

**CITY OF CEDARBURG
A MEETING OF THE COMMON COUNCIL
MONDAY, OCTOBER 9, 2023 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, October 9, 2023 at 7:00 p.m.** The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., on the second floor, Council Chambers. The meeting may be accessed by clicking the following link:

<https://us02web.zoom.us/j/86865462020>

AGENDA

1. CALL TO ORDER - Acting Mayor Kristin Burkart
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present - Common Council – Council Members Patricia Thome, Jim Fitzpatrick, Kevin Curley, Kristin Burkart, Mark Mueller, Melissa Bitter, Robert Simpson

 Excused - Mayor Michael O’Keefe
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. PUBLIC HEARING
 - A. A Public Hearing on a proposed Zoning change adding a Planned Unit Development (PUD) Overlay District to two parcels located on Washington Avenue. One located at W61 N449 Washington Avenue; tax #130501913001. The other parcel is adjacent to and directly west of that property and is identified by tax #130501911003*
8. NEW BUSINESS
 - A. Discussion and possible action on approval of Ordinance No. 2023-20 adding a PUD overlay to tax #130501913001 and #130501911003 (District 3)*
 - B. Discussion and possible action on review of 2024 proposed City Budget*
 - C. Discussion and possible action on the transfer of City of Cedarburg Dispatch Center to Ozaukee County Sheriff’s Office effective January 1, 2024*

- D. Discussion and possible action on approving Ordinance No. 2023-22 to remove Clerk Department fees from current City Code and add them to the new Fee Schedule*
- E. Discussion and possible action on approving Ordinance Nos. 2023-13, 2023-19, and 2023-21 to remove Building Code fees from the current City Code and add them to the new Fee Schedule*
- F. Discussion and possible action to approve Resolution No. 2023-17 approving the new Fee Schedule*

9. CONSENT AGENDA

- A. Discussion and possible action on approval of September 25, 2023 Council Meeting Minutes*
- B. Discussion and possible action on License/Permit applications***
 - 1. Consider approval of new 2023-2024 operator license for Sarah O. Bloomquist, Susan Brill, Mary K. Creten, Sydney K. Gaskell, MaryLee Katzka, Kevin M. Pelkey, Katharine A. Shortreed
- C. Discussion and possible action on payment of bills dated 09/16/2023 through 09/29/2023, transfers from 9/21/23 through 10/06/2023, and payroll for period 09/17/23 through 09/30/23*

10. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. City Administrator's Report*

11. COMMUNICATIONS

- A. Comments and suggestions from citizens**
- B. Comments and announcements by Council Members
- C. Mayor's Report

12. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee, or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

* Information attached for Council; available through City Clerk's Office.

** Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to

take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.

Information available through the Clerk's Office.

City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

To request reasonable accommodation, contact the Clerk's Office,
(262) 375-7606, email: cityhall@cityofcedarburg.wi.gov

10/05/23 tas

CITY OF CEDARBURG

MEETING DATE: October 9, 2023

ITEM NO: 7.A. & 8.A.

TITLE:

- 7.A. A Public Hearing on a proposed Zoning change adding a Planned Unit Development (PUD) Overlay District to two parcels located on Washington Avenue. One is located at W61 N449 Washington Avenue; tax #130501913001. The other parcel is adjacent to and directly west of that property and is identified by tax #130501911003.
- 8.A. Discussion and possible action on approval of Ordinance No. 2023-20 adding a PUD overlay to tax #130501913001 and #130501911003 (District 3)*

ISSUE SUMMARY

Mr. Larson is requesting rezoning to apply the PUD Overlay Zoning District to the property located at W61N449 Washington Avenue and the vacant site directly behind. For the past several months, Mr. Larson has been working with the City Fire Department, Engineering Department and Planning staff to address their concerns and ultimately appeared before the Plan Commission to gain their support for his plans to develop this condominium project. Originally this project consisted of two 4-unit structures but was reduced to a 3-unit and a 4-unit structure as required by the Plan Commission to comply with the density requirement of the Rm-1 District limits.

At this meeting, Mr. Larson is requesting approval to apply the PUD Overlay zoning district across both parcels to tie this project together as one unified development. The two existing lots will retain their current base district zoning with the back lot zoned Rm-1 Multiple Family District and the front lot zoned Rs-5 Single Family District. The density calculation is specific to the separate zoned areas and is based on the maximum density of 10.9 units/acre allowed in the Rm-1 district. The project will then be processed as a condominium, and through the approval of the condo documents, the nonconforming back lot becomes conforming as the project will now have frontage on a public street.

To address the safety concerns identified by the Engineering Department regarding access from Washington Avenue, the applicant has designed the entryway to be extra wide at the drive's intersection with Washington Avenue to provide a better turning radius for those entering the site from the south the bound lane.

Architecture:

The applicant has submitted detailed architectural plans which appear to respect the historic character of the neighborhood. The townhomes will be 31' in height and sided with a combination of smooth LP Smartside Vertical siding on the upper level of the Desert Stone color and LP Smartside Horizontal siding over the rest of the buildings. The gables will be covered with LP Smartside Shake siding of the Quarry Grey scheme and the roof material will be of Dimensional Fiberglass Shingles. Staff will continue to work with the applicant on the specific details of these plans before final approval is considered by the Plan Commission.

Departures from Base District Requirements:

Council members are reminded that the PUD zoning provides the Plan Commission and this Council the authority and flexibility to approve certain departures from the requirements of the underlying base zoning districts, if deemed appropriate to support the public benefit likely to result from this development that will be specific to, and govern, the project going forward. Staff's review of the plans indicates the applicant is requesting the following departures for this project:

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- **Code Requirement:** Section 13-1-51(g) Setback and yards. There shall be a minimum setback of twenty-five (25) feet from the right-of-way of all streets. There shall be a side yard requirement on each side of a principle building of not less than 20'. There shall be a rear yard of not less than 25'.

Departure – The plan proposes a rear yard and a side yard setback of 12'.

- **Code Requirement:** Section 13-1-82(b) Access. Adequate access to a public street shall be provided for each parking space, and driveways shall be at least 10 feet wide for one- and two-family dwellings and a minimum of twenty-four feet wide for all other areas.

Departure – the plan proposes a driveway width of 18' to 20'.

Landmarks Commission:

Because the front parcel is located in the Historic Preservation District, Landmarks Commission Chairman Tom Kubala was contacted to solicit his comments or concerns regarding the impact of expanding the width of the existing access drive that crosses this historic site. Because of this historically sensitive area, he suggested the driveway width be kept to a minimum. He noted that driveways and asphalt parking lots exist throughout the Historic District and are necessary to support those uses.

Right-of-Way Vacation:

Staff notes that an irregularly shaped road right-of-way, located at the west end of the land locked rear lot, was dedicated to the city for road purposes with the recording of certified survey map No.1246 in 1980. After discussing this issue with the City Attorney, it was determined that with the approval of the Fox Run development, the right-of-way was technically vacated as it now serves no purpose. Accordingly, the future recording of the condominium documents for this project will officially remove the road reservation from the records.

Staff Comments:

Staff recommends approval subject to the following stipulations:

- The project should be approved as a condominium.
- Engineering Department approval of the grading, drainage, and erosion control plans.
- A retaining wall will be needed along the south property line to make the drainage plan work.
- An easement for the electric utility will need to be established in accordance with Cedarburg Light & Water needs.
- A 6" water main will be required to tie into the existing 12" PVC water main.
- Ensure driveway width and vertical clearance are adequate for fire department apparatus.
- A fire hydrant shall be installed on the west side of the parking lot.
- The applicant shall work with Cedarburg Light & Water regarding metering requirements.
- The applicant shall install a stormwater BMP west of the low point in the parking lot to slow the water draining off the parking lot and roofs.
- Maximum slopes of 3:1 allowed.
- The applicant shall provide more spot elevations on the plans.
- The entrance drive shall have a vertical face C&G radius, depressed head C&G along Washington Avenue similar to the WILO drive in the business park.
- The entire drive shall be concrete.
- The maximum slope at entrance shall be 8%.

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- Show full design for the wheelchair ramps.
- All driveway slopes shall be at least 1%.
- The sanitary sewer line is shown to be too shallow.
- The Fire Department's construction separate methods for both the three-unit structure and the four-unit structure.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

See attached minutes from the March 6, 2023, April 3, 2023, June 5, 2023, and the September 6, 2023, Plan Commission meetings.

BUDGETARY IMPACT:

ATTACHMENTS:

- PUD Ordinance for this Project.
- Concept site and architectural plans
- Minutes from the above-mentioned Plan Commission meetings.

INITIATED/REQUESTED BY: Jordan Larson, Owner

FOR MORE INFORMATION CONTACT: Jonathan Censky, City Planner, 262-375-7614

CEDARWAY DEVELOPMENT

W61 N449 WASHINGTON AVE
CEDARBURG, WI 53012



INDEX:

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- 7: GRADING AND EROSION CONTROL PLAN
- 8: GRADING AND EROSION CONTROL PLAN
- 9: GRADING AND EROSION CONTROL PLAN
- 10: BUILDING 1 FIRE EXHIBIT



HORIZONTAL POSITIONS SHOWN ON THIS PLAN ARE WISCONSIN COORDINATE REFERENCE SYSTEM (WISCRS), {NAME} COUNTY, NAD83 (YEAR), IN U.S. SURVEY FEET. POSITIONS SHOWN ARE GRID COORDINATES, GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES ARE THE SAME AS GROUND DISTANCES.

ELEVATIONS ARE REFERENCED TO NAVD 88 (YEAR). GPS DERIVED ELEVATIONS ARE BASED ON GEOID XX.

VICINTY MAP

N.T.S.

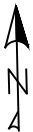
ORIGINAL PLANS PREPARED BY

SUBMISSION LEVEL:

SUBMISSION DATE:

DATE: _____
7 of 113 (Professional Engineer Signature)

NORTH ARROW:



PROJECT:

CEDARWAY
W61 N449 WASHINGTON AVE
CEDARBURG, WI 53012

PROJECT #:

23-501

DATE:

08/28/2023

DRAWN BY:

P. PATEL

CHECKED BY:

P. PATEL

PREPARED BY:



M SQUARED ENGINEERING LLC

MSQUAREDENGINEERING.COM
CEDARBURG - (262) 376-4246

CLIENT:

M SQUARED ENGINEERING LLC
N19 W6719 COMMERCE CT
CEDARBURG, WI 53012

DRAWING TITLE:

COVER SHEET

SHEET:

1

F:\PROJECTS\2323-500 - DESIGN\23-501 CEDAR WAY DEVELOPMENT\CADD\DEVELOPMENT\SHEETS\2023.08.28 CEDAR WAY CONSTRUCTION PLANS.DWG DATE OF PLOT: 8/28/2023 2:09 PM
COPYRIGHT 2021 M SQUARED ENGINEERING, LLC ALL RIGHTS RESERVED

GENERAL NOTES:

- ALL CONSTRUCTION SHALL MEET STANDARDS IN THE CONTRACT DOCUMENTS, "WISCONSIN STANDARD SPECIFICATIONS FOR SEWER AND WATER", "CITY OF CEDARBURG STANDARD SPECIFICATIONS", AND "DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR HIGHWAY AND STRUCTURE CONSTRUCTION", LATEST EDITIONS AND AMENDMENTS.
- THE LOCATION OF EXISTING UNDERGROUND AND ABOVE GROUND UTILITIES SHOWN ON THE DRAWINGS ARE INDICATED IN ACCORDANCE WITH AVAILABLE RECORDS AND SHALL BE CONSIDERED APPROXIMATE. THE CONTRACTOR IS RESPONSIBLE FOR DETERMINING THE LOCATION OF ALL UTILITIES SHOWN AND NOT SHOWN AND SHALL PROVIDE NECESSARY MEASURES TO PROTECT UTILITIES FROM DAMAGE DUE TO THE CONTRACTOR'S WORK. SHOULD UTILITIES THAT ARE NOT SHOWN ON THE DRAWINGS BE ENCOUNTERED, THE CONTRACTOR SHALL CONTACT THE ENGINEER IMMEDIATELY.
- CALL DIGGERS HOTLINE A MINIMUM OF 3 WORK DAYS PRIOR TO EXCAVATION TO OBTAIN LOCATION OF PARTICIPANT'S UNDERGROUND FACILITIES.THE CONTRACTOR SHALL PERFORM REQUIRED UTILITY LOCATION SERVICES PRIOR TO THE START OF WORK.
- ELEVATIONS ARE BASED ON NGVD29 WISCONSIN STATE PLANES, US FT.
- ALL UTILITY ELEVATIONS ARE SHOWN AS INVERT ELEVATIONS. UNLESS OTHERWISE NOTED.
- RIM ELEVATIONS ARE GIVEN TO THE NEAREST 0.01 FT.
- ALL EXISTING UTILITIES THAT ARE NOT SHOWN TO BE RELOCATED OR ABANDONED SHALL BE PROTECTED IN-PLACE BY THE CONTRACTOR DURING CONSTRUCTION. ANY DAMAGE TO THESE UTILITIES SHALL BE AT THE CONTRACTOR'S EXPENSE. IF ANY UTILITY IS NEEDED TO BE RELOCATED, AT THE DISCRETION OF THE CONTRACTOR, COORDINATE WITH THE OWNER OF THE UTILITY.
- ALL TRAFFIC CONTROL SHALL COMPLY WITH THE WISCONSIN MUTCD. OUTSIDE LANE CLOSURES SHALL BE PER WISCONSIN DOT SDD 15D20-B.
- ALL WORK SHALL BE CONSTRUCTED IN THE PUBLIC RIGHT OF WAY AND TO SHALL MEET CITY OF CEDARBURG REQUIREMENT AND THE SATISFACTION OF OWNER AND ENGINEER.
- THE CONTRACTOR SHALL INDEMNIFY THE OWNER, M SQUARED ENGINEERING AND THEIR AGENTS FROM ALL LIABILITY INVOLVED WITH THE CONSTRUCTION, INSTALLATION AND TESTING OF THE CIVIL WORK INCLUDED ON THESE CIVIL PLANS.
- M SQUARED ENGINEERING AND ITS AGENTS ASSUMES NO RESPONSIBILITY FOR DAMAGES, LIABILITY OR COSTS RESULTING FROM CHANGES OR ALTERATIONS MADE TO THESE PLANS WITHOUT THE EXPRESSED WRITTEN CONSENT OF M SQUARED ENGINEERING.
- CONTRACTOR SHALL OBTAIN AND PAY FOR ALL NECESSARY WORK, PERMITS AND INSPECTIONS FOR THE CONSTRUCTION OF THESE CIVIL PLANS INCLUDING, BUT NOT LIMITED TO, TRAFFIC CONTROL, DEMOLITION, DISPOSAL, UTILITY REMOVAL/RELOCATION/CONSTRUCTION, GRADING/PAVING, ETC.PRIOR TO ANY CONSTRUCTION ACTIVITIES,
- CONTRACTOR SHALL REFER TO, AND ADHERE TO THE RECOMMENDATIONS OF THE SITE GEOTECHNICAL REPORT AND ANY RELEVANT ENVIRONMENTAL ASSESSMENT REPORTS. IF PREVIOUSLY UNIDENTIFIED HAZARDOUS, CONTAMINATED MATERIALS, ENVIRONMENTAL-RELATED CONDITIONS, OR UNEXPECTED SUBGRADE CONDITIONS ARE DISCOVERED, STOP WORK IMMEDIATELY AND NOTIFY THE OWNER FOR ACTION TO BE TAKEN. DO NOT RESUME WORK UNTIL SPECIFICALLY AUTHORIZED BY THE OWNER.
- THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING SOIL CONDITIONS PRIOR TO COMMENCEMENT OF CONSTRUCTION. A SITE GEOTECHNICAL REPORT IS AVAILABLE FROM THE OWNER. CONTRACTOR SHALL PERFORM ALL EXCAVATIONS, DEWATERING, BACKFILLING (MATERIALS AND PLACEMENT/COMPACTION), SUBGRADE CONSTRUCTION, ETC. IN ACCORDANCE WITH THE SITE GEOTECHNICAL REPORT. IF NO SITE GEOTECHNICAL REPORT IS AVAILABLE, SUBGRADE SHALL BE PREPARED IN ACCORDANCE WITH WISDOT STANDARDS.
- CONTRACTOR IS RESPONSIBLE FOR SITE SECURITY AND SAFETY. OWNER AND ENGINEER ASSUMES NO RESPONSIBILITY FOR EITHER SITE SECURITY OR SAFETY.
- THE MUNICIPALITY, OWNER AND ENGINEER SHALL HAVE THE RIGHT TO INSPECT, APPROVE, AND REJECT THE CONSTRUCTION OF THE IMPROVEMENTS DETAILED IN THESE CIVIL PLANS. CONTRACTOR TO PAY/COORDINATE ALL INSPECTIONS. REJECTED CONSTRUCTION SHALL BE RECONSTRUCTED AT CONTRACTOR'S EXPENSE AT NO ADDITIONAL COST TO THE OWNER/ARCHITECT/ENGINEER.
- ANY ADJACENT PROPERTIES OR ROAD RIGHT-OF-WAYS WHICH ARE DAMAGED DURING CONSTRUCTION MUST BE RESTORED BY THE CONTRACTOR AT THE CONTRACTOR'S EXPENSES TO THE SATISFACTION TO THE OWNER/ENGINEER AT NO ADDITIONAL COST TO THE OWNER/ENGINEER.
- EXISTING ITEMS TO REMAIN SHALL BE CAREFULLY PROTECTED DURING CONSTRUCTION. ANY DAMAGE TO THESE ITEMS WILL BE REPAIRED OR REPLACED AT CONTRACTOR'S EXPENSE AT NO ADDITIONAL COST TO THE OWNER/ENGINEER.
- CONTRACTOR SHALL PROTECT ALL EXISTING STORM SEWERS, CULVERTS, AND ALL OTHER EXISTING UNDERGROUND UTILITIES DURING CONSTRUCTION.
- THE CONTRACTOR IS NOT TO DISTURB ANY EXISTING WETLANDS UNLESS CALLED FOR IN THE CONSTRUCTION PLANS.
- NO EQUIPMENT OR MATERIALS SHALL BE STORED WITHIN THE RIGHT OF WAY OF STREET UNLESS SPECIFIED ON THESE PLANS.
- CONTRACTOR SHALL MINIMIZE GROUND DISTURBANCE TO ONLY THOSE AREAS THAT ARE NECESSARY TO THE CONSTRUCTION.

GRADING/PAVEMENT:

- CONCRETE CURB & GUTTER JOINT SPACING SHALL BE 10 FEET UNLESS AUTHORIZED BY THE CITY OF CEDARBURG.
- THE 5" ASPHALT CONCRETE PAVEMENT, TYPE 1 SHALL CONSIST OF A 1-3/4" SURFACE COURSE AND A 3-1/4" BINDER COURSE. A 9" STONE BASE AND 1-1/4" CRUSHED LIMESTONE PLACED.
- ASPHALTIC MATERIAL FOR TACK COAT HAS BEEN ESTIMATED AT AN APPLICATION RATE OF 0.05-0.07 GALLONS PER SQUARE YARD AND SHALL BE PLACED BETWEEN ALL LAYERS OF ASPHALTIC PAVEMENT. THE COST OF FURNISHING APPLYING TACK SHALL BE INCLUDED IN THE PRICE BID PER TON OF ASPHALT PAVEMENT.
- EARTHWORK BALANCE IS THE RESPONSIBILITY OF THE CONTRACTOR.
- ALL PROPOSED GRADES SHOWN ARE FINISHED GRADES. ROADWAY AND DRIVEWAY ELEVATIONS ARE PAVEMENT GRADES UNLESS OTHERWISE NOTED.
- CONTRACTOR SHALL VERIFY ALL GRADES, MAKE SURE ALL AREAS DRAIN PROPERLY AND SHALL REPORT ANY DISCREPANCIES TO THE ENGINEER PRIOR TO CONSTRUCTION. DISCREPANCIES OR OTHER MODIFICATIONS REPORTED/MADE AFTER CONSTRUCTION COMMENCEMENT SHALL BE AT CONTRACTOR'S COST.
- SUBGRADE TO BE CONSTRUCTED/PREPARED AS SPECIFIED BY PROOFROLLING AREAS TO BE FILLED/PAVED IN ACCORDANCE WITH CITY OF CEDARBURG STANDARDS. SOFT AREAS SHALL BE REPAIRED AS APPROVED BY ENGINEER.
- ALL PAVING SHALL CONFORM TO CURRENT STATE OF WISCONSIN STANDARD SPECIFICATIONS FOR HIGHWAY & STRUCTURE CONSTRUCTION, CITY OF CEDARBURG ORDINANCES INCLUDING CITY OF CEDARBURG CONCRETE CONSTRUCTION SPECIFICATIONS INCLUDED IN THE PROJECT SPECIFICATIONS.
- SIGN CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE REQUIREMENTS OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, LATEST EDITION.
- SIDEWALK SHALL BE CONSTRUCTED WITH ALL PORTLAND CEMENT CONCRETE. SIDEWALKS SHALL BE A MINIMUM OF 3" OF 3/4" IN THICKNESS, EXCEPT IN AREAS OF DRIVE APPROACHES WHERE THE SIDEWALKS SHALL BE A MINIMUM OF 6" IN THICKNESS.
- CONSTRUCT 1/2" EXPANSION JOINTS EVERY 50' AND AT EACH END OF ANY NEW SIDEWALK CONSTRUCTED BETWEEN TWO EXISTING WALKS; AND IF SUCH NEW SIDEWALK EXCEEDS 50' IN LENGTH.

LANDSCAPING:

- NO TREES OR SHRUBS ARE TO BE REMOVED UNLESS INDICATED FOR REMOVAL ON THE PLANS OR APPROVED BY THE ENGINEER PRIOR TO REMOVAL.
- RESTORATION TOPSOIL 6" MIN, SEED, FERTILIZE AND MULCH ALL AREAS DISTURBED BY CONSTRUCTION. CONTRACTOR TO WATER AND MAINTAIN UNTIL AFTER 80% COVER ESTABLISHED.

SANITARY SEWER:

- SANITARY SEWER PIPE SHALL BE ASTM 3034 SDR 35 PVC SEWER PIPE FOR MAINS AND LATERALS.
- SANITARY SEWER LATERALS SHALL BE 6" DIAMETER.
- SANITARY SEWER LATERALS SHALL CONNECT TO THE MAIN WITH "Y" OR TEE "Y" FITTINGS.
- MANHOLE CONNECTIONS SHALL BE WATERTIGHT RUBBER BOOT OR A-LOCK TYPE CONNECTIONS.
- MANHOLES SHALL BE 48" DIAMETER PRECAST CONCRETE MANHOLES WITH ELLIPTICAL CONE TOPS WITH 26" OPENINGS AND WITH R-1661 1710 MANHOLE CASTINGS WITH SOLID GASKETED COVERS AND CONCEALED PICK HOLE. TYPE B SELF-SEALING REQUIRED.
- MANHOLE JOINTS SHALL HAVE A DOUBLE ROW OF EASY STICK SEALANT.
- CHIMNEY SEALS ARE REQUIRED. ADAPTOR INC INTERNAL/EXTERNAL CHIMNEY SEALS..
- COMPLETED SANITARY SEWER MAIN MUST PASS AIR TEST AND NO-GO TEST. MANHOLE VACUUM TESTING.
- SANITARY MAINS SHALL BE TELEVIEWED BEFORE ACCEPTANCE BY THE CITY OF CEDARBURG.
- SANITARY SEWERS SHALL BE BEDDED WITH 3/8" LIMESTONE BEDDING CHIPS TO A POINT 12" ABOVE THE SEWER PIPE.
- INVERTS FOR MANHOLES SHALL BE FORMED IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION.
- ALL INLETS AND CATCH BASIN ELEVATIONS, STATION AND OFFSETS ARE TO THE FLOW LINE.
- ALL MANHOLE ELEVATIONS, STATION AND OFFSETS ARE TO THE CENTER OF STRUCTURE.
- GRANULAR BACKFILL SHALL BE COMPACTED IN 8" LIFTS.
- GRANULAR BACKFILL IS REQUIRED FOR ALL SANITARY SEWER, WATERMAIN, STORM SEWER, AND LATERALS INSTALLED OR RELAYED WITHIN THE R.O.W UNDER THIS CONTRACT.

WATER:

- ALL WATER MAIN SHALL BE C900 CLASS 150-DR18 WITH INTEGRAL ELECTROMETRIC BELL AND SPIGOT JOINS. ALL WATER MAIN VALVES SHALL BE RESILIENT SEATED GATE VALVES.
- CONTRACTOR TO SUPPLY AND MAINTAIN ALL PUMPS USED FOR BY-PASS PUMPING. CONTRACTOR IS REQUIRED TO HAVE EXTRA PUMPS ON SITE AND DUAL PUMPS ARE TO BE USED FOR OVERNIGHT PUMPING.
- COST OF ALL FERNCO USED TO CONNECT TO EXISTING PIPE ARE INCIDENTAL TO THE COST OF THE PIPE.
- GRANULAR BACKFILL SHALL BE COMPACTED IN 8" LIFTS.
- WATER MAIN BEDDING AND COVER MATERIAL SHALL BE CRUSHED LIMESTONE CHIPS OR SAND. IF A WET TRENCH CONDITION EXISTS, THE WATER MAIN BEDDING AND COVER MATERIAL SHALL BE SUPPORTED BY 3" OF CRUSHED LIMESTONE SCREENING
- ASPHALT MILLINGS SHALL NOT BE USED AS BACKFILL FOR ANY WATER MAIN/SERVICE INSTALLATIONS.
- PVC RESTRAINER GLANDS, AS MANUFACTURED BY MEGA-LUG CORP, OR EQUAL, SHALL BE USED TO RESTRAIN DUCTILE IRON FITTINGS USED WITH PVC PIPE. RETAINER GLANDS USING SETSCREWS SHALL NOT BE ALLOWED ON PVC.
- ALL BENDS, TEES, CAPS, HYDRANTS, AND PLUGS SHALL BE BLOCKED WITH SOLID CONCRETE BLOCKS IN CONJUNCTION WITH MEGA LUG RESTRAINT GLANDS.
- ALL FITTINGS SHALL BE DUCTILE IRON CEMENT MORTAR LINED WITH INTERNAL AND EXTERNAL BITUMINOUS COATING MEETING THE REQUIREMENT OF AWWA STANDARD C-110 (ANSI 21.10). COMPACT FITTINGS MEETING THE REQUIREMENTS OF AWWA STANDARD C-151 (ANSI 21.53) MAY BE USED FOR PVC PIPE. MECHANICAL JOINT FITTINGS SHALL BE USED IN AREAS WHERE RESTRAINED JOINTS ARE REQUIRED. MECHANICAL JOINTS SHALL MEET THE REQUIREMENTS OF AWWA C-111 (ANSI 21.11). ALL FITTINGS SHALL HAVE A MINIMUM WORKING PRESSURE OF 250 PSI. FITTINGS USED WITH PVC PIPE SHALL HAVE PLAIN RUBBER GASKETS.
- POLYETHYLENE WRAP SHALL MEET THE REQUIREMENTS OF AWWA STANDARD C-105(ANSI A21.5) USING CLASS C (BLACK) POLYETHYLENE MATERIAL WITH 8 MILS MINIMUM THICKNESS, AND SHALL BE INSTALLED ON ALL DUCTILE IRON WATER MAINS, FITTINGS, HYDRANTS, AND VALVE BOXES.
- WATER SERVICE CURB-STOPPS REQUIRE THE USE OF 6" BLUE POLY WRAP. CORE & MAIN PRODUCT CODE: 96PW060B.
- THE CONTRACTOR SHALL COORDINATE ALL WORK WITH CEDARBURG LIGHT AND WATER WHEN MAKING FINAL CONNECTIONS TO THE NEW WATER MAIN IN ORDER TO MINIMIZE INCONVENIENCE CAUSED BY THE TEMPORARY DISRUPTION OF THE WATER SERVICE. CLW WILL REQUIRE AT LEAST 24-HOUR NOTICE PRIOR TO SHUTTING OFF ANY WATER SERVICE. THE CONTRACTOR SHALL TAKE WHATEVER MEASURES NECESSARY TO RESTORE SERVICE AT THE END OF EACH WORKDAY.
- THE CONTRACTOR SHALL INSTALL THE WATER MAIN ACCORDING TO THE GRADES SET FORTH ON THE PLANS WITH NO HIGH POINTS WITH THE EXCEPTION OF HYDRANT LOCATIONS. IF A HIGH POINT CANNOT BE AVOIDED, AN AIR RELEASE VALVE CAN BE INSTALLED AT THIS POINT AT OWNER'S EXPENSE IF SO ORDERED BY THE ENGINEER.

DEMOLITION NOTES:

- DEMOLITION AND DISPOSAL WORK SHALL BE PERFORMED IN ACCORDANCE WITH APPLICABLE REQUIREMENTS OF AUTHORITIES HAVING JURISDICTION OVER THIS WORK INCLUDING FEDERAL, STATE, COUNTY, AND THE LOCAL MUNICIPALITY.
- ALL STRUCTURES, PAVEMENT, GRAVELED SURFACES AND UTILITIES SHALL BE COMPLETELY DEMOLISHED/REMOVED AS NOTED ALL MATERIALS SHALL BECOME THE PROPERTY OF THE CONTRACTOR. DISPOSAL OF ALL ITEMS SHALL BE PROPERLY DISPOSED.
- THE OWNER, ARCHITECT, AND ENGINEER AND THEIR AGENTS ASSUMES NO RESPONSIBILITY AND MAKES NO REPRESENTATION AS TO THE CONDITION OF THE STRUCTURES/MATERIALS TO BE REMOVED OR THE SPECIFIC MATERIALS THAT COMPRISE THEIR MAKEUP AND CONTENTS. CONTRACTOR TO MAKE ITS OWN DETERMINATION IF HAZARDOUS MATERIALS EXIST. IF HAZARDOUS MATERIALS ARE ENCOUNTERED DURING DEMOLITION OPERATIONS, DEMOLITION SHALL CEASE AND THE OWNER SHALL BE NOTIFIED. THE MATERIAL SHALL BE REMOVED, CONTAINERIZED, TRANSPORTED AND DISPOSED IN ACCORDANCE WITH APPLICABLE FEDERAL, STATE, COUNTY AND CITY LAWS AND REGULATIONS. DO NOT RESUME UNTIL SPECIFICALLY AUTHORIZED BY THE OWNER.
- CONTRACTOR IS RESPONSIBLE FOR REMOVING ALL DEBRIS FROM THE SITE AND DISPOSING OF THE DEBRIS IN ACCORDANCE WITH ALL FEDERAL, STATE, AND LOCAL REQUIREMENTS/LAWS. CONTRACTOR IS RESPONSIBLE FOR CLEAR AND GRUBBING AS WELL AS ALL TREE REMOVAL WITH PROPOSED CONSTRUCTION FOOTPRINT. TREE ROOT BALLS SHALL BE REMOVED AND BACKFILLED IN ACCORDANCE WITH WISDOT STANDARDS.
- NO BURNING OF MATERIALS FROM THE SITE IS PERMITTED. THE USE OF EXPLOSIVES ON THIS PROJECT IS NOT PERMITTED UNLESS SPECIFIED BY THE ENGINEER. .
- CONTRACTOR SHALL STRIP TOPSOIL FROM ALL AREAS THAT ARE TO BE GRADED OR BUILT UPON. TOPSOIL SHALL BE STOCKPILED IN A LOCATION PRE-APPROVED BY ENGINEER/OWNER. STOCKPILE SHALL HAVE SILT FENCE INSTALLED AROUND THE PERIMETER.
- CONTRACTOR SHALL MAINTAIN ALL UTILITY SERVICES TO ADJACENT PROPERTIES. UTILITY SERVICES SHALL NOT BE INTERRUPTED WITHOUT PRE-APPROVAL FROM THE ADJACENT LAND OWNERS AND SPECIFIC UTILITY(IES).
- GRAVEL AREAS - ONLY REMOVE GRAVEL DOWN TO FINAL GRADE (FOR PROPOSED GRAVEL AREAS) OR TOP OF SUBGRADE GRADES (FOR AREAS TO RECEIVE PAVEMENT).

STORM SEWER:


- STATION/OFFSETS OF STORM SEWER STRUCTURES ARE TO THE CENTER OF MANHOLES AND CURB FLOW LINE OF INLETS.
- INLET GRATE ELEVATIONS ARE GIVEN AT THE FLOW LINE OF INLET COVER. MANHOLE RIM ELEVATIONS ARE GIVEN AT CENTER OF MANHOLE COVER.
- COST OF ALL FERNCO USED TO CONNECT TO EXISTING PIPE ARE INCIDENTAL TO THE COST OF THE PIPE.
- ALL STORM SEWER MANHOLES AND CATCH BASINS WITHOUT SUMPS MUST HAVE CONCRETE FLOW LINE FORMED TO SPRING LINE WITH 1" PER FOOT SLOPE ON BENCH. SEE FILE #13 WISCONSIN STANDARD SPECIFICATIONS. NO SUMPS ARE ONLY ALLOWED IN GREEN SPACE.
- MANHOLE CONNECTIONS SHALL BE WATERTIGHT RUBBER BOOT OR A-LOCK TYPE CONNECTIONS.
- MANHOLES SHALL BE 48" DIAMETER PRECAST CONCRETE MANHOLES WITH ELLIPTICAL CONE TOPS WITH 24" OPENINGS AND WITH NEENAH 1710 MANHOLE CASTINGS WITH SOLID GASKETED COVERS AND CONCEALED PICK HOLE. TYPE B SELF-SEALING AND NON-ROCKING LID REQUIRED.
- MANHOLE JOINTS SHALL HAVE A DOUBLE ROW OF EASY STICK SEALANT.
- CRETEX INTERNAL CHIMNEY SEALS ARE REQUIRED.
- MANHOLES RINGS AND CONES SHALL BE WRAPPED ON THE OUTSIDE WITH A DOUBLE LAYER OF 8 MIL PLASTIC SHEETING.
- INVERTS FOR MANHOLES SHALL BE FORMED IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION.
- ALL INLETS AND CATCH BASIN ELEVATIONS, STATION AND OFFSETS ARE TO THE FLOW LINE.
- ALL MANHOLE ELEVATIONS, STATION AND OFFSETS ARE TO THE CENTER OF STRUCTURE.
- GRANULAR BACKFILL SHALL BE COMPACTED IN 8" LIFTS.
- GRANULAR BACKFILL IS REQUIRED FOR ALL SANITARY SEWER, WATERMAIN, STORM SEWER, AND LATERALS INSTALLED OR RELAYED WITHIN THE R.O.W UNDER THIS CONTRACT.

CONSTRUCTION SEQUENCE:

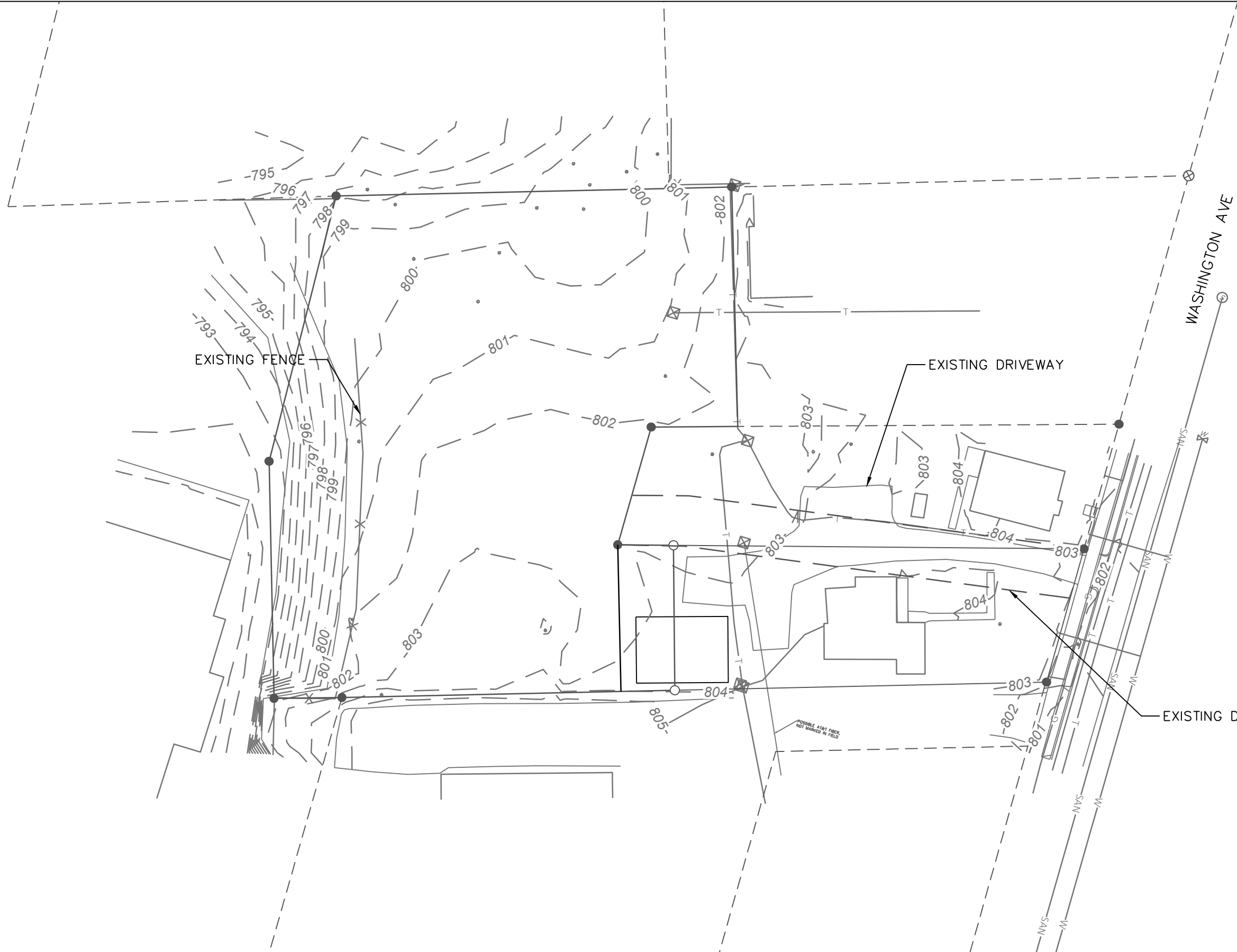
- INSTALL EROSION CONTROLS PRIOR TO OTHER CONSTRUCTION ACTIVITIES. INSTALL IN THE FOLLOWING ORDER: TRACKING PAD, LAKE PROTECTION AND THEN SILT FENCE.
- CLEAR AND GRUB SITE
- THE ROUGH GRADING SHALL BE PERFORMED PRIOR TO BEGINNING OTHER SITE GRADING AND UTILITY CONSTRUCTION. UPON GRADING COMPLETION AND BEFORE VEGETATING POND, REMOVE AND DISPOSE OF SILT BUILDUP.
- GRADING/PAVING/WATER AND SANITARY UTILITY CONSTRUCTION. CONTACT CITY PRIOR TO WATER AND SANITARY CONNECTIONS TO EXISTING SERVICES.
- INSTALL STORM SEWER ALONG WITH IT'S EROSION CONTROL DEVICES AS SPECIFIED ON THE CONSTRUCTION PLANS.
- INSTALL STREET STONE BASE, CURB AND GUTTER, SIDEWALK, THEN PLACE BINDER COARSE PAVEMENT.
- ALL DISTURBED AREAS OUTSIDE PAVEMENT AREAS MUST BE STABILIZED WITHIN 14 DAYS OF INITIAL GROUNDBREAKING OR WITHIN 7 DAYS OF ACHIEVING FINAL GRADE, WHICHEVER OCCURS FIRST.
- REMOVE TEMPORARY SOIL EROSION AND SEDIMENT CONTROLS.

EROSION CONTROL:

- ALL EROSION CONTROL MEASURES SHALL BE CONSTRUCTED AND MAINTAINED IN ACCORDANCE WITH THE WISCONSIN DNR TECHNICAL STANDARDS. PROTECT INLETS, CULVERTS, AND ADJACENT PROPERTIES WITH SILT FENCING UNTIL CONSTRUCTION IS COMPLETE.
- INSTALL EROSION CONTROL MEASURES PRIOR TO ANY SITE WORK, INCLUDING GRADING OR DISTURBANCE OF EXISTING SURFACE MATERIALS AS SHOWN ON PLAN.
- INSPECTIONS AND MAINTENANCE OF ALL EROSION CONTROL MEASURES SHALL BE ROUTINE (ONCE PER WEEK MINIMUM) TO ENSURE PROPER FUNCTION OF EROSION CONTROLS AT ALL TIMES. EROSION CONTROL MEASURES ARE TO BE IN WORKING ORDER AT THE END OF EACH WORK DAY.
- INSPECT EROSION CONTROL MEASURES WITHIN 24 HOURS AFTER EACH RAINFALL EVENT OF 0.5 INCHES OR GREATER. REPAIR ANY DAMAGE OBSERVED DURING THE INSPECTION.
- EROSION CONTROL MEASURES SHALL BE REMOVED ONLY AFTER SITE CONSTRUCTION IS COMPLETE WITH ALL SOIL SURFACES HAVING A 70% UNIFORM ESTABLISHED VEGETATIVE COVER.
- INSTALL A GRAVEL TRACKING PAD AT EACH CONSTRUCTION ENTRANCE TO THE SITE BEFORE ANY EARTH DISTURBING ACTIVITIES OCCUR. PAVED SURFACES ADJACENT TO CONSTRUCTION SITE VEHICLE ACCESS SHALL BE SWEEP AND / OR SCRAPPED DAILY TO REMOVE SOIL, DIRT AND / OR DUST
- INSTALL INLET PROTECTION IN ALL STORM SEWER INLETS AND CATCH BASINS IN AND ADJACENT TO PROJECT SITE.
- INSTALL EROSION CONTROLS ON THE DOWNSTREAM SIDE OF STOCKPILES.
- INSTALL CHECK DAMS WITHIN DRAINAGE DITCHES IN ACCORDANCE WITH BMP'S.
- INSTALL EROSION CONTROL FOR UTILITY CONSTRUCTION (STORM SEWER, SANITARY SEWER, WATER MAIN, ETC.)
- PLACE EXCAVATED TRENCH MATERIAL ON THE HIGH SIDE OF THE TRENCH.
- BACKFILL, COMPACT, AND STABILIZE THE TRENCH IMMEDIATELY AFTER PIPE CONSTRUCTION.
- ALL CONSTRUCTION TRAFFIC SHALL ENTER/LEAVE VIA THE INTERSECTION OF SUSAN LANE AND SUSAN COURT.
- CONCRETE TRUCKS AND EQUIPMENT USED IN CONCRETE UTILIZATION SHALL WASHOUT IN DESIGNATED CONCRETE WASHOUT FACILITIES ON SITE. CONTRACTOR IS RESPONSIBLE FOR PROPER SETUP, MAINTENANCE, AND UTILIZATION OF CONCRETE WASHOUTS.
- ALL WASTE AND UNUSED CONSTRUCTION MATERIALS SHALL BE PROPERLY DISPOSED OF IN ACCORDANCE WITH ALL LOCAL, STATE AND FEDERAL REGULATIONS.
- THE CONTRACTOR SHALL INSTALL SEDIMENT BASINS TO PREVENT SEDIMENT FROM ENTERING THE QUARRY. SEDIMENT SHALL BE REMOVED PRIOR TO OWNER ACCEPTANCE OF SITEWORK.
- DISCHARGE FILTERED TRENCH WATER INTO A SEDIMENTATION BASIN OR FILTERING TANK IN ACCORDANCE WITH DNR TECHNICAL STANDARD 1061 PRIOR TO RELEASE INTO THE STORM SEWER, RECEIVING STREAM, OR DRAINAGE DITCH. UNFILTERED WATER SHALL NOT BE ALLOWED TO ENTER THE QUARRY AT ANY TIME.
- SWEEPCLEAN UP ALL SEDIMENT/TRASH THAT MOVES OFF SITE DUE TO CONSTRUCTION ACTIVITY OR STORM EVENTS BEFORE THE END OF THE SAME WORKDAY. SEPARATE SWEEP MATERIALS (SOILS AND TRASH) AND DISPOSE OF ACCORDINGLY.
- CONTRACTOR SHALL TAKE ALL NECESSARY MEASURES TO MINIMIZE EROSION AND WATER POLLUTION CAUSED BY CONSTRUCTION. METHODS OF EROSION CONTROL SHOULD FOLLOW WISCONSIN DEPARTMENT OF NATURAL RESOURCES TECHNICAL STANDARDS.
- DETWATERING SHALL BE IN ACCORDANCE WITH WDNR TECHNICAL STANDARDS. UTILIZE GEOTEXTILE BAG(S) PLACED ON UNDISTURBED GROUND WHEN REQUIRED.

NORTH ARROW:	PROJECT: CEDARWAY W61 N449 WASHINGTON AVE CEDARBURG, WI 53012		<div>PREPARED BY:</div> <div></div> <div>M SQUARED ENGINEERING LLC</div> <div>MSQUAREDENGINEERING.COM</div> <div>CEDARBURG - (262) 376-4246</div>	CLIENT: M SQUARED ENGINEERING LLC N19 W6719 COMMERCE CT CEDARBURG, WI 53012	
	PROJECT #: 23-501	DATE: 08/28/2023		DRAWING TITLE: NOTES	SHEET: 2
	DRAWN BY: P. PATEL	CHECKED BY: P. PATEL			

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NORTH ARROW:



PROJECT:

CEDARWAY
W61 N449 WASHINGTON AVE
CEDARBURG, WI 53012

PROJECT #:

23-501

DATE:

08/28/2023

DRAWN BY:

P. PATEL

CHECKED BY:

P. PATEL

PREPARED BY:



M SQUARED ENGINEERING LLC

MSQUAREDENGINEERING.COM
CEDARBURG - (262) 376-4246

CLIENT:

M SQUARED ENGINEERING LLC
N19 W6719 COMMERCE CT
CEDARBURG, WI 53012

DRAWING TITLE:

EXISTING SITE PLAN

SHEET:

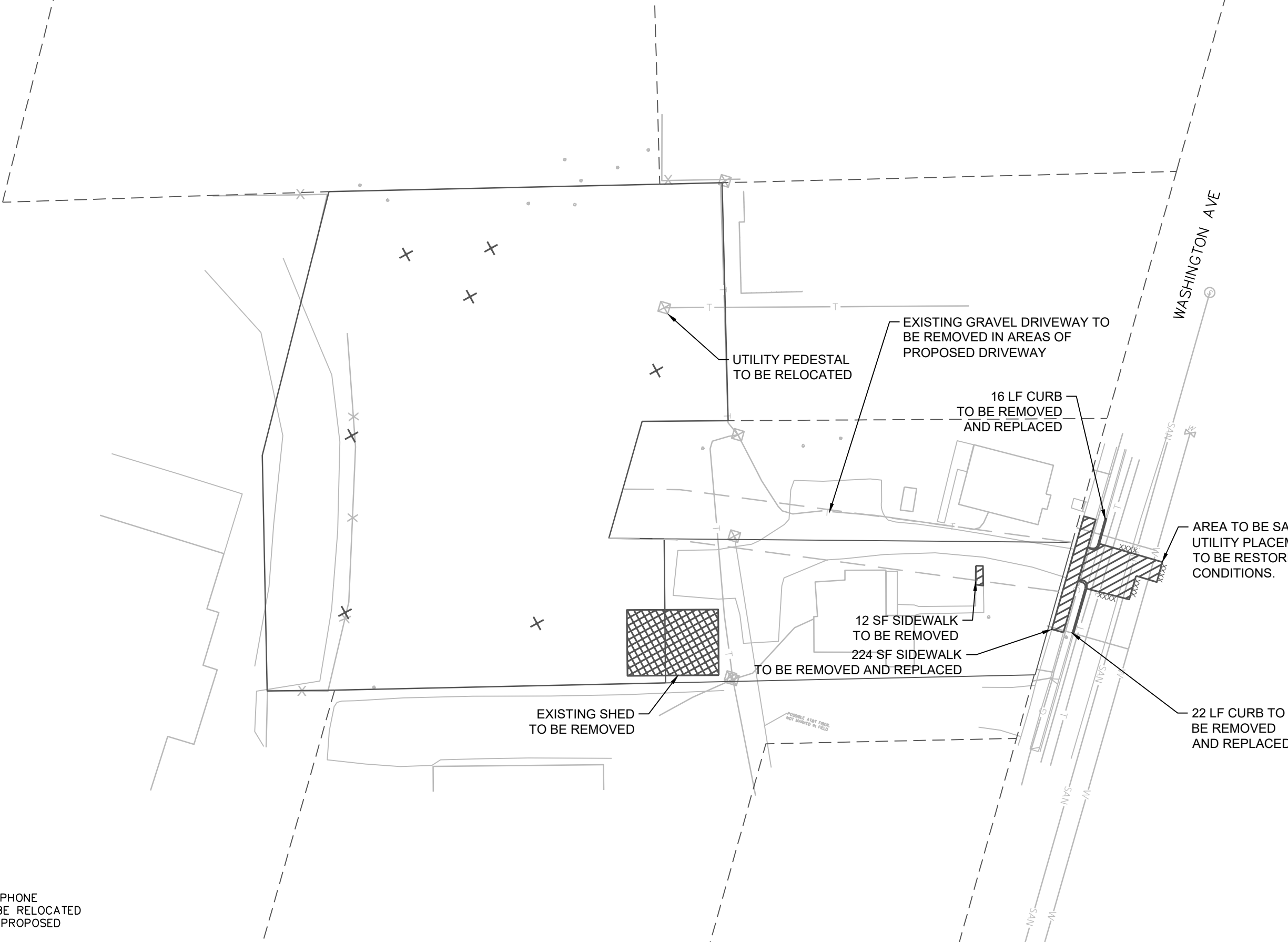
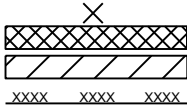
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NOTES:
EXISTING TELEPHONE
UTILITIES TO BE RELOCATED
IN AREAS OF PROPOSED
WORK.

LEGEND

TREE REMOVAL
BUILDING REMOVAL
PAVEMENT REMOVAL
SAWCUT AREA



NORTH ARROW:



PROJECT:

CEDARWAY
W61 N449 WASHINGTON AVE
CEDARBURG, WI 53012

PROJECT #:

23-501

DATE:

08/28/2023

DRAWN BY:

P. PATEL

CHECKED BY:

P. PATEL

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CLIENT:

M SQUARED ENGINEERING LLC
N19 W6719 COMMERCE CT
CEDARBURG, WI 53012

DRAWING TITLE:

DEMOLITION PLAN

SHEET:

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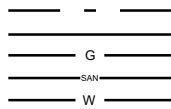


LEGEND

PROPERTY BOUNDARY
PARCEL BOUNDARY
EXISTING VEGETATION
EXISTING DRIVEWAY EASEMENT



EXISTING DRIVEWAY EASEMENT
EXISTING TELEPHONE
EXISTING GAS
EXISTING SANITARY
EXISTING WATER



NORTH ARROW:



PROJECT:

CEDARWAY
W61 N449 WASHINGTON AVE
CEDARBURG, WI 53012

PROJECT #:

23-501

DATE:

08/28/2023

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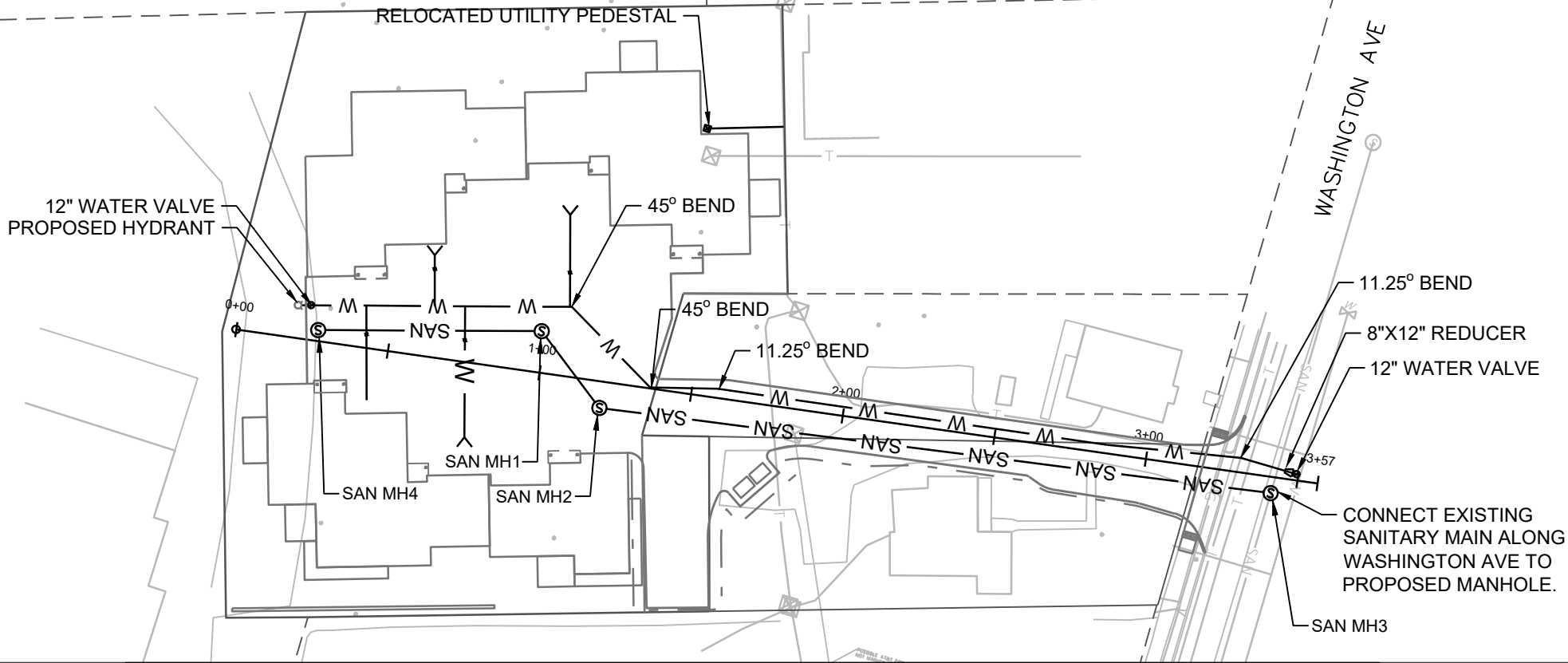
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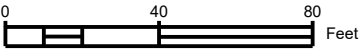
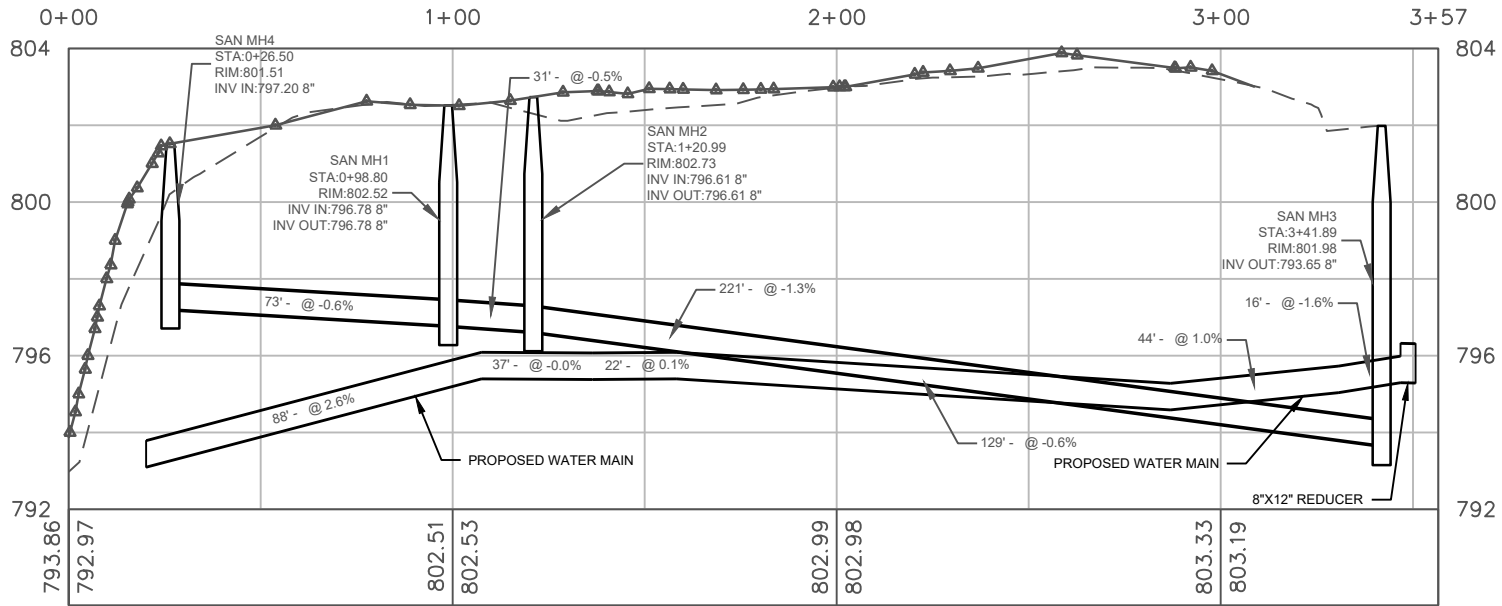
PROPOSED SITE PLAN

SHEET:

5



NOTES:
MINIMUM 18" VERTICAL SEPARATION BETWEEN WATER MAIN AND SANITARY SEWER. MINIMUM 8' HORIZONTAL SEPARATION BETWEEN STORM, WATER, AND SANITARY MAINS.



LEGEND

- | | | | |
|----------------------------|-----|----------------------------|-----|
| PROPERTY BOUNDARY | --- | EXISTING DRIVEWAY EASEMENT | --- |
| PARCEL BOUNDARY | --- | EXISTING TELEPHONE | --- |
| EXISTING VEGETATION | *** | EXISTING GAS | --- |
| EXISTING DRIVEWAY EASEMENT | --- | EXISTING SANITARY | --- |
| | | EXISTING WATER | --- |

NORTH ARROW:



PROJECT:

CEDARWAY
W61 N449 WASHINGTON AVE
CEDARBURG, WI 53012

PROJECT #:

23-501

DATE:

08/28/2023

DRAWN BY:

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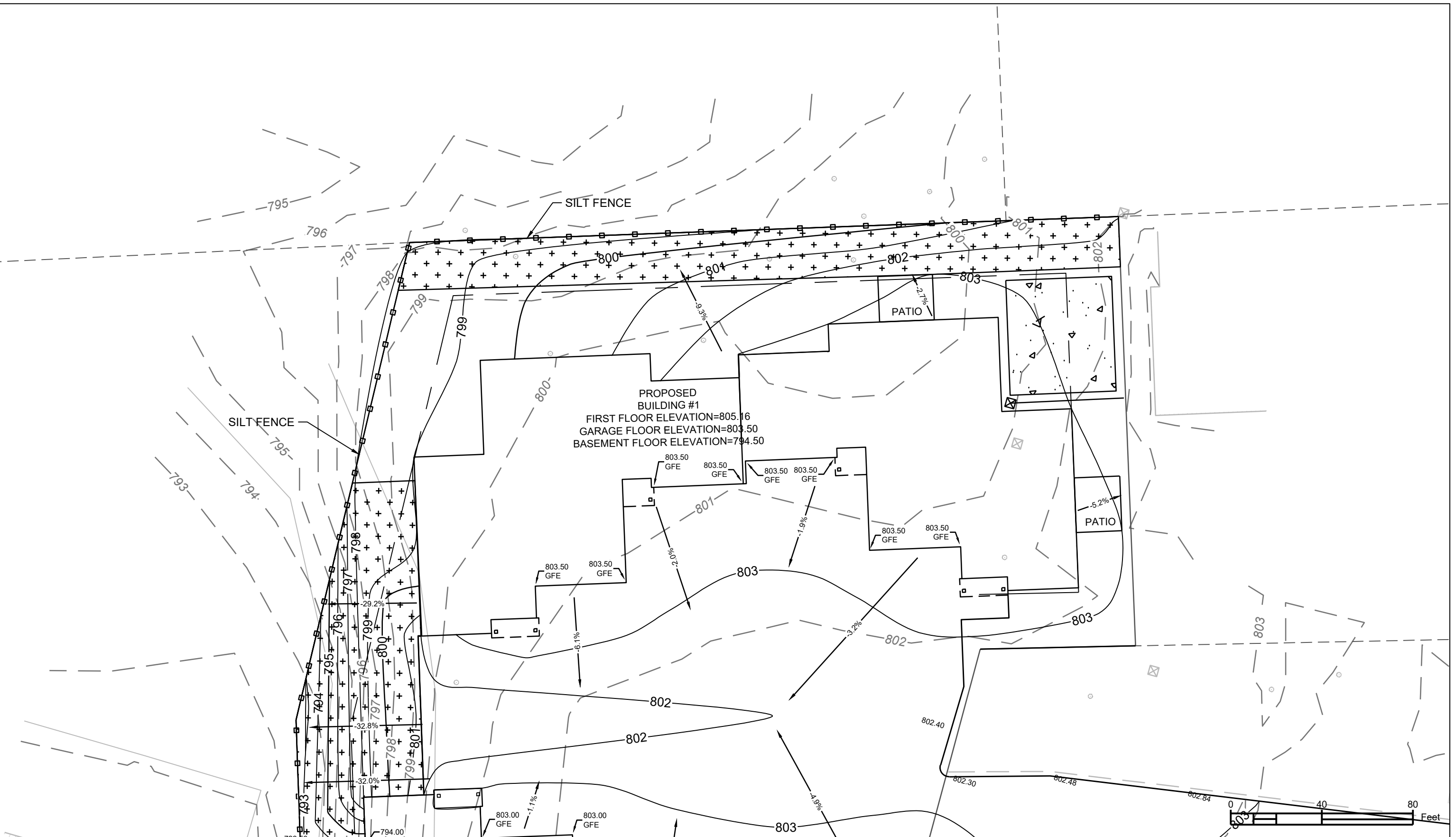
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UTILITY PLAN AND PROFILE

SHEET:

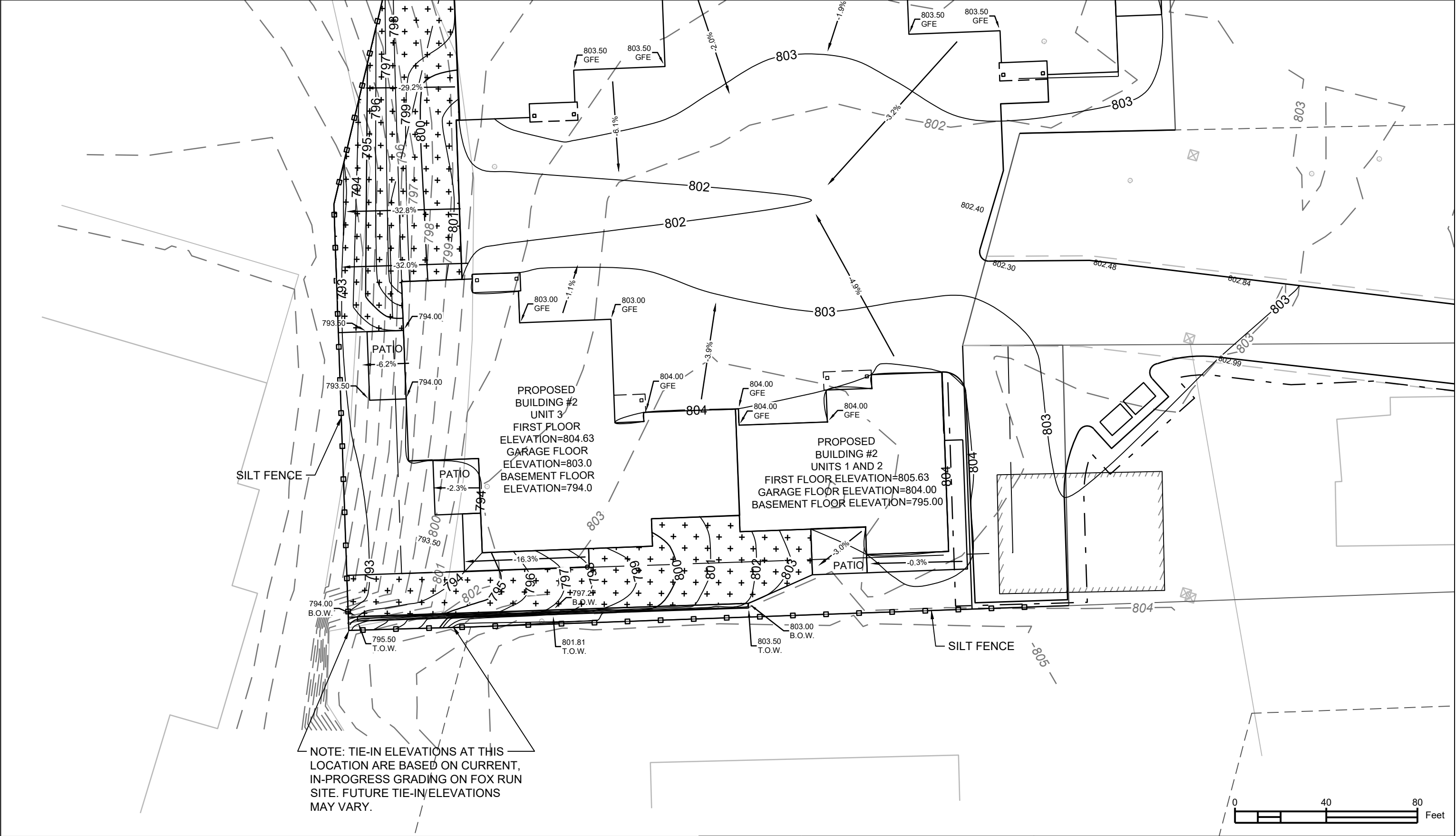
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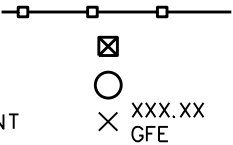
LEGEND PROPOSED SILT FENCE PROPOSED INLET PROTECTION PROPOSED FES PROTECTION GARAGE FLOOR ELEVATION POINT		 	PROPOSED EROSION CONTROL BLANKET PROPOSED TOPSOIL STOCKPILE	 	NORTH ARROW: 	PROJECT: CEDARWAY W61 N449 WASHINGTON AVE CEDARBURG, WI 53012	PREPARED BY: M SQUARED ENGINEERING LLC MSQUAREDENGINEERING.COM CEDARBURG - (262) 376-4246	CLIENT: M SQUARED ENGINEERING LLC N19 W6719 COMMERCE CT CEDARBURG, WI 53012	DRAWING TITLE: GRADING AND EROSION CONTROL PLAN	SHEET: 7
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PROJECT: 501 - DESIGN: 501 CEDARWAY DEVELOPMENT/DEVELOPMENT SHEETS/2023 08.28 CEDARWAY CONSTRUCTION PLANS.DWG DATE OF PLOT: 8/28/2023 2:09 PM
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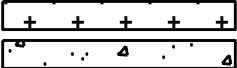


LEGEND

PROPOSED SILT FENCE
PROPOSED INLET PROTECTION
PROPOSED FES PROTECTION
GARAGE FLOOR ELEVATION POINT



PROPOSED EROSION CONTROL BLANKET
PROPOSED TOPSOIL STOCKPILE



NORTH ARROW:



PROJECT:

CEDARWAY
W61 N449 WASHINGTON AVE
CEDARBURG, WI 53012

PROJECT #:

23-501

DATE:

08/28/2023

DRAWN BY:

P. PATEL

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PREPARED BY:



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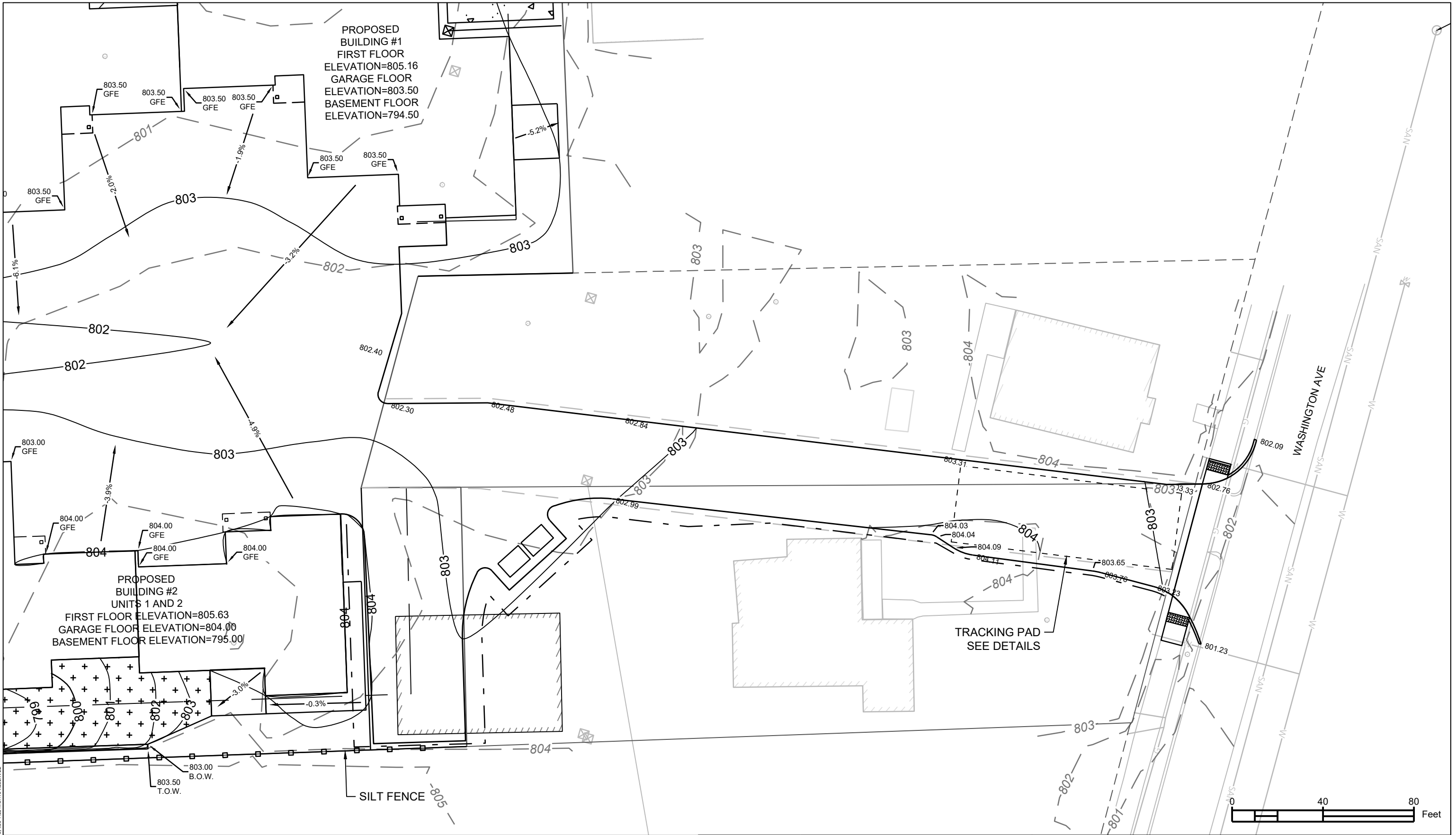
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GRADING AND EROSION
CONTROL PLAN

SHEET:

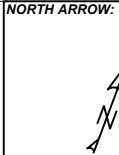
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LEGEND	
PROPOSED SILT FENCE	
PROPOSED INLET PROTECTION	
PROPOSED FES PROTECTION	
GARAGE FLOOR ELEVATION POINT	
	XXX.XX GFE

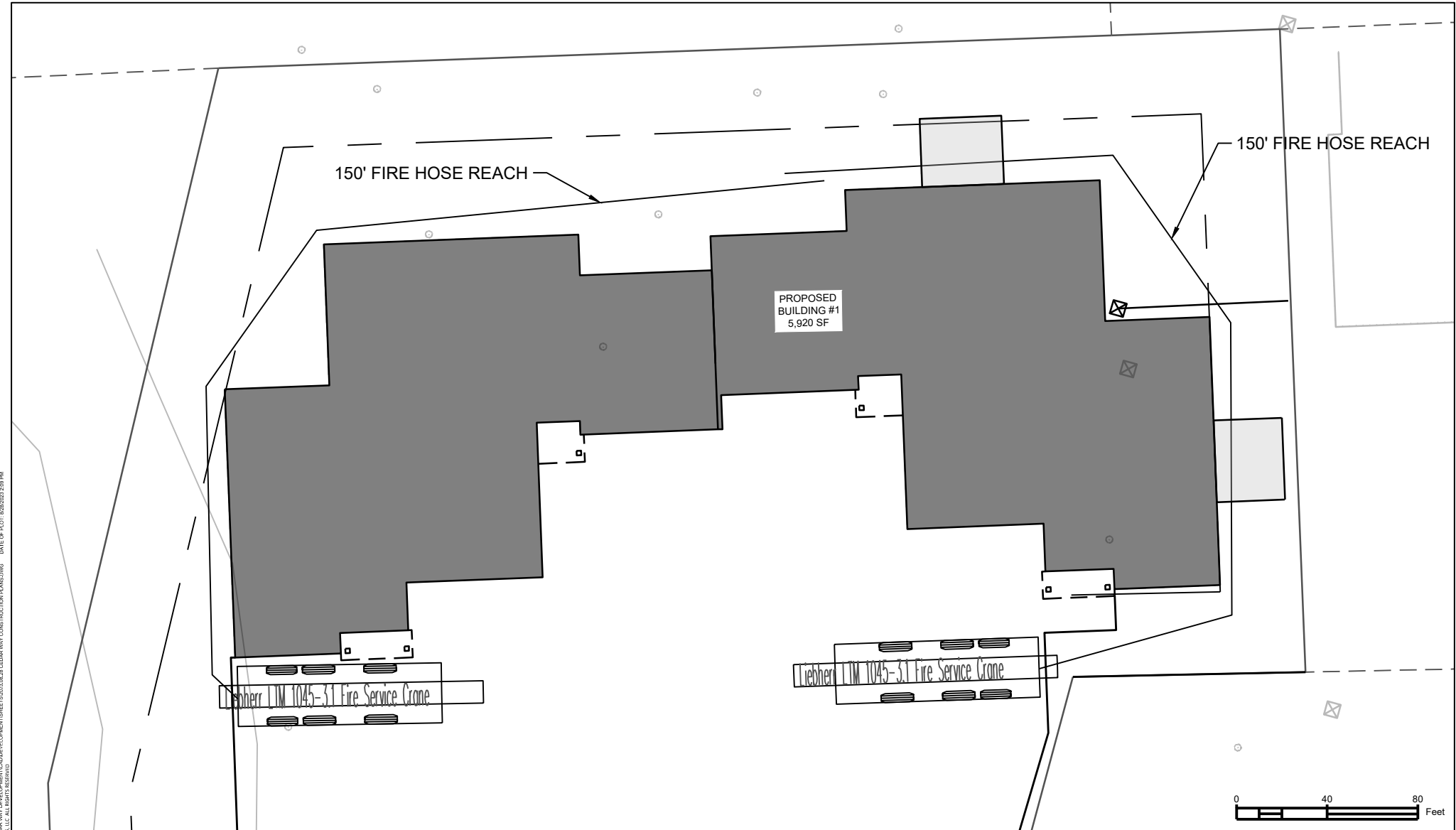
PROPOSED EROSION CONTROL BLANKET	
PROPOSED TOPSOIL STOCKPILE	



PROJECT:	
CEDARWAY W61 N449 WASHINGTON AVE CEDARBURG, WI 53012	
PROJECT #:	23-501
DATE:	08/28/2023
DRAWN BY:	P. PATEL
CHECKED BY:	P. PATEL

PREPARED BY:	
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CLIENT:	M SQUARED ENGINEERING LLC N19 W6719 COMMERCE CT CEDARBURG, WI 53012
DRAWING TITLE:	GRADING AND EROSION CONTROL PLAN
SHEET:	9



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NORTH ARROW: 	PROJECT: CEDARWAY W61 N449 WASHINGTON AVE CEDARBURG, WI 53012		PREPARED BY: M SQUARED ENGINEERING LLC MSQUAREDENGINEERING.COM CEDARBURG - (262) 376-4246	CLIENT: M SQUARED ENGINEERING LLC N19 W6719 COMMERCE CT CEDARBURG, WI 53012	DRAWING TITLE: BUILDING 1 FIRE EXHIBIT	SHEET: 10
	PROJECT #: 23-501	DATE: 08/28/2023				
	DRAWN BY: P. PATEL	CHECKED BY: P. PATEL				



Project Narrative:

Cedar Way Development, located at W61N449 Washington Ave, Cedarburg, WI, will include adding two multi-residential buildings on site: one 3-unit building and one 4-unit building, with an estimated build value of \$1.8 million. Three lots will be combined to create a final PUD area overlaying the existing zoning (see table below). In addition, the lot line between two of the lots will be redefined by moving it easterly by 21'. This will facilitate emergency access from Washington Ave. Construction is planned to begin in Fall 2023 or Spring 2024 with final construction completed in Fall 2024.

Listed below are the zoning departures of the parcels from existing to proposed zoning.

	Parcel 1	Parcel 2	Parcel 3	Total PUD Overlay
Tax ID	13-050-19-13-001	13-050-19-11-003	13-0505-19-11-005	
Existing Acres (SF)	0.22 (9,640)	0.57 (25,005)	0.12 (5,283)	
Proposed Acres (SF)	0.19 (8,400)	0.72 (31,528)		0.91 (39,639)
Current Zoning	Rs-5	Rm-1	Rm-1	
Proposed Zoning	Rs-5	Rm-1	Rm-1	Rm-1/Rs-5
Owner	Jordan Larson	Jordan Larson	City of Cedarburg	Jordan Larson

	Existing Zoning	Proposed Zoning
Rear Setback	25 ft	12 ft
Side Yard Setback	20 ft	12 ft
ROW Setback	40 ft	40 ft

The goal of this project is to create two additional residential condominiums buildings, that will support the City of Cedarburg's Smart Growth Plan for economic growth and residential appeal.

PUD Requirements:

The required residential density for Rm-1 is 10.9 units/acre. The proposed lot will have 7 units. The number of dwelling units allowed, and unit density are as follows:

$$\underline{10.9 \text{ units/acre} \times 0.72 \text{ ac} = 7.8 \text{ units}}$$

$$\underline{7 \text{ units} / 0.72 \text{ ac} = 9.7 \text{ units/acre}}$$

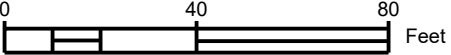
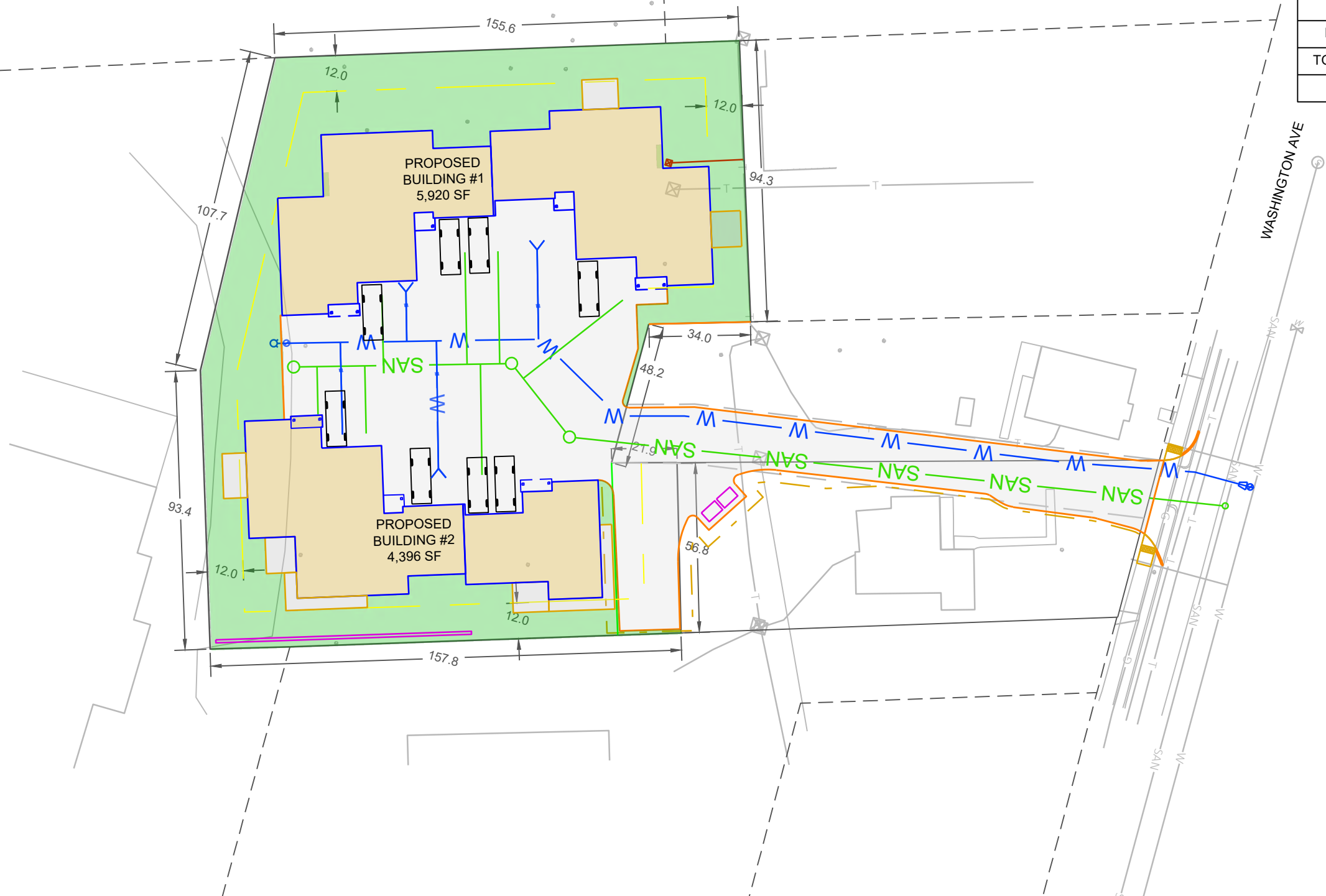
Cedar Way Development will adhere to the City of Cedarburg's Smart Growth Comprehensive Plan – 2025 and the SEWRPC's "Planning Report No. 48, A Regional Land Use Plan for Southeastern Wisconsin: 2035". Together these documents reflect the city's commitment to promote compact urban development in areas that are readily served by basic services including sanitary sewer and water supply.

The proposed site has been designated in the city's Smart Growth Comprehensive Plan as "SGA 7", Smart

Growth Area #7. It will serve as high density multi-family use similar to its adjacent properties within SGA #7. It will also solve Washington Ave access the City of Cedarburg addresses in their comprehensive plan. This will be accomplished by redefining the lot line between parcels 21' easterly to accommodate a wider driveway.

The development will include two condo buildings with a total of seven (7) units. Each unit will average approximately 4,400 sf, have three bedrooms, basements, second story, attached garages, and backyard porches. Additionally new sanitary sewers and water main will be installed on site and connected into the existing utilities located on Washington Ave. Residents will have access to sidewalk which are within walking distance to the business district with proposed ADA ramps to be installed on the driveway connection on Washington Ave. In addition, this site supports the City of Cedarburg's goal to increase the economic value of the historic district which this development will reside adjacent to. These units will aid the city's desire for an increase in multi-family homes condominiums near downtown that will yield on average 2.45 persons per household as planned in the city's household projections of 2035.

SITE DATA	
SITE AREA	0.76 AC (33,019 SF)
BUILDING #1 AREA	5,920 SF
BUILDING #2 AREA	4,396 SF
PARKING LOT AREA	0.23 AC (10,451 SF)
PATIO AREA	0.013 AC (600 SF)
SIDEWALK AREA	0.007 AC (329 SF)
DUMPSTER PAD AREA	0.003 AC (158 SF)
TOTAL IMPERVIOUS AREA	0.48 AC (21,854 SF)
PARKING STALLS	8



LEGEND			
PROPERTY BOUNDARY	---	EXISTING DRIVEWAY EASEMENT	---
PARCEL BOUNDARY	---	EXISTING TELEPHONE	---
EXISTING VEGETATION	⊗ ⊗ ⊗	EXISTING GAS	---
EXISTING DRIVEWAY EASEMENT	---	EXISTING SANITARY	---
		EXISTING WATER	---



PROJECT:	
CEDARWAY	
W61 N449 WASHINGTON AVE	
CEDARBURG, WI 53012	
PROJECT #:	23-501
DATE:	08/28/2023
DRAWN BY:	P. PATEL
CHECKED BY:	P. PATEL

PREPARED BY:

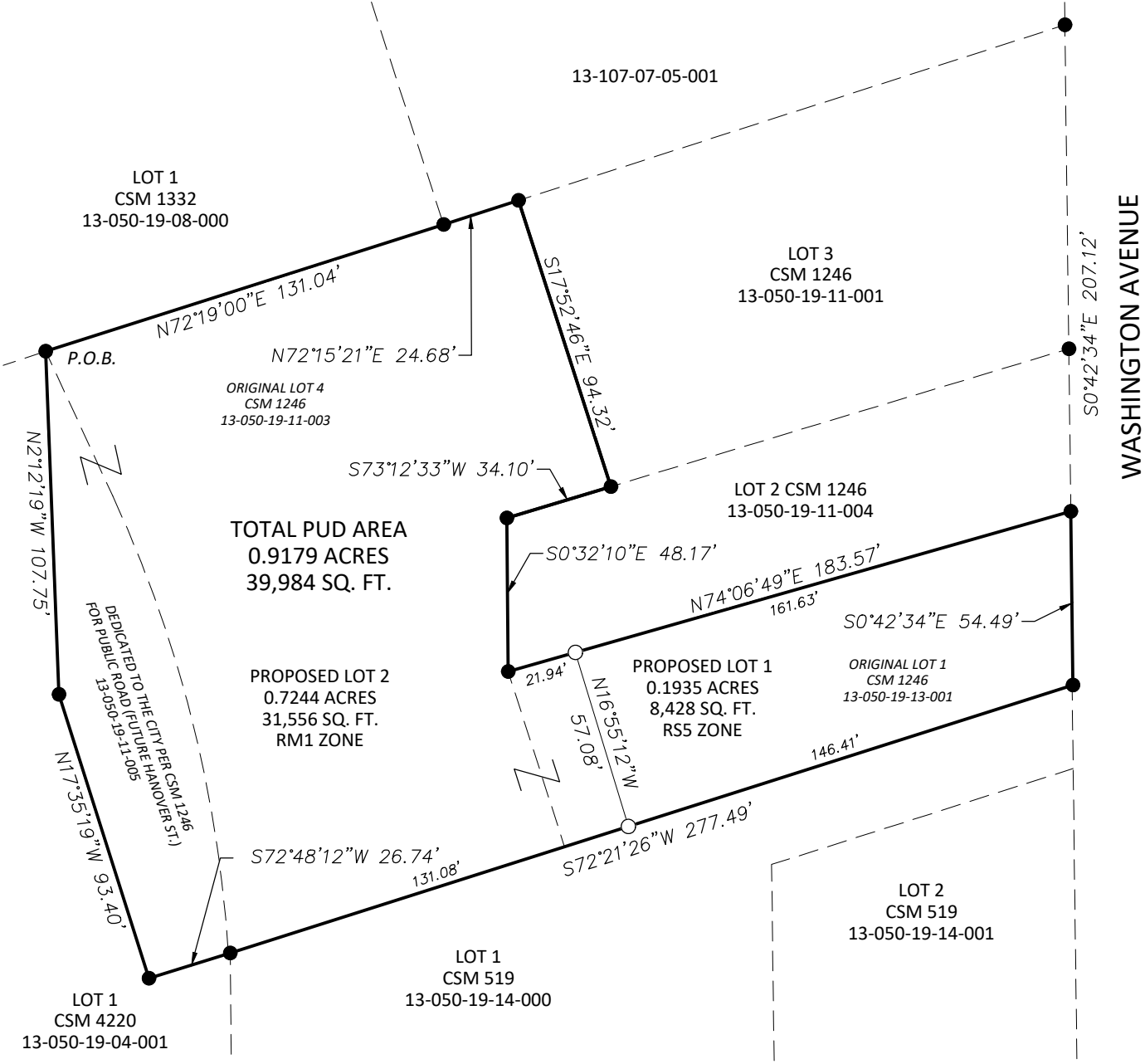
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MSQUAREDENGINEERING.COM
CEDARBURG - (262) 376-4246

CLIENT:
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N19 W6719 COMMERCE CT
CEDARBURG, WI 53012
DRAWING TITLE:
PROPOSED SITE PLAN
SHEET:
5

CEDAR WAY DEVELOPMENT PUD OVERLAY EXHIBIT MAP

LEGAL DESCRIPTION:

LOTS 1 AND 4, AND THAT PART DEDICATED FOR THE FUTURE HANOVER STREET, OF CERTIFIED SURVEY MAP NO. 1246, RECORDED IN THE OFFICE OF THE REGISTER FOR DEED FOR OZAUKEE COUNTY, WISCONSIN, AS DOCUMENT NO. 318654, BEING A DIVISION OF ALL OF LOT 12 AND PART OF LOTS 11 AND 13, BLOCK 19, ASSESSOR'S PLAT OF THE CITY OF CEDARBURG, IN THE NORTHEAST 1/4 OF SECTION 34, TOWNSHIP 10 NORTH, RANGE 21 EAST, IN THE CITY OF CEDARBURG, OZAUKEE COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF THE NORTHEAST 1/4 OF SAID SECTION 34; THENCE S.76°24'26"E., 1909.39 FEET TO THE POINT OF BEGINNING, BEING THE NORTHWEST CORNER OF LOT 4, CSM 1246; THENCE N.72°19'00"E., 131.04 FEET TO THE SOUTHEAST CORNER OF LOT 1, CSM 1332; THENCE N.72°15'21"E., 24.68 FEET TO THE NORTHWEST CORNER OF LOT 3, CSM 1246; THENCE S.17°52'46"E., 94.32 FEET TO THE SOUTHWEST CORNER OF LOT 3, CSM 1246; THENCE S.73°12'33"W., 34.10 FEET TO THE NORTHWEST CORNER OF LOT 2, CSM 1246; THENCE S.00°32'10"E., 48.17 FEET TO THE SOUTHWEST CORNER OF LOT 2, CSM 1246; THENCE N.74°06'49"E., 183.57 FEET TO THE SOUTHEAST CORNER OF LOT 2, CSM 1246; THENCE S.00°42'34"E., 54.49 FEET TO THE NORTHEAST CORNER OF LOT 1, CSM 519; THENCE S.72°21'26"W., 277.49 FEET TO THE NORTHWEST CORNER OF LOT 1, CSM 519; THENCE S.72°48'12"W., 26.74 FEET TO THE SOUTHWEST CORNER OF THE ROAD DEDICATED BY CSM 1246, ALSO A BOUNDARY CORNER OF LOT 1, CSM 4220; THENCE N.17°35'19"W. ALONG THE BOUNDARY OF CSM 4220, 93.40 FEET; THENCE CONTINUING ALONG SAID CSM 4220 BOUNDARY N.2°12'19"W., 107.75 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 0.9176 ACRES OR 39,984 SQUARE FEET.



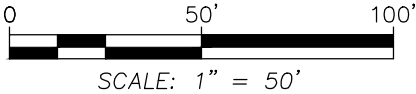
LEGEND:

- = FOUND MONUMENTS OF RECORD
- = MONUMENT TO BE SET BY CSM
- = PUD BOUNDARY
- - - - = APPROXIMATE PARCEL LINES



M SQUARED ENGINEERING LLC
N19 W6719 COMMERCE CT
CEDARBURG, WI 53012
PHONE (262) 376-4246
msquaredengineering.com

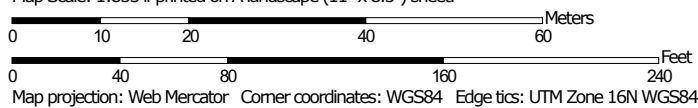
BASIS OF BEARINGS
WISCONSIN SPC SOUTH ZONE
NAD 83 (2011) EPOCH 2010.00
NORTH LINE OF THE NE 1/4
SECTION 34-10-21
RECORDED AS N.87°25'01"E.



Hydrologic Soil Group—Ozaukee County, Wisconsin











Map Scale: 1:855 if printed on A landscape (11" x 8.5") sheet.



MAP LEGEND**Area of Interest (AOI)**
 Area of Interest (AOI)
Soils**Soil Rating Polygons**





-  A
-  A/D
-  B
-  B/D
-  C
-  C/D
-  D
-  Not rated or not available


Soil Rating Lines






-  A
-  A/D
-  B
-  B/D
-  C
-  C/D
-  D
-  Not rated or not available

Soil Rating Points

-  A
-  A/D
-  B
-  B/D

-  C
-  C/D
-  D
-  Not rated or not available

Water Features
 Streams and Canals
Transportation

-  Rails
-  Interstate Highways
-  US Routes
-  Major Roads
-  Local Roads

Background
 Aerial Photography
MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:15,800.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service
Web Soil Survey URL:
Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

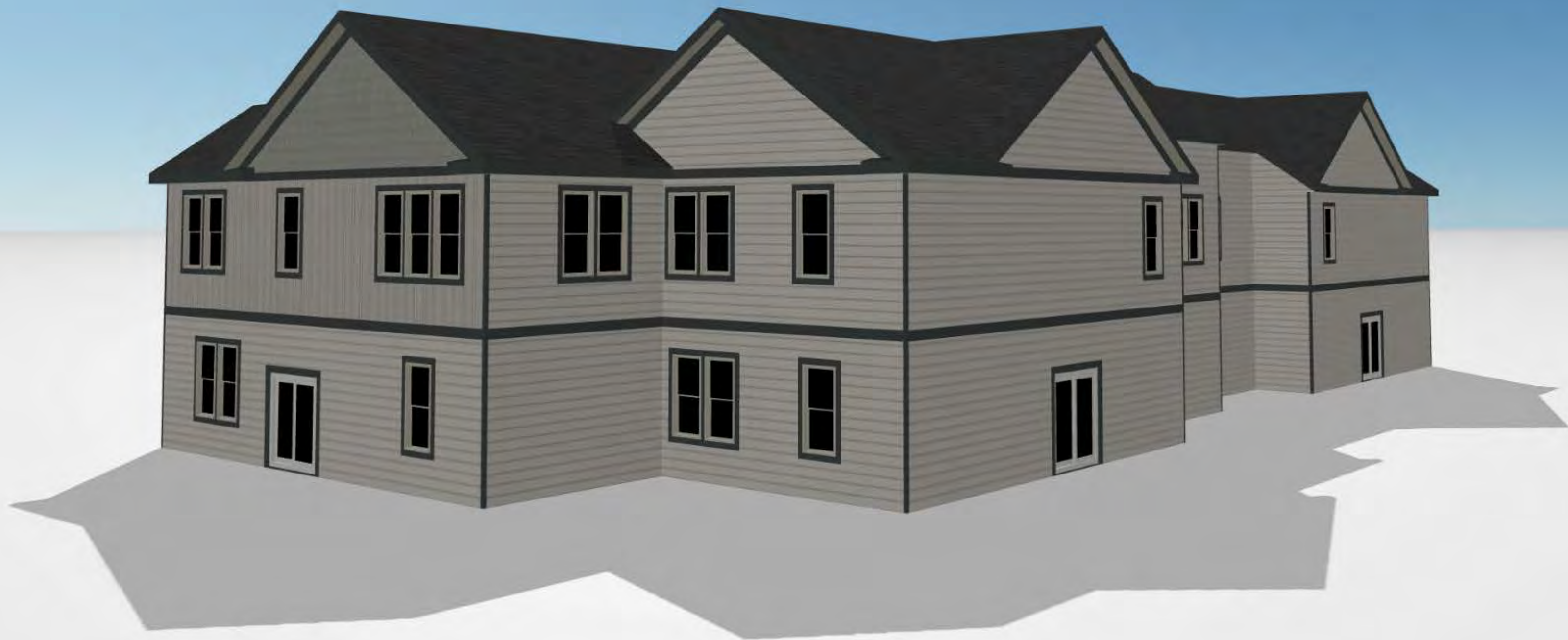
Soil Survey Area: Ozaukee County, Wisconsin
Survey Area Data: Version 19, Sep 7, 2022

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: May 20, 2020—Jul 1, 2020

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

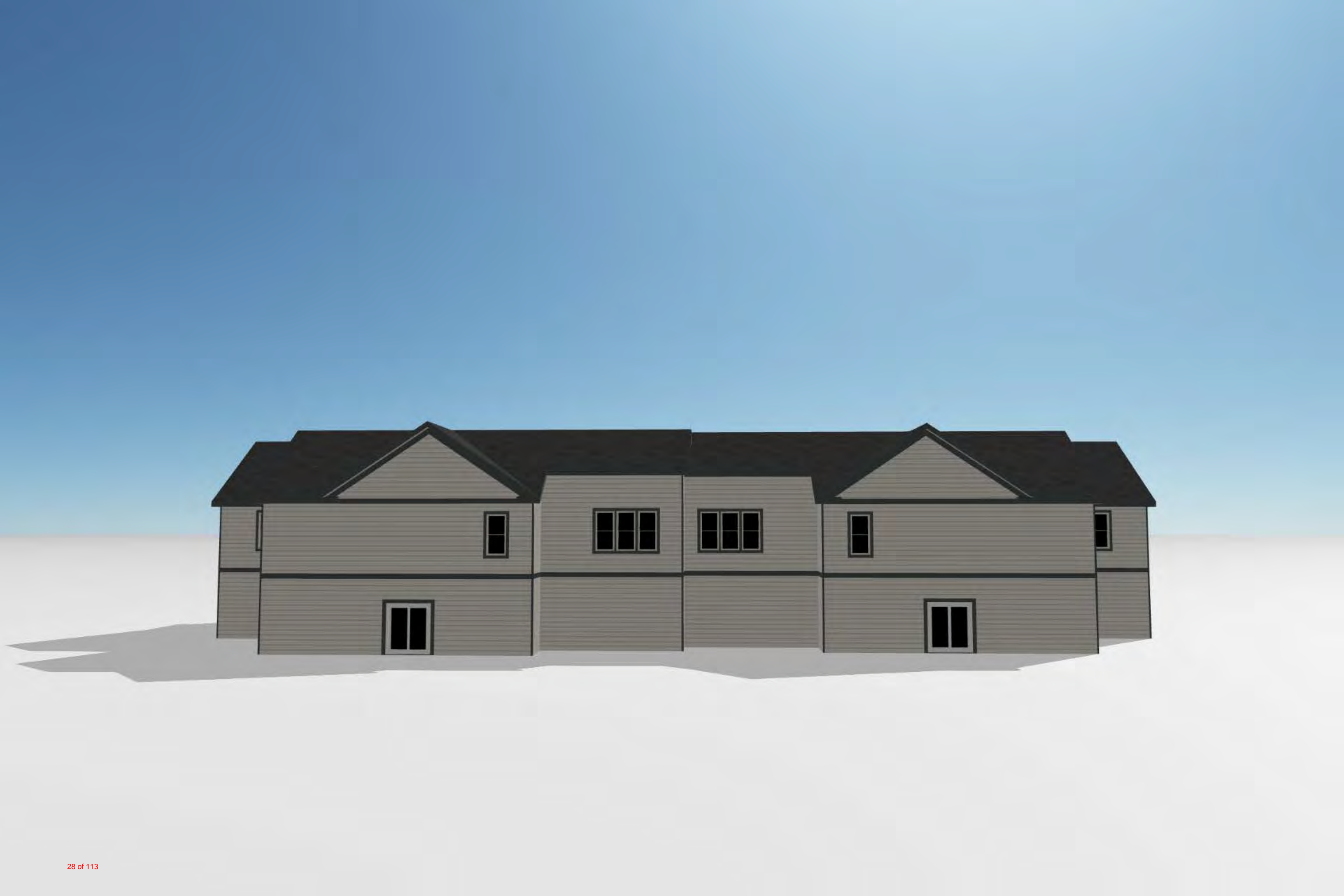








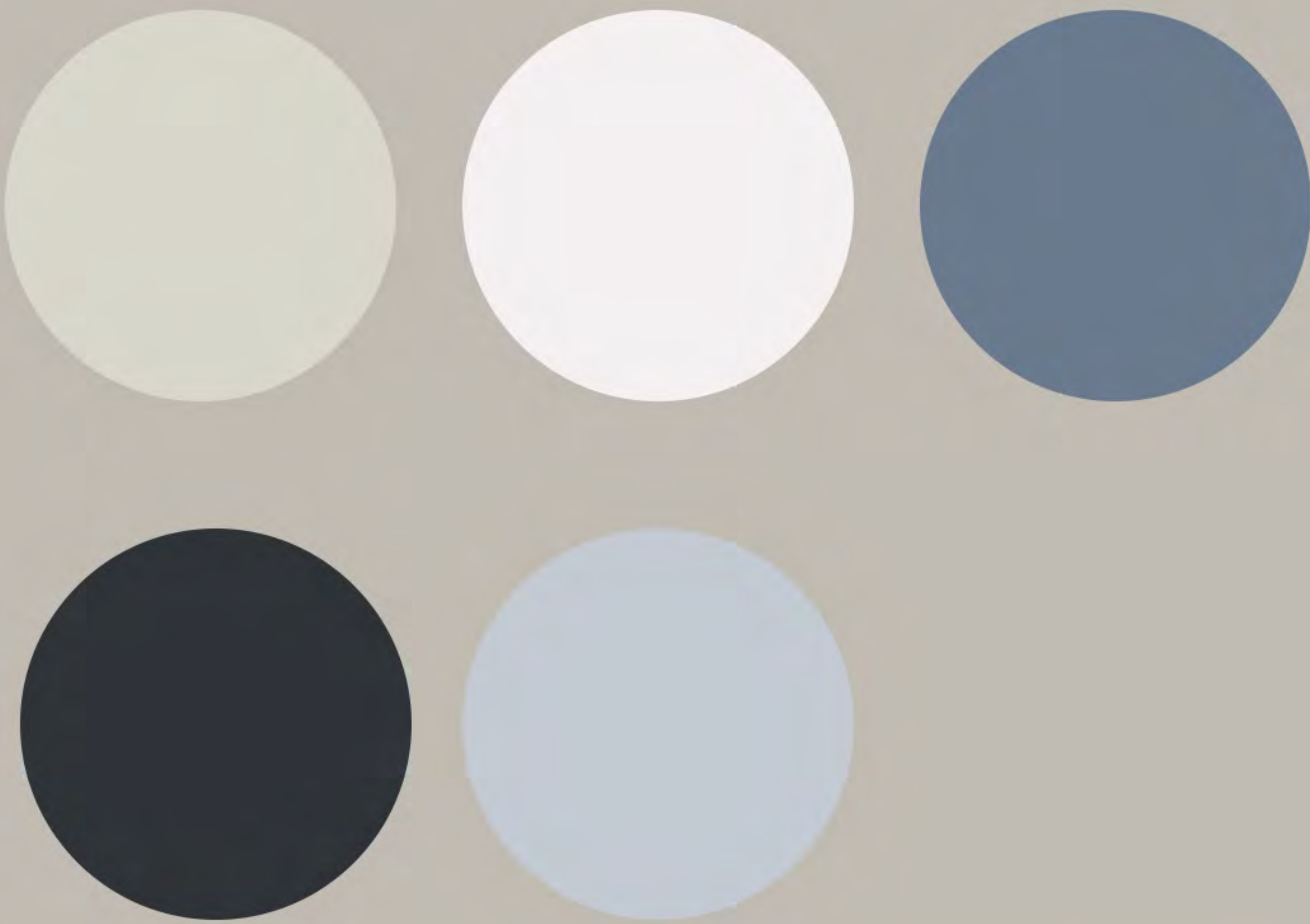




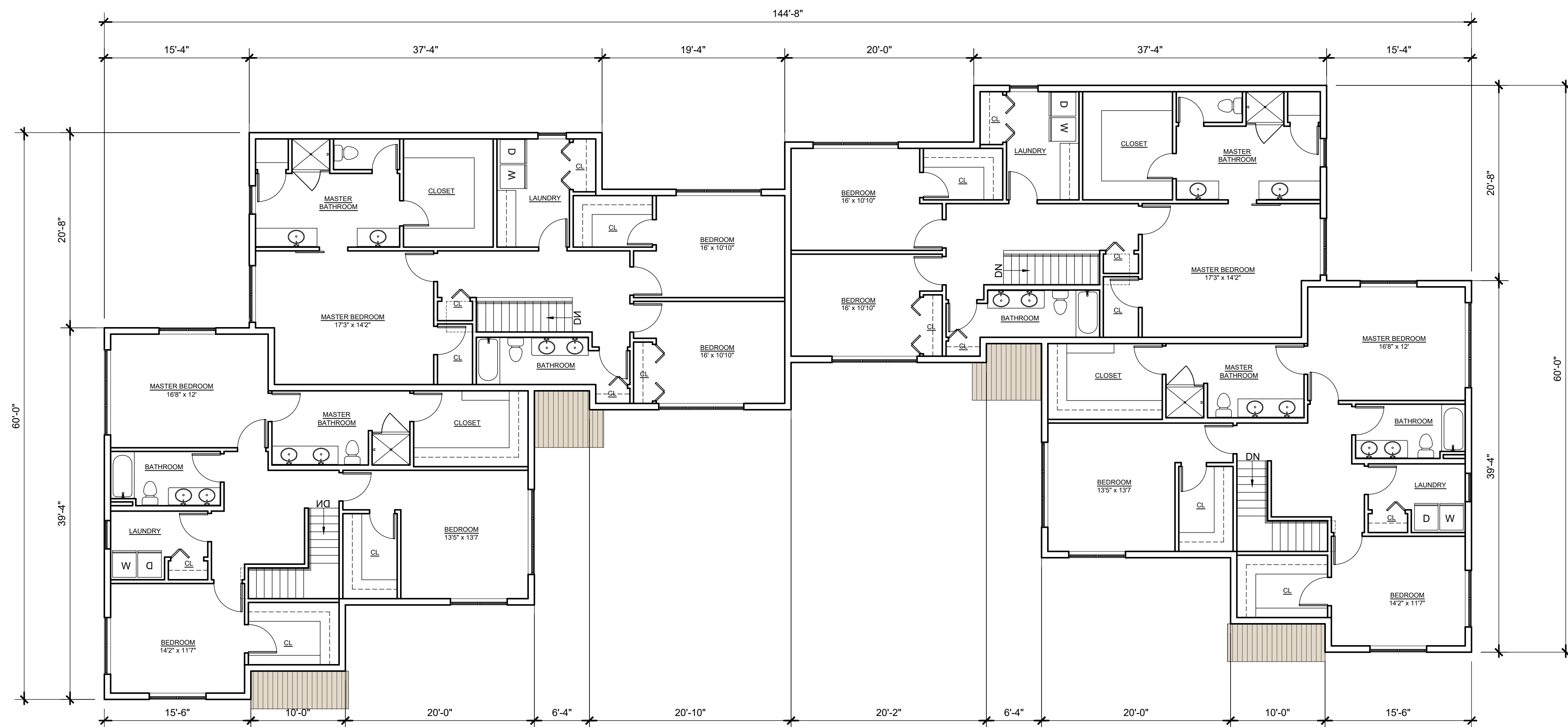
CEDARWAY Condos

08 / 18 / 2023

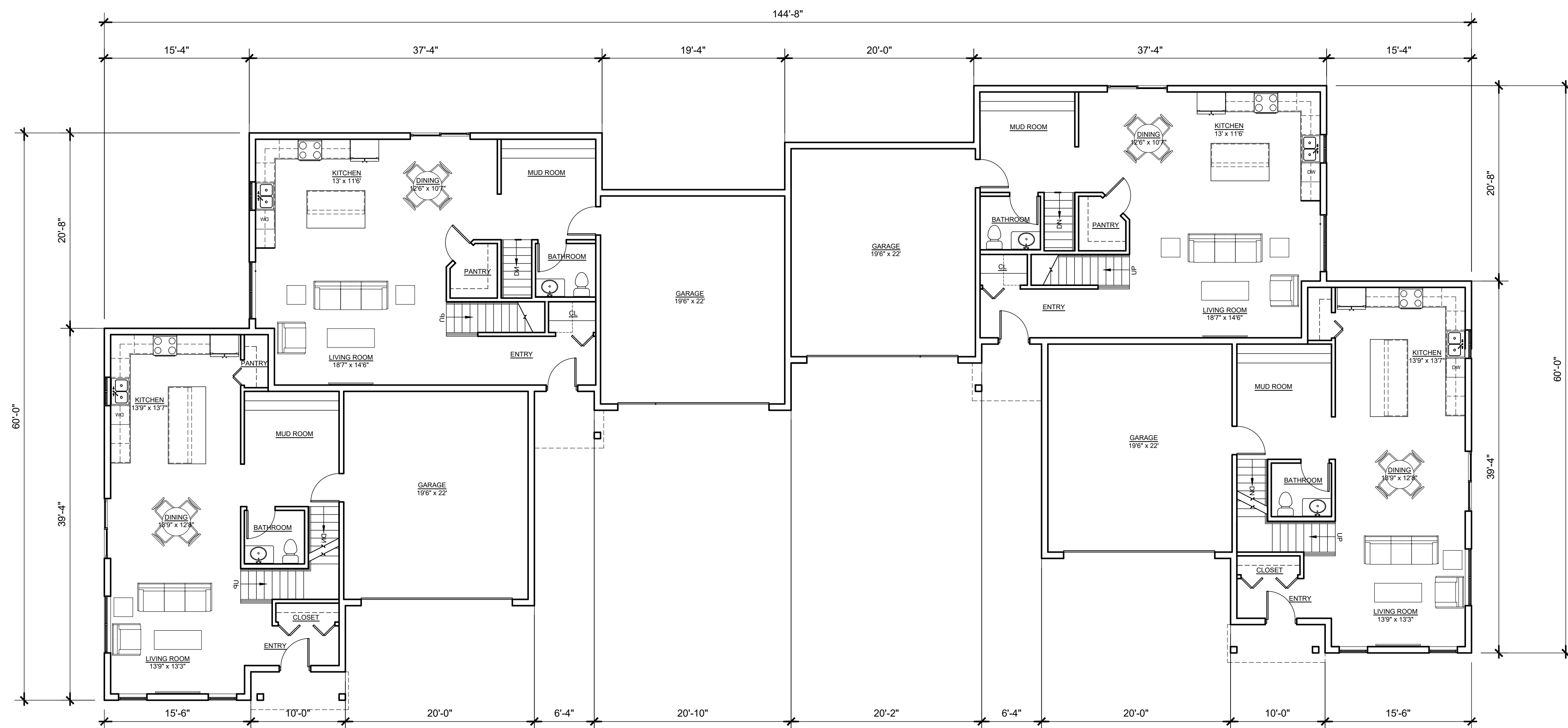
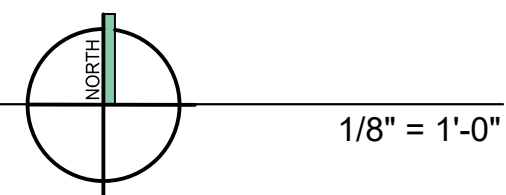
AMERICAN
ARCHITECTURAL GROUP, INC.



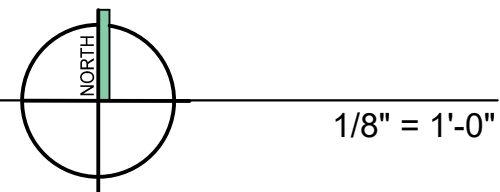
*Please note, materials page colors may appear slightly varied to rendering images based on architectural program versions.



SECOND FLOOR PLAN BUILDING 1



FIRST FLOOR PLAN BUILDING 1



PROPOSED
Cedarway Condos
W61N449 WASHINGTON AVE
Cedarburg, Ozaukee

Issue Date:
07 / 28 / 2023

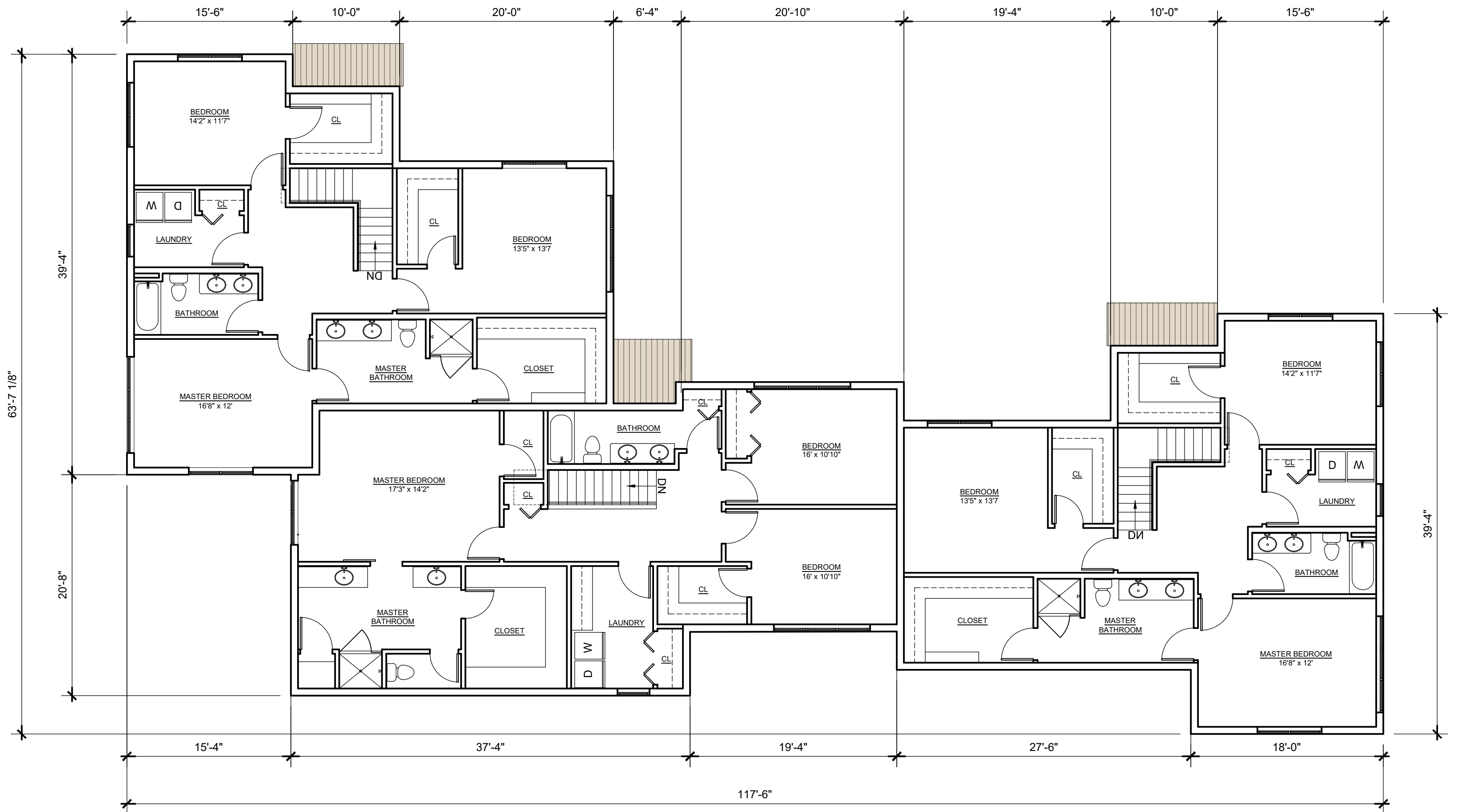
Revision:

Project Number:
23008

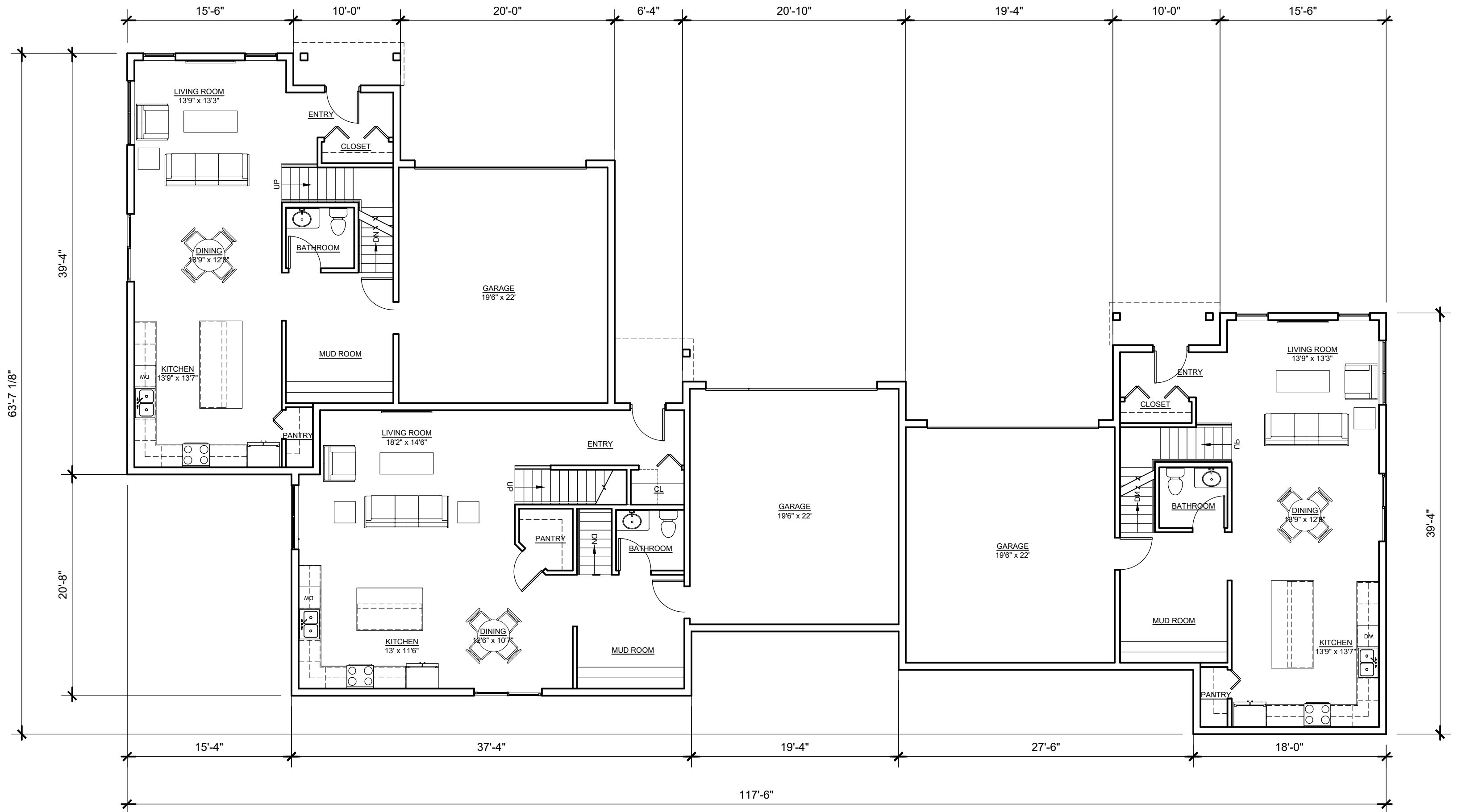
Sheet Title:
FIRST AND SECOND
FLOOR PLANS -
BUILDING 1

Sheet Number:

A-101



SECOND FLOOR PLAN BUILDING 2



FIRST FLOOR PLAN BUILDING 2

PROPOSED
Cedarway Condos
W61N449 WASHINGTON AVE
Cedarburg, Ozaukee

Issue Date:
07 / 28 / 2023

Revision:

Project Number:
23008

Sheet Title:
FIRST AND SECOND
FLOOR PLANS -
BUILDING 2

Sheet Number:

A-102

EXTERIOR MATERIALS:

- 50 YEAR DIMENSIONAL FIBERGLASS SHINGLES
- LP SMARTSIDE VERTICAL SIDING - SMOOTH (COLOR: DESERT STONE)
- ALUMINUM VENTED SOFFIT (COLOR: MIDNIGHT SHADOW)
- 1 x 4 WINDOW AND DOOR TRIM BOARD (COLOR: MIDNIGHT SHADOW)
- 1 x 8 TRIM BOARD (COLOR: MIDNIGHT SHADOW)
- 1 x 10 TRIM BOARD (COLOR: MIDNIGHT SHADOW)
- PRE-FINISHED GUTTERS AND DOWNSPOUTS
- INSULATED PRE-FINISHED METAL GARAGE DOOR (COLOR: MATCH SIDING)
- FIBERGLASS SINGLE HUNG WINDOW
- FRONT PORCH COLUMN (COLOR: MATCH TRIM) FYPON OR EQUAL
- 24" DIA. DECORATIVE VENTED LOUVER (COLOR: MATCH TRIM) FYPON OR EQUAL
- 1 x 10 ROOF GABLE AND EAVE TRIM BOARD (COLOR: MIDNIGHT SHADOW)
- EXTERIOR INSULATED STEEL DOOR
- FIBERGLASS SLIDING PATIO DOOR
- LP SMARTSIDE SHAKE SIDING - (COLOR: QUARRY GRAY)
- LP SMARTSIDE HORIZONTAL SIDING - (COLOR: DESERT STONE)



NORTH ELEVATION - BUILDING 1

1/8" = 1'-0"



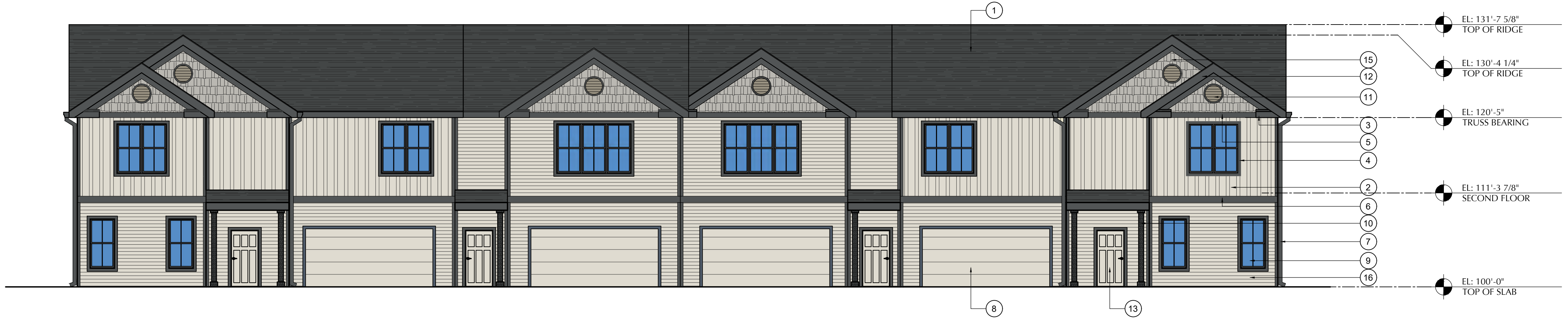
WEST ELEVATION - BUILDING 1

1/8" = 1'-0"



EAST ELEVATION - BUILDING 1

1/8" = 1'-0"



SOUTH ELEVATION - BUILDING 1

1/8" = 1'-0"

PROPOSED
Cedarway Condos
W61N449 WASHINGTON AVE
Cedarburg, Ozaukee

Issue Date:
07 / 12 / 2023

Revision:

Project Number:
23008

Sheet Title:
EXTERIOR
ELEVATIONS -
BUILDING 2

Sheet Number:

A-201

EXTERIOR MATERIALS:

1.

50 YEAR DIMENSIONAL FIBERGLASS SHINGLES
2.

LP SMARTSIDE VERTICAL SIDING - SMOOTH (COLOR: DESERT STONE)
3.

ALUMINUM VENTED SOFFIT (COLOR: MIDNIGHT SHADOW)
4.

1 x 4 WINDOW AND DOOR TRIM BOARD (COLOR: MIDNIGHT SHADOW)
5.

1 x 8 TRIM BOARD (COLOR: MIDNIGHT SHADOW)
6.

1 x 10 TRIM BOARD (COLOR: MIDNIGHT SHADOW)
7.

PRE-FINISHED GUTTERS AND DOWNSPOUTS
8.

INSULATED PRE-FINISHED METAL GARAGE DOOR (COLOR: MATCH SIDING)
9.

FIBERGLASS SINGLE HUNG WINDOW
10.

FRONT PORCH COLUMN (COLOR: MATCH TRIM) FYPON OR EQUAL
11.

24" DIA. DECORATIVE VENTED LOUVER (COLOR: MATCH TRIM) FYPON OR EQUAL
12.

1 x 10 ROOF GABLE AND EAVE TRIM BOARD (COLOR: MIDNIGHT SHADOW)
13.

EXTERIOR INSULATED STEEL DOOR
14.

FIBERGLASS SLIDING PATIO DOOR
15.

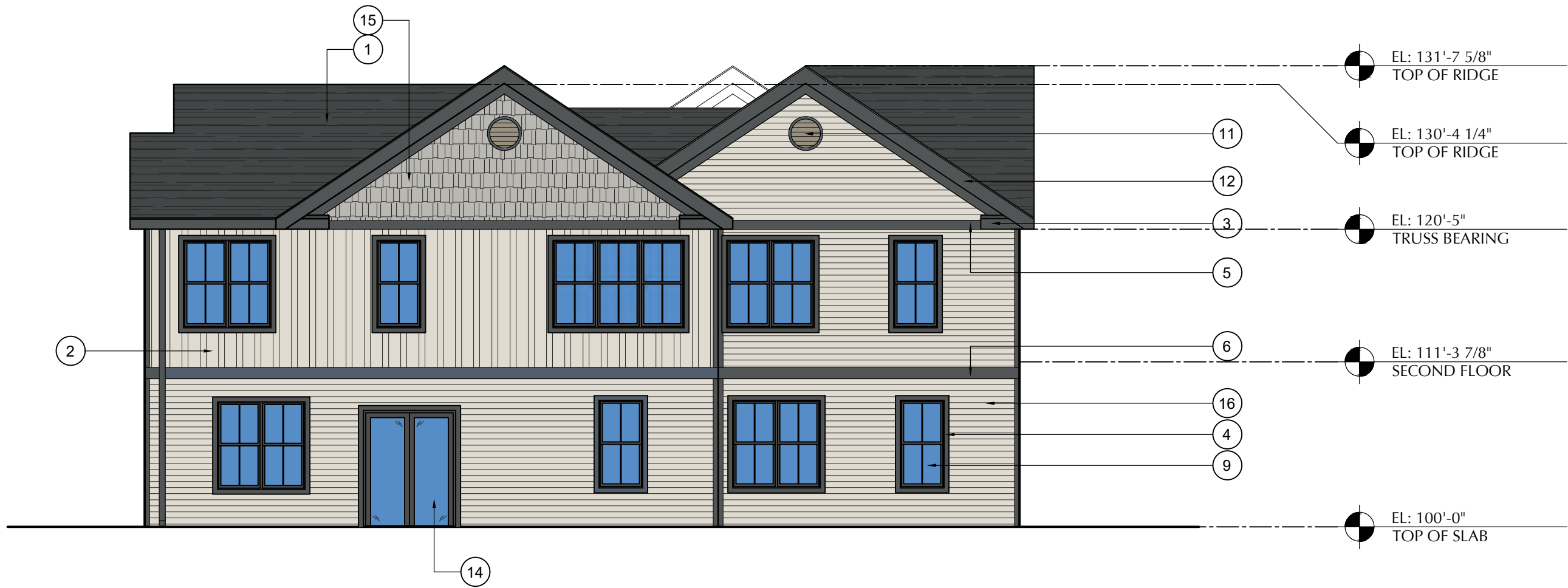
LP SMARTSIDE SHAKE SIDING - (COLOR: QUARRY GRAY)
16.

LP SMARTSIDE HORIZONTAL SIDING - (COLOR: DESERT STONE)



SOUTH ELEVATION - BUILDING 2

1/8" = 1'-0"



WEST ELEVATION - BUILDING 2

1/8" = 1'-0"



EAST ELEVATION - BUILDING 2

1/8" = 1'-0"



NORTH ELEVATION - BUILDING 2

1/8" = 1'-0"

PROPOSED
Cedarway Condos
W61N449 WASHINGTON AVE
Cedarburg, Ozaukee

Issue Date:
06 / 20 / 2023

Revision:

Project Number:
23008

Sheet Title:
EXTERIOR
ELEVATIONS -
BUILDING 1

Sheet Number:

A-202

From: Susan Bratanow <landmarkcedarburg@gmail.com>

Sent: Monday, October 2, 2023 3:03 PM

To: City of Cedarburg - Planner <planner@cityofcedarburg.wi.gov>

Subject: Opposition to items related to the Jordan Larson Cedar Way development

Hi Theresa,

I left a message earlier today but just thought I'd send an email in the interim. As I said on my voicemail, I would like to get on record that I have concerns about certain things being proposed for the Jordan Larson Cedar Way development. Could you please acknowledge receiving this email and that my concerns have been filed? Thank you, Sue Bratanow, Trustee, James Maslowski Trust (Landmark Apartments)

Dear City of Cedarburg Planning Commission,

I am the trustee of James Maslowski Trust that owns the Landmark Apartments at W61 N443 Washington Avenue, Cedarburg, WI 53012. Landmark is just south of, and adjacent to, the proposed Jordan Larson Cedar Way development.

Key points pertaining to Jordan Larson Cedar Way development:

- 1) Opposition to the proposed decrease in side-yard setback
- 2) Concern that the balconies will affect tenant enjoyment/privacy

I want to get on record that I do not agree that the Jordan Larson side yard setback should be reduced to 12 feet (from 20 feet). Please note that I was not asked about this by Jordan Larson (or anyone else); it is incorrect (as stated in the September Planning Commission minutes) that “there are no concerns from surrounding neighbors.” It goes without saying that, with the zero discussion/communication with me, it would have been impossible to determine my concerns.

Landmark Apartments was built in the early 1970’s and tenants traditionally have selected Landmark as a nice, quiet location with a feeling of solitude that is also convenient to downtown Cedarburg. Already the Fox Run Development (to the west) has caused consternation with tenants, some of whom notified me that they are feeling “boxed in.” To add a building(s) so close to the north would have a further negative impact to the enjoyment of the tenants. And with their driveway (or part of their driveway) close to our property line, there is the risk of detracting from the quietude of Landmark's tenants as well as vehicle lights directed into tenant windows.

People are allowed to improve their properties (assuming agreement by the City); however, I sincerely hope that rules such as setbacks would not be altered when they negatively affect other taxpayers.

A note about the proposed balconies: If there is a way to not have balconies directly across from the windows of the Landmark Apartments, it would be much appreciated. I obviously have no control about the design of the buildings but, since I’m contacting you about the setback, I thought I’d mention this other concern. At least one of the Cedar Way buildings is likely to be very close to Landmark (even with a 20-foot setback), so a balcony facing Landmark’s apartment windows could be unsettling to tenants in terms of privacy.

To summarize, I am opposed to having the setback reduced to accommodate the Cedar Way development. I would like it to stay at 20 feet. Landmark Apartments will already be “boxed in” with the Cedar Way’s seven units directly to the north. As trustee, I am requesting that you please do not approve decreasing the setback. (And secondarily, I am concerned that the balconies--depending upon how they would be situated--will be too intrusive to the privacy of Landmark Apartment residents.)

I can be contacted at landmarkcedarburg@gmail.com or at 414-704-7020.

Thank you for listening to my concerns.

Sincerely,

Sue Bratanow, Trustee, James Maslowski Trust (Landmark Apartments)

Action: A motion was made by Mayor O'Keefe to approve the architectural plans on the caveat that only buildings 9, 26, and 32 were allowed to be Castillian Model, double-forward front-facing garage buildings. Motion seconded by Commissioner Kinzel.

**REQUEST CONCEPT REVIEW FOR PROPOSED 2 4-UNIT TOWNHOUSE PROJECT
ON PROPERTY LOCATED SOUTH OF W61N449 WASHINGTON AVENUE**

Planner Censky explained that Petitioner Jordan Larson was requesting a concept review for a proposed project of two four-unit townhomes on the landlocked site behind his other property at W61 N449 Washington Avenue. Planner Censky stated that the property is currently zoned as RM-1. Mr. Larson would need to combine his two parcels and pursue a Planned Unit Development (PUD). There is currently a shared driveway with the parcel to the north of the property.

Planner Censky stated Mr. Larson was working with M Squared Engineering to create a driveway and that Fire Department approval would be needed for the driveway to ensure proper access to the site was granted. Commissioner Strautmanis asked about the requirements for the driveway. Planner Censky stated that it would follow the guidelines of a private drive rather than a road, but also stated that more detailed plans needed to be submitted regarding the driveway. The petitioner should examine the possibility of sharing a driveway with the Landmark Court Apartments to the south of the property as a second access point.

Commissioner Wiza emphasized the importance of having the driveway have a minimal ramp due to the high traffic on Washington Avenue, recommending that they put in a curb-radial driveway to prevent potential accidents that could occur from slowing down to enter the driveway.

The next concern was with the stormwater drainage in the lot. Commissioner Wiza suggested that they pay special attention to drainage there, since it was a landlocked parcel.

Commissioner Cain asked if there would be any problems with combining the two parcels due to the site on W61 N449 having a historical structure and whether the site being combined with another would impact it. Planner Censky stated that it would be discussed at a future Landmarks Commission meeting.

RECODIFICATION OF TITLE 13 ZONING CODE, SECTIONS B1-B4

Planner Censky asked the Commissioners what suggestions they had for the various districts. Starting with the B-1 District; Commissioners suggested to:

- move liquor stores, meat, fish & poultry shops, and pharmacies to Conditional Uses. Pharmacies will replace pharmacies with drive-thrus on the list of Conditional Uses.
- strike variety stores from permitted uses.
- research and adjust the language regarding satellite dish antennas under

Permitted Accessory Uses to match more modern technology.
Within the B-2 District:

- move auto parts stores, fish markets, meat markets, pharmacies, and tobacco stores from Permitted Uses to Conditional Uses.
- remove drug stores and variety stores from Permitted Uses.
- add event spaces, tattoo stores, and Air Bnb's to Conditional Uses.
- add smoke, vape, e-cigarette, tobacco shops to Conditional Uses.

The Floodplain Ordinance will be discussed at the next meeting. Sections B-3 through B-4 will be discussed at a future meeting.

COMMENTS AND ANNOUNCEMENTS BY PLAN COMMISSIONERS

No comments or announcements.

MAYOR'S ANNOUNCEMENTS

Mayor O'Keefe had no announcements.

ADJOURNMENT

A motion was made by Mayor O'Keefe, seconded by Council Member Thome, to adjourn the meeting at 9:54 p.m. The motion carried without a negative vote.

Diana Salapata
Administrative Secretary

for lease in the north for retail when Mr. Padberg stepped away from the project. Now, he wanted it to go back to what was approved before in 2015.

Planner Censky reported that **Section 13-1-55(e)(23)** of the Zoning Code for the **B-3 Central Business District** listed *micro-distilleries* as a permitted use by Conditional Use Permit and that the listed business hours on the CUP were to be Sunday through Thursday 12:00 p.m. to 10:00 p.m. and Friday and Saturday 12:00 p.m. to 12:00 a.m. He also stated that the operation would be compliant with Federal, State, and local codes regarding licensing and permitting requirements. These were the same terms and conditions that were approved for the business back in 2015.

ACTION TO CLOSE PUBLIC HEARING

A motion was made by Council Member Thome, seconded by Commissioner Strautmanis, to close the public hearing at 7:09 p.m. A roll call vote passed unanimously with Commissioner Kinzel excused.

Action: A motion was made by Commissioner Cain, seconded by Commissioner Voltz to approve the amendment to the Conditional Use Permit for Handen Distillery, located at W62 N590 Washington Avenue. Motion carried without a negative vote with Commissioner Kinzel excused.

REQUEST CONCEPT REVIEW OF PLANS FOR PROPOSED TWO 4-UNIT TOWNHOUSE PROJECT ON PROPERTY LOCATED WEST OF W61N449 WASHINGTON AVENUE

Planner Censky reintroduced the proposed plans for the site located to the west of W61 N449 Washington Avenue, adjusted per the suggestions of the Commissioners at the previous Plan Commission meeting. They added more detail regarding property lines, the driveway turning radius, adjacent properties, and the proposed and existing buildings.

Planner Censky added that with the size of the lot, it would only be permitted to have 7 units. However, the applicant was requesting 8 units using the PUD zoning. He stated that since the property was landlocked, it was classified as legal nonconforming and that the parcel would need to be combined with the property to the east of it located at W61 N449 Washington Avenue.

Council Member Thome asked if these townhomes would be for sale or lease, and Petitioner Larson answered they would be leased.

Commissioner Cain wanted to know whether combining the parcels together would affect the historical nature of the property to the east of the site. Planner Censky stated that since the zoning would not change, the historical nature of the site would not be affected.

Commissioner Wiza recommended a curb radial driveway to reduce traffic, as well as to widen the entrance connecting the road to the driveway as much as possible to allow

room for cars to pass. He also recommended touching base with the neighboring property to the west, Fox Run, to discuss sharing a slope and having a swale drain to direct flow, or to consider a catch basin for storm water runoff.

Council Member Thome and Commissioner Voltz both upheld the recommendation that seven units would be better for the property than the proposed eight. Commissioner Voltz recommended it on the basis that less units would mean less parking stalls which meant that more greenspace would be available.

Commissioner Strautmanis recommended that they do not change the current proposed setbacks for the building, stating that having the two buildings being approximately 62'-64' apart was a good distance to allow parking in between the two buildings.

RECODIFICATION OF TITLE 13 ZONING CODE

Planner Censky requested that a subcommittee be created for the recodification process to lessen the time spent working on it during Plan Commission meetings. The subcommittee is to consist of Mayor O'Keefe, Council Member Thome, and Commissioner Strautmanis.

A meeting was scheduled for April 26th at 3 p.m.

COMMENTS AND ANNOUNCEMENTS BY PLAN COMMISSIONERS

Mayor O'Keefe, Council Member Thome, fellow Commissioners, and Planner Censky thanked Commissioner Cain for her time spent serving on the Plan Commission.

Commissioner Cain brought up the Stagecoach Inn, an agenda item from a past meeting, stating that the agreement on the easement had not yet been reached. She recommended that should the item not meet the requirements for approval that were requested by the Plan Commission, that it be brought back to the Plan Commission at a later date.

MAYOR'S ANNOUNCEMENTS

Mayor O'Keefe had no announcements.

ADJOURNMENT

A motion was made by Council Member Thome, seconded by Commissioner Cain, to adjourn the meeting at 7:56 p.m. The motion carried without a negative vote with Commissioner Kinzel excused.

Diana Salapata
Administrative Secretary

REQUEST FOR ARCHITECTURAL REVIEW FOR A RESIDENTIAL INFILL LOT TO BE LOCATED ON W60N810 RIVEREDGE DRIVE.

Planner Censky stated that the applicants, James and Laura Moe, were requesting to raze the current home at W60 N810 Riveredge Drive and build a new one. The plans showed that the home was set diagonal to the public street with the garage located to the rear and accessed by a wraparound drive. The two-story home showed two masonry chimneys at both ends of the roofline with inspiration drawn from the buildings in downtown Cedarburg.

Planner Censky explained that the lot was bounded on two or more sides by existing homes, classifying it as an infill lot. According to **Section 13-1-122 Zoning Code: *plans for infill lots shall be submitted to the Plan Commission and this Commission shall determine that the structure is compatible with the surrounding area and either approve, approve conditionally, or reject the plans.***

The contractor for the project, Cameron Mikkelson of Mikkelson Builders, presented some details for the project and answered the questions of the Commissioners and neighbors.

Commissioner Voltz expressed his approval at the architectural features and how it fit well with the area. Commissioner Wiza shared that sentiment and followed up by asking if there was bedrock in the area. He recommended looking into the site further before commencing with the build to avoid blasting bedrock and disrupting neighbors.

Mr. Mikkelson stated that there were some small portions of bedrock when installing the sewer lateral, and that they would need to do further investigation into whether there was bedrock in the location where the house would be built.

A neighbor, Bruce Andree voiced his concern about erosion, asking if there would be a retaining wall built or further landscaping down to prevent the silt from the site from sliding into his property. He explained that while this had happened over the course of fifty years, it was still a potential concern for the builders and owners of the new home.

Action: A motion was made by Commissioner Wiza, seconded by Commissioner Voltz, to approve the architectural plans for the residential infill lot located on W60N810 Riveredge Drive. Motion carried without a negative vote with Commissioner Kinzel excused.

REQUEST FOR CONCEPT APPROVAL, REZONING RECOMMENDATION, AND TO APPLY PUD OVERLAY DISTRICT TO PROPOSED TOWNHOUSE PROJECT CONSISTING OF 7 UNITS IN TWO BUILDINGS ON PROPERTY LOCATED WEST OF W61N449 WASHINGTON AVENUE. APPLICANT IS ALSO REQUESTING PUBLIC

ROAD RIGHT-OF-WAY VACATION FOR RIGHT-OF-WAY LOCATED AT WEST END OF SITE.

Planner Censky explained that the applicant was going to combine the west lot with the property on W61 N449 Washington Avenue. The back portion of the newly created lot was to remain zoned Rm-1 and the front portion zoned Rs-5. The PUD Overlay District would be applied to the entire newly created parcel to tie the project together as one unified development. It would make the western lot conforming as opposed to its original nonconforming status since it would no longer be landlocked.

Planner Censky explained that the PUD zoning would provide the Plan Commission and the Common Council the flexibility to approve certain departures from the requirements of the underlying base zoning districts, if deemed appropriate to support the public benefit likely to result from this development, that would be specific to, and govern, the project going forward. The departures for the proposed project would be as listed:

- **Code Requirement:** Section 13-1-51(g) Setback and yards. There shall be a minimum setback of twenty-five (25) feet from the right-of-way of all streets. There shall be a side yard requirement on one side of a principle building of not less than 10' or 20' between buildings.
Departure – The plan proposes a rear yard setback of 20' and a side yard of 14' on some buildings set at an angle to the street.
- **Code Requirement:** Section 13-1-82(b) Access. Adequate access to a public street shall be provided for each parking space, and driveways shall be at least 10 feet wide for one- and two-family dwellings and a minimum of twenty-four feet wide for all other areas.
Departure – the plan proposes a driveway width of 18' to 20'.

Planner Censky stated that the applicant was also petitioning to vacate the right-of-way of the irregular shaped portion at the west end of the site. It would require all the adjoining property owners to sign a petition which would then be processed as a resolution recommended by the Plan Commission to be approved by the Common Council.

Commissioner Strautmanis posed a concern over the architectural plans given, stating that they were lacking in detail and had some designs that might not fit with the neighborhood. Commissioner Voltz and Council Member Thome echoed these concerns, stating that the plans needed to represent the City of Cedarburg well.

Commissioner Voltz expressed his desire to see more Cedarburg-inspired buildings and to avoid having such a deep recess of the entrance as to not create dark corners and to instead make it feel more welcoming.

A neighbor, Chris Chapman, asked about the driveway, wanting to make sure it was easy for people to access and not a hindrance that could cause Washington Avenue traffic.

Minal Hahm, engineer for the project, stated that it would be well within the easement and per the request of Commissioner Wiza, widened it as much as possible at the approach.

Commissioner Strautmanis suggested the petitioner provide more detailed architectural plans before moving forward with the request. He had a concern with the current design choice and the setbacks for the parking lot, believing it to be smaller than the 63' setback that was originally on the plans and recommended to be kept, as that setback was a good amount of space for vehicles to move in and out of parking spots. Commissioner Voltz agreed with these sentiments and stated that he also would prefer more detail before moving forward with any decisions.

Action: A motion was made by Commissioner Arnett, seconded by Mayor O'Keefe, to postpone the concept approval, rezoning recommendation, application of PUD overlay district, and the Public Right-of-Way vacation for the property located west of W61N499 Washington Avenue, until the July Plan Commission meeting, contingent on the applicant providing more detailed architectural plans better suited to the City of Cedarburg. Motion carried without a negative vote with Commissioner Kinzel excused.

CONFIRMATION OF JULY MEETING DATE

Mayor O'Keefe asked the commission if Tuesday, July 11, worked better for the July Plan Commission meeting, due to the original meeting date falling the Monday before a holiday on July 3rd.

Action: The Plan Commission reached a consensus that Tuesday, July 11 at 7 p.m. worked for everyone with Commissioner Kinzel excused.

COMMENTS AND ANNOUNCEMENTS BY PLAN COMMISSIONERS

Commissioner Arnett asked about including the full packet that the Plan Commission received with the agenda be posted on the City website going forward.

Commissioner Strautmanis stated that the subcommittee for the recodification process had been successful regarding the business districts at their meeting on May 10.

MAYOR'S ANNOUNCEMENTS

Mayor O'Keefe had no announcements.

ADJOURNMENT

A motion was made by Commissioner Arnett, seconded by Commissioner Voltz, to adjourn the meeting at 8:42 p.m. The motion was carried without a negative vote with Commissioner Kinzel excused.

A motion was made by Commissioner Thome, seconded by Commissioner Kinzel, to approve the half-acre pavement expansion in the west lot of Kemps Dairy. Motion carried without a negative vote with Commissioners Wiza and Strautmanis excused.

JORDAN LARSON – CEDAR WAY DEVELOPMENT – CONCEPT APPROVAL AND REZONING RECOMENDATION

Jordan Larson of Cedar Way Development is requesting concept approval and rezoning recommendation to apply the Planned Unit Development (PUD) Overlay District to the proposed condominium project consisting of seven (7) units and a single-family home located at W61N449 Washington Avenue. The attorneys for Cedar Way Development and the City, along with the Fire Department and Engineering Department, met to discuss the proposal to make sure the plans work with the adjacent Fox Run development. An agreeable location of the buildings was determined with appropriate access for the Fire Department. The applicant is seeking to apply a PUD overlay to the entire project with modifications to some setbacks. The request is for the rear yard setback to be reduced from 25 ft down to 12 ft., the side yard setback to be modified from 20 ft down to 12 ft., and for the driveway width to be reduced from the 24 ft requirement to between 18 ft to 20 ft. If approved, a public hearing will be scheduled for a future Common Council meeting. There are no concerns from surrounding neighbors.

Commissioner Voltz opined that the project is moving in the right direction, however, there is still work to be done. He further explained that he would like to address the size of the porches on each unit as well as the details concerning the look and feel of the buildings.

Commissioner Kinzel approved of the density of the units.

Planner Censky suggested Mr. Larson schedule a meeting with Commissioner Strautmanis, Voltz, and Mr. Larson's architect prior to the next Plan Commission meeting.

A motion was made by Council Member Thome, seconded by Commissioner Arnett, to approve the PUD rezoning recommendation and concept plan with the staff comments as presented, including the comments set forth in the September 5, 2023 email from the Fire Inspector with confirmation that Mr. Larson will be returning for architectural review. Motion carried without a negative vote with Commissioners Wiza and Strautmanis excused.

COMMENTS AND ANNOUNCEMENTS BY PLAN COMMISSIONERS - None

MAYOR'S ANNOUNCEMENTS - None

ADJOURNMENT

A motion was made by Commissioner Arnett, seconded by Commissioner Kinzel, to adjourn the meeting at 7:27 p.m. Motion carried without a negative vote with Commissioners Wiza and Strautmanis excused.

Tracie Sette
City Clerk

ORDINANCE NO. 2023-20

An Ordinance to Rezone two Parcels of Land adding A Planned Unit Development (PUD) overlay located at W61N449 Washington Avenue and the adjacent lot to the west

The proposed ordinance having been submitted to the City Plan Commission for recommendation and notice having been given pursuant to Wis. Statute, the Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

The following described real estate, situated in the City of Cedarburg, Wisconsin, tax No. 130501913001, presently zoned as RS-5 Single Family Residential; and tax No. 130501911003 presently zoned as RM-1 Multiple Family Residential; both to be rezoned to include a PUD Overlay District:

LEGAL DESCRIPTION OF LANDS TO BE REZONED TO "PUD":

LOTS 1 AND 4, AND THAT PART DEDICATED FOR THE FUTURE HANOVER STREET, OF CERTIFIED SURVEY MAP NO. 1246, RECORDED IN THE OFFICE OF THE REGISTER OF DEED FOR OZAUKEE COUNTY, WISCONSIN, AS DOCUMENT NO. 318654, BEING A DIVISION OF ALL OF LOT 12 AND PART OF LOTS 11 AND 13, BLOCK 19, ASSESSOR'S PLAT OF THE CITY OF CEDARBURG, IN THE NORTHEAST 1/4 OF SECTION 34, TOWNSHIP 10 NORTH, RANGE 21 EAST, IN THE CITY OF CEDARBURG, OZAUKEE COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF THE NORTHEAST 1/4 OF SAID SECTION 34; THENCE S.76°24'26"E., 1909.39 FEET TO THE POINT OF BEGINNING, BEING THE NORTHWEST CORNER OF LOT 4, CSM 1246; THENCE N.72°19'00"E., 131.04 FEET TO THE SOUTHEAST CORNER OF LOT 1, CSM 1332; THENCE N.72°15'21"E., 24.68 FEET TO THE NORTHWEST CORNER OF LOT 3, CSM 1246; THENCE S.17°52'46"E., 94.32 FEET TO THE SOUTHWEST CORNER OF LOT 3, CSM 1246; THENCE S.73°12'33"W., 34.10 FEET TO THE NORTHWEST CORNER OF LOT 2, CSM 1246; THENCE S.00°32'10"E., 48.17 FEET TO THE SOUTHWEST CORNER OF LOT 2, CSM 1246; THENCE N.74°06'49"E., 183.57 FEET TO THE SOUTHEAST CORNER OF LOT 2, CSM 1246; THENCE S.00°42'34"E., 54.49 FEET TO THE NORTHEAST CORNER OF LOT 1, CSM 519; THENCE S.72°21'26"W., 277.49 FEET TO THE NORTHWEST CORNER OF LOT 1, CSM 519; THENCE S.72°48'12"W., 26.74 FEET TO THE SOUTHWEST CORNER OF THE ROAD DEDICATED BY CSM 1246, ALSO A BOUNDARY CORNER OF LOT 1, CSM 4220; THENCE N.17°35'19"W. ALONG THE BOUNDARY OF CSM 4220, 93.40 FEET; THENCE CONTINUING ALONG SAID CSM 4220 BOUNDARY N.2°12'19"W., 107.75 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 0.9176 ACRES OR 39,984 SQUARE FEET.

Tax Key Nos. 13-050-19-13-001 and 13-050-19-11-003

This ordinance shall take effect upon its passage and publication as provided by law.

Passed and adopted this 9th day of October 2023.

Michael O'Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: October 9, 2023

ITEM NO: 8.B.

TITLE: Discussion and possible action on review of 2024 proposed City Budget

ISSUE SUMMARY: Attached is the first draft of the proposed 2024 budget. We are still waiting for the final Statement of Assessment for 2023 from the State of Wisconsin. This will allow us to calculate the assessed tax rate that is utilized to figure out the amount per \$1,000 of property value. The full tax rate will be available in late October once the School District, MATC, and Ozaukee County provide their levy amounts to the city. Public Safety (Fire/EMS) and Street Repairs are priorities for 2024. All department heads will be available for questions and discussion.

STAFF RECOMMENDATION: None

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: Sets budget for 2024

ATTACHMENTS: Memo to Council, Tax Levy Excel Document, Budget Sheets (BS&A), 7-year capital improvement program, 7-year road and storm sewer repair plan, Debt Service schedule, ARPA summary and WRC capital budget.

INITIATED/REQUESTED BY: Mikko Hilvo, City Administrator
Kelly Livingston, Finance Director
Maureen Hartjes, Deputy Finance Director

FOR MORE INFORMATION CONTACT: Mikko Hilvo, City Administrator
Kelly Livingston, Finance Director



Memorandum

To: Mayor and Common Council

From: Mikko Hilvo, City Administrator
Kelly Livingston, Finance Director
Maureen Hartjes, Deputy Finance Director

Date: October 6, 2023

We are waiting for the final assessed values from the State which will allow us to calculate our tax rate. The average property value for a single-family home went up from \$392,200 to \$406,000. The levy limit allows for an increase of \$366,612. The 2024 budget will utilize \$236,263 of Debt Service Fund Balance, \$689,413 of Capital Improvement Fund Balance, and \$216,170 General Fund Balance for the health insurance surcharge. All funds, except TID #4, will have positive fund balances. The budget also includes a separate levy for the Fire/EMS services in the amount of \$536,971, Library Levy in the amount of \$794,550, and a Pool Levy of \$69,216. With the proposed increases and the decrease in our debt levy, the budget for 2024 is increasing by \$342,679 from 2023. This allows for a potential increase of \$23,933 to stay within the levy limit. The priority for 2024 is Fire/EMS services and Street Improvements. The challenge for 2024 is to fund capital improvement projects. Currently, we are delaying several DPW vehicle purchases and facilities repairs to City Hall, Police Department, and Fire Department buildings.

Year	Rate/\$1,000 of assessed value	City Taxes to Avg. Homeowner*
2024	Waiting for State	
2023	\$5.98	\$2,345

*Average home price is \$406,000 for 2024

**Average home price was \$392,200 in 2023.

Increase/decrease of \$19,054 increases/decreases the tax rate by \$0.01

Equalized value is \$2,188,678,7000. Assessed value is (Waiting for #'s from the State). Assessment Ratio of (?)

*To get an estimate on your City portion of your taxes: (Assessed Value/\$1,000)*Tax Rate

The Tax Levy History page shows the levy increase by fund. The General Fund tax levy support is decreasing by \$22,457 (0.3%). The estimated TIF District Levy is increasing by \$58,914 (33.3%). (The TIF District Levy is not calculated as part of the Levy Limit. This levy is paid only by the TIF districts) The Debt Service Levy is increasing by \$69,008 (5.1%), but we are utilizing debt service fund balance of \$236,263 for library building debt payments. (These funds come from the Library Impact Fees.) Capital improvement levy is increasing by \$200,000 (11.6%) to assist with storm water improvements and street repairs. The Library Levy is increasing by \$23,356 (3.0%) to assist with staff wages and benefits increases. The Pool levy remains same for 2024. The Special Revenue Fire & EMS fund is increasing by \$72,772 (15.7%) to assist in paying for paid on call staffing in 2024. The overall levy is increasing by \$401,593 (3.5%).

City of Cedarburg—Tax Levy History									
City Tax Levies	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Proposed	% Change 2024/2023	Amount Change 2024/2023
General Fund Levy—Operating	6,133,050	5,954,081	6,107,595	6,220,091	6,613,734	6,818,191	6,795,734	-0.3%	(22,457)
Capital Improvement Levy	915,000	1,235,000	1,680,000	1,625,000	1,620,000	1,720,000	1,920,000	11.6%	200,000
Special Revenue Fund Levy—Library	722,194	722,194	738,194	758,194	771,194	771,194	794,550	3.0%	23,356
TIF District - City Portion	106	148	34,345	87,777	106,691	177,063	235,977	33.3%	58,914
Special Revenue Fund Levy—Pool	69,652	67,429	69,216	69,216	69,216	69,216	69,216	0.0%	0
Special Revenue Fund Levy-Fire&EMS	0	0	0	0	0	464,199	536,971	15.7%	72,772
Debt Service Levy	1,502,211	1,817,184	1,664,669	1,917,470	1,982,178	1,365,047	1,434,055	5.1%	69,008
Total City Levy	9,342,213	9,796,036	10,294,019	10,677,748	11,163,013	11,384,910	11,786,503	3.5%	401,593

General Fund

The following spreadsheet shows the amount of Increase/(Decrease) in revenues. *Includes only major changes or revenue sources. Additional information is included in the budget document.

Revenue	Amount Receiving	Increase/(Decrease) from 2023
State Shared Revenue	\$506,789	\$302,824
Expenditure Restraint Grant	\$190,718	(\$81,938)
Transportation Aid	\$919,862	\$0
State Aid Cable Franchise Fees	\$29,585	\$0
State Computer Aid	\$21,048	\$0
State Recycling Grant	\$37,963	\$0

The following spreadsheet shows the amount of Increase/(Decrease) in Department Budgets. All Departments have an increase in salaries and benefits based on a 3% base increase + market wage adjustment + merit pay.

Department	Amount of Increase/(Decrease)	% Increase/(Decrease)	Reason for Change other than Salaries/Benefits
Council/Mayor	No Changes		
Administrator	\$11,826	6.54%	Increase in continuing education fees
City Clerk	\$28,341	10.69%	Sick leave payout
Elections	\$15,000	86.97%	More Elections in 2024
Technology	(\$7,247)	(4.64%)	2023 increase was for email change.
Assessors	\$2,000	2.28%	Increase in contract
Treasurer's	\$18,682	5.81%	Decreased Full-time Salary and increase PT salary
Independent Audit	\$40,000	66.67%	Increase in Audits
City Hall	\$596	0.25%	Wages/benefits Custodial Changed from contract to employee
Employee Relations	No Change		
Insurance Cost	(\$207,920)	(47.96%)	Decrease in surcharge
Police Station	\$13,219	11.36	Custodial changed from contract to employee

Police Administration	\$143,036	18.21%	Payout for two retirees in 2024
Police Patrol	\$77,799	2.80%	Increase in repair and maintenance
Police Investigation	\$16,120	5.44%	Wages/Benefits
Fire Station	(\$67,920)	(100%)	Moved entirely to special revenue fund
Building Inspection	\$24,563	12.37%	Health Insurance Change in Dept.
Emergency Management	(\$1,200)	(4.38%)	New uniforms bought in 2023
Engineering/PW Admin	\$12,163	6.58%	Decrease in professional services – was used for monopole management which is no longer needed
Garage/Mechanic	\$22,650	5.36%	Increase in cost of supplies
Public Works Crew	\$65,801	6.05%	Wages/Benefit
Streets Ineligible	(\$26,950)	(88.51%)	One time project in 2023
Street Lighting	\$3,615	1.40%	Utility Increase
Traffic Signals	\$50	0.45%	Utility Increase
Storm Sewers	No Change		
Snow & Ice Control	(\$8,000)	(5.56%)	Less contracted help needed
Solid Waste Collection	(\$47,319)	(7.54%)	Better contract pricing
Ground Water Monitoring	No Change		
Recycling	(\$21,445)	(7.32%)	Better contract pricing
Senior Center	\$991	1.03%	Wage/Benefits Decrease in supplies needed
Celebrations	(\$500)	(2.78%)	Decrease in supplies needed
Parks, Rec, & Forestry	\$50,936	5.34%	Wages/Benefits Staff movement from DPW to Parks
City Planning	\$38,926	48.48%	Full-time planner budgeted for 5/1 start
Operating Transfers Out	No Change		\$100,000 budgeted for Dam repairs

Health Insurance

With moving to the State Health Insurance Plan in 2023 we still have half of the surcharge to pay in 2024. That amount is \$216,170. Per council directive in 2022 we will utilize general fund balance to pay for it. Employees are responsible for 12% of the premium costs. City covers 88%.

Use of fund balance for 2024

Total Estimated Fund Balance at the end of 2023: \$3,777,536

Policy: “A general fund unassigned fund balance shall be maintained as of December 31 of each year equal to a minimum of 20% and a maximum of 35% of the ensuing year’s general operating budget.”

Minimum required unassigned fund balance per City policy: \$2,012,462

Maximum unassigned fund balance per City policy: \$3,521,809

- 1) \$216,170 was approved by the common council for use of fund balance for the health insurance surcharge.

Total use of fund balance budgeted for 2024: \$216,170.

Proposed Ending Fund Balance in 2024

Unassigned: \$3,564,416

*Unassigned fund balance is the residual classification for the General Fund. This is fund balance that has not been reported in any other classification. The General Fund is the only fund that can report a positive unassigned fund balance. Other governmental funds would report deficit fund balances as unassigned.

Special Revenue Funds

Community Pool – 240

The community pool fund tax levy support remains the same at \$69,216. The 2023 season was better than expected which has helped provide an estimated fund balance of \$72,309 at the end of this year. The funds should remain in the account for unexpected future repairs.

Library – 260

The library levy is increasing by \$23,356. The amount levied will be \$794,550. The increase was a request from the library board to assist with increases to wages and benefits. The library plans to utilize \$27,031 of fund balance for purchase of additional materials. The budgeted fund balance at the end of 2024 is \$75,842.

Fire & EMS – 270

The Fire and EMS fund is increasing by \$72,772 to assist paying for Paid-on-Call staffing in 2024. A referendum is planned for April of 2024 to increase funding for additional full-time FF/Paramedics.

Recreation Programs – 220

The recreation programs fund has an estimated fund balance of \$209,570 at the end of 2023. This is reflective of the increased participation in city recreation programs. The budget helps support the general fund in the amount of \$40,000 and the pool fund in the amount of \$15,000 annually. The estimated use of fund balance for 2024 in the amount of \$19,800 is for paying for additional equipment purchases. The estimated ending fund balance in 2024 is \$189,274. This account does not need to carry a fund balance since the goal of municipal recreation programs is to keep programs affordable for all while not having to rely on tax funding. The funds can be used for future equipment purchases or for developing new programs.

Cemetery Fund – 200

This fund is used for maintenance of the Zur Ruhe and Immanuel Cemeteries. The revenue for the fund comes from the sale of plots. It used to receive revenue from the Immanuel Cemetery House rent but the house is being demolished to allow for additional plots on the property. The sale of plots varies annually so some years the budget will show a use of fund balance to pay for maintenance. The current fund balance is estimated at \$281,477. The budgeted use of fund balance in 2024 is \$59,706 with an estimated end of the year balance of \$221,771.

Capital Improvement Budget - 400

An increase of \$200,000 has been added to the Capital Improvement Fund to assist with road and storm water repairs. Funds have also been allocated to pay for vehicle replacements, officer equipment, and environmental fees. Library Capital Fund balance is being used for library building repairs. Dam repairs have also been budgeted to utilize \$300,000 of environmental reserves, \$100,000 of general funds, and a \$400,000 State grant.

The capital improvement fund continues to have a fund balance that is utilized to assist with projects in 2024. A fund balance in the capital fund is not necessary and can be depleted if used for the projects that the funds have been allocated for. The 2024 budget will use \$689,413 of the fund balance which will result in an estimated fund balance of \$704,371 for future years.

It is important to keep increasing the annual amount levied for capital projects to prevent the city from having to borrow funds for future projects. The finance committee will be working on a long-term financial plan for capital improvements.

Debt Service

Total Current Debt: \$21,625,000

Total Levy for 2024: \$1,434,055

Increase from 2023: \$69,008

Utilizing \$236,263 of debt service fund balance in 2024 – Library Impact fees

Tax Rate (Equalized): \$0.64

No Borrowing recommended for 2024.

2024 Debt Payments

Library Building

2024: \$320,251

Final Payment Year: 2027

2015, 2016, 2017 Refinance

2024: \$355,550

Final Payment Year: 2025

Public Works Building

2024: \$542,788

Final Payment Year: 2036

Capital Projects Streets

2024: \$142,925

Final Payment Year: 2028

Capital Projects Swimming Pool

2024: \$29,800

Final Payment Year: 2030

DPW Truck
2024: \$33,624
Final Payment Year: 2032

Sewer Utility (Paid through Sewer Utility Fund)
2024: \$60,876
Final Payment Year: 2036

TID #4 Amcast (Paid through debt service fund but reflected in TID fund as well)
2024: \$245,380
Final Payment Year: 2038

TID #6 HWY 60 Business Park (Paid through TID fund)
2024: \$214,162
Final Payment Year: 2040

TID #7 – Hanover Avenue Project (Paid through TID fund)
No payments in 2024. Payments begin in 2025.

ARPA FUNDS

Available funds to be allocated are \$19,009.95. These funds will have to be allocated by the end of 2024 and spent by the end of 2026.

CITY OF CEDARBURG							
ARPA EXPENDITURES							
Current Reporting Period: 4/1/2023-3/31/2024							
(updated 9/19/23)							
PROJECT	DESCRIPTION	APPROVED ALLOCATION	EXPENDITURES 3/3/21-3/31/22	EXPENDITURES 4/1/22-3/31/23	EXPENDITURES 4/1/23-3/31/24	TOTAL SPENT	amount left to spend
BUSINESS ASSISTANCE	SMALL BUSINESS HELP	\$ 22,264.00	\$ 21,638.34	\$ -		\$ 21,638.34	\$ 625.66
	BUSINESS GRANTS FOR IMPROVEMENTS	\$ 60,000.00	\$ -	\$ 14,857.15		\$ 14,857.15	\$ 45,142.85
NON-PROFITS	CEDARBURG CHAMBER OF COMMERCE	\$ 60,000.00	\$ -	\$ 60,000.00		\$ 60,000.00	\$ -
	PARKS AND RECREATION - BALL DIAMOND REPAIRS	\$ 10,000.00	\$ -	\$ 2,851.59	\$ 3,614.90	\$ 6,466.49	\$ 3,533.51
	CITY OF CEDARBURG - PARK UPGRADE	\$ 100,000.00	\$ -	\$ 100,000.00		\$ 100,000.00	\$ -
	LIBRARY - CHROMEBOOKS	\$ 4,416.79	\$ -	\$ 4,416.79		\$ 4,416.79	\$ -
	LIBRARY - INTERNET WORKSTATIONS	\$ 6,980.00	\$ -	\$ 6,980.00		\$ 6,980.00	\$ -
	LIBRARY - ELECTRONIC BOOK DROP	\$ 60,000.00	\$ -	\$ 60,000.00		\$ 60,000.00	\$ -
	PARKS AND RECREATION - INTERURBAN TRAIL	\$ 95,000.00	\$ -	\$ 74,128.00	\$ 1,464.90	\$ 75,592.90	\$ 19,407.10
	LIBRARY - SELF-CHECKOUT MACHINES	\$ 18,941.09	\$ -	\$ 18,941.09		\$ 18,941.09	\$ -
	FIRE DEPARTMENT - NEW RADIO	\$ 1,604.95	\$ 1,604.95	\$ -		\$ 1,604.95	\$ -
	FIRE DEPARTMENT - HAZARD PAY	\$ 42,058.86	\$ 42,058.86	\$ -		\$ 42,058.86	\$ -
CITY DEPARTMENT	FIRE DEPARTMENT - LOCKER ROOM	\$ 27,457.78	\$ 27,457.78	\$ -		\$ 27,457.78	\$ -
	POLICE DEPARTMENT - PATROL VEHICLES	\$ 49,934.04	\$ 49,934.04	\$ -		\$ 49,934.04	\$ -
	LEAD PIPE REPAIRS	\$ 118,049.30	\$ -	\$ 111,361.98		\$ 111,361.98	\$ 6,687.32
	CLERKS/ELECTIONS - BADGER BOOKS	\$ 25,000.00	\$ -	\$ 25,000.00		\$ 25,000.00	\$ -
	ENGINEERING - PLOTTER	\$ 9,000.00	\$ -	\$ 8,655.00		\$ 8,655.00	\$ 345.00
	CITY HALL - AC UNIT	\$ 160,000.00	\$ -	\$ 160,000.00		\$ 160,000.00	\$ -
	DPW - SWEEPER/SCRUBBER	\$ 88,005.00	\$ -	\$ 88,005.00		\$ 88,005.00	\$ -
	EHLERS - SERVICES	\$ 2,000.00	\$ 625.00	\$ 126.25		\$ 751.25	\$ 1,248.75
	POLICE DEPARTMENT - RIOT GEAR	\$ 9,850.00	\$ -	\$ 9,850.00		\$ 9,850.00	\$ -
	COUNCIL CHAMBER - AUDIO	\$ 1,018.08	\$ -	\$ 1,018.08		\$ 1,018.08	\$ -
	CPD Overtime-Memorial Day & 4th of July Parades	\$ 10,385.96	\$ -	\$ 10,385.96		\$ 10,385.96	\$ -
	PD FESTIVAL WAGES	\$ 10,000.00	\$ -	\$ 10,000.00		\$ 10,000.00	\$ -
	DPW Overtime-Memorial Day Parade	\$ 3,629.44	\$ -	\$ 3,629.44		\$ 3,629.44	\$ -
	Inspection Software	\$ 8,250.00	\$ -	\$ 3,625.00	\$ 1,441.00	\$ 5,066.00	\$ 3,184.00
	EMS Oversight Agreement	\$ 140,000.00	\$ -	\$ -	\$ 73,000.00	\$ 73,000.00	\$ 67,000.00
	Engineered Security - DPW gate	\$ 20,000.00	\$ -	\$ -	\$ 10,869.63	\$ 10,869.63	\$ 9,130.37
	Fire-EMS Referendum	\$ 31,614.00	\$ -	\$ -	\$ 3,123.52	\$ 3,123.52	\$ 28,490.48
TOTAL		\$ 1,195,459.29	\$ 143,318.97	\$ 773,831.33	\$ 93,513.95	\$ 1,010,664.25	\$ 184,795.04
	TOTAL AVAILABLE	\$ 1,214,469.24					
	TOTAL ALLOCATED	\$ 1,195,459.29					
	Funds not allocated	\$ 19,009.95					

WRC Budget

Through cooperation with the citizens of Cedarburg, the Cedarburg Water Recycling Center will not be increasing the rate for sewer usage in 2024. The current rate is \$10.00/1,000 gal. and will remain the same for 2024. The monthly fixed rate will remain at \$15/ month. For the average user, the cost for sewer usage is \$1.88/ day or \$686.20/year, and the fixed rate is \$180.00/year making their total bill about \$866.00/year which is very comparable to other communities in the area. The center did a Facility Study in 2023 to look at needed upgrades to maintain the aging infrastructure currently being used or look to building a new treatment plant out at the former Zarling property. At the Center, we are

faced with new discharge limitations for nutrient removal and now the latest pollutants (PFAS & PFOS). The facility itself had its last major upgrade in 1987. Funding will need to be generated to try and limit large borrowing in the future to become compliant with our WPDES discharge permit restrictions from the State of Wisconsin. Neighboring communities are dealing with these same funding issues to become compliant, and we are diligently monitoring costs to stay conservatively priced for our region.

City of Cedarburg—Tax Levy History

City Tax Levies	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Proposed	% Change 2024/2023
General Fund Levy—Operating	6,133,050	5,954,081	6,107,595	6,220,091	6,613,734	6,818,191	6,795,734	-0.3%
Capital Improvement Levy	915,000	1,235,000	1,680,000	1,625,000	1,620,000	1,720,000	1,920,000	11.6%
Special Revenue Fund Levy—Library	722,194	722,194	738,194	758,194	771,194	771,194	794,550	3.0%
TIF District - City Portion	106	148	34,345	87,777	106,691	177,063	235,977	33.3%
Special Revenue Fund Levy—Pool	69,652	67,429	69,216	69,216	69,216	69,216	69,216	0.0%
Special Revenue Fund Levy-Fire&EMS	0	0	0	0	0	464,199	536,971	15.7%
Debt Service Levy	1,502,211	1,817,184	1,664,669	1,917,470	1,982,178	1,365,047	1,434,055	5.1%
Total City Levy	9,342,213	9,796,036	10,294,019	10,677,748	11,163,013	11,384,910	11,786,503	3.5%
Other Taxing Bodies								
Cedarburg Schools—Operating	11,882,675	12,113,832	12,845,138	13,478,204	12,357,761	12,637,461		-100.0%
Cedarburg Schools—TIFs	136	183	43,099	111,966	119,510	200,038		-100.0%
Ozaukee County—Operating	2,353,560	2,381,557	2,431,019	2,452,070	2,499,849	2,719,177		-100.0%
Ozaukee County—TIFs	27	36	8,138	20,324	24,122	42,958		-100.0%
State of Wisconsin								
M.A.T.C.—Operating	1,646,116	1,651,388	1,690,227	1,766,961	1,683,291	1,752,402		-100.0%
M.A.T.C.—TIFs	19	25	5,657	14,646	16,243	27,685		-100.0%
Total Tax Levy (Gross)	25,224,746	25,943,057	27,317,297	28,521,919	27,863,789	28,764,631		-100.0%
- State School Credit	(2,307,992)	(2,285,536)	(2,283,669)	(2,287,193)	(2,319,747)	(2,274,879)		-100.0%
Total Tax Levy (Net)	22,916,754	23,657,521	25,033,628	26,234,726	25,544,042	26,489,752		-100.0%
Equalized Valuation	1,309,147,300	1,347,465,200	1,433,294,900	1,548,438,900	1,683,699,600	1,978,343,600	2,188,678,700	10.6%
City Equalized Tax Rate	7.14	7.27	7.18	6.90	6.63	5.75	5.39	-6.4%
School District Equalized Tax Rate	9.08	9.01	8.98	8.72	7.35	6.39		-100.0%
Total Equalized Tax Rate	17.53	17.58	17.49	16.95	15.18	13.39		-100.0%
								#DIV/0!
Assessed Valuation	1,248,857,140	126,200,218	1,310,325,200	1,356,239,540	1,387,914,930	1,905,407,280	0	-100.0%
Assessment Ratio	95.40%	93.66%	91.41%	87.59%	82.43%	96.31%	0.00%	-100.0%
Tax Rates (Per \$1,000 A.V.)								
City of Cedarburg	7.48	7.76	7.86	7.87	8.04	5.98	#DIV/0!	#DIV/0!
Cedarburg School District	9.54	9.62	9.86	10.04	9.01	6.74		-100.0%

Ozaukee County	1.88	1.89	1.86	1.82	1.82	1.45		-100.0%
State of Wisconsin								
M.A.T.C.	1.32	1.31	1.29	1.31	1.22	0.93		-100.0%
Total Tax Rate (Gross)	20.22	20.58	20.87	21.04	20.09	15.10		-100.0%
- State School Credit	(1.85)	(1.81)	(1.74)	(1.69)	(1.67)	(1.19)		-100.0%
Total Tax Rate (Net)	18.37	18.77	19.13	19.35	18.42	13.91		-100.0%

Capital Improvements

Fund 400

	2023	2024	2025	2026	2027	2028	2029	2030
	Estimated	Proposed	Projected	Projected	Projected	Projected	Projected	Projected
Beginning Fund Balance	1,572,023	1,293,054	678,691	146,637	3,134,251	100,760	3,483,310	1,516,310
Revenues								
Property Tax Levy:	1,720,000	1,920,000	2,342,000	2,500,000	2,600,000	2,700,000	2,800,000	2,900,000
General Projects	1,720,000	1,920,000	2,342,000	2,500,000	2,600,000	2,700,000	2,800,000	2,900,000
Street Improvements								
Equipment Replacements								
Storm Water Improvements								
Environmental Reserve								
Special Assessment Revenue								
Project Reimbursements								
Parks & Playground Transfer	250,000		30,000				75,000	300,000
Transfer from Rec Programs								
Transfer from EMS Fund	410,000		441,000		460,000		20,000	500,000
Transfer from Cemetery Fund	25,000							
General Fund Transfer	0	100,000						
Local Road Improvements Grant								
CDBG Grant								
Proceeds from Borrowing				4,000,000		4,000,000		500,000
DNR Urban Storm Water Mgt. Grant		61,250						
State Grant - Police for 911								
DNR Grant - dams	0	400,000						
State Grant - Lead Pipe Repl.								
Lease Proceeds								
Donations	27,000					100,000		
Interest Income	12,000	22,000						
Change in Market Value	0							
Miscellaneous Revenue								
Sale/Rent of Property	30,000							
Total Revenues	2,474,000	2,503,250	2,813,000	6,500,000	3,060,000	6,800,000	2,895,000	4,200,000
Expenditures								
	2023	2024	2025	2026	2027	2028	2029	2030
General Government	Estimated	Projected	Projected	Projected	Projected	Projected	Projected	Projected
Complex Improvements	65,000	0	25,000	75,000	75,000	0	0	0
Lincoln Building Repairs								
Cemetery House Repairs	25,000	0	0	0	0	0	0	0
HWY 60 Business Park				171,686				
City Hall Vehicles	0	6,620	6,620	6,620	3,864	0	0	0
Total	90,000	6,620	31,620	253,306	78,864	0	0	0
Public Safety								
Police Department	2023	2024	2025	2026	2027	2028	2029	2030
	Estimated	Projected	Projected	Projected	Projected	Projected	Projected	Projected
Squad Cars	44,000	102,513	156,833	177,065	124,327	70,100	40,000	75,000
Officer Equipment	15,000	40,000	15,000	15,000	15,000	15,000	15,000	15,000
Station Improvements	60,000	0	85,000	0	0	0	0	0
Total	119,000	142,513	256,833	192,065	139,327	85,100	55,000	90,000
Fire Department								
	2023	2024	2025	2026	2027	2028	2029	2030
	Estimated	Projected	Projected	Projected	Projected	Projected	Projected	Projected
Equipment Replacement	350,000	0	350,000	0	375,000	100,000		500,000
Equipment	80,000	0	91,000	0	85,000		20,000	0
Station Improvements	30,000	0	0	0	0	0	0	0
Total	460,000	0	441,000	0	460,000	100,000	20,000	500,000

Auxiliary Police/ Emergency Management	2023 Estimated	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
Vehicles	0	0	125,000	0	0	0	0	0
Siren Upgrade	0	0	0	0	0	0	0	0
Total	0	0	125,000	0	0	0	0	0
Total Public Safety	579,000	142,513	822,833	192,065	599,327	185,100	75,000	590,000
PW-City Fleet/Streets	2023 Estimated	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
Equipment Replacement	373,000	318,000	380,000	310,000	660,000	545,000	400,000	400,000
Street Improvements	1,005,000	1,110,000	1,260,000	1,615,000	3,990,000	2,160,000	3,640,000	3,640,000
Sidewalk Repair	45,000	30,000	50,000	50,000	50,000	50,000	50,000	50,000
NR216 Compliance	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Stormwater Improvements	238,873	599,180	670,601	712,015	640,300	402,350	547,000	547,000
Total	1,701,873	2,097,180	2,400,601	2,727,015	5,380,300	3,197,350	4,677,000	4,677,000
Parks, Recreation & Forestry	2023 Estimated	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
Equipment Replacement	43,296	7,800	0	0	0	0	0	0
Park Improvements	39,800	0	55,000	305,000	0	0	75,000	50,000
Park Equipment	250,000	0	0	0	0	0	0	300,000
Swimming Pool	0	0	0	0	0	0	0	0
Total	333,096	7,800	55,000	305,000	0	0	75,000	350,000
Library	2023 Proposed	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
Library Improvements	5,000	12,000	20,000	40,000	115,000	0	7,000	0
Equipment Replacement	14,000	16,500	0	0	0	0	0	0
Total	19,000	28,500	20,000	40,000	115,000	0	7,000	0
Environmental	2023 Estimated	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
Environmental Prochnow	30,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Dams—Engineering/Repairs	0	800,000						
Lead Pipe Replacements								
Total	30,000	835,000	35,000	35,000	35,000	35,000	35,000	35,000
Debt Service	2023 Estimated	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
Issuance Costs								
Total	0	0	0	0	0	0	0	0
Transfer to Other Funds	2023 Estimated	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
Transfer to Debt Service	0	0	0	0	0	0		
Total	0	0	0	0	0	0	0	0
Total Expenditures	2,752,969	3,117,613	3,345,054	3,512,386	6,093,491	3,417,450	4,862,000	5,652,000
Revenues - Expenditures	(278,969)	(614,363)	(532,054)	2,987,614	(3,033,491)	3,382,550	(1,967,000)	(1,452,000)
Ending Fund Balance	1,293,054	678,691	146,637	3,134,251	100,760	3,483,310	1,516,310	64,310
Fund Balance	2023 Estimated	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected	2030 Projected
Economic Development	\$171,686	\$171,686	\$171,686	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Reserve	\$105,794	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental Reserve	\$328,012	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Streets Reserve	\$1,454	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Storm Sewer Reserve	\$4,664	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Library Assigned	\$50,024	\$14,424	\$0	\$0	\$0	\$0	\$0	\$0
Unassigned Fund Balance	\$644,136	\$518,261	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$1,305,770	\$704,371	\$171,686	0	\$0	\$0	\$0	\$0

ADMINISTRATIVE			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Environmental Legal and consulting services	No Change	\$35,000 <i>Property Tax; Environmental Reserve</i>	Negligible
BUILDING INSPECTION			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
City Hall Complex BI Vehicle lease	New Project	\$6,620 <i>Property Tax</i>	Negligible
EMERGENCY MANAGEMENT			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
ENGINEERING & PUBLIC WORKS			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Equipment Replacement #5 Garbage Truck; replaces #5 2009 Freightliner M2 garbage truck	Replacement	\$300,000 <i>Property Tax; Equipment Replacement Reserve</i>	Positive
Equipment Replacement #49 Wright Standing Mower	New	\$11,000 <i>Property Tax; Equipment Replacement Reserve</i>	Positive
Equipment Replacement #15 Stumper buy out from Grafton	New	\$7,000 <i>Property Tax; Equipment Replacement Reserve</i>	Positive
Stormwater Consulting Hire engineers for State NR216 Compliance	No Change	\$40,000 <i>Property Tax</i>	Negligible
Stormwater Improvements Engineering Services—2025 projects	Cost Modified	\$19,179 <i>Property Tax</i>	Positive
Stormwater Improvements Willowbrooke Pond Upgrade	Moved from 2023	\$150,000 <i>Property Tax</i>	Positive
Stormwater Improvements Edgewater Dr: Sunnyside Ln to Highland Dr	Moved from 2023	\$35,000 <i>Property Tax</i>	Positive
Stormwater Improvements Sunnyside Ln: Edgewater Dr to Birch St	Moved from 2023	\$175,000 <i>Property Tax</i>	Positive
Stormwater Improvements Georgetown Dr: Cedar Ridge Dr to Windsor Dr & Ct	Moved from 2026 Cost Modified	\$170,000 <i>Property Tax</i>	Positive
Stormwater Improvements Eton Court - Georgetown Drive to Termini		\$25,000 <i>Property Tax</i>	
Stormwater Improvements Windsor Drive - Georgetown Dr. to Bywater Ln		\$25,000 <i>Property Tax</i>	
Street Improvements Sidewalk Replacement	No Change	\$30,000 <i>Property Tax; Street Improvement Reserve</i>	Positive
Street Improvements Asphalt Repairs	No Change	\$60,000 <i>Property Tax; Street Improvement Reserve</i>	Positive

Street Improvements Edgewater Dr: Sunnyside Ln to Highland Dr	Moved from 2023	\$275,000 <i>Property Tax; Street Improvement Reserve</i>	Positive
Street Improvements Sunnyside Ln: Edgewater Dr to Birch St	Moved from 2023	\$140,000 <i>Property Tax; Street Improvement Reserve</i>	Positive
Street Improvements Georgetown Dr: Cedar Ridge Dr to Windsor Dr & Ct	Moved from 2026 Cost Modified	\$285,000 <i>Property Tax</i>	Positive
Street Improvements Birch St. - Sunnyside Ln to Edgewater Dr.		\$75,000 <i>Property Tax</i>	Positive
Street Improvements Windsor Dr - Georgetown Dr. to Bywater Ln & Ct.		\$180,000 <i>Property Tax</i>	Positive
Street Improvements Eton Ct. - Georgetown Dr. to Termini		\$80,000 <i>Property Tax</i>	Positive
Street Improvements South Washington Ave Design Alternatives		\$15,000 <i>Property Tax</i>	Positive
FIRE DEPARTMENT			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
LIBRARY			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Equipment Replacement Staff Computers	New Project	\$16,500 <i>Library Capital Fund Balance</i>	Positive
Library Improvements Update Video/Interactive Displays	New Project	\$8,000 <i>Library Capital Fund Balance</i>	Positive
Library Improvements Server Room Computers	Moved from 2025	\$4,000 <i>Library Capital Fund Balance</i>	Positive
PARKS, REC. & FORESTRY			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Park Improvements Grapple saw lease continued	New Project	\$7,800 <i>Property Taxes</i>	Positive
POLICE DEPARTMENT			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Equipment Replacement Axon yearly payment for Squad and Body Cameras	New Project	\$25,000 <i>Property Tax</i>	Positive
Squad Replacement #2, #4, and #8 to be replaced - Lease Vehicles	New Project	\$102,513 <i>Property Tax</i>	Positive
Equipment Tasers	New	\$15,000 <i>Property Tax, 5 Year Contract (Year 2)</i>	Negligible

ADMINISTRATIVE		Impact on Operating Budget	
Capital Projects	Status	Funding Sources	Budget
Environmental Legal and consulting services	No Change	\$35,000 <i>Property Tax</i>	Negligible
BUILDING INSPECTION		Impact on Operating Budget	
Capital Projects	Status	Funding Sources	Budget
Gymnasium New Storm Windows	Moved from 2023	\$25,000 <i>Property Tax</i>	Positive
City Hall Complex BI Vehicle lease	New Project	\$6,620 <i>Property Tax</i>	Negligible
ENGINEERING & PUBLIC WORKS		Impact on Operating Budget	
Capital Projects	Status	Funding Sources	Budget
Equipment Replacement #98 Dump Truck; replaces #93 2005 Sterling 7500 Dump Truck	Moved from 2024	\$310,000 <i>Property Tax</i>	Positive
Equipment Replacement 2005 Kubota loader tractor with backhoe	New Project	\$70,000 <i>Property Tax</i>	Positive
Storm Water Consulting Hire engineers for State NR216 Compliance	No Change	\$40,000 <i>Property Tax</i>	Negligible
Stormwater Improvements Engineering Services - 2026 Projects	Cost Modified	\$29,138 <i>Property Tax</i>	Positive
Stormwater Improvements Pine St: Hickory St to Evergreen Blvd	Moved from 2024	\$140,000 <i>Property Tax</i>	Positive
Stormwater Improvements Woodland Rd: Highwood Dr to Cedar Ridge Dr	Moved from 2024	\$20,000 <i>Property Tax; Stormwater Improvement Reserve</i>	Positive
Stormwater Improvements Filmore: Hamilton to Garfield	No Change	\$20,000 <i>Property Tax</i>	Positive
Stormwater Improvements Fairfield: Washington to Termini	No Change	\$25,000 <i>Property Tax</i>	Positive
Stormwater Improvements Orchard: Woodland to Cedar Ridge	No Change	\$15,000 <i>Property Tax</i>	Positive
Stormwater Improvements Jackson St/Hilgen Ave: Washington Ave to Hamilton Rd	Cost modified	\$85,000 <i>Property Tax</i>	Positive
Street Improvements Sidewalk Replacement	Cost Modified	\$50,000 <i>Property Tax</i>	Positive
Street Improvements Asphalt Repairs	No Change	\$60,000 <i>Property Tax</i>	Positive
Street Improvements Pine St: Hickory St to Evergreen Blvd	Moved from 2024	\$150,000 <i>Property Tax</i>	Positive
Street Improvements Hickory St: Harrison Ave to Pine St	Moved from 2024	\$135,000 <i>Property Tax</i>	Positive
Street Improvements Filmore: Hamilton to Garfield	Cost Modified	\$225,000 <i>Property Tax</i>	Positive

Street Improvements Orchard Drive: Woodland to Cedar Ridge	No Change	\$235,000 <i>Property Tax</i>	Positive
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Street Improvements Fairfield: Washington Ave to west Termini	No Change	\$135,000 <i>Property Tax</i>	Positive
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Street Improvements Jackson St/Hilgen Ave: Washington Ave to Hamilton Rd	Cost Modified	\$135,000 <i>Property Tax</i>	Positive
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FIRE DEPARTMENT			
Capital Projects	Status	Funding Sources	Impact on Operating Budget

Equipment Replace ambulance #151	New Project	\$350,000 <i>Special Revenue Fund</i>	Positive
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Equipment Cardiac monitor	New Project	\$43,000 <i>Special Revenue Fund</i>	Positive
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Equipment Auto pulse	New Project	\$23,000 <i>Special Revenue Fund</i>	Positive
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Equipment Firefighting equipment/hose	New Project	\$25,000 <i>Special Revenue Fund</i>	Positive
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LIBRARY			
Capital Projects	Status	Funding Sources	Impact on Operating Budget

Library Improvements Conversion to LED Lighting	New Project	\$5,000 <i>Property Tax</i>	Positive
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Library Improvements Media Equipment - Community Room	Moved from 2024	\$15,000 <i>Property Tax</i>	Positive
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PARKS, RECREATION & FORESTRY			
Capital Projects	Status	Funding Sources	Impact on Operating Budget

Park Improvements Asphalt resealing at Cedar Creek Park	New Project	\$10,000 <i>Property Tax</i>	Positive
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Park Improvements Asphalt resealing at Cedar Pointe Park	New Project	\$5,000 <i>Property Tax</i>	Positive
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Park Improvements Asphalt resealing at Centennial Park	New Project	\$10,000 <i>Property Tax</i>	Positive
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Park Improvements Pond Fountains	New Project	\$30,000 <i>Park Impact Fees</i>	Positive
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POLICE DEPARTMENT			
Capital Projects	Status	Funding Sources	Impact on Operating Budget

Squad Replacement #1, #5, and #6 to be replaced	New Project Leases	\$156,833 <i>Property Tax</i>	Positive
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Station Improvements Roof replacement	2023	\$85,000 <i>Property Tax</i>	Positive
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Equipment Tasers	New	\$15,000 <i>Property Tax, 5 Year Contract (Year 3)</i>	Negligible
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ADMINISTRATIVE			Impact on Operating Budget
Capital Projects	Status	Funding Sources	
Environmental Legal and consulting services	No Change	\$35,000 Property Tax; Environmental Fund	Negligible
City Hall Technology File Server and backup replacement	New Project	\$13,800 Property Tax	Positive
BUILDING INSPECTION			Impact on Operating Budget
Capital Projects	Status	Funding Sources	
City Hall Complex Interior painting - City Hall, Gym, Lincoln Bldg.	New Project	\$75,000 Property Tax	Positive
City Hall Complex BI Vehicle lease	New Project	\$6,620 Property Tax	Negligible
ENGINEERING & PUBLIC WORKS			Impact on Operating Budget
Capital Projects	Status	Funding Sources	
Equipment Replacement #31 2006 Snow Go Blower	Replacement	\$150,000 Property Taxes	Positive
Equipment Replacement #42 2016 John Deere 1570 blower, broom, salter	Replacement	\$80,000 Property Taxes	Positive
Equipment Replacement #44 2018 Toro 11' mower	Replacement	\$80,000 Property Taxes	Positive
Stormwater Improvements Engineering Services - 2027 Projects	Cost Modified	\$17,765 Property Tax; Stormwater Improvement Reserve	Positive
Stormwater Improvements Tail Race/Behling Field Box Culvert	No Change	\$350,000 Property Tax	Positive
Stormwater Improvements Franklin Ave: Bridge Rd to Walnut St	No Change	\$50,000 Property Tax; Stormwater Improvement Reserve	Positive
Stormwater Improvements Madison Ave: Walnut St to Fair St	Cost Modified	\$125,000 Property Tax; Stormwater Improvement Reserve	Positive
Stormwater Improvements Elm St: St John Ave to Washington Ave	Moved from 2025	- Property Tax; Stormwater Improvement Reserve	Positive
Stormwater Improvements Madison Ave: Walnut to Fair Street	New Project	\$180,000 Property Tax	Positive
Stormwater Improvements Cedar Ridge: Bridge to Orchard	Moved from 2025	\$60,000 Property Tax	Positive
Street Improvements Sidewalk Replacement	No Change	\$50,000 Property Tax	Positive
Street Improvements Asphalt Repairs	No Change	\$60,000 Property Tax	Positive

Street Improvements	No Change	\$125,000	Positive
Fair St: Evergreen Blvd to Washington Ave		Property Tax	

Street Improvements	No Change	\$100,000	Positive
Franklin Ave: Bridge Rd to Walnut St		Property Tax	

Street Improvements	No Change	\$100,000	Positive
Franklin Ave: Pine St to Fair St		Property Tax	

Street Improvements	No Change	\$170,000	Positive
Madison Ave: Walnut St to Fair St		Property Tax	

Street Improvements	No Change	\$175,000	Positive
Oak St: Harrison Ave to Pine St		Property Tax	

Street Improvements	No Change	\$85,000	Positive
Layton: Washington to West Termini		Property Tax	

HWY 60 Business Park Improvements	No Change	\$171,681	Positive
Business Park Entry Sign		Economic Development Reserves	

LIBRARY			Impact on Operating Budget
Capital Projects	Status	Funding Sources	
Library Improvements	New Project	\$40,000	
Conversion to LED Lighting		Property Tax	

PARKS, RECREATION & FORESTRY			Impact on Operating Budget
Capital Projects	Status	Funding Sources	

Replacement	New Project	\$250,000	Positive
Behling Field Concession Stand		Property Tax	

Park Improvements	Moved from 2024	\$55,000	Positive
Asphalt repair at Behling Field		Property Tax	

POLICE DEPARTMENT			Impact on Operating Budget
Capital Projects	Status	Funding Sources	
Squad Replacement	New Project	\$177,065	Positive
#7, #3, and #9 to be replaced	Leases	Property Tax	
Equipment	New	\$15,000	Negligible
Tasers		Property Tax, 5 Year Contract (Year 4)	

Fire Department			Impact on Operating Budget
Capital Projects	Status	Funding Sources	

ADMINISTRATIVE			Impact on Operating Budget
Capital Projects	Status	Funding Sources	
Environmental Legal and consulting services	No Change	\$35,000 Property Tax; Environmental Fund	Negligible
BUILDING INSPECTION			Impact on Operating Budget
Capital Projects	Status	Funding Sources	
City Hall Complex Roof Repairs City Hall Complex	New Project	\$75,000 Property Tax	Positive
City Hall Complex BI Vehicle lease	New Project	\$6,620 Property Tax	Negligible
ENGINEERING & PUBLIC WORKS			Impact on Operating Budget
Capital Projects	Status	Funding Sources	
Equipment Replacement #95 2009 Peterbilt plow truck	Replacement	\$320,000 Property Taxes	Positive
Equipment Replacement #75 2008 GMC service truck	Replacement	\$90,000 Property Taxes	Positive
Equipment Replacement #76 Pickup Truck w/Lift Gate; replaces #76 2015 GMC Sierra 2500 Pickup w/ Lift Gate	Replacement	\$70,000 Property Tax	Positive
Equipment Replacement #83 Dump Truck; replaces #83 2017 Chevrolet 3500 Dump Truck	Replacement	\$80,000 Property Tax	Positive
Equipment Replacement #20 Forklift; replaces #20 2012 Hyundai Forklift	Replacement	\$50,000 Property Tax	Positive
Equipment Replacement #18 Ingersoll ran PW185 air compressor	Replacement	\$50,000 Property Tax	Positive
Storm Water Consulting Hire engineers for State NR216 Compliance	No change	\$40,000 Property Tax	Negligible
Stormwater Improvements Engineering Services - 2028 Projects	Cost Modified	\$20,300 Property Tax	Positive
Stormwater Improvements Harrison Ave: Bridge to Harrison Ct.	No Change	\$100,000 Property Tax	Positive
Stormwater Improvements St. John: Bridge to Washington	Cost Modified	\$30,000 Property Tax	Positive
Stormwater Improvements Washington Ave: Lincoln to City Limits	Cost Modified	\$500,000 Debt Service	Positive
Stormwater Improvements Westlawn Ave: Madison Ave to 345' south of Madison Ave	No Change	- Property Tax	Positive
Stormwater Improvements Madison Ave: Lincoln Blvd to Western Rd	Cost Modified	\$160,000 Property Tax	Positive
Street Improvements Sidewalk Replacement	No Change	\$50,000 Property Tax	Positive
Street Improvements Asphalt Repairs	Cost Modified	\$75,000 Property Tax	Positive
Street Improvements Madison Ave: Lincoln to Western	No Change	\$460,000 Property Tax	Positive
Street Improvements Harrison Ave: Bridge to Harrison	No Change	\$310,000 Property Tax	Positive
Street Improvements Westlawn Ave	No Change	\$65,000 Property Tax	Positive
Street Improvements St John: Western to Bridge	No Change	\$425,000 Property Tax	Positive
Street Improvements St. John: Bridge to Madison	No Change	\$170,000 Property Tax	Positive

Street Improvements Elm St: St. John to Washington	No Change	\$60,000 <i>Property Tax</i>	Positive
Street Improvements Washington Ave: Lincoln to City Limits	No Change	\$2,500,000 <i>Debt Service</i>	Positive
LIBRARY			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Library Improvements Conversion to LED Lighting	New Project	\$5,000 <i>Property Tax</i>	Positive
Library Improvements Update Labs, Copier, Town Square, & Study	New Project	\$110,000 <i>Property Tax</i>	Positive
PARKS, RECREATION & FORESTRY			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Equipment Replacement #15 Stumper; replaces #15 2014 Vermeer Stumper	Replacement	\$100,000 <i>Vehicle Replacement</i>	Positive
Equipment Replacement #46 Mower; replaces #46 2017 Ventrac mower	Moved from 2025	\$65,000 <i>Property Tax; Equipment Replacement</i>	Positive
Equipment Replacement #47 Tractor, mower, blower, broom, cab & salter; replaces #47 2020 John Deere 1570 Tractor, mower, blower, broom, cab & salter	Replacement	\$70,000 <i>Vehicle Replacement</i>	Positive
POLICE DEPARTMENT			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Squad Replacement #2, #4 and #8 to be replaced	New Project Leases	\$124,327 <i>Property Tax; Equipment Replacement</i>	Positive
Equipment Tasers	New	\$15,000 <i>Property Tax, 5 Year Contract (Year 5)</i>	Negligible
Fire Department			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Equipment Replace ambulance #152	New Project	\$375,000 <i>Special Revenue Fund</i>	
Equipment Cardiac monitor	New Project	\$45,000 <i>Special Revenue Fund</i>	
Equipment Auto pulse	New Project	\$25,000 <i>Special Revenue Fund</i>	
Equipment Firefighting equipment/hose	New Project	\$15,000 <i>Special Revenue Fund</i>	

ADMINISTRATIVE			Impact on Operating Budget
Capital Projects	Status	Funding Sources	
Environmental Legal and consulting services	No Change	\$35,000 Property Tax	Negligible
ENGINEERING & PUBLIC WORKS			Impact on Operating Budget
Capital Projects	Status	Funding Sources	
Equipment Replacement #3 2011 International Garbage Truck	Replacement	\$320,000 Property Taxes	Positive
Equipment Replacement Anti-icing Tank	New	\$50,000 Property Tax	Positive
Equipment Replacement #43 2011 John Deere 4520 loader tractor	New	\$100,000 Property Tax	Positive
Equipment Replacement #81 2015 GMC one ton dump plow and salter	New	\$75,000 Property Tax	Positive
Storm Water Consulting Engineering NR216 complianace	No change	\$40,000 Property Tax	Negligible
Storm Water Consulting Engineering Services 2029 Projects	No change	\$27,350 Property Tax	Negligible
Stormwater Improvements Wilshire Pond Dredging	Moved from 2024	\$350,000 Property Tax	Positive
Stormwater Improvements Evergreen Blvd: Bridge to Western	No Change	\$145,000 Property Tax	Positive
Stormwater Improvements Linden: Harrison to Pine	No Change	\$20,000 Property Tax	Positive
Stormwater Improvements Monroe Ave: Bridge to Linden	No Change	\$90,000 Property Tax	Positive
Street Improvements Evergreen Blvd: Bridge to Western	New Project	\$680,000 Property Tax	Positive
Street Improvements Meadow Ln: Appletree to N. Orchard	New Project	\$355,000 Property Tax	Positive
Street Improvements Linden Street: Harrison to Pine	No Change	\$215,000 Property Tax	Positive
Street Improvements Monroe Ave: Bridge to Linden	No Change	\$13,000 Property Tax	Positive
LIBRARY			Impact on Operating Budget
Capital Projects	Status	Funding Sources	
PARKS, RECREATION & FORESTRY			Impact on Operating

Capital Projects	Status	Funding Sources	Budget
POLICE DEPARTMENT			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Equipment		\$15,000	
Tasers		Property Tax	
Squad Replacement	Replacements	\$70,100	Positive
3 vehicle replacements	Leases	Property Tax	
Fire Department			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Equipment	New Project	\$100,000	
Replace Suburban #169		Corporation Funded	

ADMINISTRATIVE			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Environmental	No Change	\$35,000	Negligible
Legal and consulting services		Property Tax; Environmental Fund	
ENGINEERING & PUBLIC WORKS			
Capital Projects	Status	Funding Sources	Impact on Operating Budget
Equipment Replacement	Replacement	\$50,000	Positive
#20 2012 Hyandai Forklift		Property Taxes	
Equipment Replacement	Replacement	\$50,000	Positive
#14 2015 Crafcoc crack filling machine		Property Taxes	
Equipment Replacement	Replacement	\$15,000	Positive
#30 2-ton patch trailer		Property Taxes	
Equipment Replacement	Replacement	\$70,000	Positive
#76 2015 GMC P/U lift gate and plow		Property Taxes	
Equipment Replacement	Replacement	\$80,000	Positive
#83 One-ton dump with plow and salter			
Equipment Replacement	Replacement	\$70,000	Positive
#45 2017 John Deere 1570		Property Taxes	
Equipment Replacement	Replacement	\$100,000	Positive
#15 2014 Vermeer Stumper		Property Taxes	
Equipment Replacement	Replacement	\$65,000	Positive
#46 2017 Ventrac mower, bagger, rough cut		Property Taxes	
Equipment Replacement	Replacement	\$15,000	Positive
#18 1999 Ingersoll Rand PW185 air compressor		Property Taxes	
Equipment Replacement	Replacement	\$75,000	Positive
#85 2016 Chevy one ton dump with plow		Property Taxes	
Equipment Replacement	Replacement	\$65,000	Positive
#74 2012 GMC P/U with plow and lift gate		Property Taxes	
Storm Water Consulting	No change	\$40,000	Negligible
Engineering Services		Property Tax	
Stormwater Improvements	No Change	\$140,000	Positive
Portland: RR Tracks to Columbia		Property Tax	
Stormwater Improvements	No Change	\$3,000	Positive
Cottonwood Court: Evergreen to Termini		Property Tax	

Stormwater Improvements Evergreen Blvd: Western to Lincoln	No Change	\$145,000 <i>Property Tax</i>	Positive
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Stormwater Improvements Buchanan Dr: Evergreen Blvd to Cedar Pointe Ave	No Change	\$20,000 <i>Property Tax</i>	Positive
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Street Improvements Evergreen Blvd: Bridge to Washington	No Change	\$700,000 <i>Property Tax</i>	Positive
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Street Improvements Portland Rd: Columbia Rd. to Struck Ln	No Change	\$700,000 <i>Property Tax</i>	Positive
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Street Improvements Cottonwood Court: Evergreen to Termini	No Change	\$65,000 <i>Property Tax</i>	Positive
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Street Improvements Buchanan Street: Evergreen to Cedar Pointe	No Change	\$250,000 <i>Property Tax</i>	Positive
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Street Improvements Asphalt Repair	No Change	\$75,000 <i>Property Taxes</i>	Positive
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Street Improvements Sidewalk Replacement	No Change	\$50,000 <i>Property Taxes</i>	Positive
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LIBRARY			
Capital Projects	Status	Funding Sources	Impact on Operating Budget

Library Improvements Update Door/Security/Alarm Systems	Moved from 2027	\$7,000 <i>Property Tax</i>	Positive
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PARKS, RECREATION & FORESTRY			
Capital Projects	Status	Funding Sources	Impact on Operating Budget

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POLICE DEPARTMENT			
Capital Projects	Status	Funding Sources	Impact on Operating Budget

Squad Replacement	New Project Leases	\$32,707 <i>Property Tax</i>	Positive
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Equipment Tasers		\$15,000 <i>Property Tax</i>	
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Fire Department			
Capital Projects	Status	Funding Sources	Impact on Operating Budget

Equipment Firefighting equipment/hose	New Project	\$20,000 <i>Special Revenue Fund</i>	
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ADMINISTRATIVE		Impact on Operating Budget	
Capital Projects	Status	Funding Sources	
Environmental	No Change	\$35,000	Negligible
Legal and consulting services		Property Tax	
ENGINEERING & PUBLIC WORKS		Impact on Operating Budget	
Capital Projects	Status	Funding Sources	
Equipment Replacement	Replacement	\$95,000	Positive
#80 2016 Chevy service truck		Property Taxes	
Equipment Replacement	Replacement	\$300,000	Positive
Salt Elevator		Property Taxes	
Equipment Replacement	Replacement	\$100,000	Positive
Brine Maker		Property Taxes	
Equipment Replacement	Replacement	\$20,000	Positive
Stander Sprayer		Property Taxes	
Equipment Replacement	Replacement	\$20,000	Positive
Steam Cleaner		Property Taxes	
Equipment Replacement	Replacement	\$25,000	Positive
Car Wash Equipment		Property Taxes	
Equipment Replacement	Replacement	\$40,000	Positive
#19 2005 Car CBF214 asphalt roller		Property Taxes	
Equipment Replacement	Replacement	\$75,000	Positive
#47 2020 John Deere 1570 Blower Broom		Property Taxes	
Storm Water Consulting	No change	\$40,000	Negligible
Engineering Services		Property Tax	
Stormwater Improvements	No Change	\$70,000	Positive
Alyce Street: Evergreen to east Termini		Property Tax	
Stormwater Improvements	No Change	\$20,000	Positive
Willshire Drive: Park Ln to Lenox Pl		Property Tax	
Stormwater Improvements	No Change	\$50,000	Positive
Hanover Ave: Western Rd. to Cleveland		Property Tax	
Street Improvements	No Change	\$370,000	Positive
Alyce St.: Evergreen to Washington		Property Tax	
Street Improvements	No Change	\$150,000	Positive
Willshire Dr: Park Ln to Lenox Pl		Property Tax	

Street Improvements Lenox Pl: Spring St. to Willshire Dr	No Change	\$65,000 <i>Property Tax</i>	Positive
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Street Improvements Park Ln: Spring St. to Willshire Dr.	No Change	\$75,000 <i>Property Tax</i>	Positive
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Street Improvements Hanover Ave: Western to Cleveland	No Change	\$435,000 <i>Property Tax</i>	Positive
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Street Improvements Turner St.: Cleveland to Washington Ave	No Change	\$70,000 <i>Property Tax</i>	Positive
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Street Improvements Asphalt Repair	No Change	\$75,000 <i>Property Taxes</i>	Positive
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Street Improvements Sidewalk Replacement	No Change	\$50,000 <i>Property Taxes</i>	Positive
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LIBRARY Capital Projects	Status	Funding Sources	Impact on Operating Budget
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PARKS, RECREATION & FORESTRY Capital Projects	Status	Funding Sources	Impact on Operating Budget
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Equipment Replacement Tennis/Pickleball Court Resurfacing	Replacement	\$50,000 <i>Property Taxes</i>	Positive
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Equipment Replacement New Park Playground	New Project	\$300,000 <i>Park Impact Fees</i>	Positive
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POLICE DEPARTMENT Capital Projects	Status	Funding Sources	Impact on Operating Budget
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Squad Replacement 3 Patrol Vehicles	Replacement	\$75,000 <i>Lease-Taxes</i>	Positive
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Equipment Tasers		\$15,000 <i>Property Tax</i>	
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Fire Department Capital Projects	Status	Funding Sources	Impact on Operating Budget
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Equipment Ambulance	New Project	\$500,000 <i>Special Revenue Fund</i>	Positive
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Expenditures	2024	2025	2026	2027	2028	2029	2030
Asphalt Repairs — Miscellaneous	60,000	60,000	60,000	75,000	75,000	75,000	75,000
Sidewalk Program — Replacements	30,000	50,000	50,000	50,000	35,000	50,000	50,000
Edgewater Dr — Sunnyside Ln to Highland Dr (S,W,SS)	275,000						
Sunnyside Ln — Edgewater Dr to Birch St (SS)	140,000						
Birch St — Sunnyside Ln to Edgewater Dr	75,000						
Windsor Dr — Georgetown Dr to Bywater Ln & Ct (SS)	180,000						
Georgetown Dr — Cedar Ridge Dr to Windsor Dr & Ct (SS)	285,000						
Eton Ct — Georgetown Dr to Termini	80,000						
Pine St — Hickory St to Evergreen Blvd (SS)		150,000					
Hickory St — Harrison Ave to Pine St (W,SS)		135,000					
Fillmore Ave — Hamilton Rd to Garfield St		225,000					
Jackson St/Hilgen Ave — Washington Ave to Hamilton Rd (S,W)		135,000					
Orchard Dr — Woodland Rd to Cedar Ridge Dr (SS)		235,000					
Fairfield St — Washington Ave to west termini (SS)		135,000					
Fair St — Evergreen Blvd to Washington Ave (S,W)			125,000				
Franklin Ave — Bridge Rd to Walnut St (S,W,SS)			100,000				
Franklin Ave — Pine St to Fair St			100,000				
Madison Ave — Walnut St to Fair St (SS)			170,000				
Oak St — Harrison Ave to Pine St (W,SS)			175,000				
Layton St — Washington Ave to west termini			85,000				
Cedar Ridge Dr — Bridge Rd to Orchard Dr (SS)			355,000				
Harrison Ave — Bridge Rd to Harrison Ct				310,000			
Madison Ave — Lincoln Blvd to Western Rd (SS)				460,000			
Westlawn Ave — Madison Ave to 345' south of Madison Ave				65,000			
St John Ave — Western Rd to Bridge Rd (S,SS,W)				425,000			
St John Ave — Bridge Rd to Washington Ave (S,W,SS)				170,000			
Elm St — St John Ave to Washington Ave				60,000			
Washington Ave — Lincoln Blvd to city limits (SS)				2,500,000			
Meadow Ln & Ct — Appletree Ln to north of Orchard Dr (SS)					355,000		
Evergreen Blvd — Bridge Rd to Western Rd					680,000		
Linden St — Harrison Ave to Pine St (W,SS)					215,000		
Monroe Ave — Bridge Rd to Linden St (SS)					130,000		
Portland Rd — Columbia Rd to Struck Ln (SS)						730,000	
Evergreen Blvd — Western Rd to Lincoln Blvd (SS)						700,000	
Cottonwood Ct — Evergreen Blvd to east termini (SS)						65,000	
Buchanan Dr — Evergreen Blvd to Cedar Pointe Ave (SS)						250,000	
Alyce St — Evergreen Blvd to Washington Ave							370,000
Wilshire Dr — Park Ln to Lenox Pl (SS)							150,000
Lenox Pl — Spring St to Wilshire Dr							65,000
Park Ln — Spring St to WRC driveway							75,000
Hanover Ave — Western Rd to Cleveland Ave							435,000
Turner St — Cleveland Ave to Washington Ave							70,000
South Washington Design Alternatives	15,000						
South Washington Design			150,000				
Highland Bridge Parapet Wall Replacement					500,000		
Columbia/Bridge/Highland Traffic Signal Replacement						150,000	
Total	1,140,000	1,125,000	1,370,000	4,115,000	1,990,000	2,020,000	1,290,000

Capital Expenditures	2024	2025	2026	2027	2028	2029	2030
Stormwater Consulting	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Regional Stormwater Quality BMP				300,000			350,000
Edgewater Dr — Sunnyside Ln to Highland Dr	35,000						
Sunnyside Ln — Edgewater Dr to Birch St	175,000						
Birch St — Sunnyside Ln to Edgewater Dr	-						
Windsor Dr — Georgetown Dr to Bywater Ln	25,000						
Georgetown Dr — Cedar Ridge Dr to Windsor Dr	170,000						
Eton Ct — Georgetown Dr to Termini	25,000						
Willowbrooke Pond upgrade	150,000						
Pine St — Hickory St to Evergreen Blvd		140,000					
Hickory St — Harrison Ave to Pine St		20,000					
Fillmore Ave — Hamilton Rd to Garfield St		20,000					
Jackson/Hilgen — Washington Ave to Hamilton Rd		85,000					
Orchard Dr — Woodland Rd to Cedar Ridge		15,000					
Fairfield St — Washington Ave to Termini		25,000					
Tail Race/Behling Field box culvert			350,000				
Fair St — Evergreen Blvd to Washington Ave			-				
Franklin Ave — Bridge Rd to Walnut St			65,000				
Franklin Ave — Pine St to Fair St			-				
Madison Ave — Walnut St to Fair St			180,000				
Oak St — Harrison Ave to Pine St			15,000				
Layton St — Washington Ave to Termini			-				
Cedar Ridge Dr — Bridge Rd to Orchard Dr			60,000				
Harrison Ave — Bridge Rd to Harrison Ct				100,000			
Madison Ave — Lincoln Blvd to Western Rd				160,000			
Westlawn Ave — Madison Ave to 345' so of Madison Ave				-			
St John Ave — Western Rd to Cleveland St				70,000			
St John Ave — Bridge Rd to Washington Ave				30,000			
Elm St — St John Ave to Washington Ave				-			
Washington Ave — Lincoln Blvd to city limits				500,000			
Meadow Ln & Ct — Appletree Ln to north of Orchard Dr					45,000		
Evergreen Blvd — Bridge Rd to Washington Ave					145,000		
Linden St — Harrison Ave to Pine St					20,000		
Monroe Ave — Bridge Rd to Linden St					90,000		
Wilshire Pond dredging					350,000		
Portland Rd — RR tracks to Columbia Rd						140,000	
Evergreen Blvd — Western Rd to Lincoln Blvd						145,000	
Cottonwood Ct — Evergreen Blvd to east Termini						3,000	
Buchanan Dr — Evergreen Blvd to Cedar Pointe Ave						20,000	
Alyce St — Evergreen Blvd to Washington Ave							70,000
Wilshire Dr — Park Ln to Lenox Pl							20,000
Lenox St — Spring St to Wilshire Blvd							-
Park Ln — Spring St to WRC driveway							-
Hanover Ave- Western Rd to Cleveland St							50,000
Turner St — Hanover Ave to Washington Ave							-
Engineering (5% of following year construction total)	19,179	38,589	61,772	35,440	18,800	28,000	30,000
Total	639,179	383,589	771,772	1,235,440	708,800	376,000	560,000

Debt Obligations Payment Schedule

Library—Municipal Building								
Date	Purpose of Borrowing, Amount, Interest Rate	Balance	Payment		2024	2025	2026	2027
		2023		Dates				
9/3/2012	G.O. Promissory Notes	\$1,125,000	P	3/1	300,000	275,000	275,000	275,000
	\$5,175,000 1.667%		I	3/1, 9/1	20,251	14,576	8,938	3,025
	Term: 15 years	Callable 3/1/21						
Total					320,251	289,576	283,938	278,025

2015 and 2016 Capital Projects; 2007 Refinancing							
Date	Purpose of Borrowing, Amount, Interest Rate	Balance 2023	Payment Dates		2024	2025	
6/25/2015	G.O. Promissory Notes	\$700,000	P	3/1	345,000	355,000	
	\$3,470,000 .35%-2.0%		I	3/1, 9/1	10,550	3,550	
	Term: 10 years	Callable 3/1/21					
Total					355,550	358,550	

Public Works - Municipal Building																	
	Purpose of Borrowing, Amount, Interest Rate	Balance 2023	Payment Dates	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	
5/18/2016	G.O. Corporate Purpose Bonds	\$5,960,000	P	3/1	405,000	410,000	420,000	425,000	435,000	445,000	455,000	460,000	470,000	485,000	500,000	515,000	535,000
	\$8,700,000 2.179%		I	3/1, 9/1	137,788	129,638	121,338	112,888	104,288	95,488	86,488	76,763	65,713	53,169	39,000	23,775	8,025
	Term: 20 years	callable 3/1/25															
Total					542,788	539,638	541,338	537,888	539,288	540,488	541,488	536,763	535,713	538,169	539,000	538,775	543,025

Capital Projects - Streets										
Date	Purpose of Borrowing, Amount, Interest Rate	Balance		Payment		2024	2025	2026	2027	2028
		2023	Dates							
6/28/2018	G.O. Corporate Purpose Bonds	\$660,000	P	3/1	125,000	130,000	130,000	135,000	140,000	
	\$1,230,000 2.7%		I	3/1, 9/1	17,925	14,100	10,200	6,225	2,100	
	Term: 10 years	callable 3/1/25								
Total					142,925	144,100	140,200	141,225	142,100	

Capital Projects - Swimming Pool Improvements											
Date	Purpose of Borrowing, Amount, Interest Rate	Balance 2023	Payment Dates	2024	2025	2026	2027	2028	2029	2030	
9/14/2020	G.O. Corporate Purpose Bonds	\$205,000	P	3/1	25,000	25,000	30,000	30,000	30,000	35,000	
	\$280,000 2.0%		I	3/1, 9/1	4,800	4,300	3,750	3,150	2,400	1,500	525
	Term: 20 years	callable 3/1/30									
Total					29,800	29,300	33,750	33,150	32,400	31,500	35,525

DPW - TRUCK BORROWING													
Date	Purpose of Borrowing, Amount, Interest Rate	Balance	Payment		2024	2025	2026	2027	2028	2029	2030	2031	2032
		2023	Dates										
10/1/2022	LGIP Loan	\$240,000	P	3/1	18,238	23,645	24,709	25,821	26,964	28,196	29,465	30,790	32,172
	\$240,000 4.5%		I	3/1, 9/1	15,386	9,979	8,915	7,803	6,660	5,428	4,159	2,833	1,452
	Term: 10 years												
Total					33,624	33,624	33,624	33,624	33,624	33,624	33,624	33,623	33,624

Total Debt Principal and Interest Payments for the Year (incl. TIF)					1,424,938	1,361,164	999,226	990,288	713,788	571,988	577,013	536,763	535,713	538,169	539,000	538,775	543,025
Debt Service Fund Balance Applied					-												
Debt Service Capitalized Interest					-												
TID #4 Debt Payments (see below)					245,380												
2022 Library Impact Fees					(236,263)												
Bid Premium																	
Annual Tax Levy Support Needed					1,434,058	1,361,164	999,226	990,288	713,788	571,988	577,013	536,763	535,713	538,169	539,000	538,775	543,025
Change from Prior Year					69,008	(72,891)	(361,938)	(8,938)	(276,500)	(141,800)	5,025	(40,250)	(1,050)	2,456	831	(225)	4,250
Tax Rate (Equalized)					0.64	0.60	0.43	0.42	0.30	0.23	0.23	0.21	0.20	0.20	0.20	0.19	0.19

Sewer Utility																	
Date	Purpose of Borrowing, Amount, Interest Rate	Balance 2023	Payment Dates	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	
5/18/2016	G.O. Corporate Purpose Bonds	\$685,000	P 3/1	45,000	45,000	50,000	50,000	50,000	50,000	50,000	55,000	55,000	55,000	60,000	60,000	60,000	
	\$1,005,000 2.179%		I 3/1, 9/1	15,876	14,976	14,026	13,026	12,026	11,026	10,026	8,907	7,600	6,156	4,500	2,700	900	
	Term: 20 years	callable 3/1/25															
Total				60,876	59,976	64,026	63,026	62,026	61,026	60,026	63,907	62,600	61,156	64,500	62,700	60,900	

Debt Obligations Payment Schedule

TID #4 - Amcast Clean Up																				
Date	Purpose of Borrowing, Amount, Interest Rate	Balance		Payment		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038
		2023		Dates																
9/1/2018	GO Community Dev. Bonds	\$2,755,000	P	3/1	140,000	145,000	150,000	155,000	160,000	165,000	175,000	180,000	185,000	195,000	205,000	210,000	220,000	230,000	240,000	
	\$3,415,000 3.4%		I	3/1, 9/1	105,380	100,534	95,370	89,879	84,090	77,995	71,491	64,613	57,403	49,803	41,751	33,295	24,425	15,030	5,100	
	Term: 20 years	callable 3/1/25																		
Total					245,380	245,534	245,370	244,879	244,090	242,995	246,491	244,613	242,403	244,803	246,751	243,295	244,425	245,030	245,100	

TID #6 - Hwy 60 Business Park																								
Purpose of Borrowing,		Balance		Payment																				
Date	Amount, Interest Rate	2023	Dates	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040				
9/14/2020	GO Community Dev. Bonds	\$6,070,000	P	3/1		200,000	205,000	210,000	215,000	220,000	225,000	230,000	235,000	505,000	515,000	525,000	535,000	545,000	555,000	570,000	580,000			
	\$6,070,000 2.0%		I	3/1, 9/1	128,000	126,000	121,950	117,800	112,475	105,950	99,275	93,600	88,950	81,550	71,350	60,950	50,350	39,550	28,550	17,300	5,800			
	Term: 20 years	callable 3/1/30																						
10/1/2022	LGIP Loan	\$615,000	P	3/1		60,590	63,316	66,165	69,096	72,252	75,504	78,901	82,442	-	-	-	-	-	-	-	-			
	\$615,000 4.5%		I	3/1, 9/1	39,427	25,572	22,845	19,996	17,065	13,909	10,658	7,260	3,720	-	-	-	-	-	-	-	-			
	Term: 10 years																							
Total					214,162	412,162	413,112	413,962	413,637	412,112	410,437	409,762	410,112	586,550	586,350	585,950	585,350	584,550	583,550	587,300	585,800			

TID #7 - Hanover Project																								
Date	Purpose of Borrowing, Amount, Interest Rate	Balance	Payment	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	
		2023	Dates																					
3/13/2023	GO Community Dev. Bonds	\$2,610,000	P	3/1	-	-	100,000	100,000	105,000	110,000	115,000	125,000	130,000	135,000	145,000	150,000	155,000	160,000	165,000	170,000	175,000	185,000	190,000	195,000
	\$2,610,000 3.4%		I	3/1, 9/1	-	105,900	103,400	98,400	93,275	87,900	82,275	76,275	69,900	63,275	57,000	51,100	45,581	40,462	35,078	29,425	23,494	17,194	10,512	3,534
	Term: 20 years	callable 3/1/25																						
Total					-	105,900	203,400	198,400	198,275	197,900	197,275	201,275	199,900	198,275	202,000	201,100	200,581	200,462	200,078	199,425	198,494	202,194	200,512	198,534

Total All Annual Principal & Interest		1,945,355	2,218,359	1,958,757	1,944,178	1,665,439	1,519,644	1,524,865	1,489,943	1,484,351	1,628,953	1,638,601	1,631,820	1,634,281	1,030,042	1,028,728	786,725	784,294	202,194	200,512	198,534
Total Debt	\$21,625,000																				
Total G.O. Debt	\$20,770,000	19,385,000	17,800,000	16,440,000	15,060,000	13,925,000	12,905,000	11,850,000	10,800,000	9,725,000	8,350,000	6,925,000	5,465,000	3,960,000	3,025,000	2,065,000	1,325,000	570,000	385,000	195,000	-
Tax Levy Funded Portion	\$20,940,000	19,600,000	18,260,000	16,720,000	15,510,000	14,280,000	13,300,000	12,330,000	11,440,000	10,570,000	9,680,000	8,495,000	7,275,000	6,025,000	4,735,000	3,960,000	3,165,000	2,595,000	2,015,000	2,015,000	
% of Statutory Limit: .05	18.98%	17.37%	15.63%	14.16%	12.71%	11.53%	10.47%	9.43%	8.42%	7.44%	6.26%	5.09%	3.94%	2.80%	2.09%	1.40%	0.88%	0.37%	0.25%	0.12%	
% of Statutory Limit: .04	23.72%	21.71%	19.54%	17.70%	15.89%	14.41%	13.09%	11.78%	10.53%	9.29%	7.82%	6.36%	4.92%	3.50%	2.62%	1.75%	1.10%	0.46%	0.31%	0.15%	
Equalized Value (in thousands)	2,188,679																				
(Projected to increase at 2% per year)		2,232,452	2,277,101	2,322,643	2,369,096	2,416,478	2,464,808	2,514,104	2,564,386	2,615,674	2,667,987	2,721,347	2,775,774	2,831,289	2,887,915	2,945,673	3,004,587	3,064,679	3,125,972	3,188,492	
ACTUAL																					
2,188,678,700																					

CITY OF CEDARBURG

ARPA EXPENDITURES

Current Reporting Period: 4/1/2023-3/31/2024

(updated 9/19/23)

PROJECT	DESCRIPTION	APPROVED ALLOCATION	EXPENDITURES 3/3/21-3/31/22	EXPENDITURES 4/1/22-3/31/23	EXPENDITURES 4/1/23-3/31/24	TOTAL SPENT
BUSINESS ASSISTANCE	SMALL BUSINESS HELP	\$ 22,264.00	\$ 21,638.34	\$ -		\$ 21,638.34
	BUSINESS GRANTS FOR IMPROVEMENTS	\$ 60,000.00	\$ -	\$ 14,857.15		\$ 14,857.15
NON-PROFITS	CEDARBURG CHAMBER OF COMMERCE	\$ 60,000.00	\$ -	\$ 60,000.00		\$ 60,000.00
CITY DEPARTMENT	PARKS AND RECREATION - BALL DIAMOND REPAIRS	\$ 10,000.00	\$ -	\$ 2,851.59	\$ 3,614.90	\$ 6,466.49
	CITY OF CEDARBURG - PARK UPGRADE	\$ 100,000.00	\$ -	\$ 100,000.00		\$ 100,000.00
	LIBRARY - CHROMEBOOKS	\$ 4,416.79	\$ -	\$ 4,416.79		\$ 4,416.79
	LIBRARY - INTERNET WORKSTATIONS	\$ 6,980.00	\$ -	\$ 6,980.00		\$ 6,980.00
	LIBRARY - ELECTRONIC BOOK DROP	\$ 60,000.00	\$ -	\$ 60,000.00		\$ 60,000.00
	PARKS AND RECREATION - INTERURBAN TRAIL	\$ 95,000.00	\$ -	\$ 74,128.00	\$ 1,464.90	\$ 75,592.90
	LIBRARY - SELF-CHECKOUT MACHINES	\$ 18,941.09	\$ -	\$ 18,941.09		\$ 18,941.09
	FIRE DEPARTMENT - NEW RADIO	\$ 1,604.95	\$ 1,604.95	\$ -		\$ 1,604.95
	FIRE DEPARTMENT - HAZARD PAY	\$ 42,058.86	\$ 42,058.86	\$ -		\$ 42,058.86
	FIRE DEPARTMENT - LOCKER ROOM	\$ 27,457.78	\$ 27,457.78	\$ -		\$ 27,457.78
	POLICE DEPARTMENT - PATROL VEHICLES	\$ 49,934.04	\$ 49,934.04	\$ -		\$ 49,934.04
	LEAD PIPE REPAIRS	\$ 118,049.30	\$ -	\$ 111,361.98		\$ 111,361.98
	CLERKS/ELECTIONS - BADGER BOOKS	\$ 25,000.00	\$ -	\$ 25,000.00		\$ 25,000.00
	ENGINEERING - PLOTTER	\$ 9,000.00	\$ -	\$ 8,655.00		\$ 8,655.00
	CITY HALL - AC UNIT	\$ 160,000.00	\$ -	\$ 160,000.00		\$ 160,000.00
	DPW - SWEEPER/SCRUBBER	\$ 88,005.00	\$ -	\$ 88,005.00		\$ 88,005.00
	EHLERS - SERVICES	\$ 2,000.00	\$ 625.00	\$ 126.25		\$ 751.25
	POLICE DEPARTMENT - RIOT GEAR	\$ 9,850.00	\$ -	\$ 9,850.00		\$ 9,850.00
	COUNCIL CHAMBER - AUDIO	\$ 1,018.08	\$ -	\$ 1,018.08		\$ 1,018.08
	CPD Overtime-Memorial Day & 4th of July Parades	\$ 10,385.96	\$ -	\$ 10,385.96		\$ 10,385.96
	PD FESTIVAL WAGES	\$ 10,000.00	\$ -	\$ 10,000.00		\$ 10,000.00
	DPW Overtime-Memorial Day Parade	\$ 3,629.44	\$ -	\$ 3,629.44		\$ 3,629.44
	Inspection Software	\$ 8,250.00	\$ -	\$ 3,625.00	\$ 1,441.00	\$ 5,066.00
	EMS Oversight Agreement	\$ 140,000.00	\$ -	\$ -	\$ 73,000.00	\$ 73,000.00
	Engineered Security - DPW gate	\$ 20,000.00	\$ -	\$ -	\$ 10,869.63	\$ 10,869.63
	Fire-EMS Referendum	\$ 31,614.00	\$ -	\$ -	\$ 3,123.52	\$ 3,123.52
TOTAL		\$ 1,195,459.29	\$ 143,318.97	\$ 773,831.33	\$ 93,513.95	\$ 1,010,664.25

TOTAL AVAILABLE	\$ 1,214,469.24
TOTAL ALLOCATED	\$ 1,195,459.29
Funds not allocated	\$ 19,009.95

WRC Capital Projects Collection System Fund

	2024	2025	2026	2027	2028	2029	2030
Engineering	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Sewer Lining	\$ 75,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Sunnyside Ln., Birch St., Edgewater Dr.	\$ 482,413						
Georgetown Dr., Eton Ct. Windsor Ct.	\$ 28,000						
Alyce St.					\$ 25,000		
Fair St., Franklin St., Madison St., Oak St., Layton Ave., Cedar Ridge Dr.			\$ 450,000				
Pine St., Hickory St., Fillmore Ave.		\$ 84,000					
Jackson St., Hilgen Ave.		\$ 250,000					
St. John Ave. - Western to Washington				\$ 500,000			
Harrison Ave.				\$ 300,000			
Elm St.				\$ 10,000			
Madison Ave., Westlawn Ave.				\$ 75,000			
Washington Ave. - Lincoln Blvd. - City Limits				\$ 2,000,000			
Fairfield St., Orchard Dr.		\$ 50,000					
Meadow Ln., Meadow Ct., Linden St., Monroe Ave., Evergreen Blvd.					\$ 105,000		
Evergreen Blvd., Buchanan St., Cottonwood Ct.						\$ 100,000	
Portland Ave.						\$ 500,000	
Upgrade Evergreen Lift Station			\$ 600,000				
Upgrade Dorchester Lift Station	\$ 573,000						
Upsize Kenzie Lift Station	\$ 275,000						
Lenox Pl., Wilshire Dr., Park Ln.							\$ 100,000
Hanover Ave., Turner St.							\$ 150,000
Subtotal Collection System	\$ 1,463,413	\$ 464,000	\$ 1,130,000	\$ 2,965,000	\$ 210,000	\$ 680,000	\$ 330,000

Waste Water Treatment Plant Equipment Replacement Fund

	2024	2025	2026	2027	2028	2029	2030
Replace Ventrac Mower		\$ 20,000					
Vehicle Replacement #63				\$ 95,000			
Vehicle Replacement #62					\$ 75,000		
Vehicle Replacement #60				\$ 60,000			
Vehicle Replacement #66		\$ 550,000					
Replace Gravity Thickner Operational Equipment						\$ 250,000	
Effluent Filtration					\$ 3,000,000		
Miscellaneous Equipment	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Subtotal Treatment Plant	\$ 40,000	\$ 610,000	\$ 40,000	\$ 195,000	\$ 3,115,000	\$ 290,000	\$ 40,000
TOTAL WRC CAPITAL	\$ 1,503,413	\$ 1,074,000	\$ 1,170,000	\$ 3,160,000	\$ 3,325,000	\$ 970,000	\$ 370,000

CITY OF CEDARBURG

MEETING DATE: October 9, 2023

ITEM NO: 8.C.

TITLE: Discussion and possible action on the transfer of City of Cedarburg Dispatch Center to Ozaukee County Sheriff's Office effective January 1, 2024

ISSUE SUMMARY: The Police Department would like to present a plan for the future of the City of Cedarburg Dispatch Center. The City's Dispatch Center is the last remaining municipal dispatch center in Ozaukee County. There are two pending retirements in 2024 and the City is facing a 911 upgrade that will cost between \$60,000 - \$75,000 along with the yearly maintenance costs of \$35,200.

STAFF RECOMMENDATION: We would like to turn our dispatch responsibilities over to the Ozaukee County Sheriff's Office effective January 1, 2024. We have two pending retirements in 2024 and with the pending 911 upgrade, and yearly maintenance costs, we believe the time is right for the switch. The savings could be put towards more critical needs of the PD. Attached are reports for further detail.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION:

BUDGETARY IMPACT: Positive but the amount of savings will be impacted by the loss of shared revenue. We are still waiting on the state to provide that.

ATTACHMENTS: The Cedarburg Police Department dispatch plan and the dispatch study on dispatcher responsibilities compared to their clerical responsibilities.

INITIATED/REQUESTED BY: Chief McNerney

FOR MORE INFORMATION CONTACT: Chief McNerney



Cedarburg Police Department Transition to Centralized Dispatch
Prepared by Chief Mike McNerney

Cedarburg Dispatch Plan

Proposal- The Cedarburg Police department is presenting our plan on the future of our dispatch center for consideration by the Mayor and Common Council.

Current Condition of the Cedarburg Dispatch- The Cedarburg Police Department has the last municipal dispatch center in Ozaukee County. We currently have four full-time dispatchers that dispatch our first and second shift officers along with the Cedarburg Fire Department personnel. We have been using the Ozaukee County Dispatch Center for our third shift officers for approximately a year and a half. Even though there were some initial growing pains during the switchover, it has worked out well for our third shift officers.

This year we were informed by the State of Wisconsin that we have an upcoming 911 upgrade that will cost between \$60-\$75,000 but we have pushed it off while we decide on the sustainability of the dispatch center. We currently pay an annual 911 maintenance fee of \$21,000, an annual radio maintenance fee of \$9,000, and an annual fee of \$2,800 for Priority Dispatch.

PROPOSED PLAN

Proposal- We have two pending retirements in the dispatch center with one dispatcher retiring in January 2024, and the second is retiring in July of 2024. We propose that we replace these two full-time dispatcher positions with two part-time clerk positions. We would also transition the two remaining full-time dispatchers to full-time clerical positions on January 1, 2024. We would not have to perform the \$60-\$75,000 upgrade to the 911 system, pay the annual 911 maintenance contract of \$21,000, pay the \$2,800 annually for Priority Dispatch, and pay the annual contract for radio maintenance of \$9,000.

If the transition is approved, I recommend that we keep the remaining dispatcher's wages where they currently are, and that they continue to receive the same percentage for raises as the other department members. We will replace them through attrition and the new staff will be hired at the proposed part-time clerical pay. We would eliminate their clothing allowance of \$350 per dispatcher and transition them to civilian clothes. We will eventually transition to a mix of full-time and part-time staff through attrition from retirements and by other means, but this will take approximately one year to complete.

This plan will affect the amount of shared revenue that we receive from the state because we will be moving services, but it should not negatively affect the budget. The Police Department recently created a study for the state of Wisconsin which broke down our dispatcher's responsibilities between dispatching and clerical and we have attached a copy of that report for review. Our dispatchers currently spend 77% of their shift performing clerical duties and 23% on dispatching duties. Administrator Hilvo has been working with the state on the shared revenue question, but at the time of this report, we had not received that amount from the state.

If this plan were to be approved by the Mayor and Common Council, the pay for the part-time staff would be \$23-\$25 per hour for 20 hours of work per week without benefits with an annual cost of \$24,000-\$26,000 per staff member. The proposed lobby hours would be Monday-Friday

8a-9p and Saturday-Sunday 8a-4p. The clerical staff will answer non-emergency phone calls and if the caller has general questions, they will handle those. If there are calls that require an officer to respond, they will forward the call to the Ozaukee County Dispatch Center. The clerical staff will type reports, handle window traffic, vehicle registration, citation payments, criminal history checks, send teletypes, and perform other clerical duties.

2024 Budget

Office/Dispatch	\$249,000	\$153,000
Part Time Clerical	\$0.00	\$78,000
Holiday Pay	\$6,000	\$6,000
Sick Payout	\$35,000	\$35,000
FICA	\$19,000	\$7,200
Retirement	\$17,000	\$6,200
Healthcare	\$59,000	\$24,000
Woker's Comp	\$4,400	\$1,800
Overtime	\$5,500	\$2,500
Clothing Allowance	\$1,400	\$0
Maintenance	\$32,800	\$0
Total	\$429,100	\$313,700
Savings		\$115,400

Long term savings

<i>Transition to part time clerical staff</i>	<i>One Full time clerk-\$94,000</i>
	<i>Three-part time clerks- \$78,000</i>
<i>Total Personnel Cost</i>	<i>\$172,000</i>
<i>Current Personnel Cost</i>	<i>\$376,000</i>
<i>Total Savings in Personnel Costs</i>	<i>\$204,000</i>
<i>Maintenance cost savings</i>	
<i>One time 911 Upgrade</i>	<i>\$60-75,000</i>
<i>Annual 911 Maintenance</i>	<i>\$21,000</i>
<i>Annual Radio Maintenance</i>	<i>\$9,000</i>
<i>Annual Priority Dispatch</i>	<i>\$2,800</i>
<i>Clothing allowance</i>	<i>\$1,400</i>
<i>Annual Savings on Maintenance</i>	<i>\$32,800</i>
<i>Total Annual Savings-Personnel and Maintenance</i>	<i>\$238,200</i>

Staff Recommendation: We recommend that we turn the Cedarburg Dispatch responsibilities over to the Ozaukee County Sheriff's Office. I believe with the two pending retirements in January and July of 2024, it is the right time to make the transition to clerical staff and to transfer dispatch to the county. I do not know how sustainable it is to maintain a local dispatch center with the pending mandatory upgrades and continual maintenance expenses. We have been using the Sheriff's Office on our third shift and there have been some growing pains, but overall, it has worked for our officers. The savings in this plan could be used for other critical needs of the department.

16 Hour Dispatch Activity Analysis

In a 16 Hour Period (2 Shifts):

Dispatching: 1 Hour and 40 Min Average (911 Phone, Police Radio, Fire Radio)
CAD Entry: 37 Min Average (Computer Aided Dispatch, 0:1:15 per call)
Non-Emergency Phone: 1 Hour and 24 Min Average (Police and Informational Calls)
Total Dispatch Time 3 Hours and 41 Min Average
Total Clerical/Admin Time: 12 Hours and 19 Min Average

About 23% Actual Time Dispatching

About 77% Actual Time Conducting Administration/Clerical

Current Dispatch Model in Cedarburg: 4 Full Time Positions (4 FTE)

77% of 4 FTE = 3.08 FTE's

911 Call and Radio Data

	911 Call	Fire Radio	Police Radio	Day total Time	Non-Emergency Phone	CAD CALLS
1/10/2023 Tuesday	0:10:53	0:26:10	1:25:16	2:02:19	3:55:30	33
1/22/2023 Sunday	0:11:02	0:23:01	0:46:50	1:20:53	1:00:01	20
2/5/2023 Sunday	0:12:12	0:19:45	0:49:59	1:21:56	0:34:35	29
3/4/2023 Saturday	0:04:10	0:07:45	0:38:01	0:49:56	1:02:12	19
3/24/2023 Friday	0:11:45	1:06:10	0:20:45	1:38:40	0:43:30	30
4/7/2023 Friday	0:12:10	0:16:58	0:48:20	1:17:28	1:06:05	22
4/19/2023 Wednesday	0:11:15	0:50:15	1:06:32	2:08:02	1:50:40	27
5/11/2023 Thursday	0:27:38	0:35:48	1:20:45	2:24:11	1:47:55	36
5/22/2023 Monday	0:11:49	0:56:31	1:02:57	2:11:17	0:58:55	27
6/10/2023 Saturday	0:08:35	0:30:53	0:55:18	1:34:46	0:39:09	25
6/14/2023 Wednesday	0:10:15	0:22:45	1:32:55	2:05:55	1:39:40	38
7/11/2023 Tuesday	0:06:20	0:08:20	1:05:58	1:20:38	1:49:45	48
7/27/2023 Thursday	0:11:40	0:31:41	0:59:00	1:42:21	0:59:15	28
8/14/2023 Monday	0:04:03	0:16:57	0:56:15	1:17:15	1:26:47	22
Averages	0:10:59	0:29:30	0:59:12	1:39:41	1:23:51	28.8571

CITY OF CEDARBURG

MEETING DATE: October 9, 2023

ITEM NO: 8.D. – 8.F.

TITLE: Discussion and possible action on the update of multiple ordinances

ISSUE SUMMARY: The fees for all City permits and licenses are currently embedded within City Code. Every time a fee is changed, a change to the code is required. A more efficient and less expensive way to manage City fees would be to create a fee schedule which would allow the Council to review all fees at a glance and approve all together by Resolution. Items 8.D. through 8.F. represent the removal of fees from City Code and the addition of those to the fee schedule. This will be a work in progress with more ordinances and fees to be approved at future Council meetings.

STAFF RECOMMENDATION: Approve new fee schedule

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: n/a

BUDGETARY IMPACT: n/a

ATTACHMENTS:

INITIATED/REQUESTED BY: Tracie Sette

FOR MORE INFORMATION CONTACT: Tracie Sette (262) 375-7606

ORDINANCE NO. 2023-22

An Ordinance Amending Title 7 of City of Cedarburg Code by Removing fees and placing them on a newly created Fee Schedule

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 7-4-4(c), 7-11-3(e), 7-12-1(d)(2), 7-14-1(b)(3), 7-15-1(b), 7-16-7(a)(b) of the Code of Ordinances of the City of Cedarburg is hereby repealed and recreated as follows:

Sec. 7-4-4(c) Registration fee (Direct Sellers)

- (1) No application shall be processed until the application fee has been paid to the clerk to cover the cost of processing said application. The fee shall be set by the Common Council by Resolution from time to time. All licenses shall expire on December 31 of each year.
- (2) The applicant shall sign a statement appointing the city clerk his agent to accept service of process in any civil action brought against the applicant arising out of any sale or service performed by the applicant in connection with the direct sales activities of the applicant, in the event the applicant cannot, after reasonable effort, be served personally.

Sec. 7-11-3 Application for permit.

- (e) *Fee.* The fee shall be set by the Common Council by Resolution from time to time.

Sec. 7-12-1 Horse and Carriage Rides.

- (d) Licenses

(2) *Requirements.* All licenses authorized by the common council shall be issued by the city clerk upon receipt from the applicant of proof of liability insurance and a signed hold harmless agreement in a form approved by the city clerk. All licenses shall state the name and address of the owner and/or operator, the approved number of passengers, liability insurance carrier and the days and hours of intended operation. A description of the approved routes shall be attached to the license. The fee for such license shall be set by the Common Council by Resolution from time to time. Such fee shall be paid prior to the issuance of the license. The license shall be valid only in the calendar year for which it is issued.

Sec. 7-14-1(b) Festival Celebration Permit

- (3) The common council shall review the application and the city clerk's recommendation and either deny the permit, approve the permit or approve the permit conditionally. There shall be a fee for such permit, set by the Common Council by Resolution, from time to time. The permit shall be signed by the city clerk and shall be issued to Festivals of Cedarburg, Inc. who, in turn, shall issue identification permits to each vendor approved by the festival committee. These permits shall be prominently displayed by all vendors during the festival period.

Sec. 7-15-1 Filming Permit

- (b) *Licensing of filming.* No filming shall be permitted on the streets or on private property (where filming may affect adjacent public or private property, equipment and personnel) in the City of Cedarburg unless a filming permit is obtained from the city clerk. The fee for such permit will be set by the Common Council, by Resolution, from time to time.

Sec. 7-16-7 Fee Assessment (Weights and Measures)

- (a) The annual assessment shall be determined based on the number and types of weighing and measuring devices licensed as of October 1 each year. The fees assessed shall be set by the Common Council by Resolution from time to time. Fees shall be calculated at the time the application is filed with the city clerk's office. Payment of the fee shall be returned with the application to the city clerk's office by September 30. The total of the fees assessed, and fees collected shall not exceed the actual costs of the weights and measures program.

SECTION 2. SEVERABILITY. The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3. EFFECTIVE DATE: This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 9th day of October, 2023.

Michael O'Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

ORDINANCE NO. 2023-13

**An Ordinance repealing and recreating City of Cedarburg Code
Section 15-1-101 Building, Electrical, Heating, Ventilating,
Air conditioning, Plumbing, Sign and related fees.**

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 15-1-101 of the Code of Ordinances of the City of Cedarburg is hereby recreated as follows:

Sec. 15-1-101 Building, Electrical, Heating, Ventilating, Air Conditioning, Plumbing, Sign and related fees.

Before issuance of a permit, the owners or their agent shall pay to the city the appropriate fees. Building, Electrical, Heating, Ventilating, Air Conditioning, Plumbing, and Sign fees shall be adopted by the Common Council by Resolution from time to time and shall be on file in the office of the Building Inspector.

SECTION 2. Severability. If any provision of this ordinance is invalid or unconstitutional, such invalidity of unconstitutionality shall not affect the other provisions of this ordinance.

SECTION 3. Effective Date: This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 9th day of October, 2023.

Michael O'Keefe, Mayor

Attest:

Approved as to form:

Tracie Sette, City Clerk

Michael P. Herbrand, City Attorney

ORDINANCE NO. 2023-19

An Ordinance amending City of Cedarburg Code Section 15-5-2 (c)(4) Sign Inspection Fee and Section 15-5-3(d)(1), 15-5-3(d)(2), 15-5-3(d)(3) Sign Permit Fee

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 15-5-2(c)(4) of the Code of Ordinances of the City of Cedarburg is hereby amended as follows:

- (4) The fee for such an inspection is set forth in section 15-1-101~~(d)~~. If the fee is not paid within 30 days of the inspection, such fee shall be doubled and a second invoice shall be sent to the owner of the sign by certified mail. If such invoice is not paid within 30 days, appropriate action shall be initiated by the building inspector to cause the removal of the sign in question.

SECTION 2. Section 15-5-3(d)(1), 15-5-3(d)(2), and 15-5-3(d)(3) of the Code of Ordinances of the City of Cedarburg is hereby amended as follows:

- (1) The permit fee for a permanent sign shall be per [section 15-1-101](#)~~(d)~~. There shall be no charge for resubmitted applications if within 90 days of first application.
- (2) The permit fee for a temporary sign shall be per [section 15-1-101](#)~~(d)~~ per application. There shall be no charge for temporary sign permits for over-the-street banners erected by or in support of a civic, educational or nonprofit organizations and issued pursuant to [section 15-5-13\(c\)\(2\)](#).
- (3) The permit fee for a temporary sign shall be per [section 15-1-101](#)~~(d)~~.

SECTION 3. Severability. If any provision of this ordinance is invalid or unconstitutional, such invalidity of unconstitutionality shall not affect the other provisions of this ordinance.

SECTION 4. Effective Date: This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 9th day of October, 2023.

Michael O'Keefe, Mayor

Attest:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

ORDINANCE NO. 2023-21

An Ordinance repealing and recreating City of Cedarburg Code Section 15-1-52 Plumbing Permits

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 15-1-52 of the Code of Ordinances of the City of Cedarburg is hereby repealed and recreated as follows:

Sec. 15-1-52 Plumbing permits.

(a) *Permit.* No plumbing shall be done in the city except, in case of repairing leaks or stoppages, without a permit issued by the plumbing inspector and the paying of the proper fees as hereinafter required. The applicant for a plumbing permit shall file with the plumbing inspector when necessary, a plan and application showing in detail the work to be done. Before the inspector shall issue such permit, the plumbing inspector shall approve the application so filed with the plumbing inspector and issue to the applicant a statement showing the fees to be paid for such permit, which statement shall be filed with the city treasurer, and the fees therein indicated, paid to said city treasurer who shall issue a receipt therefore. Upon presentation to the plumbing inspector of all the receipts of the city treasurer, showing the payment of all legal fees, the plumbing inspector shall thereupon issue his permit for the work set forth in the application.

(b) *Reinspections.* Where additional inspections are made necessary by reason of neglect to make corrections in work found faulty, defective or incomplete at the expiration of the time limit set for the reinspection as specified in notice duly served, the inspection fee shall be as provided in Section 15-1-101 for each reinspection.

(c) *Fee exemption.* No permit fee shall be required for a permit issued for overhauling existing installations or replacing work condemned by the Plumbing Inspector. However, a permit shall be procured before starting work.

(d) *Municipal plumbing work.* No permit fee shall be required for a permit issued to a licensee for doing any plumbing work on or in any building owned by the City. A permit, however, must be procured before the commencement of any work in such building.

(e) *Fees.* Fees for permits for plumbing installation shall be found in Section 15-1-101.

SECTION 2. Severability. If any provision of this ordinance is invalid or unconstitutional, such invalidity of unconstitutionality shall not affect the other provisions of this ordinance.

SECTION 3. Effective Date: This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 9th day of October, 2023.

Michael O'Keefe, Mayor

Attest:

Approved as to form:

Tracie Sette, City Clerk

Michael P. Herbrand, City Attorney

**CITY OF CEDARBURG
RESOLUTION NO. 2023-17**

Approving the City of Cedarburg Fiscal Year 2023 Annual Fee Schedule

WHEREAS, the City of Cedarburg is a body corporate and politic within Ozaukee County, Wisconsin; and

WHEREAS, the City desires to not reference specific dollar amounts within the City Code of Ordinances and instead provide an annual Resolution setting fees for a corresponding fiscal year (as seen in attached exhibit).

NOW, **THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Cedarburg does hereby approve and incorporate herein the 2023 Annual Fee Schedule, to be effective fiscal year 2023 (October 9, 2023 through December 31, 2023).

Passed and adopted this 9th day of October, 2023.

Michael J. O’Keefe, Mayor

Attest:

Tracie Sette, City Clerk

**CITY OF CEDARBURG
COMMON COUNCIL
SEPTEMBER 25, 2023**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, September 25, 2023, at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers, and online utilizing the Zoom app.

Mayor Michael O’Keefe called the meeting to order at 7:04 p.m. A moment of silence was observed, and the Pledge of Allegiance was recited.

Roll Call: Present - Mayor Michael O’Keefe, Council Members Jim Fitzpatrick, Kristin Burkart, Patricia Thome, Robert Simpson, Kevin Curley, Mark Mueller,

Excused - Council Member Melissa Bitter

Also Present - City Administrator Mikko Hilvo, Attorney Michael Herbrand, City Clerk Tracie Sette, Director of Engineering and Public Works Mike Wieser, interested citizens and news media.

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, City Clerk Sette verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

NEW BUSINESS

DISCUSSION AND POSSIBLE ACTION ON THE ENGINEERING DESIGN CONTRACT FOR THE 2024 STREET UTILITY PROJECT

Director of Engineering and Public Works Mike Wieser explained the 2024 Street and Utility Project is planned for Edgewater Drive from Sunnyside Lane to Highland Drive, Sunnyside Lane from Edgewater Drive to Birch Street, Birch Street from Sunnyside Lane to Edgewater Drive, Georgetown Drive from Cedar Ridge Drive to Windsor Drive, Windsor Drive from Georgetown Drive to Bywater Lane, and Eton Court.

Cedarburg Light and Water (CL&W) will be replacing lead services from the water main to the houses on Edgewater Drive, Sunnyside Lane, and Birch Street; and will be utilizing the engineering firm of R.A. Smith due to their experience with the Safe Drinking Water Loan funding program through the

DNR. To streamline these two (2) projects happening simultaneously, the engineering staff requests to forgo the standard RFP process and award the contract to R.A. Smith for the entire 2024 Street and Utility Project, provided the quote is reasonable. Attorney Herbrand confirmed it is legal to forgo the RFP process since this is a service project and not a public construction project.

Director of Engineering Wieser explained what he feels is an acceptable quote as a formula based on previous charges from R.A. Smith during the past few years' worth of similarly sized projects.

A motion was made by Council Member Burkart, seconded by Council Member Thome, to forgo the typical RFP process and seek a bid from R.A. Smith for the 2024 Engineering Design Contract for the 2024 Street Utility Project. Council Member Curley requested that Director of Engineering Wieser, upon returning to the Council with a bid from R.A. Smith, also include a summary of similarly sized projects with costs as a comparison. Motion carried without a negative vote with Council Member Bitter excused.

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2023-13 TO UPDATE CITY CODE SECTION 15-1-101 TO REMOVE BUILDING INSPECTION FEES AND PLACE THEM ON A FEE SCHEDULE TO BE PERIODICALLY REVIEWED AND ADOPTED BY THE COMMON COUNCIL BY RESOLUTION

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2023-19 TO UPDATE CITY CODE SECTION 15-1-52 OF THE CITY PLUMBING PERMIT CODE

Fees for all City permits and licenses are currently embedded within City Code. Every time a fee is changed, a change to the code is required. A more efficient and less expensive way to manage City fees is to create a fee schedule which allows the Council to review all fees and approve them at one time by Resolution.

After review, it was determined the Building Inspection fees require more review as there is overlap of sign fee language in other sections of the Code and thus, staff recommends postponing this item until the October 9, 2023 Common Council meeting.

A motion was made by Council Member Burkart, seconded by Council Member Mueller, to postpone agenda items 7.B. and 7.C. to the October 9, 2023 Common Council Meeting. Motion carried without a negative vote with Council Member Bitter excused.

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2023-14 TO UPDATE CITY CODE SECTION 7-2-5 TO REMOVE LIQUOR LICENSE FEES AND PLACE THEM ON A FEE SCHEDULE TO BE PERIODICALLY REVIEWED AND ADOPTED BY THE COMMON COUNCIL BY RESOLUTION

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NOS. 2023-15, 2023-16 AND 2023-17 TO UPDATE CITY CODES 7-3-1(B), 7-2-23, AND 7-2-21(D) TO REMOVE THE FEES FOR CIGARETTE LICENSES, OPERATOR LICENSE, AND PROVISIONAL OPERATOR

LICENSES FROM CITY CODE AND PLACE THEM ON A FEE SCHEDULE TO BE PERIODICALLY REVIEWED AND ADOPTED BY THE COMMON COUNCIL BY RESOLUTION

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2023-18 TO UPDATE CITY CODE 7-9-1(E) TO REMOVE TO REMOVE THE FEES FOR STREET USE PERMITS AND PLACE THEM ON A FEE SCHEDULE TO BE PERIODICALLY REVIEWED AND ADOPTED BY THE COMMON COUNCIL BY RESOLUTION

A motion was made by Council Member Thome, seconded by Council Member Burkart, to approve Ordinance Nos. 2023-14, 2023-15, 2023-16, 2023-17, and 2023-18 to remove the fees from City Code and place them in a Resolution to be approved from time to time. Motion carried without a negative vote with Council Member Bitter excused.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2023-16 ADOPTING THE NEW FEE SCHEDULE

A motion was made by Council Member Burkart, seconded by Council Member Mueller, to approve Resolution No. 2023-16 adopting the new Fee Schedule. Motion carried without a negative vote with Council Member Bitter excused.

DISCUSSION AND POSSIBLE ACTION ON MAYORAL APPOINTMENTS OF JOSEPH DORR AND BLAINE HILGENDORF TO THE LIGHT AND WATER COMMISSION

A motion was made by Council Member Thome, seconded by Council Member Curley, to approve the Mayoral appointments of Joseph Dorr and Blaine Hilgendorf to the Cedarburg Light and Water Commission. Motion carried without a negative vote with Council Member Bitter excused.

CONSENT AGENDA:

A motion was made by Council Member Thome, seconded by Council Member Burkart, to approve the following consent agenda items with one correction to the September 11, 2023 minutes. Those minutes should reflect that Attorney Herbrand was in attendance at the September 11, 2023 Council meeting. Motion carried without a negative vote with Council Member Bitter excused.

- September 11, 2023 Common Council meeting minutes
- New 2023-2024 Operator Licenses for period ending June 30, 2024 for Terrance A. King and Nastassia Putz
- Payment of bills dated 09/02/2023 through 09/15/2023, transfers for the period 08/29/2023 through 09/22/2023, and payroll for period 09/03/2023 through 09/16/2023

ADMINISTRATOR'S REPORT

Administrator Hilvo informed the Council of two (2) new City employees. Theresa Hanaman is the new Administrative Assistant for the Engineering, Public Works, and Planning Department and Sarah Bares is the new Administrative Assistant for the Building Inspection office.

An email was received from Attorney Condon's office that contained a letter regarding the structural analysis of the Amcast site. The correspondence is currently under review. Administrator Hilvo is attempting to set up a meeting with Attorney Condon, Attorney Herbrand, and the Building Inspector to review the structural analysis from the Amcast group. A meeting with the DNR would then be forthcoming.

Administrator Hilvo will be attending the National Administrator's Conference.

The 2024 proposed budget was included in the Council Packet for Council review. A budget presentation will take place at the October 9, 2023 meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Burkart reported that when she attended the previous Council meeting via Zoom, it was difficult to hear everyone with the current audio equipment. She would like to have the Council Chambers audio equipment upgraded.

Council Member Curley commented that BMO Bank will be moving out of their current location on Columbia Road.

Council Member Thome commented on the proposed Mandel development and how it relates to the School District. She received feedback from the Cedarburg School District that due to declining enrollment, there is plenty of room for new students in the Cedarburg Schools as a result of new developments in the City. The Mayor expressed interest in inviting a representative of the School District to speak at a future Council meeting about the topic of future enrollment.

MAYOR'S REPORT

Mayor O'Keefe explained he will be excused from the October 9, 2023 Council meeting.

ADJOURNMENT

A motion was made by Council Member Mueller, seconded by Council Member Burkart, to adjourn the meeting at 7:41 p.m. Motion carried without a negative vote with Council Member Bitter excused.

Tracie Sette
City Clerk

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CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
09/22/2023	PWBDD	44853*#	ABLE DISTRIBUTING	REPAIR AND MAINTENANCE	500240	518100	222.92
				REPAIR AND MAINTENANCE	500240	518100	69.15
				CHECK PWBDD 44853 TOTAL FOR FUND 100:			292.07
09/22/2023	PWBDD	44856	AURORA HEALTH CARE	PROFESSIONAL SERVICES	500210	522130	25.00
09/22/2023	PWBDD	44857	AXON ENTERPRISE INC	EQUIPMENT/CAPITAL OUTLAY	500380	522120	291.00
09/22/2023	PWBDD	44860#	BEYER'S HARDWARE	GAS AND OIL EXPENSE	500351	533210	108.83
				REPAIR AND MAINTENANCE	500240	555510	2.60
				CHECK PWBDD 44860 TOTAL FOR FUND 100:			111.43
09/22/2023	PWBDD	44861	BLAIN'S FARM & FLEET	OPERATING SUPPLIES	500350	533110	31.96
09/22/2023	PWBDD	44863	BOEHLKE BOTTLED GAS CORP.	FUEL INVENTORY	161500	000000	575.53
09/22/2023	PWBDD	44865	BRAUN TK ELEVATOR	REPAIR AND MAINTENANCE	500240	518100	256.26
09/22/2023	PWBDD	44866	BRIAN MCMULLEN	PUBLIC WORKS FEES	463101	000000	40.00
09/22/2023	PWBDD	44868	CATALIS TAX & CAMA, INC	PROFESSIONAL SERVICES	500210	515400	6,262.50
09/22/2023	PWBDD	44870*#	CEDARBURG LIGHT & WATER	DUE TO L&W IMPACT FEES - OAKMONT	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES GRATTAN AVE	256201	000000	10,269.60
				DUE TO L&W IMPACT FEES GINGERMAN DRIVE	256201	000000	10,269.60
				DUE TO L&W IMPACT FEES	256201	000000	12,323.52
				CHECK PWBDD 44870 TOTAL FOR FUND 100:			34,916.64
09/22/2023	PWBDD	44871*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	513100	8.15
				TELEPHONE/COMMUNICATIONS	500225	513200	8.15
				TELEPHONE/COMMUNICATIONS	500225	514100	37.84
				INTERNET	500220	514700	1,100.29
				TELEPHONE/COMMUNICATIONS	500225	515400	15.75
				TELEPHONE/COMMUNICATIONS	500225	515600	23.15
				TELEPHONE/COMMUNICATIONS	500225	518100	49.99
				TELEPHONE/COMMUNICATIONS	500225	518100	62.00
				TELEPHONE/COMMUNICATIONS	500225	522110	427.34

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
				TELEPHONE/COMMUNICATIONS	500225	522310	15.75
				INTERNET	500220	522410	149.98
				TELEPHONE/COMMUNICATIONS	500225	522410	22.71
				TELEPHONE/COMMUNICATIONS	500225	533110	22.90
				TELEPHONE/COMMUNICATIONS	500225	533210	30.50
				OPERATING SUPPLIES	500350	533210	163.98
				TELEPHONE/COMMUNICATIONS	500225	555140	15.25
				INTERNET	500220	555510	163.98
				INTERNET	500220	555510	107.98
				INTERNET	500220	555510	127.97
				TELEPHONE/COMMUNICATIONS	500225	566310	15.75
				CHECK PWBDD 44871 TOTAL FOR FUND 100:			2,569.41
09/22/2023	PWBDD	44875	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	500310	515600	73.50
				OFFICE SUPPLIES	500310	515600	68.24
				CHECK PWBDD 44875 TOTAL FOR FUND 100:			141.74
09/22/2023	PWBDD	44876*#	COSTCO MEMBERSHIP	OPERATING SUPPLIES	500350	533210	63.06
09/22/2023	PWBDD	44878	CULLIGAN OF WEST BEND	MAINTENANCE SUPPLIES	500340	522100	68.10
09/22/2023	PWBDD	44880	DIGITAL EDGE OF GRAFTON	PRINTING-NEWSLETTERS, ETC	500313	522110	712.00
09/22/2023	PWBDD	44881	DISCOVERY COACH	OTHER EXPENSES - VINE TO WINE BUS	500390	555140	1,100.00
09/22/2023	PWBDD	44883	EGELHOFF LAWMOWER SERVICE	MAINTENANCE PARTS	500353	533210	36.90
09/22/2023	PWBDD	44885	ERIC VON SCHLEDORN FORD	REPAIR AND MAINTENANCE	500240	522120	4,464.46
09/22/2023	PWBDD	44886	EXCEL DISPOSAL OF WISCONSIN LLC	PUBLIC WORKS FEES	463101	000000	339.23
09/22/2023	PWBDD	44888	FIVE CORNERS DODGE	REPAIR AND MAINTENANCE	500240	522120	51.66
09/22/2023	PWBDD	44889	FREISTADT AUTOMOTIVE INC	REPAIR AND MAINTENANCE	500240	522120	300.00
09/22/2023	PWBDD	44892*#	GRAFTON ACE HARDWARE	OPERATING SUPPLIES	500350	518100	21.91
09/22/2023	PWBDD	44893	GREAT LAKES METER PROVING, INC	FUEL SYSTEM MAINTENANCE	500326	533210	186.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
09/22/2023	PWBDD	44894	HARTMANN SAND & GRAVEL CO	REPAIR AND MAINTENANCE	500240	533440	131.38
09/22/2023	PWBDD	44895*#	HOUSEMAN & FEIND, LLP	EXTRAORDINARY SERVICES	500211	516100	2,350.00
				ATTORNEY/CONSULTANT	500212	522110	63.00
				ATTORNEY/CONSULTANT	500212	522110	1,040.00
				CHECK PWBDD 44895 TOTAL FOR FUND 100:			3,453.00
09/22/2023	PWBDD	44897*	JM BRENNAN, INC.	HEATING CONTROLS UPGRADE	500380	518100	2,296.00
09/22/2023	PWBDD	44898	LAFORCE INC.	REPAIR AND MAINTENANCE	500240	518100	322.00
09/22/2023	PWBDD	44899	LANNON STONE PRODUCTS, INC.	REPAIR AND MAINTENANCE	500240	533440	366.69
09/22/2023	PWBDD	44900	LETTERS & SIGNS	SIGNS	500363	533311	304.00
09/22/2023	PWBDD	44902	MATHESON TRI-GAS INC	MAINTENANCE PARTS	500353	533210	78.99
09/22/2023	PWBDD	44903	MOTION & CONTROL ENTERPRISES LLC	MAINTENANCE PARTS	500353	533210	436.07
09/22/2023	PWBDD	44904*#	NAPA AUTO PARTS	MAINTENANCE PARTS	500353	533210	9.78
				MAINTENANCE PARTS	500353	533210	6.92
				MAINTENANCE PARTS	500353	533210	10.56
				MAINTENANCE PARTS	500353	533210	25.22
				MAINTENANCE PARTS	500353	533210	16.26
				CHECK PWBDD 44904 TOTAL FOR FUND 100:			68.74
09/22/2023	PWBDD	44905*#	OLSEN'S PIGGLY WIGGLY	SUPPLIES AND EXPENSES	500347	522120	46.71
				OTHER EXPENSES	500390	555140	17.16
				CHECK PWBDD 44905 TOTAL FOR FUND 100:			63.87
09/22/2023	PWBDD	44906	ONTECH SYSTEMS, INC	PROFESSIONAL SERVICES	500210	514700	986.92
09/22/2023	PWBDD	44908	PITNEY BOWES GLOBAL FINANCIAL	POSTAGE	500315	514100	379.99
09/22/2023	PWBDD	44909#	QUALITY STATE OIL CO., INC.	FUEL INVENTORY	161500	000000	4,274.10
				FUEL INVENTORY	161500	000000	6,343.00
				GAS AND OIL EXPENSE	500351	533210	229.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
				GAS AND OIL EXPENSE	500351	533210	70.52
				GAS AND OIL EXPENSE	500351	533210	(89.21)
				CHECK PWBDD 44909 TOTAL FOR FUND 100:			<u>10,827.41</u>
09/22/2023	PWBDD	44911	REINDERS, INC.	SUPPLIES AND EXPENSES	500347	555220	3,017.05
09/22/2023	PWBDD	44914	ROTARY CLUB OF CEDARBURG	PROF PUBLICATIONS AND DUES	500320	522110	160.00
09/22/2023	PWBDD	44915	SHARP ELECTRONICS CORPORATION	EQUIPMENT OUTLAY	500385	514700	636.24
09/22/2023	PWBDD	44916	STADLER SACKS LLC	EXTRAORDINARY SERVICES	500211	516100	220.00
09/22/2023	PWBDD	44919	TAPCO, INC	REPAIR AND MAINTENANCE	500240	533421	130.00
09/22/2023	PWBDD	44920	TRANS UNION LLC	TELEPHONE/COMMUNICATIONS	500225	522110	60.00
09/22/2023	PWBDD	44921	TRANSUNION RISK AND ALTERNATIVE	OFFICE SUPPLIES	500310	522130	75.00
09/22/2023	PWBDD	44923#	UNIFIRST CORPORATION	REPAIR AND MAINTENANCE	500240	518100	182.82
				MAINTENANCE SUPPLIES	500340	522100	89.66
				OPERATING SUPPLIES	500350	533210	65.65
				CHECK PWBDD 44923 TOTAL FOR FUND 100:			<u>338.13</u>
09/22/2023	PWBDD	44925	WIRTH + BAYNARD LAW OFFICES	EXTRAORDINARY SERVICES	500211	516100	4,800.00
09/22/2023	PWBDD	44926	WISCONSIN DEPT OF JUSTICE	TELEPHONE/COMMUNICATIONS	500225	522110	140.00
09/22/2023	PWBDD	44927#	WM CORPORATE SERVICES, INC	STREET SWEEPING	500295	533440	2,514.55
				MAINT/CONTRACTED SERVICES	500290	533710	44,602.88
				MAINT/CONTRACTED SERVICES	500290	533730	20,765.16
				CHECK PWBDD 44927 TOTAL FOR FUND 100:			<u>67,882.59</u>
09/29/2023	PWBDD	44928	ABT MAILCOM	OFFICE SUPPLIES	500310	515600	2,700.00
09/29/2023	PWBDD	44931*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	518100	94.64
				TELEPHONE/COMMUNICATIONS	500225	522110	101.36
				TELEPHONE/COMMUNICATIONS	500225	533210	88.15
				CHECK PWBDD 44931 TOTAL FOR FUND 100:			<u>284.15</u>

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
09/29/2023	PWBDD	44932*#	AT&T MOBILITY	TELEPHONE/COMMUNICATIONS	500225	522110	1,170.34
				BUDD CELL 5488	500225	522310	38.54
				WWTO TABLET 3762	500225	522310	10.00
				THOMA TABLET 3786	500225	522310	22.99
				MAINT TABLET 2082	500225	522310	30.49
				THOMA CELL 2506	500225	522310	38.54
				TELEPHONE/COMMUNICATIONS	500225	522410	115.98
				URBANER 5335	500225	533110	38.54
				WEISER CELL 1782	500225	533110	38.54
				HINTZ CELL 9168	500225	533210	38.54
				BUBLITZ 3792	500225	533210	33.49
				DPWI TABLET 3812	500225	533210	10.00
				BUBLITZ TABLET 1195	500225	533210	22.99
				FORESTRY TABLET 3765	500225	555510	10.00
				PARKS TABLET 3768	500225	555510	10.00
				KETTNER TABLET 3837	500225	555510	22.99
				WESTPHAL TABLET 2037	500225	555510	10.00
				WESTPHAL CELL 3140	500225	555510	38.54
				CHECK PWBDD 44932 TOTAL FOR FUND 100:			1,700.51
09/29/2023	PWBDD	44934*#	BEYER'S HARDWARE	OPERATING SUPPLIES	500350	518100	19.79
				MAINTENANCE SUPPLIES	500340	522100	6.74
				REPAIR AND MAINTENANCE	500240	555510	44.07
				CHECK PWBDD 44934 TOTAL FOR FUND 100:			70.60
09/29/2023	PWBDD	44938	BUREAU VERITAS NATIONAL ELEVATOR	REPAIR AND MAINTENANCE	500240	518100	88.00
				REPAIR AND MAINTENANCE	500240	518100	64.00
				CHECK PWBDD 44938 TOTAL FOR FUND 100:			152.00
09/29/2023	PWBDD	44939	BURKE TRUCK & EQUIPMENT INC.	MAINTENANCE PARTS	500353	533210	375.50
09/29/2023	PWBDD	44940*#	CEDARBURG LIGHT & WATER	DUE TO L&W IMPACT FEES	256201	000000	12,323.52
				DUE TO L&W IMPACT FEES FAIRWAY VILLAGE	256201	000000	4,107.84
				DUE TO L&W IMPACT FEES N117 W7187	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92

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Fund: 100 GENERAL FUND							
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				DUE TO L&W IMPACT FEES	256201	000000	2,053.92
				CHECK PWBDD 44940 TOTAL FOR FUND 100:			24,647.04
09/29/2023	PWBDD	44944	CUMMINS SALES & SERVICE	REPAIR AND MAINTENANCE	500240	522100	693.62
09/29/2023	PWBDD	44946	EGELHOFF LAWNMOWER SERVICE	MAINTENANCE PARTS	500353	533210	100.30
09/29/2023	PWBDD	44950	FASTENAL COMPANY	MAINTENANCE PARTS	500353	533210	91.11
09/29/2023	PWBDD	44951	FIRESIDE THEATRE	OTHER EXPENSES-3 FIRESIDE 2024 DEPOSIT	500390	555140	171.00
09/29/2023	PWBDD	44952	FIVE CORNERS DODGE	GAS AND OIL EXPENSE	500351	522120	180.00
				GAS AND OIL EXPENSE	500351	522120	145.00
				CHECK PWBDD 44952 TOTAL FOR FUND 100:			325.00
09/29/2023	PWBDD	44953	FORWARD TS	EQUIPMENT OUTLAY	500385	514700	12.59
09/29/2023	PWBDD	44955	GRAFTON ACE HARDWARE	REPAIR AND MAINTENANCE	500240	533440	44.99
09/29/2023	PWBDD	44956	GROTHS COUNTRY GARDENS	REPAIR AND MAINTENANCE	500240	555510	140.00
09/29/2023	PWBDD	44959	JOE JACOBS	PROFESSIONAL SERVICES	500210	522310	240.00
09/29/2023	PWBDD	44962	LANGE ENTERPRISES, INC.	OFFICE SUPPLIES	500310	522310	236.10
09/29/2023	PWBDD	44966*#	NAPA AUTO PARTS	MAINTENANCE PARTS	500353	533210	58.47
09/29/2023	PWBDD	44967	NATIONAL TRUST	PROF PUBLICATIONS AND DUES	500320	566310	45.00
09/29/2023	PWBDD	44968	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	500310	522110	24.99
				OFFICE SUPPLIES	500310	522110	32.97
				CHECK PWBDD 44968 TOTAL FOR FUND 100:			57.96
09/29/2023	PWBDD	44970#	ONTECH SYSTEMS, INC	EQUIPMENT/SOFTWARE	500380	514700	750.00
				EQUIPMENT/SOFTWARE	500380	514700	1,099.00
				ATTORNEY/CONSULTANT	500212	522110	70.00
				REPAIR AND MAINTENANCE	500240	522110	80.00

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Fund: 100 GENERAL FUND				CHECK PWBDD 44970 TOTAL FOR FUND 100:			1,999.00
09/29/2023	PWBDD	44975	REDISHRED ACQUISITION INC	PROFESSIONAL SERVICES	500210	515600	57.20
09/29/2023	PWBDD	44978	SHERWIN INDUSTRIES, INC.	REPAIR AND MAINTENANCE	500240	533311	2,028.84
09/29/2023	PWBDD	44979*#	STATE INDUSTRIAL PRODUCTS	REPAIR AND MAINTENANCE	500240	533440	276.10
09/29/2023	PWBDD	44980	STUMP GRINDING 4 LESS, LLC	STUMP LIST #5 AND #6, POTHOLE LIST	500290	555510	10,756.78
09/29/2023	PWBDD	44982*#	UNIFIRST CORPORATION	OPERATING SUPPLIES	500350	533210	70.35
09/29/2023	PWBDD	44985*#	WE ENERGIES	NATURAL GAS-0713912926-00011	500224	518100	25.50
				NATURAL GAS-0713912926-00006	500224	518100	27.67
				NATURAL GAS-0713912926-00001	500224	518100	25.50
				NATURAL GAS-0711276804-00002	500224	522100	229.71
				NATURAL GAS-0711276804-00001	500224	522100	13.84
				NATURAL GAS-0713912926-00004	500224	522410	9.90
				NATURAL GAS-0713912926-00009	500224	533210	34.67
				NATURAL GAS-0707973696-00001	500224	555510	9.90
				NATURAL GAS-0719886467-00001	500224	555510	12.37
				CHECK PWBDD 44985 TOTAL FOR FUND 100:			389.06
				Total for fund 100 GENERAL FUND			197,754.20
Fund: 200 CEMETERY FUND							
09/22/2023	PWBDD	44870*#	CEDARBURG LIGHT & WATER	ELECTRIC	500222	544210	72.88
				WATER SERVICE	500226	544210	36.49
				CHECK PWBDD 44870 TOTAL FOR FUND 200:			109.37
09/22/2023	PWBDD	44892*#	GRAFTON ACE HARDWARE	OPERATING SUPPLIES	500350	544210	47.66
09/29/2023	PWBDD	44929	ADAM ARENTZ	MISCELLANEOUS REVENUE	486000	000000	350.00
				Total for fund 200 CEMETERY FUND			507.03
Fund: 220 RECREATION PROGRAMS FUND							
09/22/2023	PWBDD	44867	CARRIE BURY	AQUATICS FITNESS	467324	000000	45.00

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Fund: 220 RECREATION PROGRAMS FUND							
09/22/2023	PWBDD	44871*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	555390	30.50
09/22/2023	PWBDD	44876*#	COSTCO MEMBERSHIP	SUPPLIES AND EXPENSES	500347	555390	63.06
09/22/2023	PWBDD	44910	RADICALS ULTIMATE, LLC	MAINT/CONTRACTED SERVICES	500290	555390	800.00
09/29/2023	PWBDD	44937	BSN SPORTS LLC	SUPPLIES AND EXPENSES	500347	555390	555.19
09/29/2023	PWBDD	44974	REBEL ATHLETIC, INC	POMS EXPENSES	500394	555390	708.13
Total for fund 220 RECREATION PROGRAMS FUND							2,201.88
Fund: 231 AMERICAN RESCUE PLAN ACT							
09/29/2023	PWBDD	44943	CIVIC PLUS LLC	GRANT EXPENDITURES	500331	566721	3,625.00
09/29/2023	PWBDD	44965	MUELLER COMMUNICATIONS, LLC	GRANT EXPENDITURES	500331	566721	3,123.52
Total for fund 231 AMERICAN RESCUE PLAN ACT							6,748.52
Fund: 232 DONATIONS							
09/29/2023	PWBDD	44987	WM CORPORATE SERVICES, INC	NATIONAL NIGHT OUT	500358	522120	260.70
Total for fund 232 DONATIONS							260.70
Fund: 240 SWIMMING POOL FUND							
09/22/2023	PWBDD	44853*#	ABLE DISTRIBUTING	MAINTENANCE SUPPLIES	500340	555320	202.27
09/22/2023	PWBDD	44871*#	CHARTER COMMUNICATIONS	INTERNET	500220	555320	227.97
				TELEPHONE/COMMUNICATIONS	500225	555320	41.45
CHECK PWBDD 44871 TOTAL FOR FUND 240:							269.42
09/29/2023	PWBDD	44979*#	STATE INDUSTRIAL PRODUCTS	MAINTENANCE SUPPLIES	500340	555320	692.00
09/29/2023	PWBDD	44985*#	WE ENERGIES	NATURAL GAS-0716746085-00001	500224	555320	40.45
				NATURAL GAS-0719900042-00001	500224	555320	1,852.35
CHECK PWBDD 44985 TOTAL FOR FUND 240:							1,892.80
Total for fund 240 SWIMMING POOL FUND							3,056.49
Fund: 260 LIBRARY FUND							
09/22/2023	PWBDD	44859	BAKER & TAYLOR BOOKS	PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	8.57
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	90.56

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Fund: 260 LIBRARY FUND							
				PUBLICATIONS AND SUBSCRIPTIONS	500319	555110	453.51
				DONATION EXPENDITURES	500322	555110	316.79
				DONATION EXPENDITURES	500322	555110	16.00
				DONATION EXPENDITURES	500322	555110	368.12
				CHECK PWBDD 44859 TOTAL FOR FUND 260:			1,253.55
09/22/2023	PWBDD	44871*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	555110	202.95
09/22/2023	PWBDD	44877	CRABTREE PUBLISHING COMPANY	DONATION EXPENDITURES	500322	555110	625.35
09/22/2023	PWBDD	44879	DEMCO SOFTWARE	OFFICE SUPPLIES	500310	555110	255.32
09/22/2023	PWBDD	44907	OTIS ELEVATOR COMPANY	MAINT/CONTRACTED SERVICES	500290	555110	100.00
09/29/2023	PWBDD	44931*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	555110	130.46
09/29/2023	PWBDD	44933	BAKER & TAYLOR BOOKS	DONATION EXPENDITURES	500322	555110	10.79
				DONATION EXPENDITURES	500322	555110	48.38
				DONATION EXPENDITURES	500322	555110	462.90
				DONATION EXPENDITURES	500322	555110	341.15
				DONATION EXPENDITURES	500322	555110	197.40
				CHECK PWBDD 44933 TOTAL FOR FUND 260:			1,060.62
09/29/2023	PWBDD	44942*#	CINTAS CORPORATION	MAINT/CONTRACTED SERVICES	500290	555110	151.20
				MAINT/CONTRACTED SERVICES	500290	555110	151.20
				CHECK PWBDD 44942 TOTAL FOR FUND 260:			302.40
09/29/2023	PWBDD	44945	DEMCO SOFTWARE	OFFICE SUPPLIES	500310	555110	96.72
09/29/2023	PWBDD	44958	JANI-KING OF MILWAUKEE	MAINT/CONTRACTED SERVICES	500290	555110	488.58
09/29/2023	PWBDD	44985*#	WE ENERGIES	NATURAL GAS-0714144119-00001	500224	555110	147.26
				Total for fund 260 LIBRARY FUND			4,663.21
Fund: 270 FIRE DEPT & EMS							
09/22/2023	PWBDD	44854	AIRGAS USA LLC	SUPPLIES AND EXPENSES	500347	522500	336.48

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Fund: 270 FIRE DEPT & EMS				SUPPLIES AND EXPENSES	500347	522500	531.45
				CHECK PWBDD 44854 TOTAL FOR FUND 270:			867.93
09/22/2023	PWBDD	44855	ANDRES MEDICAL BILLING	PROFESSIONAL SERVICES	500210	522500	3,118.01
09/22/2023	PWBDD	44871*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	522500	341.87
				TELEPHONE/COMMUNICATIONS	500225	522500	15.50
				TELEPHONE/COMMUNICATIONS	500225	522500	228.75
				CHECK PWBDD 44871 TOTAL FOR FUND 270:			586.12
09/22/2023	PWBDD	44874	CLIA LABORATORY PROGRAM	SUPPLIES AND EXPENSES	500347	522500	180.00
09/22/2023	PWBDD	44884	EMERGENCY MEDICAL PRODUCTS	SUPPLIES AND EXPENSES	500347	522500	10.06
09/22/2023	PWBDD	44887	FIRE SAFETY USA INC	EQUIPMENT OUTLAY	500380	522500	2,445.00
09/22/2023	PWBDD	44890	GALLS, LLC	UNIFORMS	500346	522500	68.65
09/22/2023	PWBDD	44896	JEFF NELSON	TELEPHONE/COMMUNICATIONS	500225	522500	54.84
09/22/2023	PWBDD	44904*#	NAPA AUTO PARTS	REPAIR AND MAINTENANCE	500240	522500	31.70
09/22/2023	PWBDD	44905*#	OLSEN'S PIGGLY WIGGLY	OPERATING SUPPLIES	500350	522500	39.12
				OPERATING SUPPLIES	500350	522500	37.60
				OPERATING SUPPLIES	500350	522500	43.62
				CHECK PWBDD 44905 TOTAL FOR FUND 270:			120.34
09/22/2023	PWBDD	44912	RENNERT'S FIRE EQUIPMENT	REPAIR AND MAINTENANCE	500240	522500	125.00
				REPAIR AND MAINTENANCE	500240	522500	125.00
				REPAIR AND MAINTENANCE	500240	522500	200.00
				REPAIR AND MAINTENANCE	500240	522500	316.00
				REPAIR AND MAINTENANCE	500240	522500	200.00
				REPAIR AND MAINTENANCE	500240	522500	640.76
				REPAIR AND MAINTENANCE	500240	522500	656.49
				REPAIR AND MAINTENANCE	500240	522500	873.64
				REPAIR AND MAINTENANCE	500240	522500	713.64
				REPAIR AND MAINTENANCE	500240	522500	656.49

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Fund: 270 FIRE DEPT & EMS							
CHECK PWBDD 44912 TOTAL FOR FUND 270:							4,507.02
09/22/2023	PWBDD	44913	RICOH USA, INC.	MAINT/CONTRACTED SERVICES	500290	522500	26.34
09/22/2023	PWBDD	44918	SUZANNE ERNST	OPERATING SUPPLIES	500350	522500	162.18
09/22/2023	PWBDD	44922	UNDERWATER CONNECTION	OPERATING EXPENSES	500235	522500	20.00
09/29/2023	PWBDD	44930	AIRGAS USA LLC	SUPPLIES AND EXPENSES	500347	522500	85.10
09/29/2023	PWBDD	44931*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	522500	90.72
09/29/2023	PWBDD	44932*#	AT&T MOBILITY	TELEPHONE/COMMUNICATIONS	500225	522500	457.77
09/29/2023	PWBDD	44936	BOUND TREE MEDICAL, LLC	SUPPLIES AND EXPENSES	500347	522500	196.68
09/29/2023	PWBDD	44947	EMERGENCY MEDICAL PRODUCTS	SUPPLIES AND EXPENSES	500347	522500	291.08
				SUPPLIES AND EXPENSES	500347	522500	1,766.89
CHECK PWBDD 44947 TOTAL FOR FUND 270:							2,057.97
09/29/2023	PWBDD	44948	EMR, LLC	REPAIR AND MAINTENANCE	500240	522500	1,602.89
				REPAIR AND MAINTENANCE	500240	522500	889.11
CHECK PWBDD 44948 TOTAL FOR FUND 270:							2,492.00
09/29/2023	PWBDD	44949	EMS MANAGEMENT & CONSULTANTS	PROFESSIONAL SERVICES	500210	522500	2,711.78
09/29/2023	PWBDD	44954	GENERAL COMMUNICATIONS INC	TELEPHONE/COMMUNICATIONS	500225	522500	2,100.00
09/29/2023	PWBDD	44957	GUETZKE & ASSOCIATES, INC.	OPERATING SUPPLIES	500350	522500	87.98
				OPERATING SUPPLIES	500350	522500	655.00
CHECK PWBDD 44957 TOTAL FOR FUND 270:							742.98
09/29/2023	PWBDD	44964	LINDSAY LANDERS	OPERATING SUPPLIES	500350	522500	30.93
09/29/2023	PWBDD	44973	QUALITY STATE OIL CO., INC.	GAS AND OIL EXPENSE	500351	522500	239.48
09/29/2023	PWBDD	44981	TOMASO'S	OPERATING SUPPLIES	500350	522500	127.50

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Fund: 270 FIRE DEPT & EMS							
09/29/2023	PWBDD	44982*#	UNIFIRST CORPORATION	MAINT/CONTRACTED SERVICES	500290	522500	116.93
09/29/2023	PWBDD	44985*#	WE ENERGIES	NATURAL GAS 270-522500-500224	500224	522500	25.50
				NATURAL GAS 270-522500500224	500224	522500	49.66
				CHECK PWBDD 44985 TOTAL FOR FUND 270:			75.16
09/29/2023	PWBDD	44986	WITMER PUBLIC SAFETY GROUP, INC	EQUIPMENT OUTLAY	500380	522500	139.31
				Total for fund 270 FIRE DEPT & EMS			23,862.50
Fund: 350 TIF DISTRICT FUND #4							
09/22/2023	PWBDD	44895*#	HOUSEMAN & FEIND, LLP	ATTORNEY/CONSULTANT	500212	566710	1,785.00
09/29/2023	PWBDD	44961	KW CONSULTING AND DEVELOPMENT, LLC	ATTORNEY/CONSULTANT	500212	566710	2,969.91
09/29/2023	PWBDD	44976	RNR WATER LLC	ATTORNEY/CONSULTANT	500212	566710	593.75
				Total for fund 350 TIF DISTRICT FUND #4			5,348.66
Fund: 353 TIF DISTRICT #6							
09/22/2023	PWBDD	44895*#	HOUSEMAN & FEIND, LLP	ATTORNEY/CONSULTANT	500212	566710	42.00
				Total for fund 353 TIF DISTRICT #6			42.00
Fund: 354 TIF DISTRICT #7							
09/22/2023	PWBDD	44862	BMCI CONSTRUCTION INC	TIF - SANITARY SEWER	500451	566710	40,964.00
				TIF - ROAD AND GUTTER	500453	566710	69,746.10
				TIF - WATER SYSTEM	500459	566710	94,456.95
				TIF - STORMWATER MGMT SYS	500460	566710	62,493.47
				CHECK PWBDD 44862 TOTAL FOR FUND 354:			267,660.52
09/22/2023	PWBDD	44895*#	HOUSEMAN & FEIND, LLP	ATTORNEY/CONSULTANT	500212	566710	819.00
09/29/2023	PWBDD	44972	PARISH SURVEY & ENGINEERING LLC	PROFESSIONAL SERVICES	500210	566710	5,666.25
				Total for fund 354 TIF DISTRICT #7			274,145.77
Fund: 400 CAPITAL IMPROVEMENTS FUND							
09/22/2023	PWBDD	44864	BRANDON BOEHLER	VEHICLE REPLACEMENTS	500811	522120	900.00
09/22/2023	PWBDD	44869*#	CEDAR CORPORATION	DUE FROM LIGHT & WATER	156200	000000	269.17

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Fund: 400 CAPITAL IMPROVEMENTS FUND							
				STREET IMPROVEMENTS	500854	533311	531.36
				STORMWATER IMPROVEMENTS	500475	533440	171.29
				CHECK PWBDD 44869 TOTAL FOR FUND 400:			971.82
09/22/2023	PWBDD	44873	CKC GRAPHICS & SIGNS	VEHICLE REPLACEMENTS	500811	522120	2,370.00
09/22/2023	PWBDD	44891	GRAEF-USA INC	DAM STUDIES	500874	533750	625.00
09/22/2023	PWBDD	44897*	JM BRENNAN, INC.	VAV CONTROLS UPGRADE	500806	518100	22,376.00
09/22/2023	PWBDD	44901	LOCHEN EQUIPMENT	EQUIP REPLACEMENT	500880	533210	377.17
09/22/2023	PWBDD	44924	VANTAGE FINANCIAL,LLC	DEBT SERVICE - PRINCIPAL	500610	581500	3,529.99
				DEBT SERVICE - INTEREST	500620	581500	78.01
				CHECK PWBDD 44924 TOTAL FOR FUND 400:			3,608.00
09/29/2023	PWBDD	44941	CHAPMAN CONCRETE, LLC	SIDEWALK REPLACEMENTS-CAPITAL	500899	533311	1,000.00
09/29/2023	PWBDD	44960	JOHN P. LOCHEN CO., INC.	KUBOTA RTV-X1100C	500811	555510	25,200.00
09/29/2023	PWBDD	44963*#	LETTERS & SIGNS	VEHICLE REPLACEMENTS	500811	522230	1,814.00
09/29/2023	PWBDD	44983	VANTAGE FINANCIAL,LLC	STATION IMPROVEMENTS	500807	522110	5,508.00
				STATION IMPROVEMENTS	500807	522110	459.00
				STATION IMPROVEMENTS	500807	522110	229.50
				CHECK PWBDD 44983 TOTAL FOR FUND 400:			6,196.50
				Total for fund 400 CAPITAL IMPROVEMENTS FUND			65,438.49
Fund: 601 WATER RECYCLING CENTER							
09/22/2023	PWBDD	44858	BADGER STATE WASTE, LLC	SLUDGE HAULING	500294	573825	24,595.20
09/22/2023	PWBDD	44869*#	CEDAR CORPORATION	COLLECTION MAINS AND ACCESS.	184313	000000	193.43
09/22/2023	PWBDD	44871*#	CHARTER COMMUNICATIONS	TELEPHONE/COMMUNICATIONS	500225	573825	149.98
				TELEPHONE/COMMUNICATIONS	500225	573825	62.00
				CHECK PWBDD 44871 TOTAL FOR FUND 601:			211.98

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Fund: 601 WATER RECYCLING CENTER							
09/22/2023	PWBDD	44872	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	118.77
				SAFETY EQUIPMENT	500372	573825	116.39
				CHECK PWBDD 44872 TOTAL FOR FUND 601:			235.16
09/22/2023	PWBDD	44876*#	COSTCO MEMBERSHIP	OTHER EXPENSES	500390	573850	63.06
09/22/2023	PWBDD	44882	DONOHUE & ASSOCIATES, INC	ENGINEERING SERVICES FOR FACILITY PLAN	185379	000000	2,997.00
09/22/2023	PWBDD	44917	STATE INDUSTRIAL PRODUCTS	MAINTENANCE SUPPLIES	500340	573830	668.90
09/29/2023	PWBDD	44931*#	AT&T	TELEPHONE/COMMUNICATIONS	500225	573825	122.21
09/29/2023	PWBDD	44932*#	AT&T MOBILITY	WWTP 3142	500225	573825	38.54
				COLLECTIONS TABLET 2066	500225	573825	30.49
				DYLAN TABLET	500225	573825	30.49
				CHECK PWBDD 44932 TOTAL FOR FUND 601:			99.52
09/29/2023	PWBDD	44934*#	BEYER'S HARDWARE	MAINTENANCE SUPPLIES	500340	573830	32.96
09/29/2023	PWBDD	44935	BOGIE ENTERPRISES, INC.	COLLECTION SYSTEM MAINT	500360	573835	369.36
09/29/2023	PWBDD	44940*#	CEDARBURG LIGHT & WATER	L&W BILLING	500216	573850	11,710.55
09/29/2023	PWBDD	44942*#	CINTAS CORPORATION	SAFETY EQUIPMENT	500372	573825	116.39
09/29/2023	PWBDD	44963*#	LETTERS & SIGNS	MAINTENANCE SUPPLIES	500340	573830	320.00
09/29/2023	PWBDD	44966*#	NAPA AUTO PARTS	MAINTENANCE SUPPLIES	500340	573830	67.39
09/29/2023	PWBDD	44969	OLSEN'S PIGGLY WIGGLY	LAB SUPPLIES	500370	573825	17.41
09/29/2023	PWBDD	44971	OZAUKEE DISPOSAL CORPORATION	REFUSE COLLECTION	500297	573830	1,525.00
09/29/2023	PWBDD	44977	RUEKERT-MIELKE, INC.	DESIGN SERVICES DORCHESTER LIFT STATION	185324	000000	730.87

CHECK DISBURSEMENT REPORT FOR CITY OF CEDARBURG

CHECK DATE FROM 09/16/2023 - 09/29/2023

Banks: PWBDD

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 601 WATER RECYCLING CENTER							
09/29/2023	PWBDD	44984	WALDSCHMIDTS TOWN & COUNTRY	MAINTENANCE SUPPLIES	500340	573830	25.94
09/29/2023	PWBDD	44985*#	WE ENERGIES	ELECTRIC 1838 PIONEER 0711836389-00004	500222	573825	18.14
				NATURAL GAS-0712590709-00001	500224	573825	9.24
				NATURAL GAS-0713182701-00001	500224	573825	9.90
				MAINTENANCE SUPPLIES-0713912926-00012	500340	573840	16.19
				MAINTENANCE SUPPLIES-0713912926-00002	500340	573840	10.60
				MAINTENANCE SUPPLIES-0711836389-00001	500340	573840	13.02
				MAINTENANCE SUPPLIES-0713912926-00005	500340	573840	9.90
				MAINTENANCE SUPPLIES-0713912926-00007	500340	573840	11.25
				MAINTENANCE SUPPLIES-0713912926-00010	500340	573840	11.15
				CHECK PWBDD 44985 TOTAL FOR FUND 601:			109.39
				Total for fund 601 WATER RECYCLING CENTER			44,211.72
			TOTAL - ALL FUNDS				628,241.17

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CITY OF CEDARBURG
TRANSFER LIST
9/21/23-10/6/23

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
9/27/2023	\$58,139.15	Light & Water-usage charges
10/2/2023	\$95,570.95	ETF-August WRS remittance
10/2/2023	\$2,207.28	Delta Dental-November dental & vision ins
10/4/2023	\$245,000.00	PWSB Payroll
10/6/2023	\$1,216.68	ICMA-contributions for 9/17/23-9/30/23
10/6/2023	\$4,045.00	North Shore Bank-contributions for 9/17/23-9/30/23
10/6/2023	\$346.15	State of Wisconsin-child support for 9/17/23-9/30/23
10/6/2023	\$1,237.45	Wis Deferred Comp-contributions for 9/17/23-9/30/23
10/6/2023	\$522.50	Police Association-dues for 9/17/23-9/30/23
	<u>\$350,146.01</u>	

PWSB PAYROLL CHECKING ACCOUNT

10/6/2023	\$172,648.68	Payroll for 9/17/23-9/30/23
9/8/2023	\$71,650.80	Payroll taxes for 9/17/23-9/30/23
	<u>\$244,299.48</u>	

PWSB MONEY MARKET ACCOUNT

9/21/2023	\$300,000.00	PWSB Checking
9/21/2023	\$500,000.00	PWSB Checking
	<u>\$800,000.00</u>	



City of Cedarburg

City Administrator's Report

October 2, 2023

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Clerk — Amy is on vacation this week.

Engineering— Asphalt repair on Washington Ave. (near the fairground) and Jefferson Ave. is complete. The Fox Run development is moving along. Curbs and gutters will go in soon. The road will be paved by the end of the year but will remain closed due to the amount of construction in the area. They are aiming for February/March occupancy.

Fire Department— Maxwell Street Days wrapped up for the year on Sunday.

Parks, Recreation & Forestry— There was a Community Health Fair held on 9/23. It had a great turnout. Women's volleyball and the Stay-at-Home-Alone course both begin tonight.

Treasurer—Payroll is this week. Let Kelly and Maureen know if anything looks off in the budget. They will be going through it line by line.

Building Inspection -Work on the HVAC system at City Hall will continue for approximately 2 more weeks. They will be draining the boilers system and replacing valves. The result will be a more efficient system. The gas has been disconnected at the cemetery house.

Senior Center— Fall attendance is strong, especially fitness classes. Gretel attended a conference last week and learned about generational differences.

Light & Water— 700 people attended the most recent Recycling event on 9/23. "Power Week" is this week.

Water Recycling Center- Dennis is still waiting to hear on the Facility Plan.

Respectfully submitted,

Mikko Hilvo
City Administrator