specifically provided for by statute. As an example, the Infrastructure Investment and Jobs Act provides that SLFRF funds may be used to meet the non-federal match requirements of authorized Bureau of Reclamation projects and certain broadband deployment projects. Recipients should consult the final rule for further details if they seek to utilize SLFRF funds as a match for these projects.

### ADMINISTRATIVE EXPENSES

SLFRF funds may be used for direct and indirect administrative expenses involved in administering the program. For details on permissible direct and indirect administrative costs, recipients should refer to Treasury's [Compliance and Reporting Guidance](#). Costs incurred for the same purpose in like circumstances must be treated consistently as either direct or indirect costs.

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## REPORTING, COMPLIANCE & RECOUPMENT

Recipients are required to comply with Treasury's [Compliance and Reporting Guidance](#), which includes submitting mandatory periodic reports to Treasury.

Funds used in violation of the final rule are subject to remediation and recoupment. As outlined in the final rule, Treasury may identify funds used in violation through reporting or other sources. Recipients will be provided with an initial written notice of recoupment with an opportunity to submit a request for reconsideration before Treasury provides a final notice of recoupment. If the recipient receives an initial notice of recoupment and does not submit a request for reconsideration, the initial notice will be deemed the final notice. Treasury may pursue other forms of remediation and monitoring in conjunction with, or as an alternative to, recoupment.

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### REVISIONS TO THE OVERVIEW OF THE FINAL RULE:

- January 18, 2022 (p. 4, p. 16): Clarification that the revenue loss standard allowance is “up to” \$10 million under the Replacing Lost Public Sector Revenue eligible use category; addition of further information on the eligibility of general infrastructure, general economic development, and worker development projects under the Public Health and Negative Economic Impacts eligible use category.

American Rescue Plan Funds Allocation Requests - Revised 1/24/22											
		Total	Funds Allocated	2021	2022			Funds Spent:	\$111,897.34		
								Funds Available:	\$1,102,571.90		
	Total Funds Available	\$1,214,469.24	Available Funds	\$607,234.62	\$607,234.62						
	Total Funds Requested	\$1,142,139.62	Funds Allocated	\$437,973.00	\$345,000.00						
	Requested funds over/(under) available	\$72,329.62	Total Available	\$169,261.62	\$262,234.62			Funds not allocated:	\$431,496.24		
	Low Risk										
	Moderate Risk	Removed from list									
	New Projects										
Plan for ARP Funds			Total Requested Funds	2021 Approved Allocation	2022 Approved Allocation	Total Funds Used	Rationale for Project – Justification using Treasury Guidance	Eligible Use Category	Project Partners	Contact - Name	Other Information
Organization/Department											NOTES
Business Assistance	City of Cedarburg	Small Business Help - Reimbursement of licenses and permits issued from March 3, 2021 to March 3, 2022	\$40,000.00	\$40,000.00		\$22,263.34	To assist our local businesses that have been impacted by the pandemic we would reimburse their license and permit fees they paid in 2020 and 2021 to the city.	Negative Economic Impact		Mikko Hilvo, Administrator	This is an immediate relief payment to our local businesses who are recovering from the negative effects of COVID on their businesses.
	City of Cedarburg	Issue Business grants for façade improvements and uniform signage in our Business district	\$60,000.00	\$60,000.00			Our small Historic Business district has been impacted by the pandemic and we are trying to energize new business to come to the City and assist the existing businesses. These efforts will assist them in continuing to endure and recover from the costs of the Pandemic as well as spur new business to establish themselves in the City and better our community as a whole. These funds would be made available and advertised but if not utilized by 2024, they will be re-allocated to other initiatives.	Negative Economic Impact		Mikko Hilvo, Administrator	Landmarks and Plan Commission will develop a façade grant program that will be managed by the planning department.
Non-profits	Cedarburg Chamber of Commerce	Grow the Tourism Coordinator Position; Tourism-based promotional videos	\$60,000.00				The Chamber was forced to furlough the Programs Coordinator position in April 2020 due to the pandemic. They would like to add hours to the Tourism Coordinator position. They also wish to continue to showcase Cedarburg through tourism-based promotional videos.	Negative Economic Impact. Aid to Nonprofit Organizations		Maggie Dobson, Chamber Executive	Economic Development Board and TP&D are working on creating a visit Cedarburg website that will be managed by the tourism coordinator which will require additional hours.
	Fire Department Inc./Fire Department	Offset the cost of capital purchases by the City for the Cedarburg Fire Department	\$115,000.00	\$25,000.00			Lost revenue from the cancellation of four Maxwell Street events and the Ozaukee County Fair	Revenue Replacement		Chief Jeff Vahsholtz	Funds to be used for Fire Department Capital Projects
	Cedarburg Crush Softball	Improving Willowbrooke diamond	\$5,000.00	\$5,000.00			Increased outdoor recreation for local youths	Revenue Replacement (City Revenue Loss)	Parks, Recreation, & Forestry Department	Jamey Rappis	Funding provided for City owned field improvements based on agreed upon work with the organization. Payments will be done directly through the City for the specific projects.
	Cedarburg Baseball	Improving City owned baseball facilities	\$7,529.62	\$5,000.00			Increased outdoor recreation for local youths	Revenue Replacement (City Revenue Loss)	Parks, Recreation, & Forestry Department	Brandon Hall	Funding provided for City owned field improvements based on agreed upon work with the organization. Payments will be done directly through the City for the specific projects.
City Department	City of Cedarburg	Upgrades to City Parks - All Childrens Playground	\$100,000.00	\$100,000.00			Outdoor recreation was key factor to aide everyone thru these pandemic times. Our parks are a key part to that. The improvement of All Childrens Playground to meet current ADA requirements will provide additional outdoor recreational space for all of our youth.	Revenue Replacement	Friends of Parks and Recreation	Danny Friess, Parks Director	Parks, Recreation, and Forestry Department will pay the vendor directly.
	Library	Chromebooks, chromebook cases, wireless mice (10 of each)	\$4,540.00				Loss of revenue due to COVID-19; Current Windows 7 laptops can no longer run the newer STEM apps and connect with newer STEM devices. Due to end of life of Windows 7 and security issues, they really should not be made available for public use anymore.	Revenue Replacement		Linda Pierschalla, Library Director	
	Library	Replace public internet workstations	\$6,980.00				The current public internet computers are of the large tower size. This makes it difficult to shift, move or design new spaces. The new proposal takes advantage of mini sized computers that can be mounted on the back of the display. This will make it easier to move and accomodate special requests.	Revenue Replacement		Linda Pierschalla, Library Director	
	Library	Replace external electronic book drop	\$60,000.00	\$60,000.00			The current electronic exterior drive-up book drop is a great social distancing service, but it lends to more jamming and down time than the new styles offer. Anytime it is not working it is a loss of service and forces the citizen to enter the building to return items. The external book drop handles up to one-half of all returns, saving staff time.	Revenue Replacement		Linda Pierschalla, Library Director	
	Parks and Recreation	Repair and Replace sections of the Interurban Trail	\$95,000.00		\$95,000.00		The pandemic has shown that our city residents enjoy going outdoors for exercise to avoid close indoor contact with others. We feel that the Interurban Trail is a vital component for outdoor recreation along with providing our residents a safe route to travel within the city. The trail also helps our local economy by increasing tourism to our small town.	Revenue Replacement		Danny Friess, Parks Director	
	Library	Replace four self-checkout machines	\$20,000.00	\$24,920.00			One is already dead and two are well past end-of-life. Between 2/3 and 3/4 of all items checked out of the library are done so by the customer at a self-service machine. This is a quick service that limits interaction with staff and keeps personnel costs down.	Revenue Replacement		Linda Pierschalla, Library Director	
	Library	Install a credit card system for printing and copier costs	\$11,000.00				This is the most requested service that the library currently doesn't offer. This will be more convenient for the public and will reduce interaction with staff. It will also reduce the amount of money exchanged between staff and the public, and will allow for the payment of library fines.	Revenue Replacement		Linda Pierschalla, Library Director	



	Fire Department	Purchase a new radio base station	\$2,390.00	\$2,390.00			Fire and EMS communication is important during emergencies. The Fire Department has been heavily tasked during the pandemic and the need for updated equipment has increased. This base radio system will allow for increased efficiency and better communication between all responders in the city and county.	Public Health		Chief Jeff Vahsholtz		
	Fire Department	Hazard Pay for Firefighters/EMTS' (Premium Pay)	\$39,700.00	\$39,700.00		\$39,700.00	Our Firefighters and EMT's have worked through the pandemic and continue to provide exceptional lifesaving and public safety services as a volunteer service. Many of them have volunteered their time to serve our community responding to calls, being present at major City events, and fundraising for the department. By providing them a stipend for their services it helps show them our appreciation for everything they do for our community.	Premium Pay - Public Sector Employees		Chief Jeff Vahsholtz		
	Police Department	Patrol Vehicle	\$50,000.00	\$50,000.00		\$49,934.00	The need to replace aging patrol vehicles enhances public safety and saves on long-term vehicle repair costs. This amount replaces and outfits one patrol vehicle.	Revenue Replacement		Captain McNerney		\$920 Squad Graphics CKC, \$34,517 Ewald Explorer, \$14,497 General Communications Setup
	Light and Water Utility/WRC	Lead Pipe and Sewer Lateral Replacement program	\$250,000.00		\$250,000.00		City of Cedarburg has 1000 homes with lead water service pipes along with several hundred failing wastewater laterals. The repair of these services is the responsibility of the homeowner but many choose not to do the	Infrastructure	Light and Water Utility	Administrator, LW Executive, Water Utility Superintendent, Water Recycling Superintendent		
	Clerks/Elections	Badger Books for Elections	\$25,000.00	\$25,963.00			The benefits of utilizing Badger Books are plentiful. The time savings before and after an election for the entire Clerk's Office would be immense as there would be no manual data entry, scanning of poll books, reconciling votes, etc. There would be a significant savings in reams of paper due to not relying on paper books. There would also be a significant reduction in the amount of election workers required	Revenue Replacement		Tracie Sette		
New Projects	Engineering	Plotter	\$10,000.00				Engineering Department is requesting funds to replace the existing plotter with a new plotter/scanner. The old plotter is no longer functional and would take \$1,800 to fix. The new plotter would cost \$8,030 and would allow us to replace 2 machines with one. The new plotter would also have scanning and copying capabilities, which would give us the capability to scan old plan sets and have them available digitally.			Mike Wieser, Engineer		
	Engineering and Water Recycling	Sewer Lateral Camera										
	Community Charging Stations for Electric Vehicles											
	Asphalt Repair Program in the Downtown District											
	City Hall AC Unit		\$160,000.00					Revenue Replacement				
	CedaLight Program (Holiday lights on buildings downtown)		\$20,000.00									
	Park Cleanup Funds											
	Total Funds Requested		\$1,142,139.62	\$437,973.00	\$345,000.00	\$111,897.34						

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Page 1/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
01/07/2022	PWBDD	39502	A JOHN HEYER AND COLLEEN J	OVERPAYMENT OF TAXES	261400	000000	283.77
01/07/2022	PWBDD	39503	AMY PRICE	OVERPAYMENT OF TAXES	261400	000000	243.17
01/07/2022	PWBDD	39504	ANDREW M RUFFALO	OVERPAYMENT OF TAXES	261400	000000	397.65
01/07/2022	PWBDD	39505	ANTHONY J CHIARELLO	OVERPAYMENT OF TAXES	261400	000000	108.40
01/07/2022	PWBDD	39506	ANTHONY RUTKOWSKI	OVERPAYMENT OF TAXES	261400	000000	10,994.15
01/07/2022	PWBDD	39507	BAKER TILLY US, LLP	PROFESSIONAL SERVICES	500210	515900	3,000.00
01/07/2022	PWBDD	39508	BENJAMIN GRADE	OVERPAYMENT OF TAXES	261400	000000	212.46
01/07/2022	PWBDD	39509	BEYER'S HARDWARE	REPAIR AND MAINTENANCE	500240	555510	9.89
01/07/2022	PWBDD	39510	BRADLEY L CHANEY	OVERPAYMENT OF TAXES	261400	000000	167.63
01/07/2022	PWBDD	39511	BRIAN HERBERT	OVERPAYMENT OF TAXES	261400	000000	273.87
01/07/2022	PWBDD	39512	BRIAN M FIDLIN	OVERPAYMENT OF TAXES	261400	000000	210.77
01/07/2022	PWBDD	39513	CEDARBURG CHAMBER OF COMMERCE	AWARDS, SUPPLIES	500343	519200	200.00
01/07/2022	PWBDD	39514	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	522110	434.00
01/07/2022	PWBDD	39515	CHRISTOPHER A HAASCH	OVERPAYMENT OF TAXES	261400	000000	361.27
01/07/2022	PWBDD	39516	CHRIS SCHWEDA	AWARDS, SUPPLIES	500343	519200	25.00
01/07/2022	PWBDD	39517	CITY CEDARBURG-PETTY CASH	ACCR-CLERKS-POSTAGE 12/17/21	212500	000000	2.84
				ACCR-TREAS-2021 DOG LIC BALANCE DUE CTY	212500	000000	2.75
				ACCR-TREAS-BAL OF TAX BILL 491486-	212500	000000	0.81
				CHECK PWBDD 39517 TOTAL FOR FUND 100:			6.40
01/07/2022	PWBDD	39518	CIVIC PLUS	WEBSITE HOSTING AND SUPPORT 2022	500380	514700	2,756.25
01/07/2022	PWBDD	39519	DAVID HEFTY	OVERPAYMENT OF TAXES	261400	000000	266.06
01/07/2022	PWBDD	39520	DAVID ORNDORF	OVERPAYMENT OF TAXES	261400	000000	125.07
01/07/2022	PWBDD	39521	DUSTIN MONER	AWARDS, SUPPLIES	500343	519200	25.00
01/07/2022	PWBDD	39522	ECONOMY GLASS INC.	MAINTENANCE PARTS	500353	533210	64.00

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Page 2/27

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01/07/2022	PWBDD	39523	EDWARD J SAUER	OVERPAYMENT OF TAXES	261400	000000	143.65
01/07/2022	PWBDD	39525	FIVE CORNERS DODGE	REPAIR AND MAINTENANCE	500240	522120	156.55
01/07/2022	PWBDD	39526	GARY MYRAH	OVERPAYMENT OF TAXES	261400	000000	336.22
01/07/2022	PWBDD	39527	GLENN BENNINGHOFF	OVERPAYMENT OF TAXES	261400	000000	292.01
01/07/2022	PWBDD	39528	GREGORY A JOHNSON	OVERPAYMENT OF TAXES	261400	000000	194.09
01/07/2022	PWBDD	39529	GREGORY NEWTH	OVERPAYMENT OF TAXES	261400	000000	255.79
01/07/2022	PWBDD	39531	HEATHER BYRNE	OVERPAYMENT OF TAXES	261400	000000	292.72
01/07/2022	PWBDD	39532	JAMES G YARGER	OVERPAYMENT OF TAXES	261400	000000	408.84
01/07/2022	PWBDD	39533	JAMES S DROLLINGER	OVERPAYMENT OF TAXES	261400	000000	243.00
01/07/2022	PWBDD	39534	JEFFREY J GRAF	OVERPAYMENT OF TAXES			** VOIDED **
				OVERPAYMENT OF TAXES			** VOIDED **
01/07/2022	PWBDD	39535	JOAN BENNER WELSH	OVERPAYMENT OF TAXES	261400	000000	325.78
01/07/2022	PWBDD	39536	JOAN BROGAN	OVERPAYMENT OF TAXES	261400	000000	257.50
01/07/2022	PWBDD	39537	JOANNE VANDEVENTER	OVERPAYMENT OF TAXES	261400	000000	262.11
01/07/2022	PWBDD	39538	JOEL ELIASON	OVERPAYMENT OF TAXES	261400	000000	336.05
01/07/2022	PWBDD	39539	JOHN BAWOROWSKY	OVERPAYMENT OF TAXES	261400	000000	343.46
01/07/2022	PWBDD	39540	JOHN MACSURAK	OVERPAYMENT OF TAXES	261400	000000	249.48
01/07/2022	PWBDD	39541	JOHN P CZARNECKI	OVERPAYMENT OF TAXES	261400	000000	259.19
01/07/2022	PWBDD	39542	JOHN W SCHLUMP	OVERPAYMENT OF TAXES	261400	000000	300.35
				OVERPAYMENT OF TAXES	261400	000000	2.63
				CHECK PWBDD 39542 TOTAL FOR FUND 100:			302.98
01/07/2022	PWBDD	39543	JONATHAN CENSKY	PROFESSIONAL SERVICES	500210	566310	6,560.85
01/07/2022	PWBDD	39544	JUDITH SNIEG	OVERPAYMENT OF TAXES	261400	000000	218.22

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Page 3/27

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01/07/2022	PWBDD	39545	JULIE A CHARLES	OVERPAYMENT OF TAXES	261400	000000	305.90
01/07/2022	PWBDD	39546	KENT VROMAN	OVERPAYMENT OF TAXES	261400	000000	463.76
01/07/2022	PWBDD	39547	LADAPO SOMARIN	OVERPAYMENT OF TAXES	261400	000000	544.75
01/07/2022	PWBDD	39548	LARRY S COCKEREL	OVERPAYMENT OF TAXES	261400	000000	232.80
01/07/2022	PWBDD	39550	LUNALAND VENTURES LLC	OVERPAYMENT OF TAXES	261400	000000	241.62
01/07/2022	PWBDD	39551	MANDY M DOUGHTY	OVERPAYMENT OF TAXES	261400	000000	219.18
01/07/2022	PWBDD	39552	MARK E BRUHY	OVERPAYMENT OF TAXES	261400	000000	339.24
01/07/2022	PWBDD	39554	MICHAEL FRIEHE	OVERPAYMENT OF TAXES	261400	000000	518.49
01/07/2022	PWBDD	39555	MICHAEL MILLER	OVERPAYMENT OF TAXES	261400	000000	377.31
01/07/2022	PWBDD	39556	MICHAEL SHIPPEN	OVERPAYMENT OF TAXES	261400	000000	292.15
01/07/2022	PWBDD	39557	MICHAELOBERG	OVERPAYMENT OF TAXES	261400	000000	223.96
01/07/2022	PWBDD	39558	MKELITE INVESTMENTS LLC	OVERPAYMENT OF TAXES	261400	000000	142.53
01/07/2022	PWBDD	39559	NEWS GRAPHIC	OFFICE SUPPLIES	500310	514100	117.00
01/07/2022	PWBDD	39560*#	ONTECH SYSTEMS, INC	PROFESSIONAL SERVICES	500210	514700	5,532.00
				PROFESSIONAL SERVICES	500210	514700	96.72
				CHECK PWBDD 39560 TOTAL FOR FUND 100:			5,628.72
01/07/2022	PWBDD	39562	PHILLIP KOCH	OVERPAYMENT OF TAXES	261400	000000	233.24
01/07/2022	PWBDD	39564	RANDY A TEWS	OVERPAYMENT OF TAXES	261400	000000	228.93
01/07/2022	PWBDD	39565	RANDY T CASEY	OVERPAYMENT OF TAXES	261400	000000	103.51
01/07/2022	PWBDD	39566	ROBERT D ISACSON	OVERPAYMENT OF TAXES	261400	000000	303.83
01/07/2022	PWBDD	39567	ROBERT D KUFAHL	OVERPAYMENT OF TAXES	261400	000000	292.62
01/07/2022	PWBDD	39568	ROBERT W JUDAY	OVERPAYMENT OF TAXES	261400	000000	426.09
01/07/2022	PWBDD	39569	SCOTT W BENISHEK	OVERPAYMENT OF TAXES	261400	000000	232.25

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Page 4/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
01/07/2022	PWBDD	39570	SCOTT WEIR	OVERPAYMENT OF TAXES	261400	000000	404.25
01/07/2022	PWBDD	39571	SHARON SOMMER	OVERPAYMENT OF TAXES	261400	000000	183.45
01/07/2022	PWBDD	39572	SHERRY BOMEY	OVERPAYMENT OF TAXES	261400	000000	197.69
01/07/2022	PWBDD	39574#	SPECTRUM	TELEPHONE/COMMUNICATIONS	500225	522110	26.26
				OPERATING SUPPLIES	500350	533210	8.75
				CHECK PWBDD 39574 TOTAL FOR FUND 100:			35.01
01/07/2022	PWBDD	39575*#	STATE CHEMICAL SOLUTIONS	OPERATING SUPPLIES	500350	533210	229.55
01/07/2022	PWBDD	39576	STEPHANIE LETOURNEAU	OVERPAYMENT OF TAXES	261400	000000	259.50
01/07/2022	PWBDD	39577	STEVEN CHARLES GNACINSKI	OVERPAYMENT OF TAXES	261400	000000	301.75
01/07/2022	PWBDD	39578	TIMOTHY W SCHELWAT	OVERPAYMENT OF TAXES	261400	000000	225.48
01/07/2022	PWBDD	39579	TODD W BUGNACKI	OVERPAYMENT OF TAXES	261400	000000	291.32
01/07/2022	PWBDD	39580	TOWN OF CEDARBURG	EXTRAORDINARY SERVICES	500211	516100	618.60
01/07/2022	PWBDD	39581	TRAVIS LUZNEY	OVERPAYMENT OF TAXES	261400	000000	502.66
01/07/2022	PWBDD	39582	WALTER C CAPELLE	OVERPAYMENT OF TAXES	261400	000000	246.18
01/07/2022	PWBDD	39583	WILLIAM A KRUMENAUER	OVERPAYMENT OF TAXES	261400	000000	184.31
01/07/2022	PWBDD	39584	WISCONSIN HUMANE SOCIETY	ANIMAL POUND	500213	522110	180.00
01/07/2022	PWBDD	39585	ZUERN BUILDING PRODUCTS	OPERATING SUPPLIES	500350	533210	40.56
01/14/2022	PWBDD	39586	ADAM T KAUL	OVERPAYMENT OF TAXES	261400	000000	274.61
01/14/2022	PWBDD	39587	AKEEN KEVAL	OVERPAYMENT OF TAXES	261400	000000	423.02
01/14/2022	PWBDD	39588	ALFRED H WEIL III	OVERPAYMENT OF TAXES	261400	000000	281.80
01/14/2022	PWBDD	39589*#	AMERICAN INDUSTRIAL MEDICAL	DUE FROM LIGHT & WATER	156200	000000	480.00
				PROFESSIONAL SERVICES	500210	533311	60.00
				CHECK PWBDD 39589 TOTAL FOR FUND 100:			540.00

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Page 5/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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01/14/2022	PWBDD	39590	ANNETTE SCHELLINGER	OVERPAYMENT OF TAXES	261400	000000	360.54
01/14/2022	PWBDD	39592	ARON ALBRECHT	OVERPAYMENT OF TAXES	261400	000000	452.77
01/14/2022	PWBDD	39593	BANK FIRST	OVERPAYMENT OF TAXES	261400	000000	967.67
01/14/2022	PWBDD	39594	BARBARA LIGHT	OVERPAYMENT OF TAXES	261400	000000	218.03
01/14/2022	PWBDD	39595	BENJAMIN L COFTA	OVERPAYMENT OF TAXES	261400	000000	96.63
01/14/2022	PWBDD	39596#	BEYER'S HARDWARE	REPAIR AND MAINTENANCE	500240	522100	12.59
				REPAIR AND MAINTENANCE	500240	533210	7.19
				MAINTENANCE PARTS	500353	533210	10.14
				MAINTENANCE PARTS	500353	533210	35.07
				MAINTENANCE PARTS	500353	533210	(0.90)
				CHECK PWBDD 39596 TOTAL FOR FUND 100:			64.09
01/14/2022	PWBDD	39597	BIRD HOUSE RENTALS LLC	OVERPAYMENT OF TAXES	261400	000000	719.27
01/14/2022	PWBDD	39601	BRIAN J ZALEWSKI	OVERPAYMENT OF TAXES	261400	000000	174.70
01/14/2022	PWBDD	39603	CALLAHAN BLUM, ERIN	PROFESSIONAL SERVICES -MAY21 ERIN BLUM	500210	555140	182.00
01/14/2022	PWBDD	39604*#	CARDMEMBER SERVICE	STATE OF WISCONSIN	500210	514100	20.00
				ZOOM	500310	514100	63.26
				TACO GUY	500210	519200	1,100.00
				AWARDS, SUPPLIES	500343	519200	171.97
				COFFEE BREAKROOM	500343	519200	34.99
				STAMPS	500310	522110	168.00
				EMD RECERT	500320	522110	55.00
				SEMINAR REG & RECUIT UNIFORMS	500330	522110	572.00
				LAZO'S TACO SHACK/KWIK TRIP	500330	522130	77.41
				DULUTH/AMAZON	500350	533210	745.63
				TRUEWERK	500350	533210	294.47
				FLEET PRIDE	500353	533210	970.35
				ALL OUT MARINE	500347	555220	550.00
				DOG WASTE BAGS	500240	555510	345.38
				CHECK PWBDD 39604 TOTAL FOR FUND 100:			5,168.46

01/25/2022 10:55 AM  
User: mrusso  
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CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 01/01/2022 - 01/21/2022  
Banks: PWBDD

Page 6/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
01/14/2022	PWBDD	39605	CAROLYN J WODS	OVERPAYMENT OF TAXES	261400	000000	213.31
01/14/2022	PWBDD	39608	CEDARBURG LIGHT & WATER	ASPEN HOMES N102 W6656 SUSAN LN	256201	000000	2,049.98
01/14/2022	PWBDD	39610	CHARLES E NOESKE	OVERPAYMENT OF TAXES	261400	000000	234.04
01/14/2022	PWBDD	39611	CHARLES J BUEHLER	OVERPAYMENT OF TAXES	261400	000000	197.40
01/14/2022	PWBDD	39612	CHRISTINE FRICKE	OVERPAYMENT OF TAXES	261400	000000	252.89
01/14/2022	PWBDD	39613	CHRISTOPHER J MANTEL	OVERPAYMENT OF TAXES	261400	000000	333.48
01/14/2022	PWBDD	39615	COMPLETE OFFICE OF WISCONSIN	FORESTRY-HP910XL INK	500310	555510	86.21
01/14/2022	PWBDD	39617	CONLEY MEDIA, LLC	LEGAL PUBLICATIONS	500325	514100	276.51
				LEGAL PUBLICATIONS	500325	514100	278.68
				CHECK PWBDD 39617 TOTAL FOR FUND 100:			555.19
01/14/2022	PWBDD	39618	CRAIG NUECHTERLEIN	OVERPAYMENT OF TAXES	261400	000000	299.46
01/14/2022	PWBDD	39619	DAN K MAYFIELD	OVERPAYMENT OF TAXES	261400	000000	398.92
01/14/2022	PWBDD	39620	DAN TREPTOW	OVERPAYMENT OF TAXES	261400	000000	209.68
01/14/2022	PWBDD	39621	DANEEN KEARNS	OVERPAYMENT OF TAXES	261400	000000	197.37
01/14/2022	PWBDD	39622	DARIN L GREBE	OVERPAYMENT OF TAXES	261400	000000	200.70
01/14/2022	PWBDD	39623	DAVID C KOESTER	OVERPAYMENT OF TAXES	261400	000000	238.37
01/14/2022	PWBDD	39624	DAVID G MEULER	OVERPAYMENT OF TAXES	261400	000000	538.83
01/14/2022	PWBDD	39625	DAVID SEDLACEK	OVERPAYMENT OF TAXES	261400	000000	270.06
01/14/2022	PWBDD	39626	DIESEL LAPTOPS, LLC	MAINTENANCE PARTS	500353	533210	1,690.00
01/14/2022	PWBDD	39629	DOUGLAS A GABEL	OVERPAYMENT OF TAXES	261400	000000	412.90
01/14/2022	PWBDD	39630	ELAINE E ZARCZYNSKI	OVERPAYMENT OF TAXES	261400	000000	143.92
01/14/2022	PWBDD	39631	ERIC TAYLOR	OVERPAYMENT OF TAXES	261400	000000	290.66
01/14/2022	PWBDD	39634	FIRE SAFETY USA INC	EQUIPMENT/CAPITAL OUTLAY	500380	522120	2,095.00
01/14/2022	PWBDD	39635	FIVE CORNERS DODGE	REPAIR AND MAINTENANCE	500240	522120	679.61

01/25/2022 10:55 AM  
User: mrusso  
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CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 01/01/2022 - 01/21/2022  
Banks: PWBDD

Page 7/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
01/14/2022	PWBDD	39637	GEOFFREY M DAVISON	OVERPAYMENT OF TAXES	261400	000000	134.55
01/14/2022	PWBDD	39640	GRAFTON ACE HARDWARE	REPAIR AND MAINTENANCE	500240	533210	8.09
01/14/2022	PWBDD	39641	GREG J MICHAELS	OVERPAYMENT OF TAXES	261400	000000	3,916.10
01/14/2022	PWBDD	39642	GREGORY G BOERNER	OVERPAYMENT OF TAXES	261400	000000	258.83
01/14/2022	PWBDD	39643	GREGORY GESCHEIDLE	OVERPAYMENT OF TAXES	261400	000000	152.12
01/14/2022	PWBDD	39644	GREGORY S ANDERSON	OVERPAYMENT OF TAXES	261400	000000	442.67
01/14/2022	PWBDD	39646	HENRY N WAGNER	OVERPAYMENT OF TAXES	261400	000000	142.85
01/14/2022	PWBDD	39647	HUGH A JACKSON	OVERPAYMENT OF TAXES	261400	000000	197.84
01/14/2022	PWBDD	39648	IBS OF SOUTHEASTERN WISCONSIN	MAINTENANCE PARTS	500353	533210	523.80
01/14/2022	PWBDD	39651	JAMES A FRITZ JR	OVERPAYMENT OF TAXES	261400	000000	243.17
01/14/2022	PWBDD	39653	JAMES J SCHMELZER	OVERPAYMENT OF TAXES	261400	000000	226.29
01/14/2022	PWBDD	39654	JEFFREY J GRAF	OVERPAYMENT OF TAXES	261400	000000	345.26
01/14/2022	PWBDD	39655	JEFFREY PRIEM	OVERPAYMENT OF TAXES	261400	000000	334.17
01/14/2022	PWBDD	39656	JEFFREY R KUCHARSKI	OVERPAYMENT OF TAXES	261400	000000	17.95
01/14/2022	PWBDD	39657	JEFFREY ROBINSON	OVERPAYMENT OF TAXES	261400	000000	361.05
01/14/2022	PWBDD	39658	JENNIFER J TRELOAR	OVERPAYMENT OF TAXES	261400	000000	221.69
01/14/2022	PWBDD	39659	JEREMY M SCHAEFER	OVERPAYMENT OF TAXES	261400	000000	311.02
01/14/2022	PWBDD	39660	JESSE E SCOTT	OVERPAYMENT OF TAXES	261400	000000	202.22
01/14/2022	PWBDD	39662	JOEL D SCHWAB	OVERPAYMENT OF TAXES	261400	000000	301.67
01/14/2022	PWBDD	39663	JOHN G BATZKO	OVERPAYMENT OF TAXES	261400	000000	261.72
01/14/2022	PWBDD	39664	JOHN P LARSON	OVERPAYMENT OF TAXES	261400	000000	41.66
01/14/2022	PWBDD	39665	JOHN R BETZ	OVERPAYMENT OF TAXES	261400	000000	519.23
01/14/2022	PWBDD	39666	JOSEPH JEFFREY BURGER	OVERPAYMENT OF TAXES	261400	000000	148.10



01/25/2022 10:55 AM  
User: mrusso  
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 01/01/2022 - 01/21/2022  
Banks: PWBDD

Page 8/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
01/14/2022	PWBDD	39667	JOZEF E MICHALSKI	OVERPAYMENT OF TAXES	261400	000000	271.68
01/14/2022	PWBDD	39668	JULIE M CARPENTER	OVERPAYMENT OF TAXES	261400	000000	138.74
01/14/2022	PWBDD	39669	KARL R KRUMBIEGEL	OVERPAYMENT OF TAXES	261400	000000	236.68
01/14/2022	PWBDD	39670	KATHERINE L NICHOLS	OVERPAYMENT OF TAXES	261400	000000	174.03
01/14/2022	PWBDD	39671	KAY A GOETHEL	OVERPAYMENT OF TAXES	261400	000000	358.74
01/14/2022	PWBDD	39672	KEVIN ROONEY	OVERPAYMENT OF TAXES	261400	000000	128.04
01/14/2022	PWBDD	39673	KEVIN J BACHMANN	OVERPAYMENT OF TAXES	261400	000000	197.50
01/14/2022	PWBDD	39674	KEVIN R STEERS	OVERPAYMENT OF TAXES	261400	000000	132.06
01/14/2022	PWBDD	39675	KIM F FLISS	OVERPAYMENT OF TAXES	261400	000000	3,368.91
01/14/2022	PWBDD	39676	KIP D KINZEL	OVERPAYMENT OF TAXES	261400	000000	258.82
01/14/2022	PWBDD	39677	KYLE A MARTIN	OVERPAYMENT OF TAXES	261400	000000	213.31
01/14/2022	PWBDD	39678	LAKESIDE INTERNATIONAL LLC	MAINTENANCE PARTS	500353	533210	1,385.14
				MAINTENANCE PARTS	500353	533210	444.75
				MAINTENANCE PARTS	500353	533210	(598.50)
				CHECK PWBDD 39678 TOTAL FOR FUND 100:			1,231.39
01/14/2022	PWBDD	39679	LAWRENCE L EVERS	OVERPAYMENT OF TAXES	261400	000000	125.33
01/14/2022	PWBDD	39682	LOREN WOYACH	OVERPAYMENT OF TAXES	261400	000000	166.93
01/14/2022	PWBDD	39683	M SQUARED ENGINEERING	DEVELOPERS AGREE-FAIRWAY VIL	239254	000000	3,903.64
01/14/2022	PWBDD	39685	MARK E O'NEILL	OVERPAYMENT OF TAXES	261400	000000	589.23
01/14/2022	PWBDD	39686	MATTHEW T SCHROEDER	OVERPAYMENT OF TAXES	261400	000000	244.96
01/14/2022	PWBDD	39687	MATTHEW W BARTH	OVERPAYMENT OF TAXES	261400	000000	240.34
01/14/2022	PWBDD	39688	MICHAEL D FURNNER	OVERPAYMENT OF TAXES	261400	000000	346.77
01/14/2022	PWBDD	39689	MICHAEL J MATAR	OVERPAYMENT OF TAXES	261400	000000	294.79
01/14/2022	PWBDD	39690	MICHAEL P COSGROVE	OVERPAYMENT OF TAXES	261400	000000	203.80

01/25/2022 10:55 AM  
User: mrusso  
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 01/01/2022 - 01/21/2022  
Banks: PWBDD

Page 9/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
01/14/2022	PWBDD	39691	MICHAEL SCHIEL	OVERPAYMENT OF TAXES	261400	000000	304.38
01/14/2022	PWBDD	39692	NAPA AUTO PARTS	MAINTENANCE PARTS	500353	533210	71.49
				MAINTENANCE PARTS	500353	533210	18.87
				MAINTENANCE PARTS	500353	533210	11.09
				CHECK PWBDD 39692 TOTAL FOR FUND 100:			101.45
01/14/2022	PWBDD	39693	NICHOLAS L JANOUS	OVERPAYMENT OF TAXES	261400	000000	220.74
01/14/2022	PWBDD	39696	PATRICK J SCHIEL	OVERPAYMENT OF TAXES	261400	000000	239.32
01/14/2022	PWBDD	39697	PATRICK MCMENIMEN	OVERPAYMENT OF TAXES	261400	000000	248.17
01/14/2022	PWBDD	39698	PAUL K MONET	OVERPAYMENT OF TAXES	261400	000000	304.86
01/14/2022	PWBDD	39699	PAUL R RIEGEL	OVERPAYMENT OF TAXES	261400	000000	171.02
01/14/2022	PWBDD	39700	PETER A WEGNER	OVERPAYMENT OF TAXES	261400	000000	227.73
01/14/2022	PWBDD	39701	PETER M BIBBY	OVERPAYMENT OF TAXES	261400	000000	424.96
01/14/2022	PWBDD	39704	PITNEY BOWES INC	POSTAGE	500315	514100	169.56
01/14/2022	PWBDD	39705	PORT WASHINGTON STATE BANK	OVERPAYMENT OF TAXES	261400	000000	200.34
				OVERPAYMENT OF TAXES	261400	000000	219.02
				OVERPAYMENT OF TAXES	261400	000000	348.43
				CHECK PWBDD 39705 TOTAL FOR FUND 100:			767.79
01/14/2022	PWBDD	39707	RICHARD SCOTT HINZE	OVERPAYMENT OF TAXES	261400	000000	369.67
01/14/2022	PWBDD	39708	ROBERT A HOLTZMAN	OVERPAYMENT OF TAXES	261400	000000	283.39
01/14/2022	PWBDD	39709	ROBERT ZIATS	OVERPAYMENT OF TAXES	261400	000000	387.77
01/14/2022	PWBDD	39710	RYAN J TIEFENTHALER	OVERPAYMENT OF TAXES	261400	000000	239.40
01/14/2022	PWBDD	39711	SAN-A-CARE, INC.	OPERATING SUPPLIES	500350	533210	337.00
01/14/2022	PWBDD	39712	SARA VANDERLOOP	OVERPAYMENT OF TAXES	261400	000000	427.76
01/14/2022	PWBDD	39714	SCOTT FULTZ	OVERPAYMENT OF TAXES	261400	000000	479.39

01/25/2022 10:55 AM  
User: mrusso  
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 01/01/2022 - 01/21/2022  
Banks: PWBDD

Page 10/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
01/14/2022	PWBDD	39715	SCOTT HUIBREGTSE	OVERPAYMENT OF TAXES	261400	000000	503.37
01/14/2022	PWBDD	39719	SHIVAJI KAUL	OVERPAYMENT OF TAXES	261400	000000	296.59
01/14/2022	PWBDD	39722	STEPHEN W MOSCARELLI	OVERPAYMENT OF TAXES	261400	000000	242.33
01/14/2022	PWBDD	39723	STEVEN G RUNGE	OVERPAYMENT OF TAXES	261400	000000	231.55
01/14/2022	PWBDD	39724	STEVEN G WITTEMANN	OVERPAYMENT OF TAXES	261400	000000	70.48
01/14/2022	PWBDD	39727	SUSAN L GILL	OVERPAYMENT OF TAXES	261400	000000	271.20
01/14/2022	PWBDD	39728	SYNCHRONY BANK	OPERATING SUPPLIES	500350	533210	119.99
01/14/2022	PWBDD	39733#	THE UNIFORM SHOPPE	UNIFORMS	500346	522110	324.85
				UNIFORMS	500346	522110	407.85
				UNIFORMS	500346	522130	141.90
				CHECK PWBDD 39733 TOTAL FOR FUND 100:			874.60
01/14/2022	PWBDD	39734	THOMAS A BONGARD	OVERPAYMENT OF TAXES	261400	000000	384.37
01/14/2022	PWBDD	39735	THOMAS L MULCAHY III	OVERPAYMENT OF TAXES	261400	000000	433.53
01/14/2022	PWBDD	39737	TIMOTHY A PAULSON	OVERPAYMENT OF TAXES	261400	000000	350.71
01/14/2022	PWBDD	39738	TIMOTHY J TRIOLO	OVERPAYMENT OF TAXES	261400	000000	4,227.48
01/14/2022	PWBDD	39739	TODD A SCHALLER	OVERPAYMENT OF TAXES	261400	000000	384.46
01/14/2022	PWBDD	39741	TOWN OF CEDARBURG	EXTRAORDINARY SERVICES	500211	516100	428.11
01/14/2022	PWBDD	39742	TRANS UNION LLC	PROFESSIONAL SERVICES	500210	522130	55.00
01/14/2022	PWBDD	39746	WISCONSIN ASSOCIATION OF	TRAVEL & TRAINING - WASC 2022 MEMBER	500330	555140	65.00
01/14/2022	PWBDD	39748	WISCONSIN HISTORICAL FOUNDATIO	PROF PUBLICATIONS AND DUES	500320	566310	65.00
01/14/2022	PWBDD	39749	WISCONSIN LAW ENFORCEMENT	TRAVEL & TRAINING	500330	522110	650.00
01/14/2022	PWBDD	39751	ZUERN BUILDING PRODUCTS	REPAIR AND MAINTENANCE	500240	555510	51.30
01/21/2022	PWBDD	39752	AIRGAS USA LLC	MAINTENANCE PARTS	500353	533210	40.30
01/21/2022	PWBDD	39753	ALETA RAMIREZ-ST ONGE	51 OVERPAYMENT OF TAXES	261400	000000	113.56

01/25/2022 10:55 AM  
User: mrusso  
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 01/01/2022 - 01/21/2022  
Banks: PWBDD

Page 11/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
01/21/2022	PWBDD	39754	AMBER C ELSNER-MILLER	OVERPAYMENT OF TAXES	261400	000000	2,947.01
01/21/2022	PWBDD	39755	ANDREW D MAMMEN	OVERPAYMENT OF TAXES	261400	000000	170.04
01/21/2022	PWBDD	39756	ANNA E KINZEL	OVERPAYMENT OF TAXES	261400	000000	226.02
01/21/2022	PWBDD	39758	AXON ENTERPRISE INC	EQUIPMENT/CAPITAL OUTLAY	500380	522120	284.24
01/21/2022	PWBDD	39759	BASSETT MECHANICAL	REPAIR AND MAINTENANCE	500240	533730	300.00
01/21/2022	PWBDD	39760*#	BEYER'S HARDWARE	REPAIR AND MAINTENANCE	500240	518100	9.52
				REPAIR AND MAINTENANCE	500240	518100	17.49
				REPAIR AND MAINTENANCE	500240	518100	14.90
				CHECK PWBDD 39760 TOTAL FOR FUND 100:			41.91
01/21/2022	PWBDD	39761	BRAUN TK ELEVATOR	REPAIR AND MAINTENANCE	500240	518100	239.68
01/21/2022	PWBDD	39762	BRYAN BERGSTROM	OVERPAYMENT OF TAXES	261400	000000	4,562.80
01/21/2022	PWBDD	39764	CEDARBURG CHAMBER OF COMMERCE	PROF PUBLICATIONS AND DUES	500320	511100	175.00
01/21/2022	PWBDD	39765	CEDARBURG LIGHT & WATER	DUE TO L&W-N82W4817 SANDHILL TRL LOT	256201	000000	2,049.98
01/21/2022	PWBDD	39766	CHAD S PLATER	OVERPAYMENT OF TAXES	261400	000000	65.33
01/21/2022	PWBDD	39767*#	CHARTER COMMUNICATIONS	ACCTS REC - FIRE DEPARTMENT	136100	000000	212.97
				TELEPHONE/COMMUNICATIONS	500225	513100	7.59
				TELEPHONE/COMMUNICATIONS	500225	513200	7.59
				TELEPHONE/COMMUNICATIONS	500225	514100	37.95
				INTERNET	500220	514700	1,077.99
				TELEPHONE/COMMUNICATIONS	500225	515400	15.18
				TELEPHONE/COMMUNICATIONS	500225	515600	22.77
				TELEPHONE/COMMUNICATIONS	500225	518100	64.75
				TELEPHONE/COMMUNICATIONS	500225	522110	425.03
				TELEPHONE/COMMUNICATIONS	500225	522230	15.18
				TELEPHONE/COMMUNICATIONS	500225	522310	15.18
				INTERNET	500220	522410	134.98
				TELEPHONE/COMMUNICATIONS	500225	522410	22.77
				TELEPHONE/COMMUNICATIONS	500225	533110	22.77

01/25/2022 10:55 AM  
User: mrusso  
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 01/01/2022 - 01/21/2022  
Banks: PWBDD

Page 12/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
				TELEPHONE/COMMUNICATIONS	500225	533210	30.36
				OPERATING SUPPLIES	500350	533210	117.48
				TELEPHONE/COMMUNICATIONS	500225	555140	15.18
				INTERNET	500220	555510	117.48
				INTERNET	500220	555510	107.98
				INTERNET	500220	555510	124.97
				TELEPHONE/COMMUNICATIONS	500225	566310	15.18
				CHECK PWBDD 39767 TOTAL FOR FUND 100:			<u>2,611.33</u>
01/21/2022	PWBDD	39768	CHUCK MOEGENBURG	REPAIR AND MAINTENANCE	500240	518100	110.00
01/21/2022	PWBDD	39769	CNA SURETY	PROF PUBLICATIONS AND DUES	500320	514100	30.00
01/21/2022	PWBDD	39770*#	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	500310	515600	28.50
				OFFICE SUPPLIES	500310	555510	37.35
				OFFICE SUPPLIES	500310	566310	26.94
				CHECK PWBDD 39770 TOTAL FOR FUND 100:			<u>92.79</u>
01/21/2022	PWBDD	39771	COREOGIC CENTRALIZED REFUNDS	OVERPAYMENT OF TAXES	261400	000000	4,026.67
01/21/2022	PWBDD	39772	CROWN ASSET MANAGEMENT LLC	COURT ORDERED DEDUCTIONS	215914	000000	13.83
01/21/2022	PWBDD	39773	DAVE M TORRES	OVERPAYMENT OF TAXES	261400	000000	458.31
01/21/2022	PWBDD	39774	DIGITAL EDGE OF GRAFTON	PRINTING-NEWSLETTERS, ETC	500313	522110	99.00
01/21/2022	PWBDD	39776	ERIC W BROSTROM	OVERPAYMENT OF TAXES	261400	000000	222.94
01/21/2022	PWBDD	39777	EXCEL DISPOSAL OF WISCONSIN LLC	PUBLIC WORKS FEES	463101	000000	327.15
01/21/2022	PWBDD	39778	FIRST ADVANTAGE OCC HEALTH SVC	PROFESSIONAL SERVICES	500210	533210	10.69
01/21/2022	PWBDD	39779	FIVE CORNERS DODGE	REPAIR AND MAINTENANCE	500240	522120	330.00
01/21/2022	PWBDD	39780	GARY R GUTH	OVERPAYMENT OF TAXES	261400	000000	175.30
01/21/2022	PWBDD	39782	GHL PROPERTIES	OVERPAYMENT OF TAXES	261400	000000	888.01
01/21/2022	PWBDD	39783	GRAFTON ACE HARDWARE	OPERATING SUPPLIES	500350	533210	69.95
				OPERATING SUPPLIES	500350	533210	<u>(8.09)</u>

01/25/2022 10:55 AM  
User: mrusso  
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 01/01/2022 - 01/21/2022  
Banks: PWBDD

Page 13/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND				CHECK PWBDD 39783 TOTAL FOR FUND 100:			61.86
01/21/2022	PWBDD	39784	GREGORY G BUTLER	OVERPAYMENT OF TAXES	261400	000000	521.12
01/21/2022	PWBDD	39785	GUTHRIE & FREY	REPAIR AND MAINTENANCE	500240	518100	75.00
01/21/2022	PWBDD	39786	HETMAN ENTERPRISES LLC	OVERPAYMENT OF TAXES	261400	000000	710.32
01/21/2022	PWBDD	39788	HOPEFUL PAGE FOCKLER	OVERPAYMENT OF TAXES	261400	000000	259.64
01/21/2022	PWBDD	39789*#	HOUSEMAN & FEIND, LLP	EXTRAORDINARY SERVICES	500211	516100	965.00
				ATTORNEY/CONSULTANT	500212	522110	1,300.00
				ATTORNEY/CONSULTANT	500212	522110	960.00
				CHECK PWBDD 39789 TOTAL FOR FUND 100:			3,225.00
01/21/2022	PWBDD	39790	JAMES L JUSTINGER	OVERPAYMENT OF TAXES	261400	000000	381.84
01/21/2022	PWBDD	39791	JANE O STAHER	OVERPAYMENT OF TAXES	261400	000000	1,539.62
01/21/2022	PWBDD	39792*#	JANI-KING OF MILWAUKEE	PROFESSIONAL SERVICES	500210	518100	2,139.45
				PROFESSIONAL SERVICES	500210	522100	1,426.31
				OPERATING SUPPLIES	500350	533210	390.53
				CHECK PWBDD 39792 TOTAL FOR FUND 100:			3,956.29
01/21/2022	PWBDD	39793	JEFREY STEERS	OVERPAYMENT OF TAXES	261400	000000	4,387.77
01/21/2022	PWBDD	39794	JILL S CURRAN	OVERPAYMENT OF TAXES	261400	000000	973.01
01/21/2022	PWBDD	39795	JOHN R HOSNI	OVERPAYMENT OF TAXES	261400	000000	199.00
01/21/2022	PWBDD	39796	JONATHAN E BERG	OVERPAYMENT OF TAXES	261400	000000	201.46
01/21/2022	PWBDD	39797	JONATHAN SALTE	OVERPAYMENT OF TAXES	261400	000000	419.04
01/21/2022	PWBDD	39798	JOSE A VIERA	OVERPAYMENT OF TAXES	261400	000000	301.58
01/21/2022	PWBDD	39799	JOSEPH P WILLBRANDT	OVERPAYMENT OF TAXES	261400	000000	320.51
01/21/2022	PWBDD	39800	KELLEY STARR	OVERPAYMENT OF TAXES	261400	000000	67.34
01/21/2022	PWBDD	39801	KEVIN WOOD	OVERPAYMENT OF TAXES	261400	000000	132.12

01/25/2022 10:55 AM  
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CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
 CHECK DATE FROM 01/01/2022 - 01/21/2022  
 Banks: PWBDD

Page 14/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
01/21/2022	PWBDD	39802	LETTERS & SIGNS	SIGNS	500363	533311	245.00
01/21/2022	PWBDD	39803	LISA A D'CUNHA	OVERPAYMENT OF TAXES	261400	000000	285.79
01/21/2022	PWBDD	39804	MACHINE SERVICE, INC.	MAINTENANCE PARTS	500353	533210	1,655.96
01/21/2022	PWBDD	39805	MARAM D ALTMAN	OVERPAYMENT OF TAXES	261400	000000	3,271.27
01/21/2022	PWBDD	39806	MARK ZITZER	OVERPAYMENT OF TAXES	261400	000000	4,900.00
01/21/2022	PWBDD	39807	MATHESON TRI-GAS INC	MAINTENANCE PARTS	500353	533210	37.14
01/21/2022	PWBDD	39808	MICHAEL R CARR	OVERPAYMENT OF TAXES	261400	000000	198.36
01/21/2022	PWBDD	39809	MICHAEL SULLIVAN	OVERPAYMENT OF TAXES	261400	000000	246.08
01/21/2022	PWBDD	39810	MICHEL F POKEL	OVERPAYMENT OF TAXES	261400	000000	744.82
01/21/2022	PWBDD	39811*#	NASSCO, INC.	OPERATING SUPPLIES	500350	518100	1,914.50
				REPAIR AND MAINTENANCE	500240	555510	188.79
				CHECK PWBDD 39811 TOTAL FOR FUND 100:			2,103.29
01/21/2022	PWBDD	39813#	NORTH SHORE BANK	SICK PAY OUT	500135	515600	40,463.76
				SICK PAY OUT	500135	522110	36,273.84
				CHECK PWBDD 39813 TOTAL FOR FUND 100:			76,737.60
01/21/2022	PWBDD	39814	NORTH WOODS	REPAIR AND MAINTENANCE	500240	555510	487.68
01/21/2022	PWBDD	39815	ONTECH SYSTEMS, INC	PROFESSIONAL SERVICES	500210	514700	690.00
				PROFESSIONAL SERVICES	500210	514700	90.00
				CHECK PWBDD 39815 TOTAL FOR FUND 100:			780.00
01/21/2022	PWBDD	39816	OZAUKEE COUNTY	EQUIPMENT/CAPITAL OUTLAY	500380	514200	1,708.64
01/21/2022	PWBDD	39817	PATRICK M HUGHES	OVERPAYMENT OF TAXES	261400	000000	142.93
01/21/2022	PWBDD	39819	PAUL STEWART	OVERPAYMENT OF TAXES	261400	000000	139.24
01/21/2022	PWBDD	39820	PENFLEX, INC.	RETIREMENT	500152	522230	1,000.00

01/25/2022 10:55 AM  
User: mrusso  
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CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 01/01/2022 - 01/21/2022  
Banks: PWBDD

Page 15/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
01/21/2022	PWBDD	39821#	QUALITY STATE OIL CO., INC.	FUEL INVENTORY	161500	000000	4,983.74
				FUEL INVENTORY	161500	000000	4,103.95
				GAS AND OIL EXPENSE	500351	533210	165.00
				GAS AND OIL EXPENSE	500351	533210	4.29
				CHECK PWBDD 39821 TOTAL FOR FUND 100:			9,256.98
01/21/2022	PWBDD	39822	RAMONA BARTELL	OVERPAYMENT OF TAXES	261400	000000	532.55
01/21/2022	PWBDD	39824	ROBERT T REITZ	OVERPAYMENT OF TAXES	261400	000000	9,926.03
01/21/2022	PWBDD	39825	SCOTT MATYAS	OVERPAYMENT OF TAXES	261400	000000	238.93
01/21/2022	PWBDD	39826	STEPHEN F MAI	OVERPAYMENT OF TAXES	261400	000000	115.30
01/21/2022	PWBDD	39827	STEVEN F BOURBONNAIS	OVERPAYMENT OF TAXES	261400	000000	197.25
01/21/2022	PWBDD	39828	SUNSET LAW ENFORCEMENT	EQUIPMENT/CAPITAL OUTLAY	500380	522120	2,554.17
01/21/2022	PWBDD	39829#	TAPCO	DEVELOPERS AGREEMENT HIDDEN GROVE			** VOIDED **
				DEVELOPERS AGREE-FAIRWAY VIL			** VOIDED **
				DEVELOPERS AGREE-FAIRWAY VIL			** VOIDED **
				SIGNS			** VOIDED **
01/21/2022	PWBDD	39830	THE UNIFORM SHOPPE	UNIFORMS	500346	522120	497.75
				UNIFORMS	500346	522120	385.80
				UNIFORMS	500346	522120	169.90
				UNIFORMS	500346	522120	242.80
				UNIFORMS	500346	522120	600.00
				UNIFORMS	500346	522120	259.80
				UNIFORMS	500346	522120	93.90
				UNIFORMS	500346	522120	169.90
				UNIFORMS	500346	522120	360.00
				CHECK PWBDD 39830 TOTAL FOR FUND 100:			2,779.85
01/21/2022	PWBDD	39831	TIRES UNLIMITED AUTOMOTIVE	K-9 UNIT EXPENSE	500352	522120	584.04
01/21/2022	PWBDD	39834*#	WE ENERGIES	NATURAL GAS-0713912926-00011	500224	518100	1,212.15



01/25/2022 10:55 AM  
User: mrusso  
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 01/01/2022 - 01/21/2022  
Banks: PWBDD

Page 16/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
				NATURAL GAS-0713912926-00001	500224	518100	1,230.97
				NATURAL GAS-0713912926-00006	500224	518100	1,338.05
				NATURAL GAS-0711276804-00002	500224	522100	1,401.39
				NATURAL GAS-0711276804-00001	500224	522100	11.22
				NATURAL GAS-0713912926-00003	500224	522230	1,591.47
				NATURAL GAS-0713912926-00008	500224	522230	1,036.63
				NATURAL GAS-0713912926-00004	500224	522410	169.99
				NATURAL GAS-0713912926-00009	500224	533210	1,152.40
				NATURAL GAS-0707973696-00001	500224	555510	188.02
				MAINTENANCE SUPPLIES 0719886467-00001	500224	555510	275.47
				CHECK PWBDD 39834 TOTAL FOR FUND 100:			9,607.76
01/21/2022	PWBDD	39835	WISCONSIN DEPT OF JUSTICE	OTHER EXPENSES	500390	522110	63.00
				Total for fund 100 GENERAL FUND			274,914.30

01/25/2022 10:55 AM  
 User: mrusso  
 DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
 CHECK DATE FROM 01/01/2022 - 01/21/2022  
 Banks: PWBDD

Page 17/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 220 RECREATION PROGRAMS FUND							
01/07/2022	PWBDD	39549	LINDSAY FLASCH	SUMMER/WINTER REC FEES	467310	000000	440.00
01/07/2022	PWBDD	39553	MENOMONEE FALLS HIGH SCHOOL	POMS EXPENSES	500394	555390	1,370.00
01/07/2022	PWBDD	39560*#	ONTECH SYSTEMS, INC	MAINT/CONTRACTED SERVICES	500290	555390	30.00
01/14/2022	PWBDD	39604*#	CARDMEMBER SERVICE	POMS REFUND	467332	000000	(31.98)
				POLAR EXPRESS COSTUMES/CC FEES	500347	555390	85.00
				POMS APPAREL	500394	555390	928.47
				CHECK PWBDD 39604 TOTAL FOR FUND 220:			<u>981.49</u>
01/14/2022	PWBDD	39720	SOLAR RECREATION	SOLAR RECREATION	500356	555390	5,188.00
01/14/2022	PWBDD	39744*#	VERMONT SYSTEMS INC.	MAINT/CONTRACTED SERVICES	500290	555390	3,425.46
01/21/2022	PWBDD	39757	ANNIE GRUNWALD	POMS REVENUE	467332	000000	100.00
01/21/2022	PWBDD	39763	CEDARBURG ATHLETIC BOOSTER	POMS EXPENSES	500394	555390	119.00
01/21/2022	PWBDD	39767*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	555390	30.36
01/21/2022	PWBDD	39770*#	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	500310	555390	316.95
01/21/2022	PWBDD	39812	NEWS GRAPHIC	SUPPLIES AND EXPENSES	500347	555390	117.00
				Total for fund 220 RECREATION PROGRAMS FUND			12,118.26

01/25/2022 10:55 AM  
User: mrusso  
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 01/01/2022 - 01/21/2022  
Banks: PWBDD

Page 18/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 231 AMERICAN RESCUE PLAN ACT							
01/14/2022	PWBDD	39591	ANVILE PUB & GRILLE LLC	GRANT EXPENDITURES	500331	566721	600.00
01/14/2022	PWBDD	39598	BONUS, INC	GRANT EXPENDITURES	500331	566721	700.00
01/14/2022	PWBDD	39599	BOZEMANS BAR LLC	GRANT EXPENDITURES	500331	566721	600.00
01/14/2022	PWBDD	39600	BRANDYWINE LLC	GRANT EXPENDITURES	500331	566721	600.00
01/14/2022	PWBDD	39602	C. WIESLER'S INC.	GRANT EXPENDITURES	500331	566721	850.00
01/14/2022	PWBDD	39606	CEDARBURG ART MUSEUM & SOCIETY	GRANT EXPENDITURES	500331	566721	850.00
01/14/2022	PWBDD	39607	CEDARBURG CULURAL CENTER, INC.	GRANT EXPENDITURES	500331	566721	850.00
01/14/2022	PWBDD	39609	CEDARS III LLC	GRANT EXPENDITURES	500331	566721	900.00
01/14/2022	PWBDD	39627	DK ENTERPRISES	GRANT EXPENDITURES	500331	566721	100.00
01/14/2022	PWBDD	39628	DONNA M TAYLOR	GRANT EXPENDITURES	500331	566721	200.00
01/14/2022	PWBDD	39632	ERNIE'S WINE BAR	GRANT EXPENDITURES	500331	566721	600.00
01/14/2022	PWBDD	39633	FAMOUS SAL'S OF CEDARBURG WIS, INC	GRANT EXPENDITURES	500331	566721	100.00
01/14/2022	PWBDD	39636	FRANNIE'S MARKET LLC	GRANT EXPENDITURES	500331	566721	600.00
01/14/2022	PWBDD	39638	GG & KR LLC	GRANT EXPENDITURES	500331	566721	600.00
01/14/2022	PWBDD	39649	IRISH BOUTIQUE LLC	GRANT EXPENDITURES	500331	566721	475.00
01/14/2022	PWBDD	39650	J.L. JOYCE ENTERPRISES LLC	GRANT EXPENDITURES	500331	566721	200.00
01/14/2022	PWBDD	39661	JKLM DISTILLING PARTNERS LLC	GRANT EXPENDITURES	500331	566721	108.34
01/14/2022	PWBDD	39680	LE'S PHO LLC	GRANT EXPENDITURES	500331	566721	600.00
01/14/2022	PWBDD	39681	LIME CANTINA LLC	GRANT EXPENDITURES	500331	566721	850.00
01/14/2022	PWBDD	39684	MACBEEBS LLC	GRANT EXPENDITURES	500331	566721	600.00
01/14/2022	PWBDD	39694	NORTH 48 INC	GRANT EXPENDITURES	500331	566721	850.00
				GRANT EXPENDITURES	500331	566721	30.00
				CHECK PWBDD 39694 TOTAL FOR FUND 231:			880.00
01/14/2022	PWBDD	39695	P J PIPER LLC	GRANT EXPENDITURES	500331	566721	200.00

01/25/2022 10:55 AM  
User: mrusso  
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 01/01/2022 - 01/21/2022  
Banks: PWBDD

Page 19/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 231 AMERICAN RESCUE PLAN ACT							
01/14/2022	PWBDD	39702	PETER WOLLNER POST 288 OF THE	GRANT EXPENDITURES	500331	566721	600.00
01/14/2022	PWBDD	39703	PHOA BROTHERS, INC.	GRANT EXPENDITURES	500331	566721	650.00
01/14/2022	PWBDD	39706	RCB GROUP, INC	GRANT EXPENDITURES	500331	566721	600.00
01/14/2022	PWBDD	39716	SEI SPEEDWAY HOLDINGS LLC	GRANT EXPENDITURES	500331	566721	200.00
01/14/2022	PWBDD	39717	SETTLER'S INN LLC	GRANT EXPENDITURES	500331	566721	600.00
01/14/2022	PWBDD	39721	STAGECOACH 520 LLC	GRANT EXPENDITURES	500331	566721	900.00
01/14/2022	PWBDD	39725	SUNSHINE WINERY LLC	GRANT EXPENDITURES	500331	566721	500.00
01/14/2022	PWBDD	39726	SUPER SALES USA, INC	GRANT EXPENDITURES	500331	566721	700.00
01/14/2022	PWBDD	39730	THE CHEESE WEDGE LLC	GRANT EXPENDITURES	500331	566721	600.00
01/14/2022	PWBDD	39731	THE CHISELLED GRAPE WINERY, LLC	GRANT EXPENDITURES	500331	566721	500.00
01/14/2022	PWBDD	39732	THE SHINERY LLC	GRANT EXPENDITURES	500331	566721	600.00
01/14/2022	PWBDD	39736	THOMAS RESTAURANT LLC	GRANT EXPENDITURES	500331	566721	600.00
01/14/2022	PWBDD	39740	TOTO'S INC	GRANT EXPENDITURES	500331	566721	700.00
01/14/2022	PWBDD	39743	UNION HOUSE -CEDARBURG LLC	GRANT EXPENDITURES	500331	566721	650.00
01/14/2022	PWBDD	39745	WALGREEN CO	GRANT EXPENDITURES	500331	566721	700.00
01/14/2022	PWBDD	39747	WISCONSIN CVS PHARMACY LLC	GRANT EXPENDITURES	500331	566721	600.00
01/14/2022	PWBDD	39750	WOLLERSHEIM WINERY INC.	GRANT EXPENDITURES	500331	566721	500.00
Total for fund 231 AMERICAN RESCUE PLAN ACT							22,263.34

01/25/2022 10:55 AM

User: mrusso

DB: Cedarburg

## CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG

CHECK DATE FROM 01/01/2022 - 01/21/2022

Banks: PWBDD

Page 20/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 240 SWIMMING POOL FUND							
01/14/2022	PWBDD	39604*#	CARDMEMBER SERVICE	POOL PUMP ALARM	500340	555320	49.99
01/14/2022	PWBDD	39744*#	VERMONT SYSTEMS INC.	PROFESSIONAL SERVICES	500210	555320	1,500.00
01/21/2022	PWBDD	39767*#	CHARTER COMMUNICATIONS	INTERNET	500220	555320	134.98
				TELEPHONE/COMMUNICATIONS	500225	555320	37.95
				CHECK PWBDD 39767 TOTAL FOR FUND 240:			172.93
01/21/2022	PWBDD	39834*#	WE ENERGIES	NATURAL GAS-0716746085-00001	500224	555320	10.89
				NATURAL GAS-0719900042-00001	500224	555320	28.05
				CHECK PWBDD 39834 TOTAL FOR FUND 240:			38.94
				Total for fund 240 SWIMMING POOL FUND			1,761.86

01/25/2022 10:55 AM

User: mrusso

DB: Cedarburg

## CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG

CHECK DATE FROM 01/01/2022 - 01/21/2022

Banks: PWBDD

Page 21/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 260 LIBRARY FUND							
01/14/2022	PWBDD	39604*#	CARDMEMBER SERVICE	MARKETING	500223	555110	128.25
				TELEPHONE/COMMUNICATIONS	500225	555110	409.58
				OFFICE SUPPLIES	500310	555110	109.51
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	269.74
				AMERICAN LIBRARY ASSOC	500320	555110	228.00
				DONATION EXPENDITURES	500322	555110	1,119.76
				ACR	500330	555110	330.00
				LIBRARY TECHNOLOGY	500382	555110	314.39
				CHECK PWBDD 39604 TOTAL FOR FUND 260:			2,909.23
01/14/2022	PWBDD	39614*#	CINTAS CORPORATION	OPERATING SUPPLIES	500350	555110	66.87
01/14/2022	PWBDD	39652	JAMES IMAGING SYSTEMS, INC.	COMPUTER/COPIER SUPPLIES	500312	555110	360.06
01/14/2022	PWBDD	39713	SCHAEFER POWER SYSTEMS	REPAIR AND MAINTENANCE	500240	555110	1,526.23
01/14/2022	PWBDD	39729	TAKAKO WILLDEN	TRAVEL & TRAINING	500330	555110	75.00
01/21/2022	PWBDD	39767*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	555110	137.96
01/21/2022	PWBDD	39775	DIGITAL RIVER INC	COMPUTER/COPIER SUPPLIES	500312	555110	47.46
01/21/2022	PWBDD	39787	HOOPLA	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	264.77
01/21/2022	PWBDD	39792*#	JANI-KING OF MILWAUKEE	MAINT/CONTRACTED SERVICES	500290	555110	479.00
01/21/2022	PWBDD	39811*#	NASSCO, INC.	OPERATING SUPPLIES	500350	555110	104.16
				OPERATING SUPPLIES	500350	555110	42.53
				OPERATING SUPPLIES	500350	555110	62.92
				OPERATING SUPPLIES	500350	555110	167.96
				OPERATING SUPPLIES	500350	555110	466.28
				CHECK PWBDD 39811 TOTAL FOR FUND 260:			843.85
01/21/2022	PWBDD	39818	PATRON POINT, INC.	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	317.80
01/21/2022	PWBDD	39834*#	WE ENERGIES	NATURAL GAS-0714141119-00001	500224	555110	1,301.20

01/25/2022 10:55 AM  
User: mrusso  
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 01/01/2022 - 01/21/2022  
Banks: PWBDD

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 260 LIBRARY FUND							
Total for fund 260 LIBRARY FUND							8,329.43

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 350 TIF DISTRICT FUND #4							
01/21/2022	PWBDD	39823	RNR WATER LLC	PROFESSIONAL SERVICES	500210	566710	93.75
Total for fund 350 TIF DISTRICT FUND #4							93.75



01/25/2022 10:55 AM

User: mrusso

DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG

CHECK DATE FROM 01/01/2022 - 01/21/2022

Banks: PWBDD

Page 24/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 353 TIF DISTRICT #6							
01/14/2022	PWBDD	39616	CONCORD GROUP	PROFESSIONAL SERVICES	500210	566710	2,625.00
01/21/2022	PWBDD	39789*#	HOUSEMAN & FEIND, LLP	ATTORNEY/CONSULTANT	500212	566710	120.00
Total for fund 353 TIF DISTRICT #6							2,745.00

01/25/2022 10:55 AM  
User: mrusso  
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 01/01/2022 - 01/21/2022  
Banks: PWBDD

Page 25/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 400 CAPITAL IMPROVEMENTS FUND							
01/07/2022	PWBDD	39524	EWALD MOTORS OF OCONOMOWOC	2022 FORD UTILITY INTERCEPTOR	500811	522120	34,517.00
				2022 DODGE CHARGER AWD POLICE PACKAGE	500811	522120	29,728.00
				CHECK PWBDD 39524 TOTAL FOR FUND 400:			64,245.00
01/07/2022	PWBDD	39563	RAMBOLL US CONSULTING INC.	PROCHNOW	500841	533750	4,620.04
01/14/2022	PWBDD	39639	GRAEF	DAM STUDIES	500874	533750	1,360.00
01/21/2022	PWBDD	39781	GENERAL COMMUNICATIONS INC	STATION IMPROVEMENTS	500807	522110	1,050.00
01/21/2022	PWBDD	39789*#	HOUSEMAN & FEIND, LLP	PROCHNOW	500841	533750	500.00
01/21/2022	PWBDD	39833	VANTAGE FINANCIAL	DEBT SERVICE - PRINCIPAL	500610	555510	3,262.86
				DEBT SERVICE - INTEREST	500620	555510	345.14
				CHECK PWBDD 39833 TOTAL FOR FUND 400:			3,608.00
				Total for fund 400 CAPITAL IMPROVEMENTS FUND			75,383.04

01/25/2022 10:55 AM  
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CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 01/01/2022 - 01/21/2022  
Banks: PWBDD

Page 26/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 601 WATER RECYCLING CENTER							
01/07/2022	PWBDD	39530	HAWKINS , INC.	COAGULANTS	500371	573825	2,329.03
01/07/2022	PWBDD	39560*#	ONTECH SYSTEMS, INC	COMPUTER/COPIER SUPPLIES	500312	573825	90.00
01/07/2022	PWBDD	39561	PACE ANALYTICAL SERVICES, LLC	LAB SUPPLIES	500370	573825	37.00
01/07/2022	PWBDD	39573	SNAP-ON INDUSTRIAL	MAINTENANCE SUPPLIES	500340	573830	12.00
01/07/2022	PWBDD	39575*#	STATE CHEMICAL SOLUTIONS	COAGULANTS	500371	573825	375.91
01/14/2022	PWBDD	39589*#	AMERICAN INDUSTRIAL MEDICAL	PROFESSIONAL SERVICES	500210	573850	120.00
01/14/2022	PWBDD	39604*#	CARDMEMBER SERVICE	LAB SUPPLIES	500370	573825	628.76
				SAFETY EQUIPMENT	500372	573825	46.44
				AMAZON	500340	573830	239.43
				LAB	500360	573835	1.56
				WWOA, JIM'S GRILLE	500330	573850	232.76
				CHECK PWBDD 39604 TOTAL FOR FUND 601:			1,148.95
01/14/2022	PWBDD	39614*#	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	100.67
01/14/2022	PWBDD	39645	HAWKINS , INC.	COAGULANTS	500371	573825	1,198.01
01/14/2022	PWBDD	39718	SEWER EQUIPMENT CO OF ILLINOIS LLC	EXTRAORDINARY SERVICES	500211	573850	2,025.50
				EXTRAORDINARY SERVICES	500211	573850	202.44
				CHECK PWBDD 39718 TOTAL FOR FUND 601:			2,227.94
01/21/2022	PWBDD	39760*#	BEYER'S HARDWARE	MAINTENANCE SUPPLIES	500340	573830	125.99
01/21/2022	PWBDD	39767*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	573825	134.98
				TELEPHONE /COMMUNICATIONS	500225	573825	61.58
				CHECK PWBDD 39767 TOTAL FOR FUND 601:			196.56
01/21/2022	PWBDD	39832	TROJAN TECHNOLOGIES	REPLACEMENT UV SYSTEM	185336	000000	33,712.20

01/25/2022 10:55 AM  
User: mrusso  
DB: Cedarburg

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG  
CHECK DATE FROM 01/01/2022 - 01/21/2022  
Banks: PWBDD

Page 27/27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 601 WATER RECYCLING CENTER							
01/21/2022	PWBDD	39834*#	WE ENERGIES	ELECTRIC 1838 PIONEER 0711836389-00004	500222	573825	26.71
				NATURAL GAS-0712590709-00001	500224	573825	584.80
				NATURAL GAS-0713182701-00001	500224	573825	227.03
				MAINTENANCE SUPPLIES	500340	573840	19.33
				MAINTENANCE SUPPLIES-0713912926-00005	500340	573840	61.05
				MAINTENANCE SUPPLIES-0713912926-00007	500340	573840	12.24
				MAINTENANCE SUPPLIES-0713912926-00010	500340	573840	13.01
				MAINTENANCE SUPPLIES-0711836389-00001	500340	573840	16.93
				MAINTENANCE SUPPLIES-0713912926-00002	500340	573840	13.18
				CHECK PWBDD 39834 TOTAL FOR FUND 601:			974.28
				Total for fund 601 WATER RECYCLING CENTER			42,648.54
			TOTAL - ALL FUNDS				440,257.52

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**CITY OF CEDARBURG**  
**TRANSFER LIST**  
1/1/2022-1/28/2022

<b>Date</b>	<b>Amount</b>	<b>Transfer to</b>
<b>PWSB CHECKING ACCOUNT</b>		
1/7/2022	\$5,000,000.00	PWSB Money Market
1/14/2022	\$257,000.00	PWSB Payroll
1/19/2022	\$6,674.00	Health Savings Accounts-contributions for 12/26/21-1/8/22
1/19/2022	\$1,646.31	ICMA-contributions for 12/26/21-1/8/22
1/19/2022	\$4,692.61	North Shore Bank-contributions for 12/26/21-1/8/22
1/19/2022	\$495.00	Police Union-contributions for 12/26/21-1/8/22
1/19/2022	\$346.15	State of Wisconsin-child support for 12/26/21-1/8/22
1/19/2022	\$250.00	Wis Deferred Comp-contributions for 12/26/21-1/8/22
1/19/2022	\$268,773.00	CVMIC-2022 premiums
1/19/2022	\$1,827.18	ADP-December invoices
1/26/2022	\$216,000.00	PWSB Payroll
1/27/2022	\$6,674.00	Health Savings Accounts-contributions for 1/9/22-1/22/22
1/27/2022	\$1,646.31	ICMA-contributions for 1/9/22-1/22/22
1/27/2022	\$4,692.61	North Shore Bank-contributions for 1/9/22-1/22/22
1/27/2022	\$495.00	Police Union-contributions for 1/9/22-1/22/22
1/27/2022	\$346.15	State of Wisconsin-child support for 1/9/22-1/22/22
1/27/2022	\$250.00	Wis Deferred Comp-contributions for 1/9/22-1/22/22
	<u>\$5,771,808.32</u>	

**PWSB PAYROLL CHECKING ACCOUNT**

1/14/2022	\$179,766.76	Payroll for 12/26/21-1/8/22
1/14/2022	\$76,462.15	Payroll taxes for 12/26/21-1/8/22
1/28/2022	\$155,278.90	Payroll for 1/9/22-1/22/22
1/28/2022	\$61,681.53	Payroll taxes for 1/9/22-1/22/22
	<u>\$473,189.34</u>	

**PWSB MONEY MARKET ACCOUNT**

1/14/2022	\$5,658,893.50	Wire transfer to Cedarburg School District
1/14/2022	<u>\$1,144,736.35</u>	Transfer to Ozaukee County
	<u>\$6,803,629.85</u>	

**PWSB TAX COLLECTION ACCOUNT**

1/7/2022	\$550,000.00	PWSB Money Market
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**BMO HARRIS TAX COLLECTION**

1/4/2022 \$1,000,000.00 BMO Harris Money Market

BMO HARRIS MONEY MARKET

1/14/2022	\$770,816.54	Wire transfer to MATC
1/14/2022	<u>\$12,990.34</u>	Transfer to M-T School District
	\$783,806.88	



City of Cedarburg

## City Administrator's Report

January 27, 2022

### Department News

*The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.*

**Engineering & Public Works**—The 2022 Street & Utility project is underway with a 50% design meeting scheduled for this week. The project will include Highland Drive, Jefferson Avenue north of Bridge Road and the walkway on Sheboygan Road. The bids are out and will be opened on February 10 for the Hilltop Drive connection.

The Public Works crew is working on plowing, tree work, and has completed the Christmas tree pick up. The crew will begin removing holiday decorations and disassembling the Santa House. The crew participated in CVMIC online training during the extremely cold weather. Superintendent Bublitz is working on truck replacements.

**Building Inspection**—Two permits were issued this week for Fairway Village.

**Clerk**—The Department is preparing for the February 15 Spring Primary Election and mailed 460 absentee ballots to people who requested them. This election will narrow the candidates for School Board down to eight candidates for the April Spring Election.

**Parks, Recreation & Forestry**—The Mighty Mite and Youth Basketball programs started last week. Pool pass renewals will be mailed this week offering a discount for early renewals. The Summer Activity Guide will be mailed in mid-March. The Department is hiring for summer playground camp, lifeguards, and summer park maintenance.

**Treasurer**—The Department will be taking tax payments through the end of January. Two interviews were conducted last week and four are scheduled for this week for the Deputy Treasurer/Payroll position.

**Library**—Director Pierschalla is working on the annual report for the State. The number of people using the Library increased in 2021; however, they are not back to pre-covid numbers. The month of December had 6,530 visitors to the Library; whereas, the normal attendance is between 7,000—8,000. The Library will be adding a request for ARPA funding to cut a hole in the library building to complete the outdoor book drop project that has already been approved. Director Pierschalla is working with Midland Health for a possible COVID immunization clinic, to be held at City Hall in February.

**Senior Center**—The meal site is open. A few programs have been canceled due to concerns from participants and instructors. The Senior Center Supervisor position is open.

**Police Department**—Rolland Kegley has been promoted to Sergeant.

**Fire Department**—Fire Chief Vahsholtz and Administrator Hilvo continue to participate in three different consolidation meetings, with each group looking at different facets of the project. The LOSA program is completed for 2021, and the financial incentive in the way of a retirement stipend, will be distributed to the volunteer fire fighter and EMT accounts this month.

**Light & Water**—The lead service line grant for \$1 million, to replace approximately 200 lines within the City during the 2022 construction project, has been submitted and was received by the DNR.

**Administrator**—CVMIC has implemented a new learning system through NeoGov instead of through their website. The Employee meetings will be postponed until COVID cases in our area decrease.

Respectfully submitted,

Mikko Hilvo