

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
June 28, 2021 – 7:00 P.M.**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, June 28, 2021 at 7:00 p.m.** The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., in the second floor Council Chambers. Information on how to access the meeting is attached to the meeting packet or can be requested by emailing: mhilvo@ci.cedarburg.wi.us.

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Sherry Bublitz, Jack Arnett, Kristin Burkart, Robert Simpson, Patricia Thome, Barbara Lythjohan, Rick Verhaalen
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals or a future Council agenda item.
7. APPROVAL OF MINUTES – June 14, 2021 Common Council minutes*
8. NEW BUSINESS
 - A. Department presentations, discussion, and direction thereon
 1. Strategic Plan Review
 2. Citizen Survey Report – Review 2021 Report
 3. Department Changes
 - a. Assessor - Revaluation
 - b. City Clerk - Elections
 - c. Engineering
 - i. Street Repair 7-year plan
 - d. Fire Department
 - i. Staffing

- ii. Capital Improvement
 - iii. Fire Department Facility Study
- e. Library
 - i. Use of Fund Balance
 - ii. Capital Improvement
- f. Parks, Recreation & Forestry
 - i. Parks & Forestry – Capital Improvement
- g. Police
 - i. Capital Improvement
- h. Public Works
 - i. Capital Improvement
 - ii. Staffing
- i. Water Recycling
- j. Debt Service
- k. Health Insurance
 - i. Two Plan Option - 2022
 - ii. State Plan 2023
- l. Salaries – COLA (3% increase)

4. Priorities for 2022

- B. Discussion on 2022 Health Insurance; and action thereon
- C. Discussion on potential implementation of a Wheel Tax; and action thereon*
- D. Discuss and approve preliminary budget parameters, including operating expenditures and/or tax levy, growth targets for development of the proposed 2022 budget; and action thereon
- E. Consider budget calendar for 2022; and action thereon*
- F. Consider Mayor O’Keefe’s appointment to Community Development Authority; and action thereon
- G. Consider payment of bills dated 06/07/2021 through 06/18/2021, transfers for the period 06/11/2021 through 06/21/2021 and payroll for period 05/30/2021 through 06/12/2021; and action thereon*
- H. Consider License applications; and action thereon
 - 1. Consider approval of new Operator’s License applications for the period ending June 30, 2022; and action thereon***

Patrick H. Curran	Samantha R. Gerber	Marybeth S. Nicolosi
Jason D. Demczak	Adam T. Kirschbaum	
 - 2. Consider approval of renewal Operator’s License applications for the period ending June 30, 2022; and action thereon***

Daniel A. Brisley
Sam Hoffmann
Kristen M. Klug
Zachary R. Lewis-Grill

Susan E. Schrader
Eric L. Siudak
John P. Stolte
Aubrey A. Thiede

Cristian A. Tyrpak
William J. Walker
Stacey L. Wedereit
Larry D. Weidmann

9. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. Administrator's Report*

10. COMMUNICATIONS

- A. Comments and suggestions from citizens**
B. Comments and announcements by Council Members
C. Mayor's Report

11. ADJOURN TO CLOSED SESSION

It is anticipated the Common Council will adjourn to closed session pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Specifically, to be discussed is item B.

- A. Approval of closed session minutes – June 14, 2021
B. Discussion on Intergovernmental Agreement between the City of Cedarburg and Town of Cedarburg to provide for orderly growth and development and for the connection of Forward Way to Hilltop Drive

12. RECONVENE TO OPEN SESSION

- A. Discussion and possible action on Intergovernmental Agreement between the City of Cedarburg and Town of Cedarburg to provide for orderly growth and development and for the connection of Forward Way to Hilltop Drive.

13. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

* Information attached for Council; available through City Clerk's Office.

** Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public

policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.

Information available through the Clerk's Office.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO
ACCOMMODATE THE NEEDS OF INDIVIDUALS WITH DISABILITIES.
PLEASE CONTACT THE CITY CLERK'S OFFICE AT (262) 375-7606
E-MAIL: cityhall@ci.cedarburg.wi.us

06/23/21 tas



CITY OF CEDARBURG PUBLIC MEETING POLICY DURING COVID-19

The City of Cedarburg will begin utilizing [zoom](#), an online meeting tool, to conduct City meetings. This includes all public meetings. We are cancelling all non-essential meetings and limiting agenda items but there are items that do require decisions to be made so that projects throughout the City can continue or get completed in a timely manner. We will continue to adhere to open meeting laws as set forth by the State of Wisconsin.



Most recently the Wisconsin Department of Justice issued an advisory on March 16, 2020, addressing this issue and stating that: "Governmental bodies typically can meet their open meetings obligations, while practicing social distancing to help protect public health, by conducting meetings via telephone conference calls if the public is provided with an effective way to monitor such calls (such as public distribution, at least 24 hours in advance, of dial-in information for a conference call)." The advisory emphasizes that "When an open meeting is held by teleconference or video conference, the public must have a means of monitoring the meeting. DOJ concludes that, under the present circumstances, a governmental body will typically be able to meet this obligation by providing the public with information (in accordance with notice requirements) for joining the meeting remotely, even if there is no central location at which the public can convene for the meeting.

CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 FOR PUBLIC

To download [zoom](#) on your mobile device, click on one of the following:



Here are the procedures for public to be able to view a meeting live through [zoom](#).

1. Contact the City Administrator, Mikko Hilvo, 2 hours in advance of the meeting you wish to attend via [zoom](#) by emailing him at mhilvo@ci.cedarburg.wi.us.
2. In your email Subject line please put down the meeting that you wish to attend (example: Common Council Meeting on 3-30-20 at 7:00pm).
3. Provide your Name, Address, Email, Phone Number to him via email with a request to join the meeting.
4. You will receive an invite to the meeting via email. Click on the invite prior to the meeting being held. The meeting will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
5. All public participants will have their microphone muted.
6. If, during public comment, anyone wishes to talk they should request to do so through the chat feature or by using the "hand" to wave at the meeting organizer. The administrator of the meeting will unmute you at the appropriate time and ask you to make your comments.

If you are unable to utilize a computer, iPad, or tablet to view the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, we can email one to you.

Contact Info: Mikko Hilvo, City Administrator, mhilvo@ci.cedarburg.wi.us, (262) 375-7917.



CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 – FOR STAFF & BOARD MEMBERS

The City of Cedarburg will be utilizing the [zoom](#) app to hold public meetings starting March 23, 2020 until April 30, 2020. All meetings will adhere to Wisconsin Open Meetings Law. The [zoom](#) app provides an option for the public to join the meeting via computer, iPad, tablet, or phone. Meetings will also be recorded and made available through our Clerks office for viewing at a later time.

Here are the procedures for staff and board members to utilize [zoom](#).

1. The City Administrator, Mikko Hilvo, will email a meeting invite to each staff and board member 24 hours prior to the meeting.
2. If another staff member, council member, or presenter needs access to the meeting and the ability to discuss an item they should request to get a meeting invite by emailing mhilvo@ci.cedarburg.wi.us at minimum 6 hours prior to the meeting.
3. In your email Subject line please put down the meeting that you wish to attend. (Example: Common Council Meeting on 3-30-20 at 7:00pm)
4. Provide your Name, Address, Email, Phone Number and reason for attending the meeting to the administrator.
5. All agendas and documents that need to be shared during the meeting will be sent to members ahead of time and also provided electronically to the meeting organizer (City Administrator).
6. All meetings will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
7. All staff and/or board members will have their microphones on unless they mute it themselves. All public participants will have their microphone muted except during public comments or if they use the chat feature asking the administrator for permission to speak.
8. All Votes will be done through roll call.

If you are unable to utilize a computer, iPad, or tablet to participate in the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, it can be emailed to you.

Contact Info: Mikko Hilvo, City Administrator, mhilvo@ci.cedarburg.wi.us, (262) 375-7917.

**CITY OF CEDARBURG
COMMON COUNCIL
June 14, 2021**

**CC20210614-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, June 14, 2021 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Mayor O’Keefe called the meeting to order at 7:00 p.m.

Roll Call: Present - Mayor Michael O’Keefe, Council Members Sherry Bubnitz, Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson, Patricia Thome, Barbara Lythjohan

Also Present - City Administrator Mikko Hilvo, City Attorney Michael Herbrand, Deputy City Clerk Amy Kletzien, Director of Engineering and Public Work Mike Wieser, City Planner Jon Censky, interested citizens and news media.

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizen’s present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

PUBLIC HEARING

A PUBLIC HEARING TO CONSIDER ORDINANCE NO. 2021-13 TO REZONE THE PROPERTY LOCATED AT N104 W6620 SUSAN LANE FROM RS-1 TEMPORARY DISTRICT TO RS-3 SINGLE FAMILY RESIDENTIAL (TAX KEY 13-022-14-002.00 (CLOSE PUBLIC HEARING)

Mayor O’Keefe opened the public hearing at 7:03 p.m.

Planner Censky explained that the Common Council approved the applicant’s annexation petition and consented to his seven-lot, single-family proposed development plan. As required by Code, the site was placed in the Rs-1 Single-Family Residential District as temporary zoning until permanent zoning was established. The applicant is now requesting to rezone the site from Rs-1 to Rs-3 Single-Family District as the permanent zoning for the property. He further explained that the Rs-3 Zoning District matches the zoning on lands directly to the east.

In support of this rezoning request, the applicant has submitted a detailed concept plan showing the same layout as presented with his annexation petition which consists of seven (7) single-family lots ranging in size from 13,133 sq. ft. to 31,860 sq. ft. situated around a half-circle roadway that connects to Susan Lane. Staff notes that the applicant's submittal is of sufficient detail to comply with the preliminary plat requirements of State law and therefore, if this rezoning request and concept plan are approved, his next step will be to pursue final plat and development agreement approval.

Planner Censky reminded the Common Council that this development will result in the extension of Susan Lane as a through street. The intent would be that the south half of Susan Lane would be paid for by the City, as the fronting property is owned by the City, and the north half would be paid for by the developer. This will be clarified and documented in the development agreement at a future date. Staff has no objections regarding the preliminary development plans subject to these stipulations:

- Add storm sewer laterals for all lots.
- Verify that the turning radius is adequate to support the City's fire apparatus.
- Use a 100' taper for the south Susan Lane access curb line to match point on the east end.

The Plan Commission reviewed this request and recommended rezoning by unanimous vote at their May 3 meeting.

There was no public comment.

Motion made by Council Member Burkart, seconded by Council Member Bublitz, to close the public hearing at 7:08 p.m. Motion carried without a negative vote.

NEW BUSINESS

CONSIDER ORDINANCE NO 2021-13 TO REZONE THE PROPERTY LOCATED AT N104 W6620 SUSAN LANE FROM RS-1 TEMPORARY DISTRICT TO RS-3 SINGLE FAMILY RESIDENTIAL; AND ACTION THEREON

Motion made by Council Member Thome, seconded by Council Member Bublitz, to adopt Ordinance No. 2021-13 rezoning the property located N104 W6620 Susan Lane from RS-1 Temporary District to RS-3 Single Family Residential. Motion carried without a negative vote.

APPROVAL OF MINUTES

Motion made by Council Member Thome, seconded by Council Member Bublitz, to approve the May 24, 2021 Common Council minutes. Motion carried without a negative vote.

MAYOR'S REPORT – PROCLAMATION

Mayor O'Keefe presented a Proclamation to Bill Raymond for volunteering his time to drive the Senior Van for the past 25 years.

NEW BUSINESS - CONTINUED

CONSIDER BIDS RECEIVED FOR THE 2021 ASPHALT PAVEMENT REPAIR CONTRACT; AND ACTION THEREON

Director of Engineer and Public Works Wieser explained that staff advertised and received bids for the 2021 Asphalt Pavement Repair contract. A total of three bids were received, with the low bid submitted by Payne & Dolan, Inc. Payne & Dolan is a very reputable contractor and has successfully completed many projects in Cedarburg in the past.

Payne & Dolan's bid was for \$342,392.75, which is over the budgeted amount of \$290,000. The bids were competitive and finished just below the engineer's estimate of \$352,000.

In answer to Council Member Arnett's question, Director Wieser explained that the budgeted amount may not have included pavement drawings.

City Administrator Hilvo explained that the difference will come from the Public Works Capital Fund and will not come from the General Fund.

Motion made by Council Member Bublitz, seconded by Council Member Thome, to award the 2021 Asphalt Pavement Repair contract to Payne & Dolan, Inc., based on their low unit price bid of \$342,392.75. Motion carried without a negative vote.

CONSIDER REQUEST FROM BIG BROTHERS BIG SISTERS OF OZAUKEE COUNTY TO HOLD A FUNDRAISING WHISKEY WALK WITH LOCAL BUSINESSES ON AUGUST 21, 2021; AND ACTION THEREON

Executive Director Nicole Bulow explained that they have four, possibly five businesses, who have shown interest in this fundraiser to bring awareness to their program and raise lost funds due to the pandemic. This event will also highlight their mentoring programs along with local businesses that also struggled this past year. They place approximately 150 children with mentors each year in this area. With these goals in mind, they believe the Wine & Whiskey tasting will focus on finding a fun way to support and spotlight their programs and the Cedarburg businesses. Director Bulow further explained that:

- The current participants include North 48, Maxwell's, Union House, and Lime Cantina.
- They are working directly with Badger Liquor, Wine & Spirits, to set up and monitor distribution protocols, including consumption and portion control measures at each establishment.
- Number of attendees will be limited to 150 people, limiting the number of participating establishments to five, limiting time at each establishment, offering food and drink pairings, and offering select pre-batched cocktails to aid in portion control.
- Big Brothers Big Sisters of Ozaukee staff and Board of Directors, and/or volunteers will be present at each establishment to be additional support for maintaining the crowd and assuring participants are not leaving the premise with alcohol or carry-out drinks.
- All event participants must be 21 years of age to participate, however, the target demographic is individuals 35 and older.

- Check in will begin at 11:30 a.m. and the event will begin at noon. The groups will be allowed 45 minutes to get to and from and enjoy the offerings at each establishment.
- BBBSOZ will be present at each location to spotlight the organization through displays, recruitment material, and raffles.
- A short reception will take place at 4:30 p.m. and the event will conclude by 5:30 p.m.

Executive Director Bulow and Board Member Kristin Schlingman offered to answer any questions.

City Administrator Hilvo thanked Director Bulow for addressing many of the concerns for this event. He stated that there could be additional costs for the Police Department during these types of events and he asked the Council if the City wants to limit these types of events.

In answer to Council Member Verhaalen's question regarding the number of these types of events, City Administrator Hilvo explained that one event in particular caught the City by surprise and there were some concerns.

Council Member Arnett was not concerned about this event as he has seen BBBS events in Milwaukee and they are very respectful.

Council Member Bublitz asked if the groups will have leaders. Kristin Schlingman explained that participants will have maps to get to their next event; however, they could have someone follow the group.

Council Member Bublitz stated that it would be beneficial to have a leader for each group of 30 people to escort them to each business. This would make a better event for the City and the participants to have an escort.

Council Member Thome expressed appreciation for a well thought out event. She also was aware of another major fundraising event taking place the same evening at the Cedarburg Art Museum. This is their primary fundraiser for the year. The event will begin at 5:00 p.m. and Brandywine will be catering the event in the parking lot. Council Member Thome asked where the BBBSOZ event will end. Ms. Schlingman said the event will end at North 48. Council Member Thome suggested that Ms. Bulow or Ms. Schlingman reach out to the Cedarburg Art Museum to discuss the day's events.

Motion made by Council Member Arnett, seconded by Council Member Burkart, to approve request from Big Brothers Big Sisters of Ozaukee County to hold a fundraising Whiskey Walk with local businesses on August 21, 2021. Motion carried without a negative vote.

CONSIDER FESTIVALS OF CEDARBURG REQUEST TO HOLD A CANINE CARNIVAL IN THE PARKING LOT NEXT TO THE COMMUNITY GYM BETWEEN WASHINGTON AVENUE AND HANOVER AVENUE AND POOCH PARADE ON THE DOWNTOWN SIDEWALKS ON JULY 25, 2021

Festivals Executive Director Homayouni explained that Festivals is looking for opportunities to raise funds and since dogs are not allowed at Festivals this would be a nice event. The days activities will include a walk from the Community Center Gym to Western Road and back on the sidewalk followed by a Canine Carnival in the City Hall/Community Center/Senior Center parking lot from 3:00 p.m. – 7:00 p.m.

City Administrator Hilvo stated that the only City expense will be to reroute the interurban trail.

Motion made by Council Member Bublitz, seconded by Council Member Arnett, to approve request from Festivals of Cedarburg to hold a Canine Carnival in the parking lot next to the Community Gym between Washington Avenue and Hanover Avenue and Pooch Parade on the downtown sidewalks on July 25, 2021. Motion carried without a negative vote.

CONSIDER APPLICATION FROM CHAMBER OF COMMERCE FOR JULY 4TH PARADE PERMIT; AND ACTION THEREON

Chamber of Commerce Executive Director Dobson explained that for countless years, it has been the pride of the Cedarburg Chamber of Commerce to present the 4th of July Parade & Hometown Celebration for the community. After last year’s unfortunate cancellations, they are looking for ways to host again in 2021, understanding that it is not a comfortable situation for everyone – including both parade participants and spectators. For that reason, they are working closely with the Cedarburg Police Department and Fire Department to come up with a plan that they feel offers the best way to hold the parade safely. With their assurance of support and enforcement, plus the support of the City, they hope to look forward to another patriotic day in Cedarburg on Sunday, July 4, starting at 11:00 a.m. The extended route will begin at Fireman’s Park to Wurthman Street, turning left and ending at the corner of Hilbert Avenue and Wurthman Street (this is a 40% increase in the length of the parade, allowing for spectators to spread out).

Council Member Verhaalen opined that it is not necessary to change the parade route.

Council Member Burkart expressed concern for the American Legion Members having to walk 40% farther.

Director Dobson explained that these plans were made prior to the CDC changing their guidelines; however, they are still trying to give people more space.

Motion made by Council Member Thome, seconded by Council Member Bublitz, to approve the application from the Chamber of Commerce for a July 4 Parade permit as submitted. Motion carried without a negative vote.

CONSIDER ORDINANCE NO. 2021-14 RELATING TO BLOCKING OF SIDEWALKS; AND ACTION THEREON

Director Dobson explained that while they understand that the daylong “seat saving” on July 3 is a fun and longstanding tradition for many, eliminating a second gathering that needs to be patrolled and monitored is important to the safety logistics of this year’s parade; therefore, they

asked for a temporary modification to Ordinance No. 2021-14 stating that chairs and other like obstacles for viewing of the 2021 4th of July parade shall not be placed on any sidewalk prior to 8:00 a.m. on Sunday, July 4, 2021.

Council Member Arnett stated that it appears that Ordinance No. 2021-14 is a permanent change, and it is intended for this year only.

City Attorney Herbrand explained that the ordinance will be permanent until it is changed for next year. It was the consensus of the Common Council to make the ordinance change back to the former language at the July 10 Common Council meeting.

Council Member Burkart expressed concern about enforcement.

Council Member Bublitz stated that it is important to support the Chamber of Commerce this year.

Motion made by Council Member Bublitz, seconded by Council Member Thome, to approve Ordinance No. 2021-14 relating to blocking of sidewalks. Motion carried without a negative vote.

CONSIDER ISSUANCE OF A TRANSIENT ENTERTAINMENT LICENSE TO RAINBOW VALLEY RIDES, INC. FOR THE OZAUKEE COUNTY FAIR ON JULY 28 (4:00 P.M. – 10:00 P.M.), JULY 29, 30, AND 31 (NOON – 10:00 P.M.), AND AUGUST 1, 2021 (NOON – 5:00 P.M.) AND THE REQUEST TO WAIVE THE REQUIREMENT FOR A CLEAN UP BOND AS REQUESTED BY AGRICULTURAL SOCIETY; AND ACTION THEREON

Motion made by Council Member Bublitz, seconded by Council Member Thome, to approve the issuance of a Transient Entertainment license to Rainbow Valley Rides, Inc. for the Ozaukee County Fair on July 28 (4:00 p.m. – 10:00 p.m.), July 29, 30, and 31 (Noon – 10:00 p.m.), and August 1, 2021 (Noon – 5:00 p.m.) and the request to waive the requirement for a clean up bond as requested by the Agricultural Society. Motion carried without a negative vote.

CONSIDER MAYOR O'KEEFE'S APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, AND COMMISSIONS; AND ACTION THEREON

Mayor O'Keefe presented Maggie Dobson as a non-voting member on the Economic Development Board and Alex Uhan as a regular member on the Economic Development Board.

Motion made by Council Member Verhaalen, seconded by Council Member Simpson, to approve Mayor O'Keefe's appointments of Maggie Dobson as a non-voting member of the Economic Development Board and Alex Uhan as a regular member of the Economic Development Board. Motion carried without a negative vote.

CONSIDER ALLOWING DIRECT SELLER PERMITS; AND ACTION THEREON

City Administrator Hilvo explained that the City put a hold on issuing Direct Sellers permits during the pandemic and he asked if the Common Council wants to reinstate the issuing of these licenses.

Motion made by Council Member Verhaalen, seconded by Council Member Simpson, to resume the issuance of Direct Seller's permits. Motion carried without a negative vote.

CONSIDER PAYMENT OF BILLS DATED 05/15/2021 THROUGH 06/04/2021, TRANSFERS FOR THE PERIOD 05/27/2021 THROUGH 06/04/2021 AND PAYROLL FOR PERIOD 05/16/2021 THROUGH 05/29/2021; AND ACTION THEREON

Motion made by Council Member Burkart, seconded by Council Member Lythjohan, to approve payment of bills dated 05/15/2021 through 06/04/2021, transfers for the period 05/27/2021 through 06/04/2021 and payroll for the period 05/16/2021 through 05/29/2021. Motion carried without a negative vote.

CONSIDER LICENSE/PERMIT APPLICATIONS; AND ACTION THEREON

Motion made by Council Member Burkart, seconded by Council Member Thome, to approve new Operator's License applications for the period ending June 30, 2021 for Mary-Kay H. Bourboulas, George M. Myers, and Jenaiya L. Stolper. Motion carried without a negative vote.

Motion made by Council Member Bublitz, seconded by Council Member Simpson, to approve an original Class "B" fermented malt beverage (on or off-premise consumption) application for period ending June 30, 2021 of JKLM Distilling Partners, LLC, W62 N590 Washington Avenue, Suite B, Cedarburg, WI 53012, Mary-Kay H. Bourboulas, Agent, premises to be licensed: W62 N590 Washington Avenue, Suite B, known as Handen Distillery. Motion carried without a negative vote.

Motion made by Council Member Thome, seconded by Council Member Arnett, to approve a renewal Class "B" fermented malt beverage (on or off-premise consumption) application for period ending June 30, 2021 of JKLM Distilling Partners, LLC, W62 N590 Washington Avenue, Suite B, Cedarburg, WI 53012, Mary-Kay H. Bourboulas, Agent, premises to be licensed: W62 N590 Washington Avenue, Suite B, known as Handen Distillery. Motion carried without a negative vote.

Planner Censky explained that the Union House located at W62 N559 Washington Avenue is requesting approval of an Outdoor Alcoholic Beverage License to serve alcohol within a 20'x32' fenced in area in the rear parking lot directly west of their tavern. The plan was approved by the Landmarks Commission on May 27 and the Plan Commission on June 7. The Plan Commission convinced the applicant to eliminate the tent that was originally proposed for this area and instead asked that they simply fence in the area with approved 4' high black aluminum preassembled fence panels equipped with an emergency access gate.

Attorney Ben Levy expressed concern about noise on behalf of the neighbors. BJ and Payman Homayouni explained that the fence will be 6' high in the area of the residences and their business closes at 10 p.m. They only play soft background music inside and outside.

Motion made by Council Member Burkart, seconded by Council Member Bublitz, to approve an Outdoor Alcohol Beverage license for Union House located at W62 N559 Washington Avenue as amended with an end time of 10:00 p.m. Motion carried without a negative vote.

Motion made by Council Member Arnett, seconded by Council Member Lythjohan, to approve new Operator's License applications for the period ending June 30, 2022 for:

Amy L. Clark
Tyler S. Dau
Ryan T. Eckman
Kelly S. Einbeck

Sarah N. Fahrendorf
Wendy A. Kickbush
Chad M. King
George M. Myers

Susan F. Opitz
Erin E. Schmidt
Chad W. Schmidt

Motion carried without a negative vote.

Motion made by Council Member Thome, seconded by Council Member Simpson, to approve renewal Operator's License applications for the period ending June 30, 2022 for:

Mary-Kay H. Bourboulas
Lois M. Bray
Kristin S. Burkart
Scott R. Galaszewski
Peter J. Jackson
Tracey M. Jackson
Jaime L. Jacobson
Stacy J. Kowalkowski

Mark C. Kowalkowski
Brian A. Kurlinski
Edmund A. Kwaterski Jr.
James D. Lake
Linda Martens
Brenda L. Mueller
George M. Myers
Sharon L. Nelson

Debra M. Newell
Sandra L. Oesterreich
Madeline O. Pagel
Caryn M. Sager
Mark J. Schubert
Neil P. Soukup
Scott W. Steffen
Jenaiya L. Stolper

Motion carried without a negative vote with Council Members Bublitz, Arnett, Verhaalen, Simpson, Thome, and Lythjohan voting in favor and Council Member Burkart recused.

ADMINISTRATOR'S REPORT

City Administrator Hilvo explained that the City will be hiring two part-time employees for the Treasurer's office and the Clerk's office.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Thome said that 28% of the Ozaukee County residents qualify for ALICE (Asset Limited, Income Constrained, Employed), which stands for households that earn above the Federal Poverty Level, but not enough to afford a bare-bones household budget. Julie from

Family Sharing asked her to publicly share that they have resources available and urge people to utilize them.

MAYOR REPORT - None

ADJOURNMENT – CLOSED SESSION

Motion made by Council Member Arnett, seconded by Council Member Burkart, to adjourn to closed session at 8:17 p.m. pursuant to State Statute 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, specifically, discussion on boundary agreement between the Town of Cedarburg and City of Cedarburg. Approval of May 24, 2021 closed session minutes. Motion carried on a roll call vote with Council Members Bubnitz, Arnett, Burkart, Verhaalen, Simpson, Thome, and Lythjohan in favor.

RECONVENE TO OPEN SESSION

Motion made by Council Member Bubnitz, seconded by Council Member Burkart, to reconvene to open session at 8:39 p.m. Motion carried on a roll call vote with Council Members Bubnitz, Arnett, Burkart, Verhaalen, Simpson, Thome, and Lythjohan voting aye.

ADJOURNMENT

Motion made by Council Member Arnett, seconded by Council Member Burkart, to adjourn the meeting at 8:40 p.m. Motion carried without a negative vote.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk

2022--2026 STRATEGIC PLAN

Mission Statement:

“The City of Cedarburg seeks to preserve its historic, “small town” atmosphere and quality of life while balancing the desires of our community by delivering high quality programs and services in a fiscally responsible manner.”

Vision Statement:

We envision a municipal government operation that recognizes people are central to all policy decisions.

Guiding Principles:

- 1) Preserve the historic, “small town” atmosphere.
- 2) Be open and accountable to the taxpayers and citizens.
- 3) Strive for excellence and satisfaction in public services.
- 4) Maintain a high level of professionalism in the manner with which we carry out our duties.
- 5) Foster a progressive environment and positive attitude where employees are strongly encouraged to reach their full potential.
- 6) Continually improve channels of communications both internally and externally.
- 7) Encourage participation by all in the development and improvement of services.
- 8) Maintain respect for each other and the public.

Vision Statement:**A. Enhance Effectiveness of our City Government: Financial, Organizational, & Technology**

Responsible Staff: Administrator, Department Heads

VISION:

Be responsive to citizen concerns and needs by involving citizens and providing sufficient staffing levels to meet service standards.

Promote sound fiscal management that seeks to minimize debt, pre-fund significant expenditures, maximize non-tax revenues, and share expenses with other government entities when feasible.

Improve efficiencies and productivity between city departments, residents, and businesses through technology.

Objectives (What)	Strategies/Tactics (How)	Progress	Responsible Staff
1. Recodify the city code	<ul style="list-style-type: none"> Research funding & vendors in 2021 	<ul style="list-style-type: none"> Complete in 2021 	Clerk
2. Complete city-wide revaluation	<ul style="list-style-type: none"> Pre-fund revaluation in the amount of \$10,000 in 2021 and increase to \$15,000 annually after. Hire contractor to assist with the 2022 revaluation at a cost of \$50,000 (over 2 years). 	<ul style="list-style-type: none"> Complete in 2022 	Administrator
3. Purchase equipment to make City services more efficient	<ul style="list-style-type: none"> Parks and DPW will research and develop a plan to purchase new equipment that can be used by both departments to increase efficiency by 2025. Improve equipment listing Purchase new financial software and train staff 	<ul style="list-style-type: none"> Ongoing Update list in 2021 Research of vendors began in 2020 Complete in 2021 	Parks Director; Superintendent Public Works; Mechanic; Administrator; Finance Director
4. Develop better ways to communicate with staff and residents	<ul style="list-style-type: none"> Enhance use of Facebook, Instagram, and Civic Plus. Increase # of City app users to 1000 by 2022. 	<ul style="list-style-type: none"> Ongoing Ongoing 	Social Media Coordinator; Administrator
5. Attract and retain qualified paid and volunteer staff for all services and activities	<ul style="list-style-type: none"> Encourage hiring positive, forward thinking, team-oriented staff. 	<ul style="list-style-type: none"> Implemented merit-based compensation plan in 2021 	Department Heads; Administrator
6. Improve paperless environment and record retention efforts	<ul style="list-style-type: none"> Complete a departmental evaluation on the potential effectiveness of going paperless by 2025. Research funding options for upgrading technology needed for implementing a paperless environment by 2025. Update record retention policy and procedures in 2022. 	<ul style="list-style-type: none"> Ongoing Ongoing 2022 	Clerk

B. Support Economic Development

Responsible Staff: Administrator, Department Heads, Economic Development Coordinator, Planner

VISION:

Provide opportunities for business growth, foster historic preservation in historical areas, preserve quality of life and continue the vitality of the local economy.

Objectives (What)	Strategies/Tactics (How)	Progress	Responsible Staff
1) Develop HWY 60 Business Park	<ul style="list-style-type: none">• Create an Infrastructure TID in 2020 to bring utilities to the park by 2021.• Work with a Commercial Broker to sell rest of the land by 2025	<ul style="list-style-type: none">• TID No. 6 was created in 2020• Utilities added 2021• Broker hired in 2020	Planner; Engineer; Administrator; CDA; Mayor
2) Find solutions to develop smart growth areas.	<ul style="list-style-type: none">• Develop plan for future of Weil Pump property by (2021).• Monitor Amcast cleanup and development• Update smart growth area list	<ul style="list-style-type: none">• Ongoing	Planner; Administrator; Mayor, CDA
3) Update the Zoning Code	<ul style="list-style-type: none">• Continue work on recodification	<ul style="list-style-type: none">• Ongoing	Planner
4) Continue to promote vitality of the downtown historic business district as well as other business districts in the city	<ul style="list-style-type: none">• Work with the Chamber of Commerce (TPD) and other business owners in the city to promote the vitality of the downtown.	<ul style="list-style-type: none">• Ongoing	Administrator

C. Improve and Maintain our Infrastructure

Responsible Staff: Director of Engineering & Public Works, WRC Superintendent, Building Inspector, PRF Director

VISION:

Proactively maintain public facilities while planning and improving infrastructure compatible with growth.

Objectives (What)	Strategies/Tactics (How)	Progress	Responsible Staff
1) Dams Compliance/Exception with WI DNR NR333	<ul style="list-style-type: none">• Complete DNR mandated repairs for Woolen Mills Dam in 2022.	<ul style="list-style-type: none">• In progress	Engineer
2) Make improvements to our Water Recycling Center operations	<ul style="list-style-type: none">• Upgrade PO4 Chemical Feed System.• Continue following compliance with phosphorus regulations.• Replace UV disinfection system.• Adopt and implement the Adaptive Management Plan to meet WPDES requirements.• Upgrade Evergreen Lift Station• Upgrade Dorchester Lift Station• Upsize Kenzie Lift Station to meet new flow requirements.	<ul style="list-style-type: none">• In progress to be completed in 2021 & 2022 & 2023	Water Recycling Superintendent
3) Update street and utility projects plan	<ul style="list-style-type: none">• Maintain a 7-year capital plan• Continue to prefund projects	<ul style="list-style-type: none">• Ongoing	Engineer
4) Complete the design and construction of the Hwy 60 Business Park Infrastructure	<ul style="list-style-type: none">• Bid out and award construction contracts for Hwy 60 Business Park infrastructure	<ul style="list-style-type: none">• Completed in 2021	Engineer
5) Support our urban forest	<ul style="list-style-type: none">• Continue funding EAB treatment annually.• Develop plan and funding options for tree removals, stump grinding, and tree planting by 2021.• City Forester will update tree and shrub ordinance in 2021.• Increase staffing levels for forestry operations by 2022.	<ul style="list-style-type: none">• Ongoing• In-progress• Ordinance Updated 2021• 2022	Director, Parks, Rec & Forestry; Parks & Forestry Superintendent
6) Evaluate ADA compliance for Complex	<ul style="list-style-type: none">• Continue to work with CVMIC in 2022	<ul style="list-style-type: none">• 2022	Building Inspector; Administrator

D. Enhance our Quality of Life Services

Responsible Staff: Parks, Recreation, & Forestry Director, Senior Center Director, Library Director

VISION:

Preserve and enhance quality of life by providing cultural, educational, leisure, and recreational activities for all generations to enjoy.

Objectives (What)	Strategies/Tactics (How)	Progress	Responsible Staff
1) Develop community partnerships to provide quality of life services for our residents.	<ul style="list-style-type: none">• Work with the Town of Cedarburg and the Cedarburg School District for joint programming and development of facilities.• Work with Chamber and Festivals on annual special events.• Continue supporting Summer Sounds by providing assistance as necessary.• Work with local businesses for sponsorship of City programs	<ul style="list-style-type: none">• Ongoing	Director of Parks, Recreation & Forestry; Administrator
2) Support Public Art	<ul style="list-style-type: none">• Research ways to fund public art projects.• Develop a public art sculpture walk by 2021.	<ul style="list-style-type: none">• 2021	Administrator
3) Develop a beautification plan for the City.	<ul style="list-style-type: none">• City Administrator will work with Director of Parks, Recreation & Forestry and Tourism, Promotion, and Development Committee on beautification projects around the City.	<ul style="list-style-type: none">• Ongoing	Director of Parks, Recreation & Forestry; Administrator
4) Research options for an indoor athletic facility	<ul style="list-style-type: none">• Research potential land for the facility.• Research potential partnerships (public/private).	<ul style="list-style-type: none">• Ongoing	Director of Parks, Recreation & Forestry
5) Enhance pool facility and amenities	<ul style="list-style-type: none">• Research pool trends for new amenities in 2021• Replace play structures in 2021• Replace slide structures in 2020• Repair and maintain pool surface in 2020• Work with Friends of parks and recreation to fundraise for additional pool amenities.	<ul style="list-style-type: none">• Completed in 2021• Completed in 2020	Director of Parks, Recreation, & Forestry
6) Evaluate need for playground improvements and updates	<ul style="list-style-type: none">• Research new playground locations and funding updates.• Develop a 10-year maintenance and update plan in 2021.• Replace Centennial Park Playground in 2022	<ul style="list-style-type: none">• 2021 and ongoing	Director of Parks, Recreation, & Forestry
7) Update Park and Open Space Plan	<ul style="list-style-type: none">• Update the park and open space plan in 2023.	<ul style="list-style-type: none">• 2023	Director of Parks, Recreation, & Forestry

E. Provide a Safe, Secure, and Healthy Community: Public Safety & Risk Management

Responsible Staff: Police Chief, Fire Chief, Safety Committee

VISION:

Conduct City operations in a manner that reduces risk exposure to citizens and employees in the most cost-effective manner possible.

Objectives (What)	Strategies/Tactics (How)	Progress	Responsible Staff
1) Continue to recruit citizens to maintain FD volunteer status and maintain low budget impact to the city	<ul style="list-style-type: none">• Continue to allow employees to go on calls during the day from work.• When hiring staff, look at hiring certified Fire/EMS• Continue to use social media platforms to let the public know that we are a volunteer department and are looking for new members	• Ongoing	Department Heads; Fire Chief
2) Review consolidation study with ad-hoc committee and make recommendations to the Common Council and Town Board	<ul style="list-style-type: none">• Continue meetings with the City/Town Ad-Hoc Committee and make presentations to both bodies on any recommendations	• Ongoing	Fire Chief; Administrator
3) Evaluate Fire Station #1 for an addition of replacement	<ul style="list-style-type: none">• Hire a consultant to complete a needs study of the current fire station and location	• 2022	Fire Chief; Administrator
4) Promote the education of department members for long-term and retention	<ul style="list-style-type: none">• Investigate ways to offer incentives to department members for higher education	• Ongoing	Fire Chief, Administrator
5) Engage in diversity and non-bias policing efforts	<ul style="list-style-type: none">• Meet with community members to discuss diversity and non-bias policing.• Conduct antibias training• Enhance policies in this area	• Ongoing	Police Chief
6) Provide exceptional public education about safety	<ul style="list-style-type: none">• Continue offering public safety classes to the community at no cost to them.	• Ongoing	Fire Chief; Police Chief
7) Enhance employee work environment	<ul style="list-style-type: none">• Update City Hall furniture to be more ergonomically correct. Complete all updates by 2025.• Provide proper safety equipment for staff• Provide proper safety training for staff	• Ongoing	Administrator
8) Review critical policies for Police Department	<ul style="list-style-type: none">• CVMIC to complete review	• Completed	Police Chief

F. Strengthen our Neighborhoods

Responsible Staff: Administrator, Planner, Parks, Recreation, & Forestry Director, Economic Development Coordinator

VISION:

Strengthen our neighborhoods by developing a smart growth plan for each of the five districts within the city. (Districts: North, East, South, West, and Downtown)

Objectives (What)	Strategies/Tactics (How)	Progress	Responsible Staff
1) Develop plan for the Downtown District	<ul style="list-style-type: none">• Keep the downtown historic but also look at new ways to improve it.• Encourage downtown vacant property development• Continue funding flower baskets and building lights.	<ul style="list-style-type: none">• Ongoing	Administrator; Parks, Recreation, and Forestry Director
2) Develop plan for the North District	<ul style="list-style-type: none">• Update entry sign with new brand in 2022.• Support ongoing residential development in the area by working with Neumann Development to develop Baehmann's property.	<ul style="list-style-type: none">• 2022• Completed in 2021	Engineer; Administrator
3) Develop plan for the East District	<ul style="list-style-type: none">• In 2020, update entry sign on Sheboygan with new city brand.• Enhance entry to Cedarburg to Grafton by 2025• Support ongoing residential development in the area.	<ul style="list-style-type: none">• 2020• 2025• Ongoing	Administrator
4) Develop plan for the South District	<ul style="list-style-type: none">• Update entry sign by City Entrance Park• Add branding banners on light poles	<ul style="list-style-type: none">• 2022• Completed in 2021	Administrator; Parks, Recreation, & Forestry Director



City of Cedarburg

2021 Citizen Survey Summary

Introduction

A survey of citizens in Cedarburg was done in May of 2021. This report analyzes the results of this survey and provides insight into the perspectives of the citizens on a variety of issues. The 2021 Cedarburg Citizen Survey included fourteen (14) questions along with a question requesting general demographic data as well as an opportunity for comments from the respondents. Six-hundred and forty-four (644) surveys were returned compared to five-hundred and forty-three (543) in 2019. The resulting data has been placed in a report format. Depending upon the nature of the question, individuals were asked to respond to each question based on three following possible rating options: 1) excellent, good, fair and poor 2) very important, somewhat important, no opinion, somewhat unimportant, and not important or 3) strongly agree, somewhat agree, neither agree/disagree, somewhat disagree, strongly disagree and no opinion. The survey was done through survey monkey and sent through the City's e-newsletter and Facebook. It should be noted that based on the survey being online we are unable to state that the report has any statistical significance. If the survey were sent out to a pre-determined number of residents, we would be able to figure out the statistical significance of the results.

How Frequently do the Residents Utilize Various City Services – Question 1

The following is an analysis of how frequently residents use various City Services. The questions asked about various services the City provides and if the resident uses it daily, weekly, monthly, seasonally, rarely, or never. Based on the chart below the most used service by the respondents is Recycling and Refuse Collection with over 460/477 respondents utilizing these services on a weekly basis. The next significant service utilized is the Interurban Trail with 127 using it daily and 164 weekly. It is also important to note that the Library, City Parking Facilities, and Brush/Yard Waste Drop Off Site are also widely used by respondents. The lowest used services by respondents are the Senior Center, EMS, Property Nuisance Enforcement, and Fire Protection. The low use of EMS and Fire Protection does not mean that it is not an important service when needed but instead that those services are less used on a regular basis by the respondents.

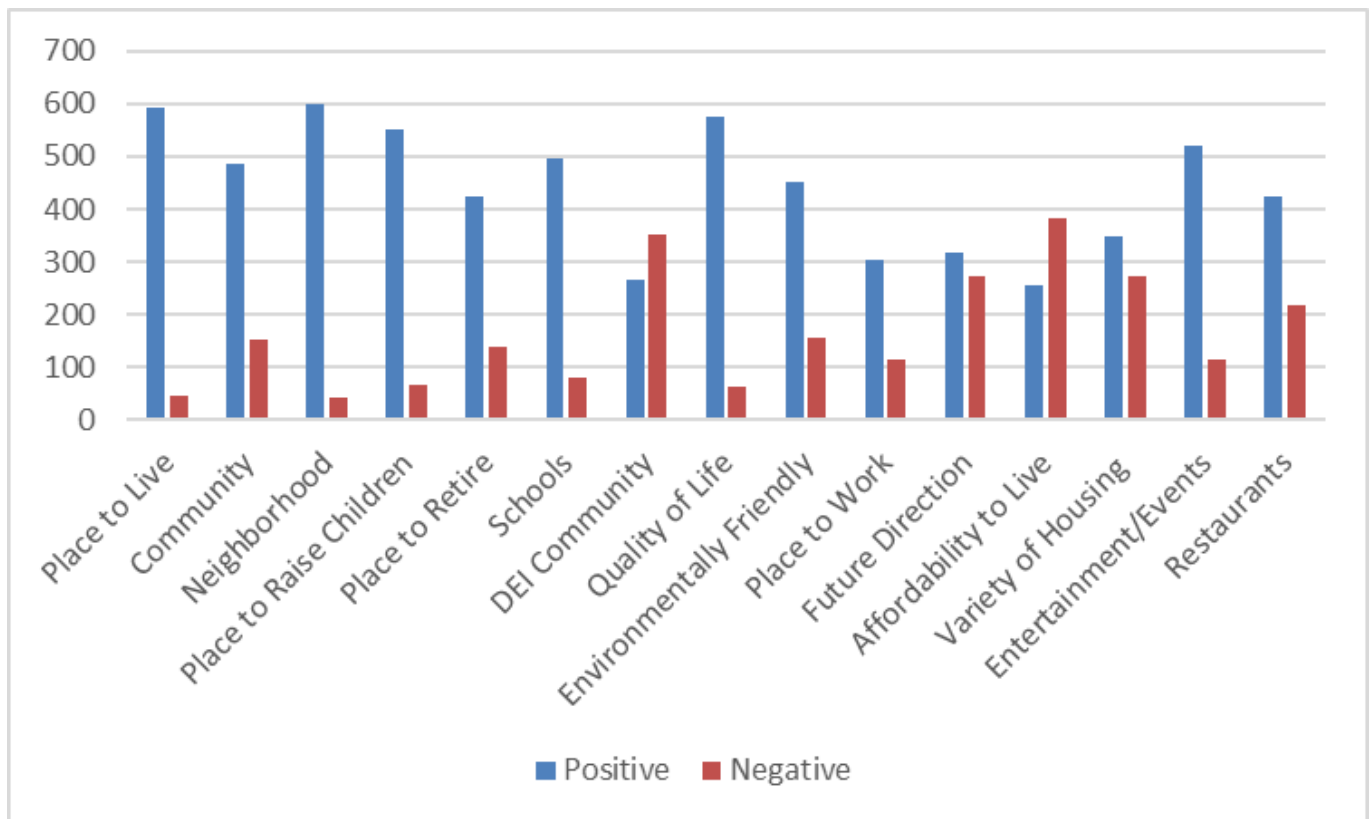
Please indicate how frequently, if ever, you utilize the following City Services.								
	Daily	Weekly	Monthly	Seasonally	Annually	Rarely	Never	Total
Bike and Pedestrian Trails (Interurban Trail)	127	164	65	142	11	83	45	637
Community Pool	13	47	20	193	26	159	181	639
Senior Center	0	9	6	13	7	91	511	637
Recreation Programs	5	44	19	131	51	163	223	636
Public Library Services	21	140	212	50	38	120	59	640
Police Services	24	7	9	14	35	378	168	635
Fire Protection and Prevention Services	22	3	5	8	20	287	291	636
Emergency Medical Services (ambulance)	16	3	4	3	9	253	350	638
Building Permits and Inspections	1	1	3	11	44	351	226	637
Enforcement of Property Maintenance/Nuisance Code	2	2	2	7	11	181	433	638
City Parking Facilities	23	119	138	47	28	156	124	635
Recycling Collection Services	14	460	74	21	8	14	40	631
Refuse Collection Services	16	474	22	30	11	27	56	636
Leaf and Brush Pickup (curbside)	3	12	100	349	14	44	110	632
Brush/Yardwaste Drop Off Site (New)	6	87	129	180	21	52	158	633
							Answered	643
							Skipped	1

How Citizens of Cedarburg Feel About Their City – Question 2

The following is an analysis of question two “How the citizens of Cedarburg feel about their city”.

Graph 1 provides an overall view of how the citizens of Cedarburg feel about their city. The original responses of excellent and good were combined into a single category of “positive”, while fair and poor responses were combined to form a category of “negative”. By displaying the results in this manner, it seems apparent that respondents generally feel “positive” about their city, except when asked about the affordability to live in the City and if the City was diverse, equitable, and inclusive.

GRAPH 1



How Cedarburg Citizens Feel About Their City Results

	Excellent	Good	Fair	Poor	No Opinion	Total
Cedarburg as a place to live?	369	224	42	4	2	641
Feeling a part of the community?	209	278	122	29	1	639
Your neighborhood as a place to live?	386	213	36	6	0	641
Cedarburg as a place to raise children?	364	189	54	11	23	641
Cedarburg as a place to retire?	229	196	110	30	76	641
Cedarburg Schools?	292	204	64	16	63	639
Cedarburg as a Diverse, Equitable, and Inclusive Community?	138	127	148	204	22	639
The overall quality of life in Cedarburg?	317	260	61	2	1	641
Cedarburg as an environmentally friendly City?	181	271	126	31	27	636
Cedarburg as a place to work?	120	185	84	29	222	640
The direction Cedarburg is moving for the future?	95	221	181	92	50	639
Affordability of living in Cedarburg?	52	202	224	159	2	639
Variety of housing options (apt.,condos,single family homes, duplexes)	106	241	177	94	22	640
The availability of entertainment/events?	217	302	92	22	5	638
The availability of restaurants?	147	277	169	47	1	641
					Answered	642
					Skipped	2

How Cedarburg Citizens Feel About Their City Results Summary

	Positive	Negative	No Opinion
Place to Live	593	46	2
Community	487	151	1
Neighborhood	599	42	0
Place to Raise Children	553	65	11
Place to Retire	425	140	76
Schools	496	80	63
DEI Community	265	352	22
Quality of Life	577	63	1
Environmentally Friendly	452	157	27
Place to Work	305	113	222
Future Direction	316	273	50
Affordability to Live	254	383	2
Variety of Housing	347	271	22
Entertainment/Events	519	114	5
Restaurants	424	216	7

Positive = Excellent or Good

Negative=Fair or Poor

The following is an analysis of the above tables:

How would you rate Cedarburg as a place to live? There were 641 valid responses to the question with 2 no opinion. The cumulative percentage results show that slightly over 93% of survey respondents thought Cedarburg was an excellent or good place to live. This is 2% lower compared to 2019 survey results.

How would you rate the sense of community in Cedarburg? There were 635 valid responses to the sense of community rating with 3 no opinion. 76% of the citizens thought that Cedarburg had a “positive” sense of community. This is 7% lower compared to 2019.

How would you rate your neighborhood as a place to live? There were 641 responses with 30 no opinion. 94% respondents are pleased with their neighborhoods. This is an increase of 4% from 2019.

How would you rate Cedarburg as a place to raise children? There were 618 responses with 23 no opinion. 90% of the respondents saw Cedarburg as a “positive” place to raise children. This is an increase of 1% from 2019. Comparing the respondent’s place of residence demographics with their response to Cedarburg as a place to raise children shows no major impact on whether there is a preferred area of the city in which to raise children.

How would you rate Cedarburg as a place to retire? There were 565 responses with 76 no opinion. 75% of respondents think Cedarburg is a great place to retire. This is a 5% decrease from 2019. Based on comments the reason for the decline could be attributed to the high cost of living and not enough housing available for the senior population.

How would you rate the Cedarburg Schools? There were 576 responses with 63 no opinion. 86% of respondents felt that the Cedarburg schools are great. This is a slight decrease from 2019.

How would you rate Cedarburg as a Diverse, Equitable, and Inclusive Community? There were 617 responses with 22 no opinion. 43% of respondents felt Cedarburg is a diverse, equitable, and inclusive community. This is the first year this question has been in the survey and it shows that over half of the respondents feel that the City needs to do more to become a diverse, equitable, and inclusive community.

How would you rate the overall quality of life in Cedarburg? There were 640 valid responses and 1 no opinion to this question. 90% of respondents rated the quality of life in Cedarburg as “positive”. This is 6% lower than in 2019.

How would you rate Cedarburg as an environmentally friendly City? There were 609 responses with 27 no opinion. 74% of respondents felt that the City is environmentally friendly. The results did not change from 2019.

How would you rate Cedarburg as a place to work? There were 418 valid responses with 22 no opinion. 73% of respondents felt Cedarburg was a great place to work. No change from 2019.

How would you rate the direction Cedarburg is moving for the future?

There were 589 valid responses and 50 no opinion in rating the direction Cedarburg is moving for the future. 54% feel “positive” about the direction of the City. This is an increase of 3% from 2019.

How would you rate the affordability of living in Cedarburg? There were 637 valid responses and 2 no opinion. 40% feel that the affordability of living in Cedarburg is positive. This is an 11% decrease from 2019.

How would you rate the variety of housing options available in Cedarburg? There were 618 valid responses with 22 no opinion. 56% of respondents felt that Cedarburg has enough variety of housing. This was the first year this question was asked in the survey.

How would you rate the availability of entertainment/events in Cedarburg? There were 633 valid responses with 5 no opinion. 85% felt that there is a good amount of entertainment and events provided in Cedarburg. This is an increase of 5% from 2019.

How would you rate the availability of restaurants? There were 640 valid responses with 1 no opinion. 66% felt that the City has a good amount of restaurants. This is a slight decrease from 2019.

Conclusion to Section One

Overall, one can conclude that Cedarburg citizens are very happy with the quality of life in the City. The lowest ranking items were affordability of living in Cedarburg and Cedarburg as a diverse, equitable, and inclusive city. As the City plans for the future these items should be evaluated to see how they may be improved upon.

City of Cedarburg Importance and Quality of Services

Importance of Services

It is apparent from the citizen responses that almost all services have an importance associated with them. The following services were rated very important by over eighty-five percent of the respondents: Fire Protection and Prevention Services, Emergency Medical and Rescue Services, Snow Removal, and Street Repair. In addition, over 70 percent or more of the respondents found that the following services were very important: Police Services, Refuse and Recycling Collection Service, Appearance of Parks and Greenways, Bike and Pedestrian Trails, and Playgrounds.

A chart showing the overall responses to the Importance of Services questions is shown below.

	Very Important	Somewhat Important	Somewhat Unimportant	Not Important	No Opinion/Not Aware of Service	Total
Support for a variety of development	185	288	55	38	71	637
Public Library Services	366	192	36	42	4	640
Senior Center Services	232	281	46	26	56	641
Appearance of City-Owned Buildings	308	273	38	14	6	639
Forestry: Tree Pruning	262	317	42	12	6	639
Forestry: Tree and Stump Removal	239	332	42	15	11	639
Forestry: Tree Planting	377	221	26	8	7	639
Parks: Bike and Pedestrian Trails	449	163	18	7	4	641
Parks: Playgrounds	455	166	10	7	3	641
Parks: Appearance of City Parks and Greenways	432	190	14	3	1	640
Parks: Cedarburg Community Pool	262	288	46	21	21	638
Economic Development Assistance to Businesses	242	274	57	21	44	638
Efforts to Improve the quantity/variety of housing	198	219	106	92	22	637
Building Permits and Inspections	143	329	66	21	79	638
Enforcement of Property Maintenance/Nuisance Codes	190	274	101	24	49	638
Land Use, Planning, and Zoning Services	208	299	65	14	48	634
Leaf and Brush Pickup Curbside	259	284	51	20	24	638
Brush/Yardwaste Drop-off site (new)	316	242	29	13	37	637
Recycling Collection Services	487	125	13	5	9	639
Refuse Collection Services	498	109	9	6	16	638
Police Services	496	103	24	13	3	639
Emergency Medical Services (ambulance)	545	85	5	3	2	640
Fire Protection and Prevention Services	552	75	9	1	3	640
Road Maintenance: City Parking Lots	302	289	42	5	2	640
Road Maintenance: City's Sidewalk System	410	212	15	1	1	639
Road Maintenance: Removal of Snow and Ice from City Streets	525	106	5	1	2	639
Road Maintenance: Traffic Signs and Signals	415	201	16	4	2	638
Road Maintenance: Street Lighting	383	221	23	6	4	637
Road Maintenance: Street Maintenance and Sweeping	296	264	69	8	3	640
Road Maintenance: Street Repair	464	160	12	0	3	639
Storm Drainage Systems	426	187	12	0	12	637
Storm Water Ponds	289	264	34	6	45	638
Initiatives Regarding Diversity, Equity, & Inclusion	321	119	77	99	24	640
					Answered	641
					Skipped	3

Quality of Services

Not only is it important to know the citizens' opinions on the importance of the services offered by the City, but City Leadership also needs to know if the citizens feel the quality and value of services is meeting expectations.

Overall, the survey showed that most of the services rank either Excellent, Good or Fair. This shows that the quality of services is meeting or exceeding the residents' expectations. The services ranked with the highest percentage in the excellent area are the Police Services, Public Library Services, Fire Protection and Prevention Services, EMS, Refuse and Recycling, Brush and Yard Waste Drop-off, and Appearance of Parks. It is promising to see that most of the percentages in the poor category were low. The City should take pride in this but should continue to strive to increase the excellent and good responses and decrease the number of poor responses.

Residents feel that the following services have a poor value based on the survey results: Efforts to Improve Quality of Housing, Street Maintenance and Repair, and Diversity, Equity, and Inclusion initiatives.

	Excellent Quality	Good Quality	Fair Quality	Poor Quality	Don't Know	Total
Support for a variety of development	57	266	124	35	138	620
Public Library Services	343	214	34	6	28	625
Senior Center Services	81	140	27	3	375	626
Appearance of City-Owned Buildings	212	371	29	0	11	623
Forestry: Tree Pruning	184	338	64	9	30	625
Forestry: Tree and Stump Removal	139	292	92	20	80	623
Forestry: Tree Planting	141	294	92	23	72	622
Parks: Bike and Pedestrian Trails	224	328	41	7	24	624
Parks: Playgrounds	216	328	52	5	24	625
Parks: Appearance of City Parks and Greenways	243	336	30	5	9	623
Parks: Cedarburg Community Pool	187	280	34	1	122	624
Economic Development Assistance to Businesses	40	159	49	12	363	623
Efforts to Improve the quantity/variety of housing	46	173	99	84	220	622
Building Permits and Inspections	81	199	49	5	288	622
Enforcement of Property Maintenance/Nuisance Codes	53	169	64	23	311	620
Land Use, Planning, and Zoning Services	57	197	66	24	277	621
Leaf and Brush Pickup Curbside	224	291	43	5	59	622
Brush/Yardwaste Drop-off site	269	224	22	1	106	622
Recycling Collection Services	315	244	37	3	22	621
Refuse Collection Services	370	196	20	1	35	622
Police Services	317	188	45	15	58	623
Emergency Medical Services (ambulance)	261	158	15	8	180	622
Fire Protection and Prevention Services	293	165	13	5	145	621
Road Maintenance: City Parking Lots	95	326	124	23	50	618
Road Maintenance: City's Sidewalk System	112	338	120	28	22	620
Road Maintenance: Removal of Snow and Ice from City Streets	204	301	88	21	7	621
Road Maintenance: Traffic Signs and Signals	199	346	45	4	26	620
Road Maintenance: Street Lighting	183	358	59	5	15	620
Road Maintenance: Street Maintenance and Sweeping	178	364	56	8	14	620
Road Maintenance: Street Repair	86	271	172	77	14	620
Storm Drainage Systems	104	302	57	4	152	619
Storm Water Ponds	78	240	34	2	267	621
Initiatives Regarding Diversity, Equity, & Inclusion	75	132	102	173	140	622
					Answered	628
					Skipped	16

Analysis of Importance and Quality of Services

Upon analysis of the importance and quality of services, it was found through the use of cross tabs that the following services are viewed by the citizens as very important and excellent quality. The following core services were rated very important and excellent quality: Police Services, Fire Protection and Prevention Services, and Emergency Medical and Rescue Services. In addition to the anticipated results of the core services, it was also found that Refuse and Recycling Collection, and Library Services were also viewed as very important and that respondents found them to be of excellent value.

The only areas that had received a higher poor rating compared to the mean was efforts to improve the quantity/variety of housing, Diversity, Equity and Inclusion Initiatives, and Street Maintenance.

Budgeting Priorities – Questions 5 and 6

Question 5 listed twelve areas of services provided by the City and asked citizens to give dollar amounts to each service area as if the City had an additional \$100,000 dollars. Services listed included Community Services, Economic Development, Refuse and Recycling, Finance and Administration, Police Protection, Fire Suppression and Prevention, Parks Maintenance, Outdoor Pool, Forestry Tree Removal, Forestry Cycle Pruning, Storm Water Management, Road Maintenance. These rankings are indicative of citizen opinion of where additional money ought to go. The rankings could refer to service areas that may be deemed problematic, important or worthy of additional funds.

Conversely, question 6 listed the same areas of service and asked the citizens to cut \$100,000 from the budget. Citizens ranked Finance/Administration, Economic Development as the top two areas to receive cuts. Road Maintenance, Parks Maintenance, Police and Fire Protection ranked in the bottom four with regard to cutting finances.

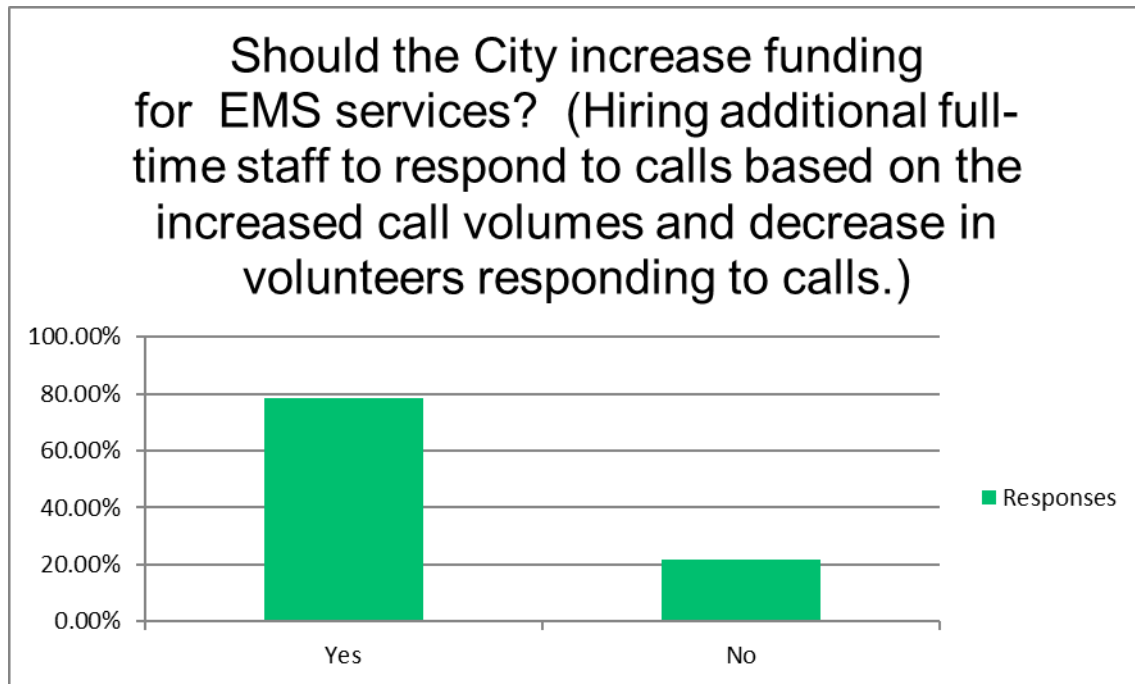
By performing a cross-match of the rankings, finance/revenue ranked the lowest to receive any additional funding and third highest to receive cuts. Even though this is a vital service for the City to be able to operate, it is a service that many residents do not deal with or see on a regular basis. This makes it an easy area for residents to think cuts could be made without effecting the level of services they receive. The highest to receive cuts was Police Services and second highest was Economic Development. Road Maintenance was well above average to receive additional funds and ranked low to receive cuts. The lowest to receive cuts was Fire and EMS Services.

Budgeting Priorities

	#	Minimum	Maximum	Mean
# 5 - Extra \$100,000				
Library & Senior Center	230	.00	\$100,000	\$13,543
Economic Development	200	.00	\$100,000	\$16,698
Refuse and Recycling	165	.00	\$30,000	\$6,530
Finance and Administration	118	.00	\$20,000	\$2,712
Fire/EMS	214	.00	\$100,000	\$14,520
Police Protection	223	.00	\$100,000	\$11,146
Parks Maintenance	204	.00	\$50,000	\$18,650
Outdoor Pool	190	.00	\$50,000	\$7,605
Forestry Tree Planting	213	.00	\$50,000	\$10,465
Forestry Pruning/Removal	169	.00	\$25,000	\$6,660
Storm Water Management	149	.00	\$100,000	\$7,630
Road Maintenance	314	10,000.00	\$100,000	\$30,789
# 6 - Reduce \$100,000				
Library and Senior Services	192	.00	\$100,000	\$17,043
Economic Development	212	.00	\$100,000	\$22,496
Refuse and Recycling	145	.00	\$50,000	\$8,735
Finance and Administration	256	.00	\$100,000	\$21,863
Fire/EMS	156	\$50,000	\$75,000	\$1,878
Police Protection	110	\$100,000	\$100,000	\$35,264
Parks Maintenance	288	.00	\$50,000	\$6,595
Outdoor Pool	288	.00	\$75,000	\$4,427
Forestry Tree Planting	288	.00	\$50,000	\$13,166
Forestry Pruning/Removal	288	.00	\$75,000	\$12,118
Storm Water Management	288	.00	\$50,000	\$8,724
Road Maintenance	288	.00	\$50,000	\$11,417

EMS Services – Question 7

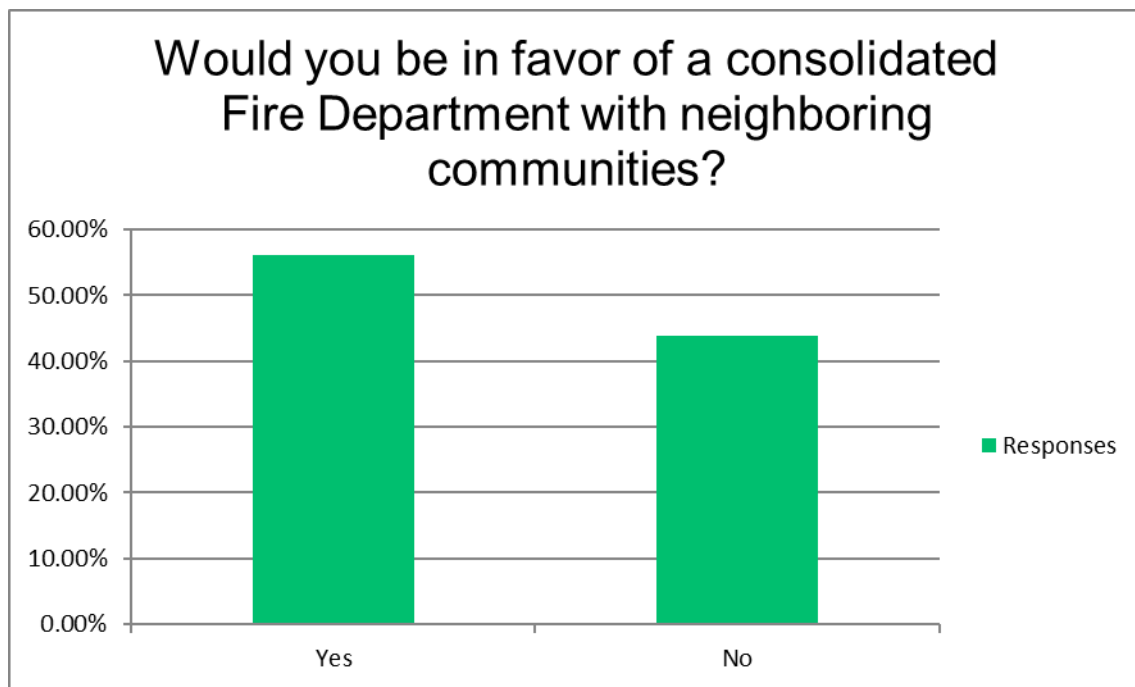
This question asked residents if they thought the City should increase funding for EMS services. The reason for this question was to get input from residents on this item so that the ad hoc joint Fire/EMS Services Committee and Common Council would have the necessary information to make an informed decision on the future direction of the Fire/EMS services. There were 493 valid responses with 151 skipped. 21.70% stated that the City should not increase funding for EMS services and 78.30% stated that an increase is necessary.



Answer Choices	Responses	
Yes	78.30%	386
No	21.70%	107
Comments		84
	Answered	493
	Skipped	151

Consolidated Fire Department – Question 8

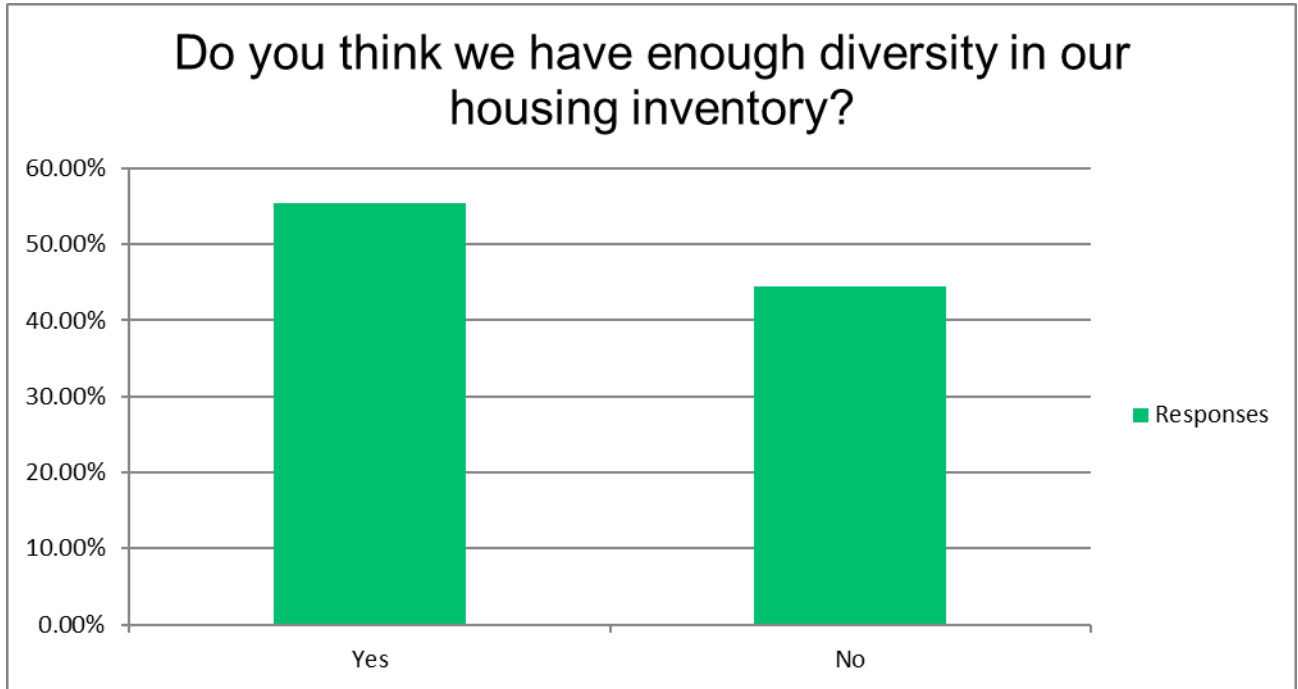
This question asked if residents were in favor of a consolidated Fire Department with neighboring communities. A recent shared services study was done by the Wisconsin Policy Forum that showed various options for shared services within Ozaukee County. These responses will help guide the ad hoc Fire/EMS services committee and the Common Council as further discussion are held on potential shared service. There were 501 valid responses with 143 respondents skipping this question. 56.09% stated that the City should look at a potential consolidated department and 43.91% stated that the City should not consider it.



Answer Choices	Responses	
Yes	56.09%	281
No	43.91%	220
Comments		79
	Answered	501
	Skipped	143

Diversity in Housing Inventory – Question 9

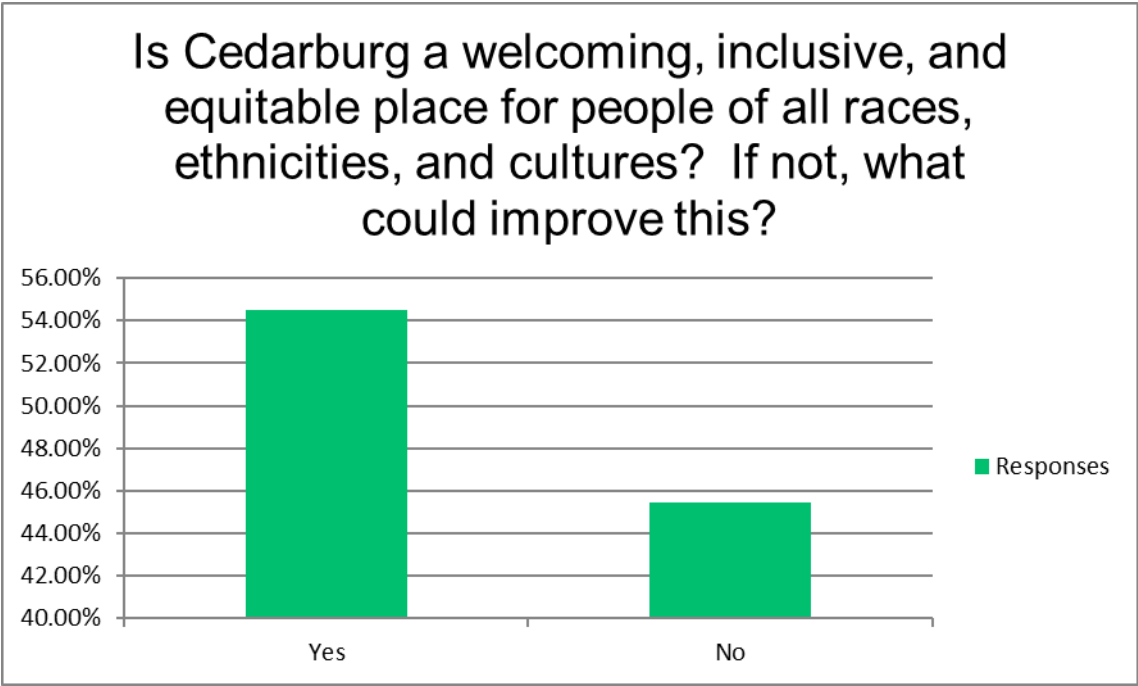
As the City continues to look at future development it is important to understand whether there is enough diversity in housing options that can support future growth of the City. There were 512 valid responses with 132 respondents skipping this question. 55.47% stated that we have adequate diversity in housing options and 44.53% stated that we needed to diversify our housing inventory.



Answer Choices	Responses	
Yes	55.47%	284
No	44.53%	228
Comments		118
	Answered	512
	Skipped	132

Diversity, Equity, and Inclusion – Question 10

Through the recent creation of a DEI committee the City has taken an initiative to address DEI concerns in the community but close to half (45.47%) of respondents feel that more needs to be done.



Answer Choices	Responses	
Yes	54.53%	277
No	45.47%	231
Comments		194
	Answered	508
	Skipped	136

What types of businesses would you like to see locate/relocate to Cedarburg –

Question 11

This question asked respondents on what type of businesses would they like to see in Cedarburg. There was a total of 206 valid responses and 339 respondents skipped this question. Overwhelmingly, the lack of dining options was mentioned the most, then the ability to find local jobs in light or medium manufacturing, followed by the need for additional entertainment/recreational options.

Top 6 Responses:

- 1) Diverse Dining Options
- 2) Fast Food/Drive Through Options
- 3) Ethnic Restaurants
- 4) Breakfast/Lunch Places
- 5) Light and Medium Manufacturing
- 6) Indoor Recreation Opportunities and More Entertainment Options

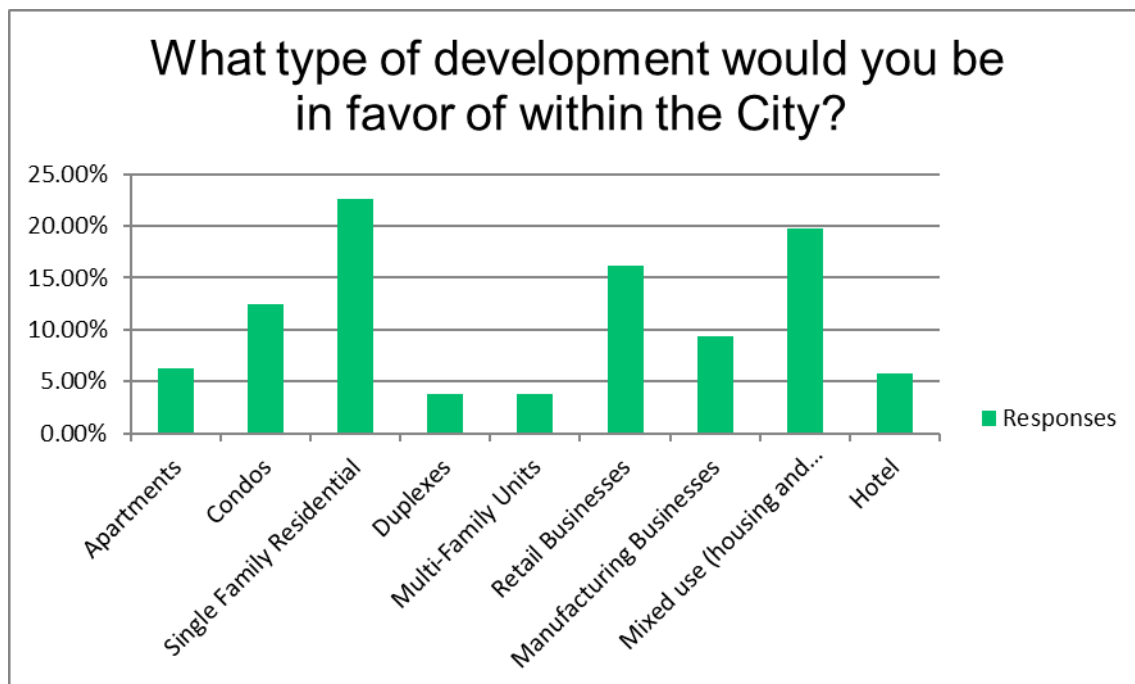
Comments

<u>Item</u>	<u>Number of comments</u>
Diverse Dining Options	58
Fast Food/Drive Through Options	24
Ethnic Restaurants	23
Breakfast/Lunch Places	18
Light and Medium Manufacturing	13
Indoor Recreational Opportunities/Entertainment	10
CBD Store	6
Book Store	6
Family Dining	6
Hotel	6
Businesses Oriented to Residents	5
Teen Places/Youth Café's	4
Minority Owned Businesses	4
"Small Town" Businesses	4
Art store	4
Sport Store	3
Big Box Stores	2
Tech Companies	2
Higher End Retail	2
Golf Range	2

Business Development Center	1
Car Wash	1
Dollar Store	1
Craft Breweries	1

Types of Development – Question 12

It is important to understand what type of development should be considered as the City continues to grow. Large percentage of respondents would like to see additional single-family homes (22.67%) or mixed use development (19.78%) followed by retail business (16.22%) and condos (12.44%). Based on the additional comments it is evident that housing affordability and too much development are a concern for residents.



Answer Choices	Responses	
Apartments	6.22%	28
Condos	12.44%	56
Single Family Residential	22.67%	102
Duplexes	3.78%	17
Multi-Family Units	3.78%	17
Retail Businesses	16.22%	73
Manufacturing Businesses	9.33%	42
Mixed use (housing and commercial)	19.78%	89
Hotel	5.78%	26
Other (please specify)		107
	Answered	450
	Skipped	194

Comments

<u>Item</u>	<u>Number of comments</u>
Affordable Housing	17
No More Development	9
Single Family Homes	7
Mixed Use Properly Located	6
Restaurants	5
Pocket Neighborhoods	5
Smaller Houses	5
More Retail	5
Hotel	5
Senior Housing	4
No More Apartments	3
Houses that retain character/old world charm	3
More Manufacturing	3
More Multi-Family	3
More Duplexes	3
Shops on Ground Floor/Apt. on Top	2
More Walkable Areas	1
Smaller Businesses	1
More Greenspace	1
Public Market	1
Tech Businesses	1
Wellness Businesses	1
Diverse Businesses	1
Diverse Restaurants	1
Things for Teens to do	1

General areas that the City needs to look at – Question 13

This question asked what respondents feel the City needs the most attention in terms of investment, rehabilitation, or redevelopment. There was a total of 309 valid responses and 234 respondents skipped this question.

Top 4 Responses

- 1) Repair and Maintain Roads
- 2) Fix Blighted Properties
- 3) Develop and Beautify South Washington/Pioneer Corridor
- 4) Improve Downtown Business Area and Invest in Parks

<u>Item</u>	<u>Number of comments</u>
Road Repair	23
- Evergreen Blvd Repair	9
- Washington Ave Repair	9
Fix Blighted Properties	32
- Weil Pump Site	16
- Amcast Site	10
- Dilapidated Homes/Buildings	6
Develop/Beautify South Washington/Pioneer Corridor	9
Improve Downtown Business Area	7
Invest in Parks	6
Fix All-Children's Playground	6
Keep Old World Charm	5
Focus on Ecological Restoration	4
Repair Interurban Trail	4
Fix Fireman's Park	3
Attract More Restaurants	3
Improve Entry to City by Bridge/Columbia	3
Keep Small Town Atmosphere	3
Attract Businesses to Downtown	3
Invest in the Downtown Area	3
Hotel	3
Improve Water Quality in Creek/Ponds	3

Safety of Interurban Trail – Pioneer Rd.	3
Build a Skatepark	2
No More High Density Housing	2
More Parking Downtown	2
Clean up Zeunert Quarry	2
Beautify City Hall Lawn Area	2
Develop Land Next to Walgreens	2
Invest in Senior and Community Center	2
More Diversity Initiatives	2
Improve Zeunert Tennis Courts	2
More Community Art	1
Add Shade at the Pool	1
Fix Cedarhedge Trail	1
Consider One Side Parking on Busy Streets	1
Improve Woodland Park	1
Maintain Urban Forest	1
Better Plowing of Side Roads	1
Lower Rents for Downtown Businesses	1
Increase Pedestrian Safety throughout City	1
Increase Housing Density	1
Add a Parking Structure near Downtown	1

Comments – Question 13

In reviewing the written comments, the following major themes were noted:

- Many commented that the city's roads need to be maintained better, especially Evergreen Blvd and Washington Ave.
- There were many comments about fixing up rundown buildings and unmaintained homes.
- Several residents expressed concern about not having affordable housing within the City.

Additional Comments – Question 14

This section provided the respondents an opportunity to mention anything else they wanted to add that had not already been covered by the questionnaire. There were 180 valid responses with 363 respondents skipping this question. The most comments were in-regards to the roads being in poor condition and the need for diversity in the city. It is important to note that there were fifteen (15) responses stating that they were happy with the city and the services provided to them.

Other Comments

<u>Item</u>	<u>Number of comments</u>
Happy With the City	15
Need More Diversity	10
City is Diverse Enough	9
Focus on Roads and Infrastructure	9
Fund Emergency Protection Services	6
Increase Taxes for Better Services	4
Cedarburg is a Great and Welcoming Community	4
Provide Quicker Tree Replacement	4
Police Budget is too Large	3
More Funding for Diversity Initiatives	2
More Festivals	2
Combine Library with Other City's	2
Keep Small Town Charm	2
Decrease Taxes	2
No More TIF's	2
Work with the Town	2
Need Diversity and Equity Training	2
Need More DPW Staff	2
Keep Taxes Affordable	2
More Lap Lanes at the Pool	1
No Upscale Condos	1
Ban Yard Signs	1
Build More Housing	1
More Public Parking	1
Tame Traffic and Traffic Noise	1
Assist Non-Profits	1
Grind Stumps Faster	1
Cut Down All Ash Trees	1

Better Election Oversight	1
Better Marketing of the City	1
No Apartments	1
Convert St. John Ave Lot to Parking	1
Focus on Sustainability	1
Stock Cedar Creek with Fish	1
Provide Park Beer Gardens	1
Provide Affordable Housing	1
Build a Dog Park	1
Snowbank Removal by Schools	1
Allow Flexibility on the look of Downtown	1
Need a Golf Range	1
Don't fund Dam Repairs	1
Provide Green Initiatives	1
More Communication to City Residents	1
Remove Brush Pickup	1
Provide Recycling Every Week	1
Complete Amcast Project	1
Fix Main Street	1
Fund Forestry Operations	1
Cedarburg is Becoming Unaffordable	1

Analysis of Survey Results to Demographics of City – Section Eight

The following survey demographics were requested from the participants and compared to the census data from 2013-2017 American Community Survey 5-year estimates. The purpose of comparing the demographics of the survey participants to the census data is to determine if the surveyed participants are reflective of the community composition.

		Surveys Results	Surveys %	Cedarburg Census
Gender	Male	180	34.62%	47.6%
	Female	328	63.08%	52.4%
	Missing	12	2.31%	-
Age	18 to 29	27	5.20%	-
	30 to 39	110	21.19%	-
	40 to 49	134	25.82%	-
	50 to 59	108	20.81%	-
	60 or older	140	26.97%	-
Marital Status	Married	440	85.11%	60.5%
	Not Married	62	11.99%	23.8%
	Widowed	15	2.90%	7.0%
Time Lived in Cedarburg	5 or less	100	18.94%	-
	6 to 20	216	40.91%	-
	>20	212	40.15%	-
Rent or Own	Own	471	89.71%	91.7%
	Rent	41	7.81%	8.3%
	Live with someone	13	2.48	
Place of Residence	Northeast side of City	162	31.89%	-
	Northwest side of City	127	25.00%	-
	Southeast side of City	114	22.44%	-
	Southwest side of City	105	20.67%	-
Income	Less than \$24,999	8	1.67%	5.6%
	\$25,000 - \$49,999	22	4.59%	8.7%
	\$50,000 - \$74,999	51	10.65%	9.4%
	\$75,000 - \$99,999	77	16.08%	11.1%
	\$100,000 - \$149,999	138	28.81%	12.9%
	\$150,000 or more	183	38.20%	15.2%
Employment Status	Employed Full-time	309	59.20%	68.8%
	Employed Part-time	38	7.28%	-
	Self-employed	28	5.36%	-
	Unemployed	3	0.57%	-
	Student	3	0.57%	-
	Retired	108	20.69%	-
	Stay at home parent	33	6.32%	-

Occupation	Homemaker	23	5.71%	-
	Service Occupation	30	7.44%	-
	Sales and Office	47	11.66%	-
	Education	66	16.38%	-
	Management, professional	139	34.49%	-
	Farming, fishing, forestry	1	0.25%	-
	Construction, extraction, maintenance	7	1.74%	-
	Production, transportation, moving	7	1.74%	-
	Other	83	20.60%	-
Education	Less than HS	0	0%	0
	HS/GED	26	5.08%	97%
	Associates or some college	72	14.06%	-
	Bachelors	248	48.44%	57.8%
	MA or higher	166	32.42%	20.4%
Race	White	459	91.98%	95.00%
	Black or African American	4	0.80%	0.7%
	American Indian or Alaska Native	1	0.20%	0.1%
	Asian	1	0.20%	1.7%
	Native Hawaiiin and other Pacific Islander	0	0	0
	Hispanic or Latino	10	2.00%	2.2%
	Two or more races	14	2.81%	2.1%
	Some other race	10	2.00%	0.4%

- **Gender** – The sample replying to the survey is representative of the population in Cedarburg.
- **Age** – The response rate over 60 years of age was higher than the amount of the other groups which could lead to higher value placed on senior services and lower value on services for the younger population.
- **Marital Status** – The percentage of married respondents to the census population data is comparable.
- **Years Lived in Cedarburg** – The percentage of individuals that have lived in Cedarburg for 5 years or less had the lowest percentage of survey responses with the reverse for those who have lived in Cedarburg over 20 years. Longer term residents may have more vested interest in the community overall.
- **Home Ownership or Rental** – The percentage of individuals who own homes had a higher response rate than those who rent.
- **Location in City** – The percentage of survey respondents on all four sides from the center of the city seem to be equal.
- **Household Income Level** – A high percentage of respondents make over \$100,000 per year.

- **Employment Status** – Majority of respondents are either employed full-time or retired.
- **Profession** – Large percentage of the respondents are in some type of management position.
- **Level of Education** – The level of education of the participants surveyed is reflective of the census data.
- **Race** – The race of the participants surveyed is reflective of the census data.

CITY OF CEDARBURG

MEETING DATE: June 28, 2021

ITEM NO: 8.A.3

TITLE: Department Budget presentations, discussion, and direction thereon

ISSUE SUMMARY: The purpose of the Budget Presentations is to provide the Common Council information on items that have a potential to increase budget allocations for 2022. Presentations will be done by department heads that are seeking to increase their department budgets, add staff, and/or make any major changes from 2021. A short summary of the strategic plan and the citizen survey will also be provided to facilitate discussion and/or input from the Common Council.

STAFF RECOMMENDATION: None

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: None

BUDGETARY IMPACT: None

ATTACHMENTS: Strategic plan, citizen survey report, potential department changes including capital improvements.

INITIATED/REQUESTED BY: Mikko Hilvo, City Administrator

FOR MORE INFORMATION CONTACT: Mikko Hilvo, City Administrator

ASSESSOR SERVICES - ESTIMATED COSTS AND DATES FOR FUTURE REVALUATIONS

6/22/21

CURRENT

FUND BALANCE

\$116,948.82

Prior to 2017 \$10,000 was allocated in the Assessors budget for future revaluations.

In 2018 and 2019 no funds were allocated.

\$6,500 was allocated in 2019 and \$7,800 in 2020.

No allocation was budgeted for 2021.

Revaluation for 2022: \$72,5000

Balance after revaluation: \$44,448.82

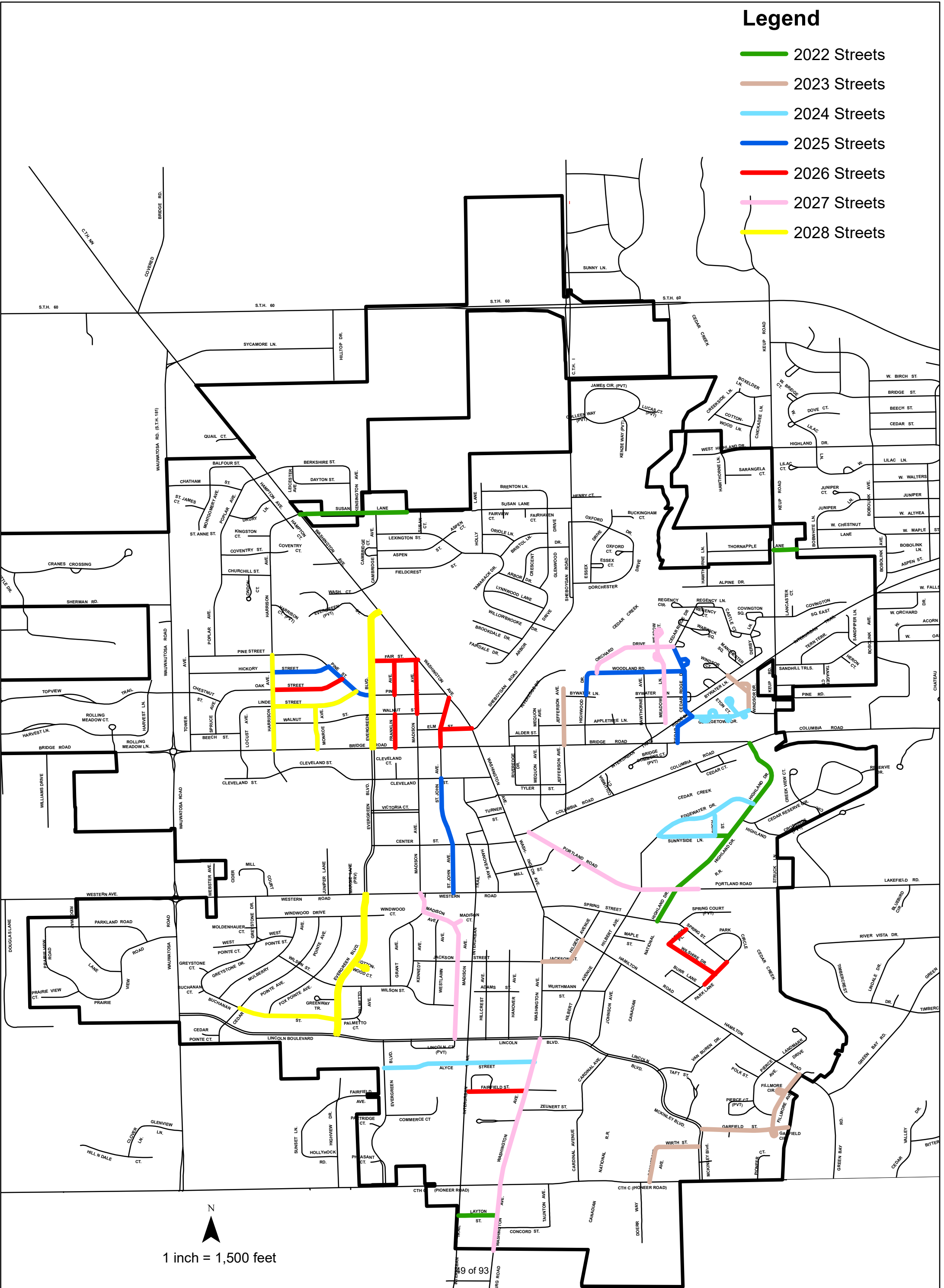
Full Interior Revaluation is scheduled for 2027 with an estimated cost of \$120,000

Allocating \$15,000 annually starting in 2023 would allow the City to prefund the full revaluation without requiring a large increase in taxes in 2027.

7 YEAR STREETS PROGRAM MAP

Legend

- 2022 Streets
- 2023 Streets
- 2024 Streets
- 2025 Streets
- 2026 Streets
- 2027 Streets
- 2028 Streets



Cedarburg Fire Department proposed capital budget

2022

Fire station #3

Walk in doors and garage doors with openers	New project	\$35,000	Property tax	Positive
New bathroom fixtures	New project	\$20,000	Property tax	Positive

2023

Re-finish floor fire station #3	New project	\$25,000	Property tax	Positive
New Extractor gear wash machine	New project	\$12,000	Property tax	Positive

2024

Fire station #1

New boiler	New project	\$50,000	Property tax	Positive
Office furniture	New project	\$50,000	Property tax	Positive

2025

Fire station #1

Meeting room & training room furniture and update	\$50,000	New project	\$50,000	Property tax	Positive
Engine room floor ventilation system		New project	\$75,000	Property tax	Positive

2026

Fire station #1 new windows West side	New project	\$100,000	Property tax	Positive
---------------------------------------	-------------	-----------	--------------	----------

2027

Fire station #1

New entry doors and garage doors North side	New project	\$100,000	Property tax	Positive
---	-------------	-----------	--------------	----------

** Note, next year is devoted to station #3. After that, we are back to a lot of station #1. I am not sure of the time line for looking at a new station, but that will greatly affect our future capital. I have tried to keep the capital about the same each year hoping we can continue to build on our staffing.

Special Revenue Fund—Library								
Fund 260								
Revenues	2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Estimated	2022 Proposed	% Change 2022/2021	
411111 City Property Taxes	722,194	722,194	738,194	758,194	758,194	758,194	0.00%	
435435 State Grant - Cares Act-COVID			20,601					
467100 Library Fines and Fees	19,569	20,317	8,001	20,000	12,000	18,000	-10.00%	
467110 Library Other Revenues—County	205,720	212,192	229,221	226,035	224,679	243,632	7.79%	
467150 Library Other Revenues—Copies	2,224	2,099	1,214	1,500	1,500	1,500	0.00%	
482215 Rent of City Property	752	1,592	435	500	300	500	0.00%	
Total Revenues	950,459	958,394	997,666	1,006,229	996,673	1,021,826	1.55%	
Personnel	2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Estimated	2022 Proposed	% Change 2022/2021	
111 Salaries (8.0 FTE)	364,005	381,222	393,525	418,649	418,649	426,081	1.78%	
124 Bonus		123	263	825	500	350	-57.58%	
125 Part Time Salaries (4.39 PTE)	129,086	128,070	133,669	138,759	133,759	128,111	-7.67%	
128 Maintenance Salaries (.50 PTE)	13,448	11,702	9,761	20,000	19,000	20,200	1.00%	
135 Sick Leave Payout	481	447	212	10,241	10,421	0	-100.00%	
151 Social Security	38,707	39,802	40,332	45,018	44,548	43,968	-2.33%	
152 Retirement	28,981	28,280	28,977	29,792	29,792	29,570	-0.75%	
154 Health Insurance	118,877	113,111	110,910	139,769	139,769	163,384	16.90%	
155 Life Insurance	122	143	158	156	156	156	0.00%	
159 Longevity	2,740	2,898	1,764		0	0	#DIV/0!	
161 EAP/125 Admin.	100	100	48	100	100	100	0.00%	
165 Workers' Comp. Insurance	1,143	979	922	953	953	953	0.00%	
Total	697,690	706,877	720,541	804,262	797,647	812,873	1.07%	
Operating	2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Estimated	2022 Proposed	% Change 2022/2021	
211 Extraordinary Services		80		275	0	250	-9.09%	
222 Electric	22,139	20,384	19,501	23,000	19,500	20,000	-13.04%	
223 Marketing	134	304	9,475	7,000	5,000	7,000	0.00%	
224 Natural Gas	6,107	5,590	5,725	7,000	7,000	7,000	0.00%	
225 Telephone	2,273	2,839	5,224	4,800	4,800	4,800	0.00%	
226 Water Service	1,798	1,764	1,563	2,000	1,800	2,000	0.00%	
240 Repair and Maintenance	5,924	14,332	10,128	10,000	5,000	10,000	0.00%	
290 Maint./Contracted Services	46,378	58,032	58,406	55,000	53,000	55,000	0.00%	
308 Program Supplies	622	958	380	1,000	500	1,000	0.00%	
310 Office supplies	9,023	8,154	19,794	8,000	5,000	8,000	0.00%	
312 Computer Supplies	1,792	1,906	7,341	6,000	3,000	4,000	-33.33%	
315 Postage	335	298	515	450	400	450	0.00%	
319 Publications and Subscriptions	82,110	89,647	68,840	70,000	70,000	70,000	0.00%	
320 Prof. Publications and Dues	1,444	1,483	1,128	1,600	500	1,600	0.00%	
330 Travel & Training	4,556	7,816	2,197	4,000	400	5,000	25.00%	
350 Operating Supplies	3,908	4,370	8,664	4,000	3,800	4,000	0.00%	
380 Equipment/Capital Outlay	2,362	1,485	8,908	10,000	5,000	10,000	0.00%	
381 Shared System Services	21,302	20,216	24,260	24,500	24,500	24,500	0.00%	
382 Library Technology	4,419	2,790	5,750	5,000	5,000	5,000	0.00%	
395 Employment Expenses	354	370	450	200	200	200	0.00%	
510 Liability/Property Insurance	6,575	6,613	7,415	8,452	7,932	8,000	-5.35%	
Total	223,555	249,431	265,664	252,277	222,332	247,800	-1.77%	
Total Expenditures*	921,245	956,308	986,205	1,056,539	1,019,979	1,060,673	0.39%	
Revenues - Expenditures	29,214	2,086	11,461	(50,310)	(23,306)	(38,847)		

Special Revenue Fund—Library Fund 260

Revenues	2018 Actual	2019 Actual	2020 Actual	2021 Budget	2021 Estimated	2022 Proposed	% Change 2022/2021
Beginning Fund Balance	19,439	48,653	50,739	62,200	62,200	38,894	
Ending Unassigned Fund Balance	48,653	50,739	62,200	11,890	38,894	47	
Assigned Funds - Donations							
435432 Grants	11,300		24,000	0	900		
473200 Library Donations	11,356	12,945	27,205	30,000			-100.00%
Total	22,656	12,945	51,205	30,000	900	0	-100.00%
322 Donation Expenditures	9,617	11,432	17,246	27,000	900		-100.00%
331 Grant Expenditures	14,616	6,329	24,235				
Revenues - Expenditures	(1,577)	(4,816)	9,724	3,000	0	0	
Beginning Assigned Fund Balance	13,337	11,760	6,944	16,668	16,668	16,668	
Ending Assigned Fund Balance	11,760	6,944	16,668	19,668	16,668	16,668	
Total Library Fund Balance	60,413	57,683	78,868	31,558	55,562	16,715	

*Debt Service due to new library building in 2022 is \$633,525

All funds	2018	2019	2020	2021	2021	2022
taxes	722,194	722,194	738,194	758,194	758,194	758,194
Other fees and charges	21,793	22,416	9,215	21,500	13,500	19,500
Intergovernmental	205,720	212,192	229,221	226,035	224,679	243,632
grants	11,300	0	24,000	0	900	0
donations	11,356	12,945	27,205	30,000	0	0

LIBRARY BUDGET ISSUES FROM 2020-21			
ISSUE			COST
Covid closure and reduced usability of library resulted in a revenue loss of fines/fees/room rental			\$27,500
Extra payroll in 2020 not allocated in budget			\$4,500
2 part-time staff members retired, not allocated			\$10,500
Increase in salaries for pay grade for professional staff			\$25,124
Cost of living increase for part-time staff			\$5,090
Health insurance increase			\$23,859
Part-time staff member picked up pro-rated health ins.			\$5,000
TOTAL			\$101,573
2021 budget increase from City			\$20,000
Library Fund balance used for 2021 - estimate			\$23,306
Cuts to 2021 operating budget			\$36,032
(staff paying for own training, cut book budget, reduce supplies, etc.)			
TOTAL			\$79,338

	Project - Capital Request	Year ?	Friends 21	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	
X	Telephone System update to VOIP (2021 \$7,000)			\$ 7,000											
X	Computer Lab (Public)				\$ 9,700										10 pcs 1 imac, two printers (1 color 1 b&w)
X	Laptops for Public and staff programming use				\$ 12,200										8 (pcs/macs) and 6 chromebooks. Maybe Friends.
X	Computers (Staff) bought in 2014				\$ 16,500										16 pc 2 macs
O	Update lighting system				\$ 5,000										New software base hardware
O	Updating Community Room Entrances								\$ 10,000						Fnd new solution for Windows
O	Updates to Door/Security/Alarm System			\$ 7,000											Kind of did that
X	Update of Video Display System				\$ 8,000										Possibly Friends fund
X	3 Bin Book Drop sorter	\$ 59,400				\$ 60,000									
X	Self Check Machines and Staff RFID scanners	\$ 24,800				\$ 20,000									
X	Envisionware Credit Card System for print release							\$ 10,800							
O	Server Room Air Conditioner						\$ 7,000								
X	Window Tinting			\$ 10,475											
O	Server Room Computers				\$ 4,000										Display monitors, CBFILe, SEP, Security
X	MakerLab Walled in/ Tinker Lab/ Main Square update														
O	Exterior service window	\$ 20,000													
X	Website Design (2021) FRIENDS FUNDED		\$15,000												
X	Bicycle Library - just bike FRIENDS FUNDED		\$ 3,500												
X	Electric car charging (\$12,000) for unit, (\$4,000 p	\$ 16,000													
X	Large Format Printer	\$ 6,000													
	Medai Equipment Update - Community Room	\$ 15,000													
	Totals	\$ 119,200	\$ 18,500	\$ 7,000	\$ 46,175	\$ 22,700	\$ 80,000	\$ 17,800	\$ -	\$ 10,000	\$ -	\$ -	\$ -		
	Current Allocation from City			\$ 7,000				\$ 10,000							
	Possible Friends Fund request				\$ 12,200										
	2022 Capital request				\$ 33,975										

Parks Capital Improvement Budget

Capital Expenditures	2022	2023	2024	2025	2026	2027	2028	
Baehmans Playground	\$100,000	Impact Fees						
Grapple Saw Truck - lease year 4	\$43,256	tax						
#41 Kubota Utility Vehicle	\$20,000	equipment						
#48 Kubota Zero Turn	\$20,000	Equipment						
#73 Replace 2009 Toyota Tacoma 4x4	\$45,000	equipment						
All Children's Playground	\$400,000	impact fees/donations						
Grapple Saw Truck - lease year 5		\$43,256	tax					
Park Improvement (New Subdivision Playground)		\$100,000	impact fees					
#29 Falcon Utility Trailer		\$5,000	Equipment					
#25 King Trailer		\$5,000	equipment					
#42 John Deere 1570 Tractor		\$55,000	Tax, Equipment					
Zeunert Playground Equipment Expansion/Replacement		\$60,000	impact fees					
Behling Field Lights		\$180,000	impact fees					
#24 Chilton Utility Trailer			\$2,000	Equipment				
#77 Pickup Truck; replaces #77 2009 GMC			\$65,000	Equipment				
Asphalt resealing at Cedar Creek Park			\$10,000	Tax				
Asphalt resealing at Cedar Pointe Park			\$5,000	Tax				
Asphalt resealing at Centennial Park			\$10,000	Tax				
#45 John Deere 1570 Terrain Cut				\$58,000	Equip			
#46 Ventrac Mower				\$47,500	Equip			
#49 Wright Stander Mower				\$7,000	Equip			
#81 4x4 dump truck with blower & salter				\$75,000	Tax, Equipment			
#40 Tractor w/Loader & Backhoe				\$30,000	Equip			
Behling Field Concession Stand Replacement					\$250,000	tax		
#85 Chevy Silverado Dump Truck					\$55,000	equipment		
#44 Rotary Mower					\$60,000	equipment		
#43 Lawn Mower with Snow Blower					\$60,000	equipment		
#15 Stumper						\$100,000	equip	
#47 Tractor, mower, blower, cab & salter						\$58,000	equip	
Extension of Prairie View Park Parking Lot							\$75,000	impact fees
Total	\$0	\$628,256	\$448,256	\$92,000	\$217,500	\$425,000	\$158,000	\$75,000

Police Department 2022 – 2027 Capital Projects

2022

POLICE DEPARTMENT Capital Projects	Status	Funding Sources	Impact on Operating Budget
Squad Replacement	No Change	\$138,000	Positive
#5, #6 and #7 to be replaced additional marked car		Property Tax; Equipment Replacement Reserve	
Station Improvements	New Project	\$85,000	Positive
Roof replacement		Property Tax	
Station Improvements:	Moved from 2021	\$14,000	Positive
Paint exterior of building		Property Tax	
Station Improvements	Moved from 2021	\$13,000	Negligible
Electronic lock system for Police Station		Property Tax	

2023

POLICE DEPARTMENT Capital Projects	Status	Funding Sources	Impact on Operating Budget
Squad Replacement	New Project	\$138,000	Positive
#3, #9 and #10 to be replaced		Property Tax; Equipment Replacement Reserve	
Station Improvements	Moved from 2021	\$15,000	Negligible
Replace Network Server		Property Tax	
Station Improvements	Moved from 2022	\$35,000	Positive
Boiler replacement (2 of 2)		Property Tax	
Station Improvements	Moved from 2021	\$20,000	Positive
Resurface parking lot		Property Tax	

2024

POLICE DEPARTMENT Capital Projects	Status	Funding Sources	Impact on Operating Budget
Equipment Replacement	New Project	\$25,000	Positive
Replace phone system		Property Tax	
Squad Replacement	New Project	\$183,000	Positive
#2, #8, and #4 to be replaced		Property Tax; Equipment Replacement Reserve	
Station Improvements	Moved from 2021	\$126,500	Negligible
LRAD mass notification system for major events		Property Tax	

2025

POLICE DEPARTMENT Capital Projects	Status	Funding Sources	Impact on Operating Budget
Squad Replacement	New Project	\$138,000	Positive
#5, and #6 to be replaced		Property Tax; Equipment Replacement	

2026

POLICE DEPARTMENT			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Squad Replacement	New Project	\$138,000	Positive
#1, #3, and #9 to be replaced		<i>Property Tax; Equipment Replacement</i>	

2027

POLICE DEPARTMENT			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Squad Replacement	New Project	\$46,000	Positive
#2 to be replaced		<i>Property Tax; Equipment Replacement</i>	

Public Works, Parks, and Forestry Capital Equipment

2022

#97	\$230,000	2007 Tandem dump
#72	\$55,000	2004 Tahoe
#41	\$25,000	2012 Kubota UTV
#48	\$20,000	2015 Kubota zero turn mower
#73	\$50,000	2008 Toyota P/U
#101	\$44,000	Grapple Saw Truck
Total	\$424,000	

2023

#2	\$150,000	2008 Cat Backhoe
#92	\$225,000	2005 Sterling plow truck
#29	\$8,000	2004 mower trailer
#42	\$60,000	2016 John Deere 1570 Blower, Broom
#101	\$44,000	Grapple saw.
Total	\$487,000	

2024

#95	\$250,000	2008 Peterbilt plow truck with conveyer
#5	\$200,000	2009 Freightliner garbage truck with 1977 packer body
#75	\$80,000	2008 GMC service truck
Total	\$530,000	

2025

Concrete mixer & saw \$50,000.

#31	\$150,000	2006 Snow Go Blower
#74	\$65,000	2012 GMC P/U with plow and lift gate
#45	\$70,000	2017 John Deere 1570 blower, broom and salter
#49	\$10,000	2018 Wright stander mower
#81	\$ 75,000	2015 GMC one ton dump plow and salter
#40	\$50,000	2005 Kubota loader tractor with backhoe
#44	\$70,000	2018 Toro 11' mower

Brine storage tanks \$75,000

Shop equipment \$25,000 HD equipment code reader and Automotive A/C repair equipment and lic

Total \$590,000

2026

#20	\$50,000	2012 Hyundai forklift
#3	\$ 225,000	2011 International garbage truck with 1978 packer body
#80	\$95,000	2016 Chevy service truck with lift gate and air compressor
Anti-icing tank	\$50,000	Retrofit to newest tandem dump / plow truck
#85	\$75,000	2016 chevy one ton dump with plow
#43	\$100,000	2011 John Deere 4520 Loader tractor with cab and boom mower

Total \$595,000

2027

#14	\$50,000	2015 Crafco crack filling machine
#30	\$15,000	2-ton patch trailer
#76	\$70,000	2015 GMC P/U lift gate and plow
#83	\$80,000	One-ton dump with plow and salter
#47	\$70,000	2020 JohnDeere 1570 Blower, Broom And salter
#15	\$100,000	2014 Vermeer stumper
#46	\$65,000	2017 Ventrac mower, bagger, rough cut mower,
#18	\$15,000	1999 Ingersol rand PW185 air compressor
Total	\$465,000	

2028

Salt elevator	\$300,000	
Brine maker	\$100,000	
Stander sprayer	\$20,000	
Steam cleaner	\$20,000	
Car wash equipment	\$25,000	
#19	\$40,000	2005 cat CBF214F asphalt roller
Total	\$505,000	

WRC Capital Projects							
Collection System Fund	2022	2023	2024	2025	2026	2027	2028
Sommerset Ave., Wirth, Garfield St., Filmore		165,000					
Highland —Cedar Creek to Portland Rd	500,000						
Engineering	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Madison—Walnut to Fair					95,000		
Evergreen Blvd., Franklin, Madison, Fair, Georgetown Dr., Windsor, Cedar Ridge					400,000		
Harrison Ave., Hickory St., Oak St., Linden St., Monroe Ave.			250,000				
Jackson, Hilgen, Sunnyside, Edgewater, Birch		500,000					
Thornapple, Layton	30,000						
St. John -Elm-Jefferson				350,000			
Sewer Lining Lateral Repairs	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Madison-Western to Lincoln						25,000	
Orchard, Meadow Ct., Meadow Lane						35,000	
Portland Ave.						100,000	
Upgrade Evergreen Lift Station		400,000					
Upgrade Dorchester Lift Station	300,000						
Upsize Kenzie Lift Station		300,000					
Create Prairie Fields on Zarling property	100,000						
Meadow-Woodland-Georgetown-Highwood				250,000			
Subtotal Collection System	1,000,000	1,435,000	320,000	670,000	565,000	230,000	70,000
Waste Water Treatment Plant Equipment Replacement Fund							
	2022	2023	2024	2025	2026	2027	2028
Vehicle Replacement #61		35,000					
Vehicle Replacement #63					80,000		
Vehicle Replacement #62							
Vehicle Replacement #60						40,000	
New UTV/ATV for Zarling property	20,000						
Vehicle Replacement #66				400,000			
Replace Gravity Thickner Operational Equipment	250,000						
UV System Replacement		250,000					
Effluent filtration						3,000,000	
Miscellaneous Equipment	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Subtotal Treatment Plant	310,000	325,000	40,000	440,000	120,000	3,080,000	40,000
Total WRC Capital	\$1,310,000	\$1,760,000	\$360,000	\$1,110,000	\$685,000	\$3,310,000	\$110,000

Debt Obligations Payment Schedule

Library—Municipal Building									
Date	Purpose of Borrowing, Amount, Interest Rate	Balance 2021	Payment Dates	2022	2023	2024	2025	2026	2026
9/3/2012	G.O. Promissory Notes	\$3,225,000	P 3/1	600,000	300,000	300,000	275,000	275,000	275,000
	\$5,175,000 1.667%		I 3/1, 9/1	33,525	25,875	20,250	14,575	8,938	3,025
	Term: 15 years	Callable 3/1/21							
Total				633,525	325,875	320,250	289,575	263,938	278,025

2015 and 2016 Capital Projects; 2007 Refinancing									
Date	Purpose of Borrowing, Amount, Interest Rate	Balance 2021	Payment Dates	2022	2023	2024	2025	2026	2026
6/25/2015	G.O. Promissory Notes	\$1,460,000	P 3/1	420,000	340,000	345,000	355,000		
	\$3,470,000 35%-2.0%		I 3/1, 9/1	25,000	17,400	10,550	3,550		
	Term: 10 years	Callable 3/1/21							
Total				445,000	357,400	355,550	358,550		

Public Works - Municipal Building																		
Date	Purpose of Borrowing, Amount, Interest Rate	Balance 2021	Payment Dates	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
5/18/2016	G.O. Corporate Purpose Bonds	\$6,740,000	P 3/1	385,000	395,000	405,000	410,000	420,000	425,000	435,000	445,000	455,000	460,000	470,000	485,000	500,000	515,000	535,000
	\$8,700,000 2.179%		I 3/1, 9/1	153,588	145,788	137,788	129,638	121,338	112,888	104,288	95,488	86,488	76,763	65,713	53,169	39,000	23,775	8,025
	Term: 20 years	callable 3/1/25																
Total				538,588	540,788	542,788	539,638	541,338	537,888	539,288	540,488	541,488	536,763	535,713	538,169	539,000	538,775	543,025

Capital Projects - Streets									
Date	Purpose of Borrowing, Amount, Interest Rate	Balance 2021	Payment Dates	2022	2023	2024	2025	2026	2027
6/28/2018	G.O. Corporate Purpose Bonds	\$895,000	P 3/1	115,000	120,000	125,000	130,000	130,000	135,000
	\$1,230,000 2.7%		I 3/1, 9/1	25,125	21,600	17,925	14,100	10,200	6,225
	Term: 10 years	callable 3/1/25							
Total				140,125	141,600	142,925	144,100	140,200	141,225

Capital Projects - Swimming Pool Improvements												
Date	Purpose of Borrowing, Amount, Interest Rate	Balance 2021	Payment Dates	2022	2023	2024	2025	2026	2027	2028	2029	2030
9/14/2020	G.O. Corporate Purpose Bonds	\$255,000	P 3/1	25,000	25,000	25,000	25,000	30,000	30,000	30,000	30,000	35,000
	\$280,000 2.0%		I 3/1, 9/1	5,800	5,300	4,800	4,300	3,750	3,150	400	1,500	525
	Term: 20 years	Callable 3/1/30										
Total				30,800	30,300	29,800	29,300	33,750	33,150	30,400	31,500	35,525

Total Debt Principal and Interest Payments for the Year (incl. TIF)	2,032,198	1,640,882	1,636,693	1,606,697	1,244,596	1,235,167	955,878	814,983	823,504	781,376	778,116	782,972	785,751	782,070	787,450
Debt Service Fund Balance—Interest and impact fees															
Transfer from Capital Improv.															
Bid Premium															
Annual Tax Levy Support Needed	2,032,198	1,640,882	1,636,693	1,606,697	1,244,596	1,235,167	955,878	814,983	823,504	781,376	778,116	782,972	785,751	782,070	787,450
Change from Prior Year	114,728	(391,316)	(4,189)	(29,996)	(362,101)	(9,429)	(279,289)	(140,895)	8,521	(42,128)	(3,260)	4,856	2,779	(3,681)	5,380
Tax Rate (Equalized)	1.27	1.01	0.99	0.95	0.72	0.70	0.53	0.45	0.44	0.41	0.40	0.40	0.39	0.38	0.37

Sewer Utility																		
Date	Purpose of Borrowing, Amount, Interest Rate	Balance 2021	Payment Dates	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
5/18/2016	G.O. Corporate Purpose Bonds	\$775,000	P 3/1	45,000	45,000	45,000	45,000	50,000	50,000	50,000	50,000	50,000	55,000	55,000	55,000	60,000	60,000	60,000
	\$1,005,000 2.179%		I 3/1, 9/1	17,675	16,775	15,875	14,975	14,025	13,025	12,025	11,025	10,025	8,906	7,600	6,156	4,500	2,700	900
	Term: 20 years	callable 3/1/25																
Total				62,675	61,775	60,875	59,975	64,025	63,025	62,025	61,025	60,025	63,906	62,600	61,156	64,500	62,700	60,900

TID #4 - Amcast Clean Up																		
Date	Purpose of Borrowing, Amount, Interest Rate	Balance 2021	Payment Dates	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
9/1/2018	GO Community Dev. Bonds	\$3,020,000	P 3/1	130,000	135,000	140,000	145,000	150,000	155,000	160,000	165,000	175,000	180,000	185,000	195,000	205,000	210,000	220,000
	\$3,415,000 3.4%		I 3/1, 9/1	114,160	109,919	105,380	100,534	95,370	89,879	84,090	77,995	71,491	64,613	57,403	49,803	41,751	33,295	24,425
	Term: 20 years	callable 3/1/25																
Total				244,160	244,919	245,380	245,534	245,370	244,879	244,090	242,995	246,491	244,613	242,403	244,803	248,751	243,295	244,425

TID #6 - Hwy 60 Business Park																		
Date	Purpose of Borrowing, Amount, Interest Rate	Balance 2021	Payment Dates	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
9/14/2020	GO Community Dev. Bonds	\$6,070,000	P 3/1				200,000	205,000	210,000	215,000	220,000	225,000	230,000	235,000	505,000	515,000	525,000	535,000
	\$6,070,000 2.0%		I 3/1, 9/1	128,000	128,000	128,000	126,000	121,950	117,800	112,475	105,950	99,275	93,600	88,950	81,550	71,350	60,950	50,350
	Term: 20 years	callable 3/1/30																
Total				128,000	128,000	128,000	326,000	326,950	327,800	327,475	325,950	324,275	323,600	323,950	586,550	586,350	585,950	585,350
Total All Annual Principal & Interest				2,467,033	2,075,576	2,070,948	2,238,206	1,880,941	1,870,871	1,589,468	1,444,953	1,454,295	1,413,495	1,407,069	1,675,481	1,683,352	1,674,015	1,678,125
Total Debt				\$22,185,000														
Total G.O. Debt				\$22,185,000	As of Dec. 31	20,465,000	19,105,000	17,720,000	16,135,000	14,875,000	13,595,000	12,565,000	11,655,000	10,715,000	9,790,000	8,845,000	7,605,000	6,325,000
Tax Levy Funded Portion				\$21,410,000		19,735,000	18,420,000	17,080,000	15,540,000	14,330,000	13,100,000	12,120,000	11,260,000	10,370,000	9,500,000	8,610,000	7,425,000	6,205,000
% of Statutory Limit: .05				27.83%		25.17%	23.04%	20.95%	18.70%	16.90%	15.14%	13.72%	12.48%	11.25%	10.08%	8.92%	7.52%	6.13%
% of Statutory Limit: .04				34.79%		31.46%	28.80%	26.19%	23.38%	21.13%	18.93%	17.15%	15.60%	14.06%	12.59%	11.16%	9.40%	7.67%
Equalized Value (in thousands)				63,768		65,043.03	66,343.89	67,670.77	69,024.19	70,404.67	71,812.76	73,249.02	74,714.00	76,208.28	77,732.45	79,287.10	80,872.84	82,490.29
(Projected to increase at 2% per year)						1,628,076	1,658,597	1,691,769	1,725,605	1,760,117	1,795,319	1,831,226	1,867,850	1,905,207	1,943,311	1,982,177	2,021,821	2,062,257
estimate																		

Prepayment(s) on any loan(s) are only allowed after January 1 and before September 1 of each year. No prepayment penalties or fees are charged. A 30-day written notice is required. For details or questions, contact Denise Nechvatal at (608) 261-8841 or denise.nechvatal@wi.gov.

CITY OF CEDARBURG

MEETING DATE: June 22, 2021

ITEM NO: 8.A.3.K

TITLE: Health Insurance Options for 2022 and 2023.

ISSUE SUMMARY: With increasing health care costs to the City the personnel committee has reviewed and recommended changes to the 2022 and 2023 health insurance plans. With the police union contract up for renewal in 2022 and the high surcharge costs for the first and second year of the State Plan, the personnel committee recommended that the City remain with our current health insurance provider WPS and move to the State plan in 2023. The changes recommended for 2022 are to provide employees an option of two plans through WPS. The first option is to opt for a higher deductible of \$3000 single/\$6000 family. The current high deductible with WPS is \$2000 for single and \$4000 for family. The second option is to remain at the \$2000 single/\$4000 family deductible but pay 8% towards the premium. WPS premium payments are estimated to increase by 10%. Without any changes this increase would amount to \$114,654.36. With the WPS HDHP the increase is estimated at \$22,930.87 and with the employee paying 8% of the premium while remaining on a lower deductible the estimated increase is estimated at \$13,758.52. Depending on which options employees chose, the estimated increase in 2022 is between \$13,000 - \$23,000. *These numbers will change when we get the new rates for 2022.

STAFF RECOMMENDATION: Staff recommends renewing contract with WPS as stated above.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

Personnel Committee recommends a two-option approach with our current provider (WPS) in 2022 and moving to the State plan in 2023.

BUDGETARY IMPACT: Positive. Lower estimated increase with employees paying more for health insurance coverage either through a higher deductible or paying towards the premium with a lower deductible.

ATTACHMENTS: Personnel Committee Minutes, 2022-2023 Health Insurance Options

INITIATED/REQUESTED BY: Mikko Hilvo, City Administrator

FOR MORE INFORMATION CONTACT: Mikko Hilvo, City Administrator

**CITY OF CEDARBURG
PERSONNEL COMMITTEE
May 25, 2021**

**PER20210525-1
UNAPPROVED**

A meeting of the Personnel Committee of the City of Cedarburg, Wisconsin, was held on Tuesday, May 25, 2021 via the Zoom app. The meeting was called to order at 7:00 p.m. by Council Member Patricia Thome.

Roll Call: Present - Council Members Patricia Thome (Chair), Sherry Bubnitz, Barbara Lythjohan

Also Present - City Administrator Mikko Hilvo, City Clerk Tracie Sette, Deputy Treasurer/Human Resources Kelly Livingston, Finance Director/Treasurer Christy Mertes, Administrative Manager of Cedarburg Light & Water Mari Lauer

STATEMENT OF PUBLIC NOTICE

City Clerk Sette verified that notice of this meeting was provided to the public by forwarding the agenda to the City's official newspaper, the *News Graphic*, to all news media and citizens who had requested copies, and by posting in accordance with the Wisconsin Open Meetings law.

APPROVAL OF MINUTES

Motion made by Council Member Bubnitz, seconded by Council Member Lythjohan, to approve the minutes of the November 19, 2020 Personnel Committee meeting. Motion carried without a negative vote.

PRESENTATION OF HEALTH INSURANCE OPTIONS FOR 2022

STATE HEALTH INSURANCE PLAN

Administrator Hilvo introduced Administrative Manager of Cedarburg Light & Water Mari Lauer who presented a summary of the State Health Insurance Plan. Employees will choose one of four (4) programs: Traditional, Deductible, Local, and High Deductible. Employees may also choose between two (2) plans: Network Health and WEA Trust-East. A minimum participation requirement is 65%. Lauer further explained the uniform benefits associated with each of the four (4) programs. Employees may select from two (2) Ozaukee County plans or select from any one of (14) plans available in other counties. She explained how premiums are calculated and presented the differences between employee-only and family contributions. Should the City decide to enroll in the State Health Plan, the City would undergo an underwriting to determine a possible surcharge. A Resolution would have to be adopted by the Council, however, could be rescinded in the event the City changes course. The Personnel Committee discussed the possibility of providing funds for the potential surcharge. Lauer provided a quick analysis of the plan citing pros and cons of the State Health Plan.

Administrator Hilvo shared potential comparison costs with differentiating surcharges and rates of increase. He also presented a comparison with (2) examples of insurance coverage surrounding major life

events and how much it could potentially cost an employee. The City may have to provide funds for possible surcharges but would potentially save money in future years when the surcharge expires.

The State Health Plan offers a \$150.00 wellness bonus.

A discussion ensued about out of state coverage. Currently, emergency and urgent care is covered outside the State of Wisconsin; however, the Committee would like the City to investigate out of network potential coverage.

Administrator Hilvo explained the pros and cons of waiting until the Police Department contract expires at the end of 2022.

Lauer quickly explained there is a nationwide network plan available which is more expensive than the plans presented. She did not include this option in the plan presented at this meeting.

CONSIDER CHANGES TO 2022 HEALTH INSURANCE AND MAKE RECOMMENDATION TO COMMON COUNCIL

A motion was made by Council Member Bublitz to recommend that a hybrid model of insurance is offered to our employees for 2022 with the \$3,000/\$6,000 deductible that will have no employee contribution to the premium, or employees may choose to contribute 8% of the premium to have the \$2,000/\$4,000 deductible for one year while we negotiate the Police Union contract at the end of 2022, as well as research the State plan for 2023. The motion was seconded by Council Member Lythjohan. Motion carried without a negative vote.

DISCUSS NEXT MEETING DATE

No additional meetings were scheduled.

ADJOURNMENT

A motion was made by Council Member Bublitz, seconded by Council Member Lythjohan to adjourn the meeting at 8:15 p.m. Motion carried without a negative vote.

Tracie Sette
City Clerk

City of Cedarburg 2022-2023 Health Insurance Options

Option 1: Higher Deductible

	Projected Increase	2021 WPS HDHP \$2000/\$4000		2022 WPS HDHP \$2000/\$4000	2022 WPS HDHP \$3000/\$6000	
		Current		10%	2%	
EMPLOYEE	19	\$800.50		880.55	816.51	8% reduction for higher deductible
EE+SP	14	\$1,731.04		1,904.14	1,765.66	
EE+CHILD(REN)	2	\$1,507.93		1,658.72	1,538.09	
FAMILY	23	\$2,308.06		2,538.87	2,354.22	
MONTHLY		\$95,545.30		\$105,099.83	\$97,456.21	
ANNUAL CITY CONTRIB		\$1,146,543.60		\$1,261,197.96	\$1,169,474.47	compared to 2021
ANNUAL EMPLOYEE CONTRIB		\$0.00		\$0.00	\$0.00	
COST TO CITY COMPARED TO CURRENT PLAN				\$114,654.36	\$22,930.87	

OPTION 2 - Current WPS HDHP Plan, 8% employee contribution, no change to deductible

	Projected Increase	2021 WPS HDHP \$2000/\$4000		2022 WPS HDHP \$2000/\$4000	
		Current		10%	
EMPLOYEE	19	\$800.50		880.55	
EE+SP	14	\$1,731.04		1,904.14	
EE+CHILD(REN)	2	\$1,507.93		1,658.72	
FAMILY	23	\$2,308.06		2,538.87	
MONTHLY		\$95,545.30		\$96,691.84	
ANNUAL CITY CONTRIB		\$1,146,543.60		\$1,160,302.12	compared to 2021
% Employee Contrib		0%		8%	
ANNUAL EMPLOYEE CONTRIB		\$0.00		\$92,824.17	
COST TO CITY COMPARED TO CURRENT PLAN				\$13,758.52	

State Plan 2023 Option 1- State HDHP Plan, 12% employee contribution

	Projected Increase	2022 WEA TRUST HDHP \$1500/\$3000 EMPLOYER			2024 WEA TRUST LOCAL 2023 WEA TRUST LOCAL \$500/\$1000 EMPLOYER 5% 2025 WEA TRUST LOCAL \$500/\$1000 EMPLOYER 5%		
					5%	5%	5%
EMPLOYEE	19	\$653.62			\$686.30	\$720.62	\$756.65
EE+SP		--			--	--	--
EE+CHILD(REN)		--			--	--	--
FAMILY	39	\$1,601.50			\$1,681.58	\$1,765.65	\$1,853.94
MONTHLY		\$74,877.28			\$78,621.14	\$82,552.20	\$86,679.81
ANNUAL CITY CONTRIB		\$898,527.36			\$943,453.73	\$990,626.41	\$1,040,157.74
ANNUAL EMPLOYEE CONTRIB					\$113,214.45	\$118,875.17	\$124,818.93
STATE SURCHARGE		HIGH RISK	MEDIUM RISK	LOW RISK	--		
SURCHARGE 2022		\$447,360.00	\$279,600.00	\$111,840.00			
SURCHARGE 2023		\$223,680.00	\$139,800.00	\$55,920.00	\$1,390,813.73	\$1,214,306.41	\$1,040,157.74
NO SURCHARGE 2024		\$0.00	\$0.00	\$0.00			
COST/SAVINGS TO CITY COMPARED TO CURRENT PLAN					\$244,270.13	\$67,762.81	-\$106,385.86

State Plan Option 2 - State Local Deductible Plan, 12% employee contribution

	Projected Increase	2022 WEA TRUST LOCAL \$500/\$1000 EMPLOYER			2024 WEA TRUST LOCAL 2023 WEA TRUST LOCAL \$500/\$1000 EMPLOYER 5% 2025 WEA TRUST LOCAL \$500/\$1000 EMPLOYER 5%		
					5%	5%	5%
EMPLOYEE	19	\$747.37			\$784.74	\$823.98	\$865.17
EE+SP		--			--	--	--
EE+CHILD(REN)		--			--	--	--
FAMILY	39	\$1,835.87			\$1,927.66	\$2,024.05	\$2,125.25
MONTHLY		\$85,798.96			\$90,088.91	\$94,593.35	\$99,323.02
ANNUAL CITY CONTRIB		\$1,029,587.52			\$1,081,066.90	\$1,135,120.24	\$1,191,876.25
ANNUAL EMPLOYEE CONTRIB		\$123,550.50			\$129,728.03	\$136,214.43	\$143,025.15
STATE SURCHARGE		HIGH RISK	MEDIUM RISK	LOW RISK	--		
SURCHARGE 2023		\$447,360.00	\$279,600.00	\$111,840.00			
SURCHARGE 2024		\$223,680.00	\$139,800.00	\$55,920.00	\$1,528,426.90	\$1,358,800.24	\$1,331,676.25
NO SURCHARGE 2025		\$0.00	\$0.00	\$0.00			
COST TO CITY COMPARED TO CURRENT PLAN					\$381,883.30	\$212,256.64	\$185,132.65

CITY OF CEDARBURG

MEETING DATE: June 28, 2021

ITEM NO: 8.C.

TITLE: Presentation on Wheel Tax for possible referral to future Council agenda

ISSUE SUMMARY: At its June 15th meeting, the Finance Committee voted to refer its research on a Wheel Tax to the Common Council for review and consideration as budget season approaches. We are not requesting a vote on a Wheel Tax at this time. The City of Cedarburg currently maintains 56.35 miles of road with an annual budget of \$1M. The average rating for these roads is 5.7 on a scale of 1-10 (a rating of 1 is the worst). The city maintains a 7-year street improvement plan with a focus on main streets and arterials leading to the city. This has led to some smaller streets being pushed toward the end of their service life. The Council may decide to increase the City's street improvement budget for the next several years in order to continue to improve our streets and sidewalks. It will be a challenge to do so with the levy limits placed on us by the State. Implementing a wheel tax is a potential source of revenue which would increase funding for our street and sidewalk repairs while not having any impact on levy limits. The Finance Committee considered the positives of a Wheel Tax which include completing needed projects more quickly than the current budget allows. The Committee also considered the negatives which include the regressive nature of such a tax, the possible unpopularity of the tax, and the fact that the tax may not produce enough revenue to significantly impact our streets program.

The Finance Committee's research indicates that each \$10 of wheel tax would produce approximately \$100,000 in revenue for the City. For example:

A \$10 Wheel Tax would yield approximately \$100,000 in revenue
A \$20 Wheel Tax would yield approximately \$200,000 in revenue
A \$30 Wheel Tax would yield approximately \$300,000 in revenue
A \$40 Wheel Tax would yield approximately \$400,000 in revenue

By way of example, the City is spending \$329,000 to resurface (not rebuild) approximately 1,400 feet of Washington Avenue which equates to approximately \$235/lf. At \$235 per lineal foot cost, each \$100,000 in Wheel Tax revenue would allow the City to redo 425 feet of road. If the average lot size is 90 feet, each \$100,000 will allow the City to redo approximately one city block per year.

STAFF RECOMMENDATION: None

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

The Finance Committee recommended presenting its research to the Council to consider the possible implementation of a \$20 to \$40 wheel tax.

BUDGETARY IMPACT: Positive. Potential annual revenue of \$100,000 per \$10 wheel tax.

ATTACHMENTS: DOT s. 35.93 Wisc. Stats (Chapter Tran 126-Municipal or County Vehicle Registration Fee), Municipal or County Registration Fee Information, Sample FAQ, Policy Forum, Potential use of Wheel Tax Funds.

INITIATED/REQUESTED BY: Mikko Hilvo, City Administrator/Jack Arnett, Chair, Finance Committee

FOR MORE INFORMATION CONTACT: Mikko Hilvo, City Administrator

Chapter Trans 126

MUNICIPAL OR COUNTY VEHICLE REGISTRATION FEE

Trans 126.01 Purpose and scope.
 Trans 126.02 Notice of enactment, amendment, or repeal.
 Trans 126.03 Evidence of payment to be shown on registration certificate.

Trans 126.04 Computation of administrative costs and collection and distribution of monies.

Note: Chapter Trans 126 as it existed on April 30, 1983, was repealed and a new chapter Trans 126 was created effective May 1, 1983.

Trans 126.01 Purpose and scope. (1) **STATUTORY AUTHORITY.** As authorized by ss. 227.11, and 341.35 (4), (6), (6m) and (8), Stats., the purpose of this chapter is to establish the department of transportation's administrative interpretation of s. 341.35, Stats., relating to a municipal or county vehicle registration fee.

(2) **APPLICABILITY.** (a) This chapter applies to any municipality or county which enacts, amends, or repeals a vehicle registration fee ordinance.

(b) As provided in s. 341.35 (1), Stats., vehicles subject to the municipal or county vehicle registration fee are automobiles or motor trucks registered under s. 341.25 (1) (c), Stats., at a gross weight of not more than 8,000 pounds.

(c) For purposes of determining where a vehicle is customarily kept, the municipality or county of domicile as indicated by the vehicle owner and contained in the department's title database shall be used. In the absence of an indicated municipality or county of domicile, the owner or lessee's post office address shall be used to determine municipality or county of domicile.

History: Cr. Register, April, 1983, No. 328, eff. 5-1-83; am. Register, October, 1985, No. 358, eff. 11-1-85; correction in (1) made under s. 13.93 (2m) (b) 7., Stats., Register, December, 1987, No. 384; CR 08-113: renum. (2) to be (2) (a), cr. (2) (b) and (c) Register May 2009 No. 641, eff. 6-1-09.

Trans 126.02 Notice of enactment, amendment, or repeal. (1) **WHEN NOTIFICATION REQUIRED.** A municipal or county governing body which enacts, amends, or repeals a municipal or county vehicle registration fee ordinance under s. 341.35, Stats., shall notify the department of transportation, as required by s. 341.35 (4), Stats.

(2) **NOTIFICATION TO BE MAILED TO DEPARTMENT.** The notification of enactment, amendment, or repeal from the municipality or county shall be sent to:

Administrator
 Division of Motor Vehicles
 Wisconsin Department of Transportation
 4802 Sheboygan Avenue
 Room 255
 P.O. Box 7911
 Madison, Wisconsin 53707-7911

(3) **CONTENTS OF ENACTMENT NOTIFICATION.** A notification of enactment shall include:

- (a) The name of the municipal or county governing body enacting the ordinance.
- (b) The date on which the ordinance was enacted.
- (c) The effective date of the ordinance.
- (d) The amount of the municipal or county vehicle registration fee.

(e) The name, address and telephone number of the person in the municipality or county responsible for the administration of the ordinance.

(f) The signature of an authorized party of the municipal or county governing body.

(g) The date the notification of enactment was signed.

(4) **ENACTMENT NOTIFICATION REQUIREMENTS.** A municipality or county shall provide the notification of enactment as described in subs. (1), (2) and (3) at least 90 days prior to the first day of the month in which the ordinance is effective.

(5) **CONTENTS OF AMENDMENT NOTIFICATION.** A notification of amendment shall include:

- (a) The name of the municipal or county governing body amending the ordinance.
- (b) The date on which the ordinance was amended.
- (c) The effective date of the amendment.
- (d) A description of the amendment, or a copy of the amended ordinance.
- (e) The signature of an authorized party of the municipal or county governing body.
- (f) The date the notification of amendment was signed.

(6) **AMENDMENT NOTIFICATION REQUIREMENTS.** A municipality or county which amends a municipal or county vehicle registration fee ordinance shall notify the department of the amendment at least 90 days prior to the first day of the month in which the amendment is effective.

(7) **CONTENTS OF REPEAL NOTIFICATION.** A notification of repeal shall include:

- (a) The name of the municipal or county governing body repealing the ordinance.
- (b) The date on which the ordinance was repealed.
- (c) The effective date of the repeal.
- (d) The signature of an authorized party of the municipal or county governing body.
- (e) The date the notification of repeal was signed.

(8) **REPEAL NOTIFICATION REQUIREMENTS.** A municipality or county which repeals a municipal or county vehicle registration fee ordinance shall notify the department of the repeal at least 90 days prior to the first day of the month in which the repeal is effective.

History: Cr. Register, April, 1983, No. 328, eff. 5-1-83; renum. (intro.), (1) and (2) to be (1), (2) and (4) and am., cr. (3) and (5) to (8), Register, October, 1985, No. 358, eff. 11-1-85; CR 08-113: am. (2), (3) (d), (4), (6) and (8) Register May 2009 No. 641, eff. 6-1-09.

Trans 126.03 Evidence of payment to be shown on registration certificate. (1) **TOTAL AMOUNT PAID TO BE DESIGNATED.** The total amount paid to the department for the municipal or county vehicle registration fee may be designated on the registration certificate by words similar to "municipal fee," or by the total amount paid.

(2) **MULTIPLE FEES NOT ITEMIZED.** If separate fees are collected for one vehicle for a municipality and a county, no itemization will be made on the registration certificate for the individual municipality or county.

History: Cr. Register, April, 1983, No. 328, eff. 5-1-83; r. and recr. Register, October, 1985, No. 358, eff. 11-1-85.

Trans 126.04 Computation of administrative costs and collection and distribution of monies. (1) **REIMBURSEMENT FOR ADMINISTRATIVE COSTS.** In accordance with s. 341.35 (6m), Stats., the department shall capture and recover the

administrative costs related to the collection of the municipal or county vehicle registration fee as follows:

(a) The administrative costs shall be computed and recovered as an administrative fee per vehicle application.

(b) The administrative fee per vehicle application shall be based on the direct costs of operation, including employee salaries and fringe benefits, office space, office supplies and equipment, postage, computer charges, printing and forms, and other necessary or indirect expenses.

(c) The department shall review the administrative fee per vehicle application annually and any over or under recovery shall become a component in the next fiscal year administrative fee.

(2) NOTICE OF CHANGES IN THE ADMINISTRATIVE FEE PER VEHICLE APPLICATION. The department shall notify any participating municipality or county of changes in the administrative fee per vehicle application at least 30 days prior to the effective date of the change.

(2m) APPLICATION OF MUNICIPAL OR COUNTY VEHICLE REGISTRATION FEE. The department shall apply a municipal or county

registration fee to a vehicle covered by this chapter when the registration of the vehicle is made for the first time after the effective date of the applicable enacted municipal or county vehicle registration fee ordinance and for each renewal of the registration for the vehicle due on or after the effective date of the ordinance.

(3) DISTRIBUTION OF MONIES TO MUNICIPALITY OR COUNTY. (a) The amount of the municipal or county registration fees returned to a municipality or county shall be the total amount collected less the administrative costs described in sub. (1).

(b) The department shall pay municipal or county vehicle registration fees collected during any month to the municipality or county no later than 30 days after the end of that month.

(4) REFUNDS. (a) The department may not refund a municipal or county vehicle registration fee to an applicant.

(b) An applicant shall request a refund of a municipal or county vehicle registration fee from the appropriate municipality or county.

History: Cr. Register, October, 1985, No. 358, eff. 11-1-85; **CR 08-113: am.** (title), (1), (2) and (3) (title), cr. (2m) Register May 2009 No. 641, eff. 6-1-09.

Municipal or county vehicle registration fee (wheel tax)

Wisconsin law allows a town, village, city or county to collect an annual municipal or county vehicle registration fee (wheel tax) in addition to the regular annual registration fee paid for a vehicle. The fee applies to vehicles kept in the municipality or county with:

- Autocycle registration
- Automobile registration
- Truck registration at 8,000 lbs. or less (except dual purpose farm)

This includes most special license plates with autocycle, automobile or truck registration.* State law does not specify the amount of the wheel tax. However, the municipality or county must use all revenue from the wheel tax for transportation related purposes.

For information about the number of vehicles that may be subject to a wheel tax in a specific municipality or county, refer to [lists of vehicle information](#).

*These [special plates](#) are exempt from wheel tax: [Antique](#), [Collector](#) ("Collector Special" plates are not exempt), [Ex-Prisoner of War](#) (if issued without registration fee), [Historic Military](#), [Hobbyist](#) and [Medal of Honor](#). All special plates issued to a farm truck, dual purpose farm truck or motor home are also exempt from wheel tax.

Wheel tax collection

The Wisconsin Department of Transportation (WisDOT) collects wheel tax fees for the municipality or county, keeps an administrative fee of **17 cents** per vehicle application and sends the rest to the municipality or county. WisDOT collects the wheel tax at the time of first registration and at each registration renewal. Your certificate of registration will indicate that a municipal and/or county fee was paid.

- Plates issued – If your autocycle, automobile, or light truck is customarily kept in a jurisdiction that has a wheel tax, you must include the fee with the regular registration fee for the vehicle when you first apply for registration. See [applying for title and registration](#).
- Plates renewed – WisDOT sends customers a renewal notice at least 30 days before their license plate registration expires. The renewal notice shows the total fee due including any wheel tax, based on the vehicle location listed on your vehicle registration record.

Current wheel tax jurisdictions

WisDOT currently collects a wheel tax for the following:

- Municipalities
 - Appleton (city; \$20)
 - Arena (township; \$20)

- Baraboo (city; \$20)
- Beloit (city; \$20)
- Bellevue (village; \$20)
- Eden (village; \$20)
- Evansville (city; \$20)
- Fort Atkinson (city; \$20)
- Gillett (city; \$20)
- Green Bay (city; \$20)
- Iron Ridge (village; \$10)
- Janesville (city; \$20)
- Kaukauna (city; \$10)
- Lodi (city; \$20)
- Lomira (village; \$30 beginning September 2021)
- Madison (city; \$40)
- Manitowoc (city; \$20)
- Milton (city; \$30)
- Milwaukee (city; \$30)
- Montello (city; \$20)
- New London (city; \$20)
- Platteville (city; \$20)
- Portage (city; \$20)
- Prairie du Sac (village; \$20)
- Rice Lake (city; \$20)
- Sauk City (village; \$20)
- Sheboygan (city; \$20)
- Tigerton (village; \$10)
- Waterloo (city; \$15)

- Counties

- Crawford County (\$20)
- Dane County (\$28)
- Dunn County (\$20)
- Eau Claire (\$30)
- Green County (\$20)
- Iowa County (\$20)
- Langlade County (\$15)
- Lincoln County (\$20)
- Marathon County (\$25)
- Milwaukee County (\$30)
- Portage County (\$25)
- Richland County (\$20)
- St. Croix County (\$10)

SAMPLE FAQ

Municipal Vehicle Registration Fee (Wheel Tax) Frequently Asked Questions

1. What is the Municipal Vehicle Registration Fee?

It is a \$20 fee that is added to the normal state vehicle registration fees. This fee is specifically designated to fund transportation related purposes.

2. When was the fee implemented?

The _____ Common Council held a public hearing in _____ and voted to approve an ordinance implementing the \$20 municipal vehicle registration fee or "WheelTax" which became effective on _____. The fee is collected by the Wisconsin Department of Transportation (WisDOT) with the vehicle registration fee on eligible vehicles, starting in _____ as follows:

- Renewal of expiring annual vehicle registrations, and
- Issuance of new vehicle registrations.

3. How is the fee collected?

WisDOT collects the fee at the time of first vehicle registration and at the time of each subsequent registration renewal annually. WisDOT sends vehicle registration renewal notices at least 30 days before the license plates expire. The renewal notice will show the total fee due including the \$20.00 wheel tax for each vehicle that is subject to the fee.

4. Can the revenues received from wheel tax payments be used for any purpose?

Counties and municipalities must use the moneys from wheel tax payments for transportation related purposes only (s. 341.35(6r), Wis. Stats.). "Highway" is defined by state law to mean "all public ways and thoroughfares and bridges on the same." Courts have interpreted "highways" to include trails because they are "public ways and thoroughfares and bridges on the same." "Sidewalk" means that "portion of a highway between the curb lines, or the lateral lines of a roadway, and the adjacent property lines, constructed for use of pedestrians."

5. What vehicles are subject to the wheel tax?

Automobiles or trucks registered under 8,000 lbs gross weight and customarily kept in the _____. This includes:

- Automobiles, vans and Sport Utility Vehicles (SUV) that qualify as a passenger vehicle,
- Trucks and dual-purpose motor homes (trucks that can be equipped with a slide-in camper unit) registered at a gross weight of 8,000 lbs. or less.

Read more details on vehicles subject to the wheel tax at <http://wisconsindot.gov/Pages/dmv/vehicles/title-plates/wheeltax.aspx>.

6. What vehicles are exempt from this fee?

Buses, motorcycles, mopeds, motor homes, low-speed vehicles and trailers, Trucks registered at more than 8,000 pounds or registered as Farm or Dual Purpose Farm, Vehicles registered as Antique, Collector, Driver Education, Historic Military Vehicle, Hobbyist, Human Service Vehicle, Low Speed Vehicle, Medal of Honor, Municipal, State-Owned or Special X and one vehicle with Ex-Prisoner Of War registration issued to any qualified individual, Any vehicle with registration issued by a Wisconsin Indian tribe or band, Vehicles displaying Dealer, Distributor, Finance Company or Manufacturer plates.

7. What about vehicles with Collector plates?

“Collector” plates, issued to vehicles more than 20 years old, are non-expiring and exempt from wheel tax. “Collector special” plates are issued for any auto or light truck owned by someone who has “Collector” plates and are **subject to wheel tax**.

8. What is the policy for refunds and proration?

A wheel tax is never prorated. The full fee is required whenever it is collected. Refund requests of the wheel tax fee paid in error may be directed to the WisDOT Research and Information Unit:

Mail: PO Box 8070, Madison, WI 53708-8070

Email: VehicleQuestions@dot.wi.gov

Telephone: (608) 266-1466

9. What will the City of _____ use the Wheel Tax funds for?

The 2022 budget is proposed to include an additional \$_____ from Wheel Tax revenue that will be used to increase spending on crack sealing, chip sealing, re-surfacing of streets, traffic signal & sign maintenance and sidewalk repairs in the City.

10. Where can I get more information on the wheel tax and impact on my vehicle registration

You may contact _____ at _____.

Local governments turn to “wheel taxes” as other revenues lag

In recent years, Wisconsin has seen a sudden increase in local governments establishing new vehicle registration fees. A local vehicle registration fee—otherwise known as a “wheel tax”—is an annual charge in addition to the state \$75 registration fee for most vehicles. State law requires local governments to use the funding for local transportation costs.

For more than a half-century, Wisconsin law has given municipalities and counties the option to impose a vehicle registration fee, also known as a “wheel tax.”

Until 2011, only four communities had such a tax in place. By the end of 2017, however, the list of communities that had adopted the tax had grown to 27; from 2011 to 2017, wheel tax revenues nearly tripled from \$7.1 million to \$20.7 million.

Although wheel taxes remain comparatively rare—only a small fraction of the state’s 72 counties and 600 cities and villages have one—their sudden growth raises a question: Why have so many local governments in Wisconsin turned to this previously little-used device? While individual reasons may vary, a look at state and local transportation funding as well as a survey of local road conditions offers some clues.

State road aids grow slowly

Local governments are responsible for maintaining local roads in Wisconsin, funded by a mix of state aids and local revenues. The two major state funding sources are General Transportation Aids (GTAs) and the Local Road Improvement Program (LRIP). GTAs are paid on a calendar year basis, while LRIP payments are made by fiscal year (July to June), so some variations in funding levels shown in our calculations may occur.

As shown in the graph below, total state funding for the two aids programs rose 8.7% from 2007-17, from \$412.0

million to \$447.7 million (blue line). When adjusted for inflation using the Consumer Price Index (CPI), however, spending for the two programs declined 8.1%, or \$39.4 million in real dollars (gray line). (A recent legislative audit noted that, in general, state highway costs have tended to rise more rapidly than the CPI.)

Limited revenues, bumpier rides

The vast majority of GTA and LRIP funding comes from the state’s fuel tax and vehicle registration fees. Revenues from both sources have generally been flat in recent years. The gas tax has not been raised since 2006, and overall fuel consumption has declined. At the same time, the state hasn’t raised vehicle

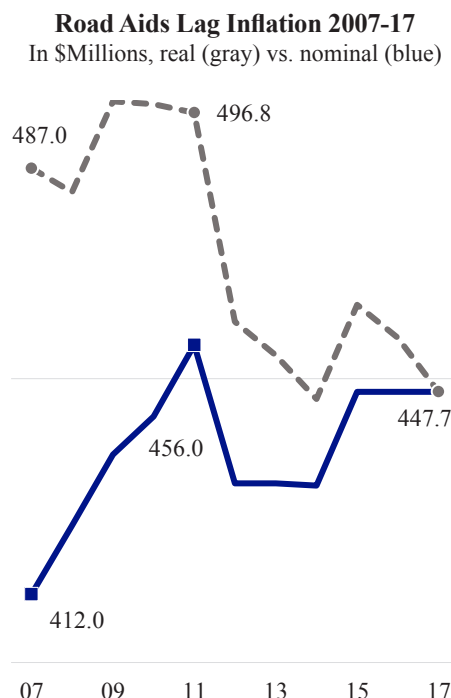
registration fees since 2008, except for electric and hybrid vehicles this year.

Legislative efforts to raise transportation revenues significantly—either through an increase in the gas tax, state vehicle registration fees, or other sources—all failed last year. State Transportation Secretary Dave Ross recently told our annual meeting “there is no interest whatsoever” in raising the gas tax, vehicle registration fees, or other state or local revenue sources.

Meanwhile, local governments in Wisconsin have few local revenue options other than the property tax, which has been tightly restricted since 2011. Though local governments are allowed to raise property tax levies only for new construction, there are exemptions for debt service and a few other circumstances.

One of the consequences of the tighter revenues appears to be less spending on local streets and roads. When we surveyed officials from nearly 500 cities and villages for our League of Wisconsin Municipalities report, *The State of Wisconsin Cities and Villages 2017*, many said they had shifted their spending priorities away from street maintenance to police and fire services since the start of the 2007-09 recession.

As we noted in the report, road conditions declined statewide from 2011 to 2016, although they improved slightly from 2015 to 2016. Using state Department of Transportation ratings, the share of streets statewide ranked either “excellent” or “very good” dropped from 38.1% in 2011 to 32.3% in 2016, the last year for which the ratings are available.



At the opposite end of the spectrum, the share ranked “fair” or “poor” rose from 28.1% to 31.2%. Similarly, in 2015, using slightly different criteria, we found that 29.2% of Milwaukee County’s highways were rated “excellent” or “very good,” compared to 42.2% that rated “good” and 28.6% “fair” or worse.

Wheel taxes accelerate

Against this backdrop, the appeal of the wheel tax becomes clearer. There appears no clear pattern among the local governments that have adopted the tax, which include the state’s two largest counties (Milwaukee and Dane) as well as some of its smallest (Green, Lincoln,

and Iowa); some of the largest cities (Milwaukee, Appleton), as well as some of the smallest municipalities (City of Lodi, Town of Arena).

Like other local revenues, the state still imposes some restrictions on the wheel tax, requiring that it be spent only on transportation. Although this might appear to limit its usefulness, the new tax can be used to offset other revenues, such as property taxes or state aids.

As wheel taxes become more common, policymakers may want to consider whether they are the ideal tax source to support local roads. It may be argued that by taxing vehicle owners, the wheel tax

links the costs of local roads to users. Conversely, some might argue that road users also include commuters and visitors and a consumption tax (such as a sales tax) might be more appropriate. Such a debate cannot occur because state law does not permit municipalities to levy sales taxes, and most counties already have implemented the optional 0.5% sales tax.

As more local governments consider the wheel tax, some state officials have already suggested additional limits on it may be needed. In the meantime, however, its use may grow as long as local revenues are limited and demand for local road maintenance and improvements expands. □

Wisconsin Policy Forum

401 North Lawn Avenue • Madison, WI 53704-5033
608.241.9789 • wistax.org
Address Service Requested

Want to be the first to know about the latest research, events, and more from the Wisconsin Policy Forum? Please register your email at:

wistax.org/join

Policy notes

■ Gov. Walker (R) has told most state agencies to prepare their 2019-21 budget requests with no increases in state funding. The budget directions are the first step in developing the biennial state budget.

In a letter to agencies, the governor said he was exempting K-12 school aids from the caps and allowing cost-to-continue increases for state prisons and other institutions, Medicaid, child

protective services in Milwaukee and statewide, and the Division of Vocational Rehabilitation. Walker also told agencies funded with segregated revenues, such as the Department of Transportation and the state lottery, to comply with the no-increase requirements.

■ An executive order signed by Gov. Walker requires the Department of Administration (DOA) to implement

several “lean government” measures to reduce costs and streamline state operations. They include requiring DOA to review, stabilize, and reduce so-called “chargebacks” for DOA services to state agencies; consolidating agency printing and mailing operations; reducing the use of outside contractors for state services; increasing state vehicle mileage and age requirements before replacement; and better calculating travel costs.

Potential use of Wheel Tax Funds

Potential streets that are currently not included in the 7-year streets program that could be added with wheel tax:

- Hanover (Western to Cleveland)
- Turner (Hanover to Washington)
- Poplar (Pine to north of Coventry)
- Churchill (Poplar to Harrison)
- London Court
- Cleveland Street (Evergreen to Harrison)

The City could also start a more robust street maintenance program. Current focus is on fixing the roads that are rated 2, 3, & 4 but meanwhile some of the roads we have fixed over the last 20 years need additional maintenance. Currently, we crack fill our streets that are in good to fair condition but on some of these streets further maintenance such as slurry seals, mill and relays could add to the life of the roads. The cost of rehabilitating roads will increase with use (traffic) and age (weathering). Costs can be significantly reduced if repairs are applied when pavements are still in good to fair condition rather than waiting until a road has reached the end of its useful life.

CITY OF CEDARBURG BUDGET CALENDAR 2021

<i>June 15</i>	Budget Memorandum distributed.
<i>June 28</i>	Special Council Meeting
<i>August 6</i>	Copy of proposed budget narrative, Capital Plan, and line-item budgets to Finance Director and City Administrator. Preliminary proposed budget review process for board, committee and commission comments.
<i>September 3</i>	Department proposed budget requests due to Finance Director and City Administrator.
<i>September 7-10</i>	Department meetings with City Administrator and Finance Director to discuss your current year budget and 2022 requests.
<i>September 21</i>	Finance Committee Review of Budget
<i>September 27</i>	Budget delivered to Council.
<i>October 11</i>	Council review of budget.
<i>October 25</i>	Consider proposed budget.
<i>November 8</i>	Consider proposed budget. Official public budget hearing for citizen comments
<i>November 29</i>	Final budget adoption.

CITY OF CEDARBURG

06/21/21 8:21 AM

Page 1

***Check Detail Register©**

Batch: 061121AP,061821AP,061821WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
111300 PWSB Checking					
37965	06/11/21	ABLE DISTRIBUTING			
E 100-518100-240		REPAIR AND MAINTENA	\$324.28	S016315036.	COMPLEX-REPAIR & MAINTENANCE
E 240-555320-340		MAINTENANCE SUPPLIE	\$113.78	S016615658.	POOL-MAINTENANCE
		Total	\$438.06		
37966	06/11/21	ADAPTOR INC.			
E 601-573835-360		COLLECTION SYSTEM M	\$1,350.00	58565	CWRC-COLLECTION SYSTEM
		Total	\$1,350.00		
37967	06/11/21	ADELMAN			
E 260-555110-290		MAINT/CONTRACTED S	\$4,220.00	310027	LIBR-MAINTENANCE
		Total	\$4,220.00		
37968	06/11/21	ASC PUMPING EQUIPMENT			
E 400-555320-865		SWIMMING POOL	\$1,819.00	IN001745822	POOL-CAPITAL IMPROVEMENT
		Total	\$1,819.00		
37969	06/11/21	BADGER STATE WASTE, LLC			
E 601-573825-294		SLUDGE HAULING	\$23,347.50	3055	CWRC-SLUDGE HAULING MAY 2021
		Total	\$23,347.50		
37970	06/11/21	BEYER'S HARDWARE			
E 240-555320-340		MAINTENANCE SUPPLIE	\$74.46	164282	POOL-REPAIR & MAINTENANCE
E 240-555320-340		MAINTENANCE SUPPLIE	\$16.47	164289	POOL-REPAIR & MAINTENANCE
E 240-555320-340		MAINTENANCE SUPPLIE	\$32.97	164302	POOL-REPAIR & MAINTENANCE
E 100-555510-240		REPAIR AND MAINTENA	\$18.78	164358	PARKS-REPAIR & MAINTENANCE
E 240-555320-340		MAINTENANCE SUPPLIE	\$79.41	164469	POOL-REPAIR & MAINTENANCE
E 240-555320-340		MAINTENANCE SUPPLIE	\$19.23	164473	POOL-REPAIR & MAINTENANCE
E 240-555320-340		MAINTENANCE SUPPLIE	\$11.99	164534	POOL-REPAIR & MAINTENANCE
E 240-555320-340		MAINTENANCE SUPPLIE	\$62.94	164762	POOL-REPAIR & MAINTENANCE
E 240-555320-340		MAINTENANCE SUPPLIE	\$84.10	164777	POOL-REPAIR & MAINTENANCE
E 100-555510-240		REPAIR AND MAINTENA	\$8.28	164809	PARKSL-REPAIR & MAINTENANCE
E 240-555320-340		MAINTENANCE SUPPLIE	\$25.98	164832	POOL-REPAIR & MAINTENANCE
E 100-555510-240		REPAIR AND MAINTENA	\$6.58	164840	PARKS-REPAIR & MAINTENANCE
E 100-522110-310		OFFICE SUPPLIES	\$221.00	164843	PD-OFFICE SUPPLIES
E 100-522410-340		MAINTENANCE SUPPLIE	\$12.99	164860	PD-MAINTENANCE SUPPLIES
E 100-555510-240		REPAIR AND MAINTENA	\$148.50	164887	PARKS-REPAIR & MAINTENANCE
E 100-555510-240		REPAIR AND MAINTENA	\$64.48	164907	PARKS-REPAIR & MAINTENANCE
E 100-533210-353		MAINTENANCE PARTS	\$32.98	164944	DPW-MAINTENANCE PARTS
E 240-555320-340		MAINTENANCE SUPPLIE	\$181.14	164951	POOL-REPAIR & MAINTENANCE
E 100-533210-353		MAINTENANCE PARTS	\$17.99	164986	DPW-MAINTENANCE PARTS
E 220-555390-347		SUPPLIES AND EXPENS	\$41.80	164986	POOL-REPAIR & MAINTENANCE
E 100-533210-353		MAINTENANCE PARTS	\$12.98	164998	POOL-REPAIR & MAINTENANCE
E 240-555320-340		MAINTENANCE SUPPLIE	\$24.97	165016	POOL-REPAIR & MAINTENANCE
E 100-533210-353		MAINTENANCE PARTS	\$4.74	165025	PARKS-REPAIR & MAINTENANCE
E 100-522410-340		MAINTENANCE SUPPLIE	\$13.99	165033	PD-MAINTENANCE SUPPLIES
E 260-555110-310		OFFICE SUPPLIES	\$11.99	165064	POOL-REPAIR & MAINTENANCE
E 601-573830-340		MAINTENANCE SUPPLIE	\$16.06	165076	CWRC-MAINTENANCE
E 100-555510-240		REPAIR AND MAINTENA	\$14.78	165087	PARKS-REPAIR & MAINTENANCE

CITY OF CEDARBURG

06/21/21 8:21 AM

Page 2

***Check Detail Register©**

Batch: 061121AP,061821AP,061821WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 200-544210-240		REPAIR AND MAINTENA	\$17.99	165089	CEMETERY-REPAIR & MAINTENANCE
E 240-555320-340		MAINTENANCE SUPPLIE	\$89.96	165099	POOL-REPAIR & MAINTENANCE
E 100-555510-240		REPAIR AND MAINTENA	\$11.49	165105	PARKS-REPAIR & MAINTENANCE
E 240-555320-340		MAINTENANCE SUPPLIE	\$44.40	165110	POOL-REPAIR & MAINTENANCE
E 100-533440-240		REPAIR AND MAINTENA	\$12.98	165125	DPW-REPAIR & MAINTENANCE
E 100-555510-240		REPAIR AND MAINTENA	\$47.98	165147	PARKS-REPAIR & MAINTENANCE
Total			\$1,486.38		

37971	06/11/21	CARDMEMBER SERVICE			
E 100-522410-340		MAINTENANCE SUPPLIE	\$239.32	0513	EM-MAINTENANCE SUPPLIES
E 100-515600-330		TRAVEL & TRAINING	\$100.00	6174	TREAS-TRAVEL & TRAINING
E 100-555510-330		TRAVEL & TRAINING	\$595.00	6182	REC-TRAVEL & TRAINING
E 220-555390-347		SUPPLIES AND EXPENS	\$59.49	6182	PARKS-SUPPLIES & EXPENSES
E 220-555390-394		POMS EXPENSES	\$279.10	6182	POMS EXPENSES
E 240-555320-290		MAINT/CONTRACTED S	\$300.00	6182	POOL-CONTRACTED SERVICES
E 240-555320-340		MAINTENANCE SUPPLIE	\$281.53	6182	POOL-MAINTENANCE SUPPLIES
E 240-555320-346		UNIFORMS	\$1,797.32	6182	POOL-UNIFORMS
E 240-555320-380		EQUIPMENT/CAPITAL O	\$764.97	6182	POOL-FIRST AID SUPPLIES
E 100-555510-240		REPAIR AND MAINTENA	\$163.32	6190	PARKS-REPAIR & MAINTENANCE
E 220-555390-347		SUPPLIES AND EXPENS	\$46.16	6190	REC-SUPPLIES & EXPENSES
E 601-573825-370		LAB SUPPLIES	\$1,006.11	6208	CWRC-LAB SUPPLIES
E 601-573825-372		SAFETY EQUIPMENT	(\$15.35)	6208	CWRC-SAFETY EQUIPMENT
E 601-573830-340		MAINTENANCE SUPPLIE	\$1,241.86	6208	CWRC-MAINTENANCE SUPPLIES
E 601-573835-360		COLLECTION SYSTEM M	\$5.74	6208	CWRC-COLLECTION SYSTEM MAINT
E 601-573840-340		MAINTENANCE SUPPLIE	\$119.85	6208	CWRC-MAINTENANCE SUPPLIES
E 601-573845-240		REPAIR AND MAINTENA	\$11.19	6208	CWRC-REPAIR & MAINTENANCE
E 601-573850-330		TRAVEL & TRAINING	\$20.70	6208	CWRC-TRAVEL & TRAINING
E 601-573825-372		SAFETY EQUIPMENT	\$129.22	6208	CWRC-SAFETY
E 601-573835-360		COLLECTION SYSTEM M	\$97.08	6208	CWRC-COLLECTION SYSTEM MAINT
E 100-533210-350		OPERATING SUPPLIES	\$895.73	6216	DPW-OPERATING
E 100-555510-240		REPAIR AND MAINTENA	\$1,530.69	6216	DPW-REPAIR & MAINTENANCE
E 100-514100-310		OFFICE SUPPLIES	\$10.89	6621	CLERK-OFFICE SUPPLIES
E 100-514100-312		COMPUTER/COPIER SU	\$42.18	6621	CLERK-COMPUTER/COPIER SUPPLIES
E 100-555510-240		REPAIR AND MAINTENA	\$270.60	6621	PARKS-REPAIR & MAINTENANCE
E 100-555510-330		TRAVEL & TRAINING	\$595.00	6621	PARKS-TRAVEL & TRAINING
E 220-555390-347		SUPPLIES AND EXPENS	\$20.40	6621	REC-SUPPLIES & EXPENSES
E 260-555110-382		LIBRARY TECHNOLOGY	\$21.08	6621	LIBR-TECH-
E 260-555110-223		MARKETING	\$60.50	6639	LIBR-MARKETING
E 260-555110-310		OFFICE SUPPLIES	\$225.02	6639	LIBR-OFFICE SUPPLIES
E 260-555110-315		POSTAGE	\$66.13	6639	LIBR-POSTAGE
E 260-555110-319		PUBLICATIONS AND SU	\$231.17	6639	LIBR-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$1,402.20	6639	LIBR-DONATION EXPENDITURES
E 260-555110-350		OPERATING SUPPLIES	\$1,226.85	6639	LIBR-OPERATING
E 260-555110-382		LIBRARY TECHNOLOGY	\$402.64	6639	LIBR-TECH
E 100-533210-353		MAINTENANCE PARTS	(\$794.36)	6761	DPW-MAINTENANCE PARTS
E 100-533210-350		OPERATING SUPPLIES	\$144.91	6761	DPW-OPERATING
E 100-522110-310		OFFICE SUPPLIES	\$263.14	6779	PD-OFFICE SUPPLIES
E 100-522110-330		TRAVEL & TRAINING	\$1,035.96	6779	PD-TRAVEL & TRAINING
E 100-522110-390		OTHER EXPENSES	\$131.50	6779	PD-OTHER EXPENSES

CITY OF CEDARBURG

06/21/21 8:21 AM

Page 3

***Check Detail Register©**

Batch: 061121AP,061821AP,061821WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-522120-330		TRAVEL & TRAINING	\$707.56	6779	PD-TRAVEL & TRAINING
E 100-522120-347		SUPPLIES AND EXPENS	\$80.84	6779	PD-SUPPLIES & EXPENSES
E 100-522130-310		OFFICE SUPPLIES	\$59.99	6779	PD-OFFICE SUPPLIES
E 100-555140-210		PROFESSIONAL SERVIC	\$151.32	6829	SRCTR-PROFESSIONAL SERVICES
E 100-555140-310		OFFICE SUPPLIES	\$4.00	6829	SRCTR-OFFICE SUPPLIES
		Total	\$16,028.55		
37972	06/11/21	CARRICO AQUATIC RESOURCES INC			
E 240-555320-350		OPERATING SUPPLIES	\$66.65	20212656	POOL-OPERATING
		Total	\$66.65		
37973	06/11/21	CEDARBURG CHAMBER OF COMMERCE			
E 260-555110-322		DONATION EXPENDITU	\$50.00	13237	LIBR-DONATIONS
		Total	\$50.00		
37974	06/11/21	CEDARBURG FIRE DEPARTMENT			
G 100-251200		DUE TO FIRE DEPARTM	\$1,399.71	CK REQ	2021 CVMIC SAFETY GRANT AWARD
		Total	\$1,399.71		
37975	06/11/21	CEDARBURG LIGHT & WATER			
E 601-573850-216		L&W BILLING	\$10,930.20	8145	SEWERAGE JUNE 2021
E 240-555320-226		WATER SERVICE	\$1,643.66	8148	HYDRANT METERS - APRIL & MAY 2021
G 100-256201		DUE TO L&W IMPACT F	\$2,049.98	CK REQ	WTR IMPACT FEE-CORNERSTONE DEVELOPMENT-N118W5561 LUCAS CT, LOT #67
		Total	\$14,623.84		
37976	06/11/21	COMPLETE OFFICE OF WISCONSIN			
E 100-514100-310		OFFICE SUPPLIES	\$75.50	93737	CLERKS-OFFICE SUPPLIES
E 100-533110-310		OFFICE SUPPLIES	\$75.05	93737	ENG-OFFICE SUPPLIES
		Total	\$150.55		
37977	06/11/21	CONLEY MEDIA, LLC			
E 100-514100-325		LEGAL PUBLICATIONS	\$397.72	265190521	LEGAL PUBLICATIONS
		Total	\$397.72		
37978	06/11/21	CUTTING EDGE LANDSCAPING			
E 200-544210-210		PROFESSIONAL SERVIC	\$3,100.00	1135	CEMETERY-MAINTENANCE
		Total	\$3,100.00		
37979	06/11/21	DATCP			
E 100-522360-214		WEIGHTS AND MEASUR	\$2,000.00	115-0000002	CLERK-WEIGHTS & MEASURES
		Total	\$2,000.00		
37980	06/11/21	DEMCO			
E 260-555110-310		OFFICE SUPPLIES	\$79.50	6960561	LIBR-OFFICE SUPPLIES
		Total	\$79.50		
37981	06/11/21	DIGITAL EDGE OF GRAFTON			
E 220-555390-290		MAINT/CONTRACTED S	\$9,080.00	18640	PARKS-CONTRACTED SERVICES
		Total	\$9,080.00		

CITY OF CEDARBURG

06/21/21 8:21 AM

Page 4

***Check Detail Register©**

Batch: 061121AP,061821AP,061821WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
37982	06/11/21	EQUIPMENT RENTALS INC.			
E 100-533440-240		REPAIR AND MAINTENA	\$126.50	206019-1	DPW-STORM REPAIR & MAINT
		Total	\$126.50		
37983	06/11/21	FASTENAL COMPANY			
E 100-533311-240		REPAIR AND MAINTENA	\$430.67	WISAU12395	DPW-STREET REPAIR & MAINT
E 100-533210-353		MAINTENANCE PARTS	\$230.89	WISAU12403	DPW-STREET REPAIR & MAINT
E 100-533210-353		MAINTENANCE PARTS	\$34.25	WISAU12410	DPW-STREET REPAIR & MAINT
		Total	\$695.81		
37984	06/11/21	FIVE CORNERS DODGE			
E 100-522120-240		REPAIR AND MAINTENA	\$260.00	77561	PD-REPAIR& MAINTENANCE-2018 EXPLORER
		Total	\$260.00		
37985	06/11/21	FORESTRY SUPPLIERS			
E 100-555510-240		REPAIR AND MAINTENA	\$76.93	906767-00	PARKS-REPAIR & MAINTENANCE
		Total	\$76.93		
37986	06/11/21	FORWARD CONTRACTORS INC			
E 400-533311-854		STREET IMPROVEMENT	\$52,400.22	2021-02 PAY	SIDEWALK REPAIR
		Total	\$52,400.22		
37987	06/11/21	GLOBAL WATER TECHNOLOGY, INC.			
E 260-555110-290		MAINT/CONTRACTED S	\$100.00	33978	LIBR-MAINTENANCE
		Total	\$100.00		
37988	06/11/21	GRAFTON ACE HARDWARE			
E 200-544210-350		OPERATING SUPPLIES	\$28.78	166645	CEMETERY-REPAIR & MAINTENANCE
E 200-544210-240		REPAIR AND MAINTENA	\$39.58	166736	CEMETERY-REPAIR & MAINTENANCE
		Total	\$68.36		
37989	06/11/21	GROTHS COUNTRY GARDENS			
E 100-555220-347		SUPPLIES AND EXPENS	\$6,252.00	6721	CELEBRATIONS-SUPPLIES
		Total	\$6,252.00		
37990	06/11/21	HERMAN'S AUTO SERVICE			
E 100-522120-240		REPAIR AND MAINTENA	\$130.00	2007	PD-TOW CAR #5
		Total	\$130.00		
37991	06/11/21	HOUSEMAN & FEIND, LLP			
E 100-516100-211		EXTRAORDINARY SERVI	\$1,653.90	73799	EXTRAORDINARY SERVICES
E 353-566710-212		ATTORNEY/CONSULTAN	\$2,130.00	73799	HWY 60
E 601-573850-211		EXTRAORDINARY SERVI	\$80.00	73799	ZARLING
		Total	\$3,863.90		
37992	06/11/21	IBS OF SOUTHEASTERN WISCONSIN			
G 100-136100		ACCTS REC - FIRE DEP	\$261.90	100686388	FD
		Total	\$261.90		
37993	06/11/21	J.R. BOEHLKE, INC.			
E 200-544210-210		PROFESSIONAL SERVIC	\$725.00	12753	CEMETERY-PROFESSIONAL SERVICES-IMMANUEL

CITY OF CEDARBURG

06/21/21 8:21 AM

Page 5

***Check Detail Register©**

Batch: 061121AP,061821AP,061821WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 200-544210-210		PROFESSIONAL SERVIC	\$740.00	12784	CEMETERY-PROFESSIONAL SERVICES-ZUR RUHE
		Total	\$1,465.00		
37994	06/11/21	JANI-KING OF MILWAUKEE			
E 260-555110-290		MAINT/CONTRACTED S	\$951.90	MIL06210417	LIBR-MAINTENANCE
E 260-555110-290		MAINT/CONTRACTED S	(\$472.90)	MIL06210599	LIBR-MAINTENANCE
		Total	\$479.00		
37995	06/11/21	TRACY JESTER			
E 220-555390-290		MAINT/CONTRACTED S	\$800.00	CK REQ	REC-KIDS FEST
		Total	\$800.00		
37996	06/11/21	JOHNSONS GARDENS			
E 100-555220-347		SUPPLIES AND EXPENS	\$73.56	95382877	CELEBRATIONS SUPPLIES
E 100-555220-347		SUPPLIES AND EXPENS	\$50.00	95382919	CELEBRATIONS SUPPLIES
		Total	\$123.56		
37997	06/11/21	JOSEPH JACOBS			
E 100-522310-210		PROFESSIONAL SERVIC	\$390.00	21-008	BI-ELECTRICAL INSPECTIONS 6/4-6/8/21
		Total	\$390.00		
37998	06/11/21	KENT ADHESIVE PRODUCTS CO.			
E 260-555110-310		OFFICE SUPPLIES	\$183.32	1425640	LIBR-OFFICE SUPPLIES
E 260-555110-310		OFFICE SUPPLIES	\$91.40	1425725	LIBR-OFFICE SUPPLIES
		Total	\$274.72		
37999	06/11/21	KOPLIN & KINAS CO., INC.			
E 400-533311-854		STREET IMPROVEMENT	\$6,823.33	2021-01 #1	2021 STREET & UTILITY PROJECT
E 400-533440-475		STORMWATER IMPROV	\$215,639.32	2021-01 #1	2021 STREET & UTILITY PROJECT
G 400-156200		DUE FROM LIGHT & WA	\$4,659.75	2021-01 #1	2021 STREET & UTILITY PROJECT
G 601-184313		COLLECTION MAINS AN	\$29,963.00	2021-01 #1	2021 STREET & UTILITY PROJECT
		Total	\$257,085.40		
38000	06/11/21	GERALD LANG			
E 700-519400-525		INSURANCE CLAIMS - 2	\$78.06	CK REQ	MAILBOX REPLACEMENT REIMBURSEMENT
		Total	\$78.06		
38001	06/11/21	LIESENER SOILS INC.			
E 100-555510-240		REPAIR AND MAINTENA	\$180.00	0194281-IN	PARKS-REPAIR & MAINTENANCE
E 100-533311-240		REPAIR AND MAINTENA	\$360.00	0194765-IN	DPW-REPAIR & MAINTENANCE
E 100-555510-240		REPAIR AND MAINTENA	\$360.00	0194765-IN	PARKS-REPAIR & MAINTENANCE
		Total	\$900.00		
38002	06/11/21	MASTER PRINTWEAR			
E 240-555320-346		UNIFORMS	\$256.00	10385	POOL-UNIFORMS
E 220-555390-347		SUPPLIES AND EXPENS	\$1,209.00	10433	REC-SUPPLIES & EXPENSES
		Total	\$1,465.00		
38003	06/11/21	MATHESON TRI-GAS			
E 100-533210-350		OPERATING SUPPLIES	\$37.14	51812694	DPW-OPERATING

CITY OF CEDARBURG

06/21/21 8:21 AM

Page 6

***Check Detail Register©**

Batch: 061121AP,061821AP,061821WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$37.14		
38004	06/11/21	MCCONN, INC. 2015			
E 100-533210-350		OPERATING SUPPLIES	\$933.36	089346	DPW-OPERATING
Total			\$933.36		
38005	06/11/21	NAPA AUTO PARTS			
E 100-533210-353		MAINTENANCE PARTS	\$58.04	5269-131896	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$10.93	5269-132029	DPW-MAINTENANCE PARTS
E 100-533210-353		MAINTENANCE PARTS	\$79.96	5269-132865	DPW-MAINTENANCE PARTS
Total			\$148.93		
38006	06/11/21	NTOA			
E 100-522110-330		TRAVEL & TRAINING	\$750.00	CK REQ	PD-TRAVEL & TRAINING
Total			\$750.00		
38007	06/11/21	OLSENS PIGGLY WIGGLY			
E 240-555321-350		OPERATING SUPPLIES	\$23.16	40142	POOL-CONCESSIONS
E 240-555321-350		OPERATING SUPPLIES	\$21.74	40143	POOL-CONCESSIONS
E 260-555110-322		DONATION EXPENDITU	\$28.06	40145	LIBR-DONATION EXPENDITURES
Total			\$72.96		
38008	06/11/21	ONTECH SYSTEMS, INC			
E 100-514700-210		PROFESSIONAL SERVIC	\$5,524.64	57371	SERVER INSTALLATION
E 100-514700-210		PROFESSIONAL SERVIC	\$922.00	57408	MONITORING NETWORK
E 220-555390-347		SUPPLIES AND EXPENS	\$270.00	57517	REC-SUPPLIES & EXPENSES
E 100-514700-380		EQUIPMENT/CAPITAL O	\$1,696.32	57700	MICROSOFT RENEWAL
Total			\$8,412.96		
38009	06/11/21	OSI ENVIRONMENTAL, INC.			
E 100-533210-351		GAS AND OIL EXPENSE	\$75.00	1054455	DPW-GAS & OIL
E 100-533210-351		GAS AND OIL EXPENSE	\$35.00	1054456	DPW-GAS & OIL
Total			\$110.00		
38010	06/11/21	ERIC PETERSEN			
R 220-467310		SUMMER/WINTER REC	\$1,170.00	CK REQ	REC-REFUND SUMMER PLAYGROUND CAMP
Total			\$1,170.00		
38011	06/11/21	PORT-A-JOHN			
E 100-555510-290		MAINT/CONTRACTED S	\$102.00	0439549-IN	PARKS-CONTRACTED SERVICES
Total			\$102.00		
38012	06/11/21	R&B SUPPLY CO.INC.			
E 100-533210-353		MAINTENANCE PARTS	\$376.80	75642	DPW-MAINTENANCE PARTS
Total			\$376.80		
38013	06/11/21	RIVER RUN COMPUTERS, INC.			
E 100-522110-240		REPAIR AND MAINTENA	\$278.30	116031	PD-REPAIR & MAINTENANCE
Total			\$278.30		
38014	06/11/21	SHERRILL, INC.			
E 100-555510-240		REPAIR AND MAINTENA	\$222.96	INV-642468	PARKS-REPAIR & MAINTENANCE

CITY OF CEDARBURG

06/21/21 8:21 AM

Page 7

***Check Detail Register©**

Batch: 061121AP,061821AP,061821WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-555510-240		REPAIR AND MAINTENA	\$249.99	INV-643703	PARKS-REPAIR & MAINTENANCE
		Total	\$472.95		
38015	06/11/21	SHERWIN-WILLIAMS			
E 100-533311-240		REPAIR AND MAINTENA	\$4,235.50	5067-1	DPW-STREET REPAIR & MAINTENANCE
		Total	\$4,235.50		
38016	06/11/21	SITEONE LANDSCAPE SUPPLY			
E 100-533440-240		REPAIR AND MAINTENA	\$28.99	109115723-0	DPW-STORM REPAIR & MAINTENANCE
		Total	\$28.99		
38017	06/11/21	SOUTHSIDE TIRE CO., INC.			
E 100-533210-353		MAINTENANCE PARTS	\$2,079.40	856605	DPW-MAINTENANCE PARTS
		Total	\$2,079.40		
38018	06/11/21	STREICHER'S POLICE EQUIPMENT			
E 100-522120-346		UNIFORMS	\$49.99	11506784	PD-UNIFORMS
		Total	\$49.99		
38019	06/11/21	SYNCHRONY BANK			
E 100-555510-341		TREES AND SUPPLIES	\$209.50	3155	PARKS-TREES & SUPPLIES
E 100-533210-353		MAINTENANCE PARTS	\$704.95	3155	DPW-MAINTENANCE PARTS
E 100-533210-350		OPERATING SUPPLIES	\$175.91	3155	DPW-OPERATING
		Total	\$1,090.36		
38020	06/11/21	TIME WARNER CABLE			
E 100-522110-225		TELEPHONE/COMMUNI	\$26.26	2801-6001	PD-DIGITAL ADAPTERS
E 100-533210-350		OPERATING SUPPLIES	\$8.75	3301-0001	DPW-DIGITAL ADAPTERS
E 100-522110-225		TELEPHONE/COMMUNI	\$434.00	4401-6001	PD-INTERNET
		Total	\$469.01		
38021	06/11/21	TRANSUNION RISK & ALTERNATIVE			
E 100-522110-225		TELEPHONE/COMMUNI	\$75.00	428298	PD-MAY 2021
		Total	\$75.00		
38022	06/11/21	U.S. POSTAL SERVICE			
E 100-514100-315		POSTAGE	\$388.00	63021	CLERKS-PO BOX RENTAL 7/1/21-6/30/22
		Total	\$388.00		
38023	06/11/21	UNEMPLOYMENT INSURANCE			
E 700-519400-393		UNEMPLOYMENT COMP	\$127.71	692109-000-3	UNEMPLOYMENT INSURANCE
		Total	\$127.71		
38024	06/11/21	UNIFIRST CORPORATION			
E 100-533210-350		OPERATING SUPPLIES	\$69.86	096 1179809	DPW-OPERATING
E 100-533210-350		OPERATING SUPPLIES	\$49.51	096 1184185	DPW-OPERATING
E 601-573830-342		JANITORIAL SUPPLIES	\$78.35	096 1187517	CWRC-JANITORIAL SUPPLIES
E 100-533210-350		OPERATING SUPPLIES	\$49.51	096 1187519	DPW-OPERATING
E 601-573825-372		SAFETY EQUIPMENT	\$73.50	096 1187524	CWRC-SAFETY
		Total	\$320.73		
38025	06/11/21	VERMONT SYSTEMS INC.			

CITY OF CEDARBURG

06/21/21 8:21 AM

Page 8

***Check Detail Register©**

Batch: 061121AP,061821AP,061821WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 220-555390-347		SUPPLIES AND EXPENS	\$262.50	70234	REC-SUPPLIES & EXPENSES
		Total	\$262.50		
38026	06/11/21	VISUAL IMAGE PHOTOGRAPHY, INC.			
E 260-555110-310		OFFICE SUPPLIES	\$21.99	9233	LIBR-OFFICE SUPPLIES
		Total	\$21.99		
38027	06/11/21	W. & E. RADTKE			
E 100-555220-347		SUPPLIES AND EXPENS	\$315.78	ORDER #1	CELEBRATIONS SUPPLIES-LEGION
E 100-555220-347		SUPPLIES AND EXPENS	\$54.81	SI-1259	CELEBRATIONS SUPPLIES-POOL
		Total	\$370.59		
38028	06/11/21	WAYSIDE NURSERIES, INC.			
E 100-555220-347		SUPPLIES AND EXPENS	\$237.50	161005	CELEBRATIONS SUPPLIES
E 100-555220-347		SUPPLIES AND EXPENS	\$257.50	161006	CELEBRATIONS SUPPLIES
		Total	\$495.00		
38029	06/11/21	WISCONSIN DEPT OF JUSTICE			
E 100-522110-225		TELEPHONE/COMMUNI	\$714.00	L4603T	PD-MAY 2021
		Total	\$714.00		
38030	06/11/21	WM CORPORATE SERVICES, INC.			
E 100-533730-290		MAINT/CONTRACTED S	\$18,398.52	6640223-227	CH GARBAGE & RECYCLING
E 100-533710-290		MAINT/CONTRACTED S	\$40,468.40	6640223-227	CH GARBAGE & RECYCLING
		Total	\$58,866.92		
38031	06/11/21	ZUERN BUILDING PRODUCTS			
E 100-555510-240		REPAIR AND MAINTENA	\$20.68	315236	REC-REPAIR & MAINTENANCE
E 100-555510-240		REPAIR AND MAINTENA	\$26.07	315498	REC-REPAIR & MAINTENANCE
		Total	\$46.75		
38032	06/18/21	AIRGAS USA LLC			
E 100-533210-350		OPERATING SUPPLIES	\$37.20	9979958294	DPW
		Total	\$37.20		
38033	06/18/21	ALLIANCE TECHNOLOGY, LLC			
E 601-573835-360		COLLECTION SYSTEM M	\$280.65	34713	WRC
		Total	\$280.65		
38034	06/18/21	BADGER POPCORN & CONCESSION			
E 240-555321-350		OPERATING SUPPLIES	\$209.55	471051-2	pool concessions
E 240-555321-350		OPERATING SUPPLIES	\$152.00	471596	pool concessions
		Total	\$361.55		
38035	06/18/21	BAKER & TAYLOR AUDIOBOOK PRE			
E 260-555110-319		PUBLICATIONS AND SU	\$26.54	2035997062	Library Publications
		Total	\$26.54		
38036	06/18/21	BAKER & TAYLOR AV PRE PROCESS			
E 260-555110-319		PUBLICATIONS AND SU	\$46.49	H55302560	Library publicatins
E 260-555110-319		PUBLICATIONS AND SU	\$22.94	H55373330	Library publicatins
E 260-555110-319		PUBLICATIONS AND SU	\$39.40	H55593780	Library publicatins

CITY OF CEDARBURG

06/21/21 8:21 AM

Page 9

***Check Detail Register©**

Batch: 061121AP,061821AP,061821WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$108.83		
38037	06/18/21	BAKER & TAYLOR BOOKS			
E 260-555110-322		DONATION EXPENDITU	\$330.00	2035952608	Library publications
E 260-555110-319		PUBLICATIONS AND SU	\$141.48	2035952608	Library publications
E 260-555110-322		DONATION EXPENDITU	\$190.00	2035952609	Library publications
E 260-555110-319		PUBLICATIONS AND SU	\$273.60	2035952609	Library publications
E 260-555110-319		PUBLICATIONS AND SU	\$224.51	2035952610	Library publications
E 260-555110-322		DONATION EXPENDITU	\$8.00	2035957934	Library publications
E 260-555110-319		PUBLICATIONS AND SU	\$284.57	2035957934	Library publications
Total			\$1,452.16		
38038	06/18/21	BEACON ATHLETICS			
E 100-555510-240		REPAIR AND MAINTENA	\$928.00	0530599-IN	Parks & Rec equipment
Total			\$928.00		
38039	06/18/21	BEYER'S HARDWARE			
E 100-555510-240		REPAIR AND MAINTENA	\$11.98	164763	maintenance for Parks
E 200-544210-240		REPAIR AND MAINTENA	\$42.83	165356	maintenance for Cemetery
Total			\$54.81		
38040	06/18/21	BOEHLKE BOTTLED GAS CORP.			
G 221-161500		FUEL INVENTORY	\$781.19	161031	Propane inventory
Total			\$781.19		
38041	06/18/21	CARRICO AQUATIC RESOURCES INC			
E 240-555320-380		EQUIPMENT/CAPITAL O	\$106.46	20212770	Pool equipment
E 240-555320-380		EQUIPMENT/CAPITAL O	\$116.16	20212805	Pool equipment
Total			\$222.62		
38042	06/18/21	CEDAR CREST			
E 240-555321-350		OPERATING SUPPLIES	\$877.92	0062116013	Pool concessions
E 240-555321-350		OPERATING SUPPLIES	\$236.64	0062116014	Pool concessions
Total			\$1,114.56		
38043	06/18/21	CONCORD GROUP			
E 353-566710-210		PROFESSIONAL SERVIC	\$6,210.00	2020E951/13	TID #6 business park prof services 4/1-4/30
E 353-566710-210		PROFESSIONAL SERVIC	\$4,885.00	2020E951/14	TID #6 business park prof services 5/1-5/31
Total			\$11,095.00		
38044	06/18/21	EGELHOFF LAWMOWER SERVICE			
E 200-544210-240		REPAIR AND MAINTENA	\$31.39	285512	Cemetery repairs & maintenance
E 200-544210-240		REPAIR AND MAINTENA	\$12.95	285513	Cemetery repairs & maintenance
Total			\$44.34		
38045	06/18/21	FORESTRY SUPPLIERS			
E 100-555510-240		REPAIR AND MAINTENA	\$185.40	901165-00	Forestry safety equipment
Total			\$185.40		
38046	06/18/21	MICHELE GAREY			
R 220-467310		SUMMER/WINTER REC	\$80.00	061421	cancelled out of track club- refund

CITY OF CEDARBURG

06/21/21 8:21 AM

Page 10

***Check Detail Register©**

Batch: 061121AP,061821AP,061821WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$80.00		
38047	06/18/21	KATIE GENNRICH			
R 220-486000		MISCELLANEOUS REVE	\$50.00	061521	cancelled out of kayaking - refund
Total			\$50.00		
38048	06/18/21	GRAINGER			
E 100-555510-240		REPAIR AND MAINTENA	\$32.50	9925540602	Forestry repair & maint
Total			\$32.50		
38049	06/18/21	JANIS GRALEWSKI			
R 100-467435		SENIOR CENTER FEES	\$64.80	061021	6/1 and 6/10 Fitness with Focus
Total			\$64.80		
38050	06/18/21	HACH COMPANY			
E 601-573825-370		LAB SUPPLIES	\$399.11	12489171	WRC lab
E 601-573825-370		LAB SUPPLIES	\$637.90	12494118	WRC lab
Total			\$1,037.01		
38051	06/18/21	NEWMAN CHEVROLET			
E 700-519400-525		INSURANCE CLAIMS - 2	\$1,207.25	30581	senior van accident repair
Total			\$1,207.25		
38052	06/18/21	OLSENS PIGGLY WIGGLY			
E 240-555321-350		OPERATING SUPPLIES	\$17.43	40026	pool concessions
E 100-533210-330		TRAVEL & TRAINING	\$66.13	40194	DPW training
Total			\$83.56		
38053	06/18/21	ONTECH SYSTEMS, INC			
E 100-514700-380		EQUIPMENT/CAPITAL O	\$720.00	57795	storage craft subscription
E 100-514700-210		PROFESSIONAL SERVIC	\$7.84	57931	mileage for server set up
Total			\$727.84		
38054	06/18/21	OZAUKEE DISPOSAL CORPORATION			
E 601-573830-297		REFUSE COLLECTION	\$1,525.00	IN64961	May dumpster pickup
Total			\$1,525.00		
38055	06/18/21	PITNEY BOWES GLOBAL FINANCIAL			
E 100-514100-315		POSTAGE	\$379.89	3313557079	postage meter
Total			\$379.89		
38056	06/18/21	REINDERS, INC.			
E 100-533210-353		MAINTENANCE PARTS	\$456.83	1884075-00	DPW maint parts
Total			\$456.83		
38057	06/18/21	RYCHTIK WELDING, INC.			
E 100-533210-353		MAINTENANCE PARTS	\$57.75	59828	DPW maint parts
Total			\$57.75		
38058	06/18/21	JOHN SAGONE			
R 100-463101		PUBLIC WORKS FEES	\$55.00	061621	appliance pick up refund- furniture gone

CITY OF CEDARBURG

06/21/21 8:21 AM

Page 11

***Check Detail Register©**

Batch: 061121AP,061821AP,061821WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$55.00		
38059	06/18/21	SHARP ELECTRONICS CORPORATION			
E 100-514700-385		EQUIPMENT OUTLAY	\$695.72	SH447336	June lease for copiers plus copy charge for May
Total			\$695.72		
38060	06/18/21	LINDA SHORT			
R 100-467435		SENIOR CENTER FEES	\$64.80	060821	6/3 & 6/8 Fithness with Force
Total			\$64.80		
38061	06/18/21	SOUTHSIDE TIRE CO., INC.			
E 100-533210-353		MAINTENANCE PARTS	\$206.82	856697	DPW maintenance parts
Total			\$206.82		
38062	06/18/21	SYMBIONT			
G 601-185335		ADVANCED TREATMEN	\$2,709.00	52681	Coagulant System services through 5/28/21
G 601-185334		SECONDARY TREATME	\$3,200.00	52687	Phosporus compliance services through 5/28/21
Total			\$5,909.00		
38063	06/18/21	TAPCO			
E 100-533421-240		REPAIR AND MAINTENA	\$848.60	I699100	traffic signal repair Bridge & Washington
Total			\$848.60		
38064	06/18/21	THE UNIFORM SHOPPE			
E 100-522130-346		UNIFORMS	\$49.95	305992	PD uniforms - Butzler
E 100-522120-346		UNIFORMS	\$584.75	306716	PD uniforms - Kegley
E 100-522120-346		UNIFORMS	\$118.95	306743	PD uniforms - Kegley
Total			\$753.65		
38065	06/18/21	THEODORE POLYGRAPH SERVICES			
E 100-522130-210		PROFESSIONAL SERVIC	\$400.00	7454	hiring testing
Total			\$400.00		
38066	06/18/21	TIME WARNER CABLE			
G 100-136100		ACCTS REC - FIRE DEP	\$203.25	70950380106	Internet and phone service 6/8-7/7
E 100-522110-225		TELEPHONE/COMMUNI	\$419.45	70987230106	Internet and phone service 6/8-7/7
E 100-518100-225		TELEPHONE/COMMUNI	\$50.98	72687500106	Internet and phone service 6/8-7/7
E 100-513100-225		TELEPHONE/COMMUNI	\$5.65	72687500106	Internet and phone service 6/8-7/7
E 100-513200-225		TELEPHONE/COMMUNI	\$5.65	72687500106	Internet and phone service 6/8-7/7
E 100-514100-225		TELEPHONE/COMMUNI	\$28.25	72687500106	Internet and phone service 6/8-7/7
E 100-515600-225		TELEPHONE/COMMUNI	\$16.95	72687500106	Internet and phone service 6/8-7/7
E 100-515400-225		TELEPHONE/COMMUNI	\$11.30	72687500106	Internet and phone service 6/8-7/7
E 100-522310-225		TELEPHONE/COMMUNI	\$11.30	72687500106	Internet and phone service 6/8-7/7
E 100-533110-225		TELEPHONE/COMMUNI	\$16.95	72687500106	Internet and phone service 6/8-7/7
E 100-566310-225		TELEPHONE/COMMUNI	\$11.30	72687500106	Internet and phone service 6/8-7/7
E 100-533210-225		TELEPHONE/COMMUNI	\$22.60	72687500106	Internet and phone service 6/8-7/7
E 220-555390-225		TELEPHONE/COMMUNI	\$22.60	72687500106	Internet and phone service 6/8-7/7
E 100-555140-225		TELEPHONE/COMMUNI	\$11.30	72687500106	Internet and phone service 6/8-7/7
E 601-573825-225		TELEPHONE/COMMUNI	\$45.20	72687500106	Internet and phone service 6/8-7/7
E 100-522410-225		TELEPHONE/COMMUNI	\$16.95	72687500106	Internet and phone service 6/8-7/7
E 100-522230-225		TELEPHONE/COMMUNI	\$11.30	72687500106	Internet and phone service 6/8-7/7

CITY OF CEDARBURG

06/21/21 8:21 AM

Page 12

***Check Detail Register©**

Batch: 061121AP,061821AP,061821WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 240-555320-225		TELEPHONE/COMMUNI	\$28.25	72687500106	Internet and phone service 6/8-7/7
E 100-514700-220		Internet	\$1,065.00	72687500106	Internet and phone service 6/8-7/7
E 100-533210-350		OPERATING SUPPLIES	\$117.48	72687500106	Internet and phone service 6/8-7/7
E 100-555510-220		Internet	\$117.48	72687500106	Internet and phone service 6/8-7/7
E 100-555510-220		Internet	\$107.98	72687500106	Internet and phone service 6/8-7/7
E 100-522410-220		Internet	\$134.98	72687500106	Internet and phone service 6/8-7/7
G 100-136100		ACCTS REC - FIRE DEP	\$210.00	72687500106	Internet and phone service 6/8-7/7
E 240-555320-220		Internet	\$134.98	72687500106	Internet and phone service 6/8-7/7
E 100-555510-220		Internet	\$112.97	72687500106	Internet and phone service 6/8-7/7
E 601-573825-225		TELEPHONE/COMMUNI	\$134.98	72687500106	Internet and phone service 6/8-7/7
E 260-555110-225		TELEPHONE/COMMUNI	\$137.96	72687500106	Internet and phone service 6/8-7/7
		Total	\$3,213.04		
38067	06/18/21	TRANS UNION LLC			
E 100-522110-310		OFFICE SUPPLIES	\$55.00	05105800	PD 4/26-5/25/21 service
		Total	\$55.00		
38068	06/18/21	UNIFIRST CORPORATION			
E 601-573825-372		SAFETY EQUIPMENT	\$82.45	096 1188647	uniforms
E 100-518100-240		REPAIR AND MAINTENA	\$114.83	096 1188654	CH mats
E 100-522100-340		MAINTENANCE SUPPLIE	\$70.91	096 1188655	PD mats
		Total	\$268.19		
38069	06/18/21	USA BLUEBOOK			
E 601-573835-360		COLLECTION SYSTEM M	\$336.10	619443	WRC 4 copies
		Total	\$336.10		
38070	06/18/21	VANTAGE FINANCIAL			
E 400-555510-620		DEBT SERVICE - INTER	\$443.48	42477	July lease payment for grapple truck
E 400-555510-610		DEBT SERVICE - PRINCI	\$3,164.52	42477	July lease payment for grapple truck
		Total	\$3,608.00		
38071	06/18/21	VISU-SEWER INC.			
G 601-184313		COLLECTION MAINS AN	\$73,091.70	33043	sanitary sewer lining
		Total	\$73,091.70		
38072	06/18/21	WE ENERGIES			
E 100-555510-224		NATURAL GAS	\$50.01	0707973696-	BOY SCOUT HOUSE
E 100-522100-224		NATURAL GAS	\$44.70	0711276804-	PD
E 100-522100-224		NATURAL GAS	\$725.52	0711276804-	PD
E 601-573840-340		MAINTENANCE SUPPLIE	\$13.56	0711836389-	SEWER - EVERGREEN #7
E 601-573825-224		NATURAL GAS	\$55.04	0712590709-	SEWER - PARK LANE CONTROL BLDG
E 601-573825-224		NATURAL GAS	\$19.96	0713182701-	SEWER - PARK LANE UV
E 100-518100-224		NATURAL GAS	\$311.07	0713912926-	CH
E 601-573840-340		MAINTENANCE SUPPLIE	\$12.08	0713912926-	SEWER - KENZIE #11
E 100-522230-224		NATURAL GAS	\$344.73	0713912926-	FD
E 100-522410-224		NATURAL GAS	\$17.96	0713912926-	EM
E 601-573840-340		MAINTENANCE SUPPLIE	\$11.98	0713912926-	SEWER - GARFIELD #9
E 100-518100-224		NATURAL GAS	\$120.63	0713912926-	GYM
E 601-573840-340		MAINTENANCE SUPPLIE	\$12.08	0713912926-	SEWER - KEUP #10

CITY OF CEDARBURG

06/21/21 8:21 AM

Page 13

*Check Detail Register©

Batch: 061121AP,061821AP,061821WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-522230-224		NATURAL GAS	\$289.95	0713912926-	FD
E 100-533210-224		NATURAL GAS	\$228.22	0713912926-	DPW FACILITY
E 601-573840-340		MAINTENANCE SUPPLIE	\$11.88	0713912926-	SEWER - DORCHESTER #4
E 100-518100-224		NATURAL GAS	\$173.60	0713912926-	LINCOLN BLDG
E 601-573840-340		MAINTENANCE SUPPLIE	\$18.91	0713912926-	SEWER - HIGHLAND #8
E 260-555110-224		NATURAL GAS	\$450.45	0714144119-	LIBRARY
E 100-555510-224		NATURAL GAS	\$57.96	0719886467-	GIRL SCOUT HOUSE
E 240-555320-224		NATURAL GAS	\$7,538.07	0719900042-	POOL
		Total	\$10,508.36		
38073	06/18/21	WILS			
E 260-555110-319		PUBLICATIONS AND SU	\$168.00	493949	Library World Trade Press 1/1-12/31/21
		Total	\$168.00		
38074	06/18/21	WISCONSIN DNR			
E 100-533440-323		STATE OF WI FEES	\$1,500.00	246053940-2	stormwater fee
		Total	\$1,500.00		
38075	06/18/21	WM CORPORATE SERVICES, INC.			
R 100-463101		PUBLIC WORKS FEES	\$740.30	0001260-227	appliance pickup recycling
		Total	\$740.30		
38076	06/18/21	WONDRA CONSTRUCTION INC			
E 353-566710-453		TIF - ROAD AND GUTTE	\$7,611.39	2	TIF #6 Payment No.2 grading
E 353-566710-453		TIF - ROAD AND GUTTE	\$98,898.27	2	TIF #6 Payment No. 2 road & gutter
E 353-566710-460		TIF - STORMWATER MG	\$4,184.05	2	TIF #6 Payment No. 2 stormwater management
E 353-566710-451		TIF - SANITARY SEWER	\$3,802.65	4	TIF #6 Payment No. 4 sanitary sewer
E 353-566710-459		TIF - WATER SYSTEM	\$335,638.62	4	TIF #6 Payment No. 4 water
E 353-566710-453		TIF - ROAD AND GUTTE	\$1,613.56	4	TIF #6 Payment No. 4 stormwater management
E 353-566710-453		TIF - ROAD AND GUTTE	\$17,466.72	4	TIF #6 Payment No. 4 road & gutter
		Total	\$469,215.26		
38077	06/18/21	ZORN COMPRESSOR & EQUIPMENT			
E 100-518100-240		REPAIR AND MAINTENA	\$141.87	346250-00	CH maintenance
		Total	\$141.87		
		111300 PWSB Checking	\$1,083,616.35		

CITY OF CEDARBURG

06/21/21 8:21 AM

Page 14

***Check Detail Register©**

Batch: 061121AP,061821AP,061821WE

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
---------	------------	-------------	--------	---------	---------

Fund Summary**111300 PWSB Checking**

100 GENERAL FUND	\$118,171.02
200 CEMETERY FUND	\$4,738.52
220 RECREATION PROGRAMS FUND	\$13,391.05
221 FUEL SYSTEM - WASH BAY	\$781.19
240 SWIMMING POOL FUND	\$15,434.29
260 LIBRARY FUND	\$11,244.79
353 TIF DISTRICT #6	\$482,440.26
400 CAPITAL IMPROVEMENTS FUND	\$284,949.62
601 WATER RECYCLING CENTER	\$151,052.59
700 RISK MANAGEMENT FUND	\$1,413.02
	<hr/>
	\$1,083,616.35

CITY OF CEDARBURG
TRANSFER LIST
6/11/21-6/21/21

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
6/15/2021	1,002.06	Aflac-May premiums
6/15/2021	3,377.36	Minnesota Life-July premiums, May deductions
6/16/2021	\$227,000.00	Transfer from checking to payroll
6/17/2021	\$6,251.48	PR#12 Health Savings Accounts
6/17/2021	\$1,607.03	PR#12 ICMA
6/17/2021	\$4,223.23	PR#12 North Shore Bank
6/17/2021	\$440.00	PR#12 Police Union
6/17/2021	\$346.15	PR#12 State of Wisconsin-child support
6/17/2021	\$250.00	PR#12 Wis Deferred Comp
6/18/2021	\$12,925.68	State of Wisconsin-sales tax
6/21/2021	<u>\$2,420.78</u>	ADP-May/June invoices
	\$259,843.77	

PWSB PAYROLL CHECKING ACCOUNT		
6/11/2021	\$160,349.09	Payroll for 5/30/21-6/12/21
6/18/2021	<u>\$67,173.08</u>	Payroll taxes for 5/30/21-6/12/21
	\$227,522.17	

PWSB MONEY MARKET		
6/11/2021	\$300,000.00	PWSB Checking
6/16/2021	\$300,000.00	PWSB Checking
6/18/2021	<u>\$482,440.26</u>	PWSB Checking
	\$1,082,440.26	



City of Cedarburg

City Administrator's Report

June 24, 2021

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works — The Street & Utility project is moving along on schedule. The westbound lane of Hwy. 60 is being prepared for proper access to the Business Park and the detour has been switched, after completing the eastside.

The Public Works crew is working on brush pick up, street sweeping, pothole patching, street painting and preparing for downtown activities this weekend.

Parks, Recreation & Forestry— It has been a great beginning to the season for the Community Pool. Swim Team practice and Playground Camp began this week and the soccer program ends this week until fall.

Treasurer— The Department has received nine applications to-date for the Accountant I/Accounts Payable position. Finance Director/Treasurer Mertes and Accountant II Huebl are doing accounts payable in the meantime.

Police Department— The Police & Fire Commission is meeting tonight to select one patrol officer from five applicants. The Department is busy with Safety Town and Safety Camp.

Library— The Library Board met in-person on June 23. The Summer Reading program is off to a good start.

Fire Department—Fire Chief Vahsholtz thanked all those involved in the dedication of the Downtown Dough building on June 11, to recognize the building as the original Fire Station in Cedarburg. Dennis Grulkowski has been awarded EMT of the Year at the local, County, and District level.

Senior Center—The Center is preparing the July/August Newsletter. Director Suppinger has resigned and her last day is July 2.

Water Recycling Center— Superintendent Hackert and Lead Operator Grulkowski will continue to attend the Cedar Creek Farmers meetings to discuss an adaptive management program. The JetVac truck continues to be out of service. The Department needed to bring in an outside company to water blast some piping at the plant which was installed in 1950. The project was a success.

Light & Water—Currently, the inside of the new water tower is being painted. The exterior painting will begin in July.

Administrator— The City and Town of Cedarburg are working on a boundary agreement that will be acted on in July. This is a great step forward for the two municipalities.

Respectfully submitted,

Mikko Hilvo
City Administrator